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**CHAMPAIGN COUNTY BOARD FOR CARE AND TREATMENT  
OF PERSONS WITH A DEVELOPMENTAL DISABILITY  
(CCDDB)  
BOARD MEETING**

*Minutes –June 6, 2006*

*Brookens Administrative Center  
1776 E. Washington St.  
Urbana, IL  
Meeting Room 2*

*8:00 a.m.*

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**MEMBERS PRESENT:** Holly Jordan, Chair; Joyce Dill, Michael Smith

**STAFF PRESENT:** Peter Tracy, Executive Director; William Conlin, Nancy Crawford, Stephanie Howard-Gallo

**OTHERS PRESENT:** Dale Morrissey, Annette Becherer, Patty Walters, Developmental Services Center (DSC); Sarah Jo Brenner, Barb Chatman, Persons Assuming Control of their Environment (PACE); Lynn Watson, Head Start; Linda Tortorelli, C-U Autism Network; Mike Granse, Regional Planning Commission (RPC); Paula Vanier, Advocate; Marcia Zumbahlen, Private Infant Mental Health Specialist; Aaron Ebata, The Autism Project

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**CALL TO ORDER:**

Ms. Jordan, Board President, called the meeting to order at 8:00 a.m.

**ROLL CALL:**

Roll call was taken and a quorum was present.

**ADDITIONS TO AGENDA:**

Mr. Tracy requested that “Fund Projections” be added as agenda item 12.C. for discussion only.

**CITIZEN INPUT:**

None.

**CHAMPAIGN COUNTY MENTAL HEALTH BOARD (CCMHB) INPUT:**

Minutes from the April 2006 CCMHB meeting were included in the packet for information only.

**APPROVAL OF MINUTES:**

Minutes from the May 2, 2006 Board meeting were included in the packet.

**MOTION: Ms. Dill moved to approve the minutes from the May 2, 2006 Board meeting with a modification under “Agency Information”. Mr. Smith seconded and the motion passed unanimously.**

**PRESIDENT’S COMMENTS:**

None.

**EXECUTIVE DIRECTOR’S REPORT:**

Mr. Tracy’s staff report was included in the Board packet for review.

**AGENCY INFORMATION:**

None.

**FINANCIAL INFORMATION:**

The CCDDDB fund balance was reported to be \$ 33,014.

**Approval of Claims:**

A copy of the claims report was included in the Board packet. Mr. Smith requested a reconciliation report be provided at the end of the fiscal year.

**MOTION: Mr. Smith moved to accept the claims report as presented. Ms. Dill seconded and the motion passed unanimously.**

**NEW BUSINESS:**

**Update on Contract Negotiations:**

Mr. Conlin distributed a spreadsheet with information on the FY07 contracts and contract negotiations. There was no discussion.

**CCMHB / CCDDDB Memorandum of Understanding Addendum:**

Mr. Tracy informed the Board that an addendum to the CCMHB / CCDDDB Memorandum of Understanding was being reviewed by an attorney and was not yet ready for Board review. The

purpose of the addendum is to address equitable distribution and personnel issues. The addendum will be available at the July Board meeting.

## **OLD BUSINESS:**

### **Meeting Schedule:**

A schedule of future CCDDDB meetings was included in the Board packet for information only.

### **The Autism Project:**

Dr. Aaron Ebata, Associate Professor and Extension Specialist with the Department of Human and Community Development at the University of Illinois, provided an update on The Autism Project of Champaign County. A community needs assessment is in progress. Two meetings have been held and a third meeting has been scheduled for June 12<sup>th</sup>. Community needs will be prioritized and an action plan will be developed.

Doris K. Christopher Hall located at 904 W. Nevada Street in Urbana will become a resource center for parents and families in the community to use to access a variety of resources to enrich family life.

### **Fund Projections:**

CCDDDB staff members have reviewed allocations and it may be possible to increase some allocations for one year only. Discussion followed. Staff members were instructed to present further information in a Decision Memorandum for action at the July 11, 2006 Board meeting.

## **BOARD ANNOUNCEMENTS:**

Ms. Paula Vanier distributed information regarding a "Call to Action" for Direct Support Professionals supporting people with developmental disabilities.

The next meeting of the CCDDDB will be July 11, 2006 at 8:00 a.m.

**MOTION: Mr. Smith moved that Ms. Jordan remain president of the CCDDDB until the election of officers takes place at the July 11, 2006 meeting. Ms. Dill seconded and the motion passed unanimously.**

## **ADJOURNMENT:**

The meeting adjourned at 8:55 a.m.

Respectfully Submitted by: Stephanie Howard-Gallo

*\*Minutes were approved at the 7/11/06 CCDDDB meeting.*