
**CHAMPAIGN COUNTY BOARD FOR CARE AND TREATMENT
OF PERSONS WITH A DEVELOPMENTAL DISABILITY
(CCDDB)
BOARD MEETING**

Minutes –December 4, 2007

*Brookens Administrative Center
1776 E. Washington St.
Urbana, IL
Meeting Room 1*

8:00 a.m.

MEMBERS PRESENT: Michael Smith, Chair; Joyce Dill, Holly Jordan

STAFF PRESENT: Peter Tracy, Executive Director; William Conlin, Nancy Crawford, Stephanie Howard-Gallo

OTHERS PRESENT: Dale Morrissey, Patty Walters, Mark Salfski, Developmental Services Center (DSC); Barb Bressner, George Roth, Consultants; Lynn Watson, Head Start; Vicki Niswander, Mary Auth, Citizens; Barbara Wysocki, Champaign County Board; Jennifer Knapp, Katie Dunn, Barb and Lester Prichard, Campaign for Real Choice

CALL TO ORDER:

Mr. Smith, Board President, called the meeting to order at 8:05 a.m.

ROLL CALL:

Roll call was taken and all members were present.

ADDITIONS TO AGENDA:

None.

CITIZEN INPUT:

None.

CHAMPAIGN COUNTY MENTAL HEALTH BOARD (CCMHB) INPUT:

The CCMHB will meet this evening.

APPROVAL OF MINUTES:

Minutes from the November 6, 2007 Board meeting were included in the packet.

MOTION: Ms. Jordan moved to approve the minutes from the November 6, 2007 Board meeting as corrected. Ms. Dill seconded and the motion passed unanimously.

PRESIDENT'S COMMENTS:

None.

EXECUTIVE DIRECTOR'S REPORT:

Mr. Tracy's report was included in the packet for review and comment.

STAFF REPORT:

Mr. Conlin's report was included in the packet for review and comment.

AGENCY INFORMATION:

None.

FINANCIAL INFORMATION:

Approval of Claims:

A copy of the claims report was included in the Board packet.

MOTION: Ms. Jordan moved to accept the claims report as presented. Ms. Dill seconded and the motion passed unanimously.

NEW BUSINESS:

PY09 Funding Criteria:

A Decision Memorandum was included in the Board packet. Allocation decision support criteria was detailed in the memorandum. If approved, the memorandum shall become an addendum to the CCDDDB standard operating procedures. Board members discussed the content of the document.

MOTION: Ms. Jordan moved to approve the FY09 Allocation Decision support Criteria as described in the memorandum with the change in wording on Page One as follows...*"The items included in this section represent the factors that are of most interest and significance to the CCDDDB and therefore will be considered equally in the award decision process."* Ms. Dill seconded and the motion passed unanimously

"Canvas" the film:

A Decision Memorandum was included in the Board packet. Bringing this anti-stigma film to Champaign County will involve simultaneous negotiation with several different parties.

MOTION: Ms. Jordan moved to approve recommendation authorizing Mr. Tracy to enter into a contract necessary to secure an appropriate venue for a community anti-stigma event using the film "Canvas" as the focal point. The terms and conditions on this contract (s) shall be left to the judgment of Mr. Tracy in consultation with the officers of the CCMHB and the president of the CCDDDB. Ms. Dill seconded the motion. The motion passed unanimously.

PY09 Application Packet:

A copy of the PY09 Application packet was included in the Board packet for information only. Board members complimented staff on the quality of the packet.

OLD BUSINESS:

Disabilities Resource Expo:

Barb Bressner reported on the Disabilities Resource Expo. Evaluation results were distributed.

BOARD ANNOUNCEMENTS:

Mr. Tracy announced he will email CCDDDB members a copy of a Briefing Memorandum he presented to the CCMHB regarding the tax levy rate and why it goes down each year. Discussion followed. The subject will be discussed further at the March 2008 Board meeting.

ADJOURNMENT:

The meeting adjourned at 8:59 a.m.

Respectfully Submitted by: Stephanie Howard-Gallo

**Minutes were approved at the 4/1/08 CCDDDB meeting.*