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**CHAMPAIGN COUNTY BOARD FOR CARE AND TREATMENT  
OF PERSONS WITH A DEVELOPMENTAL DISABILITY  
(CCDDB)  
BOARD MEETING**

*Minutes –May 2, 2006*

*Brookens Administrative Center  
1776 E. Washington St.  
Urbana, IL  
Meeting Room 2*

*8:00 a.m.*

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**MEMBERS PRESENT:** Holly Jordan, Chair; Joyce Dill, Michael Smith

**STAFF PRESENT:** Peter Tracy, Executive Director; William Conlin, Stephanie Howard-Gallo

**STAFF EXCUSED:** Nancy Crawford

**OTHERS PRESENT:** Dale Morrissey, Annette Becherer, Feleicia Gooler, Carole Powers, Laura Bennett, Vickie Tolf, Developmental Services Center (DSC); Sarah Jo Brenner, Barb Chatman, Persons Assuming Control of their Environment (PACE); George Roth, Consultant; Kathleen Liffick, Head Start; Kimberly Maddox, Linda Tortorelli, Autism Society of Illinois; Darlene Kloeppe, Regional Planning Commission (RPC); Lynn Watson, Head Start; Carla Oldham, PROUDD; Tony Oligney-Estill, C-U Special Recreation

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**CALL TO ORDER:**

Ms. Jordan, Board President, called the meeting to order at 8:00 a.m.

**ROLL CALL:**

Roll call was taken and a quorum was present.

**ADDITIONS TO AGENDA:**

None.

**CITIZEN INPUT:**

None.

**CHAMPAIGN COUNTY MENTAL HEALTH BOARD (CCMHB) INPUT:**

Minutes from the March CCMHB meeting were included in the packet for information only. The CCMHB will make allocation decisions at a meeting later in the day.

**APPROVAL OF MINUTES:**

Minutes from the April 4, 2006 Board meeting were included in the packet.

**MOTION: Ms. Dill moved to approve the minutes from the April 4, 2006 Board meeting. Mr. Smith seconded and the motion passed unanimously.**

**PRESIDENT'S COMMENTS:**

Ms. Jordan reported that she and Mr. George Roth were given a tour of the new Developmental Services Center's (DSC) group homes in Rantoul.

**EXECUTIVE DIRECTOR'S REPORT:**

Mr. Tracy's staff report was included in the Board packet for review.

**AGENCY INFORMATION:**

- The Autism Society of Illinois informed the Board on a fundraising project.
- Mr. Dale Morrissey invited anyone who wanted a tour of the Developmental Services Center's (DSC) Rantoul developmental training center to contact him.
- PROUDD will host a picnic on June 10<sup>th</sup>.
- DSC will host a cultural competence conference on May 11<sup>th</sup>.

**FINANCIAL INFORMATION:**

The CCDDDB fund balance was reported to be \$ 170,684.

**Approval of Claims:**

A copy of the claims report was included in the Board packet.

**MOTION: Mr. Smith moved to accept the claims report as presented. Ms. Dill seconded and the motion passed unanimously.**

## **NEW BUSINESS:**

### **Allocation Recommendations:**

A Decision Memorandum was included in the packet. The purpose of the memorandum was to summarize staff recommendations for FY07 (July 1, 2006 through June 30, 2007). Recommendations, opinions and comments were based on staff assessment of how well an application matched up with the CCDDDB statutory mandates, approved decision support criteria and priorities.

Staff recommendations were organized into “tiers” that were intended to prioritize available funds against applications that matched up well against CCDDDB approved criteria and defined priorities. (See attached Tier Sheet.)

Mr. Tracy reviewed staff recommendations for individual applications with Board members.

Mr. Smith expressed concern regarding the need for monitoring the Autism Society of Illinois to be certain that funds would be allocated locally by the state applicant agency.

CCDDDB members discussed the proposal from C-U Special Recreation Drop-in Respite. The staff recommended not to fund this proposal due to the limited availability of funds as well as what is judged to be a questionable venture considering the agencies receives funding from other local government entity (combined park district levies).

Person’s Assuming Control of Their Environment (PACE) requested an increase to enhance salary levels. Board members discussed the request.

**MOTION: Mr. Smith moved to approve funding as recommended for Tier One as presented in the May 2, 2006 Allocation Recommendations Memorandum. Ms. Dill seconded the motion. A roll call vote was taken and the motion passed unanimously.**

**MOTION: Mr. Smith moved to deny funding for all items delineated in Tier Five as presented in the May 2, 2006 Allocation Recommendations Memorandum. Ms. Dill seconded the motion. A roll call vote was taken and the motion passed unanimously.**

Discussion ensued regarding Tier Two recommendations that included \$10,433 for DSC Employment Services and \$4,847 for PACE salary enhancement.

**MOTION: Ms. Dill moved to approve Tier Two funding in the amount of \$4, 847 as recommended for PACE as presented in the May 2, 2006 Allocation Recommendations Memorandum. Ms. Jordan seconded the motion. A roll call vote was taken. The following member voted aye: Dill. The following members voted nay: Jordan, Smith. The motion failed.**

**MOTION: Mr. Smith moved to approved Tier Two funding in the amount of \$10,433 as recommended for DSC Employment Services as presented in the May 2, 2006 Allocation Recommendations Memorandum. Ms. Dill seconded the motion. A roll call vote was taken. All members voted aye and the motion passed.**

**OLD BUSINESS:**

**Meeting Dates:**

Future meeting dates were proposed. Board members discussed the proposed dates. Dates were agreed upon and a schedule of future meetings will be distributed to the public.

**BOARD ANNOUNCEMENTS:**

The next meeting of the CCDDDB will be June 6, 2006 at 8:00 a.m.

**ADJOURNMENT:**

The meeting adjourned at 9:20 a.m.

Respectfully Submitted by: Stephanie Howard-Gallo

*\*Minutes were approved at the June 6, 2006 CCDDDB meeting.*