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**CHAMPAIGN COUNTY MENTAL HEALTH BOARD  
BOARD MEETING**

*Minutes—October 23, 2019*

*Brookens Administrative Center  
Lyle Shields Room  
1776 E. Washington St  
Urbana, IL*

*5:30 p.m.*

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**MEMBERS PRESENT:** Susan Fowler, Thom Moore, Joe Omo-Osagie, Elaine Palencia, Kyle Patterson, Julian Rappaport, Jane Sprandel, Margaret White

**STAFF PRESENT:** Lynn Canfield, Mark Driscoll, Stephanie Howard-Gallo, Shandra Summerville

**OTHERS PRESENT:** Juli Kartel, Rosecrance; Danielle Mathews, DSC; Lisa Benson, Ashlee Salinefro, Regional Planning Commission (RPC); Abdulhakeem Y. Salaam, First Followers; Sara Balgoyen, Mahomet Area Youth Club (MAYC); Laura Lindsey, Courage Connection; Sam Banks, Don Moyer Boys and Girls Club (DMBGC); Marium Kureihy, Central Illinois Mosque and Islamic Center; Lisa Wilson, Refugee Center; Nancy Greenwalt, Promise Healthcare; Chris Stohr, GROW; Tracy Parsons, City Of Champaign; Pat Ege, Cunningham Children’s Home

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**CALL TO ORDER:**

Ms. Margaret White called the meeting to order at 5:30 p.m.

**ROLL CALL:**

Roll call was taken and a quorum was present.

**CITIZEN INPUT / PUBLIC PARTICIPATION:**

Lisa Benson from Regional Planning Commission (RPC) provided information on the Youth Assessment Center’s (YAC) Moral Reconciliation Therapy (MRT) group.

**APPROVAL OF AGENDA:**

The agenda was in the Board packet. Board members approved the document.

**PRESIDENT’S COMMENTS:**

None.

**EXECUTIVE DIRECTOR’S COMMENTS:**

None.

**NEW BUSINESS:**

**Champaign County Community Coalition Summer Youth Initiative Presentation:**

Sam Banks from Don Moyer Boys and Girls Club (DMBGC) and Tracy Parsons from the City of Champaign reported on the Summer Initiative supported with CCMHB funds. Copies of their presentation were distributed at the meeting. The \$107,000 grant is awarded to DMBGC to administer and manage subcontracts to support the work of the Summer Initiatives. The summer program includes, arts and culture; recreation, academic enrichment and leadership; and, community engagement.

**CCMHB/CCDDB Travel Regulations:**

A Decision Memorandum on the CCMHB and CCDDB Travel Policy and the Champaign County Travel Policy was included in the Board packet. Both travel policies were included in the packet as well.

**MOTION: Dr. Fowler moved to approve the CCMHB/CCDDB Travel Regulations, pending approval by the CCDDB. Ms. Sprandel seconded the motion. All members voted aye and the motion passed.**

**PY2021 CCMHB Funding Priorities:**

A Briefing Memorandum of draft funding priorities and allocation criteria for the Program Year 2021 was included in the packet for review and discussion.

**Two-Year Term Contract Process:**

A Decision Memorandum outlining the process for determining which current contracts to recommend for a one-year extension was included in the Board packet.

**MOTION: Dr. Fowler moved to authorize CCMHB staff to inquire about a one-year extension of each of the PY2020 contracts identified as appropriate for two-year terms and to prepare a recommendation for the CCMHB, based on agency responses. Ms. Palencia seconded the motion. A voice vote was taken and the motion passed.**

**CCMHB PY2019 Utilization Data:**

Program utilization reports summarizing program purpose and reported service data for the 2019 program year was included in the packet. Ms. Palencia requested more information/clarification regarding First Followers reported data. Mr. Driscoll will email the Board that information.

**Agency Information:**

Nancy Greenwalt, Director of Promise Healthcare provided the Board with an update on the agency and its programs. A handout was distributed. Frances Nelson will have an Open House on Tuesday, Nov.19, 2019 from 5 p.m. until 7 p.m.

Laura Bennett from DSC announced a Holiday Open House at The Crow at 110 on Saturday, Nov. 9, 2019 from 3 p.m. to 5 p.m. A handout was distributed.

**OLD BUSINESS:****Family Model Planning Process:**

A progress report on the work of the Family Model Planning Committee led by Cunningham Children's Home was included in the Board packet. Pat Ege provided additional information and was available for questions.

**Contract Amendment Report:**

A Briefing Memorandum on contract amendments issued the past month was included in the Board packet for information.

**Schedules and Allocation Process Timeline:**

An updated copy of the meeting schedule and allocation timeline was distributed for information only.

**APPROVAL OF MINUTES:**

Minutes from the September 18, 2019 meeting were included in the Board packet for review.

**Dr. Moore moved to approve the meeting minutes from September 18, 2019. Dr. Rappaport seconded the motion. A voice vote was taken and the motion passed.**

**EXECUTIVE DIRECTOR'S REPORT:**

A written report from Lynn Canfield was included in the packet.

**STAFF REPORTS:**

Written reports from Kim Bowdry, Mark Driscoll, Chris Wilson, Shandra Summerville, and Stephanie Howard-Gallo were included in the packet.

**BOARD TO BOARD:**

No reports.

**FINANCIAL REPORT:**

A copy of the Expenditure List was included in the packet.

**Dr. Fowler moved to approve the claims report as presented in the packet. Dr. Rappaport seconded the motion. A voice vote was taken and the motion passed unanimously.**

**BOARD ANNOUNCEMENTS:**

Kyle Patterson announced a winter coat drive was underway at the Cunningham Township Office.

**ADJOURNMENT:**

The meeting adjourned at 6:48 p.m.

Respectfully

Submitted by: Stephanie Howard-Gallo  
CCMHB/CCDDB Staff

\*Approved 11/20/19