

Memorandum of Understanding

This Memorandum of Understanding (hereafter referred to as "**MOU**") is made on June 1, 2026, by and between Champaign County, of 1776 E. Washington Street, Urbana, IL 61802 (hereafter referred to as "**County**") and Urbana Park District, of 303 W. University Avenue, Urbana, IL 61802 (hereafter to as "**UPD**"), and collectively (hereafter referred to as "**Parties**") for the purpose of achieving a mutually beneficial relationship for use of County property/grounds.

WHEREAS County and UPD desire to enter into an agreement in which County will allow UPD the rights to utilize County grounds for UPD access, program(s) and event(s);

WHEREAS Champaign County is a unit of local government pursuant to Article VII of the Illinois Constitution of 1970;

WHEREAS the Urbana Park District is a unit of public government, established by the voters of the City of Urbana in 1907;

AND WHEREAS County and UPD are desirous to enter into an MOU between them, setting out the working arrangements that each of the partners agree are necessary to complete this understanding;

NOW for good, valuable, and mutual consideration which each Party hereto acknowledges as having in-hand received and for the mutual exchange of the terms, conditions and covenants contained herein, the Parties agree as follows:

- A. **TERM OF THE MOU:** The term of this MOU shall commence on June 1, 2026, and continue through May 30, 2027 ("Initial Term"). The Parties shall meet in the month of May to review the understandings and obligations of this MOU and determine whether to continue or modify these obligations.
- B. **RENEWAL TERM:** Unless either Party provides written notice of termination at least thirty (30) days prior to the expiration of the Initial Term, this MOU shall automatically renew for one (1) additional one-year term ("Renewal Term"), ending May 30, 2028. This MOU shall not automatically renew beyond the Renewal Term. Any further extension or renewal must be agreed to in writing by both Parties.
- C. **THE COUNTY'S RESPONSIBILITIES:** The County owns the following parcels of land in Urbana, Illinois:
 - 1. 1776 East Washington Street, Urbana, Illinois 61802, and,
 - 2. 502 South Lierman, Urbana, Illinois 61802.

These athletic fields are identified in Appendix "A". The County agrees to allow UPD the use of identified property during the duration of this MOU for UPD access, programming, and athletic events. County shall notify UPD at least thirty days prior to any construction of County property that may impact UPD's use of County property or route of access. Additionally, the County grants UPD the following:

1. Access for UPD's 8" PVC water line. The project plan and Letter of Agreement for land use related to the water line project are attached in Appendix "B."
2. Access for the concrete batting cage located adjacent the baseball field between Brookens parking lot D. Location depiction as well as easement are attached in Appendix "C".
3. Access to the Canady Softball Field, located between the Satellite Jail and County Highway Maintenance Facility, as depicted in Appendix "A".

D. UPD'S RESPONSIBILITIES: UPD grants the County the following privileges and access:

1. UPD will mow the grass athletic fields it uses, to a 3" height and a minimum of 15' outside the painted playing lines.
2. UPD is responsible to clear trash from these playing fields areas and provide portable restrooms for the public to utilize while participating in UPD activities.

IT IS MUTUAL UNDERSTOOD AND AGREED BY AND BETWEEN THE PARTIES THAT:

1. Modifications to this agreement shall be made by mutual consent of the PARTIES, by the issuance of a written modification, signed and dated by authorized officials, prior to any changes being performed.
2. Either Party may terminate this MOU, in whole or in part, by providing written notice to the other Party at least thirty (30) days prior to the end of the then-current term. The annual meeting in May shall serve as an opportunity to discuss continuation, modification, or termination of this MOU but does not replace the required written notice provision.

EFFECTIVE DATE AND SIGNATURE

This MOU shall be in effect upon the signatures of each entity's authorized signatory.

IN WITNESS WHERE OF, the undersigned hereto cause this Agreement to be executed as of the date of the last signature below.

APPROVALS:

Champaign County

BY: 
Steve Summers, County Executive

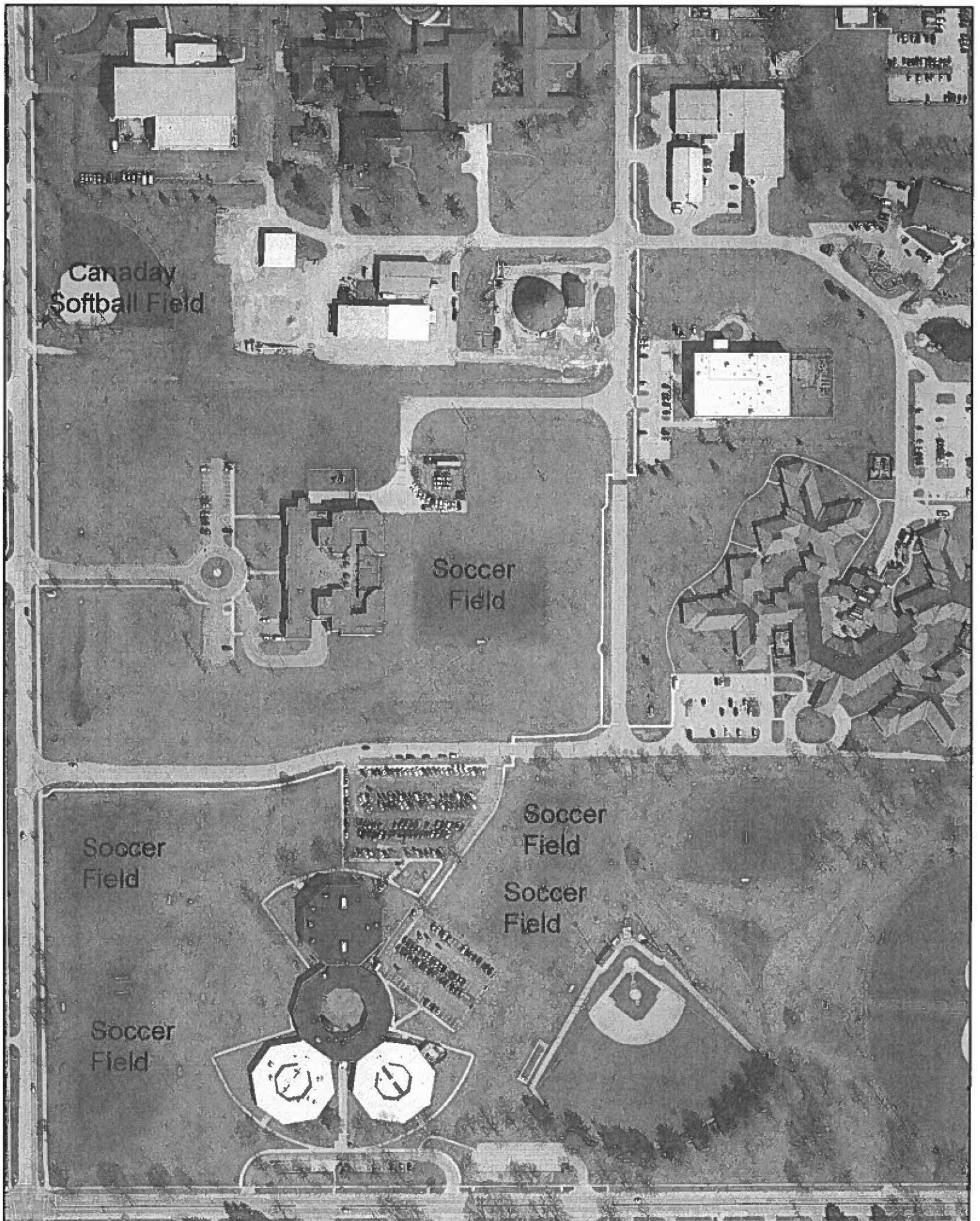
Urbana Park District

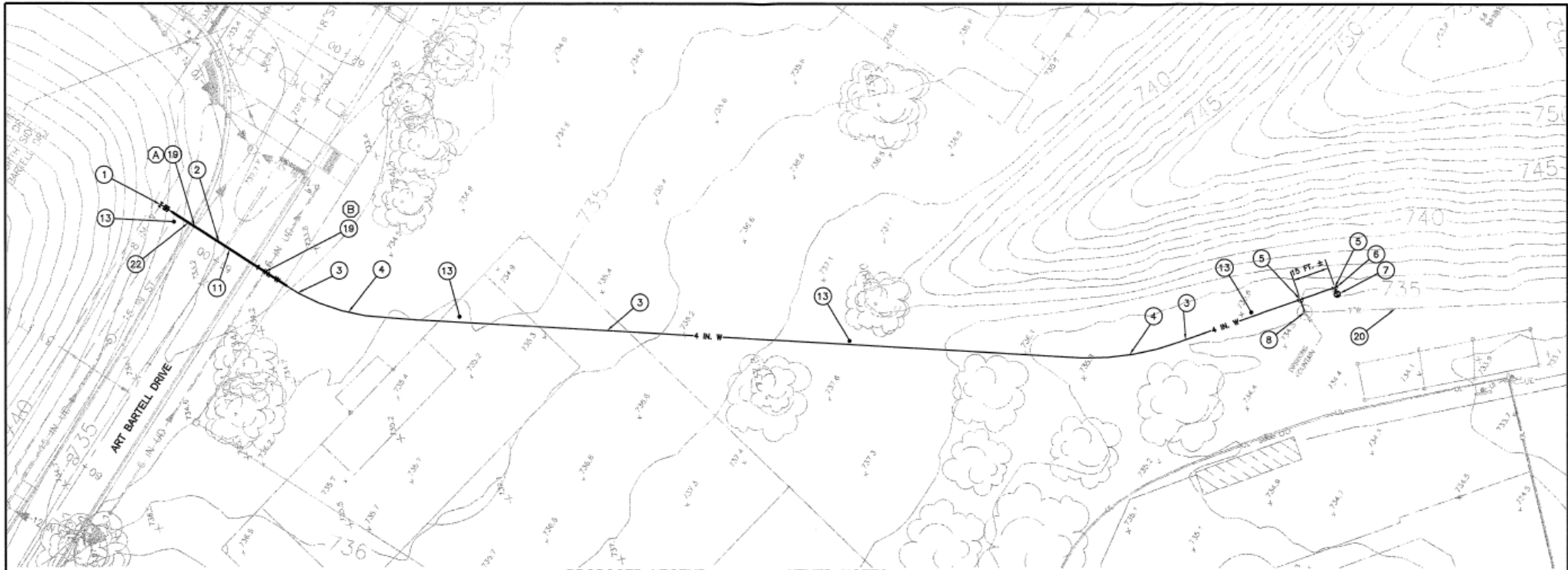
BY: _____
Rachel Lenz, Executive Director

Date: April 24, 2026

Date: _____

Appendix A





- (A) CALCULATED INVERT OF 15 INCH DIAMETER HDPE STORM SEWER OF 729.01 FT. CREST OF CASING PIPE SHALL BE 18 INCHES BELOW THE STORM SEWER INVERT ELEVATION.
- (B) CALCULATED INVERT OF 6 INCH DIAMETER HDPE UNDERDRAIN OF 731.08 FT. CREST OF CASING PIPE SHALL BE 18 INCHES BELOW THE UNDERDRAIN INVERT ELEVATION.

PROPOSED LEGEND

- 4 IN. W. — PROPOSED WATER LINE
- (12) KEYED CONSTRUCTION NOTE
- NEW QUICK-COUPLING VALVE WITH 8 INCH IRRIGATION VALVE BOX.
- NEW VALVE
- NEW WATER METER
- XXXXX COMPACTED GRANULAR TRENCH BACKFILL

NOTE: WATER LINE INSTALLATION SHALL CONFORM TO THE REQUIREMENTS OF THE STANDARD SPECIFICATIONS FOR WATER AND SEWER MAIN CONSTRUCTION IN ILLINOIS AND THE APPLICABLE ARTICLES WITHIN THE IDOT STANDARD SPECIFICATIONS FOR ROAD AND BRIDGE CONSTRUCTION.

KEYED NOTES

- (1) IAWC TO TAP EXISTING 8 INCH DIAMETER WATER MAIN AND INSTALL A 4 INCH COPPER SERVICE LINE WITH A 2 INCH METER. CONTRACTOR SHALL PROVIDE EXCAVATION OF IAWC'S INSTALLATION AND PROVIDE COUPLING TO CONNECT COPPER STUB TO PVC SERVICE LINE AND MAKE THE CONNECTION. CONTRACTOR SHALL COORDINATE WORK WITH IAWC
- (2) APPROXIMATELY 56 LINEAL FEET OF 8 INCH DIAMETER PVC SCHEDULE 40 CASING PIPE, SEAL BOTH ENDS WITH MASTIC.
- (3) 4 INCH DIAMETER PVC SCHEDULE 40 WATER MAIN PIPE WITH TRACER WIRE. MINIMUM DEPTH SHALL BE 42 INCHES.
- (4) DEFLECT PIPE TO MATCH ALIGNMENT. DEFLECTION ANGLE SHOULD NOT EXCEED MANUFACTURER SPECIFICATIONS.
- (5) 4 INCH BY 1 INCH TEE
- (6) PLUG END OF TEE FOR FUTURE FIELD IRRIGATION
- (7) INSTALL RAIN BIRD QUICK COUPLING VALVE, MODEL 5RC AND ORBIT IRRIGATION 6 INCH ROUND VALVE BOX, MODEL 53021, OR APPROVED EQUALS. SEE DETAIL ON SHEET 4.
- (8) EXISTING VALVES AND WATER FOUNTAIN TO REMAIN. DISCONNECT OLD WATER SERVICE LINE AND REMOVE PIPE NECESSARY FOR NEW INSTALLATION. ABANDON THE REMAINDER OF THE EXISTING WATER LINE. CONNECT NEW 1 INCH STUB TO THE WATER FOUNTAIN. REMOVE EXISTING CONCRETE PAD AND REPLACE WITH NEW 6 INCH THICKNESS 8 FOOT BY 8 FOOT PAD CENTERED AROUND WATER FOUNTAIN. HAND TOOL JOINTS CENTERED IN BOTH DIRECTIONS.
- (9) DISCONNECT EXISTING 1-1/4 INCH WATER LINE AND REMOVE SUFFICIENT PIPE TO CONNECT NEW LINE. ABANDON THE REMAINDER IN PLACE. TAP NEW 1-1/4 INCH PVC SCHEDULE 40 PIPE.
- (10) 1-1/4 INCH DIAMETER PVC SCHEDULE 40 WATER LINE WITH TRACER WIRE. MINIMUM DEPTH SHALL BE 42 INCHES.
- (11) DIRECTIONAL BORE CASING PIPE FOR WATER LINE UNDER ART BARTELL ROAD.

- (12) 1-1/4 INCH TEE WITH BLOCKING
- (13) FERTILIZE, SEED, AND MULCH ALL DISTURBED AREAS.
- (14) INSTALL NEW DRINKING FOUNTAIN AND VALVE. URBANA PARK DISTRICT CURRENTLY HAS A DRINKING FOUNTAIN IN STORAGE FOR USE ON THIS PROJECT.
- (15) POUR NEW 6 INCH THICKNESS 8 FOOT BY 8 FOOT PCC PAD ADJACENT TO THE EXISTING SIDEWALK. PCC PAD SHALL HOUSE NEW DRINKING FOUNTAIN AND VALVE. INSERT 3/4 INCH WIDE EXPANSION JOINTS BETWEEN THE SIDEWALK AND THE PROPOSED PAD. HANDTOOL JOINTS FOR NEW PAD TO THE CENTER OF THE DRINKING FOUNTAIN.
- (16) REMOVE PAVEMENT PANEL HOUSING EXISTING WATER FOUNTAIN. COMPLETELY REMOVE THE WATER FOUNTAIN AND ALL HARDWARE AND ABANDON WATER LINE BELOW GRADE. REPLACE CONCRETE PAD TO MATCH EXISTING ELEVATIONS MAINTAINING EXISTING SURFACE DRAINAGE PATTERN. HANDTOOL JOINTS TO MATCH EXISTING JOINT LAYOUT.
- (17) 1-1/4 INCH 90° BEND WITH BLOCKING.
- (18) REMOVE AND REPLACE SECTION OF SIDEWALK NECESSARY FOR PLACEMENT OF WATER LINE. REPLACED SIDEWALK SHALL BE 6-INCH THICKNESS
- (19) MAINTAIN 18 INCH VERTICAL SEPARATION REQUIREMENTS AT UTILITY CROSSINGS. SEE ESTIMATED INVERTS FOR EXISTING PIPE AT UTILITY CROSSINGS ON THIS SHEET.
- (20) ABANDON EXISTING WATER LINE IN PLACE.
- (21) APPROXIMATE LOCATION OF EXISTING STORM MANHOLES. NEW WATER LINE WILL NEED TO MAINTAIN AT LEAST A 10 FOOT HORIZONTAL OFFSET FROM EXISTING UTILITIES.
- (22) PROVIDE VERTICAL FITTINGS TO BEND BENEATH EXISTING STORM SEWER.
- (23) PLACE GRANULAR TRENCH BACKFILL BENEATH PAVEMENTS.

NOTE: NO TOPOGRAPHIC-SITE SURVEY WAS PERFORMED FOR THIS PROJECT. BASE DATA TAKEN FROM MULTIPLE SOURCES. LOCATIONS OF UTILITIES AND PLANIMETRIC FEATURES MAY NOT BE EXACT AND SHOULD BE VERIFIED IN THE FIELD

BASE DATA TAKEN FROM CHAMPAIGN COUNTY BASE MAP DRAWINGS DATED DECEMBER 30, 2002 AND ART BARTELL ROADWAY EXTENSION PROJECT DATED SEPTEMBER 6, 2005

PRELIMINARY

DESIGNED:	AWL	REVISIONS
DRAFTED:	BAE	
CHECKED:	TBB	
FILE:	1015-10PLANS	



BERNS, CLANCY AND ASSOCIATES
ENGINEERS • SURVEYORS • PLANNERS
400 EAST MAIN STREET • POST OFFICE BOX 6700
URBANA, ILLINOIS 61801-0700
PHONE: (317) 380-1144 • FAX: (317) 380-0880



URBANA PARK DISTRICT
303 WEST UNIVERSITY AVENUE
URBANA, ILLINOIS 61801
(217) 367-1536



PRAIRIE PARK

PRAIRIE PARK WATER LINES PROJECT
URBANA PARK DISTRICT
CITY OF URBANA
CHAMPAIGN COUNTY, ILLINOIS

PLAN SHEET (WEST)

DATE: 10/24/08
SHEET:
2 OF 7
JOB: 1015-10

June 18, 2009

Mr. Denny Inman
Champaign County Co-Administrator
1776 East Washington Street
Urbana, Illinois 61802

**RE: URBANA PARK DISTRICT
PRAIRIE PARK WATER LINE PROJECT
LETTER OF AGREEMENT FOR LAND USE
PARCEL NUMBER 92-21-16-200-005
URBANA, CHAMPAIGN COUNTY, ILLINOIS**

Dear **Mr. Inman:**

The Urbana Park District (UPD) plans to install a PVC potable water line across a portion of Champaign County's property Parcel Number 92-21-16-200-005 (see attached location exhibits). UPD requests an agreement to grant access for construction of this proposed water line.

This proposed PVC water line will connect to the existing 8-inch diameter Illinois-American Water Company (IAWC) water main with a new water meter near the northwestern corner of the intersection of Champaign County Art Bartell Road. The Urbana Park District's proposed water line will run north / south and be directional bored beneath Art Bartell Road and beneath the storm sewer north of the road and beneath the stormwater underdrain south of the road.

The Urbana Park District understands this agreement to take the place of a formal construction easement that might otherwise be required.

The following points reflect the terms of this agreement.

1. Champaign County (Grantor) will allow access for construction without compensation by the UPD (Grantee). Only contractor employees who pass security review by the Sheriff's Office will be employed on this project. Staging of equipment and materials will be on UPD property.
2. All areas disturbed by construction shall be regraded to match the surrounding existing ground, and shall receive fertilizer, grass seed and mulch. Construction project related damage to Art Bartell Road surface will be repaired as directed by County Highway Engineer and all associated costs borne by UPD. Scope of repairs are limited to those activities which bring the road back to original use standards and incorporate into the existing adjacent surface
3. All areas excavated for connection to the proposed water main and areas of trenched excavation shall be regraded to match the surrounding existing ground with a 6-inch minimum thickness surface layer of topsoil.

4. The proposed water line shall have a casing pipe directional bored beneath Art Bartell Road. Any construction damage to Art Bartell Road will be repaired by the UPD's Contractor in a manner satisfactory to the County. UPD will be liable for these repairs for five years.
5. The proposed water line's casing pipe shall be directional bored beneath the 6-inch diameter underdrain and the 15-inch diameter storm sewer. Any construction damage to this drainage infrastructure will be repaired by the UPD's Contractor in a manner satisfactory to the County. UPD will be liable for these repairs for five (5) years.
6. The proposed water line shall be owned and operated by the Urbana Park District. Should maintenance be necessary, it will be performed by the Urbana Park District with access granted by Champaign County. Urbana Park District agrees that it shall restore the area to its pre-maintenance condition. Urbana Park District further agrees to provide the County Administrator or Facilities Director at least twenty-four (24) hours' notice prior to the commencement of such work.
7. The proposed water line will otherwise be installed in coordination with the IAWC standards and requirements.
8. County Board will be named as additional insured. Alan Reinhart, Physical Plant Supervisor will be the County representative for this project.

This letter shall constitute an agreement between the Urbana Park District and Champaign County for the Urbana Park District to construct, operate and maintain a water line on Champaign County property in lieu of a formal easement.

Thank you for your cooperation. If you should have any questions about this agreement or the water line project do not hesitate to call Derek Liebert at (217) 344-9583.

Sincerely,
Urbana Park District



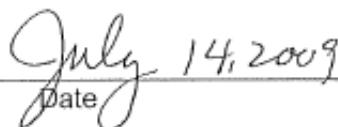
Derek Liebert
Project Manager

Please sign this form acknowledging this agreement and forward back to our office in the enclosed envelope. A copy of this letter of agreement will be returned to you for your files.

Accepted by:


Denny Inman
on behalf of Champaign County

J:\1015\15\1015-15 Agr 051109.doc


Date

Prairie Park
Proposed Batting Cage



0 12.5 25 50 Feet



Appendix C

EASEMENT

WHEREAS, the Urbana Park District in Champaign County, Illinois, a municipal corporation, owns and operates Prairie Park, a public park in Urbana, Illinois, which Park is located easterly and adjacent to property owned by University Microelectronics Center, Incorporated, a corporation, hereinafter referred to as "UMCI, and

WHEREAS, the Urbana Park District in Champaign County, Illinois is in need of space for public parking for Prairie Park and the right to continue to use a ball diamond located in part on the property owned by UMCI, as generally shown on the sketch hereto attached marked "Exhibit C" and made a part hereof.

THEREFORE, in consideration of the benefits accruing to the parties hereto, and to the public, and other good and valuable consideration, UMCI hereby grants and conveys to the Urbana Park District in Champaign County, Illinois an exclusive easement to use and maintain the following described property of the Grantor as part of Prairie Park, including the right to construct and maintain a public parking lot for public use of Prairie Park and to maintain for the public use the existing ball diamond partly located on the property herein described, as part of Prairie Park, so long as the Urbana Park District in Champaign County, Illinois, or its successor organization, operates Prairie Park as a Park for use by the public:

Beginning at the concrete monument set 40 feet north of the southeast corner of Tract "A" of a plat of survey, recorded in the office of the Recorder of Champaign County, Illinois in Plat Book "5" at page 28, as Document No. 762460, and then west along the north right of way line of Washington Street 166 feet and then north 115 feet on a line parallel to the east side line of Tract "A" and then east 113 feet on a line parallel to the north right of way line of Washington Street and then north 168 feet on a line parallel to the east side line of Tract "A" and then east 53 feet on a line parallel to the north right of way line of Washington Street to the east line of Tract "A" and then south 283 feet along the east side line of Tract "A" to the point of beginning which property is located in the Northeast Quarter of Section 16, Township 19 North, Range 9 East of the Third Principal Meridian, situated in the City of Urbana in Champaign County, Illinois.

That this grant of an easement to the Urbana Park District in Champaign County, Illinois is pursuant to authority given by the Board of Directors of UMCI.

IN WITNESS WHEREOF, said Grantor has caused its corporate seal to be hereto affixed, and has caused its name to be signed to these presents by its BILL J. HUNSINGER President, and attested by its KAREN A. HUNSINGER Secretary, this 17th day of DECEMBER, 1985.



SEAL

University Microelectronics Center,
Incorporated, a corporation

by: Bill J. Hunsinger
President

ATTEST: Karen A. Hunsinger
Secretary