
**CHAMPAIGN COUNTY BOARD FOR CARE AND TREATMENT
OF PERSONS WITH A DEVELOPMENTAL DISABILITY
(CCDDB)
BOARD MEETING**

Minutes – May 3, 2005

*Brookens Administrative Center
1776 E. Washington St.
Urbana, IL
Meeting Room 1*

8:00 a.m.

MEMBERS PRESENT: Holly Jordan, Chair; Joyce Dill, Michael Smith

STAFF PRESENT: Peter Tracy, Executive Director; Bill Conlin, Nancy Crawford, Stephanie Howard-Gallo

OTHERS PRESENT: Dale Morrissey, Ron Bribriesco, Patty Walters, Bette Chapman, Jeanette Becherer, Developmental Services Center (DSC); George Roth, Citizen; Ernest Gullerud, Champaign County Mental Health Board (CCMHB); Robin Arbiter, Person's Assuming Control of their Environment (PACE), Inc.; Deb Feinen, Champaign County Board; Kathleen Liffick, Head Start; Denine Benedetto, Babette Leek, Champaign County Regional Planning Commission (CCRPC); Paula Schmitz, Down Syndrome Network (DSN); Julie Mavec, John LaFond, Champaign County Advocacy and Mentoring Resources; Karen Simms, A Woman's Fund; Ernie Gullerud, Champaign County Mental Health Board (CCMHB)

CALL TO ORDER:

Ms. Jordan, Board President, called the meeting to order at 8:06 a.m.

ROLL CALL:

Roll call was taken and a quorum was present.

ADDITIONS TO AGENDA:

None.

CITIZEN INPUT:

None.

CHAMPAIGN COUNTY MENTAL HEALTH BOARD (CCMHB) INPUT:

No Comments.

APPROVAL OF MINUTES:

Minutes from the March 15, 2005 Board meeting were included in the packet for review.

MOTION: Ms. Dill moved to approve the minutes from the March 15, 2005 Board meeting. Mr. Smith seconded the motion and it passed unanimously.

PRESIDENT'S REPORT:

None.

EXECUTIVE DIRECTOR'S REPORT:

Mr. Tracy's full report was distributed. Mr. Tracy elaborated on the agenda of the recent Association of Community Mental Health Authorities of Illinois (ACMHAI) Spring conference.

AGENCY INFORMATION:

None.

NEW BUSINESS:

Review of Applications and Program Summaries:

Draft Program Summaries were distributed to Board and audience members. Mr. Tracy reviewed the CCDDDB's statutory responsibilities and previously approved criteria for funding. He then provided a brief overview of each application for funding received by the CCDDDB. Comments on the applications were as follows:

A Woman's Fund Rape Crisis Services—The CCDDDB had questions and asked for clarification on client numbers, their collaboration with Developmental Services Center (DSC) and the basis for the funding request. Ms Karen Simms from A Woman's Fund responded to the Board's questions and will follow up with staff on additional items requiring clarification.

Champaign County Advocacy and Mentoring Resources (CCAMR) Residential Program— The application from CCAMR requests funds to house a seventh resident. CCDDDB members requested follow-up from CCAMR representatives to clarify the variable cost of adding a seventh resident. Staff will follow up and report at the next meeting.

Champaign County Advocacy and Mentoring Resources (CCAMR) Nursing Services— CCDDDB members asked for additional budget justification on this application. Staff will follow up and report at the next meeting.

C-U Autism Network—There were no CCDDDB questions.

Down Syndrome Network (DSN)—Paula Schmitz from the DSN provided additional information regarding the support group and how funds are spent.

Persons Assuming Control of their Environment (PACE)—CCDDDB requested follow-up on the number of active personal assistants involved with cognitively delayed persons. Robin Arbiter was present and answered several questions regarding the program/application. Staff will follow up on questions that required additional clarification. Specifically, what is the actual number of persons with a developmental disability (as defined by the State of Illinois) that were served by this program in the last year, and what is the basis of the client estimate (24 clients) listed in this application?

Peace Meal—Staff members were instructed to follow-up with Peace Meal as to how the meal delivery program relates to persons with developmental disabilities.

Parents Resource Organization for the Understanding of Disabilities and Developmental Delays (PROUDD)—Staff members were instructed to obtain additional information regarding the program's expense for "professional fees". Based on the application, it appears this line will be used to pay for professional speakers. Staff will seek further clarification about this item.

Champaign County Regional Planning Commission Head Start—Kathleen Liffick further described the program and explained any differences between the Headstart program and DSC's children's program. The therapy cost was incorrect on the program summary and adjusted to \$60 per hour. The primary questions pertained to possible overlap with the DSC Children's Program, but this will depend on the ultimate allocation decision of the CCDDDB.

Champaign County Regional Planning Commission PAS/Smooth Transitions-- Denine Benedetto and Babette Leek further explained the program and answered Board questions. CCDDDB Board members asked that there be follow-up and explanation of the \$2000 for "occupancy costs" CCDDDB staff were requested to investigate any potential conflict of interest in doing business with a unit of County Government.

A list of CCDDDB questions will be generated and staff will provide feedback at the May 17, 2005 meeting.

OLD BUSINESS:

None.

BOARD ANNOUNCEMENTS:

Applications from Developmental Services Center (DSC) will be reviewed at the May 17th Board meeting at 10:30 a.m.

ADJOURNMENT:

The meeting adjourned at 11:20 a.m.

Respectfully Submitted by: Stephanie Howard-Gallo

**Minutes were approved at the 5/17/05 Board Meeting*