

**CHAMPAIGN COUNTY BOARD FOR CARE AND
TREATMENT OF PERSONS WITH A DEVELOPMENTAL
DISABILITY (CCDDb) MEETING MINUTES**

July 29, 2026

This meeting was held at the Scott Bennett Administrative Center

102 E. Main St., Urbana, IL 61801

and with remote access via Zoom.

9:00 a.m.

MEMBERS PRESENT:

Kim Fisher, Anne Robin, Dianne Husby-Gordon, Susan Fowler, Neil Sharma

MEMBERS EXCUSED:

None.

STAFF PRESENT:

Kim Bowdry, Leon Bryson, Lynn Canfield, Shandra Summerville

OTHERS PRESENT:

Danielle Matthews, Kelli Martin, Jodie Harmon, AJ Zwettler, Anne Marshall, Heather Levingston, Sarah Perry, Laura Bennett, DSC; Hannah Sheets, Becca Obuchowski, Community Choices; Eric Enger, Michelle Ingram, Mel Liong, PACE; Jacinda Dariotis, Family Resiliency Center UIUC; Jessica Heckenmueller, CCRPC; Jessie Stevens, Greater Community Aids Project (GCAP).

CALL TO ORDER:

Dr. Robin called the meeting to order at 9:00 a.m.

ROLL CALL:

Roll call was taken, and a quorum was present.

APPROVAL OF AGENDA:

An agenda was included in the packet and approved by the Board.

CCDDB and CCMHB SCHEDULES/TIMELINES:

Draft CCDDB and CCMHB meeting schedules and CCDDB allocation timeline were posted online and linked in the agenda.

ACRONYMS and GLOSSARY:

A list of commonly used acronyms was posted publicly and linked in the agenda.

CITIZEN INPUT/PUBLIC PARTICIPATION:

None.

CHAIR'S COMMENTS:

Dr. Robin had no comments.

EXECUTIVE DIRECTOR'S COMMENTS:

Director Canfield reported news on Choate Mental Health and Developmental Center.

APPROVAL OF MINUTES:

Minutes from the May 27, 2026 meeting and the June 24, 2026 meeting were included in the packet.

MOTION: Dr. Sharma moved to approve the minutes from the May 27, 2026 CCDDB meeting. Dr. Fowler seconded. A voice vote was taken and the motion passed.

MOTION: Dr. Fowler moved to approve the minutes from the June 24, 2026 meeting. Ms. Gordon seconded. A voice vote was taken and the motion passed.

VENDOR INVOICE LISTS:

The Vendor Invoice List was included in the packet. Dr. Fowler asked for clarification on a mattress purchase, which was provided by Director Canfield.

MOTION: Dr. Fowler moved to accept the Vendor Invoice List as presented. Ms. Gordon seconded the motion. A voice vote was taken and the motion passed unanimously

STAFF REPORTS:

Staff reports from Leon Bryson, Director Canfield, Kim Bowdry, Stephanie Howard-Gallo, and Shandra Summerville were included in the packet.

NEW BUSINESS:

Officer Elections:

CCDDB By-laws were included in the packet.

MOTION: Dr. Fowler moved for Dr. Robin to continue as Board President and Dr. Sharma to continue as Secretary for the CCDDB 2027 Program Year. Dr. Fisher seconded the motion. A voice vote was taken and the motion passed.

Draft 2027 Budgets:

A Decision Memorandum and draft budgets were included in the Board packet. The Intergovernmental Agreement between the CCMHB and the CCDDB was included as well.

MOTION: Dr. Robin moved to approve the attached draft 2027 CCDDB Budget, with anticipated revenues and expenditures of \$5,829,835. Dr. Fisher seconded the motion. A roll call vote was taken and the motion passed unanimously.

MOTION: Dr. Robin moved to approve amending the 2026 I/DD Special Initiatives and CCDDDB Fund Budgets, to transfer the remaining I/DD SI fund balance in equal amounts to the CCMHB and CCDDB Funds at the end of 2026. Use of this fund is consistent with the terms of Intergovernmental Agreement between CCDDB and CCMHB, and full approval is contingent on CCMHB action. Dr. Fowler seconded the motion. A roll call vote was taken and the motion passed.

MOTION: Dr. Robin moved to approve the attached 2027 I/DD Special Initiatives and CCDDB Fund Budget, with anticipated revenues and expenditures of \$0. Use of this fund is consistent with the terms of Intergovernmental Agreement between CCDDB and CCMHB, and full approval is contingent on CCMHB action. Ms. Gordon seconded the motion. A roll call vote was taken and the motion passed unanimously.

Draft Request for Proposals (RFP):

A Decision Memorandum was included in the packet.

MOTION: Dr. Robin moved to approve the attached “Request for Proposals, Evaluation Capacity Building Project for the County of

Champaign”. Dr. Sharma seconded the motion. A voice vote was taken and the motion passed.

Setting the Stage for 2027 and Program Year 2028:

A briefing memorandum detailing current Three-Year plan objectives and tactics, Program Year 2027 funding allocation priorities, and lists of Program Year 2027 awards was included in the packet for review.

OLD BUSINESS:

Emerging Threats:

Dr. Fisher provided updates.

Input from People with I/DD:

None.

Engage Illinois:

Dr. Fowler provided an update.

Anti-Stigma Activities:

A report on planned anti-stigma activities for 2026 was included in the packet. There was Board discussion regarding the value of the Expo Resource Book.

MOTION: Dr. Robin moved to establish an annual recognition award in memory of Barbara Bressner, with any associated costs not to exceed budgeted amounts. Dr. Sharma seconded. A voice vote was taken and the motion passed.

MOTION: Dr. Robin moved to authorize the CCDDDB/CCMHB Executive Director and staff to implement anti-stigma events during 2027, not to exceed budgeted amounts. Dr. Fisher seconded. A voice vote was taken and the motion passed unanimously.

SUCCESSSES AND AGENCY INFORMATION:

Successes and agency information was provided by Hannah Sheets from Community Choices.

COUNTY BOARD INPUT:

None.

CHAMPAIGN COUNTY MENTAL HEALTH BOARD (CCMHB) INPUT:

The CCMHB met last week with similar agenda items.

BOARD ANNOUNCEMENTS AND INPUT:

Board members decided to cancel the August Board meeting. The next CCDDDB meeting will be September 23, 2026. Board members requested that a CU Autism Network update be added to the next meeting agenda.

ADJOURNMENT:

The meeting adjourned at 10:05 a.m.

Respectfully Submitted by:

Stephanie Howard-Gallo

CCMHB/CCDDDB Compliance and Operations Coordinator

**Minutes approved by the CCDDDB on September 23, 2026.*