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**CHAMPAIGN COUNTY MENTAL HEALTH BOARD  
MONTHLY BOARD MEETING**

*Minutes—May 18, 2011*

*Brookens Administrative Building  
Lyle Shields Room  
1776 E. Washington St.  
Urbana, IL*

*4:30 p.m.*

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**MEMBERS PRESENT:** Jan Anderson, Aillinn Dannave, Bill Gleason, Ernie Gullerud, Deloris Henry, Mike McClellan, Mary Ann Midden, Deborah Townsend

**MEMBERS EXCUSED:** Thom Moore

**STAFF PRESENT:** Peter Tracy, Executive Director; Mark Driscoll, Stephanie Howard-Gallo, Shawn Lampkins, Tracy Parsons, Jonte Rollins, Karen Simms, Adrienne Spires, Shandra Summerville

**STAFF EXCUSED:** Lynn Canfield, Nancy Crawford, Karen Simms

**OTHERS PRESENT:** Andre Arrington, Rebecca Motley, Natasha Nunoo-Ponder, Latondra Creighton, Don Moyer Boys & Girls Club (DMBGC); Sheila Ferguson, Juli Kartel, Sue Wittman, Community Elements; Mary Vita Rosmarino, Mahomet Area Youth Club (MAYC); Dale Morrissey, Laura Bennett, Patty Walters, Danielle Mathews, Annette Becherer, Felicia Gooler, Vicki Tolf, Developmental Services Center (DSC); Lona Noonan, Lisa Snider, Ruth Newman, Gail Rainey, Prairie Center Health Systems (PCHS); Patricia Avery, C-U Area Project; Reverend Harold Davis, TALKS; Mike Williams, Children's Advocacy Center (CAC); Stephanie Record, Crisis Nursery (CN); Leon Bryson, Jennifer Ellis, Erin Grace, Parenting with Love and Limits (PLL); Kim Fairley, Best Interest of Children (BIOC); Andy Kulczycki, Community Service Center of Northern Champaign County (CSCNCC); Elaine Shpungin, Psychological Services Center (PSC); Walt Blumenshine, GROW; Sheryl Bautch, Family Service (FS); Kerri Funk, Rape, Advocacy, Counseling and Education Services (RACES); Amber Dowers, Julie Ditmers, Frances Nelson Health Center (FNHC)

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**CALL TO ORDER:**

Dr. Townsend, Board President, called the meeting to order at 4:30 p.m.

**ROLL CALL:**

Roll call was taken, and a quorum was present.

**ADDITIONS TO AGENDA:**

None.

**CITIZEN INPUT:**

None

**CCDDB INFORMATION:**

The CCDDB met earlier in the day and allocated over three million dollars for developmental disability services in Champaign County.

**APPROVAL OF MINUTES:**

Minutes from the April 20, 2011 Board meeting were included in the packet for review.

**MOTION: Mr. Gleason moved to approve the minutes from the April 20, 2011 Board meeting. Ms. Dannave seconded the motion. A vote was taken and the motion passed unanimously.**

**PRESIDENT'S COMMENTS:**

None.

**EXECUTIVE DIRECTOR'S COMMENTS:**

None.

**STAFF REPORTS:**

Reports from Ms. Canfield and Mr. Driscoll were included in the packet. Mr. Parsons provided the Board with a verbal update on ACCESS Initiative activities during Children's Mental Health Awareness Week. He also announced the Parenting with Love and Limits graduation is scheduled for May 25, 2011.

## **BOARD TO BOARD:**

None.

## **AGENCY INFORMATION:**

Ms. Mary Vita Rosmarino from the Mahomet Area Youth Club (MAYC) announced recent activities at the Club.

## **FINANCIAL INFORMATION:**

### **Approval of Claims:**

A copy of the expenditure approval list was included in the Board packet for review. Ms. Midden raised specific questions in regard to ACCESS Initiative spending. Mr. Parsons explained the expenditures questioned to the satisfaction of Ms. Midden and the CCMHB.

**MOTION: Mr. McClellan moved to accept the claims report as presented in the Board packet. Ms. Midden seconded the motion. The motion passed unanimously.**

## **NEW BUSINESS:**

### **FY 2012 Allocation Decisions:**

A Decision Memorandum was included in the Board packet. This intent of the memorandum was to offer staff recommendations for FY12 (July 1, 2011 through June 30, 2012) funding allocations for the consideration of the Champaign County Mental Health Board (CCMHB). These recommendations are predicated on a thorough evaluation of applications using decision support criteria approved by the CCMHB in November 2010. Final funding decision authority rests with the CCMHB and their sole discretion and judgment concerning the most appropriate and efficacious use of available dollars based on assessment of community needs, best value, alignment with decision support criteria, pricing and affordability and reasonable distribution of funds across disability areas.

All recommendations included in the decision section of this memorandum are provisional with funding contingent on the completion of successful contract negotiation. This can include significant modification of the budget, program plan, and personnel matrix in order to align the contract more closely with CCMHB planning, ACCESS Initiative planning and logic model alignment, and budget and policy specifications. The applicant may be required to prepare and submit additional information prior to final contract execution, in order to reach terms for the provision of services that are agreeable to both parties. Failure to submit required information shall result in cancellation of the award of a contract. As a component of the contract development process, all applications approved for funding may be subject to reductions for the conferences/conventions/meetings, associated travel budget lines.

The recommendations in this decision memorandum are based on revenue estimates which will not be finalized until the CCMHB budget is approved by the Champaign County Board in

November 2011. For this reason all FY12 CCMHB and ACCESS Initiative contracts shall respectively be subject to possible reductions in contract maximums necessary to compensate for any CCMHB revenue shortfall. These reductions shall be documented by contract amendment at the discretion of the CCMHB executive director with every effort made to maintain the viability and integrity of contracts listed in Tiers 1, 2, and 3. The FY12 contract boilerplate shall also include the following provision:

Obligations of the Board will cease immediately without penalty or further payment being required if in any fiscal year the tax that is levied, collected and paid into the “Community Mental Health Fund” or grant/cooperative agreement revenue and cash flow from the Illinois Department of Human Services is judged by the CCMHB executive director not to be sufficient for payment as delineated in the terms and conditions under this Contract.

The staff recommendations were organized into five “Tiers” in order to delineate the connection between our recommendations and decision support criteria and source of funding (i.e. revenue). Federal match associated with the SAMHSA/IDHS Cooperative Agreement is broken out. The tiers are also used to organize applications in order of priority based on decision support criteria match up and a variety of other factors outlined in this memorandum. For additional information concerning specific applications, please refer to the Application Summaries presented at the April 2011 CCMHB Meeting.

#### TIER ONE: Core Programs and Services – Fund Source CCMHB

The groups below are highly prioritized by the CCMHB and include developmental disabilities, mental health, and substance use disorders associated with memoranda of understanding (MOU) and strong alignment with decision support criteria.

#### Group One: Developmental Disabilities (includes the MOU required 2.5% increase)

Community Choices – Self-Determination Support

\$ 22,500

Developmental Services Center – Family Development Center

\$211,795

Developmental Services Center – Developmental Training / Employment Services

\$295,557

#### Group Two: Other Memoranda of Understanding

Community Elements, Inc. - Adult Recovery: CJ & Specialty Courts

\$150,930

Crisis Nursery - Beyond Blue Champaign County

\$70,000

Prairie Center Health Systems, Inc. - Drug Court

\$165,000

#### Group Three: Core Mental Health and Substance Use Disorder Programs and Services

Community Elements, Inc. - Crisis, Access, Benefits, & Engagement  
\$188,985

Community Elements, Inc. - Early Childhood Mental Health & Dev.  
\$114,500

Community Elements, Inc. - Non-Medicaid Mental Health Initiative  
\$30,132

Community Elements, Inc. - Psychiatric Services  
\$41,200

Community Health Improvement Center, Frances Nelson Health Center Satellite –  
Mental Health Services at Frances Nelson  
\$148,774

Prairie Center Health Systems, Inc. - Youth Services  
\$100,000

**MOTION: Mr. McClellan moved to approve CCMHB funding as recommended for Tier One as presented in the memorandum. Ms. Midden seconded the motion. A roll call vote was taken and the motion passed unanimously.**

Mr. Tracy announced there was a change in the staff recommendation for Tier Two funding. The recommendation from staff was to approve funding for Community Elements in the amount of \$533,486 of which a subcontract of \$256,446 shall be executed with Prairie Center Health Systems to operate the Parenting with Love and Limits (PLL) Extended Care program. The Don Moyer Boys and Girls Club PLL Extended Care application shall be moved to Tier Five. Mr. Tracy gave a brief overview of Tier Two.

**TIER TWO: Federal Match – Fund Source CCMHB and Quarter Cent for Public Safety**  
The Cooperative Agreement between the CCMHB, the University of Illinois, SAMHSA, and IDHS has a substantial Federal match requirement. The Illinois Department of Human Services (IDHS) is the recipient of the cooperative agreement funding and subcontracts with the Champaign County Mental Health Board (CCMHB) for implementation of the program components of the agreement and the University of Illinois for the local and national evaluation. The entire match requirement is the responsibility of the CCMHB with assistance from our community partners, and is based on investments (revenue originating from property tax and sales tax) which are used to fund diversion and treatment services for the ACCESS Initiative population of interest.

**Group One: Quarter Cent for Public Safety and CCMHB Revenue**

The recommendations identified in Group One include our jointly funded evidence based practice and juvenile justice diversion projects. These applications were thoroughly reviewed by the Quarter Cent Administrative Team. This team is comprised of ACCESS Initiative and CCMHB staff, the States' Attorney, and other juvenile justice stakeholders and the recommendations below represent their collective judgment.

Champaign County Regional Planning Commission – ACCESS Initiative Court Diversion  
\$141,302 (Quarter Cent Sales Tax Revenue)

Don Moyer Boys and Girls Club – ACCESS Initiative JUMP

\$70,000 (Quarter Cent Sales Tax Revenue)

Savannah Institute – Parenting with Love and Limits

\$128,000 (CCMHB Contractual Line)

Community Elements – ACCESS Initiative Parenting with Love and Limits – Front End

\$533,486 (CCMHB Revenue) of which a subcontracts of \$256,446 shall be executed with Prairie Center Health systems (PCHS)

Group Two: ACCESS Initiative Programs and Services funded with CCMHB Revenue

The applications identified in Group Two include ACCESS Initiative Universal Prevention programs and were thoroughly reviewed and discussed by the ACCESS Initiative review team. The composite recommendations represent the collective judgment and opinion of the team.

Don Moyer Boys and Girls Club – ACCESS Initiative Smart Moves (Champaign)

\$40,000

Mahomet Area Youth Club – ACCESS Initiative Teen Succeed (Mahomet)

\$17,800

SOAR Youth Programs – ACCESS Initiative SOAR (Rantoul)

\$17,800

Urbana Neighborhood Connections Center – ACCESS Initiative Community Study Center (Urbana)

\$17,800

Group Three: ACCESS Initiative Programs and Services to be funded with CCMHB Revenue

The applications identified in Group Three were thoroughly reviewed and discussed by the ACCESS Initiative review team and the following represents the collective judgment and opinion of this group. These applications were determined not to have sufficient alignment with core review criteria to merit funding as written.

The following applications (i.e., applicants) will be given an equal opportunity to prepare and submit updated proposals which reflect and align with system of care development, Wraparound processes, and the ACCESS Initiative Logic Model. Failure to participate in required pre-award activities and failure to submit required information will eliminate the applicant from further consideration. Local revenue (CCMHB) totaling up to \$420,474 will be set aside to fund new proposals.

Best Interest of Children – ACCESS Initiative Family Conference of Champaign County

Best Interest of Children – ACCESS Initiative Family Link and Support

Best Interest of Children – ACCESS Initiative Youth Move

Champaign Urbana Area Project – ACCESS Initiative Time Bank

Champaign Urbana Area Project – ACCESS Initiative Restorative Justice Network

Don Moyer Boys and Girls Club – ACCESS Initiative Infrastructure

Family Advocacy of Champaign County – The ACCESS Point

Prairie Center Health Systems – ACCESS Initiative Youth Case Management

Talks Mentoring – ACCESS Initiative Men of Force

Talks Mentoring – ACCESS Initiative Women of Wisdom

University of Illinois Psychological Services Center – ACCESS Initiative Advocacy Program

University of Illinois Psychological Services Center – ACCESS Initiative Restorative Circles  
University of Illinois Psychological Services Center - Parole/Probation Assess and Treat (PAT)  
Urbana Neighborhood Connections Center – ACCESS Initiative UNCC-HUB/Community Home

**MOTION: Ms. Midden moved to approve CCMHB funding and Quarter Cent for Public Safety funding designated as Federal match as recommended in Tier Two as presented in the memorandum.  
Mr. McClellan seconded the motion. A roll call vote was taken and the motion passed unanimously.**

TIER THREE: ACCESS Initiative System of Care Implementation – Fund Source SAMHSA/IDHS

Tier Three includes recommendations pertaining to the allocation of SAMHSA/IDHS funding designated for system of care development and implementation.

#### Group One

The applications identified in Group One were thoroughly reviewed and discussed by the ACCESS Initiative review team, and the composite recommendations represent the collective judgment and opinion of this group.

Community Elements – ACCESS Initiative School Based  
\$106,000

#### Group Two

The applications identified in Group Two were thoroughly reviewed and discussed by the ACCESS Initiative review team and the following represents the collective judgment and opinion of this group. These applications were determined not to have sufficient alignment with core review criteria to merit funding as written.

The following applications (i.e., applicants) will be given an equal opportunity to prepare and submit updated proposals which reflect and align with system of care development, Wraparound processes, and the ACCESS Initiative Logic Model. Failure to participate in required pre-award activities and failure to submit required information will eliminate the applicant from further consideration. Federal revenue of up to \$494,000 will be set aside to fund new proposals.

Best Interest of Children – ACCESS Initiative Family Conference of Champaign County

Best Interest of Children – ACCESS Initiative Family Link and Support

Best Interest of Children – ACCESS Initiative Youth Move

Champaign Urbana Area Project – ACCESS Initiative Time Bank

Champaign Urbana Area Project – ACCESS Initiative Restorative Justice Network

Don Moyer Boys and Girls Club – ACCESS Initiative Infrastructure

Family Advocacy of Champaign County – The ACCESS Point

Prairie Center Health Systems – ACCESS Initiative Youth Case Management

Talks Mentoring – ACCESS Initiative Men of Force

Talks Mentoring – ACCESS Initiative Women of Wisdom  
University of Illinois Psychological Services Center – ACCESS Initiative Advocacy Program  
University of Illinois Psychological Services Center – ACCESS Initiative Restorative Circles  
University of Illinois Psychological Services Center - Parole/Probation Assess and Treat (PAT)  
Urbana Neighborhood Connections Center – ACCESS Initiative UNCC-HUB/Community Home

**MOTION: Ms. Dannave moved to approve SAMHSA/IDHS funding as recommended for ACCESS Initiative System of Care implementation as recommended in Tier Three as presented in the memorandum. Ms. Anderson seconded the motion. A roll call vote was taken and the motion passed unanimously.**

TIER FOUR: Other Mental Health and Substance Use Disorder Programs – Fund Source CCMHB

The applications and corresponding recommendations listed below were thoroughly reviewed and discussed by CCMHB staff. These applications are partially aligned or marginally aligned with decision support criteria, but are being recommended for funding.

Group One: Mental Health and Substance Use Disorders Programs and Services

Catholic Charities of the Diocese of Peoria - Family Counseling Program

\$8,000

The Center for Women in Transition - A Woman's Place

\$66,948

Family Service of Champaign County – Counseling

\$50,000

Family Service of Champaign County - Self-Help Center

\$28,428

Prairie Center Health Systems, Inc. - Prevention Program

\$56,550

Rape Advocacy, Counseling, & Education Services - Counseling & Crisis Services

\$15,152

Group Two: Ancillary Program and Services

Champaign County Children's Advocacy Center - Children's Advocacy Center

\$37,080

Champaign County Regional Planning Commission-Social Services - Senior Services

\$ 26,026

Community Elements, Inc. - TIMES Center (Screening MI/SA)

\$48,000

Community Service Center of Northern Champaign County - First Call for Help

\$82,474

East Central Illinois Refugee Mutual Assistance Center -

Family Support & Strengthening

\$12,000



Family Service of Champaign County - Senior Counseling & Advocacy  
\$142,337

Family Service of Champaign County - First Call for Help  
\$60,540

**MOTION: Dr. Gullerud moved to approve CCMHB funding as recommended for Tier Four as presented in the memorandum. Mr. Gleason seconded the motion. A roll call vote was taken and the motion passed unanimously.**

#### TIER FIVE: APPLICATIONS NOT RECOMMENDED FOR FUNDING

These applications were judged to be of significant value to the community, however did not align well with CCMHB, Quarter Cent and ACCESS Initiative FY12 decision support criteria. In addition, this group includes applications which are not affordable due to the limitations of anticipated CCMHB revenue parameters.

- Best Interest of Children – ACCESS Initiative Effective Black Parenting
- Champaign County Regional Planning Commission – ACCESS Initiative Parenting with Love and Limits – Front End
- Champaign Urbana Area Project – Emotional Fitness Quotient System
- Community Elements – Too Good for Drugs And Violence
- Don Moyer Boys and Girls Club – ACCESS Initiative Clinical Coordinator
- Don Moyer Boys and Girls Club – ACCESS Initiative Parenting with Love and Limits
- Family Advocacy of Champaign County – ACCESS Initiative Why We Can't Wait
- Prairie Center Health Systems, Inc. - Operation Snowball
- Talks Mentoring - TALKS Mentoring
- University of Illinois – Psychological Services Center – ACCESS Initiative Effective Black Parenting
- Urbana Neighborhood Connections Center – ACCESS Initiative POWER

**MOTION: Mr. Gleason moved to deny CCMHB, SAMHSA/IDHS and Quarter Cent funding for all items delineated in Tier Five as presented in the memorandum. Ms. Dannave Seconded the motion. A roll call vote was taken and the motion passed unanimously.**

**MOTION: Mr. McClellan moved to authorize the Executive Director to conduct and complete contract negotiations as specified in the memorandum. Dr. Gullerud seconded the motion. A voice vote was taken and the motion passed unanimously.**

**MOTION: Mr. McClellan moved to authorize the executive director to**

**implement contract maximum reductions as described in the “Special Notification Concerning FY12 Awards” section of the memorandum which reads:**

*The recommendations in this decision memorandum are based on revenue estimates which will not be finalized until the CCMHB budget is approved by the Champaign County Board in November 2011. For this reason all FY12 CCMHB and ACCESS Initiative contracts shall respectively be subject to possible reductions in contract maximums necessary to compensate for any CCMHB revenue shortfall. These reductions shall be documented by contract amendment at the discretion of the CCMHB executive director with every effort made to maintain the viability and integrity of contracts listed in Tiers 1, 2, and 3. The FY12 contract boilerplate shall also include the following provision: Obligations of the Board will cease immediately without penalty or further payment being required if in any fiscal year the tax that is levied, collected and paid into the “Community Mental Health Fund” or grant/cooperative agreement revenue and cash flow from the Illinois Department of Human Services is judged by the CCMHB Executive Director not to be sufficient for payment as delineated in the terms and conditions under this Contract.*

**Dr. Gullerud seconded the motion. A voice vote was taken and the motion passed unanimously.**

**OLD BUSINESS:**

**Anti-Stigma Alliance Event Update:**

News articles regarding Anti-Stigma Alliance events were included in the packet for information only.

**Developmental Disabilities Expo Update:**

A report from Ms. Barb Bressner was included in the Board packet.

**BOARD ANNOUNCEMENTS:**

None.

**ADJOURNMENT:**

The business meeting adjourned at 5:30 p.m.

Respectfully

Submitted by: \_\_\_\_\_ Approved by: \_\_\_\_\_

Stephanie Howard-Gallo  
CCMHB/CCDDB Staff

Deborah Townsend  
CCMHB President

Date: \_\_\_\_\_

Date: \_\_\_\_\_

*\*Minutes were approved at the 6/22/11 Board meeting.*