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**CHAMPAIGN COUNTY  
MENTAL HEALTH BOARD  
REGULAR MEETING**

*Minutes—April 20, 2022*

*This meeting was held remotely and with representation  
at the Brookens Administrative Center, Urbana, IL*

*5:45 p.m.*

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**MEMBERS PRESENT:** Joseph Omo-Osagie, Jon Paul Youakim, Matthew Hausman, Daphne Maurer, Alexa McCoy, Elaine Palencia, Kyle Patterson, Jane Sprandel

**STAFF PRESENT:** Kim Bowdry, Leon Bryson, Lynn Canfield, Stephanie Howard-Gallo, Chris Wilson

**OTHERS PRESENT:** Danielle Matthews, Nicole Smith, DSC; Gail Raney, Rosecrance; Brenda Eakins, Kerrie Hacker, GROW; Jennifer Henry, Jim Hamilton, Promise Healthcare; Darcy Sager, Jodi McGee, Head Start; Angie Pierce, Paige Garrison, Cunningham Children's Home; Julie Schubach, Family Service; Claudia Lenhoff, Champaign County Healthcare Consumers; Nicole Frydman, Uniting Pride; Bethany Little, WIN Recovery; James Kilgore, First Followers; Tracy Dace, DREAAM House; Stephanie Cockrell, WELL Experience; Andy Kulczycki, Community Service Center of Northern Champaign County (CSCNCC); Melissa Courtright, C-U At Home

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**CALL TO ORDER:**

Mr. Joe Omo-Osagie called the meeting to order at 5:45 p.m. Instructions were included in the packet. Executive Director Canfield was present at the Brookens Administrative Center as per the Open Meetings Act, along with staff member Leon Bryson.

**ROLL CALL:**

Roll call was taken and a quorum was present.

**CITIZEN INPUT / PUBLIC PARTICIPATION:**

**APPROVAL OF AGENDA:**

The agenda was presented for review. The agenda was approved unanimously by a roll call vote.

**PRESIDENT’S COMMENTS:**

Mr. Omo-Osagie spoke briefly about trauma and mental health.

**EXECUTIVE DIRECTOR’S COMMENTS:**

Ms. Canfield briefly reviewed the night’s agenda and process.

**APPROVAL OF CCMHB MINUTES:**

Meeting minutes from the March 23, 2022 Board meeting were included in the Board packet.

**MOTION: Ms. Sprandel moved to approve the CCMHB minutes from the meetings on March 23, 2022. Dr. Youakim seconded the motion. A roll call vote was taken. The motion passed.**

**VENDOR INVOICE LIST:**

The Vendor Invoice List was included in the Board packet for consideration.

**MOTION: Ms. Sprandel moved to accept the Expenditure List as presented in the Board packet. Dr. Youakim seconded the motion. A roll call vote was taken and the motion passed unanimously.**

**NEW BUSINESS:**

**Request for Application Outside of Open Period:**

The packet included a formal request for consideration of unsubmitted applications from Promise Healthcare, accompanied by a Decision Memo with context and some options for Board action.

The agency requests formal special consideration of ‘late applications’ on behalf of a population with no other access to these services. If the Board determines this to be in the best interest of Champaign County, they might consider the options below. The question of affordability has not been addressed due to timing of application reviews and 2023 revenue projections. Full evaluation, decisions, and subsequent contract development might not be completed by July 1, and the Board might choose to make awards contingent on additional revenue becoming available, though we have not requested ARPA funding for PY23.

There was an extensive Board discussion regarding possible actions.

**Possible Actions:**

The Board could authorize the Executive Director to:

- Publish, at least 21 days in advance, a new Notice of Funding Availability of the system open for applications for a brief period (the earliest possible being May 9 to 12), and later, regardless of the number of submitted requests, implement a second PY23 review and recommendation process;
- Permit the agency to submit the application forms they had prepared, without further revisions, for review and consideration at a future meeting;
- Extend one or both of the agency's current contracts for one year with no change to service deliverables or budgets;
- Negotiate expansion of a current application from another agency, if one has an interest and the capacity, for additional funding to cover the costs of subcontracting with Promise for these services; or
- Defer discussion and decision of this matter to a later Board meeting.

**MOTION: Ms. Palencia moved to permit Promise Healthcare to submit the application forms they had prepared, without further revisions, for review and consideration at a future CCMHB meeting. Dr. Youakim seconded the motion. All members voted aye and the motion passed.**

**Review of Applications for PY23 Funding:**

Organized by applicant, program summaries were included in the packet to support the Board's review of PY23 requests for funding. A tier sheet listed the applications and identified board reviewers. Board members reviewed the program summaries. Agency representatives were present to answer questions from Board members. This review will continue at the board's study session on April 27<sup>th</sup>, 2022.

**OLD BUSINESS:**

**Schedules & Allocation Process Timeline:**

Copies of CCMHB and CCDDDB meeting schedules and CCMHB allocation timeline were included in the packet.

**Acronyms and Glossary:**

A list was included in the Board packet.

**Agency Input:**

None.

**CCDDDB Information:**

The CCDDDB met this morning. Director Canfield provided a brief review of that meeting. The CILA house will be sold later in the week.

**STAFF REPORTS:**

No reports.

**BOARD TO BOARD REPORTS:**

None.

**BOARD ANNOUNCEMENTS:**

None.

**ADJOURNMENT:**

The meeting adjourned at 7:15 p.m.

Respectfully

Submitted by: Stephanie Howard-Gallo  
CCMHB/CCDDB Staff

\*Minutes were approved at the 5/25/22 meeting.