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**CHAMPAIGN COUNTY BOARD FOR CARE AND TREATMENT  
OF PERSONS WITH A DEVELOPMENTAL DISABILITY  
(CCDDB)  
BOARD MEETING**

*Minutes –November 14, 2012*

*Developmental Services Center  
1304 W. Bradley Ave.  
Champaign, IL*

*8:00 a.m.*

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**MEMBERS PRESENT:** Joyce Dill, Elaine Palencia, Mike Smith

**STAFF PRESENT:** Peter Tracy, Lynn Canfield, Nancy Crawford, Mark Driscoll,  
Stephanie Howard-Gallo

**OTHERS PRESENT:** Dale Morrissey, Vicki Tolf, Laura Bennett, Jennifer Carlson,  
Mandi Isaac, Annette Becherer, Janice McAteer, Kelly Meents,  
Patty Walters, Danielle Matthews, Developmental Services Center  
(DSC); Melissa McDaniel, Dennis Carpenter, Charleston  
Transitional Facility (CTF); Jennifer Knapp, Linda Tortorelli,  
Vicki Niswander, Paula Vanier, Community Choices (CC); Judy  
Werckle, Kathy Kessler, Community Elements (CE); Sue Suter,  
United Cerebral Palsy

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**CALL TO ORDER:**

Mr. Michael Smith called the meeting to order at 8:00 a.m.

**ROLL CALL:**

Roll call was taken and a quorum was present.

**ADDITIONS TO AGENDA:**

None.

**CITIZEN INPUT:**

None.

**CHAMPAIGN COUNTY MENTAL HEALTH BOARD (CCMHB) INPUT:**

None.

**APPROVAL OF MINUTES:**

Minutes from the October 17, 2012 Board meeting were included in the packet.

**MOTION: Ms. Dill moved to approve the minutes from the October 17, 2012 Board meeting. Ms. Palencia seconded and the motion passed unanimously.**

**PRESIDENT'S COMMENTS:**

None.

**EXECUTIVE DIRECTOR'S REPORT:**

Mr. Tracy reported on a lawsuit in McHenry County regarding Medicaid reimbursements. A Briefing Memorandum on the subject will be provided at the next Board meeting.

**STAFF REPORT:**

A report from Ms. Canfield was included in the Board packet.

**AGENCY INFORMATION:**

Ms. Jennifer Knapp reported on the *Speak Up and Speak Out Summit* that was held in Springfield, IL on October 30 – 31.

Ms. Vicki Niswander announced Mr. Tony Records will be at the Champaign Public Library on January 10, 2013 at 7 p.m. to discuss Ligas.

**FINANCIAL INFORMATION:**

**Approval of Claims:**

None.

**NEW BUSINESS:**

**CCDDB Funded Program Presentations:**

Developmental Services Center presented a video describing their programs and clients served.

**Mental Health First Aid Training:**

Information concerning the Mental Health First Aid Training was included in the Board packet for information only.

**OLD BUSINESS:**

**Draft Three-Year Plan 2013-2015 with FY 2013 Objectives:**

A Decision Memorandum and Three-Year Plan with Objectives for FY13 were included in the Board packet for action. Comments received from agencies were included in the packet as well.

**MOTION: Ms. Dill moved to accept the Three-Year Plan with Objectives for FY13 as presented. Ms. Palencia seconded the motion. A voice vote was taken and the motion passed unanimously.**

**CCDDB FY14 Allocations Criteria:**

A Decision Memorandum was included in the Board packet for action. The Memorandum's intent is to provide criteria used as guidance by the Board in assessing applications for CCDDB funding.

**MOTION: Ms. Palencia moved to accept the FY14 Allocation Criteria as presented in the Decision Memorandum. Ms. Dill seconded the motion. A voice vote was taken and the motion passed unanimously.**

**CCMHB FY14 Allocation Criteria:**

A copy of the FY14 Allocation Criteria for the CCMHB was included in the Board packet for information only.

**Disability Resource Expo:**

Ms. Bressner provided a written report. Summaries of evaluations by exhibitors and Pride Room vendors were included in the Board packet as well.

**Open Meetings Act Certification:**

Board members have until December 31, 2012 to certify for the Open Meetings act at [www.foia.ilattorneygeneral.net](http://www.foia.ilattorneygeneral.net)

**BOARD ANNOUNCEMENTS:**

None.

**ADJOURNMENT:**

The meeting adjourned at 9:15 a.m.

Respectfully Submitted by: Stephanie Howard-Gallo

*\*Minutes were approved at the 1/23/13 CCDDDB meeting*