
CHAMPAIGN COUNTY BOARD OF HEALTH

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Champaign County Board of Health

**Tuesday, August 18, 2026
5:00 PM**

Location: Champaign-Urbana Public Health District, 201 W. Kenyon, Champaign, IL
Main Conference Room
(Park & Enter on North Side of Facility—Middle Door)

AGENDA

ITEM

PAGE NO.

A. Call to Order

B. Roll Call

C. Approval of Agenda/Addenda

D. Approval of Minutes

1. June 16, 2026

1-3

E. Public Participation on Agenda Items Only

F. Correspondence and Communications

G. Other Business

1. Discussion of the Proposed County Board of Health Budget and Fund Balance Reserve – Travis Woodcock, Champaign County 4-15
2. County Board of Health Budget 16-24
3. Discussion and Approval of Proposed Budget Items:
 - a. Discussion of the Budget Request from Promise Healthcare for General Support from January 1, 2027 – December 31, 2027, in the amount of \$50,000 25-27
 - b. Discussion of the Budget Request for Funding of Preventive Services for Adolescents in Champaign County Schools in the amount of \$30,000 28-36
 - c. Discussion of Budget Request for the Food Access Specialist Position in the amount of \$15,000 37-46
4. Approval of the Proposed County Board of Health Budget for FY27

H. Promise Healthcare Dental (f/k/a - SmileHealthy)

- | | |
|---|-------|
| 1. Monthly Report – May 2026 | 47-48 |
| 2. Monthly Report – June 2026 | 49-50 |
| 3. Approval of Invoice # I00506 payable to Champaign County
Administrative Services for the Child Dental Access Program –
May 2026 in the amount of \$4,166.67 | 51 |
| 4. Approval of Invoice # I00516 payable to Champaign County
Administrative Services for the Child Dental Access Program –
June 2026 in the amount of \$4,166.67 | 52 |

I. CUPHD

- | | |
|---|-------|
| 1. Update on the Health Education Program | |
| 2. Approval of CUPHD Invoice for May 2026 Services | 53-55 |
| 3. Approval of CUPHD Invoice for June 2026 Services | 56-69 |
| 4. Approval of Fee increase for Environmental Health fees | 70-73 |
| 5. CUPHD Reportable Diseases:
http://www.c-uphd.org/comm_dis/display-data.php | |
| 6. CUPHD Performance Management:
https://www.c-uphd.org/performance-management-tracking/ | |

J. Old Business

- | | |
|--|-------|
| 1. Update on Long-Term Care Beds in Champaign County | |
| 2. Discussion of the County Board of Health Bylaws | 74-82 |

K. Public Participation on Non-Agenda Items Only

L. Next Meeting

- | | |
|----------------------|--|
| 1. November 17, 2026 | |
|----------------------|--|

M. Adjournment

CHAMPAIGN COUNTY BOARD OF HEALTH

Tuesday, June 16, 2026

Call to Order

The Champaign County Board of Health held a meeting on Tuesday, June 16, 2026, at the Champaign-Urbana Public Health District at 201 W. Kenyon Road, Champaign, IL. Dr. Krista Jones, President, called the meeting to order at 5:02 PM.

Roll Call

Upon roll call, the following Board members were found to be present: Dr. Krista Jones - President, Mr. David Thies - Vice President, Dr. John Peterson, Ms. Beth Vanichtheeranont and Dr. Neil Sharma. Dr. Will Sander attended at 5:12 PM. Dr. Brent Reifsteck, Dr. Lyndon Goodly, and Ms. Cathy Emanuel - Secretary/Treasurer, were absent.

Dr. Jones asked Dr. Mamadou Tounkara, Administrator of CUPHD, for introductions to new attendees. Dr. Tounkara introduced himself and his Executive Assistant Amy Frederick.

Approval of Agenda/Addendum

Ms. Vanichtheeranont made a motion to approve the agenda as written. Dr. Sharma seconded the motion. With all in favor, the motion carried.

Approval of Minutes

Dr. Sharma made a motion to approve the meeting minutes from March 24, 2026. Ms. Vanichtheeranont seconded the motion. Dr. Peterson noted that it should be specified that the County Board of Health's budget is \$1.2M and not \$2.2M, which impacts the 25-35% amount. After discussion, with all in favor, the motion carried.

Public Participation on Agenda Items Only

Jennifer Henry, CEO, and Eddie Green, Vice President of Promise Healthcare Dental (formally SmileHealthy) were present to answer any questions about the funding they receive from the board.

Correspondence and Communications

Dr. Tounkara started by stating that the CUPHD has had a cyber security incident and we are in the process of activating our insurance company to help. They have hired 2 (two) consulting firms and 1 (one) IT firm. The legal team has asked us not to share publicly any details however; we are handling it and we're waiting to receive a full forensic report. He then stated the IDPH advisory health representative on anti-virus has reported that 8 people are still in a 41-day quarantine and 10 people have been allowed to return home while being monitored. They also reported there has been 1 case of syphilis in Illinois and there has been an Ebola outbreak that has caused travel restrictions into the U.S., however currently our jurisdiction has a low risk. As far as Seasonal Infectious diseases are concerned, CUPHD has Mosquito Abatement Biker's monitoring and treating the traps for West Niles in the Champaign - Urbana area. There have been no reports of Lyme disease, West Nile or ticks yet but, there have been 8 cases of Rabies reported, and those individuals have received post-exposure prophylaxis.

The EPA/IDPH and Dr. Tounkara responded to an Environmental Spill in Rantoul, IL. and everything is well.

Promise Healthcare Dental (Formally SmileHealthy)

Ms. Vanichtheeranont made an omnibus motion to approve the SmileHealthy reports for March & April 2026. Dr. Sharma seconded the motion. With all in favor, the motion carried.

Ms. Vanichtheeranont made an omnibus motion to approve the following: invoice # I00481 payable to Champaign County Administrative Services for the Child Dental Access Program for March 2026 in the amount of \$4,166.67; invoice # I00493 payable to Champaign County Administrative Services for the Child Dental Access Program for April 2026 in the amount of \$4,166.67. Dr. Sharma seconded the motion. With all in favor, the motion carried.

CUPHD

Ms. Whitney Greger, Director of Wellness and Health Promotion, updated the board on the health education program. Schools being reached include Fisher Jr./Sr. High School, Juvenile Detention Center, Thomasboro Grade School. They are currently reaching out to Ludlow.

Dr. Sharma made an omnibus motion to approve payment of the CUPHD invoices for February, March and April 2026 services. Ms. Vanichtheeranont seconded the motion. With all in favor, the motion carried.

Dr. Sharma made a motion to place the Reportable Disease and Performance Management reports on file. Ms. Vanichtheeranont seconded the motion. With all in favor, the motion carried.

Old Business

Dr. Jones stated that efforts for long-term care beds in Champaign County are ongoing. The initial outlay is 100 beds for land in Champaign County (outside of Champaign-Urbana). Dr. Tounkara stated there are greenhouse models being built and the staffing for this is unique, to help seniors at home. The University of Illinois is using engineers, nurses & medical students as a pilot research study.

Dr. Jones briefly discussed the Champaign County Public Health Bylaws and language updates and changes that need to be made. Dr. Peterson made suggestions for updates and changes. Mr. Thies also suggested the Bylaws be reviewed by the Champaign County State's Attorney for approval before the possible adoption of the Bylaws at the August 2026 meeting.

Other Business

Dr. Peterson made a motion to keep all officers the same; Dr. Jones as Chairman, David Thies as Vice Chairman and Cathy Emanuel as Secretary/Treasurer. Dr. Sander seconded the motion. With all in favor, the motion carried.

Dr. Jones asked Ms. Jennifer Henry and Eddie Green with Promise Healthcare Dental, to explain the importance of Promise Healthcare and the use of \$50,000.00 from the Champaign County Public Health Board. Ms. Whitney Greger, Director of Wellness and Health Promotion, explained Preventive Services for Adolescents in Champaign County Schools and the use of \$30,000.00 and Food Access Specialist Position and the use of \$15,000.00 from the Champaign County Public Health Board. After

discussion, Dr. Jones asked Amanda Knight, CUPHD's Director of Finance, to prepare 2 budgets for the August 2026 meeting. One with all three programs coming out of the General Fund and one without, to get a better look at what can be funded and what cannot be funded or possibly funded in a different way. Dr. Tounkara also added that the CUPHD is looking into raising fees that haven't been raised in 20 years, over a 3-year process, and they are anticipating the possibility of a revenue of \$100,000.00 to help with revenue.

Public Participation in Non-Agenda Items

None.

Next Meeting

The next meeting of the Champaign County Board of Health will be on August 18, 2026, at 5:00 PM.

Adjournment

With no further business, Ms. Vanichtheeranont made a motion to adjourn the meeting at 6:35 PM. Dr. Sharma seconded the motion. With all in favor, the meeting was adjourned.



OFFICE OF THE CHAMPAIGN COUNTY EXECUTIVE

102 E. Main Street, Urbana, Illinois 61801-2744

Steve Summers, County Executive

MEMORANDUM

To: Board of Health; and
Amanda Knight, Finance Director - CUPHD

From: Travis Woodcock, Finance Director – Champaign County

Date: July 31, 2026

Re: BoH Fund Balance Reserve

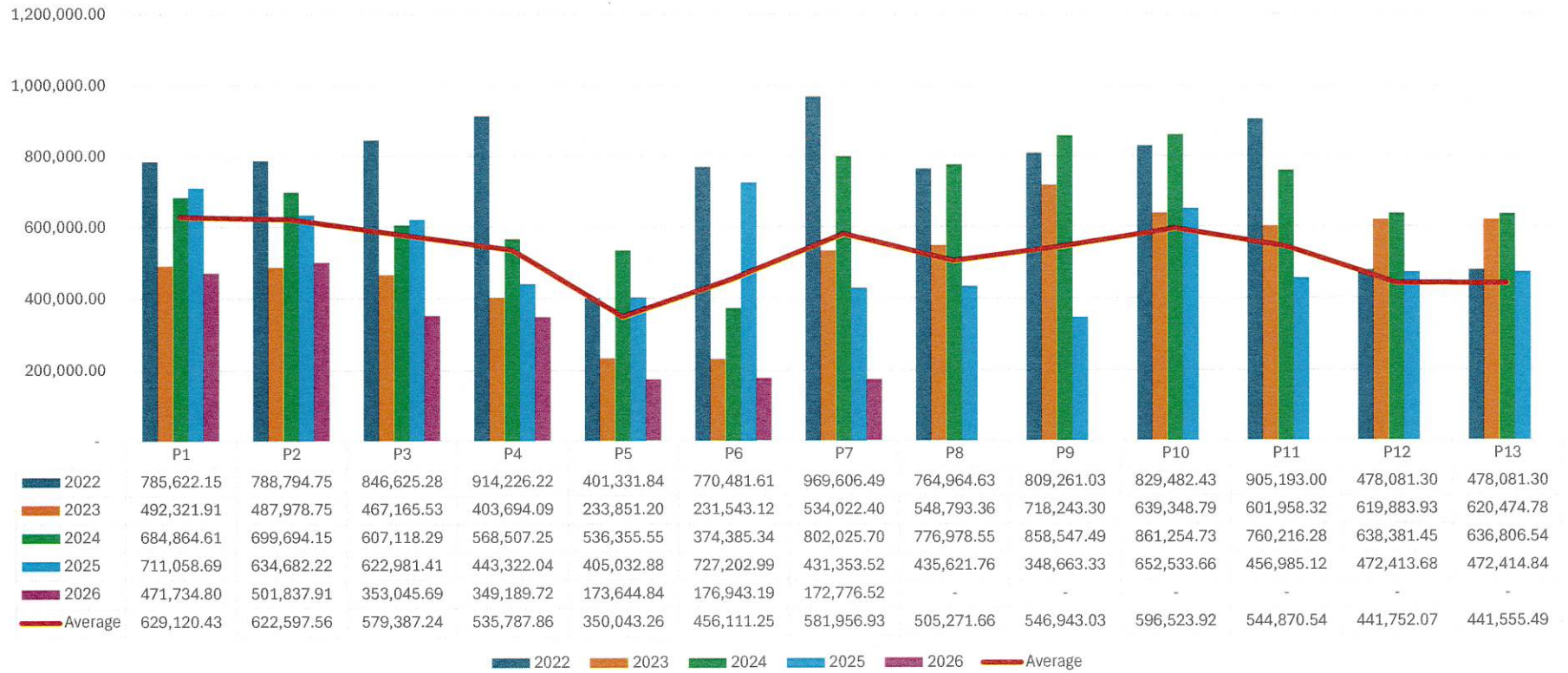
The Champaign County fiscal year runs from January 1st through December 31st each year. Attached is graph that shows estimated monthly fund balances for the BoH Fund. There are significant fluctuations in monthly amounts due to timing of property tax distributions. In May and June every year, balance reaches low points until a large property tax distribution is received in June or July. These amounts also do not include the BoH Property Tax Collection and Distribution directly to CUPHD since that is just a pass through. In the past, the fund balance reserve was calculated on the BoH's total budget, including the pass through, but based on GFOA recommendations, it makes sense to calculate the reserve on the operating budget going forward instead.

On August 23, 2022, the BoH decided that fund balance reserve should be maintained between 25 and 35 percent of the budget. Former Administrator, Julie Pryde, observed that reserve fund balances in comparable agencies typically varied between 25 to 50 percent. Finance Director, Mandy Knight, agreed that 25 to 50 percent would likely address most emergency needs.

Also attached is a GFOA worksheet to help agencies determine a fund balance reserve goal. Consulting with Mandy Knight, a score of 31 to 33 was calculated. Based on the matrix, this puts the BoH's goal between the 26-35% tier and the over 35% tier.

Based on the 2026 Budget, the average monthly estimated unreserved fund balance is around 525 thousand dollars. This is a reserve percentage of 41.77%. Using this amount, the reserve percentage meets both the BoH goal and the GFOA worksheet goal along with some to spare. However, the lowest monthly estimated unreserved fund balance is about 172 thousand dollars, or 13.73%. This dip happens quite often in May of each year until the property tax distribution is made. If the BoH decided to spend some of the reserve to get the average monthly fund balance to 35%, it could push future May reserves down to 5-7%, which is dangerously low and would leave no reserves for emergencies that might happen during that time period.

BoH - estimated unrestricted monthly fund balance



Guiding Your Selection of a Fund Balance Target

Step 1. Determine your total score from the risk factors

32 Your total score from the risk factors (calculated if you entered a score in other sheets)

Step 2. Preliminary Analysis

Compare your score from Step 1 to the guidelines below.

Your Score

Analytical Guidance

- | | |
|----------------|--|
| 8 - 16 | You face minimal risk to retain through reserves. Consider a target equal to the GFOA minimum recommended reserve of 16.6% of revenues/expenditures. |
| 17-24 | You face a low to moderate level of risk to retain through reserves. Consider adopting a reserve target somewhat higher than the GFOA minimum (e.g. 17-25% of revenues/expenditures). Since risk is low, do not invest excessive analytical effort in determining an exact target amount. Consider a short, informal benchmarking study with peer agencies to provide guidance. |
| 25-31 | You face a moderate to high level of risk to retain through reserves. Consider adopting a target amount of reserves significantly higher than the GFOA recommended minimum (e.g., 26 - 35%). Consider a short, informal benchmarking survey as a starting point, but then analyze your most significant risk factors to make sure they are adequately covered by what the survey suggests is reasonable. |
| 32 - 40 | You face a high level of risk to retain through reserves. Consider adopting a much higher target than the GFOA minimum (e.g., greater than 35%). Consider performing a more in-depth analysis of the risks you face to arrive at target level of reserved that provides sufficient coverage. |

Step 3. Consider Impact of Government Size, Budget Practices, & Borrowing Capacity

For each driver pick which description best fits you and enter the appropriate number of points.

0 Government Size

- +2 We are under 50,000 in population
- 0 We are between 50,000 and 300,000 in population
- 4 We are over 300,000 in population

0 Budget Practices

- 3 The budget has a formal contingency beyond what is being considered for this reserve.
- 2 The budget has informal contingencies beyond what is being considered for the reserve.
- 0 The budget is lean and has no contingencies in it.

0 Borrowing Capacity

- 3 We have excellent external and internal borrowing capacity, including a good rating, little existing debt, and political will to use it.
- 2 We have some external and/or internal borrowing capacity and political will could be mobilized to use it.
- 0 We have little or no borrowing capacity.

Step 4. Consider Impact of Commitments/Assignments, Outsider Perceptions & Political Support

Place an "X" next to each statement that applies to you.

Commitments and Assignments

X

We have commitments or assignments that designate fund balance for uses other than retaining the types of risk described in this analysis. If so, these commitments/assignments should not be included in the total reserve used to reach your target.

Outsider Perceptions

X

Rating agencies have given us a target level of reserve for getting a good rating. If so, use that target in place of or in addition to a benchmarking survey to provide guidance on starting point for your target.

The public is likely to question reserve levels as too high. If so, be sure to document your analysis findings in the other sheets.

Political Support

X

The governing board places great weight on the policies of comparable jurisdictions. If so, conduct a benchmarking survey that includes governments the board perceives as relevant.

The board places great weight on rating agency recommendations. If so, tie the reserve target recommendation to rating agency recommendations or standards.

The board places great weight on GFOA recommendations. If so, use this analysis and GFOA's Best Practices to support your recommendation.

Step 5. Putting it All Together

A. Consider your adjusted risk score and re-consult the analytical guidance.

32

< Your adjusted risk score (risk score modified with results from Step 3)

B. Review results of Step 4.

Review each item you checked from Step 4 and add the advice to your analytical guidance.

C. Proceed with finalizing target

Proceed with setting a final reserve target based on analytical guidance.

Vulnerability to Extreme Events

1. Identify Risks

What extreme events are you at risk for?

- | | |
|---|---|
| A | Pandemics, epidemics; new disease emerging from climate-related issues (diseases moving into our jurisdiction due to movement of plants, animals, arthropods) |
| B | TB and Drug-resistant TB |
| C | Foodborne outbreaks, infectious disease outbreaks |

2. Assess Risks

What is your vulnerability to each extreme event, given past experience?

- | | |
|---|---|
| A | With any type of outbreak, CUPHD would be the lead. We could need to rapidly hire staff and/or contractual staff, develop and launch public information campaigns, hire translators for materials, possibly purchase supplies (e.g., PPE), stand up clinics, increase data collection/analysis, cover alternative housing arrangements and provide food for people in isolation and quarantine. |
| B | |
| C | |

3. Identify other risk mitigation approaches

What options do you have to avoid, reduce, or transfer the risk (i.e., manage it without reserves)

- | | |
|---|--|
| A | In outbreaks we will likely be on our own. These can be foodborne illnesses, waterborne illnesses, vector borne, respiratory, and vaccine-preventable. While hospitals, clinics, etc will have a role to play, CUPHD will be the lead and will likely be responsible for response. |
| B | |
| C | |

4. Considering the above, how important for you is it to retain the risks of extreme events through reserves ?

5 < Enter your score here

- 5 **Very important.** We are subject to extreme events of severe potential magnitude which would require a quick and decisive response from our government. There are few alternative risk management approaches.
- 4 **Important.** We are subject to extreme events of severe potential magnitude, but our government does not have an important disaster response role and/or we have other risk management alternatives.
- 3 **Neutral.** We do not face an unusually high or low level of risk from extreme events.
- 2 **Unimportant.** We are subject to one or two types of significant extreme events and we have other risk management options.
- 1 **Very unimportant.** We are subject to very few, if any, potential extreme events of significant potential damage

Revenue Source Stability

1. Identify Risks

What are your major revenue sources?

A	property taxes
B	grants and contracts
C	

2. Assess Risks

How stable are your revenue sources?

A	taxes are stable
B	grants and contracts can fluctuate
C	

3. Identify other risk mitigation approaches

What options do you have to avoid, reduce, or transfer the risk (i.e., manage it without reserves)

A	There are no other options as the Public Health Authority is required to respond. Our only option would be to go to the County Board for funds and/or raise property taxes.
B	
C	

4. Considering the above, how important for you is it to retain the risks of revenue instability through reserves ?

< Enter your score here

- 5 **Very important.** We rely on just one or two sources of revenue, and they are unstable
- 4 **Important.** We rely on unstable sources for a significant portion of our revenue and/or have particular unstable payers as part of our tax base (e.g., sales tax from an industry with volatile sales)
- 3 **Neutral.** We do not face an unusually high or low level of risk from revenue instability
- 2 **Unimportant.** While some portion of our revenue base has instability, the majority of revenues are pretty stable.
- 1 **Very unimportant.** Our revenues are very stable and diverse.

Expenditure Volatility

1. Identify Risks

What are sources of potential expenditure spikes?

- | | |
|---|---|
| A | Additional staff, medical supplies, equipment, housing/food for those placed in isolation or quarantine |
| B | |
| C | |

2. Assess Risks

What is the potential cost of these spikes?

- | | |
|---|---|
| A | Depending on the situation there is a great deal of variability. It would be based upon the disease. |
| B | Example: A hepatitis A case in a restaurant or long term care facility would require a great deal of staff time, vaccination clinics, etc. A measles case would require an increase in staff or staff hours for follow-up of all exposed. This would require verifying vaccination records, providing vaccines, or placing people into a 21-day quarantine. |
| C | As vaccination rates decline, we face an increasing threat of vaccine-preventable disease outbreaks. A recent economic analysis by researchers at IVAC estimated that the average measles outbreak cost per case was estimated at \$43,203.65, while the average cost per contact was \$443.46. |

3. Identify other risk mitigation approaches

What options do you have to avoid, reduce, or transfer the risk of these potential spikes? (i.e., manage it without reserves)

- | | |
|---|---|
| A | We could call in mutual aid from other health departments (that would be based upon their availability to assist—and most of the health departments around us are stretched already). |
| B | |
| C | |

4. Considering the above, how important for you is it to retain the risks of expenditure spikes through reserves ?

☐ 5 < Enter your score here

- 5 **Very important.** There are expenditure spikes with very high potential to open a significant hole in our budget.
- 4 **Important.** We are subject to important potential expenditure spikes, such that we need reserves but we also have other risk mitigation approaches available.
- 3 **Neutral.** We do not face an unusually high or low level of risk from expenditure spikes
- 2 **Unimportant.** There are one or a few potential spikes but the risk of them occurring is low, the impact not great and/or we have other risk management options.
- 1 **Very unimportant.** We have no important risk from expenditure spikes.

Leverage

1. Identify Risks

What are major sources of leverage you are subject to?

A
B
C

This would be up to the County Board to determine if they wanted to take on debt for the County Board of Health

2. Assess Risks

What are the implications of leverage for the organization's financial flexibility?

A
B
C

County Board is ultimately responsible for the people of the county, outside of Champaign and Urbana so borrowing or taking on other forms of debt would require their approval. The Champaign County Public Health Department is a department within county government

3. Identify other risk mitigation approaches

What options do you have to avoid, reduce, or transfer the risk of leverage? (i.e., manage it without reserves)

A
B
C

When addressing communicable disease outbreaks or other illness outbreaks caused by infrastructure failure (water systems), there is no one else to pass the task to. There is no opportunity to raise taxes immediately and we cannot charge fees for communicable disease mitigation.

4. Considering the above, how important for you is it to retain the risks of expenditure spikes through reserves ?

5 < Enter your score here

- 5 **Very important.** We are subject to significant leverage and have no other risk management approach
- 4 **Important.** We are subject to significant leverage and do not have equally significant offsetting risk management approaches.
- 3 **Neutral.** We do not face an unusually high or low level of risk from leverage
- 2 **Unimportant.** We have one or two sources of leverage, but these are largely addressed with other risk management strategies.
- 1 **Very unimportant.** We have no important sources of leverage that aren't already managed with out reserves.

Leverage**1. Identify Risks**

What are your major sources of potential intra-period cash imbalances?

A
B
C

The County Board of Health would have to go to the County Board to transfer funds from other parts of County Government.

2. Assess Risks

How likely are these risks to occur and what is their potential magnitude?

A
B
C

These are not highly likely, but certain outbreaks would be very costly to mitigate, and could cause imbalances.

There is no way of knowing which disease will cause an outbreak, but we do know outbreaks will continue to occur.

Local outbreaks are the most costly as there is rarely outside funding available from state or federal government.

3. Identify other risk mitigation approaches

What options do you have to avoid, reduce, or transfer the risk of liquidity? (i.e., manage it without reserves)

A
B
C

None without funds being transferred from the County Board.

4. Considering the above, how important for you is it to retain the risks of expenditure spikes through reserves ?

5 < Enter your score here

- 5 **Very important.** We have very important potential intra-period imbalances with few risk management alternatives.
- 4 **Important.** We have important potential intra-period imbalances, but do have some off-setting risk management alternatives.
- 3 **Neutral.** We do not face an unusually high or low level of risk from intra-period cash imbalances.
- 2 **Unimportant.** We have some minor potential intra-period cash imbalances.
- 1 **Very unimportant.** Our cash flows are very stable.

Other Funds Dependency

1. Identify Risks

What other funds rely on the general fund for an important part of their funding?

A	The general fund is controlled by the County Board. The County Board of Health has no other funds
B	
C	

2. Assess Risks

How likely is it that these funds will need the general fund to "backstop" them in an emergency?

A	Without a fund balance-it may be necessary for the County Board of Health to ask the County Board go to the County's general fund to assist
B	
C	

3. Identify other risk mitigation approaches

What options do you have to avoid, reduce, or transfer the risk of other funds' dependency? (i.e., manage it without reserves)

A	None
B	
C	

4. Considering the above, how important for you is it to retain the risks of expenditure spikes through reserves ?

5 < Enter your score here

5 **Very important.** A number of funds rely on the general fund for backstopping, with few, if any, risk management alternatives.

4 **Important.** We have at least some funds that rely on the general fund and this includes reliance for backstopping.

3 **Neutral.** We do not face an unusually high or low level of risk from other fund dependency.

2 **Unimportant.** There are a small number of funds that rely on the general fund, and the potential for the general fund to need to backstop them is small.

1 **Very unimportant.** No other funds rely on the general fund for backstopping.

Growth

1. Identify Risks

What are potential major sources of growth in the next three to five years?

A

There is always a potential for additional grants and contracts, but that funding can only be used for very specific purposes, not mitigating public health emergencies or outbreaks

B

The County can increase fees for Environmental Health Services. This would allow more funds to be used to mitigate any outbreaks and to provide prevention to reduce the risk of outbreaks

C

2. Assess Risks

What is the potential for these sources of growth to cause imbalances in the revenue received from the growth and the expenditures needed to serve it?

A

This is something that would need to be done now. It is not something that could happen at the time of an outbreak or public health emergency

B

C

3. Identify other risk mitigation approaches

What options do you have to avoid, reduce, or transfer the risk of growth? (i.e., manage it without reserves)

A

The only option would be to either increase fees now or to raise taxes now. It is too late once an outbreak or public health emergency occurs.

B

C

4. Considering the above, how important for you is it to retain the risks of expenditure spikes through reserves ?

4 < Enter your score here

5

Very important. We expect significant growth with imbalances in the timing of revenues and expenditures

4

Important. We have some growth that will cause imbalances in the timing of revenues and expenditures.

3

Neutral. We do not face an unusually high or low level of risk from growth

2

Unimportant. We have a small potential for future growth and/or only minor potential imbalances in the timing between revenues and expenditures.

1

Very unimportant. We expect no growth or growth will fully pay for itself as expenditures are incurred.

Capital Projects

1. Identify Risks

What high priority capital projects don't have a funding source?

A	N/A
B	
C	

2. Assess Risks

What is the likelihood that reserves will be looked to as a funding source for the project?

A	N/A
B	
C	

3. Identify other risk mitigation approaches

What options do you have to avoid, reduce, or transfer the risk of capital projects using reserves as a funding source? (i.e., manage it without reserves)

A	N/A
B	
C	

4. Considering the above, how important for you is it to retain the risks of expenditure spikes through reserves ?

1 < Enter your score here

- 5 **Very important.** There are very high profile projects with out a funding source and reserves are likely to be considered as a funding source.
- 4 **Important.** There are at least some high profile projects where reserves may be called upon to provide at least some of the funding.
- 3 **Neutral.** We do not face an unusually high or low level of risk from unfunded high-priority projects
- 2 **Unimportant.** High priority capital projects will probably have funding sources, if they don't already.
- 1 **Very unimportant.** All high priority capital projects have funding sources.

Special Revenue Funds

Board of Health

Special Revenue Fund (2089-049)

The Champaign County Board of Health is established by 55 ILCS 5/5-20 and consists of nine members appointed by the County Board Chair to three-year, staggered terms. The Board is responsible for disease control and the physical and environmental health of County residents. This Board is supported through the Health Fund property tax levy; federal, state, and local grants; and fees. The maximum rate for the Health Fund levy is \$0.10/\$100 assessed valuation. The projected rate for the total Health levy is \$0.0298/\$100 assessed valuation.

MISSION STATEMENT

The mission of the Champaign County Public Health Department is to promote health, prevent disease, and lessen the impact of illness through the effective use of community resources.

BUDGET HIGHLIGHTS

The Board of Health budget is dependent upon property taxes, permits, and federal and state grants for specific public health services. The property tax revenue is estimated at this time because the total levy is not split between the Champaign-Urbana Public Health District (CUPHD) and the Board of Health (BOH) until the County Clerk's Office provides the equalized assessed values (EAV) in May of the subsequent year. The historical percentage of the levy split is shown later in this document.

The Board of Health enters into a contract with the CUPHD to provide public health services throughout the County. Subject to approval by the Board of Health, allocation of \$50,000 is included in the budget for the child dental access program.

Department Summary

		2025 Actual	2026 Original	2026 Projected	2027 Budget
Revenues					
Property Taxes					
400101	Property Taxes - Current	738,811	766,040	766,040	800,004
400103	Property Taxes - Back Tax	0	300	300	0
400104	Payment In Lieu Of Taxes	51	325	325	0
400106	Mobile Home Tax	0	500	500	0
Property Taxes Total		738,861	767,165	767,165	800,004
Intergov Revenue					
400476	Other Intergovernmental	42,936	50,000	50,000	51,500
Intergov Revenue Total		42,936	50,000	50,000	51,500
Grant Revenue					
400408	State - Health And/Or Hospital	192,689	240,675	240,675	237,396
400454	Federal - Health/Or Hospitals	41,393	22,110	22,110	45,461
Grant Revenue Total		234,082	262,785	262,785	282,857
Licenses And Permits					
400602	Permits - Business	113,750	130,071	130,071	112,680
400611	Permits - Nonbusiness	24,479	33,940	33,940	13,215
Licenses And Permits Total		138,229	164,011	164,011	125,895
Misc Revenue					
400801	Investment Interest	23,760	5,000	5,000	5,000

Department Summary

		2025 Actual	2026 Original	2026 Projected	2027 Budget
400902	Other Miscellaneous Revenue	19,001	2,450	2,450	2,450
	Misc Revenue Total	42,761	7,450	7,450	7,450
	Revenues Total	1,196,869	1,251,411	1,251,411	1,267,706

Expenditures

Services

502001	Professional Services	996,159	893,991	893,991	1,134,358
502022	Operational Services	81,250	50,000	50,000	50,000
502025	Contributions & Grants	183,752	312,785	312,785	141,097
502047	Software License & Saas	1,490	1,500	1,500	1,500
	Services Total	1,262,651	1,258,276	1,258,276	1,326,955
	Expenditures Total	1,262,651	1,258,276	1,258,276	1,326,955

Expense Per Capita (in actual dollars)

Expense per capita by fiscal year is based on original fiscal year budgets.

	2025 Actual	2026 Projected	2027 Budget
	\$15.28	\$16.62	\$15.88

BOH/CUPHD LEVY SPLIT

Fiscal Year	2022	2023	2024	2025	2026(budgeted)
Board of Health	44.6%	44.01%	44.22%	44.22%	44.01%
CUPHD	55.4%	55.99%	55.78%	55.78%	55.99%

ALIGNMENT to STRATEGIC PLAN

County Board Goal 3 - Champaign County promotes a safe, just, and healthy community

To promote and participate in planning initiatives for the maintenance and improvement of the delivery of public health services

To provide public health programming and services to promote and enable a healthy community throughout Champaign County

County Board Goal 4 - Champaign County is a county that supports planned growth to balance economic growth with the preservation of our natural resources

To provide appropriate oversight for planned growth in the areas of licensed food services facilities, private sewer, and well water systems

To anticipate and plan for the impact of demographic and population changes on potential health hazards to be managed through public health

OBJECTIVES

To prevent the transmission of food borne diseases attributable to licensed food service facilities in Champaign County.

To prevent the transmission of enteric disease in Champaign County attributed to improper sewage disposal or unsafe private water supplies.

To initiate investigation and surveillance within twenty-four hours of notification of 100% of reported diseases that could be spread through the environment.

To conduct inspections of 100% of private sewage disposal systems and 100% of private water wells installed under permit to assure that all state and local requirements are met.

To conduct inspections and obtain compliance for all programs carried out by the department through grant/contractual agreements as agents for the Illinois Department of Public Health to protect the safety and well-being of Champaign County residents.

Priority will be given to prevention and mitigation activities that limit the spread of communicable diseases to save lives by preventing our healthcare system from becoming overwhelmed.

Performance Indicators

Indicator	2025 Actual	2026 Projected	2027 Budget
Number of Foodborne/Waterborne Outbreaks (confirmed/probable)	0	0	1
Number of Foodborne/Waterborne Illness Complaints Investigated	4	2	2
Number of Reportable Communicable Disease Cases (Classes 1 & 2)	67	73	73
Number of Sexually Transmitted Disease Tests (Syphilis)	100	44	80
Number of Sexually Transmitted Disease Tests (Gonorrhea)	500	289	400
Number of Sexually Transmitted Disease Tests (Chlamydia)	1400	1075	1400
Number of Tuberculosis (TB) Direct Observed Therapy Cases (Active & Latent)	0	0	1
Number of Food Establishment Inspections	482	500	515
Number of Temporary Permits Issued	204	210	215
Number of Food Establishment Complaints Investigated	45	50	55
Number of Food Establishment Food Safety Education Presentations	108	130	140
Number of Sewage Construction Permits Issued	69	80	90
Number of Sewage Construction Inspections	146	150	155
Number of Private Sewage Complaints Investigated	7	10	15
Number of Water well Construction Permits Issued	41	50	60
Number of Water Well Construction Inspections	92	105	110
Number of Abandoned Water Wells Sealed	28	30	32

Appendix B																						20	
CUPHD FY2027 Budget Proposal 1/1/27 to 12/31/27 to the Champaign County Board of Health																							
				Grant Reimbursement				CUPHD Contract												Fee Based Reimbursement Only			
	Total	County Only	County Only	Grant	Grant	Grant	Total	CHPG	CHPG	CHPG	CHPG	CHPG	CHPG	CHPG	CHPG	CHPG	CHPG	CHPG	Total	Fee for Service	Fee for Service	Fee for Service	Fee for Service
	Overall CCHD	Separate Contracts not CUPHD	To be paid from Fund Balance	Tobacco Free - 1420	Strngthening IL Public Health Administration 8122	Emergency Preparedness - 1215	All Grants	Admin - 7911 & 9110	West Nile Vector Control - 7330	Communicable Diseases - 2306	Disease Intervention 2311 & STD Clinic 2821	Opiod Overdose Prevention 8213	Tuberculosis 2711 & 2831	Perinatal Hepatitis B Prevention 4721	Tick Surveillance 7370	Food	Water	Sewage	CUPHD Contract	Water Well Testing 7411*	Body Art 7931*	Additional Services to Be Paid from Fund Balance Surplus	Emergency Non-Contract Items Approved by CBOH Chair@
Revenue																							
Property Taxes	800,004.06	48,886.00						110,822.00	-	17,568.00	81,239.00	-	9,564.00	-	0.00	234,561.06	121,919.50	175,444.50	751,118.06				
Food Permits, Temporary Food Permits & Plan Review Fees	112,679.94						-									112,679.94			112,679.94				
Private Sewage Permits	6,334.50						-											6,334.50	6,334.50				
Well Testing Fees (Public Water System Supervision)	2,915.00						-												-	2,915.00			
Well Water Permits	3,965.50						-										3,965.50		3,965.50				
IDPH - Comprehensive Health Protection Grant - Yellow Fields Only	193,260.00							-	26,860.00	65,250.00	65,250.00	3,000.00	9,000.00	-	8,000.00	11,000.00	1,400.00	3,500.00	193,260.00		-		
IDPH Emergency Preparation Grant	45,461.00					45,461.00	45,461.00									-			-				
IDPH Tobacco Free Grant	55,000.00			55,000.00			55,000.00									-			-				
IDPH Strengthening Public Health Administration Grant	40,636.30				40,636.30		40,636.30									-			-				
Other Income	50.00						-									50.00			50.00				
County Admin budgeted - Other Income	2,400.00	2,400.00					-									-			-				
County Admin budgeted - Interest Income	5,000.00	214.00					-	4,786.00								-			-	4,786.00			
TOTAL REVENUE	1,267,706.30	51,500.00	-	55,000.00	40,636.30	45,461.00	141,097.30	115,608.00	26,860.00	82,818.00	146,489.00	3,000.00	18,564.00	-	8,000.00	358,291.00	127,285.00	185,279.00	1,072,194.00	2,915.00	-	-	-
Transfer from Fund Balance-Food Access Specialist	15,000.00		15,000.00				-												-			15,000.00	
Transfer from Fund Balance-Additional Services (Sex Ed)	30,000.00		30,000.00				-												-			30,000.00	
Transfer from Fund Balance-EMERGENCIES ONLY <=\$15,000	15,000.00						-												-				15,000.00
Transfer from Fund Balance	60,000.00	-	45,000.00	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	45,000.00	15,000.00
TOTAL REVENUE PLUS FUND BALANCE TRANSFER	1,327,706.30	51,500.00	45,000.00	55,000.00	40,636.30	45,461.00	141,097.30	115,608.00	26,860.00	82,818.00	146,489.00	3,000.00	18,564.00	-	8,000.00	358,291.00	127,285.00	185,279.00	1,072,194.00	2,915.00	-	45,000.00	15,000.00
Expenses																							
Personnel FORMULA	714,903.88			38,639.00	-	28,307.00	66,946.00	54,633.00	17,460.00	55,692.00	78,720.00	2,042.00	9,077.00	-	5,240.88	223,566.00	81,270.00	119,028.00	646,728.88	1,229.00	-	-	-
Life Insurance	356.00			19.00	-	14.00	33.00	27.00	9.00	28.00	39.00	1.00	4.00	-	3.00	111.00	40.00	60.00	322.00	1.00	-	-	-
FICA & Medicare	52,190.00			2,821.00	-	2,066.00	4,887.00	3,988.00	1,275.00	4,066.00	5,747.00	149.00	663.00	-	383.00	16,320.00	5,933.00	8,689.00	47,213.00	90.00	-	-	-
IMRF	31,659.00			1,708.00	-	1,251.00	2,959.00	2,415.00	772.00	2,462.00	3,479.00	90.00	402.00	-	232.00	9,882.00	3,592.00	5,261.00	28,587.00	113.00	-	-	-
Unemployment Insurance	6,864.00			371.00	-	272.00	643.00	524.00	168.00	535.00	756.00	20.00	87.00	-	50.00	2,146.00	780.00	1,143.00	6,209.00	12.00	-	-	-
Employers Share Group Health Insurance	128,246.00			6,955.00	-	5,095.00	12,050.00	9,398.00	3,143.00	10,025.00	14,170.00	368.00	1,633.00	-	943.00	40,241.00	14,629.00	21,425.00	115,975.00	221.00	-	-	-
Workers Compensation Ins	48,396.00			1,932.00	-	1,415.00	3,347.00	2,732.00	873.00	2,785.00	3,936.00	-	454.00	-	262.00	17,885.00	6,501.00	9,523.00	44,951.00	98.00	-	-	-
Retention Expenses	40,636.30				40,636.30		40,636.30				-	-	-	-	-	-	-	-	-				
Total Personnel	1,023,251.18	-	-	52,445.00	40,636.30	38,420.00	131,501.30	73,717.00	23,700.00	75,593.00	106,847.00	2,670.00	12,320.00	-	7,113.88	310,151.00	112,745.00	165,129.00	889,985.88	1,764.00	-	-	-
Stationary and Printing	75.00			-	-		-	-	-							75.00	-	-	75.00	-	-	-	-
Photocopying	1,217.00			500.00	-	46.00	546.00	-		34.00	31.00	-	1.00			450.00	65.00	80.00	661.00	10.00	-	-	-
Office Supplies	3,311.00			1,286.00	-		1,286.00	700.00		60.00	100.00		25.00			1,000.00	95.00	45.00	2,025.00		-	-	-
Operations Supplies	1,842.12					1,158.00	1,158.00	-	289.00		88.00	82.00			225.12	-	-	-	684.12		-	-	-
Postage	1,918.00				-		-	28.00	3.00	5.00	120.00	-	15.00			630.00	860.00	167.00	1,828.00	90.00	-	-	-
Medical Supplies	3,931.00				-	1,431.00	1,431.00		-		1,700.00	-	800.00			-	-	-	2,500.00	-	-	-	-
Other Supplies	895.00				-		-	330.00			65.00				-	400.00	50.00	50.00	895.00	-	-	-	-
Equipment under \$5000	350.00				-		-				200.00	-				150.00		-	350.00				
Total Supplies	13,539.12	-	-	1,786.00	-	2,635.00	4,421.00	1,058.00	292.00	99.00	2,304.00	82.00	841.00	-	225.12	2,705.00	1,070.00	342.00	9,018.12	100.00	-	-	-
Advertising	20,000.00						-				20,000.00					-	-	-	20,000.00				
Telecommunications	1,825.00					525.00	525.00	630.00			-			-	-	670.00	-	-	1,300.00				
Other Travel	85.00					40.00	40.00	-		40.00	-					5.00	-	-	45.00				
Other Contractual Services	670.00						-				170.00			-	-	500.00	-	-	670.00				
Business Meals Expense	756.00					50.00	50.00	150.00		113.00	53.00	-	20.00			50.00	10.00	310.00	706.00				
Lodging	1,574.00						-	274.00			800.00	-	50.00			150.00	-	300.00	1,574.00				
Travel	22,817.00			769.00		418.00	1,187.00	850.00	650.00	110.00	90.00	-	3,780.00			9,700.00	2,650.00	3,500.00	21,330.00	300.00			
Patient Care and Client Assistance	3,025.00						-			25.00	3,000.00					-	-	-	3,025.00				
Portion of Food Access Specialist	15,000.00						-				-					-			-			15,000.00	
CUPHD Preventative Services of Sex Ed in County Schools	30,000.00						-				-					-			-			30,000.00	
Software License and Maintenance	41,829.41						-	37,829.41			-		-			4,000.00	-	-	41,829.41				
Dues and Licenses	5,573.00					3,373.00	3,373.00	800.00			800.00					200.00	200.00	200.00	2,200.00				
Conferences and Training	1,230.00						-	300.00			160.00		20.00			450.00	100.00	200.00	1,230.00				
Miscellaneous Expenses	142.00						-				-	-				142.00	-	-	142.00				
Employee License Reimbursement	170.00						-	-			170.00	-				-	-	-	170.00				
Total Contractual	144,696.41	-	-	769.00	-	4,406.00	5,175.00	40,833.41	650.00	288.00	25,243.00	-	3,870.00	-	-	15,867.00	2,960.00	4,510.00	94,221.41	300.00	-	45,000.00	-
Capital Outlay	-						-									-			-				
Furnishings and Office Equipment	-						-									-			-				
Indirect Costs (10% per grant agreement)	-						-									-			-				
Indirect Costs (Occupancy, Information Technology, etc.)	78,969.00						-		2,218.00	6,838.00	12,095.00	248.00	1,533.00	-	661.00	29,568.00	10,510.00	15,298.00	78,969.00	-	-	-	-
Total Indirect Costs	78,969.00	-	-	-	-	-	-	-	-	-	6,838.00	12,095.00	248.00	-	661.00	29,568.00	10,510.00	15,298.00	78,969.00	-	-	-	-
EMERGENCIES ONLY <=\$15,000	15,000.00						-									-	-	-	-				15,000.00
EMERGENCIES ONLY <=\$15,000	15,000.00	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	15,000.00
TOTAL EXPENSES PLUS EMERGENCY ONLY FUND	1,275,455.30	-	-	55,000.00	40,636.30	45,461.00	141,097.30	115,608.00	26,860.00	82,818.00	146,489.00	3,000.00	18,564.00	-	8,000.00	358,291.00	127,285.00	185,279.00	1,072,194.42	2,164.00	-	45,000.00	15,000.00
Smile Healthy	50,000.00	50,000.00																					
County ERP	1,500.00	1,500.00																					
Smile Healthy Recruitment for Dentists	-	-																					
TOTAL EXPENSES with Smile Healthy	1,326,955.30	51,500.00																					
Fund Balance Target 35%	464,434.36																						
	ENTER	ENTER		ENTER	ENTER	ENTER	ENTER	ENTER	ENTER	ENTER	ENTER	ENTER	ENTER	ENTER	ENTER	ENTER	ENTER	ENTER	(161,214.24)	ENTER	ENTER	ENTER	ENTER
MANUALLY ENTER FY27 Contract-12 months	1,2																						

CUPHD FY2027 Budget Proposal 1/1/27 to 12/31/27 to the Champaign County Board of Health																							21
				Grant Reimbursement				CUPHD Contract												Fee Based Reimbursement Only			
	Total	County Only	County Only	Grant	Grant	Grant	Total	CHPG	CHPG	CHPG	CHPG	CHPG	CHPG	CHPG	CHPG	CHPG	CHPG	CHPG	Total	Fee for Service	Fee for Service	Fee for Service	Fee for Service
	Overall CCHD	Separate Contracts not CUPHD	To be paid from Fund Balance	Tobacco Free - 1420	Strngthening IL Public Health Administration 8122	Emergency Preparedness - 1215	All Grants	Admin - 7911 & 9110	West Nile Vector Control - 7330	Communicable Diseases - 2306	Disease Intervention 2311 & STD Clinic 2821	Opiod Overdose Prevention 8213	Tuberculosis 2711 & 2831	Perinatal Hepatitis B Prevention 4721	Tick Surveillance 7370	Food	Water	Sewage	CUPHD Contract	Water Well Testing 7411*	Body Art 7931*	Additional Services to Be Paid from Fund Balance Surplus	Emergency Non-Contract Items Approved by CBOH Chair@
MANUALLY ENTER FY26 Contract -12 months	1,243,671.24	-	-	50,000.00	22,110.00	45,461.00	117,571.00	184,930.00	19,545.00	73,521.00	136,063.00	3,257.00	15,818.00	9,018.00	8,712.24	340,095.00	110,427.00	175,089.00	1,076,475.24	3,014.00	1,611.00	30,000.00	15,000.00
% CHANGE	2.6%			10.0%	83.8%	0.0%	20.0%	-37.5%	37.4%	12.6%	7.7%	100.0%	17.4%	-100.0%	100.0%	5.4%	15.3%	5.8%	-0.4%	-28.2%	100.0%	50.0%	100.0%

Champaign County Board of Health								
Compensation Template								
FY2027 Budget Proposal Submitted by CUPHD								
Name and Title								
	Total		Fee for Service		Fee for Service		Fee for Service	
	CUPHD Contract	FTE	Water Well Testing - 7411	FTE	Body Art - 7931	FTE	Preventative Services - To Be Determined	FTE
Beedle, Max - EH Specialist I	\$42,575	0.8399	\$0		\$0		\$0	
Bradley, Lauryn - Emergency Preparedness Planner	\$11,264	0.1750	\$0		\$0		\$0	
Buhr, Maryury -Administrative Assistant II	\$382	0.0084	\$0		\$0		\$0	
Carson, Dawn - Communicable Disease Investigator	\$13,551	0.2813	\$0		\$0		\$0	
Crause, Candi - Director of Teen & Adult Services	\$0	0.0000	\$0		\$0		\$0	
Davies, Robert - Director of Emergency Preparedness	\$17,199	0.1688	\$0		\$0		\$0	
Enoch, Jennifer - Nurse Practitioner I	\$5,707	0.1000	\$0		\$0		\$0	
Flanigan, Kelly - Health Educator II	\$0	0.0000	\$0		\$0		\$0	
Fleming, Toneka - Intake Specialist	\$4,243	0.1000	\$0		\$0		\$0	
Ger, Constance - Nurse Practitioner II	\$8,759	0.0750	\$0		\$0		\$0	
Giannotti, Tanya - Marketing & Communication Specialist	\$1,492	0.0201	\$0		\$0		\$0	
Gonezock-Nnoung, Tatiana - Public Health Nurse II	\$6,419	0.0770	\$0		\$0		\$0	
Greger, Whitney - Director of Wellness & Health Promotions	\$0	0.0000	\$0		\$0		\$0	0.0000
Guardado-Varon, Catalina - Case Manager/Counselor	\$31,796	0.5380	\$0		\$0		\$0	
Hamilton, Tammy - Administrative Assistant III	\$22,427	0.3151	\$0		\$0		\$0	
Harper, Anthony - Public Health Nurse II	\$5,564	0.0750	\$0		\$0		\$0	
Henderson, DaVonna - Health Educator I	\$0	0.0000	\$0		\$0		\$0	0.0000
Hill, Anne - Account Tech I	\$2,508	0.0500	\$0		\$0		\$0	
Johnson, Nancy - Program Coordinator	\$0	0.0000	\$0		\$0		\$0	
Kilian, Shannon - Program Coordinator	\$5,404	0.0750	\$0		\$0		\$0	
Knight, Amanda - Director of Finance	\$3,192	0.0225	\$0		\$0		\$0	
Ingram-Winston, T'Prinn - Environmental Health Specialist In-Training	\$31,281	0.6133	\$0		\$0		\$0	
Logothetis, Drew - Environmental Health Specialist In-Training	\$15,032	0.2891	\$0		\$0		\$0	
McMillion, Kadejah - Accountant I	\$1,503	0.0225	\$0		\$0		\$0	
Mosquito Abatement Biker - Vacant (5)	\$14,530	0.1850	\$0		\$0		\$0	
Mucha, Raymond - Environmental Health Specialist II	\$58,759	0.7329	\$0		\$0		\$0	
Murphy, Penelope - Director of Environmental Health	\$24,628	0.2199	\$0		\$0		\$0	
Muzinic, Connor - Environmental Health Specialist In-Traning	\$18,925	0.3712	\$0		\$0		\$0	
Patel, Tajal - Public Health Nurse II	\$12,429	0.1520	\$0		\$0		\$0	
Roberts, Amy - HR Generalist/Public Information Officer	\$2,053	0.0225	\$0		\$0		\$0	
Robinson, Patricia - Director of Human Resources	\$3,468	0.0225	\$0		\$0		\$0	
Robinson, Teneeshia - Communicable Disease Investigator	\$16,293	0.2813	\$0		\$0		\$0	
Rosen, Alexander - Licensed Practical Nurse III	\$0	0.0000	\$0		\$0		\$0	
Schroeder, Jennifer - Environmental Health Specialist II	\$31,810	0.4170	\$0		\$0		\$0	
Shobe, Laura - Administrative Assistant II	\$18,351	0.3765	\$0		\$0		\$0	
Sigler, Jacob- Program Coordinator	\$49,363	0.7228	\$1,229	0.0180	\$0		\$0	
Silver, Stephanie - Case Manager/Counselor	\$482	0.0074	\$0		\$0		\$0	
Silvestre, Joshua - Communicable Disease Investigator	\$209	0.0036	\$0		\$0		\$0	
Thomas, Esther - Accountant I	\$1,792	0.0225	\$0		\$0		\$0	
Tounkara, Mamadou - Public Health Administrator	\$17,790	0.1000	\$0		\$0		\$0	
T'Prinn Ingram-Winston - Environmental Health Specialist In-Traning	\$21,065	0.4130	\$0		\$0		\$0	
Tran, Trang - Accountant I	\$1,736	0.0225	\$0		\$0		\$0	
Treat, Sean - Accountant I	\$1,805	0.0225	\$0		\$0		\$0	
Trotter, Joseph - Program Manager	\$0	0.0000	\$0		\$0		\$0	
Tucker, Stephanie - Health Educator II	\$0	0.0000	\$0		\$0		\$0	
VACANT - Program Coordinator	\$42,310	0.5584	\$0		\$0		\$0	
Walters, Micah - Environmental Health Specialist In-Traning	\$20,269	0.3974	\$0		\$0		\$0	
Weber, Martin - IT Helpdesk Technician	\$1,148	0.0225	\$0		\$0		\$0	
Wiback, Taylor - Health Educator II	\$0	0.0000	\$0		\$0		\$0	
Wilson, Rami - Environmental Health Specialist I	\$31,116	0.4170	\$0		\$0		\$0	
Wise, Whitney - Case Manager	\$1,966	0.0308	\$0		\$0		\$0	
Ziegler, Rachel - Lab Assistant	\$3,227	0.0750	\$0		\$0		\$0	
	\$0	0.0000	\$0		\$0		\$0	
FY27 Contract	\$639,448	9.6071	\$1,229	0.0180	\$0	0.0000	\$0	0.0000
FY26 Contract	\$624,637	8.7175	\$1,634	0.0180	\$1,122	0.0140	\$0	0.0000
Change	2%	10%						
Linked to Budget for comparison	646,728.88		1,229.00		-		-	
Variance	-\$7,281.27		\$0.30		\$0.00		\$0.00	

Promise Healthcare
Child Dental Access Program
---General Support Request---
Champaign County Board of Health
 2027 Program Narrative and Budget
 January 1, 2027 – December 31, 2027

Promise Healthcare (PHC) will provide comprehensive dental care for low-income children who reside in Champaign County and outside of the Champaign/Urbana city limits in order to maximize the number of children who have access to oral health care by providing the following services:

- Dental home services for children provided through PHC's Frances Nelson Medical Center, to include oral health care for children ages 0–5.
- Outreach to Champaign County Head Start programs and schools in the Rantoul, IL region with oral health education, fluoride treatments and exams.

With the support of the Champaign County Board of Health grant, Promise Healthcare expects to serve a total of 1,000 low-income, unduplicated Champaign County children through our oral health care program in 2027. We anticipate that approximately 30% of these children (300) will reside outside of the Champaign/Urbana city limits and be Champaign County residents.

Promise Healthcare is proposing a program for the coming year that continues to be focused on rebuilding our pediatric oral health program post-COVID, so that the health center can again become the primary community oral health care provider for low-income children who reside in Champaign County. Promise Healthcare respectfully requests \$50,000 in order to support these efforts.

The following programs and services will be made possible with the support of Champaign County Board of Health funding:

Child Dental Health Care Access

With great success, Promise Healthcare has focused on rebuilding our pediatric oral health program that was restricted at the beginning of the decade due to the COVID-19 health pandemic. We are reaching more children through the support of the United Way and engaging children in the dental clinic, many of whom have not seen a dentist in over a year. PHC has been growing in its ability to serve young children ages 0–5 in Champaign County, but still needs to hire two Dental Assistants and an Expanded Function Dental Assistant with the expertise to serve this age group. PHC is working diligently to recruit and hire these positions. PHC is pleased that we were able to hire a new Dentist in late 2025 and two bilingual Dental Hygienists in early 2026 (second Hygienist to begin summer / early fall), filling a critical gap in Champaign County oral health care for our youngest residents. Oral health care services will be provided at PHC's primary dental clinic at the Frances Nelson Medical Center in Champaign in order to create / maintain a dental home. Promise Healthcare anticipates serving a total of 1,000 unduplicated children in CY27 that will be re-engaged into the dental clinic following the

COVID-19 pandemic. In addition, PHC plans to provide oral health access to dental sealants in 6 schools in Champaign County throughout the next school year (3 schools in the fall and 3 schools in the spring). Measure: The Champaign County Board of Health's \$50,000 investment will support a part-time Dental Assistant that will assist in re-engaging at least 100 low-income children who reside in Champaign County and outside of the Campaign/Urbana city limits into the dental clinic.

County Head Start Program Outreach

Promise Healthcare plans to visit Head Start programs and rural schools throughout Champaign County, especially in and around Rantoul, to provide oral health education, fluoride treatments and dental exams. The outreach reaches low-income children at a convenient location to provide preventive oral health tactics, education and examinations. Measure: 1 visit per month, for a total of 12 visits in CY27.

In 2025, Promise exceeded our goal and was able to serve 20% more children throughout Champaign County than in 2024. As of March 2026, we have already served nearly 9% more children than in the entire 2025 calendar year. We have been working on building relationships with other rural school districts throughout Champaign County and will be able to conduct additional outreach and oral health screenings at these schools in the coming year.

Thank you to the Champaign County Board of Health and County Board for your continued support and commitment to the oral health for low-income children in Champaign County. Should you have any questions or need additional information, please do not hesitate to contact Jennifer Henry, Chief Executive Officer, jhenry@promisehealth.org.

Promise Healthcare
Child Dental Access Program
---General Support Request---
Champaign County Board of Health
 2027 Budget Proposal
 January 1, 2027 – December 31, 2027

For the consideration of the Champaign County Board of Health, Promise Healthcare respectfully submits the below budget:

Child Dental Access – Staffing Support and Oral Health Supplies

Champaign County Board of Health funding will support PHC costs to cover a small portion of dental team members' salary and fringe benefits to support uncompensated care to low-income, uninsured children. All of these funds will support children who reside in Champaign County and outside of the Champaign/Urbana city limits.

Personnel (Dentist, Dental Hygienist, Dental Assistant, Office Support)	\$40,500
Fringe (@ 22% of wages)	\$8,910
Personnel Subtotal	\$49,410
 Dental Supplies (children's dental kits to include tooth brush, tooth paste and floss)	 \$590
Supplies Subtotal	\$590
 Total	 \$50,000

Proposal to Fund Preventive Services for Adolescents in Champaign County Schools

Submitted to: Champaign County Board of Health

Submitted by: Whitney Greger, Director of Wellness & Health Promotion, C-UPHD

Budget Request: \$30,000

Date: 6/16/2026

Summary

CUPHD Health Education Staff will support and expand preventive health services for adolescents in Champaign County schools (outside of C-U). This initiative focuses on three key components:

1. **Teen Pregnancy Prevention Education** using the *Making Proud Choices!* curriculum.
2. **Healthcare Navigation Workshops** for adolescents and caregivers.
3. **School Referrals Training** for school staff.

Together, these services aim to equip young people and their support systems with the tools, knowledge, and confidence needed to make informed, healthy decisions and access appropriate care.

Program Overview

1. Teen Pregnancy Prevention Education

We propose implementing *Making Proud Choices!*, an evidence-based, age-appropriate curriculum designed for youth ages 12–18. This comprehensive sexual health education program is:

- Medically accurate
- Developmentally appropriate
- Inclusive and affirming
- Delivered in a safe, honest, and relatable way

Participants will engage in interactive sessions covering topics such as healthy relationships, abstinence and contraception, prevention of STIs including HIV, and communication skills.

Expected Outcomes:

- Increased knowledge of sexual and reproductive health
- Increased use of protective behaviors
- Delayed initiation of sexual activity
- Decreased rates of teen pregnancy and STIs

2. Healthcare Navigation Workshops

We will host community-based workshops for adolescents (ages 11–21) and their caregivers. These workshops will provide foundational health system knowledge and empower youth to access and advocate for their healthcare needs. Topics include:

- The importance of yearly wellness visits
- Health insurance basics
- How to make and attend doctor’s appointments
- Understanding patient rights, including consent and confidentiality
- Self-care strategies and mental well-being

Expected Outcomes:

- Improved confidence in accessing and navigating healthcare
- Increased rates of annual preventive visits among adolescents
- Strengthened caregiver-youth communication about health

3. School Referrals Training

School personnel play a critical role in connecting students to needed services. This training will build staff capacity to:

- Identify when and how to refer students to health services
- Understand what services minors can consent to without parental involvement
- Respect youth confidentiality while engaging families appropriately

Expected Outcomes:

- Increased appropriate referrals to physical, behavioral, and reproductive health services
- Improved staff confidence and consistency in responding to student health needs

Grantee Name: Champaign-Urbana Public Health District
FEIN: 37-6005435
Grant Agreement Number: N/A

Description (Category)	Requested Amount	Narrative (Justification)
Personal Services (Incl Salary & Wages)	\$ 17,508.27	Health Educators Arabella, Taylor, DaVonna and Stephanie will facilitate the programming in County schools. Staff will support and expand preventive health services for adolescents in Champaign County schools (outside of C-U).
Fringe Benefits	\$ 4,718.05	All full time employees are entitled to FICA, IMRF, health insurance, life insurance, unemployment insurance, and workers' compensations (group insurance). Actual fringe benefits are based on time of personnel working on program.
Travel	\$ 3,712.00	Health Educators will travel from CUPHD to the schools for programming
Supplies	\$ 148.64	We will print handouts, rosters and other program materials in house. We will purchase program specific materials to enrich the program's facilitation.
TOTAL DIRECT EXPENSES	\$ 26,086.96	
Indirect Expenses	\$ 3,913.04	Our organization has never received a Negotiated Indirect Cost Rate Agreement from the federal government and elects to charge the de minimis rate of 10% modified total direct cost (MTDC) which may be used indefinitely on State of IL awards pursuant to 2CFR200.414(C)(4)(f) and 200.68.
TOTAL EXPENDITURES	\$ 30,000.00	

Submitted By: Whitney Greger
 Date: 6/12/2026

Contact Information: wgreger@c-uphd.org, 217-531-2914

CY27 County Sexual Health

	Quantity	Unit Rate	Units	Unit of Measurement	Budget CY27
SALARY & WAGES					
Arabella Ramirez-Health Educator II	\$ 62,292.52	7.5%	1 YR		\$ 4,671.94
Taylor Wiback-Health Educator II	\$ 61,102.76	7.5%	1 YR		\$ 4,582.71
DaVonna Henderson-Health Educator I	\$ 55,024.16	7.5%	1 YR		\$ 4,126.81
Stephanie Tucker-Health Educator I	\$ 55,024.16	7.5%	1 YR		\$ 4,126.81
Total Salary & Wages					\$ 17,508.27
FRINGE BENEFITS					
FICA	\$ 16,841.17	7.650%	1 UNT		\$ 1,288.35
IMRF	\$ 16,733.14	3.000%	1 UNT		\$ 501.99
Health Insurance	\$ 2,796.12	100%	1 UNT		\$ 2,796.12
Life Insurance	\$ 11.56	100%	1 UNT		\$ 11.56
Unemployment	\$ 4,275.00	0.850%	1 UNT		\$ 36.34
Workers' Comp	\$ 17,508.27	0.478%	1 UNT		\$ 83.69
Total Fringe Benefits					\$ 4,718.05
Total Personal Services & Fringe Benefits					\$ 22,226.32
TRAVEL					
InState Mileage-Heritage	20	\$ 0.725	54	MIL	\$ 783.00
InState Mileage-Ludlow	20	\$ 0.725	55	MIL	\$ 797.50
InState Mileage-Fisher Jr High	20	\$ 0.725	39	MIL	\$ 565.50
InState Mileage-Fisher Sr High	20	\$ 0.725	39	MIL	\$ 565.50
InState Mileage-Thomasboro	20	\$ 0.725	37	MIL	\$ 536.50
InState Mileage-JW Eater	20	\$ 0.725	32	MIL	\$ 464.00
Total Travel					\$ 3,712.00
SUPPLIES					
Printing	1000	\$ 0.10	1	CPY	\$ 100.00
Program Supplies	1	\$ 48.64	1	UNT	\$ 48.64
Total Supplies					\$ 148.64
Total Direct Costs					\$ 26,086.96
Modified Total Direct Costs					\$ 26,086.96
INDIRECT COSTS - 15% of MTDC					\$ 3,913.04
Grant Total					\$ 30,000.00



Making Proud Choices!

Summary Sheet

What is *Making Proud Choices*?

The *Making Proud Choices!* program (MPC) gives teens the **information, skills** and **confidence** to protect themselves from unplanned pregnancy, HIV and other STIs. It empowers young people to change their behaviors and lower their risks by abstaining from sex or by using latex condoms if they choose to have sex.

MPC uses DVDs, games, brainstorming, roleplaying, skill-building activities and small-group discussions. It helps adolescents understand how to make healthy decisions to protect themselves.

MPC helps young people:

- Increase their knowledge of HIV, other STIs and pregnancy prevention.
- Believe in the value of abstinence and other safer-sex practices.
- Improve their ability to negotiate abstinence or safer-sex practices.
- Take pride in choosing responsible sexual behaviors.

Does MPC encourage young people to have sex?

No, MPC does *not* encourage sexual activity. It stresses that delaying sex until a later age is the best way to avoid unplanned pregnancy, HIV and other STIs. It encourages young people to build healthy relationships so they can talk with a partner about the decision to abstain or practice safer sex. It provides information about how to prevent pregnancy, HIV and other STIs to help young people avoid these risks if and when they choose to have sex.

The curriculum modules include:

- Module 1: Getting to Know You and Steps to Making Your Dreams Come True
- Module 2: A Possible Outcome of Unprotected Sex: HIV Infection
- Module 3: Attitudes About Sex, HIV and Condom Use
- Module 4: Strategies for Preventing HIV Infection: Stop, Think and Act
- Module 5: Possible Outcomes of Unprotected Sex: STIs
- Module 6: A Possible Outcome of Unprotected Sex: Pregnancy
- Module 7: Developing Condom Use and Negotiation Skills
- Module 8: Enhancing Refusal and Negotiation Skills

Why use MPC?

MPC is on the Office of Adolescent Health's list of approved evidence-based teen pregnancy prevention programs. Since 2009, the U.S. Department of Health and Human Services (HHS) has led a review of the teen pregnancy prevention research to help identify programs with evidence of effectiveness in reducing teen pregnancy, sexually transmitted infections (STIs), and associated sexual risk behaviors.

The main purpose of the Teen Pregnancy Prevention (TPP) Evidence Review is to assess programs for demonstrated positive impacts on sexual risk behavior and sexual health outcomes. Programs on the list have been shown to be effective in changing young people's sexual behaviors. The California edition of MPC has been aligned with the California Healthy Youth Act (CHYA) and is on ACLU California's list of CHYA-compliant materials.

SPARK Training for Professionals

CUPHD's Adolescent Health Program is providing School Referrals training from the Adolescent Health Initiative to Champaign County school staff.



Public Health
Prevent. Promote. Protect.

Champaign-Urbana Public Health District
www.c-uphd.org

ADOLESCENT
HEALTH
INITIATIVE

The training focuses on building your school's capacity to connect students to essential health services.

- **Identify** your role in referring adolescents to health services
- **Understand** Illinois confidentiality and minor consent laws

For additional information, contact **Jenny Galloway, Health Educator 1.**
jgalloway@c-uphd.org (217) 531 - 4252

SPARK Training for Professionals

CUPHD's Adolescent Health Program can provide Being an Askable Adult training from the Adolescent Health Initiative to Champaign County school staff.



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ADOLESCENT
HEALTH
INITIATIVE

The training focuses on ways adults can help youth feel comfortable asking for support.

- **Identify** behaviors that foster a safe space for youth to discuss sensitive topics
- This training is intended for adults who may refer youth to services like health care or mental health.

For additional information, contact **Jenny Galloway, Health Educator 1.**
jgalloway@c-uphd.org (217) 531 - 4252

ACCESS TO HEALTH CARE 101 WORKSHOPS

are available for
Adolescents ages 11-21
& Caregivers (parents, guardians, etc.)

Learn About:

- Navigating the Health Care System
- Insurance Options
- Types of Appointments
- Prescriptions
- Illinois Minor Consent & Confidentiality Laws



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For additional information, contact Jenny Galloway, Health Educator 1.
jgalloway@c-uphd.org (217) 531 - 4252

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For additional information, contact Kelly Flanigan, Health Educator 2.
kflanigan@c-uphd.org (217) 531 - 4332

Funding Request: Strengthening Food Access in Rural Champaign County

Amount Requested: \$15,000

Project Period: Calendar Year 2027

Applicant: Champaign-Urbana Public Health District (CUPHD)

Project Summary

CUPHD seeks \$15,000 from the Champaign County Board of Health to support targeted food access coordination, outreach, and assessment efforts in three Champaign County ZIP codes with elevated rates of food insecurity (percentage of the population experiencing food insecurity at some point)*:

- **60949 (Ludlow): 17.5% food insecurity**
- **61866 (Rantoul): 15.1% food insecurity**
- **61878 (Thomasboro): 10.6% food insecurity**
- For context:
 - All of Champaign County: 13.9% food insecurity
 - State of IL: 13.1% food insecurity
 - United States: 14.5 food insecurity

While Champaign County benefits from a strong network of food access partners, many coordination efforts and resources are concentrated in Champaign-Urbana. This project will intentionally focus Food Access Alliance & Food Access Specialist efforts on identifying food access gaps, strengthening local partnerships, improving referral pathways, and increasing community engagement in these higher-need communities.

Rather than creating new food assistance programs, this project will strengthen coordination among existing providers and help ensure residents are aware of and connected to available resources. The work will be led by the Food Access Specialist in partnership with local organizations, food providers, healthcare partners, schools, faith communities, and local government representatives.

Goals

1. Improve understanding of food access barriers, service gaps, and community assets within Ludlow, Rantoul, and Thomasboro.
2. Increase collaboration and coordination among organizations serving residents in these communities.
3. Improve awareness of available food resources and referral pathways for residents experiencing food insecurity.
4. Develop recommendations for future food access investments and interventions in rural Champaign County.

Activities

Community Engagement & Listening

- Conduct stakeholder meetings in each target community.
- Meet with local schools, healthcare providers, food pantries, faith-based organizations, and community leaders.
- Gather resident feedback regarding barriers to food access.

Food Access Mapping

- Inventory existing food access programs and resources.
- Identify geographic and service gaps.
- Develop community-specific resource maps.

Referral & Coordination Improvements

- Strengthen communication between food access providers.
- Identify opportunities for coordinated outreach and referrals.
- Support integration of local providers into Food Access Alliance activities.

Data Collection & Documentation

- Track engagement activities and participating organizations.
- Document identified service gaps and opportunities.
- Develop community-specific recommendations and summary reports.

Evaluation & Reporting

The following measures will be tracked and reported to the Champaign County Board of Health:

Process Measures

- Number of stakeholder meetings conducted
- Number of organizations engaged
- Number of residents participating in listening sessions
- Number of referral and coordination opportunities identified
- Number of Food Access Alliance partners serving target ZIP codes

Outcome Measures

- Service gaps identified
- New partnerships established
- Referral pathway improvements implemented
- Community-specific recommendations developed
- Resource maps completed for each target ZIP code

Deliverables

1. Rural Food Access Assessment Summary
2. ZIP Code Resource Maps
3. Annual Progress Report
4. Recommendations for Future Investment and Programming

Sustainability

This project builds upon the existing Food Access Alliance infrastructure and complements current funding from the City of Champaign, Lumpkin Family Foundation, and Campus Community Compact (summary attached). By focusing resources on rural communities with elevated food insecurity rates, the Board of Health investment will ensure that food access planning and coordination efforts benefit residents throughout Champaign County, not solely within Champaign-Urbana. Findings from this project will inform future funding opportunities, community partnerships, and food access strategies across the county.

**Food insecurity spreadsheet attached. Percentage of the population experiencing food insecurity at some point. Food insecurity is the household-level economic and social condition of limited or uncertain access to adequate food, as represented in USDA food-security reports. 2020 data is a projection based on 11.5% national unemployment and 16.5% national poverty rate.*

Grantee Name: Champaign-Urbana Public Health District
FEIN: 37-6005435
Grant Agreement Number: N/A

Description (Category)	Requested Amount	Narrative (Justification)
Personal Services (Incl Salary & Wages)	\$ 6,110.28	10%/4 hrs per week Food Access Specialist, Teri McCarthy; Funding will support dedicated Food Access Specialist time to coordinate outreach, stakeholder engagement, community assessments, and partnership development activities in the target ZIP codes of Ludlow (60949), Rantoul (61866), and Thomasboro (61878). Activities will include convening local partners, conducting community listening sessions, identifying food access gaps, strengthening referral pathways, documenting findings, and integrating local stakeholders into countywide Food Access Alliance efforts.
Fringe Benefits	\$ 1,709.32	All full time employees are entitled to FICA, IMRF, health insurance, life insurance, unemployment insurance, and workers' compensations (group insurance). Actual fringe benefits are based on time of personnel working on program.
Travel	\$ 362.50	Travel from CUPHD to the schools for programming, meetings, etc.
Supplies	\$ 4,861.38	Funds will support materials, resources, and tools needed to conduct community engagement, outreach, data collection, and evaluation activities in Ludlow, Rantoul, and Thomasboro. This includes supplies for stakeholder meetings and listening sessions, interpretation and accessibility resources, and modest refreshments to encourage participation. Funding will also support development and distribution of outreach materials, community resource guides, educational handouts, and food resource maps to increase awareness of available services. Additionally, supplies funding will support data collection and reporting activities, including survey materials, mapping resources, and tools used to document community assets, service gaps, and referral opportunities. Finally, funds will support preparation of project deliverables, including community assessments, evaluation summaries, recommendations, and final reports provided to the Champaign County Board of Health.
TOTAL DIRECT EXPENSES	\$ 13,043.48	
Indirect Expenses	\$ 1,956.52	Our organization has never received a Negotiated Indirect Cost Rate Agreement from the federal government and elects to charge the de minimis rate of 15% modified total direct cost (MTDC) which may be used indefinitely on State of IL awards pursuant to 2CFR200.414(C)(4)(f) and 200.68.
TOTAL EXPENDITURES	\$ 15,000.00	

Submitted By: Whitney Greger
 Date: 6/12/2026

Contact Information: wgreger@c-uphd.org, 217-531-2914

CY27 Strengthening Food Access in Rural Campaign County

	Quantity	Unit Rate	Units	Unit of Measurement	Budget CY27
SALARY & WAGES					
Teri McCarthy-Food Access Specialist	\$ 61,102.76	10.0%	1 YR		\$ 6,110.28
Total Salary & Wages					\$ -
FRINGE BENEFITS					\$ 6,110.28
FICA	\$ 5,996.16	7.650%	1 UNT		\$ 458.71
IMRF	\$ 5,960.15	3.000%	1 UNT		\$ 178.80
Health Insurance	\$ 1,027.08	100%	1 UNT		\$ 1,027.08
Life Insurance	\$ 3.41	100%	1 UNT		\$ 3.41
Unemployment	\$ 1,425.00	0.850%	1 UNT		\$ 12.11
Workers' Comp	\$ 6,110.28	0.478%	1 UNT		\$ 29.21
Total Fringe Benefits					\$ 1,709.32
Total Personal Services & Fringe Benefits					\$ 7,819.60
TRAVEL					
InState Mileage-Heritage	1	\$ 0.725	500	MIL	\$ 362.50
Total Travel					\$ 362.50
SUPPLIES					
Community Engagement & Meeting Supplies	1	\$ 2,000.00	1	UNT	\$ 2,000.00
Printing, Outreach & Resource Materials	1	\$ 1,000.00	1	UNT	\$ 1,000.00
Data Collection & Reporting Support	1	\$ 1,111.38	1	UNT	\$ 1,111.38
Evaluation & Final Reporting	1	\$ 750.00	1	UNT	\$ 750.00
Total Supplies					\$ 4,861.38
Total Direct Costs					\$ 13,043.48
Modified Total Direct Costs					\$ 13,043.48
INDIRECT COSTS - 15% of MTDC					\$ 1,956.52
Grant Total					\$ 15,000.00

Layer	Name	GEOID	FAI_2022
Zip code	61820	61820	18.6
Zip code	61801	61801	18.2
Zip code	60960	60960	17.7
Zip code	60949	60949	17.5 Ludlow
Zip code	61802	61802	16.2
Zip code	61866	61866	15.1 Rantoul
Zip code	60936	60936	13.9
Zip code	61956	61956	12.3
Zip code	61821	61821	12.0
Zip code	61863	61863	11.5
Zip code	61880	61880	10.7
Zip code	61878	61878	10.6 Thomasboro
Zip code	61877	61877	10.5
Zip code	61840	61840	10.2
Zip code	61873	61873	10.1
Zip code	61874	61874	9.9
Zip code	60957	60957	9.8
Zip code	61822	61822	9.7
Zip code	61849	61849	9.3
Zip code	61859	61859	9.1
Zip code	61864	61864	8.9
Zip code	61862	61862	8.1
Zip code	61843	61843	7.6
Zip code	61872	61872	7.0
Zip code	61853	61853	6.7
Zip code	61847	61847	6.6
Zip code	61884	61884	5.4
Zip code	61875	61875	5.0

Field	Description	Topic Definition	Data Source
FAI_2022	Food insecurity (% of residents), 20	Percentage of the population exper	Map the Meal Gap

[Downloaded from Champaign-Urbana Health Atlas \(https://cuphd.metop.io\)](https://cuphd.metop.io) on June 2, 2026

Food Access Alliance – FY27 Funding Overview Handout

The following funding proposals support the continued development of the Champaign County Food Access Alliance and Food Access Specialist position during FY27. Together, these proposals focus on improving data and evaluation capacity, sustaining the Food Access Specialist role and advancing a more collaborative food access system in Champaign County.

Overview

Funder	Project Title	Timeline	Award Total
Lumpkin Family Foundation	Sustaining and Scaling Coordinated Food Access in Champaign County	July 1, 2026-Dec 31, 2026	\$40,000
City of Champaign	FOOD SECURITY PARTNERSHIP SS 2026-01	July 1, 2026-June 30, 2027	\$91,304
Campus Community Compact	Food Access Systems Strengthening Initiative	July 1, 2026-June 30, 2027	\$19,760

Food Access Alliance FY27 Funding Comparison

The proposals are intentionally complementary, not duplicative. All three support the long-term sustainability of coordinated food access work.

Shared Goals Across ALL 3 Funding Opportunities

- Sustain Food Access Specialist
- Strengthen Food Access Alliance
- Improve coordination among partners
- Reduce duplication of services
- Identify service gaps
- Build long-term sustainability
- Advance equitable food access

The three funding proposals are intended to complement one another rather than duplicate efforts. While each proposal has a slightly different focus, all three support the long-term sustainability and coordination of food access work in Champaign County and reinforce the role of the Food Access Specialist as the central “backbone” position helping move this work forward.

The Lumpkin Family Foundation proposal primarily focuses on supporting coordination infrastructure and sustaining the Food Access Specialist position as the Food Access Alliance

continues to develop. This funding would support partner engagement, communication, and intentional rollout of the Alliance structure.

The City of Champaign proposal focuses more heavily on systems-building and implementation of the Collective Impact Model, in addition to sustaining the Food Access Specialist Position. This includes strengthening shared measurement systems, improving evaluation capacity, developing shared metrics, and supporting long-term sustainability planning for the Alliance.

The Campus Community Compact proposal focuses on evaluation capacity building and academic partnership. Through collaboration with Dr. Jenna Riis and student workers, this proposal would support training, development of practical data tools/templates, and implementation guidance to help organizations improve program tracking—this will complement nicely with the City of Champaign funding/Collective Impact Model.

Focus Area	City of Champaign	Lumpkin Family Foundation	Campus Community Compact
Food Access Specialist Support	✓	✓	Partial
Alliance Coordination	✓	✓	✓
Replicable Food Access Model	✓	✓	✓
Data & Evaluation Systems	✓ Major Focus	Limited	✓
Partner Training / Capacity Building	✓	Limited	✓ Major Focus
Collective Impact Framework	✓	No	Partial
Student Worker / University Partnership	No	No	✓
Meeting Facilitation & Engagement	✓	✓	Partial
Sustainability Planning	✓	✓	Partial

Champaign County Board of Health			
Monthly Report for		May 2026	
Total number of children seen from all programs this month: 895			#Served Champaign/Urbana = 788 #Served Outside of Champaign/ Urbana= 347
Total number of unique pediatric dental patients in BOH Fiscal Year:		4336	#Served Champaign/Urbana= 4621 #Served Outside of Champaign / Urbana= 7401
Breakdown of current month of patients for all programs by town:			
Champaign:		Savoy 61874	18
• 61820	156	St. Joseph 61873	5
• 61821	150	Thomasboro 61878	6
• 61822	69	Tolono 61880	5
• 61824	1	Urbana:	
• 61826	1	• 61801	91
Ludlow 60949	3	• 61802	148
Rantoul 61866	113	Other/Unknown	130
Breakdown of services provided for current month:			
Nitrous Oxide	0	Sealant	60
Extraction	46	Fluoride	95
Pulpotomy	0	Prophylaxis	102
Stainless Steel Crown	2	X-rays	169
Fillings	69	Exams	131
Silver Diamine Fluoride	15		

Narrative

Promise Health Care – Dental (PHC) comprises an exceptional team of dentists and dedicated support staff committed to serving our communities’ dental needs. Our experienced workforce is adept at caring for school-aged children, ensuring their comfort and providing education to promote good oral health. PHC has made progress in selecting a dental supervisor and eagerly anticipates making a final selection very soon.

Recruiting

We are looking to hire one more EFDA and two more DAs. We need an EFDA for our School-Based

Clinic and the two DAs for our Frances Nelson location. Hired a Dental Hygienist, hopefully to start working in July.

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Activity

PHC is dedicated to enhancing our public health hygiene program. We are scheduling screenings, exams, cleanings, fluoride treatments, and dental sealants at schools within Champaign County. We have West Champaign and Rantoul Headstart scheduled for June. We served 0 kids in Champaign County Head Start in May. One DA graduated from the EFDA class.

Program Structure

Promise aims to continue increasing the number of patients in the clinic. Promise has decided to hold off on hiring a Dental Supervisor at this time.

Monthly _	<u>Jan</u>	<u>Feb</u>	<u>Mar</u>	<u>Apr</u>	<u>May</u>	<u>Jun</u>	<u>Jul</u>	<u>Aug</u>	<u>Sep</u>	<u>Oct</u>	<u>Nov</u>	<u>Dec</u>
	1078	1285	1260	1185	895							

<u>Fiscal Unique</u>	1791	3441	4758	5653
<u>Patients YTD</u>				

819 Bloomington Road • Champaign, IL 61820
(217) 359-7404 Mobile/Head Start • (217) 403-5477 Dental Center
www.promisehealth.org

Champaign County Board of Health			
Monthly Report for		June 2026	
Total number of children seen from all programs this month: 1184			#Served Champaign/Urbana = 614 #Served Outside of Champaign/ Urbana= 281
Total number of unique pediatric dental patients in BOH Fiscal Year:		5703	#Served Champaign/Urbana= 4958 #Served Outside of Champaign / Urbana= 2382
Breakdown of current month of patients for all programs by town:			
Champaign:		Savoy 61874	26
• 61820	180	St. Joseph 61873	13
• 61821	199	Thomasboro 61878	9
• 61822	83	Tolono 61880	9
• 61824	0	Urbana:	
• 61826	1	• 61801	135
Ludlow 60949	5	• 61802	199
Rantoul 61866	175	Other/Unknown	150
Breakdown of services provided for current month:			
Nitrous Oxide	0	Sealant	41
Extraction	54	Fluoride	291
Pulpotomy	0	Prophylaxis	332
Stainless Steel Crown	1	X-rays	361
Fillings	67	Exams	346
Silver Diamine Fluoride	24		

Narrative

Promise Health Care – Dental (PHC) comprises an exceptional team of dentists and dedicated support staff committed to serving our communities’ dental needs. Our experienced workforce is adept at caring for school-aged children, ensuring their comfort and providing education to promote good oral health. PHC has made progress in selecting a dental supervisor and eagerly anticipates making a final selection very soon.

Recruiting

We are looking to hire one more EFDAs and one more DA. We need an EFDA for our School-Based Clinic and the two DAs for our Frances Nelson location. Our Dental hygienist starts on July 6.

Activity

PHC is dedicated to enhancing our public health hygiene program. We are scheduling screenings, exams, cleanings, fluoride treatments, and dental sealants at schools within Champaign County. We provided dental care for 65 kids at West Champaign, 24 at Rantoul Headstart, and 26 at Urbana Headstart in June.

Program Structure

Promise aims to continue increasing the number of patients in the clinic. Promise has decided to hold off on hiring a Dental Supervisor and let the Dental Lead supervise the Dental team.

Monthly _	<u>Jan</u>	<u>Feb</u>	<u>Mar</u>	<u>Apr</u>	<u>May</u>	<u>Jun</u>	<u>Jul</u>	<u>Aug</u>	<u>Sep</u>	<u>Oct</u>	<u>Nov</u>	<u>Dec</u>
	1078	1285	1260	1185	895							

<u>Fiscal Unique</u>	1791	3441	4758	5653
<u>Patients YTD</u>				

819 Bloomington Road • Champaign, IL 61820
 (217) 359-7404 Mobile/Head Start • (217) 403-5477 Dental Center
www.promisehealth.org

Invoice

Promise Health
819 Bloomington Rd.
Champaign, IL 61820

Invoice no.	:	I00516
Reference no.	:	May 2026
		CCBOH
Date	:	06/30/2026
Due date	:	07/30/2026

Total amount	:	\$4,166.67
Total due:	:	\$4,166.67

Bill to: Champaign County Board of Health
Attn: Champaign County Board of Health
201 W. Kenyon Road
Champaign, IL 61820
United States

Description or memo		Amount
Jun 2026 CCBOH		\$4,166.67
Total amount:		\$4,166.67

Promise Health
819 Bloomington Rd.
Champaign, IL 61820
United States

Total due: **\$4,166.67**

Customer Id: C00003
Invoice no: I00516

Amount enclosed:

Bill to: Champaign County Board of Health
Attn: Champaign County Board of Health
201 W. Kenyon Road
Champaign, IL 61820
United States

Remit to: **Promise Health**
United States

Invoice Number:	2605
Date of Invoice:	June 17, 2026
Billing Period:	May 2026

To:

Champaign County Public Health Department
1776 East Washington Street
Urbana, Illinois 61802

For the Following Expenses:

502001 - Professional Services - LHPG Communicable Disease	\$	6,126.74
502001 - Professional Services - LHPG Disease Intervention	\$	11,338.58
502001 - Professional Services - LHPG Tuberculosis	\$	1,318.17
502001 - Professional Services - LHPG Food	\$	28,341.26
502001 - Professional Services - LHPG Water	\$	6,127.67
502001 - Professional Services - LHPG Sewage	\$	14,590.75
502001 - Professional Services - Administration	\$	15,410.84
502025 - Contributions and Grants - PHEP Grant	\$	-
502025 - Contributions and Grants - TFC Grant	\$	-
502025 - Contributions and Grants - Body Art Grant	\$	-
502025 - Contributions and Grants - Perinatal Hep B Grant	\$	-
502025 - Contributions and Grants - LHPG Opioid Overdose Prevention	\$	-
502025 - Contributions and Grants - Tick Surveillance Grant	\$	-
502025 - Contributions and Grants - Vector Surveillance & Control Grant	\$	-
502025 - Contributions and Grants - Strengthening IL Public Health Admin.	\$	-
502001 - Professional Services - Preventative Services	\$	372.86
502001 - Professional Services - County Well Water Testing	\$	-
Total Amount Due to CUPHD per Contract	\$	83,626.87

CERTIFICATION:

I hereby certify that the amounts billed above agree with the approved budget; that appropriate purchasing procedures have been followed, and that reimbursement has not previously been requested or received.


Authorized Agency Official

06/17/2026
Date

FY26 C-UPHD Contract															
Budget vs. Billed Comparison															
	Budget	Jan-26	Feb-26	Mar-26	Apr-26	May-26	Jun-26	Jul-26	Aug-26	Sep-26	Oct-26	Nov-26	Dec-26	Total Billed	Budget Remaining
Core Service Contract															
Communicable Disease	73,521.00	6,126.80	6,126.74	6,126.74	6,126.74	6,126.74								30,633.76	42,887.24
Disease Intervention	136,063.00	11,338.60	11,338.58	11,338.58	11,338.58	11,338.58								56,692.92	79,370.08
Tuberculosis	15,818.00	1,318.15	1,318.17	1,318.17	1,318.17	1,318.17								6,590.83	9,227.17
Food	340,095.00	28,341.20	28,341.26	28,341.26	28,341.26	28,341.26								141,706.24	198,388.76
Water	73,532.00	6,127.65	6,127.67	6,127.67	6,127.67	6,127.67								30,638.33	42,893.67
Sewage	175,089.00	14,590.75	14,590.75	14,590.75	14,590.75	14,590.75								72,953.75	102,135.25
Administration	184,930.00	15,410.80	15,410.84	15,410.84	15,410.84	15,410.84								77,054.16	107,875.84
	999,048.00	83,253.95	83,254.01	83,254.01	83,254.01	83,254.01	-	-	-	-	-	-	-	416,269.99	582,778.01
Tobacco Free Communities	50,000.00			12,962.24										12,962.24	37,037.76
SIPA	22,110.00													-	22,110.00
PHEP	45,461.00			7,052.82										7,052.82	38,408.18
Body Art Inspection	1,611.00			-										-	1,611.00
LHPG Opioid Overdose Prevention	3,257.00			3,000.00										3,000.00	257.00
Perinatal Hepatitis B Prevention	9,018.00			91.89										91.89	8,926.11
Tick Surveillance	8,712.24			158.00										158.00	8,554.24
Vector Surveillance & Control	19,545.00			83.92										83.92	19,461.08
	159,714.24	-	-	23,348.87	-	-	-	-	-	-	-	-	-	23,348.87	136,365.37
Fee for Service															
Well Water Testing	3,014.00	-	-	-	-	-								-	3,014.00
Preventative Services	30,000.00	275.20	207.28	558.89	1,219.41	372.86								2,633.64	27,366.36
Emergency Non-Contract	15,000.00	-	-	-	-	-								-	15,000.00
	48,014.00	275.20	207.28	558.89	1,219.41	372.86	-	-	-	-	-	-	-	2,633.64	45,380.36
Smoke-Free IL Citation Fee	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
	1,206,776.24	83,529.15	83,461.29	107,161.77	84,473.42	83,626.87	-	-	-	-	-	-	-	442,252.50	764,523.74

Preventative Services - County Sex Ed
May 2026

	May-26
PERSONAL SERVICES	
Arabella Ramirez	\$121.41
DaVonna Henderson	\$89.05
Stephanie Tucker	\$0.00
Whitney Greger	\$0.00
Total Personal Services	210.46
FRINGE BENEFITS	
Health Insurance	52.20
Life Insurance	0.17
FICA	14.94
IMRF	5.83
Illinois Unemployment Insurance	-
Workers Compensation	1.01
Total Fringe Benefits	74.15
Total Personal Services & Fringe Benefits	284.61
CONTRACTUAL SERVICES	
Total Contractual Services	-
SUPPLIES	
Total Supplies	-
TRAVEL	
Mileage	88.25
Total Travel	88.25
Total	372.86

Invoice Number:	2606
Date of Invoice:	July 31, 2026
Billing Period:	June 2026

To:

Champaign County Public Health Department
1776 East Washington Street
Urbana, Illinois 61802

For the Following Expenses:

502001 - Professional Services - LHPG Communicable Disease	\$	6,126.74
502001 - Professional Services - LHPG Disease Intervention	\$	11,338.58
502001 - Professional Services - LHPG Tuberculosis	\$	1,318.17
502001 - Professional Services - LHPG Food	\$	28,341.26
502001 - Professional Services - LHPG Water	\$	6,127.67
502001 - Professional Services - LHPG Sewage	\$	14,590.75
502001 - Professional Services - Administration	\$	15,410.84
502025 - Contributions and Grants - PHEP Grant	\$	7,737.84
502025 - Contributions and Grants - TFC Grant	\$	12,893.61
502025 - Contributions and Grants - Body Art Grant	\$	-
502025 - Contributions and Grants - Perinatal Hep B Grant	\$	-
502025 - Contributions and Grants - LHPG Opioid Overdose Prevention	\$	-
502025 - Contributions and Grants - Tick Surveillance Grant	\$	4,282.60
502025 - Contributions and Grants - Vector Surveillance & Control Grant	\$	6,544.92
502025 - Contributions and Grants - Strengthening IL Public Health Admin.	\$	-
502001 - Professional Services - Preventative Services	\$	2,312.63
502001 - Professional Services - County Well Water Testing	\$	-
Total Amount Due to CUPHD per Contract	\$	117,025.61

CERTIFICATION:

I hereby certify that the amounts billed above agree with the approved budget; that appropriate purchasing procedures have been followed, and that reimbursement has not previously been requested or received.


Authorized Agency Official

7/31/2026
Date

FY26 C-UPHD Contract															
Budget vs. Billed Comparison															
	Budget	Jan-26	Feb-26	Mar-26	Apr-26	May-26	Jun-26	Jul-26	Aug-26	Sep-26	Oct-26	Nov-26	Dec-26	Total Billed	Budget Remaining
Core Service Contract															
Communicable Disease	73,521.00	6,126.80	6,126.74	6,126.74	6,126.74	6,126.74	6,126.74							36,760.50	36,760.50
Disease Intervention	136,063.00	11,338.60	11,338.58	11,338.58	11,338.58	11,338.58	11,338.58							68,031.50	68,031.50
Tuberculosis	15,818.00	1,318.15	1,318.17	1,318.17	1,318.17	1,318.17	1,318.17							7,909.00	7,909.00
Food	340,095.00	28,341.20	28,341.26	28,341.26	28,341.26	28,341.26	28,341.26							170,047.50	170,047.50
Water	73,532.00	6,127.65	6,127.67	6,127.67	6,127.67	6,127.67	6,127.67							36,766.00	36,766.00
Sewage	175,089.00	14,590.75	14,590.75	14,590.75	14,590.75	14,590.75	14,590.75							87,544.50	87,544.50
Administration	184,930.00	15,410.80	15,410.84	15,410.84	15,410.84	15,410.84	15,410.84							92,465.00	92,465.00
	999,048.00	83,253.95	83,254.01	83,254.01	83,254.01	83,254.01	83,254.01	-	-	-	-	-	-	499,524.00	499,524.00
Tobacco Free Communities	50,000.00			12,962.24			12,893.61							25,855.85	24,144.15
SIPA	22,110.00						-							-	22,110.00
PHEP	45,461.00			7,052.82			7,737.84							14,790.66	30,670.34
Body Art Inspection	1,611.00			-			-							-	1,611.00
LHPG Opioid Overdose Prevention	3,257.00			3,000.00			-							3,000.00	257.00
Perinatal Hepatitis B Prevention	9,018.00			91.89			-							91.89	8,926.11
Tick Surveillance	8,712.24			158.00			4,282.60							4,440.60	4,271.64
Vector Surveillance & Control	19,545.00			83.92			6,544.92							6,628.84	12,916.16
	159,714.24	-	-	23,348.87	-	-	31,458.97	-	-	-	-	-	-	54,807.84	104,906.40
Fee for Service															
Well Water Testing	3,014.00	-	-	-	-	-	-							-	3,014.00
Preventative Services	30,000.00	275.20	207.28	558.89	1,219.41	372.86	2,312.63							4,946.27	25,053.73
Emergency Non-Contract	15,000.00	-	-	-	-	-	-							-	15,000.00
	48,014.00	275.20	207.28	558.89	1,219.41	372.86	2,312.63	-	-	-	-	-	-	4,946.27	43,067.73
Smoke-Free IL Citation Fee	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
	1,206,776.24	83,529.15	83,461.29	107,161.77	84,473.42	83,626.87	117,025.61	-	-	-	-	-	-	559,278.11	647,498.13

REIMBURSEMENT CERTIFICATION

Champaign, County of

FE ID Number 37-6006910		Contract Number 67180009N		Appropriation Number 063-48270-1900-0299		Page 1		Of 2			
Local Agency Name Champaign, County of		Program Public Health Emergency Preparedness - 2026						Code			
Street Address 1776 E. Washington		Report Period 04/01/2026 Thru 06/30/2026 Final ☒						Date Prepared 07/30/2026		Date Approved 7/31/2026	
City, State, ZIP Code Urbana, IL, 61802		Agreement Period 07/01/2025 Thru 06/30/2026						Operational Advance 0.00			
Category	Expenditures								Agreement		
	Expense	Cash	Inkind	Total Match	Current Period	Correction	Agreement YTD	Match YTD	Budget	Balance	Expend%
Program Expenses											
1. Personal Services (Incl Salary & Wages)	5,352.06	0.00	0.00	0.00	5,352.06	0.00	22,253.64	0.00	22,630.32	376.68	98.34%
2. Fringe Benefits	765.26	0.00	0.00	0.00	765.26	0.00	3,256.70	0.00	3,181.82	-74.88	102.35%
3. Travel	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,138.00	1,138.00	0.00%
4. Equipment	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
5. Supplies	1,011.49	0.00	0.00	0.00	1,011.49	0.00	4,585.38	0.00	34,091.46	29,506.08	13.45%
6. Contractual Services	609.03	0.00	0.00	0.00	609.03	0.00	2,436.12	0.00	1,369.20	-1,066.92	177.92%
7. Occupancy - Rent and Utilities	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
8. Telecommunications	0.00	0.00	0.00	0.00	0.00	0.00	115.20	0.00	115.20	0.00	100.00%
9. Training and Education	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	200.00	200.00	0.00%
10. Direct Administrative Costs	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
11. Other or Miscellaneous Costs	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
Total Program Expenses	7,737.84	0.00	0.00	0.00	7,737.84	0.00	32,647.04	0.00	62,726.00	30,078.96	52.05%
TOTAL DIRECT EXPENSES	7,737.84	0.00	0.00	0.00	7,737.84	0.00	32,647.04	0.00	62,726.00	30,078.96	52.05%
Indirect Costs	0.00	0.00	773.78	773.78	773.78	0.00	3,264.70	3,264.70	9,408.90	0.00	0.00%
TOTAL EXPENDITURES	7,737.84	0.00	773.78	773.78	8,511.62	0.00	35,911.74	3,264.70	72,134.90	30,078.96	52.05%
TOTAL PAYABLE	0.00	0.00	0.00	0.00	7,737.84	0.00	0.00	0.00	0.00	0.00	0.00%
Source of Funds											
1. Fees and Collections	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%

REIMBURSEMENT CERTIFICATION

Champaign, County of

2. State Agreement	7,737.84	0.00	0.00	0.00	7,737.84	0.00	32,647.04	0.00	62,726.00	30,078.96	52.05%
3. Local	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
4. Federal	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
5. Other	0.00	0.00	773.78	773.78	773.78	0.00	3,264.70	3,264.70	9,408.90	0.00	0.00%
Total Source of Funds	7,737.84	0.00	773.78	773.78	8,511.62	0.00	35,911.74	3,264.70	72,134.90	30,078.96	52.05%

CERTIFICATION: By signing this report [or payment request or both]; I certify and affirm that I am fully authorized to sign this certification on behalf of the organization, corporation or other entity that is required to submit said report. Additionally, I certify to the best of my knowledge and belief that the report [or payment request] is true, complete, and accurate; that the expenditures, disbursements and cash receipts are for the purposes and objectives set forth in the terms and conditions of the State or federal pass-through award; and that supporting documentation has been submitted as required by the grant agreement. I acknowledge that approval for any other expenditure described herein shall be considered conditional subject to further review and verification in accordance with the monitoring and records retention provisions of the grant agreement. I am aware that any false, fictitious, or fraudulent information, or the omission of any material fact, may subject me to criminal, civil or administrative penalties.

Contact Person Name: Kadejah McMillion

Telephone Number: (217) 531-4260

Printed name of authorized signature: Amanda Knight

Telephone Number: (217) 531-4263

Authorized Signature

Date

07/30/2026

Title:

Financial Officer

Amanda Knight

Printed name of authorized signature (additional):

Telephone Number:

Authorized Signature (additional)

Date

Title:

IDPH Authorized Signature

Date

07/31/2026

Title:

Grants Administrator

Katie Beesley

FOR STATE USE ONLY

	Advance	INDEX	PCA	A OBJ. CODE	AMOUNT
Advance Outstanding					
Advance Issued or Applied					
Balance					

Message

Authority: P.A. 368 of 1978
Completion: is a Condition of Reimbursement

The Champaign, County of is an equal opportunity employer, services, and program provider.

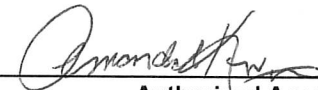
Champaign-Urbana Public Health District
REIMBURSEMENT CERTIFICATION / EXPENDITURE FORM

60

Fiscal Contact Person: Esther Thomas
 Telephone Number: 217-531-4262
 Email Address: ethomas@c-uphd.org
 Date Submitted: _____

Agency Name: Champaign County		In the box below , please enter reimbursement amounts submitted for your FY26 grant.							
FEIN #:	37-6006910	\$10,806.84	Qtr 1 7/1/2025 - 9/30/2025	\$12,128.68	Qtr 2 10/1/2025 - 12/31/2025	\$12,962.24	Qtr 3 1/1/2026 - 3/31/2026	\$12,893.61	Qtr 4 4/1/2026 - 6/30/2026
Grant #:	53281007M								\$48,791.37 YTD
Program Name:	Illinois Tobacco-Free Communities	Billing Period:		04/01/26-06/30/26					
Name / Vendor	Title / Purpose	Period / Date Incurred	Amount Claimed	Match					
Salary & Wages									
Whitney Greger	ITFC Coordinator	04/01/26-06/30/26	\$4,252.25						
Karen Gehrt	Project Director	04/01/26-06/30/26							
Taylor Wiback	Health Educator	04/01/26-06/30/26	\$935.77						
Davonna Henderson	Outreach Worker	04/01/26-06/30/26	\$3,146.73						
Stephanie Tucker	Health Educator		\$1,144.20						
Total Salary & Wages			\$9,478.95						
Fringe Benefits									
Social Security	FICA	04/01/26-06/30/26	\$706.97						
Retirement	IMRF	04/01/26-06/30/26	\$275.82						
Health Insurance	Health Insurance	04/01/26-06/30/26	\$1,134.94						
Life Insurance	Life Insurance	04/01/26-06/30/26	\$5.59						
Unemployment	Unemployment	04/01/26-06/30/26	\$7.42						
Workers Comp	Workers Comp	04/01/26-06/30/26	\$45.27						
Total Fringe Benefits			\$2,176.01						
Travel									
	ITFC Travel	04/01/26-06/30/26							
	SFIA Travel	04/01/26-06/30/26	\$30.31						
Total Travel			\$30.31						
Supplies									
USPS	Postage	04/01/26-06/30/26	\$36.19						
Total Supplies			\$36.19						
Indirect Cost	De Minimis Rate of 10% or MTDC	04/01/26-06/30/26	\$1,172.15						
Grand Total			\$12,893.61						

Certification: This signed document hereby certifies the goods and/or services claimed are necessary expenditures for the program, appropriate purchasing procedures have been followed, payment has been made as indicated and a reimbursement has not previously been requested or received.



 Authorized Agency Official

7-29-26

 Date

REIMBURSEMENT CERTIFICATION

Champaign, County of

FE ID Number 37-6006910		Contract Number 65300109N		Appropriation Number 240-48250-1900-0000 for Tick Surveillance					Page 1	Of 4	
Local Agency Name Champaign, County of		Program Comprehensive Health Protection Grant - FY 2026							Code Tick Surveillance		
Street Address 1776 E. Washington		Report Period 04/01/2026 Thru 06/30/2026 Final ☒							Date Prepared 07/23/2026	Date Approved 7/24/2026	
City, State, ZIP Code Urbana, IL, 61802		Agreement Period 07/01/2025 Thru 06/30/2026							Operational Advance 0.00		
Category	Expenditures								Agreement		
	Expense	Cash	Inkind	Total Match	Current Period	Correction	Agreement YTD	Match YTD	Budget	Balance	Expend%
Program Expenses											
1. Personal Services (Incl Salary & Wages)											
Program Supervisor	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	101.68	101.68	0.00%
Project Director	859.39	0.00	0.00	0.00	859.39	0.00	1,225.88	0.00	1,254.80	28.92	97.70%
Program Manager	194.59	0.00	0.00	0.00	194.59	0.00	474.22	0.00	1,126.85	652.63	42.08%
Program Manager	620.56	0.00	0.00	0.00	620.56	0.00	1,186.77	0.00	980.98	-205.79	120.98%
Others (Tick Surveillance)	122.91	0.00	0.00	0.00	122.91	0.00	122.91	0.00	385.68	262.77	31.87%
Others (Tick Surveillance)	364.02	0.00	0.00	0.00	364.02	0.00	364.02	0.00	385.68	21.66	94.38%
Others (Tick Surveillance)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	385.68	385.68	0.00%
Others (Tick Surveillance)	122.91	0.00	0.00	0.00	122.91	0.00	122.91	0.00	98.97	-23.94	124.19%
Others (Tick Surveillance)	364.02	0.00	0.00	0.00	364.02	0.00	364.02	0.00	385.68	21.66	94.38%
Sub Total for Personal Services (Incl Salary & Wages)	2,648.40	0.00	0.00	0.00	2,648.40	0.00	3,860.73	0.00	5,106.00	1,245.27	75.61%
2. Fringe Benefits											
FICA	201.09	0.00	0.00	0.00	201.09	0.00	292.26	0.00	388.57	96.31	75.21%
Retirement	49.35	0.00	0.00	0.00	49.35	0.00	100.44	0.00	151.01	50.57	66.51%
Health Insurance	177.35	0.00	0.00	0.00	177.35	0.00	362.41	0.00	239.85	-122.56	151.10%
Others (Life Insurance)	1.10	0.00	0.00	0.00	1.10	0.00	1.94	0.00	2.18	0.24	88.99%
Others (Unemployment)	8.28	0.00	0.00	0.00	8.28	0.00	9.19	0.00	23.40	14.21	39.27%
Workmens Compensation	118.30	0.00	0.00	0.00	118.30	0.00	148.58	0.00	285.99	137.41	51.95%

REIMBURSEMENT CERTIFICATION

Champaign, County of

Category	Expenditures								Agreement		
	Expense	Cash	Inkind	Total Match	Current Period	Correction	Agreement YTD	Match YTD	Budget	Balance	Expend%
Sub Total for Fringe Benefits	555.47	0.00	0.00	0.00	555.47	0.00	914.82	0.00	1,091.00	176.18	83.85%
3. Travel											
InState Mileage	77.51	0.00	0.00	0.00	77.51	0.00	101.87	0.00	210.00	108.13	48.51%
4. Equipment	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
5. Supplies											
Others (70-95% Non-denatured Ethanol)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	100.00	100.00	0.00%
Others (Other Tick Surveillance supplies)	442.62	0.00	0.00	0.00	442.62	0.00	455.04	0.00	449.52	-5.52	101.23%
Sub Total for Supplies	442.62	0.00	0.00	0.00	442.62	0.00	455.04	0.00	549.52	94.48	82.81%
6. Contractual Services	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
7. Occupancy - Rent and Utilities	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
8. Telecommunications	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
9. Training and Education	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
Total Program Expenses	3,724.00	0.00	0.00	0.00	3,724.00	0.00	5,332.46	0.00	6,956.52	1,624.06	76.65%
TOTAL DIRECT EXPENSES	3,724.00	0.00	0.00	0.00	3,724.00	0.00	5,332.46	0.00	6,956.52	1,624.06	76.65%
Indirect Costs											
De Minimis Rate – up to 15%	558.60	0.00	0.00	0.00	558.60	0.00	799.87	0.00	1,043.48	243.61	76.65%

REIMBURSEMENT CERTIFICATION

Champaign, County of

Category	Expenditures								Agreement		
	Expense	Cash	Inkind	Total Match	Current Period	Correction	Agreement YTD	Match YTD	Budget	Balance	Expend%
TOTAL EXPENDITURES	4,282.60	0.00	0.00	0.00	4,282.60	0.00	6,132.33	0.00	8,000.00	1,867.67	76.65%
TOTAL PAYABLE	0.00	0.00	0.00	0.00	4,282.60	0.00	0.00	0.00	0.00	0.00	0.00%
Source of Funds											
1. Fees and Collections	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
2. State Agreement	4,282.60	0.00	0.00	0.00	4,282.60	0.00	6,132.33	0.00	8,000.00	1,867.67	76.65%
3. Local	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
4. Federal	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
5. Other	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
Total Source of Funds	4,282.60	0.00	0.00	0.00	4,282.60	0.00	6,132.33	0.00	8,000.00	1,867.67	76.65%

CERTIFICATION: By signing this report [or payment request or both]; I certify and affirm that I am fully authorized to sign this certification on behalf of the organization, corporation or other entity that is required to submit said report. Additionally, I certify to the best of my knowledge and belief that the report [or payment request] is true, complete, and accurate; that the expenditures, disbursements and cash receipts are for the purposes and objectives set forth in the terms and conditions of the State or federal pass-through award; and that supporting documentation has been submitted as required by the grant agreement. I acknowledge that approval for any other expenditure described herein shall be considered conditional subject to further review and verification in accordance with the monitoring and records retention provisions of the grant agreement. I am aware that any false, fictitious, or fraudulent information, or the omission of any material fact, may subject me to criminal, civil or administrative penalty

Contact Person Name: Esther Thomas	Telephone Number: (217) 531-4262
Printed name of authorized signature: Amanda Knight	Telephone Number: (217) 531-4263
Authorized Signature <i>Amanda Knight</i>	Date 07/23/2026 Title: Financial Officer
Printed name of authorized signature (additional):	Telephone Number:
Authorized Signature (additional)	Date Title:
IDPH Authorized Signature <i>Samantha Kerr</i>	Date 07/24/2026 Title: Grants Administrator

REIMBURSEMENT CERTIFICATION

Champaign, County of

FOR STATE USE ONLY

	Advance	INDEX	PCA	A OBJ. CODE	AMOUNT
Advance Outstanding					
Advance Issued or Applied					
Balance					
Message					
Authority: P.A. 368 of 1978 Completion: is a Condition of Reimbursement		The Champaign, County of is an equal opportunity employer, services, and program provider.			

REIMBURSEMENT CERTIFICATION

Champaign, County of

FE ID Number 37-6006910		Contract Number 65300109N		Appropriation Number 240-48250-1900-0000 for Vector Surveillance and Control					Page 1		Of 4	
Local Agency Name Champaign, County of		Program Comprehensive Health Protection Grant - FY 2026							Code Vector Surveillance and Control			
Street Address 1776 E. Washington		Report Period 04/01/2026 Thru 06/30/2026 Final ☒							Date Prepared 07/23/2026		Date Approved 7/28/2026	
City, State, ZIP Code Urbana, IL, 61802		Agreement Period 07/01/2025 Thru 06/30/2026							Operational Advance 0.00			
Category	Expenditures								Agreement			
	Expense	Cash	Inkind	Total Match	Current Period	Correction	Agreement YTD	Match YTD	Budget	Balance	Expend%	
Program Expenses												
1. Personal Services (Incl Salary & Wages)												
Program Supervisor	0.00	0.00	0.00	0.00	0.00	0.00	610.96	0.00	101.68	-509.28	600.87%	
Project Director	1,221.53	0.00	0.00	0.00	1,221.53	0.00	2,890.09	0.00	1,394.22	-1,495.87	207.29%	
Program Manager	0.00	0.00	0.00	0.00	0.00	0.00	350.07	0.00	1,971.99	1,621.92	17.75%	
Program Manager	562.74	0.00	0.00	0.00	562.74	0.00	650.52	0.00	1,226.23	575.71	53.05%	
Others (Mosquito Surveillance & Abatement Biker)	606.27	0.00	0.00	0.00	606.27	0.00	1,673.10	0.00	1,975.46	302.36	84.69%	
Others (Mosquito Surveillance & Abatement Biker)	683.86	0.00	0.00	0.00	683.86	0.00	2,232.86	0.00	1,975.46	-257.40	113.03%	
Others (Mosquito Surveillance & Abatement Biker)	0.00	0.00	0.00	0.00	0.00	0.00	944.23	0.00	1,975.46	1,031.23	47.80%	
Others (Mosquito Surveillance & Abatement Biker)	656.85	0.00	0.00	0.00	656.85	0.00	1,663.66	0.00	277.11	-1,386.55	600.36%	
Others (Mosquito Surveillance & Abatement Biker)	804.05	0.00	0.00	0.00	804.05	0.00	1,793.74	0.00	1,975.46	181.72	90.80%	
Others (Administrative Assistant)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	94.97	94.97	0.00%	
Sub Total for Personal Services (Incl Salary & Wages)	4,535.30	0.00	0.00	0.00	4,535.30	0.00	12,809.23	0.00	12,968.04	158.81	98.78%	

REIMBURSEMENT CERTIFICATION

Champaign, County of

Category	Expenditures								Agreement		
	Expense	Cash	Inkind	Total Match	Current Period	Correction	Agreement YTD	Match YTD	Budget	Balance	Expend%
2. Fringe Benefits											
FICA	345.85	0.00	0.00	0.00	345.85	0.00	977.53	0.00	989.08	11.55	98.83%
Retirement	52.79	0.00	0.00	0.00	52.79	0.00	170.67	0.00	208.67	38.00	81.79%
Health Insurance	131.06	0.00	0.00	0.00	131.06	0.00	281.22	0.00	296.11	14.89	94.97%
Others (Life Insurance)	1.13	0.00	0.00	0.00	1.13	0.00	2.65	0.00	3.03	0.38	87.46%
Others (Unemployment)	23.40	0.00	0.00	0.00	23.40	0.00	76.60	0.00	88.67	12.07	86.39%
Workmens Compensation	252.90	0.00	0.00	0.00	252.90	0.00	815.61	0.00	864.97	49.36	94.29%
Sub Total for Fringe Benefits	807.13	0.00	0.00	0.00	807.13	0.00	2,324.28	0.00	2,450.53	126.25	94.85%
3. Travel											
InState Mileage	200.80	0.00	0.00	0.00	200.80	0.00	633.26	0.00	357.00	-276.26	177.38%
4. Equipment	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
5. Supplies											
Others (Larvicide)	100.93	0.00	0.00	0.00	100.93	0.00	100.93	0.00	100.00	-0.93	100.93%
Others (Program Supplies)	47.08	0.00	0.00	0.00	47.08	0.00	47.08	0.00	39.21	-7.87	120.07%
Sub Total for Supplies	148.01	0.00	0.00	0.00	148.01	0.00	148.01	0.00	139.21	-8.80	106.32%
6. Contractual Services	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
7. Occupancy - Rent and Utilities	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
8. Telecommunications	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
9. Training and Education	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
Total Program Expenses	5,691.24	0.00	0.00	0.00	5,691.24	0.00	15,914.78	0.00	15,914.78	0.00	100.00%

REIMBURSEMENT CERTIFICATION

Champaign, County of

Category	Expenditures								Agreement		
	Expense	Cash	Inkind	Total Match	Current Period	Correction	Agreement YTD	Match YTD	Budget	Balance	Expend%
TOTAL DIRECT EXPENSES	5,691.24	0.00	0.00	0.00	5,691.24	0.00	15,914.78	0.00	15,914.78	0.00	100.00%
Indirect Costs											
De Minimis Rate – up to 15%	853.68	0.00	0.00	0.00	853.68	0.00	2,387.22	0.00	2,387.22	0.00	100.00%
TOTAL EXPENDITURES	6,544.92	0.00	0.00	0.00	6,544.92	0.00	18,302.00	0.00	18,302.00	0.00	100.00%
TOTAL PAYABLE	0.00	0.00	0.00	0.00	6,544.92	0.00	0.00	0.00	0.00	0.00	0.00%
Source of Funds											
1. Fees and Collections	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
2. State Agreement	6,544.92	0.00	0.00	0.00	6,544.92	0.00	18,302.00	0.00	18,302.00	0.00	100.00%
3. Local	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
4. Federal	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
5. Other	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
Total Source of Funds	6,544.92	0.00	0.00	0.00	6,544.92	0.00	18,302.00	0.00	18,302.00	0.00	100.00%

REIMBURSEMENT CERTIFICATION

Champaign, County of

CERTIFICATION: By signing this report [or payment request or both]; I certify and affirm that I am fully authorized to sign this certification on behalf of the organization, corporation or other entity that is required to submit said report. Additionally, I certify to the best of my knowledge and belief that the report [or payment request] is true, complete, and accurate; that the expenditures, disbursements and cash receipts are for the purposes and objectives set forth in the terms and conditions of the State or federal pass-through award; and that supporting documentation has been submitted as required by the grant agreement. I acknowledge that approval for any other expenditure described herein shall be considered conditional subject to further review and verification in accordance with the monitoring and records retention provisions of the grant agreement. I am aware that any false, fictitious, or fraudulent information, or the omission of any material fact, may subject me to criminal, civil or administrative penalty

Contact Person Name: Esther Thomas	Telephone Number: (217) 531-4262
Printed name of authorized signature: Amanda Knight	Telephone Number: (217) 531-4263
Authorized Signature <i>Amanda Knight</i>	Date 07/23/2026 Title: Financial Officer
Printed name of authorized signature (additional):	Telephone Number:
Authorized Signature (additional) Date	Title:
IDPH Authorized Signature <i>Samantha Kern</i>	Date 07/28/2026 Title: Grants Administrator

FOR STATE USE ONLY

	Advance	INDEX	PCA	A OBJ. CODE	AMOUNT
Advance Outstanding					
Advance Issued or Applied					
Balance					
Message					
Authority: P.A. 368 of 1978 Completion: is a Condition of Reimbursement			The Champaign, County of is an equal opportunity employer, services, and program provider.		

Preventative Services - County Sex Ed
June 2026

	Jun-26
PERSONAL SERVICES	
Arabella Ramirez	\$330.37
Whitney Greger	\$1,326.34
Total Personal Services	1,656.71
FRINGE BENEFITS	
Health Insurance	225.47
Life Insurance	0.68
FICA	121.28
IMRF	47.37
Illinois Unemployment Insurance	-
Workers Compensation	7.92
Total Fringe Benefits	402.72
Total Personal Services & Fringe Benefits	2,059.43
CONTRACTUAL SERVICES	
Training	74.50
Total Contractual Services	74.50
SUPPLIES	
Program Materials	169.78
Total Supplies	169.78
TRAVEL	
Mileage	8.92
Total Travel	8.92
Total	2,312.63



Public Health

Prevent. Promote. Protect.

Champaign-Urbana Public Health District

MEMORANDUM

To: CUPHD Board of Health

From: Sarah Michaels, Director of Environmental Health *Sm*

Subject: Follow-up Discussion and Approval for Increase in Environmental Health Food Program Fees from 3/4/26 Meeting

Date: July 8, 2026

After our March Board of Health meeting, there was concern regarding the proposed increase for annual health permit fees. I was asked to reach out to restaurant operators to get their input on the fee increases. Input was requested from all facilities within Champaign County.

This memo provides analysis of the operator feedback from the correspondence to restaurant operators and owners. It is noted that the response rate was low.

77% of the respondents indicated that they supported the division's decision to implement the fee increases. Furthermore, 57% of those respondents asked that the increase be phased in over a period of time, instead of one big jump. Restaurant operators added that the sudden spike heavily strains bottom lines already impacted by food inflation.

In response to the feedback, I propose that an increase in fees be implemented over the next two (2) years. Effective May 1, 2027, the increase will be 50% of the total for the proposed fee structure. The remaining adjustment will take effect on May 1, 2028. Splitting this adjustment over two (2) years ensures a smoother transition for our restaurant operators and owners.

Champaign-Urbana Public Health District
Environmental Health Division-Effective May 1, 2027

FEE SCHEDULE



FEES ARE NON-REFUNDABLE

PLAN REVIEW FEES (FOOD SERVICES)

Plan review fees are determined by square footage of food service areas (ex: kitchen, food storage, bars, wait stations, soda stations, etc.) Also include toilet rooms and outside storage sheds. Do NOT include the entire establishment.

(A) NEW CONSTRUCTION OR CONVERSION OF EXISTING STRUCTURES:

(Ex: new construction; build-out of an existing structure; a changeover in menu or concept, etc.)

- Retail farmers' market variance - \$100
- **Retail Refrigerator/Freezer-Single unit for pre-packaged foods - \$100**
- Special process - \$200 **\$300**
- 1 to 1,000 square feet - \$200 **\$300**
- over 1,000 to 10,000 square feet - \$300 **\$400**
- over 10,000 to 50,000 square feet - \$400 **\$500**
- over 50,000 square feet and up - \$500 **\$600**

(B) CHANGE OF OWNER OR EXTENSIVE REMODEL: 75% or greater of (A)

(Ex: owner has changed but concept and menu remain the same; remodeling an existing kitchen)

- 1 to 1,000 square feet - \$150 **\$250**
- over 1,000 to 10,000 square feet - \$225 **\$325**
- over 10,000 to 50,000 square feet - \$300 **\$400**
- over 50,000 square feet and up - \$375 **\$475**

(C) MINOR REMODEL: less than 75% OF (A)

(Ex: adding a bar or soda station to an existing permitted establishment)

- 1 to 1,000 square feet - \$100 **\$150**
- over 1,000 to 10,000 square feet - \$150 **\$200**
- over 10,000 to 50,000 square feet - \$200 **\$250**
- over 50,000 square feet and up - \$250 **\$300**

Annual permit fee and city license fees should not be submitted until your facility is ready to open. Please do NOT submit them with your plan review information.

ANNUAL PERMIT FEES (FOOD SERVICES) Effective May 1, 2027

Category 1 - \$400 \$525 (May 1 – October 31)	\$200 \$265 (November 1 – April 30)
Category 2 - \$300 \$350 (May 1 – October 31)	\$150 \$175 (November 1 – April 30)
Category 3 - \$150 \$200 (May 1 – October 31)	\$75 \$100 (November 1 – April 30)

Applies to vendors at farmers' markets only that sell pre-packaged, refrigerated or frozen foods or shell eggs:

Category 3 - \$50 \$100 (May 1 – October 31)	\$25 \$50 (November 1 – April 30)
---	--

CITY LICENSE FEES (FOOD SERVICES)

Champaign - \$20
 Urbana - \$87 annual

SPECIAL FEES (FOOD SERVICES)

Temporary Events (one day) - \$50 **\$55**
 Temporary Events (two to fourteen consecutive days) - \$75 **\$100**
 Cottage Food Operator Registration (per calendar year) - \$50
 Permit Reinstatement Fee - \$50
 Late Fee - \$100 late annual permit renewal / \$25 temporary permit
Reinspection Fee - \$200



FEES ARE NON-REFUNDABLE

PLAN REVIEW FEES (FOOD SERVICES)

Plan review fees are determined by square footage of food service areas (ex: kitchen, food storage, bars, wait stations, soda stations, etc.) Also include toilet rooms and outside storage sheds. Do NOT include the entire establishment.

(A) NEW CONSTRUCTION OR CONVERSION OF EXISTING STRUCTURES:

(Ex: new construction; build-out of an existing structure; a changeover in menu or concept, etc.)

- Retail farmers' market variance - \$100
- **Retail Refrigerator/Freezer-Single unit for pre-packaged foods - \$100**
- Special process - \$200 **\$300**
- 1 to 1,000 square feet - \$200 **\$300**
- over 1,000 to 10,000 square feet - \$300 **\$400**
- over 10,000 to 50,000 square feet - \$400 **\$500**
- over 50,000 square feet and up - \$500 **\$600**

(B) CHANGE OF OWNER OR EXTENSIVE REMODEL: 75% or greater of (A)

(Ex: owner has changed but concept and menu remain the same; remodeling an existing kitchen)

- 1 to 1,000 square feet - \$150 **\$250**
- over 1,000 to 10,000 square feet - \$225 **\$325**
- over 10,000 to 50,000 square feet - \$300 **\$400**
- over 50,000 square feet and up - \$375 **\$475**

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(Ex: adding a bar or soda station to an existing permitted establishment)

- 1 to 1,000 square feet - \$100 **\$150**
- over 1,000 to 10,000 square feet - \$150 **\$200**
- over 10,000 to 50,000 square feet - \$200 **\$250**
- over 50,000 square feet and up - \$250 **\$300**

Annual permit fee and city license fees should not be submitted until your facility is ready to open. Please do NOT submit them with your plan review information.

ANNUAL PERMIT FEES (FOOD SERVICES) Effective May 1, 2028

Category 1 - \$400 \$650 (May 1 – October 31)	\$200 \$325 (November 1 – April 30)
Category 2 - \$300 \$400 (May 1 – October 31)	\$150 \$200 (November 1 – April 30)
Category 3 - \$150 \$250 (May 1 – October 31)	\$75 \$125 (November 1 – April 30)

Applies to vendors at farmers' markets only that sell pre-packaged, refrigerated or frozen foods or shell eggs:

Category 3 - \$50 \$100 (May 1 – October 31)	\$25 \$50 (November 1 – April 30)
---	--

CITY LICENSE FEES (FOOD SERVICES)

Champaign - \$20
Urbana - \$87 annual

SPECIAL FEES (FOOD SERVICES)

Temporary Events (one day) - \$50 **\$55**
Temporary Events (two to fourteen consecutive days) - \$75 **\$100**
Cottage Food Operator Registration (per calendar year) - \$50
Permit Reinstatement Fee - \$50
Late Fee - \$100 late annual permit renewal / \$25 temporary permit
Reinspection Fee - \$200

Environmental Fee Increase Plan								
Name of Comparable Health Department	Population Size Census Data	Category 1	Category 2	Category 3	Re-Inspection Fee	Lic. Reinstatement	Temp 1 days	Temp 2-14 days
Peoria City/County (Fee after cost analysis)	179,630	580	470	360	Compliance Insp: \$150	250	55	150
McLean County	172,069	621	467	313			50	75
Sangamon County	194,345	944	784	500	1st-\$100/2nd-\$150/3rd-5th-\$200/>6-\$300		83	28 each add'l day
Macon County	100,737	550	350	200		250	75	100
Average Fee		673	442	348		250	65.75	109-193
Proposed CUPHD/County Fee	212,374	650	400	250	200		55	100



Champaign County Board of Health Bylaws

The Champaign County Board of Health was created by Referendum in 1996 as set forth under Illinois law "An Act in Relation to the Establishment and Maintenance of County and Multiple County Health Departments", 55 ILCS 5/5-25001 et seq.

The mission of the Champaign County Public Health Department is to promote health, prevent disease, and lessen the impact of illness through the effective use of community-wide resources.

ARTICLE I NAME

The name of the governing body shall be the Champaign County Board of Health. The term "Board" shall be used in this document to mean and be applicable to the Board of Health.

ARTICLE II PURPOSE

The purpose of the Champaign County Health Department is to fulfill the public interest in assuring conditions conducive to good health and providing leadership in promoting and protecting the health of county residents. The Department shall carry out its mission through:

1. assessment and analysis of health conditions;
2. development of local health policies;
3. prevention and control of disease through health promotion, early intervention and health protection;
4. where applicable, enforcement of state laws and local ordinances pertaining to health;
5. Assurance of access to personal health care services;

6. minimizing the adverse impact of diseases and disabilities;
7. conducting programs in accordance with Illinois Department of Public Health certification standards for local health departments; and,
8. Coordination and planning with other entities for a comprehensive community health system.

ARTICLE III MEMBERS

1. Appointments to the Board are made by the Chair of the County Board with the approval of the County Board.
2. The Board of Health may make recommendations for appointments to the Chair of the County Board.
3. The Board shall be a nine-person Board, with at least two members being physicians licensed in Illinois to practice medicine, with at least one member to be a dentist, and with one member to be member of the Champaign County Board.
4. All members of the Board shall be chosen for their special qualifications for membership on the Board in conformance with the County Health Department Act, 55 ILCS 5/5-25012 et seq.
5. If an agenda item comes before the Board as to which a Board member has a conflict of interest, the Board member shall state that they have a conflict of interest, the nature of the conflict of interest, and shall thereafter abstain from any discussion as to the agenda item, and shall not vote on the agenda item.
6. The Chair of the County Board, with the approval of the County Board, may remove any member for neglect of duty. It shall be prima-facie neglect of duty for any member of the Board of Health to fail to attend three consecutive meetings during the course of their term, unless the Chair of the Board of Health has excused the absences.

ARTICLE IV TERMS OF MEMBERSHIP

1. Terms of Board members are for a three-year term, with the exception of the County Board member, whose appointment is for two years at the time of County Board reorganization.
2. Terms shall be staggered such that the terms of no more than three members shall expire in a given year. Members of the board may succeed themselves.

3. Except for the County Board member, each term shall commence on July 1. All Board members, including the County Board member so long as that individual continues to be on the County Board, shall continue to serve until they have been replaced.
4. Vacancies shall be filled by appointment of the Chair of the County Board, with approval of the County Board, with the appointees to serve the remainder of the unexpired term.

ARTICLE V OFFICERS

1. The officers of the Board shall be President, Vice-President, and Secretary/Treasurer. These officers shall be elected annually at the June meeting by this Board and serve a term of one year.
2. In the absence of the President, Vice-President, and Secretary/Treasurer, the Board member in attendance with the longest membership tenure shall preside over meetings.
3. All officers shall serve a one year term or until a successor is elected. Officers shall take office upon their election. No member shall hold more than one office at a time.
4. To insure continuity of offices, each officer shall retain his or her office until his or her term of appointment to the Board of Health ends, or the new officer's term commences, whichever is of a lesser duration. In the event that an office becomes vacant before a regularly scheduled election, the Board shall fill the vacancy at its next regular meeting. The elected officer shall serve the remainder of the term until the annual election of officers.
5. The duties of the officers of the Board shall be those, which are customary for such officers, as defined in Roberts Rules of Order, and any other duties and conditions as shall be set forth in these bylaws.
 - A. The President:
 1. Shall preside at all meetings of the County Board of Health.
 2. Shall have the usual powers and duties customarily vested in the office of a Board President.
 3. May appoint such committees from the Board as are appropriate for the conduct of Board business.
 4. Shall serve as an ex-officio member of all committees.
 5. Shall be responsible for the enforcement of the Board's Bylaws, rules

and regulations.

6. Shall serve as the official spokesperson for the Board.

7. Shall have the authority to call a special meeting.

B. The Vice-President:

1. Shall perform the duties of the President in the absence of the President.

2. Shall preside at all meetings of the Board of Health in which the President is absent.

C. The Secretary/Treasurer:

1. Shall be responsible for the minutes and records of the meeting.

2. Shall perform all other duties of the President in the absence of the President and the Vice-President.

3. Shall preside at all meetings of the Board of Health in which the President and Vice-President are absent.

4. Shall keep a full and accurate account of all receipts and disbursements.

**ARTICLE VI
MEETINGS**

1. The Board shall hold meetings at least four times per year, with the calendar of meetings to be determined by the Board. The Board shall not hold a meeting in the month of December in any year unless specifically approved by the Board. A majority vote by the Board may change the meeting date.
2. Special meetings may be called by the President, or upon a written request signed by three members of the Board and filed with the Secretary, or by request of the Public Health Administrator.
3. All Board members must be notified of Board meeting dates in writing or electronically at least 7 days in advance of any regular meeting. All Board members must be notified of special Board meeting dates in writing or electronically at least 48 hours in advance of any special Board meeting.
4. All Board members must be sent a copy of the Board meeting agenda and accompanying documents in writing or electronically at least 7 days in advance of a regular meeting. All Board members must be sent a copy of the special Board meeting agenda and accompanying documents in writing or electronically at least 48 hours in advance of any special Board meeting.

5. Anyone wishing to address the Board during a meeting shall be allowed to do so during the public participation item on the Board's agenda. The Board may set a time limit for such participation.
6. The latest edition of Robert's Rules of Order shall govern any rules of parliamentary procedure in all cases to which they are applicable and not inconsistent with these Bylaws.
7. All questions before the Board, with the exception of Bylaws changes, shall be decided by a simple majority vote of all members present; however, no action of the Board shall take effect unless a quorum of the Board members is present. A quorum shall be defined as a majority of the Board members. A member who is present but abstaining from a vote shall count toward a quorum.

Further Resolved: Unless duly modified by the Board, regular meetings of the Board shall be scheduled for the months of March, June, August and November of each year.

ARTICLE VII COMMITTEES

The Board will organize two standing committees. The Executive Committee is comprised of the three officers and is chaired by the President. The Budget Committee consists of the Treasurer, who chairs the committee, and at least one other member of the Board nominated by the President and approved by the Board.

The Board may organize special committees from time to time. Their membership will consist of members nominated and approved by the Board. Special committees may include citizen representatives from the county.

ARTICLE VIII DUTIES OF BOARD

1. The Board shall, according to the requirements of the County Health Department Act, 55 ILCS 5/5-25001 et seq, within the professional and technical competence of its staff and the number of staff employed, enforce all state laws pertaining to the preservation of health, and all County Ordinances and Resolutions and shall enforce all rules and regulations promulgated by the Illinois Department of Public Health, except as otherwise provided in the County Health Department Act.
2. The Board shall consider the public health needs of the community and shall, according to the requirements of the County Health Department Act, recommend to the Champaign County Board the enactment of such ordinances and rules and regulations as may be necessary or desirable for protection of the health of Champaign County citizens and the control of disease in Champaign County.
3. The Board shall appoint a Public Health Administrator as the chief executive officer of the Health Department. If the Administrator of the

County Health Department is not a physician licensed in Illinois to practice medicine; the Board shall select a physician licensed in Illinois to practice medicine to serve as Medical Advisor. The Medical Advisor's duties shall include signing standing orders and being available to provide medical supervision and recommendations to professional staff. The Medical Advisor may be compensated for his or her services.

4. The Board shall employ a staff, selected by the chief executive officer, adequately qualified to carry out the department program and which shall meet "The Minimum Qualifications for Personnel Employed By Local Health Departments As Established By The Illinois Department of Public Health", and shall adopt personnel policies, which shall be kept in writing and made available to employees.
5. The Board may on an annual basis evaluate the performance of the chief executive officer.
6. The Board may enter into contractual agreements for the provision of program services approved by the Board, and shall on an annual basis evaluate any program service for which it has contracted.
7. The Board shall provide for, or request, adequate financing for the Health Department, and shall adopt fiscal policies which shall be in writing.
8. The Board may enter into contractual agreements for the provision of program services approved by the Board with official or non-official agencies, or individuals, and shall on an annual basis evaluate any program service for which it has contracted.
9. The Board may adopt a resolution permitting the charging and collection of fees as may be deemed necessary to finance selected health services. The Board of Health is specifically authorized to set fees pursuant to 55 ILCS 5/5-2501, and these fees do not have to be approved by the County Board. The Board of Health has only to report on the fees actually collected to the County Board.
10. The Board shall provide, equip, and maintain suitable offices, facilities, and appliances for the health department.
11. Within its jurisdiction, and professional and technical competence, the Board shall:
 - a. Make all necessary sanitary and health investigations and inspections.
 - b. Investigate the existence of any contagious or infectious disease and adopt measures, not inconsistent with the regulations of the State Department of Public Health, to arrest its progress.
 - c. Enforce and observe all State laws pertaining to the preservation of

health and all county ordinances except as otherwise provided in these Bylaws.

- d. Upon request, give professional advice and information to all villages, incorporated towns, and rural school authorities, within its jurisdiction, in all matters pertaining to sanitation and public health.
12. Prescribe the powers and duties of all officers and employees, fix their compensation, and authorize payment of the same and all other department expense from the County Health Fund of Champaign County.
13. Receive contributions of real and personal property.
14. Consult with all other private and public health agencies in the county as to the development of local plans for the most efficient delivery of health services.

ARTICLE IX FISCAL YEAR

The fiscal year of the Board shall commence December 1st of each year.

ARTICLE X BUDGET AND DISBURSEMENTS

1. The Board shall require staff to prepare budgets on or before its August board meeting of each year for Board approval, which will then be presented to the Champaign County Board for the succeeding fiscal year for approval.
2. The Board shall periodically review the fiscal status of the Health Department and shall act upon all bills presented since the last meeting. The approval of these bills shall be by majority vote.
3. The Board shall periodically review salary information related to staff as outlined in the personnel policies and the Health Department Act.

ARTICLE XI AUDIT

The Board shall cause an audit to be made of the Health Department accounts. The audit may consist of the County Treasurer's annual audit of all accounts, or in the alternative, an audit by a certified auditor.

ARTICLE XII ACCOUNTS

The Board shall keep a record in the Health Department headquarters of all receipts and disbursements. This record shall be compared monthly or by pay period with the records of the County Treasurer and Auditor.

ARTICLE XIII ANNUAL REPORT

The Board shall publish, within 90 days after November 30th of each year, an annual report detailing the Health Department activities, revenue, and expenditures for the past year. This report shall be in pamphlet form as required by law, shall be distributed and made available to members of the Champaign County Board as well as the general public.

ARTICLE XIV COMPENSATION FOR MEMBERS OF THE BOARD

Board of Health members may receive mileage reimbursements to attend Board meetings and committee meetings, consistent with the practices of the Champaign County Board. Mileage is to be paid at the rate established by the applicable regulations of the Internal Revenue Service.

Board of Health members may be paid mileage payments and actual expenses incurred to attend meetings of the Illinois Association of Boards of Health, or other meetings as designated by the Board of Health, with such expenses to be approved by the Board prior to being incurred. Reasonable expenses shall be defined to include: taxicab fares, parking fees, registration fees, and car rentals when appropriate, lodging, and meal expenses not to exceed the maximum per diem allowed by the County Board. Alcoholic beverages are excluded from reimbursement.

ARTICLE XV PROPERTY OF THE BOARD

1. The Board shall require the Public Health Administrator to keep an accurate inventory of all property of the Department.
2. The Board shall cause all the property of the Department to be adequately protected by insurance.
3. The Board may require that property of the Department destroyed or damaged by carelessness of any employee, be replaced at the expense of the employee should circumstances justify such action.
4. The Board is authorized to lease or to acquire by purchase, construction, lease-purchase agreement or otherwise and take title in its name and to

borrow money, issue debt instruments, mortgages, purchase money mortgages and other security instruments, maintain, repair, remodel or improve such real estate as may be reasonably necessary for the housing and proper functioning of the health department.

ARTICLE XVI AMENDMENTS TO THE BYLAWS

Members of the Board may amend these bylaws by a vote of two-thirds of the members of the Board during an official meeting, provided that a written copy of the proposed changes is sent to each Board member at least two weeks before the meeting at which the Bylaws are to be amended.

ARTICLE XVII ETHICS

1. No member of the Board shall accept any gift based upon any understanding, either explicitly or implicit, that a judgment or decision would be influenced or in return for advice or assistance on any matter concerning the operation of business of the Department.
2. No member may vote on an issue where he or she has taken or received, or offered to take or receive, directly or indirectly, any money or other thing of value as a gift or bribe as a means of influencing his or her vote or action in his or her official capacity.
3. No member of the Board shall disclose confidential information or use confidential information gained in the course of his or her position for financial gain.
4. No member of the Board shall engage in or permit unauthorized use of department owned property, equipment, supplies, or personnel.
5. No member of the Board shall take any action that shall constitute a conflict of interest as defined in Article III, Paragraph 5 of these Bylaws.