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**CHAMPAIGN COUNTY MENTAL HEALTH BOARD  
MONTHLY BOARD MEETING**

*Minutes – July 11, 2006*

*Illinois Terminal Building  
45 E. University Ave.  
Champaign, IL  
Second Floor Conference Room*

*7:00 p.m.*

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**MEMBERS PRESENT:** Mary Ann Midden, Board President; Janet Anderson, Aillinn Dannave, Michael McClellan, Deborah Townsend

**MEMBERS EXCUSED:** Ernest Gullerud, Kathryn Hatfield, Deloris Henry, Thom Moore

**STAFF PRESENT:** Peter Tracy, Executive Director; William Conlin, Nancy Crawford, Stephanie Howard-Gallo

**STAFF EXCUSED:** Mark Driscoll

**OTHERS PRESENT:** Julie Kartel, Mental Health Center (MHC); Tim Taylor, Catholic Charities; Sue Wittman, Prairie Center Health Systems (PCHS); Elaine Shpungin, Psychological Services Center (PSC)

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**CALL TO ORDER:**

Ms. Midden, Board President, called the meeting to order at 7:06 p.m.

**ROLL CALL:**

Roll call was taken and a quorum was not present.

**ADDITIONS TO AGENDA:**

None.

**CITIZEN INPUT:**

None.

**CHAMPAIGN COUNTY BOARD FOR CARE AND TREATMENT OF PERSONS WITH A DEVELOPMENTAL DISABILITY (CCDDB) INPUT:**

Minutes from the May CCDDB meeting were included in the packet for information only. The CCDDB met earlier in the day.

*(Mr. McClellan arrived and a quorum was now present)*

**APPROVAL OF MINUTES:**

Minutes from the June 6, 2006 Board meeting were included in the packet for review. Ms. Dannave attended the June 6<sup>th</sup>, Board meeting and asked that the Board minutes reflect her attendance.

**MOTION: Dr. Townsend moved to approve the minutes from the June 6, 2006 Board meeting with the noted change from Ms. Dannave. Mr. McClellan seconded the motion and it passed unanimously.**

**PRESIDENT'S REPORT:**

None.

**EXECUTIVE DIRECTOR'S REPORT:**

Mr. Tracy's report was included in the packet for review. Mr. Tracy provided information regarding future meetings of the Autism Project.

**STAFF REPORTS:**

Reports from Mr. Conlin and Mr. Driscoll were included in the Board packet. The past month, the majority of staff time has been spent on implementing FY07 contracts.

Dr. Townsend requested the minutes reflect the Board's appreciation for the hard work the staff has done regarding the contracting process.

**BOARD TO BOARD:**

Dr. Townsend attended a Family Service monthly Board meeting.

**AGENCY INFORMATION:**

None.

## **FINANCIAL REPORT:**

### **Fund Balance:**

The fund balance as of 5/31/06--\$ 477,465.

### **Acceptance of Claims:**

The claims report was included in the Board packet.

**MOTION: Dr. Townsend moved to accept the claims report as presented. Mr. McClellan seconded the motion. A voice vote was taken and the motion passed.**

### **2<sup>nd</sup> Quarter Financial Report:**

The 2<sup>nd</sup> quarter financial report was included in the Board packet for information only.

## **.NEW BUSINESS:**

### **CCMHB / CCDDDB Memorandum of Understanding Addendum:**

A Decision Memorandum and the proposed amendment was included in the Board packet. The purpose of the addendum is to address equitable distribution and personnel issues. Dr. Townsend requested the last line of section 2 of the addendum be changed to read...*this decision must be ratified by both Boards.*

**MOTION: Mr. McClellan moved to approve the Amendment to the Memorandum of Understanding Between the Champaign County Mental Health Board and the Champaign County Board for Care and Treatment of Persons with a Developmental Disability with the noted change requested by Dr. Townsend. Ms. Anderson seconded the motion. A roll call vote was taken and the motion passed unanimously.**

### **FY 07 Budget:**

FY07 CCMHB budget worksheets were distributed to Board members for review.

**MOTION: Mr. McClellan moved to accept the proposed budget worksheets and projections for submittal to the Champaign County Board. Dr. Townsend seconded the motion. A voice vote was taken and the motion passed unanimously.**

## **OLD BUSINESS:**

None.

**BOARD ANNOUNCEMENTS:**

None.

**ADJOURNMENT:**

The meeting adjourned at 7:40 p.m.

Respectfully

Submitted by: \_\_\_\_\_ Approved by: \_\_\_\_\_

Stephanie Howard-Gallo  
CCMHB Staff

Mary Ann Midden  
CCMHB President

Date: \_\_\_\_\_

Date: \_\_\_\_\_

*\*Minutes were approved at the 9/5/06 Board meeting*