

AMENDMENT TO CONTRACT FOR PROJECT MANAGEMENT SERVICES

THIS AGREEMENT AMENDMENT is made and entered by and among the County of Champaign (“County”) with an address of 102 East Main Street, Urbana, IL 61801, and the Champaign County Regional Planning Commission (“Commission”), 1776 East Washington Street, Urbana, IL 61802, a division of the County of Champaign, Illinois, effective as of March 10, 2026.

WHEREAS, the Parties entered into an Agreement as of June 25, 2021, which is attached to this Agreement Amendment as Appendix A;

WHEREAS, the Parties would like to extend the Agreement timeline and amend the terms for project and fiscal management related services and tasks for the American Rescue Plan Act (ARPA) fund.

NOW, THEREFORE, the Parties further agree as follows:

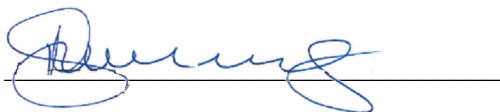
Agreement End Date. The Agreement is amended to extend the end date to April 30, 2027 in Sections 2.e. and 3.

Address Change. The County address shall be changed to 102 East Main Street, Urbana, IL 61801 in Section 5.

The Parties agree to the terms and conditions set forth above as demonstrated by their signatures as follows:

BY: 

Steve Summers
County Executive
Champaign County

BY: 

Dalitso Sulamoyo
Chief Executive Officer
Champaign County Regional
Planning Commission



OFFICE OF THE CHAMPAIGN COUNTY EXECUTIVE

1776 East Washington Street, Urbana, Illinois 61802-4581

Darlene A. Kloeppel, County Executive

Contract for Project Management Services

THIS AGREEMENT is entered into this 25 day of June, 2021 by and between the **Champaign County Regional Planning Commission**, hereinafter referred to as the "**Commission**," and **Champaign County**, hereinafter referred to as the "**County**".

WITNESSETH

WHEREAS, the County desires to enter into a contract with the Commission for the performance of various project and fiscal management related services and tasks for the American Rescue Plan Act (ARPA) fund, and

WHEREAS, the Commission accepts the request for services from the County;

NOW, THEREFORE, the parties agree as follows:

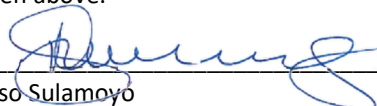
1. **Scope of Services:** The Commission shall provide a Commission employee, to be designated by the Commission, to complete ARPA project management services and tasks for the County as directed by the County Executive or her designee for no more than three days (22.5) hours a week during the term of this Contract. The Commission shall also provide a Commission employee, to be designated by the Commission, to complete ARPA fiscal management services and tasks for the County as directed by the County Executive or her designee for no more than one day (7.5) hours a week during the term of this Contract. The County Executive shall provide all the needed direction for the Commission employees to complete work tasks. Should the Commission not be able to supply an employee during the term of this Contract because of staffing requirements at the Commission, or issues related to holiday or sick leave exercised by the Commission employees designated to perform the services required by this Contract, the Commission shall work with the County to make up those hours as required by the County.
2. **Compensation and Fees:** The County agrees to pay the Commission \$67.00 for every hour worked by the project management employee and \$53.00 per hour for every hour worked by the fiscal management employee to complete ARPA services and tasks as directed by the County Executive in an amount not to exceed \$49,862 for the six-month period July 1, 2021 – December 31, 2021. Thereafter, the County agrees to pay the Commission hourly rates consistent with anticipated cost of living increases for wages and fringe benefits.
 - a. January 1, 2022 – December 31, 2022
 Project Manager \$70 per hour
 Fiscal Specialist \$56 per hour
 Annualized amount not to exceed \$103,803
 - b. January 1, 2023 – December 31, 2023
 Project Manager \$72 per hour
 Fiscal Specialist \$57 per hour
 Annualized amount not to exceed \$106,917

- c. January 1, 2024 – December 31, 2024
Project Manager \$74 per hour
Fiscal Specialist \$59 per hour
Annualized amount not to exceed \$110,124.
- d. January 1, 2025 – December 31, 2025
Project Manager \$77 per hour
Fiscal Specialist \$61 per hour
Annualized amount not to exceed \$113,428
- e. January 1, 2026 – December 31, 2026
Project Manager \$79 per hour
Fiscal Specialist \$63 per hour
Annualized amount not to exceed \$116,831

The total amount of compensation to the Commission for project and fiscal management over the term of the Contract is \$600,965 which represents 1.48% of Champaign County's ARPA allocation. The Commission will submit monthly invoices to the County Executive for any provided services.

- 3. Term: The term of this Agreement shall begin July 1, 2021 and end December 31, 2026.
- 4. Termination of Contract for Cause: The County shall have the right to terminate this Contract due to any default by the Commission with the terms of this Contract. The County shall send written notice of default to the Commission within ten (10) days of the default. The Commission shall then have ten (10) days to cure the default. Failure of the Commission to cure the default shall result in termination of the Contract.
- 5. Termination of Contract for Convenience: This Contract may be terminated by either party at any time by a notice in writing to the other party at least thirty (30) days before such termination. Notice of termination to the Commission shall be sent to the County in care of Champaign County Executive, at 1776 East Washington Street, Urbana, Illinois 61802-7760. Notice of termination to the Commission shall be sent to the Commission in care of Dalitso Sulamoyo, Chief Executive Officer, at 1776 East Washington Street, Urbana, Illinois 61802-7760. Once the Contract is terminated pursuant to this paragraph, the Commission shall calculate the number of hours provided to the County by its employee or employees and send a bill for uncompensated services to the County for payment within thirty (30) days of the said billing.
- 6. Modification of the Scope of Services: The County may, from time to time, request changes in the Scope of the Services of the Commission to be performed hereunder. Any changes to the Contract or the Scope of Services including any increase or decrease in the amount of the compensation to the Commission must be made by mutual agreement of the parties and must be incorporated by written amendment to this Contract.

IN WITNESS THEREOF, the parties hereto have caused this Contract to be executed by its officers as of the date first written above.

BY: 
Dalitso Sulamoyo
Chief Executive Officer
Champaign County Regional Planning Commission

BY: 
Darlene A. Kloeppel
Champaign County Executive
Champaign County

DATE: _____ June 4, 2021 _____

DATE: _____ June 25, 2021 _____