



**CHAMPAIGN COUNTY MENTAL HEALTH BOARD**

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**CHAMPAIGN COUNTY BOARD FOR CARE AND TREATMENT  
OF PERSONS WITH A DEVELOPMENTAL DISABILITY**

*REMEMBER this meeting is being audio recorded. Please speak clearly  
into the microphone during the meeting.*

**Champaign County Mental Health Board (CCMHB)**

**WEDNESDAY, May 18, 2016**

Brookens Administrative Center

Lyle Shields Room

1776 E. Washington St.

Urbana, IL

**5:30 p.m.**

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1. Call to Order - Dr. Townsend, President
2. Roll Call
3. Citizen Input/Public Participation
4. Additions to the Agenda
5. CCDDDB Information
6. Approval of CCMHB Minutes
  - A. 4/20/16 Board meeting\* (**Pages 3-6**)  
*Minutes are included in the packet. Action is requested.*
7. President's Comments
8. Executive Director's Comments
9. Staff Reports  
*Deferred.*
10. Consultant Report  
*Deferred.*
11. Board to Board Reports

12. Agency Information

13. Financial Information\* (Pages 7-12)

*A copy of the claims report is included in the packet.  
Action is requested.*

14. New Business

A. FY 2017 Allocation Decisions\*

*A Decision Memorandum (Pages 13-23) and Tier Sheet (Page 24) is included in the packet. Action is requested. Agency responses to Program Summaries (Pages 25-29) are included as Addenda. A copy of the CCDDB Tier Sheet is included for information only.*

B. Executive Director Interim Contract\* (Page 30)

*A Decision Memo to establish an interim contract with the executive director is included in the packet. Action is requested.*

15. Old Business

A. Executive Director Search

*An update on the search process will be provided at the meeting.*

B. CILA Update

*An oral report will be provided at the meeting.*

C. Annual Report\* (Pages 31-58)

*A corrected copy of the CCMHB FY15 Annual Report is included in the packet. Action is requested.*

16. Board Announcements

17. Adjournment

*\*Board action*

6.A.

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**CHAMPAIGN COUNTY MENTAL HEALTH BOARD  
BOARD MEETING**

*Minutes—April 20, 2016*

*Brookens Administrative Center  
Lyle Shields Room  
1776 E. Washington St  
Urbana, IL*

**DRAFT COPY**

*5:30 p.m.*

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**MEMBERS PRESENT:** Astrid Berkson, Susan Fowler, Thom Moore, Judi O'Connor, Elaine Palencia, Julian Rappaport, Anne Robin, Deborah Townsend, Margaret White

**STAFF PRESENT:** Peter Tracy, Lynn Canfield, Nancy Crawford, Mark Driscoll, Stephanie Howard-Gallo, Shandra Summerville

**OTHERS PRESENT:** Juli Kartel, Sheila Ferguson, Linda Culton, Community Elements (CE); Patsi Petrie, Champaign County Board; Rebecca Woodard, Lisa Benson, Kim Bondry, Rebecca Woodard, Regional Planning Commission (RPC); Sue Suter, CCDDDB; Dale Morrissey, Patty Walters, Felicia Gooler, Danielle Matthews, Laura Bennett, Annette Becherer, Developmental Services Center (DSC); Sheryl Bautoch, Family Service (FS); Nancy Greenwalt, Promise Healthcare; Claudia Lenhoff, Champaign County Health Care Consumers (CCHCC); Brandi Granse, Head Start; Adelaide Aime, Children's Advocacy Center (CAC); Regina Crider, Youth and Family Peer Support Alliance (YFPSA); Beth Chato, League of Women Voters (LWV); Sherri Rudich, Gail Raney, Carol Bradford, Prairie Center Health Systems (PCHS); Andy Kulczycki, Community Service Center of Northern Champaign County (CSCNCC); Anh Ha Ho, East Central Illinois Refugee Mutual Assistance Center (ECIRMAC); Marcius Moore, Mahomet Area Youth Club (MAYC); Janice Mitchell, Urbana Neighborhood Connection Center (UNCC); Mark Scott, Down Syndrome Network (DSN); Stephanie Record, Crisis Nursery (CN); Jen Knapp, Linda Tortorelli, Larissa Kramer, Community Choices (CC); James Kilgore, First Followers; Trace Dace, Community Foundation; Patricia Avery, Linda Turnbull, C-U Area Project (CUAP); Tanya Diaz-Kozlowski, The UP Center

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**CALL TO ORDER:**

Dr. Townsend, President, called the meeting to order at 5:30 p.m.

**ROLL CALL:**

Roll call was taken and a quorum was present.

**CITIZEN INPUT / PUBLIC PARTICIPATION:**

None.

**ADDITIONS TO AGENDA:**

None.

**CCDDB INFORMATION:**

The CCDDB will meet next week and review program summaries.

**APPROVAL OF MINUTES:**

Minutes from the 3/23/16 Board meeting were included in the Board packet for approval.

**MOTION: Dr. Berkson moved to approve the minutes from 3/23/16. Ms. O'Connor seconded the motion. A voice vote was taken and the motion passed.**

**PRESIDENT'S COMMENTS:**

Dr. Townsend praised Ebertfest activities over the weekend. She announced Dr. Fowler will be taking the lead on the search process for the new director of the CCMHB/CCDDB.

**EXECUTIVE DIRECTOR'S COMMENTS:**

Mr. Tracy briefly described the process for reviewing the program summaries contained in the Board packet.

**STAFF REPORTS:**

None. The work of staff members has focused on application reviews and writing program summaries.

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**CONSULTANT’S REPORT:**

None.

**BOARD TO BOARD:**

Margaret White has toured Developmental Services Center (DSC) and Crisis Nursery (CN).

**AGENCY INFORMATION:**

None.

**FINANCIAL INFORMATION:**

A copy of the claims report was included in the Board packet.

**MOTION: Dr. Moore moved to accept the claims as presented. Ms. Palencia seconded the motion. A voice vote was taken and the motion passed unanimously.**

**NEW BUSINESS:**

**Program Summaries:**

A Briefing Memorandum, a table of contents, copies of the draft program summaries, a glossary of terms, and reviews of the agencies Cultural Competency Plans was included in the Board packet for review. The summaries glean information and provide opinions concerning alignment with our stated priorities and defined decision support criteria. All applicants received an email with instructions on where to access copies of their program summary and were asked to notify the staff in writing if there are factual errors prior to completion of the FY17 award process. A Decision Memorandum regarding recommended allocation decisions will be presented to the CCMHB at the May Board meeting for action.

Each program requesting funding was reviewed, beginning with the new applications. Agency representatives that were in attendance were invited to review their programs with the Board members and Board members were given an opportunity to ask questions.

**OLD BUSINESS:**

**Executive Director Search:**

A planning schedule for the search for the new Executive Director was included in the Board packet. A document regarding criteria for the new Executive Director was included in the packet for action.



**MOTION: Ms. White moved to approve the criteria for the new Executive Director search. Ms. Palencia seconded the motion. A voice vote was taken and the motion passed.**

The participants for the search committee are still being finalized. Ms. Berkson nominated Claudia Lenhoff from the Champaign County Healthcare Consumers (CCHCC) to be considered for the search committee. Board members generally discussed the process. Dr. Fowler will communicate with Board members regarding the choosing of search committee participants and will invite their feedback.

**MOTION: Ms. O'Connor moved to allow Dr. Fowler to move forward in order to finalize the search committee for the new CCMHB/CCDDB Executive Director. Ms. White seconded the motion.**

**CCMHB 2015 Annual Report:**

The FY2015 CCMHB Annual Report was included in the Board packet for review and Board action.

**MOTION: Dr. Berkson moved to accept the 2015 Annual Report as presented. Dr. Fowler seconded the motion. Discussion followed.**

Dr. Rappaport requested the pie charts be corrected where he found errors.

**MOTION: Dr. Fowler moved to table the motion until the May Board meeting and the corrections have been made. Ms. O'Connor seconded the motion.**

**CILA Update:**

No update.

**BOARD ANNOUNCEMENTS:**

None.

**ADJOURNMENT:**

The meeting adjourned at 8:00 p.m.

Respectfully

Submitted by: Stephanie Howard-Gallo  
CCMHB/CCDDB Staff

*\*Minutes are in draft form and subject to approval.*



CHAMPAIGN COUNTY

EXPENDITURE APPROVAL LIST

5/05/16

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VENDOR NO	VENDOR NAME	TRN B TR	TRN DTE N CD	PO NO	TRANS NO	CHECK NO	CHECK DATE	ACCOUNT NUMBER	ACCOUNT DESCRIPTION	ITEM DESCRIPTION	EXPENDITURE AMOUNT
***	FUND NO. 090	MENTAL HEALTH									
***	DEPT NO. 053	MENTAL HEALTH BOARD									
41	CHAMPAIGN COUNTY TREASURER							HEALTH INSUR FND 620			
	4/14/16 01 VR 620- 62					540840	4/22/16	090-053-513.06-00	EMPLOYEE HEALTH/LIFE INS	JAN-APR FSA/HRA ADM	107.80
	4/22/16 04 VR 620- 61					541150	4/29/16	090-053-513.06-00	EMPLOYEE HEALTH/LIFE INS	APR HI, LI, & HRA	4,074.49
										VENDOR TOTAL	4,182.29 *
88	CHAMPAIGN COUNTY TREASURER							I. M. R. F. FUND 088			
	4/08/16 01 VR 88- 18					540486	4/14/16	090-053-513.02-00	IMRF - EMPLOYER COST	IMRF 4/1 P/R	1,425.98
	4/27/16 03 VR 88- 20					541153	4/29/16	090-053-513.02-00	IMRF - EMPLOYER COST	IMRF 4/15 P/R	1,425.98
										VENDOR TOTAL	2,851.96 *
176	CHAMPAIGN COUNTY TREASURER							SELF-FUND INS FND476			
	4/14/16 01 VR 119- 23					540849	4/22/16	090-053-513.04-00	WORKERS' COMPENSATION	INSWORK COMP 3/4,18 P/	189.62
										VENDOR TOTAL	189.62 *
188	CHAMPAIGN COUNTY TREASURER							SOCIAL SECUR FUND188			
	4/08/16 01 VR 188- 28					540490	4/14/16	090-053-513.01-00	SOCIAL SECURITY-EMPLOYER FICA	FICA 4/1 P/R	1,265.50
	4/27/16 03 VR 188- 32					541158	4/29/16	090-053-513.01-00	SOCIAL SECURITY-EMPLOYER FICA	FICA 4/15 P/R	1,265.51
										VENDOR TOTAL	2,531.01 *
11585	C-U AUTISM NETWORK										
	4/19/16 01 VR 53- 133					540868	4/22/16	090-053-533.89-00	PUBLIC RELATIONS	REG AUTISM WALK 4/2	30.00
										VENDOR TOTAL	30.00 *
18052	COMCAST CABLE - MENTAL HEALTH							AC# 8771403010773527			
	4/19/16 01 VR 53- 132					540886	4/22/16	090-053-533.29-00	COMPUTER/INF TCH SERVICES	8771403010088314 4/	84.90
	5/02/16 04 VR 53- 142					541619	5/05/16	090-053-533.29-00	COMPUTER/INF TCH SERVICES	8771403010773527 AP	126.78
										VENDOR TOTAL	211.68 *
18203	COMMUNITY CHOICE, INC							SUITE 419			
	4/21/16 02 VR 53- 137					540887	4/22/16	090-053-533.92-00	CONTRIBUTIONS & GRANTS	COMMUNITY LIVING AD	1,237.50

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VENDOR NO	VENDOR TRN B TR	TRANS NO	PO NO	CHECK NUMBER	CHECK DATE	ACCOUNT NUMBER	ACCOUNT DESCRIPTION	ITEM DESCRIPTION	EXPENDITURE AMOUNT
*** FUND NO. 090	MENTAL HEALTH								
	4/21/16 02 VR	53- 137		540887	4/22/16	090-053-533.92-00	CONTRIBUTIONS & GRANTS	MAR COMMUNITY LIVIN VENDOR TOTAL	5,850.00 7,087.50 *
35960	ILLINOIS DEPT OF EMPLOYMENT SECURITY				#0801969-1				
	4/14/16 01 VR	76- 1		540920	4/22/16	090-053-513.05-00	UNEMPLOYMENT INSURANCE	2016 UNEMPL TAX Q1 VENDOR TOTAL	2,245.99 2,245.99 *
47690	MINUTEMAN PRESS				SUITE B				
	5/02/16 04 VR	53- 144		541645	5/05/16	090-053-533.89-00	PUBLIC RELATIONS	INV 40291 4/25 VENDOR TOTAL	115.50 115.50 *
54650	PEPSI COLA CHAMPAIGN-URBANA BOTTLING								
	4/12/16 03 VR	53- 128		540591	4/14/16	090-053-522.02-00	OFFICE SUPPLIES	INV 697612 2/16	11.92
	4/12/16 03 VR	53- 128		540591	4/14/16	090-053-522.02-00	OFFICE SUPPLIES	INV 738111 3/14	5.96
	4/12/16 03 VR	53- 128		540591	4/14/16	090-053-522.02-00	OFFICE SUPPLIES	INV 757409 3/28	5.96
	4/12/16 03 VR	53- 128		540591	4/14/16	090-053-533.51-00	EQUIPMENT RENTALS	AC 5734 MAR RENT	6.95
	4/12/16 03 VR	53- 128		540591	4/14/16	090-053-533.51-00	EQUIPMENT RENTALS	AC 5734 APR RENT VENDOR TOTAL	6.95 37.74 *
56750	PRAIRIE CENTER HEALTH SYSTEMS				GRANTS				
	4/20/16 03 VR	53- 135		540951	4/22/16	090-053-533.92-00	CONTRIBUTIONS & GRANTS	FEB YOUTH SVCS	6,781.47
	4/21/16 02 VR	53- 138		540951	4/22/16	090-053-533.92-00	CONTRIBUTIONS & GRANTS	MAR YOUTH SVCS VENDOR TOTAL	8,378.97 15,160.44 *
67867	SPOC LLC				D/B/A CHAMPAIGN TEL				
	4/19/16 01 VR	28- 72		490	4/22/16	090-053-533.33-00	TELEPHONE SERVICE	INV 1119960 4/12	36.31
	4/19/16 01 VR	28- 72		490	4/22/16	090-053-533.33-00	TELEPHONE SERVICE	INV 1119960 4/12 VENDOR TOTAL	39.48 75.79 *
69709	STOCKS OFFICE FURNITURE								
	4/12/16 03 VR	53- 129		540611	4/14/16	090-053-522.44-00	EQUIPMENT LESS THAN \$5000	INV 95646 3/18 VENDOR TOTAL	2,278.62 2,278.62 *



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VENDOR NO	VENDOR TRN B TR	TRANS NO	PO NO	CHECK NUMBER	CHECK DATE	ACCOUNT NUMBER	ACCOUNT DESCRIPTION	ITEM DESCRIPTION	EXPENDITURE AMOUNT
*** FUND NO. 090 MENTAL HEALTH									
69869	STREAMLINE HEALTHCARE SOLUTIONS, LLC								
	4/12/16 03 VR 53- 131	540612	4/14/16	090-053-533.07-00	PROFESSIONAL SERVICES			INV 20161118 3/31	900.00
								VENDOR TOTAL	900.00 *
78550	VERIZON WIRELESS-MENTAL HEALTH BOARD								
	5/02/16 04 VR 53- 143	541675	5/05/16	090-053-533.33-00	TELEPHONE SERVICE			38635688700001 4/20	148.45
								VENDOR TOTAL	148.45 *
78888	VISA CARDMEMBER SERVICE - MENTAL HEALTH								
	4/20/16 03 VR 53- 134	540992	4/22/16	090-053-533.89-00	PUBLIC RELATIONS			3930 STAPLES 3/16	149.47
	4/20/16 03 VR 53- 134	540992	4/22/16	090-053-533.89-00	PUBLIC RELATIONS			3930 AMAZON 4/2	14.08
	4/20/16 03 VR 53- 134	540992	4/22/16	090-053-533.89-00	PUBLIC RELATIONS			3930 AMAZON 4/3	27.60
	4/20/16 03 VR 53- 134	540992	4/22/16	090-053-533.89-00	PUBLIC RELATIONS			3930 AMAZON 4/3	9.52
	4/20/16 03 VR 53- 134	540992	4/22/16	090-053-533.89-00	PUBLIC RELATIONS			3930 AMAZON 4/3	33.16
	4/20/16 03 VR 53- 134	540992	4/22/16	090-053-533.89-00	PUBLIC RELATIONS			3930 AMAZON 4/3	162.94
	4/20/16 03 VR 53- 134	540992	4/22/16	090-053-533.89-00	PUBLIC RELATIONS			3930 AMAZON 4/3	74.97
	4/20/16 03 VR 53- 134	540992	4/22/16	090-053-533.89-00	PUBLIC RELATIONS			3930 AMAZON 4/3	16.04
	4/20/16 03 VR 53- 134	540992	4/22/16	090-053-533.89-00	PUBLIC RELATIONS			3930 AMAZON 4/3	49.95
	4/20/16 03 VR 53- 134	540992	4/22/16	090-053-533.89-00	PUBLIC RELATIONS			3930 AMAZON 4/4	25.44
	4/20/16 03 VR 53- 134	540992	4/22/16	090-053-533.89-00	PUBLIC RELATIONS			3930 AMAZON 4/4	17.98
	4/20/16 03 VR 53- 134	540992	4/22/16	090-053-533.89-00	PUBLIC RELATIONS			3930 AMAZON 4/2	21.54
	4/20/16 03 VR 53- 134	540992	4/22/16	090-053-533.89-00	PUBLIC RELATIONS			3930 ORIENTL TRD 4/	54.67
	4/20/16 03 VR 53- 134	540992	4/22/16	090-053-533.89-00	PUBLIC RELATIONS			3930 AMAZON 4/6	21.24
	4/20/16 03 VR 53- 134	540992	4/22/16	090-053-533.89-00	PUBLIC RELATIONS			3930 AMAZON 4/6	88.57
	4/20/16 03 VR 53- 134	540992	4/22/16	090-053-533.89-00	PUBLIC RELATIONS			3930 AMAZON 4/7	35.65
								VENDOR TOTAL	802.82 *
603719	BRUSVEEN, JOHN								
	4/12/16 03 VR 53- 130	540651	4/14/16	090-053-533.07-00	PROFESSIONAL SERVICES			AUDIT REVW 1/5-3/14	1,150.00
								VENDOR TOTAL	1,150.00 *
604568	CANFIELD, LYNN								
	5/02/16 04 VR 53- 139	541701	5/05/16	090-053-533.12-00	JOB-REQUIRED TRAVEL EXP			61.5 MILE 3/1-4/22	33.21

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VENDOR NO	VENDOR NAME	TRN DTE	B CD	TR	NO	TRANS NO	PO NO	CHECK NUMBER	CHECK DATE	ACCOUNT NUMBER	ACCOUNT DESCRIPTION	ITEM DESCRIPTION	EXPENDITURE AMOUNT
*** FUND NO. 090 MENTAL HEALTH													
5	02/16	04	VR	53-	139			541701	5/05/16	090-053-533.12-00	JOB-REQUIRED TRAVEL EXP	PARKING 3/1-4/22	12.25
5	02/16	04	VR	53-	139			541701	5/05/16	090-053-533.95-00	CONFERENCES & TRAINING	183 MILE 3/3-4	98.82
												VENDOR TOTAL	144.28 *
609500 CRAWFORD, NANCY K													
4	21/16	02	VR	53-	136			541011	4/22/16	090-053-533.12-00	JOB-REQUIRED TRAVEL EXP	148 MILE 3/1-4/18	79.92
4	21/16	02	VR	53-	136			541011	4/22/16	090-053-522.06-00	POSTAGE, UPS, FED EXPRESSREIM	USPS 4/14	61.20
4	21/16	02	VR	53-	136			541011	4/22/16	090-053-533.89-00	PUBLIC RELATIONS	REIM USPS 4/14	141.00
												VENDOR TOTAL	282.12 *
611802 DRISCOLL, MARK													
5	02/16	04	VR	53-	140			541716	5/05/16	090-053-533.12-00	JOB-REQUIRED TRAVEL EXP	95 MILE 3/1-4/29	51.30
5	02/16	04	VR	53-	140			541716	5/05/16	090-053-533.12-00	JOB-REQUIRED TRAVEL EXP	PARKING 4/19	1.00
												VENDOR TOTAL	52.30 *
619548 HOWARD-GALLO, STEPHANIE													
5	02/16	04	VR	53-	141			541730	5/05/16	090-053-533.12-00	JOB-REQUIRED TRAVEL EXP	57 MILE 3/9-4/21	30.78
5	02/16	04	VR	53-	141			541730	5/05/16	090-053-533.12-00	JOB-REQUIRED TRAVEL EXP	PARKING 4/11	.25
5	02/16	04	VR	53-	141			541730	5/05/16	090-053-533.95-00	CONFERENCES & TRAINING	188 MILE 4/12	101.52
5	02/16	04	VR	53-	141			541730	5/05/16	090-053-533.95-00	CONFERENCES & TRAINING	MEAL 4/12 SPRNGFLD	15.00
												VENDOR TOTAL	147.55 *
											MENTAL HEALTH BOARD	DEPARTMENT TOTAL	40,625.66 *
											MENTAL HEALTH	FUND TOTAL	40,625.66 *

CHAMPAIGN COUNTY

EXPENDITURE APPROVAL LIST

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VENDOR NO	VENDOR NAME	TRN B TR	TRANS NO	PO NO	CHECK NO	CHECK DATE	ACCOUNT NUMBER	ACCOUNT DESCRIPTION	ITEM DESCRIPTION	EXPENDITURE AMOUNT
*** FUND NO. 685 SPECIALTY COURTS FUND										
*** DEPT NO. 031 CIRCUIT COURT										
41	CHAMPAIGN COUNTY TREASURER						HEALTH INSUR FND 620			
	4/14/16 01 VR 620 - 62			540840	4/22/16	685-031-513.06-00	EMPLOYEE HEALTH/LIFE	INS JAN-APR FSA/HRA ADM		19.60
	4/22/16 04 VR 620 - 61			541150	4/29/16	685-031-513.06-00	EMPLOYEE HEALTH/LIFE	INS APR HI, LI, & HRA		690.90
								VENDOR TOTAL		710.50 *
88	CHAMPAIGN COUNTY TREASURER						I. M. R. F. FUND 088			
	4/08/16 01 VR 88 - 18			540486	4/14/16	685-031-513.02-00	IMRF - EMPLOYER COST	IMRF 4/1 P/R		129.18
	4/27/16 03 VR 88 - 20			541153	4/29/16	685-031-513.02-00	IMRF - EMPLOYER COST	IMRF 4/15 P/R		129.18
								VENDOR TOTAL		258.36 *
176	CHAMPAIGN COUNTY TREASURER						SELF-FUND INS FND476			
	4/14/16 01 VR 119 - 23			540849	4/22/16	685-031-513.04-00	WORKERS' COMPENSATION	INSWORK COMP 3/4,18 P/		18.20
								VENDOR TOTAL		18.20 *
188	CHAMPAIGN COUNTY TREASURER						SOCIAL SECUR FUND188			
	4/08/16 01 VR 188 - 28			540490	4/14/16	685-031-513.01-00	SOCIAL SECURITY-EMPLOYER FICA	FICA 4/1 P/R		114.64
	4/27/16 03 VR 188 - 32			541158	4/29/16	685-031-513.01-00	SOCIAL SECURITY-EMPLOYER FICA	FICA 4/15 P/R		114.65
								VENDOR TOTAL		229.29 *
35960	ILLINOIS DEPT OF EMPLOYMENT SECURITY						#0801969-1			
	4/14/16 01 VR 76 - 1			540920	4/22/16	685-031-513.05-00	UNEMPLOYMENT INSURANCE	2016 UNEMPL TAX Q1		282.53
								VENDOR TOTAL		282.53 *
78877	VISA CARDMEMBER SERVICE - CIRCUIT COURT						AC#4798510049574003			
	4/21/16 02 VR 685 - 6			540987	4/22/16	685-031-533.53-00	SPECIALTY COURTS EXPENSES	4003 WSTRN BOWL 3/2		31.00
	4/21/16 02 VR 685 - 6			540987	4/22/16	685-031-533.53-00	SPECIALTY COURTS EXPENSES	4003 WSTRN BOWL 3/2		45.60
	4/21/16 02 VR 685 - 6			540987	4/22/16	685-031-533.53-00	SPECIALTY COURTS EXPENSES	4003 CU MTD 4/4		84.00
	4/21/16 02 VR 685 - 6			540987	4/22/16	685-031-533.53-00	SPECIALTY COURTS EXPENSES	4003 CU MTD 4/6		42.00
								VENDOR TOTAL		202.60 *
								CIRCUIT COURT		1,701.48 *
								DEPARTMENT TOTAL		1,701.48 *
								SPECIALTY COURTS FUND		1,701.48 *
								FUND TOTAL		1,701.48 *



REPORT TOTAL \*\*\*\*\* 81,344.64 \*

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DECISION MEMORANDUM

**DATE:** May 18, 2016  
**TO:** Members, Champaign County Mental Health Board  
**FROM:** Peter Tracy, Executive Director  
**SUBJECT:** STAFF RECOMMENDATIONS FOR FY17 FUNDING

**Purpose:**

The intent of this memorandum is to offer staff recommendations for FY17 (July 1, 2016 through June 30, 2017) funding allocations for the consideration of the Champaign County Mental Health Board (CCMHB). Final funding decision authority rests with the CCMHB and their sole discretion and judgment concerning the most appropriate and efficacious use of available dollars based on assessment of community needs, best value, alignment with decision support criteria, pricing and affordability and reasonable distribution of funds across disability areas.

**Statutory Authority:**

The Champaign County Mental Health Board (CCMHB) policies on funding are predicated on the requirements of the Illinois Community Mental Health Act (405 ILCS 20 / Section 0.1 et.seq.). All funds shall be allocated within the intent of the controlling act as codified in the laws of the State of Illinois. The recommendations included in this memorandum, opinions and comments are based on our assessment of how closely applications align with statutory mandates, CCMHB funding policies, approved decision support criteria and priorities. Best and Final Offers may be sought as part of the negotiation process for authorized FY17 contracts. The CCMHB reserves the right to refrain from making an award when it is deemed to be in the best interest of the county.

**Background and Policy Considerations:**

A portion of funding allocation decisions for FY17 are driven by the Intergovernmental Agreement with the Champaign County Developmental Disabilities Board (CCDDB), Memoranda of Understandings, collaborations, and previous actions taken by the CCMHB which commit funding for specific purposes predicated by established Board priorities. The following is a summary of these items, and all are incorporated into the final allocation recommendations:

- Intergovernmental Agreement and Funding Commitment for I/DD services/supports.  
The Intergovernmental Agreement with the CCDDB requires integrated planning concerning Intellectual and Developmental Services (I/DD) allocation decisions and also includes a specific CCMHB set-aside commitment of \$634,000 for that purpose.
- Champaign County Community Coalition.  
This collaboration includes the leadership from Champaign County, the City of Urbana, the City of Champaign, the Village of Rantoul, the University of Illinois, Champaign Public Schools, Urbana, Public Schools, Rantoul Public Schools, the States' Attorney, Champaign Chief of Police, Urbana Chief of Police, University of Illinois Chief of Police,

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Champaign County Sheriff, Champaign Urbana Public Health, United Way, Urbana Park District, Champaign Park District, the Champaign County Developmental Disabilities Board, and the Champaign County Mental Health Board. It is a collaboration which was formed to serve as the System of Care for Champaign County and as such was a major component of the ACCESS Initiative Sustainability Plan. The Board approved a total of \$535,000 to support the System of Care and the Champaign County Community Coalition with \$107,000 set-aside for the Coalition's Summer Youth initiative, and \$428,000 set-aside to sustain youth-guided, family-driven, justice and trauma informed services and programs during FY17 (July 1, 2016 through June 30, 2017).

The Champaign County Community Coalition is also working to address gun violence and the related trauma and serious emotional disturbances manifested by those children and youth exposed to violence. The Fresh Start application for \$75,000 was approved by the Coalition executive committee and is recommended for CCMHB funding in this memorandum.

- Community Integrated Living Arrangement (CILA) Expansion.  
The CCMHB is obligated to pay \$50,000 per year to satisfy our loan agreement with PNC Bank for purchase of CILA homes in Champaign County. This action was predicated on a Request for Proposals process and actions taken by the CCMHB to purchase homes for use as CILAs as a means of addressing the need for living arrangements consistent with the terms of the Ligas Consent Decree. The \$50,000 is included as part the CCMHB set-aside commitment under the Intergovernmental Agreement with CCDDDB.
- Parenting with Love and Limits (PLL)  
This evidence based treatment program was selected by the Quarter Cent Administrative Team as the approach to be used in Champaign County to address the service needs of families and youth with behavioral health and juvenile justice/law enforcement involvement. The CCMHB contracts with the Savannah Institute (\$150,000) for licensing fees, clinical oversight and model fidelity. Services are provided through contracts with Community Elements (\$282,000) for front-end services, and Prairie Center (\$291,000) for extended services. Both of these contracts include fully dedicated clinicians who are approved and trained by the Savannah Institute.
- Criminal Justice and Behavioral Health (including jail diversion efforts)  
In collaboration with the Champaign County Sheriff, the CCMHB has identified services for people with behavioral health and criminal justice involvement as a high priority for funding in FY17. The population-of-interest are people with histories characterized by serious and persistent mental illnesses and/or substance use disorders combined with frequent intersects with the criminal justice system. Many are identified as homeless and unemployed with a subset who are banned from emergency rooms (for sleeping) and homeless shelters. Sheriff Walsh and the CCMHB co-sponsored a consultation with Leon Evans from Bexar County Texas on April 22-24, 2015. In addition to several targeted presentations about the Bexar County jail diversion experience, a special meeting was limited to service providers and discussion about steps we can take to address these needs in Champaign County. From this we have seen continuation of a strong community

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collaboration. Recommendations for FY17 funding includes a variety of services and supports for this population which total \$735,000

- Champaign County Problem Solving Courts  
The CCMHB has a longstanding relationship with what was originally our community's Drug Court. We are part of the Steering Committee and believe continued support of Problem Solving Courts will assure people with serious treatment needs will have access to court monitored behavioral health services. These services and supports are included in a contract with Prairie Center which is recommended for \$199,000 for FY17.
- Psychiatric Services and Supports – Integrated Care  
The CCMHB has a longstanding contractual relationship with our local Federally Qualified Health Center (FQHC) and this arrangement continues with Promise Healthcare. In January, 2016, Promise Healthcare assumed responsibility for publically funded psychiatric services formerly provided through Community Elements. These services were made possible by a “psychiatric leadership” grant from the Illinois Department of Human Services, but this program was a victim of the ongoing State of Illinois budget dilemma. A total of \$222,000 is being recommended to continue our commitment to integrated care, and also supports psychiatric services for people who do not have Medicaid or other pay sources.
- Champaign County 2-1-1  
The CCMHB collaborates with United Way and co-funds the Champaign County 2-1-1 system. We have a contractual relationship which is paid through our “Professional Fees” line. Projected cost is \$16,400 for FY17.

### **FY17 Decision Priorities and Decision Support Criteria**

Based on discussions at the retreat, the CCMHB has concentrated its focus on three primary areas. It is understood that it may well be necessary to make significant cuts or eliminate funded programs and services which are not included in these priorities.

### **Priority #1: Collaboration with the Champaign County Developmental Disabilities Board**

Full compliance with the terms and conditions of the Intergovernmental Agreement between the CCMHB and the Champaign County Developmental Disabilities Board (CCDDB). This agreement defines the FY17 allocation for developmental disabilities programs and services, as well as the expectation for integrated planning by the Boards.

All allocation decisions for services and supports for people with intellectual and developmental disabilities (I/DD) shall be predicated on their relationship to inclusion and community integration. All of the major areas of services and supports require movement away from segregated centers and services which limit the person's access to the community. In fact, the new CMS rule actually emphasizes that States are expected to ensure that people with I/DD have the same level of access to the community as people who do not have a disability. Using the Person Centered Planning process as a guide, the emerging changes are focused on integration, quality of life, self-determination, human and civil rights, advocacy, and protection. That said, the CCMHB strongly believes and will support programs, services and supports which manifest the following:

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- Individuals with disabilities have the opportunity to live like those without disabilities, and have control over their day and over where and how they live.
- Supports for individuals with disabilities that focus on building connection, companionship, and contribution in the broader community, and on supporting presence and participation in community settings where their individual contributions will be recognized and valued.
- Supports for individuals with disabilities that focus on developing and strengthening personal support networks that include friends, family members, and community partners.
- Supports for individuals with disabilities that systematically identify and mobilize individual gifts and capacities and create access to community associations, workplaces, and learning spaces in which network members have influence and standing.

As a local funding organization responsive to changes in law, rule, and regulation, all applications shall be evaluated using the “lens of inclusion and integration.”

**Priority #2 – System of Care for Youth and Families**

The CCMHB has focused on youth with serious emotional disturbance (SED) and multiagency and system involvement since 2001. For FY17 we will continue to sustain components of the System of Care by prioritizing the following initiatives:

- The Champaign County Community Coalition (aka, System of Care) – the Coalition has all of the key systems (local government, education, child welfare, parks and recreation, juvenile justice, mental health, substance use disorder treatment, and other stakeholders) at the table and is the manifestation of our system of care. All CCMHB efforts should be coordinated with the Coalition.
- Cultural and Linguistic Competence – under the leadership of Shandra Summerville will work with providers to address the issues facing underserved youth and families who are over represented in juvenile justice, education sanctions (suspensions and expulsions), child welfare, and exposure to trauma.
- Parenting with Love and Limits - Maintenance of Parenting with Love and Limits (PLL) as a means of assuring clinical efficacy and attainment of desired outcomes for multiagency involved youth with SED.
- Coordination and integration with CHOICES to assure all youth requiring Wraparound services and supports are connected.
- Support of family and youth organizations to assure all services are “family-driven” and “youth guided.”
- Coordination and support of Division of Mental Health efforts to take system of care to scale in Illinois.

**Priority #3 – Behavioral Health Services and Supports for Adults with a Behavioral Health and Criminal Justice Interface.**

The CCMHB is fully committed to addressing the needs of adults with serious mental illnesses and/or substance use disorders who also intersect with the criminal justice system and more specifically the Champaign County Jail. In the last year much work has been done by local government, law enforcement, community based agencies, and other stakeholders to address deficiencies in the service system which result in the unnecessary incarceration of people with serious behavioral health needs. Currently, our community (Champaign County) was awarded and

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will be participating in a Department of Justice planning grant. For FY17 the CCMHB will support this process and use our resources to support programs, supports and services to appropriately serve this population by developing and/or supporting:

- enhanced crisis response with stronger case management (WRAP)
- expanded access to psychiatric services
- peer mentoring and support options
- detoxification and psychiatric stabilization options
- wellness programming
- specialty courts and related services, and support services provided at the jail
- Crisis Intervention Training for law enforcement

### **Overarching Decision Support Considerations**

The FY17 CCMHB allocation process will require all applications to address the overarching criteria listed below. Assessment of all FY17 applications will focus on alignment with these overarching criteria.

1. **Underserved Populations** - Programs and services that promote access for underserved populations identified in the Surgeon General's Report on Mental Health: Culture, Race, and Ethnicity and the consultation with Carl Bell, M.D. In addition, actions should align with the Culturally and Linguistically Appropriate Services (CLAS) standards outlined in "A Blueprint for Advancing and Sustaining CLAS Policy and Practice."
2. **Anti-Stigma Efforts** – Activities that support efforts to reduce stigma associated with mental health, substance use disorders, and intellectual disabilities/developmental disabilities by increasing community awareness and challenging negative attitudes and discriminatory practices.
3. **Countywide Access** - Programs and services that promote county-wide access for all people in Champaign County. Zip code data is mandated.
4. **Budget and Program Connectedness** - Applications that clearly explain the relationship between budgeted costs and program components receive additional consideration. "What is the Board buying?" is the salient question that must be answered in the proposal, and clarity is required.
5. **Realignment of Existing FY16 Contracts to Address Priorities** – The CCMHB reserves the right to reduce or eliminate incumbent programs and services in order to support the three FY17 priorities listed in this memorandum.

### **Secondary Decision Support and Priority Criteria**

The process items included in this section will be used as discriminating factors which influence final allocation decision recommendations. The CCMHB uses an on-line system for agencies interested in applying for funding. An agency must complete the one-time registration process including the Organization Eligibility Questionnaire before receiving access to the on-line application forms.

Approach/Methods/Innovation: Applications proposing evidence based or research based approaches, and in addition address fidelity to the specific model cited. Applications demonstrating creative and/or innovative approaches to meet defined community need will receive additional consideration.

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Staff Credentials: Applications that address and highlight staff credentials and specialized training will receive additional consideration.

**Process Considerations:**

The approved criteria and policy considerations delineated in this memorandum are to be used as guidance by the Board in assessing applications for CCMHB funding; however, it is not the sole consideration taken into account in finalizing funding decisions. Other considerations which are included in the decision process are:

1. Opinions about the applicant's ability to implement the program and services proposed.
2. Opinions about the soundness of the proposed methodology.
3. The administrative and fiscal capacity of the agency.
4. Alignment with the CCMHB Three Year Plan, operating principles and public policy positions taken by the Board.
5. Pricing and affordability of applications.
6. Best value for the community based on cost and non-cost factors.

Further, to be eligible to receive CCMHB funds, applications must reflect the goals and objectives stated in the Three Year Plan as well as the operating principles and public policy positions taken by the Board.

The final funding decisions rest solely with the CCMHB and their judgment concerning the most appropriate and efficacious use of available dollars based on assessment of community needs, equitable distribution across disability areas, and decision-support match up. The CCMHB allocation of funding is a complex task predicated on multiple variables. It is important to remember that our allocation process is not a request for proposals (RFP). Applicants for funding are not responding to a common set of specifications, but rather are applying for funding to address a wide variety of mental health, developmental disability and substance abuse treatment needs in our community. In many respects our job is significantly more difficult than simply conducting a RFP. Based on past experience we can anticipate the nature and scope of applications will vary significantly and will include treatment, early intervention and prevention models. For these reasons, a numerical rating/selection methodology is not applicable or relevant to our particular circumstances. Our focus is on what constitutes a best value to our community based on a combination of cost and non-cost factors, and will reflect an integrated assessment of the relative merits of applications using criteria and priorities approved by the CCMHB.

**Application Caveats:**

- Submission of an application does not commit the CCMHB to award a contract or to pay any costs incurred in the preparation of an application or to pay for any other costs incurred prior to the execution of a formal contract.
- Technical assistance available to applicants will be limited to process questions concerning the use of the on-line registration and application system, application forms, budget forms, application instructions and CCMHB Funding Guidelines.

- Applications which include excessive information beyond the scope of the application format will not be reviewed and at the discretion of staff may be disqualified from consideration. Letters of support for applications are discouraged and if submitted will not be considered as part of the allocation and selection process.
- The CCMHB and CCDDDB retains the right to accept or reject any or all applications, and reserves the right to refrain from making an award when it is deemed to be in the best interests of the county.
- The CCMHB reserves the right to vary the provisions set forth herein at any time prior to the execution of a contract where the CCMHB deems such variances to be in the best interest of Champaign County.
- Applications and submissions become the property of the CCMHB and as such, are public documents that may be copied and made available upon request after allocation decisions have been made. Materials submitted will not be returned or deleted from the on-line system.
- The CCMHB reserves the right, but is under no obligation, to negotiate an extension of any contract funded under this allocation process for up to a period not to exceed two years with or without additional procurement.
- If selected for contract negotiations, the applicant may be required to prepare and submit additional information prior to final contract execution, in order to reach terms for the provision of services that are agreeable to both parties. Failure to submit required information may result in cancellation of the award of a contract.
- The execution of financial contracts resultant of this application process is dependent upon the availability of adequate funds and the needs of Champaign County.
- The CCMHB reserves the right to further define and add additional application components as needed. Applicants selected as responsive to the intent of this on-line application process will be given equal opportunity to update proposals for the newly identified components.
- All proposals considered must be received on time and must be responsive to the application instructions. The CCMHB is not responsible for lateness or non-delivery of mail or messenger. Late applications shall be rejected.
- The contents of a successful application will be developed into a formal contract, if selected for funding. Failure of the applicant to accept these obligations can result in cancellation of the award for contract. The CCMHB reserves the right to withdraw or reduce the amount of an award if there is misrepresentation of the applicant's ability to perform as stated in the application.
- The CCMHB reserves the right to negotiate the final terms (i.e., best and final offer) of any or all contracts with the applicant selected and any such terms negotiated as a result of this application process may be renegotiated and/or amended in order to meet the needs of Champaign County. The CCMHB also reserves the right to require the submission of any revision to the application, which results from negotiations conducted.
- The CCMHB reserves the right to contact any individual, agency or employer listed in the application or to contact others who may have experience and/or knowledge of the applicant's relevant performance and/or qualifications.
- Final Decision Authority – The CCMHB will make the final decision concerning all applications for funding, taking into consideration staff recommendations, defined decision

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support criteria, best value, availability of funds, and equitable distribution of funds between disability areas.

- The Board shall be the Payer of Last Resort. Coordination of Payers by Provider: All Board contracted Providers shall coordinate their services, seek and utilize payment from other revenue sources prior to Board funding, thus making the Board payer of last resort.

### **Contract Negotiation Considerations**

A significant number of the allocation recommendations included in the decision section of this memorandum are provisional with funding contingent on the completion of successful contract negotiation, revision, and/or inclusion of special provisions. This can include significant modification of the budget, program plan, and personnel matrix in order to align the contract more closely with CCMHB planning, budget and policy specifications. If selected for contract negotiations, the applicant may be required to prepare and submit additional information prior to final contract execution, in order to reach terms for the provision of services that are agreeable to both parties. Failure to submit required information shall result in cancellation of the award of a contract.

### **Special Notification Concerning FY17 Awards**

**The recommendations in this decision memorandum are based on revenue estimates which will not be finalized until the CCMHB budget is approved by the Champaign County Board in November 2016. For this reason all FY17 CCMHB contracts shall be subject to possible reductions in contract maximums necessary to compensate for any CCMHB revenue shortfall. These reductions shall be documented by contract amendment at the discretion of the CCMHB executive director with every effort made to maintain the viability and integrity of prioritized contracts. The FY17 contract boilerplate shall also include the following provision:**

*Obligations of the Board will cease immediately without penalty or further payment being required if in any fiscal year the tax that is levied, collected and paid into the "Community Mental Health Fund" is judged by the CCMHB executive director not to be sufficient for payment as delineated in the terms and conditions under this Contract.*

### **Decision Section**

Historically, the level of approved CCMHB funding has gone from \$3,189,290 in FY12 to \$3,320,475 in FY16. For future years we project the amount to be approved in FY17 (i.e., the base) will increase by 1.5% each year for FY18 and FY19. These projections will be reevaluated and adjusted as necessary in response to changing economic conditions which effect property tax levies.

The staff recommendations are organized into tiers as a means of facilitating discussion and moving forward with decisions predicated on CCMHB commitments, set-asides, and priorities. "Tier One" is reserved for our commitments for I/DD allocations as identified under Priority #1: Collaboration with the Champaign County Developmental Disabilities Board. "Tier Two" represents set-asides associated with Priority #2 – System of Care for Youth and Families. "Tier Three" is tied to commitments associated with the criminal justice system and includes Priority #3 – Behavioral Health Services and Supports for Adults with a Behavioral Health and Criminal



Promise Healthcare – Mental Health Services with Promise	\$222,000
Promise Healthcare – Promise Healthcare Wellness & Justice	\$ 58,000

\*Champaign Community Coalition  
 ^Special Initiative

**Tier Four – Moderate Priority and Criteria Alignment** **SUBTOTAL \$620,430**

Champaign Co. Children’s Advocacy Center – Children’s Advocacy Center	\$ 37,080
Community Elements – Early Childhood Mental Health and Development	\$ 75,000
Community Service Center of North. Champaign Co. - Resource Connection	\$ 65,290
Courage Connection – Courage Connection	\$ 66,948
Crisis Nursery – Beyond Blue-Champaign County	\$ 70,000
ECIRMAC – Family Support & Strengthening	\$ 19,000
Family Service of Champaign County – Counseling	\$ 20,000
Family Service of Champaign County – Self-Help Center	\$ 28,928
Family Service of Champaign County – Senior Counseling & Advocacy	\$142,337
Prairie Center – Prevention	\$ 58,247
RACES – Counseling and Crisis Services	\$ 18,600
UP Center – Children, Youth, and Families Program	\$ 19,000

**TOTAL FY17 FUNDING RECOMMENDED - \$3,602,799**

**Tier Five – Exceeds Allocation Parameters**

Intellectual and Developmental Disabilities applications not included in Tier One are subject to integrated planning with the Champaign County Developmental Disabilities Board (CCDDDB).

All other applications with one exception are recommended to be funded, although some are funded at lower than requested levels and are subject to contract negotiation. The exception is Community Foundation-DREAAM House which is not recommended for funding.

**DECISION SECTION**

Motion to approve CCMHB funding as recommended for Tier One subject to the caveats as presented in this memorandum:

- Approved
- Denied
- Modified
- Additional Information Needed

Motion to approve CCMHB funding as recommended for Tier Two subject to the caveats as presented in this memorandum:

- Approved
- Denied
- Modified
- Additional Information needed

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Motion to approve CCMHB funding as recommended for **Tier Three** subject to the caveats as presented in this memorandum:

- Approved
- Denied
- Modified
- Additional Information needed

Motion to approve CCMHB funding as recommended for **Tier Four** subject to the caveats as presented in this memorandum:

- Approved
- Denied
- Modified
- Additional Information needed

Motion to authorize the executive director to conduct contract negotiation as specified in this memorandum:

- Approved
- Denied
- Modified
- Additional Information needed

Motion to authorize the executive director to implement contract maximum reductions as described in the "Special Notification Concerning FY16 Awards" section of this memorandum (see below):

- Approved
- Denied
- Modified
- Additional Information needed

**CCMHB AGENCY PROGRAM ALLOCATION TIER SHEET AGENCY FY17**

July 1, 2016 - June 30, 2017

Agency	Program	Tier I	Tier II	Tier III	Tier IV	Tier V
<b>CCMHB FUNDING</b>						
CILA Expansion	CILA Expansion	50,000				
Champaign County Children's Advocacy Center	Children's Advocacy				37,080	
Champaign County Regional Planning Commission	Headstart	55,645				
Champaign County Regional Planning Commission	Youth Assessment Center		19,189	26,000		
Champaign Urbana Area Project	CU Neighborhood Champions		75,000			
	NEW TRUCE					
Community Choices	Customized Employment	70,000				
	Self Determination Support	70,000				
Community Elements	Criminal Justice			284,080		
	Crisis, Access, Benefits & Engagement			255,440		
	TIMES Center (Screening MI/SA)			70,000		
	Early Childhood MH and Development				75,000	
	PLL Front End			282,663		50,000
Community Foundation	DREAM House					
Community Svc Center of Northern Champ Cnty	Resource Connection				65,290	
Courage Connection	AWP				66,948	
Crisis Nursery	Beyond Blue-Champaign County				70,000	
Developmental Services Center	Individual & Family Support	387,428				
Don Moyer Boys & Girls Club	CU Change		100,000			
	Youth & Family Organization		160,000			
East Central IL Refugee Mutual Assistance Center	Family Support & Strengthening				19,000	
Family Service of Champaign County	Self-Help Center				28,928	
	Senior Counseling & Advocacy				142,337	
	Counseling			29,764	20,000	
First Followers	Peer Mentoring for Re-Entry					
Mahomet Area Youth Club	Bulldogs Learn & Succeed Together (BLAST)		15,000			
	Universal Screening-MAYC Members Matter!		12,000			
Prairie Center Health Systems	CJ Substance Abuse Treatment			10,300		
	Fresh Start			75,000		
	Prevention				58,247	
	Specialty Court			199,050		
	PLL Extended Care			300,660		
	Youth Services			108,150		
Promise Healthcare	FNHC Wellness Campaign			58,000		
	Mental Health Services			222,000		
Rape Advocacy, Counseling & Education Services	Counseling & Crisis Services				18,600	
TAP In Leadership Academy	The Kickback Lounge		35,000			
Urbana Neighborhood Connections	Community Study Center		12,000			
UP Center of Champaign County	Children, Youth & Families Program				19,000	
		633,073	428,189	1,921,107	620,430	50,000
	<b>CCMHB Tier I - IV Totals</b>	<b>3,602,799</b>				
	<b>CCMHB Tier I - IV Divided by 12</b>	<b>300,233</b>				
	Tier 1 Total	633,073				
	Tier 2 Total	428,189				
	Tier 3 Total	1,921,107				
	Tier 4 Total	620,430				
	Tier 1 - 4 Sub-Total	3,602,799				
	Tier 5 Total	50,000				
CCMHB Tier I-V Recommendations 2017 - nkc	5/9/16					





**FirstFollowers  
P.O. Box 8923  
Champaign IL 61826**

April 20, 2016

Peter Tracy, Executive Director  
Champaign County Mental Health Board

Dear Peter,

I wanted to correct one component of the project summary for FirstFollowers in the packet that was distributed to MHB members.

The summary says that we have “no information about a plan of recruiting board members and staff.” In fact, we registered as a 501c(3) late last year and selected a board as part of that process. We explicitly aimed for this body to be reflective of our constituency in terms of demographics and to possess the requisite skills and experience to oversee a reentry program. Our board includes seven members, four women and three men. In terms of demographics there are five African-Americans, one Latino and one white person. The board includes a church pastor, a qualified mental health- focused MSW with a history of an incarcerated family member, a school administrator, a formerly incarcerated person who is now a successful professional, a police officer, a social media specialist with extensive experience in non-profits, and a community member with a financial management background.

I hope this information will help ease any concerns your members might have about our capacity to plan and manage our program and properly account for any funding we might receive.

Thanks.

Regards,

James Kilgore

Co-Director, FirstFollowers

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## Stephanie Howard-Gallo

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**From:** Stephanie Howard-Gallo <stephanie@ccmhb.org>  
**Sent:** Tuesday, April 26, 2016 8:59 AM  
**To:** 'Stephanie Howard-Gallo'  
**Subject:** FW: Tap In Leadership Academy - FY17 Grant Question

**From:** [1skcarter@gmail.com](mailto:1skcarter@gmail.com) [<mailto:1skcarter@gmail.com>] **On Behalf Of** Sally K. Carter  
**Sent:** Friday, April 22, 2016 4:49 PM  
**To:** [peter@ccmhb.org](mailto:peter@ccmhb.org)  
**Subject:** Tap In Leadership Academy - FY17 Grant Question

Dear Peter Tracy,

My name is Sally K. Carter. I am the executive director of Tap In Leadership Academy (Tap In).

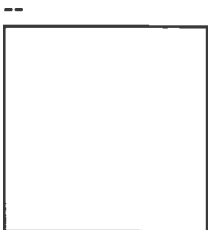
I would like to thank you for considering our Kickback Lounge (KBL) proposal for the FY17 Champaign County Mental Health Board grant application. It is my understanding that members of the board had questions regarding our proposal. I do hope this email will provide clarity on those matters. However, in the instance that you have additional questions, please do not hesitate to let me know.

Our Kickback Lounge (KBL) is housed at 401 Randolph St. in Champaign. One of our goals is to provide a fun, safe, and enriching atmosphere for middle school aged students throughout Champaign County. As the building is centrally located in downtown Champaign, it is minutes away from the Illinois Terminal. This will help provide reliable transportation to students who do not live within walking distance of the KBL.

If you would like, I am happy to arrange a tour of the space for you and/or members of the board. Again, on behalf of the entire Tap In team, children, and families, thank you for your consideration. Enjoy your weekend!

Sincerely,

Sally



## Stephanie Howard-Gallo

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**From:** Mark Driscoll <mark@ccmhb.org>  
**Sent:** Monday, May 02, 2016 4:54 PM  
**To:** Stephanie Howard-Gallo  
**Subject:** FW: CCRPC Program Summary Feedback- additional information

Program summary comment from RPC. Mark

**From:** Lisa M. Benson [mailto:lbenson@ccrpc.org]  
**Sent:** Monday, May 02, 2016 4:21 PM  
**To:** Peter Tracy <peter@ccmhb.org>  
**Cc:** Mark Driscoll <mark@ccmhb.org>; Lynn Canfield <lynn@ccmhb.org>; Kim Bowdry <kbowdry@ccrpc.org>; Rebecca Woodard <rwoodard@ccrpc.org>  
**Subject:** CCRPC Program Summary Feedback- additional information

Dear Peter,

Thank you for providing organizations the opportunity to respond to the CCMHB/CCDDB staff program summaries. We acknowledge the great deal of work involved in the review of the applications and appreciate the thoroughness with which staff reviewed the applications.

Below is the response regarding the feedback on the applications from Champaign County Regional Planning Commission.

### Decision Support Person for CCDDB

Under "Alignment with ID/DD Priorities... Support a person developing and strengthening personal support networks which include friends, family, and people from the broader community?" Staff noted "NO." We wish to highlight that in our application we pose to connect "with local organizations such as YMCA, Park District, community centers, Parkland College, etc." during person centered planning. The purpose of these connections is to support community integration and provide opportunities for friendships and broader community involvement.

### Youth Assessment Center

No response.

Warmest Regards,

Lisa Benson, MSW, LCSW  
Community Services Director

Champaign County Regional Planning Commission  
1776 E. Washington Street  
Urbana, IL 61802  
217-819-4062

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May 2, 2016

Peter Tracy  
Executive Director  
Champaign County Mental Health Board  
1776 E. Washington St.  
Urbana, IL 61802

Dear Mr. Tracy,

Thank you for this opportunity to respond to the CCMHB Program and CLC summaries regarding the Children's Advocacy Center (CAC), prepared earlier this spring.

In the Program Summary, under Technical Criteria/Staff Credentials, we would like to add the following information:

The CAC's Executive Director, Adelaide Aimé, is a licensed clinical social worker holding an MSW degree from the University of Illinois. She has thirty years of experience working with survivors of sexual violence, anti-poverty programs, and with persons with severe mental illness.

The Family Advocate position is currently vacant.

The Child Forensic Interviewer, Mary Bunyard, has a Bachelor's degree in education, and over fifteen years of experience in interviewing children and youth regarding allegations of sexual abuse.

In the CLC summary, under Organizational Assessment/Evaluation, we would like to add the following information:

The service of the Children's Advocacy Center is delivered through the non-offending parent or caregiver. Our national accrediting organization—the National Children's Alliance (NCA) —spent years developing the OMS system which is used nationwide at CACs to gather information regarding client outcomes and satisfaction. NCA contracted



ACCREDITED  
MEMBER

Champaign County Children's Advocacy Center  
201 W. Kenyon Road, Suite 1 • Champaign, IL 61820 • Phone: 217.384.1266 • Fax: 217.344.1214

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with academic evaluation researchers to design and test a survey package which has been deemed valid and reliable in the field. The CAC of Champaign County joins over 500 CACs nationwide in implementing the system. The system surveys the non-offending parents and caregivers, in recognition of the CAC service model.

In the CLC Summary, under Evidence of Outreach and Engagement, we would like to add the following:

The clients of our organization (children and youth) are voluntarily brought to the CAC in response to an allegation that they may be victims of sexual abuse and/or severe physical abuse. Most children and youth are brought to the CAC by a team consisting of both DCFS and law enforcement personnel, although some cases involve only DCFS or only law enforcement.

The child and youth victims are never court-ordered to come to the CAC.

Thank you in advance for your consideration.

Sincerely,

Adelaide Aimé, MSW, LCSW  
Executive Director  
Children's Advocacy Center of Champaign County



14.B.

**DECISION MEMORANDUM**

**DATE:** May 18, 2016  
**TO:** Members, Champaign County Mental Health Board  
**FROM:** Deb Townsend, Ph.D., President  
**SUBJECT:** Temporary Employment Agreement – Peter Tracy

**Purpose**

This memorandum is to approve a Temporary Employment Agreement with Peter Tracy to continue to serve as interim Executive Director until a permanent Executive Director is selected. In addition, following the hiring of the new Executive Director, Mr. Tracy will continue to provide consultation and assistance with the transition of the new Executive Director.

**Terms and Conditions**

The Temporary Employment Agreement shall be from July 1, 2016 to December 31, 2016 and shall be limited to 600 hours at the current hourly rate of \$68.12.

**Decision Section:**

Motion to approve and authorize a Temporary Employment Agreement with Peter Tracy as described above.

- Approved
- Denied
- Modified
- Additional Information Needed

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# CCMHB

15. C.

## Champaign County Mental Health Board

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In fulfillment of our responsibilities under the Community Mental Health Act, the Champaign County Mental Health Board (CCMHB) presents the following documents for public review:

The CCMHB's Annual Report provides an accounting to the citizens of Champaign County of the CCMHB's activities and expenditures during the period of January 1, 2015 through December 31, 2015.

The CCMHB's Three-Year Plan for the period December 1, 2016 through December 31, 2018 presents the CCMHB's goals for development of Champaign County's system of community mental health, intellectual and developmental disabilities, and substance use disorder services and facilities, with One-Year Objectives for January 1, 2016 through December 31, 2016.

Any questions or comments regarding the CCMHB's activities or the county's mental health services can be directed to the Champaign County Mental Health Board; 1776 E. Washington; Urbana, IL 61802; phone (217) 367-5703, fax (217) 367-5741.

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**Champaign County Mental Health Board**

**Fiscal Year 2015 Annual Report & Three-Year Plan 2016-2018**

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# LISTING OF 2015 BOARD MEMBERS AND STAFF

## BOARD MEMBERS

Dr. Deborah Townsend  
(President)

Dr. Deloris Henry  
(Vice-President)

Dr. Astrid Berkson

Ms. Aillinn Dannave

Dr. Susan Fowler

Dr. Thom Moore

Ms. Judi O'Connor

Dr. Julian Rappaport

Dr. Anne Robin

## STAFF

Peter Tracy  
Executive Director

Lynn Canfield  
Associate Director for Developmental Disabilities

Nancy K. Crawford  
Business Unit Controller

Mark J. Driscoll  
Associate Director for Mental Health and Substance Abuse Services

Stephanie Howard-Gallo  
Developmental Disabilities Contract Specialist

## CCMHB President's Report

The President's Report is an opportunity for me to reflect on the efforts undertaken over the last year to address the needs of people living throughout Champaign County. The Annual Report itself presents financial data for the Board as a whole followed by detail of contracts awarded to various entities to deliver services throughout Champaign County and statistics on the number served by contracted program. Also included in the Annual Report is the current Three Year Plan with Objectives for the 2016 fiscal year, adopted by the Board in November 2015.

During my tenure as a member of the Board, I have found as a collective body we have faced many challenges over the years. The past year has proven to be one of the most challenging for the Board and the community we serve. The State of Illinois has not passed a budget, has issued contracts for which there is no authority to make payments for services provided in good faith, and in some cases not issued contracts, period. In the latter case, the lack of the psychiatric leadership contract was most troublesome. It was only through the close working relationship between Community Elements and Promise Healthcare, a relationship fostered in part by the Board, has enabled psychiatric services for our most vulnerable members of society to continue. For other select services the courts have had to intervene to ensure the state honors its obligations in order for providers to have the funding to deliver services. One can argue about how we got to this point or who in state government is responsible – but in the end the state must meet its constitutional obligations to service those most in need. And it is well past time for the state to do so as it is beyond the capacity of this Board to fill the void the actions of the state has created for our community no matter how strong our desire to do so or how hard we try.

On a more positive note, the Board continues to work in close collaboration with collaboration with the Champaign County Board for Care and Treatment of Persons with a Developmental Disability (CCDDB). Two homes of the four homes under the jointly funded Community Integrated Living Arrangements (CILA) initiative have been purchased and one is fully occupied. Other collaborative efforts by the two Boards continue such as the Disability Resource Expo and Alliance for the Promotion of Acceptance, Inclusion, and Respect support for Ebertfest.

In an effort to improve program evaluation and outcome measurement by funded agencies the Board has engaged researchers from the University of Illinois - Department of Psychology. An initial report on the study's findings is expected later this year. The evaluation study and allocation criteria for the coming year were topics of a Board retreat. The retreat was a new and positive experience for the Board. The ACCESS Initiative funded under the SAMHSA cooperative agreement has come to a close but the Board and community stakeholders have committed to building on the successes of the Initiative through the work of the Champaign County Community Coalition. As part of the commitment the Board has hired Ms. Shandra Summerville as the Cultural and Linguistic Competence Coordinator. Progress continues to be made to address the issue of mental health services for adults involved with the criminal justice system. Mr. Leon Evans, a nationally recognized expert on the issue was brought in for a three day consultation that resulted in a collaboration between many community partners including public dialogue with the community, whose work is on-going and now manifested in the Crisis Response Planning Committee. The Committee was formed

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under a planning grant awarded to the Champaign County by the Department of Justice and supported in part with funds from the Board.

For many years Dr. Deloris Henry and Ms. Aillinn Dannave have advocated for those less fortunate while providing leadership and dedication to the mission of the Board. I thank them for their long standing commitment and service as their terms come to an end. In their place, I welcome Ms. Elaine Palencia and Ms. Margaret White and look forward our working together to further the work of the Board.

Respectfully,

Dr. Deborah Townsend  
CCMHB President, 2016

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SECTION I: Financial Reports and Service Data

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**CHAMPAIGN COUNTY MENTAL HEALTH BOARD**

**ANNUAL FINANCIAL REPORT**

12/01/14 - 12/31/15

	2014	2015
	13 Months	
<b>Beginning of the Year Fund Balance</b>	\$ 2,064,614	\$ 1,971,236
 <b>REVENUE</b>		
General Property Taxes	\$ 4,037,720	\$ 4,161,439
Back Taxes, Mobile Home Tax & Payment in Lieu of Taxes	8,332	9,725
Local Government Revenue	-	
Champ County Developmental Disabilities Board	337,536	330,637
Interest Earnings	1,016	1,385
Gifts and Donations	28,192	26,221
Miscellaneous	85,719	67,600
<b>TOTAL REVENUE</b>	\$ 4,498,515	\$ 4,597,007
 <b>EXPENDITURES</b>		
<b>Administration &amp; Operating Expenses:</b>		
Personnel	\$ 532,909	\$ 502,890
Commodities	9,282	11,237
Services	375,735	382,870
Capital Outlay	-	-
<b>Sub-Total</b>	\$ 917,926	\$ 896,997
 <b>Grants and Contributions:</b>		
Program	3,673,967	3,335,718
Capital	-	-
<b>Sub-Total</b>	\$ 3,673,967	\$ 3,335,718
 <b>TOTAL EXPENDITURES</b>	 \$ 4,591,893	 \$ 4,232,715
 <b>Fund Balance at the End of the Fiscal Year</b>	 \$ 1,971,236	 \$ 2,335,528

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**CHAMPAIGN COUNTY MENTAL HEALTH BOARD**

**PROGRAM ALLOCATIONS -- FY2015**

**01/01/2015 - 12/31/15**

<b>AGENCY/PROGRAM</b>	<b>TOTAL PAID</b>
<b>CHAMPAIGN COUNTY CHILDREN'S ADVOCACY CENTER</b>	<b>37,080.00</b>
<b>CHAMPAIGN COUNTY REGIONAL PLANNING COMMISSION</b>	
Youth Access Center	26,000.00
Headstart - Social/Emotional Disabilities	20,515.00
<b>Agency Total</b>	<b>46,515.00</b>
<b>COMMUNITY CHOICES - Self Determination</b>	<b>49,998.00</b>
Community Living	57,502.00
Customized Employment	52,496.00
<b>Agency Total</b>	<b>159,996.00</b>
<b>COMMUNITY ELEMENTS - CJ &amp; Problem Solving Courts</b>	<b>72,020.00</b>
CJ Problem Solving Courts Return of Unused Revenue CY14	(4,292.00)
Crisis/Access Benefits & Engagement	214,833.00
Psychiatric/Primary Care Services	102,075.00
Early Childhood Mental Health	95,002.00
Early Childhood Mental Health Return of Unused Revenue CY14	(14,597.00)
CJ Integrated Behavioral Health	211,810.00
Parenting with Love and Limits - Front End Services	254,610.00
Parenting with Love and Limits Return of Unused Revenue CY14	(9,787.00)
TIMES Center	53,707.50
<b>Agency Total</b>	<b>975,381.50</b>
<b>COMMUNITY SERVICE CENTER OF NORTHERN CHAMPAIGN COUNTY - Resource Connection</b>	<b>65,290.00</b>
<b>COURAGE CONNECTIONS - A Woman's Place</b>	<b>66,948.00</b>
<b>CRISIS NURSERY - Beyond Blue - Rural</b>	<b>70,000.00</b>
<b>DEVELOPMENTAL SERVICES CENTER</b>	
Individual & Family Support	188,070.00
Integrated Site Based Services	178,155.00
<b>Agency Total</b>	<b>366,225.00</b>
<b>DON MOYER BOYS &amp; GIRLS CLUB - Community Engagement</b>	<b>39,000.00</b>
Community Home	67,500.00
Engagement & Social Marketing	32,498.00
Trauma Training	15,000.00
Youth Engagement	92,895.00

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<b>Agency Total</b>	<b>246,893.00</b>
<b>EAST CENTRAL ILLINOIS REFUGEE ASSISTANCE CENTER</b>	
Refugee Support	13,000.00
<b>FAMILY SERVICE - Self Help Center</b>	
Senior Resource Center (Senior Counseling and Advocacy)	28,676.00
Counseling	142,337.00
	28,065.80
<b>Agency Total</b>	<b>199,078.80</b>
<b>MAHOMET AREA YOUTH CLUB - Universal Screening</b>	
Bulldogs Learn & Succeed Together (BLAST)	12,498.00
	15,000.00
<b>Agency Total</b>	<b>27,498.00</b>
<b>PRAIRIE CENTER FOR SUBSTANCE ABUSE - Prevention</b>	
CJ Substance Abuse Treatment	77,287.00
Specialty Courts	10,000.00
Parenting with Love and Limits - Extended Care	187,425.00
Vivitrol Pilot Program	271,903.00
Youth Services	5,094.00
	105,000.00
<b>Agency Total</b>	<b>656,709.00</b>
<b>PROMISE HEALTHCARE - Mental Health Services/Counseling</b>	
FNHC Wellness Campaign	216,000.00
	30,002.00
<b>Agency Total</b>	<b>246,002.00</b>
<b>RAPE ADVOCACY COUNSELING EDUCATION SERVICES</b>	<b>18,600.00</b>
<b>UNIVERSITY OF ILLINOIS - PSYCHOLOGICAL SERVICES</b>	
Girls Advocacy	12,502.00
Girls Advocacy Return of Unused Revenue CY14	(3,862.36)
<b>Agency Total</b>	<b>8,639.64</b>
<b>UP CENTER OF CHAMPAIGN COUNTY</b>	<b>6,000.00</b>
<b>URBANA NEIGHBORHOOD CONNECTION-Community Study Center</b>	<b>11,002.00</b>
<b>YOUTH &amp; FAMILY PEER SUPPORT - Family Engagement</b>	
Universal Screening	67,500.00
Youth Move	13,898.00
	33,462.00
<b>Agency Total</b>	<b>114,860.00</b>
<b>GRAND TOTAL</b>	<b><u>3,335,717.94</u></b>

**SERVICE TOTALS FOR CONTRACT YEAR 2015 (7/1/14 - 6/30/15)  
BY TYPE OF SERVICE UNIT**

CSE = Community Service Event. Non-client specific service, e.g. public presentation, consultation advocacy for a target population, media event, workshop or community development activity.

SC = Service Contact/Screening Contact. Encounter to provide information, referral, assessment, crisis intervention or general service.

TPC = Treatment Plan Client. Client has a written assessment and service plan.

NTPC = Non-Treatment Plan Client. Brief service is provided without a written service plan.

FFS = Fee for Service. Pre-determined fee paid for defined unit of service.

**CONTRACTED AGENCIES & PROGRAMS**

	<u>CSEs</u>	<u>SCs</u>	<u>TPCs</u>	<u>NTPCs</u>	<u>FFS Units</u>	<u>Type</u>
<u>Champaign County Children's Advocacy Ctr.</u>	18	166	156	12	----	----
<u>Champaign County Head Start/Early Head Start</u>						
Social-Emotional Disabilities Services	3	843	191	232	----	----
<u>Champaign County Regional Planning Commission Social Services</u>						
Youth Assessment Center (Qc)	36	200	291	129	----	----
Youth Assessment Center (CCMHB)	72	81	292			
<u>Community Choices</u>						
Community Living	2		20		5956	15 minute
Customized Employment	4	1074	46			
Self-Determination Support	5	1036	----	162		
<u>Community Elements</u>						
All Parenting with Love and Limits	----	----	70	----	----	----
Criminal Justice Specialty Courts			133	642		
Criminal Justice Integrated Behavioral Health		42	34	20		
Crisis, Access, Benefits and Engagement	39	4360	305	730	----	----
Early Childhood Mental Health and Dev.	143	184	217	----	----	----
Psychiatric/Primary Care Services		1349	230			
TIMES Center (Screening MI/SA)	----	309	----	315	4030	15 minute
<u>Community Service Center of Northern CC</u>						
Resource Connection	----	5663	----	1571	----	----
<u>Courage Connection</u>						
A Woman's Place	194	663	311	11	----	----
<u>Crisis Nursery</u>						
Beyond Blue	240	1343	40	106	----	----
<u>Developmental Services Center</u>						
Integrated and Site-Based Services	15	7	56	138	----	----
	<u>CSEs</u>	<u>SCs</u>	<u>TPCs</u>	<u>NTPCs</u>	<u>FFS Units</u>	<u>Type</u>
<u>East Central Illinois Refugee Assistance Center (ECIRMAC)</u>						
Family Support and Strengthening	80	----	----	----	----	----
<u>Family Service of Champaign County</u>						

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Counseling	----	405	52	----	1864 minutes	
Self-Help Center	288	----	----	----	----	----
Senior Counseling and Advocacy	----	9517	295	1295	----	----
<b><u>Mahomet Area Youth Club</u></b>						
AI Universal Screening MAYC**	426	162	40	165		
AI Bulldogs Learn and Succeed Together*	382	147		708		
<b><u>Prairie Center Health Systems</u></b>						
AI Parenting with Love & Limits	----	----	46	----	----	----
Criminal Justice Substance Use Treatment	----	----	0	120		
Specialty Courts	14	14555	109			
Prevention Program	1055	----	----	----	----	----
Youth Services	17	137	120	----	----	----
<b><u>Promise Healthcare</u></b>						
Frances Nelson Wellness and Justice	8	490	----	88		
Mental Health Services at Frances Nelson	----	3037	510	66	----	----
<b><u>RACES Counseling &amp; Crisis Services</u></b>						
	74	122	46	5		
<b><u>University of Illinois - Psychological Services Center</u></b>						
AI Girls Advocacy Program**		480	13			

	<u>CSEs</u>	<u>SCs</u>	<u>TPCs</u>	<u>NTPCs</u>
<b>TOTAL GENERIC SERVICE UNITS</b>	3,115	46,372	3,623	6,515

	<u>Days</u>	<u>Hours</u>	<u>Service Encounters</u>
<b>TOTAL FEE BASED UNITS</b>		682	1,263

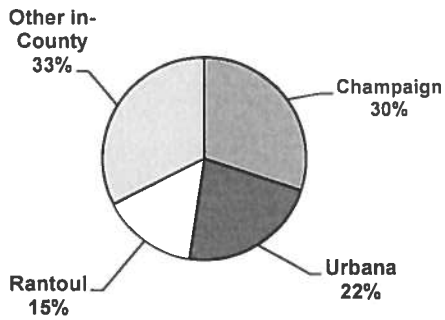
**Notes on Service Data**

- \*\* ACCESS Initiative data are reported in the Local and National Evaluation, as required by contract with Illinois Department of Human Services.
- + Data reported combined Quarter Cent and CCMHB funded services
- Data are for the period of Contract Year 2015: July 1, 2015 to June 30, 2015.

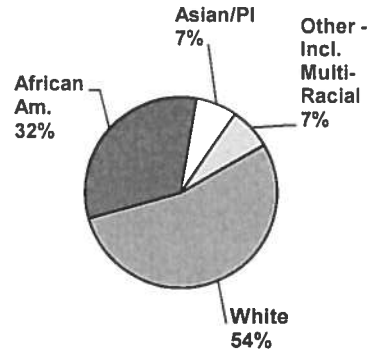
45

# Demographics of Persons Served in CY15

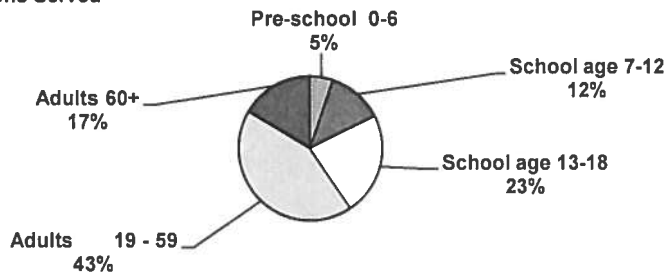
Residency of Persons Served



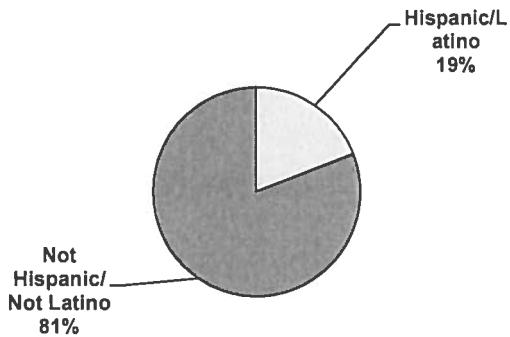
Race of Persons Served



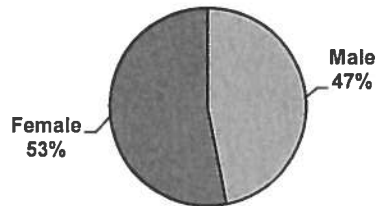
Age Distribution of Persons Served



Ethnic Origin of Persons Served



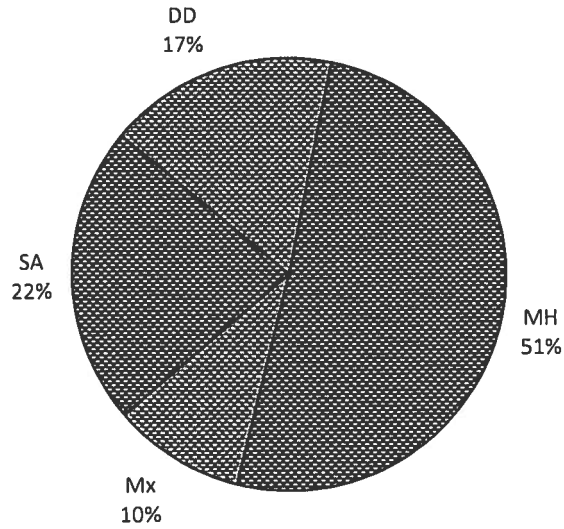
Gender Distribution of Persons Served



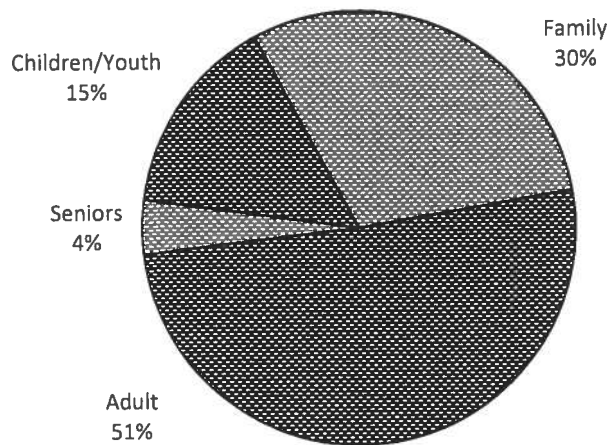
4/6

# Funding by Sector, Population, and Service in Program Year 2015 (CY15)

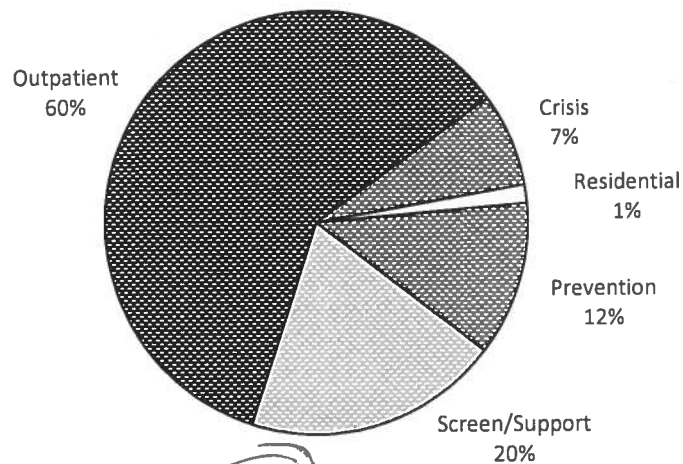
## CCMHB PY15 Appropriation by Community Mental Health Sector



## CCMHB PY15 Appropriation by Target Population



## CCMHB PY15 Appropriation by Type of Service



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SECTION II: Three-Year Plan 2016-2018  
with FY 2016 One-Year Objectives

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**CHAMPAIGN COUNTY MENTAL HEALTH BOARD**

**THREE-YEAR PLAN**

**FOR**

**FISCAL YEARS 2016 - 2018  
(1/1/16 – 12/31/18)**

**WITH**

**ONE YEAR OBJECTIVES**

**FOR**

**FISCAL YEAR 2016  
(1/1/16 – 12/31/16)**

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## CHAMPAIGN COUNTY MENTAL HEALTH BOARD

WHEREAS, the Champaign County Mental Health Board has been established under Illinois Revised Statutes (405 ILCS – 20/Section 0.1 et. seq.) in order to "construct, repair, operate, maintain and regulate community mental health facilities to provide mental health services as defined by the local community mental health board, including services for the developmentally disabled and for the substance abuser, for residents (of Champaign County) and/or to contract therefore..."

WHEREAS, the Champaign County Mental Health Board is required by the Community Mental Health Act to prepare a one- and three-year plan for a program of community mental health services and facilities;

THEREFORE, the Champaign County Mental Health Board does hereby adopt the following Mission Statement and Statement of Purposes to guide the development of the mental health plan for Champaign County:

### MISSION STATEMENT

The mission of the CCMHB is the promotion of a local system of services for the prevention and treatment of mental or emotional, intellectual or developmental, and substance abuse disorders, in accordance with the assessed priorities of the citizens of Champaign County.

### STATEMENT OF PURPOSES

1. To plan, coordinate, evaluate and allocate funds for the comprehensive local system of mental health, intellectual disabilities and developmental disabilities, and substance abuse services for Champaign County.
2. To promote family-friendly community support networks for the at-risk, underserved and general populations of Champaign County.
3. To increase support for the local system of services from public and private sources.
4. To further develop the systematic exchange of information about local services and needs between the public/private service systems and the CCMHB.

In order to accomplish these purposes, the Champaign County Mental Health Board must collaborate with the public and private sectors in providing the resources necessary for the effective functioning of the community mental health system.

## SYSTEMS OF CARE

Goal #1: Support a continuum of services to meet the needs of individuals with mental and/or emotional disorders, addictions, and/or intellectual or developmental disabilities and their families that reside in Champaign County.

Objective #1: Under established policies and procedures, solicit proposals from community based providers in response to Board defined priorities and associated criteria using a competitive application process and during the allocation decision-making process consider multi-year term for select contract awards.

Objective #2: Expand use of evidenced informed and evidenced based/best practice models appropriate to the presenting need in an effort to improve outcomes for families with infants, children, and adolescents, as well as for adults and the elderly.

Objective #3: Promote wellness for people with mental illnesses, substance use disorders, intellectual disabilities, and/or developmental disabilities to prevent and reduce early mortality, through support services including enrollment in benefit plans and coordinated access to primary care.

Objective #4: Pursue, as feasible, development or expansion of residential and/or employment supports for persons with behavioral health diagnosis not supported through expansion of Medicaid or the Affordable Care Act.

Objective #5: As enrollment in health insurance and Medicaid managed care plans reduce the uninsured population, realign CCMHB dollars to fund services and supports outside the realm of Medicaid, e.g. Peer Supports.

Objective #6: Build evaluation capacity of contracted providers utilizing expertise of evaluators from the Department of Psychology at the University of Illinois.

Goal #2: Sustain commitment to addressing the need for underrepresented and diverse populations access to and engagement in services.

Objective #1: Support culturally responsive and family driven support networks for underrepresented populations, underserved populations, and general populations of Champaign County.

Objective #2: Require submission of a cultural competence and linguistic competence plan, and bi-annual report on the same, as evidence of the provider's capacity to provide services to meet the needs of the population served.

Objective #3: Encourage providers and other community based organizations to allocate resources to provide training, seek technical assistance, and pursue other professional development activities for staff and governing and/or advisory boards to advance cultural and linguistic competence.

Goal #3: Improve consumer access to and engagement in services through increased coordination and collaboration between providers, community stakeholders, and consumers.

Objective #1: Encourage development of collaborative agreements between providers to increase or maintain access and coordination of services for consumers throughout Champaign County.

Objective #2: Participate in various coordinating councils whose mission aligns with the needs of the various disability populations of interest to the Board with the intent of strengthening coordination between providers in the delivery of services.

Objective #3: Explore at the Board level potential for collaboration on issues of mutual interest with the C-U Public and Health District and the Champaign County Board of Health.

Objective #4: In conjunction with the United Way of Champaign County, monitor implementation of the 211 information and referral system.

Goal #4: Continue the collaborative working relationship with the Champaign County Board for Care and Treatment of Persons with a Developmental Disability (CCDDDB).

Objective #1: In consultation with the CCDDDB, review and revise as necessary the current CCMHB-CCDDDB Intergovernmental Agreement.

Objective #2: Coordinate integration, alignment, and allocation of resources with the CCDDDB to ensure the efficacious use of resources within the intellectual disability and developmental disability (ID/DD) service and support continuum.

Objective #3: Assess alternative service strategies that empower consumers and increase access to integrated settings as exemplified by the collaborative approach to the Employment First Act.

Objective #4: Concurrent with the CCDDDB, continue financial commitment to expand the availability of Community Integrated Living Arrangement (CILA) housing opportunities for people with ID/DD from Champaign County.

Objective #5: Foster communication between the CCMHB and the CCDDDB by holding regular meetings between the Executive Director and the Officers of the two Boards, sharing of information between the Boards, and co-sponsoring public hearings, trainings and anti-stigma events.

Objective #6: Collaborate with the Champaign County Board for the Care and Treatment of Persons with a Developmental Disability on issues of mutual interest as exemplified by the expansion of CILA housing and joint sponsorship of events promoting acceptance, inclusion, and respect for people with ID/DD.

#### MULTI-AGENCY INVOLVED YOUTH AND FAMILIES

Goal #5: Building on progress achieved through the six Year Cooperative Agreement between the Federal Substance Abuse and Mental Health Services Administration (SAMHSA), the Illinois Department of Human Services (IDHS), and the Champaign County Mental Health Board (CCMHB) implement a plan to sustain the SAMHSA/IDHS system of care model.

Objective #1: Support the efforts of the Champaign County Community Coalition and other system of care initiatives.

Objective #2: Establish a permanent full time position to coordinate and monitor all Cultural and Linguistic Competence (CLC) activities associated with the CCMHB/SAMHSA/IDHS system of care model.

Objective #3: Continue community based partnerships and coordination of evidence based services and supports for youth and families such as occurring through CHOICES.

Objective #4: Ongoing support of a Champaign County Youth Organization in recognition of the importance of the system of care being youth-guided, with the organizations main focus peer to peer support and advocacy in Champaign County and at the state level assisting with system of care expansion.

Objective #5: Ongoing support of a Champaign County Parent Organization in recognition of the importance of the system of care being parent-driven, to continue the development of a viable parent organization to enable parent input on effectively meeting the needs of multi-system involved youth and families at the local level and at the state level assisting with system of care expansion.

Objective #6: Support System of Care Expansion in Illinois through sharing of knowledge and experience with system of care principles and practices.

Objective #7: Upon completion of the SAMHSA/IDHS Cooperative Agreement System of Care Evaluation Study Final Report schedule a presentation by the Evaluation Team on the results of the study and plans for dissemination of the study to community stakeholders.

Objective #8: Complete the closeout of the SAMHSA Children's Mental Health Initiative Cooperative Agreement.

#### CRIMINAL JUSTICE AND MENTAL HEALTH SYSTEM COLLABORATION

Goal #6: Support infrastructure development and investment in services along the five criminal justice intercept points to divert as appropriate persons with behavioral health needs from the criminal justice system.

Objective #1: Continue involvement in the Crisis Intervention Team Steering Committee in support of increased collaboration between law enforcement and crisis team response in the community.

Objective #2: Sustain efforts to engage persons with behavioral health diagnoses re-entering the community from jail or prison or with recent involvement with the criminal justice system, in treatment and other support services.

Objective #3: Maintain commitment to the Problem Solving Courts operating in Champaign County including continued participation on the Specialty Court Steering Committee.

Objective #4: Support integrated planning and service coordination for adults involved in the criminal justice system through participation in the Champaign County Re-Entry Council.

Objective #5: Participate in "Stepping Up: A National Initiative to Reduce the Number of People with Mental Illnesses in Jails" co-sponsored by the National Association of Counties (NACo), the American Psychiatric Foundation and other stakeholders, and encourage and participate in other similar collaborative opportunities aimed at improving outcomes for those with behavioral health needs involved with the criminal justice system.

Goal #7: In conjunction with the Champaign County Sheriff's Office and other community stakeholders provide an alternative to incarceration and/or overutilization of local Emergency Departments for persons with behavioral health needs through the development of the Behavioral Health Jail Diversion Initiative.

Objective #1: Serve on the Crisis Response Planning Committee, the planning body established under the Justice and Mental Health Collaboration award from the Department of Justice, and commit resources necessary to meet the matching funds requirement of the DoJ award.

Objective #2: Identify options for developing jail diversion services including a center to provide behavioral health assessments, crisis stabilization and detoxification from alcohol and/or other substances as may be necessary to serve Champaign County.

Objective #3: Secure commitment to support and sustain the development of a diversion center from vested stakeholders in the public and private sectors.

Objective #4: Form an advisory committee to develop a request for proposals associated with the Jail Diversion Behavioral Health Initiative, to evaluate proposals submitted, and make recommendations for action to stakeholders including the Champaign County Mental Health Board.

Goal #8: Support interventions for youth at risk of juvenile justice system involvement to reduce contact with law enforcement or deeper penetration into the system.

Objective #1: Support continued implementation of the Parenting with Love and Limits (PLL) program based on positive evaluation and feedback from community partners and stakeholders.

Objective #2: Monitor local utilization of Parenting with Love and Limits and pursue options as necessary to address potential excess capacity.

Objective #3: Through participation on the Youth Assessment Center Advisory Board advocate for community and education based interventions contributing to positive youth development and decision-making.

Objective #4: Through participation and engagement in the Community Coalition and other community focused initiatives, promote and encourage multi-collaborative approaches for prevention, reduction and elimination of increase in youth violence trends and activities.



Objective #5: Promote and support those targeted interventions that specifically address African American and other minority youth disproportionately impacted in multiple systems.

Objective #6: Utilize the principals from "Models for Change" to reduce the disproportionate minority contact of law-enforcement and involvement with the juvenile justice system.

## COMMUNITY ENGAGEMENT & ADVOCACY

Goal #9: Address the need for acceptance, inclusion and respect associated with a person's or family members' mental illness, substance use disorder, intellectual disability, and/or developmental disability through broad based community education efforts to increase community acceptance and positive self-image.

Objective #1: Continue support for and involvement in the Champaign County Alliance for the Promotion of Acceptance, Inclusion and Respect signature event at Roger Ebert's Film Festival and other community education events including disAbility Resource Expo: Reaching Out for Answers and the National Children's Mental Health Awareness Week.

Objective #2: Promote substance use disorder prevention initiatives as a community education tool targeting youth and young adults.

Objective #3: Participate in behavioral health community education initiatives, such as national depression screening day, to encourage individuals to be screened and seek further assistance where indicated.

Objective #5: Encourage and support efforts to more fully integrate people with behavioral health disorders and/or intellectual or developmental disabilities into community life in Champaign County.

Goal #10: Stay abreast of emerging issues affecting the local systems of care and consumer access to services and be proactive through concerted advocacy efforts.

Objective #1: Monitor implementation of the Affordable Care Act and the expansion of Medicaid by the State of Illinois and advocate for increased service capacity sufficient to meet consumer demand through active participation in the Association of Community Mental Health Authorities of Illinois (ACMHA) and other state and national associations.

Objective #2: Track state implementation of class action suit settlements involving persons with intellectual disabilities or developmental disabilities or mental illness, e.g. Ligas vs. Hamos Consent Decree and Williams vs. Quinn Consent Decree, and proposed closure of state facilities, and advocate for the allocation of state resources sufficient to meet needs of clients returning to home communities.

Objective #3: Continue broad based advocacy efforts at the state and local levels to respond to continued reductions in state funding and delays in payment for local community based mental health, substance use disorder, and intellectual disability and developmental disability services and supports and to the broader human services network under contract with the State of Illinois.

Objective #4: Through the National Association of County Behavioral Health and Developmental Disability Directors, monitor the federal rulemaking process applying parity to Medicaid Managed Care and associated benefit plans and on the Institutions for Mental Disease (IMD) Medicaid Exclusion.