



Champaign County Developmental Disabilities Board (CCDDDB)

Meeting Agenda

Wednesday, July 23, 2025, 9:00 AM

*This meeting will be held in person at the Shields-Carter Room of the
Scott M. Bennett Administrative Center, 102 East Main Street, Urbana, IL 61801
Members of the public may attend in person or watch the meeting live through this link:
<https://us02web.zoom.us/j/81559124557> Meeting ID: 815 5912 4557*

- I. Call to order**
- II. Roll call**
- III. Approval of Agenda***
- IV. CCDDDB Meeting Schedule ([posted here](#)) and CCMHB Meeting Schedule ([posted here](#)) and Allocation Process Timeline (as "CCDDDB Important Dates" among [public documents here](#)) are for information only.**
- V. CCDDDB Acronyms and Glossary are [posted here](#) for information only.**
- VI. Citizen Input/Public Participation See below for details.****
- VII. Chairperson's Comments – Ms. Vicki Niswander**
- VIII. Executive Director's Comments – Lynn Canfield**
- IX. Approval of CCDDDB Board Meeting Minutes (pages 3-9)***
Action is requested to approve the minutes of the CCDDDB's May 21, 2025 meeting.
- X. Vendor Invoice Lists (pages 10-14)***
Action is requested to accept the "Vendor Invoice Lists" and place them on file.
- XI. Staff Reports (pages 15-29) Staff reports are included in the packet.**
- XII. New Business**
 - a) Officer Elections (pages 30-33)***
*The Board by-laws are included for information. The Board holds officer elections during their required July meeting, selecting a President and a Secretary. After nominations are heard and closed, an action may be taken such as "... to elect Jane Doe as President and John Doe as Secretary of the CCDDDB effective immediately and ending no later than August 1, 2026." Action is requested.**
 - b) Setting the Stage (pages 34-41)**
For information only are a briefing memorandum detailing current strategic plan objectives and funding allocation priorities and a list of PY26 awards.
 - c) United Way 211 MOU (pages 42-48)***
*A decision memorandum requests approval of an updated memorandum of understanding, which is attached, along with the new agreement for local 211 services. Action is requested.**
 - d) DRAFT Fiscal Year 2026 Budgets (pages 49-64)***

*A decision memorandum requests approval of CCDDDB and I/DD Special Initiatives (IDDS) Fund 2026 budgets. Attached are draft budgets, background information, and intergovernmental agreement to define cost-sharing. Action is requested.**

XIII. Old Business

- a) **Agency Special Request** (pages 65-73)*
*With PY24 reports submitted and independent financial review pending, the CU Autism Network requests waiver of repayment. A decision memo presents a summary of the completed reports and possible next steps. Action is requested**
- b) **Input from People with I/DD**
People with I/DD may choose to offer input to the Board and public at this time.
- c) **Response to Emerging Threats**
The Board may discuss formal responses to threats to the safety and stability of people with I/DD and other vulnerable residents.
- d) **Engage Illinois** (page 74-100)
For information are Engage Illinois' fact sheet for parents, webinar announcement, and North Star Plan. An oral update will be provided on the statewide system redesign effort.
- e) **Evaluation Capacity Building Project Update**
An oral update will be provided. See resources developed by the team at <https://www.familyresiliency.illinois.edu/resources/microlearning-videos>.
- f) **disAbility Resource Expo Update** (pages 101-104)
For information are save the date and sponsorship materials. An oral update will be provided. More information is at <https://disabilityresourceexpo.org>

XIV. Successes and Other Agency Information

*The Chair reserves the authority to limit individual agency representative participation to 5 minutes and/or total time to 20 minutes. See below for details.***

XV. County Board Input

XVI. Champaign County Mental Health Board Input

XVII. Board Announcements and Input

XVIII. Adjournment

** Board action is requested.*

** Board action is requested.*

***Public input may be given virtually or in person.*

If the time of the meeting is not convenient, you may communicate with the Board by emailing stephanie@ccmhb.org or kim@ccmhb.org any comments for us to read aloud during the meeting. The Chair reserves the right to limit individual time to five minutes and total time to twenty minutes. All feedback is welcome.

The Board does not respond directly but may use input to inform future actions.

Agency representatives and others providing input which might impact Board actions should be aware of the [Illinois Lobbyist Registration Act, 25 ILCS 170/1](#), and take appropriate [steps to be in compliance with the Act](#).

For accessible documents or assistance with any portion of this packet, please [contact us](#) (kim@ccmhb.org).

**CHAMPAIGN COUNTY BOARD FOR CARE AND TREATMENT
OF PERSONS WITH A DEVELOPMENTAL DISABILITY
(CCDDB) MEETING**

Minutes May 21, 2025

*This meeting was held at the Brookens Administrative Center
1776 E. Washington St., Urbana, IL 61802
and with remote access via Zoom.*

9:00 a.m.

MEMBERS PRESENT: Kim Fisher, Vicki Niswander, Anne Robin, Neil Sharma

MEMBERS EXCUSED: Susan Fowler

STAFF PRESENT: Kim Bowdry, Lynn Canfield, Stephanie Howard-Gallo, Shandra Summerville, Chris Wilson

OTHERS PRESENT: Kelli Martin, Jodi Harmon, Sarah Perry, Danielle Matthews, Jami Olsen, DSC; Becca Obuchowski, Hannah Sheets, Community Choices; Angela Yost, Jessie Heckenmueller, CCRPC; Paula Vanier, Mel Liong, PACE; Jenny Lokshin, County Board; Annie Bruno, The Arc of IL; Jacinda Dariotis, Family Resiliency Center UIUC

CALL TO ORDER:

Ms. Niswander called the meeting to order at 9:01 a.m.

ROLL CALL:

Roll call was taken, and a quorum was present.

APPROVAL OF AGENDA:

An agenda was approved.

CCDDB and CCMHB SCHEDULES/TIMELINES:

Updated copies of CCDDDB and CCMHB meeting schedules and CCDDDB allocation timeline were posted.

ACRONYMS and GLOSSARY:

A list of commonly used acronyms was posted.

CITIZEN INPUT/PUBLIC PARTICIPATION:

None.

PRESIDENT’S COMMENTS:

None.

EXECUTIVE DIRECTOR’S COMMENTS:

None.

APPROVAL OF MINUTES:

Minutes from the 4/16/25 meeting were included in the packet.

MOTION: Dr. Fisher moved to approve the 4/16/25 board meeting minutes. Dr. Robin seconded the motion. A voice vote was taken and the motion passed.

VENDOR INVOICE LIST:

The Vendor Invoice List was included in the Board packet.

MOTION: Dr. Fisher moved to approve the Vendor Invoice List as presented. Dr. Robin seconded the motion. A voice vote was taken and the motion passed unanimously.

STAFF REPORTS:

None.

NEW BUSINESS:

Agency Response to Staff Review of PY2026 Funding Requests:

Responses from agency applicants regarding the draft staff reviews were included in the packet.

Allocation of PY2026 Funding for I/DD Programs:

A Decision Memorandum was included in the packet. For consideration by the CCDDDB, this memorandum presented staff suggestions related to funding for the Program Year (PY) 2026 (July 1, 2025 through June 30, 2026.) Decision authority rests with the CCDDDB and their sole discretion concerning appropriate use of available dollars based on assessment of community needs, best value, alignment with decision support criteria, pricing, affordability, and distribution across service intensity.

MOTION: Dr. Robin moved to approve CCDDDB funding of \$425,042 for CCRPC-Community Services – Decision Support PCP, subject to the caveats as presented in the memorandum, and to authorize the CCDDDB Executive Director and Board Officer to execute the agreement. Dr Fisher seconded. A roll call vote was taken and the motion passed.

MOTION: Dr. Fisher moved to approve CCDDDB funding of \$500,000 for DSC-Service Coordination, subject to the caveats as presented in the memorandum, and to authorize the CCDDDB Executive Director and Board Officer to execute the agreement. Dr. Robin seconded. A roll call vote was taken and the motion passed.

MOTION: Dr. Robin moved to deny CCDDDB funding of \$87,186 for The Autism Program at UIUC – The Autism Program UIUC, subject to the caveats as presented in the memorandum, and to authorize the CCDDDB Executive Director and Board Officer to execute the agreement. Dr. Sharma seconded. A roll call vote was taken and the motion passed.

If later in 2025, the CCDDDB determines that additional funds are available to allocate for PY26 contracts, the agency will be encouraged to modify the submitted proposal for completeness and clarity of eligibility, which the Board might then consider.

MOTION: Ms. Niswander moved to approve CCDDDB funding of \$233,000 for Community Choices, Inc. –Inclusive Community Support, subject to the caveats as presented in the memorandum, and to authorize the CCDDDB Executive Director and Board Officer to execute the agreement. Dr. Robin seconded the motion. A roll call vote was taken and the motion passed.

MOTION: Dr. Sharma moved to approve CCDDDB funding of \$628,000 for DSC – Community Living, subject to the caveats as presented in the memorandum, and to authorize the CCDDDB Executive Director and Board Officer to execute the agreement. Dr. Fisher seconded. A roll call vote was taken and the motion passed.

MOTION: Dr. Fisher moved to approve CCDDDB funding of \$243,000 for Community Choices, Inc. –Transportation Support, subject to the caveats as presented in the memorandum, and to authorize the CCDDDB Executive Director and Board Officer to execute the agreement. Ms. Niswander seconded. A roll call vote was taken and the motion passed.

MOTION: Dr. Robin moved to approve CCDDDB funding of \$263,000 for DSC – Clinical Services, subject to the caveats as presented in the memorandum, and to authorize the CCDDDB Executive Director and Board Officer to execute the agreement. Ms. Niswander seconded. A roll call vote was taken and the motion passed.

MOTION: Ms. Niswander moved to approve CCDDDB funding of \$320,000 for DSC- Individual and Family Support, subject to the caveats as presented in the memorandum, and to authorize the CCDDDB Executive Director and Board Officer to execute the agreement. Dr. Fisher seconded. A roll call vote was taken and the motion passed.

MOTION: Dr. Sharma moved to approve CCDDDB funding of \$45,972 for Persons Assuming Control of Their Environment (PACE) – Consumer Control in Personal Support, subject to the caveats as presented in the memorandum, and to authorize the CCDDDB Executive Director and Board Officer to execute the agreement. Dr. Fisher seconded. A roll call vote was taken and the motion passed.

MOTION: Ms. Niswander moved to deny CCDDDB funding of \$70,959 for Parkland College District 505 – Parkland College OT at Head Start West, subject to the caveats as presented in the memorandum, and to authorize the CCDDDB Executive Director and Board Officer to execute the agreement. Dr. Fisher seconded. A roll call vote was taken and the motion passed.

If later in 2025, the CCDDDB determines that additional funds are available to allocate for PY26 contracts, the agency will be encouraged to modify the submitted proposal for completeness and clarity of eligibility, which the Board might then consider.

MOTION: Dr. Fisher moved to approve CCDDDB funding of \$256,000 for Community Choices, Inc. –Customized Employment, subject to the caveats as presented in the memorandum, and to authorize the CCDDDB Executive Director and Board Officer to execute the agreement. Ms. Niswander seconded. A roll call vote was taken and the motion passed.

MOTION: Dr. Fisher moved to approve CCDDDB funding of \$523,000 for DSC – Community Employment, subject to the caveats as presented in the memorandum, and to authorize the CCDDDB Executive Director and Board Officer to execute the agreement. Dr. Sharma seconded. A roll call vote was taken and the motion passed.

MOTION: Dr. Sharma moved to approve CCDDDB funding of \$102,500 for DSC/Community Choices –Employment First, subject to the caveats as presented in the memorandum, and to authorize the CCDDDB Executive

Director and Board Officer to execute the agreement. Dr. Fisher seconded. A roll call vote was taken and the motion passed.

MOTION: Dr. Robin moved to approve CCDDDB funding of \$228,000 for Community Choices, Inc.–Self-Determination Support, subject to the caveats as presented in the memorandum, and to authorize the CCDDDB Executive Director and Board Officer to execute the agreement. Dr. Fisher seconded. A roll call vote was taken and the motion passed.

MOTION: Dr. Fisher moved to approve CCDDDB funding of \$990,000 for DSC – Community First, subject to the caveats as presented in the memorandum, and to authorize the CCDDDB Executive Director and Board Officer to execute the agreement. Dr. Robin seconded. A roll call vote was taken and the motion passed.

MOTION: Dr. Sharma moved to approve CCDDDB funding of \$122,000 for DSC – Connections, subject to the caveats as presented in this memorandum, and to authorize the CCDDDB Executive Director and Board Officer to execute the agreement. Dr. Fisher seconded. A roll call vote was taken and the motion passed.

MOTION: Dr. Robin moved to approve CCDDDB funding of \$48,000 for Community Choices – Staff Recruitment and Retention, subject to the caveats as presented in this memorandum, and to authorize the CCDDDB Executive Director and Board Officer to execute the agreement. Dr. Sharma seconded. A roll call vote was taken and the motion passed.

MOTION: Dr. Fisher moved to advise the Champaign County Mental Health Board to use \$702,000 of I/DD set-aside funds per year for a two-year term for DSC – Family Development. Dr. Sharma seconded. A roll call vote was taken and the motion passed.

MOTION: Ms. Niswander moved to authorize the Executive Director to conduct contract negotiations as specified in the memorandum. Dr. Robin seconded. A roll call vote was taken and the motion passed.

MOTION: Ms. Niswander moved to authorize the Executive Director to implement contract maximum reductions as described in the memorandum. Dr. Fisher seconded. A roll call vote was taken and the motion passed.

MOTION: Ms. Niswander moved to include in all PY2026 contracts the provision for specific exceptions to Funding Requirements and Guidelines, as described in the memorandum. Dr. Robin seconded. A roll call vote was taken and the motion passed.

OLD BUSINESS:

Input from People with I/DD:

None.

Response to Emerging Threats:

Dr. Sharma brought up pay disparities for people with I/DD. Dr. Fisher reported advocacy is needed for Medicare, Medicaid, and SNAP benefits.

Engage Illinois:

Ms. Niswander provided a verbal update on their activities.

Evaluation Capacity Building Project Update:

The two-year report from the Family Resiliency Center was included in the packet. Representatives presented the report.

disAbility Resource Expo Update:

Ms. Bowdry provided a brief update. The Expo will be held October 18, 2025.

Third Quarter Program Activity Reports:

Reports were included in the packet.

Third Quarter Service Claims Data:

Reports were included in the packet.

SUCSESSES AND AGENCY INFORMATION:

Becca Obuchowski from Community Choices; Paula Vanier from PACE provided updates. Jessie Heckenmueller from RPC introduced herself.

COUNTY BOARD INPUT:

Jenny Lokshin thanked staff for participating in the budget allocation process.

CCMHB INPUT:

The CCMHB will meet this evening.

BOARD ANNOUNCEMENTS AND INPUT:

The CCDDDB meeting scheduled for June will be cancelled.

ADJOURNMENT:

The meeting adjourned at 10:16 a.m.

Respectfully Submitted by: Stephanie Howard-Gallo,

CCMHB/CCDDB Operations and Compliance Specialist

**Minutes are in draft form and subject to CCDDB approval.*

Champaign County, IL

VENDOR INVOICE LIST



| INVOICE | P.O. | INV DATE | CHECK RUN | CHECK # | INVOICE NET | PAID AMOUNT | DUE DATE | TYPE | STS | INVOICE DESCRIPTION |
|--|------------|------------|-----------|---------|-------------|-------------|------------|------|-----|------------------------|
| 10170 DEVELOPMENTAL SERVICES CENTER OF | | | | | | | | | | |
| Apr '25 DD25-082 | | 04/01/2025 | 050225A | 46293 | 79,166.00 | 79,166.00 | 05/30/2025 | INV | PD | DD25-082 Community Fir |
| CHECK DATE: | 05/02/2025 | | | | | | | | | |
| 1 INVOICES | | | | | 79,166.00 | | | | | |

** END OF REPORT - Generated by Chris M. wilson **

Champaign County, IL

VENDOR INVOICE LIST



| INVOICE | P.O. | INV DATE | CHECK RUN | CHECK # | INVOICE NET | PAID AMOUNT | DUE DATE | TYPE | STS | INVOICE DESCRIPTION |
|--|----------|------------|-----------|---------|-------------|-------------|------------|------|-----|------------------------|
| 1 CHAMPAIGN COUNTY TREASURER | | | | | | | | | | |
| Jun '25 | DD25-078 | 06/01/2025 | 062025A | 48150 | 34,912.00 | 34,912.00 | 06/30/2025 | INV | PD | DD25-078 Decision Supp |
| May '25 | DD25-078 | 05/01/2025 | 062025A | 48145 | 34,903.00 | 34,903.00 | 05/31/2025 | INV | PD | DD25-078 Decision Supp |
| | | | | | 69,815.00 | | | | | |
| 10146 COMMUNITY CHOICES, INC | | | | | | | | | | |
| Jun '25 | DD24-076 | 06/01/2025 | 062025A | 48197 | 2,837.00 | 2,837.00 | 06/30/2025 | INV | PD | DD24-076 Staff Recruit |
| Jun '25 | DD25-075 | 06/01/2025 | 062025A | 48197 | 17,799.00 | 17,799.00 | 06/30/2025 | INV | PD | DD25-075 Self-Determin |
| Jun '25 | DD25-077 | 06/01/2025 | 062025A | 48197 | 14,250.00 | 14,250.00 | 06/30/2025 | INV | PD | DD25-077 Transportatio |
| Jun '25 | DD25-090 | 06/01/2025 | 062025A | 48197 | 17,750.00 | 17,750.00 | 06/30/2025 | INV | PD | DD25-090 Inclusive Com |
| Jun '25 | DD25-095 | 06/01/2025 | 062025A | 48197 | 19,962.00 | 19,962.00 | 06/30/2025 | INV | PD | DD25-095 Customized Em |
| May '25 | DD24-076 | 05/01/2025 | 062025A | 48197 | 2,833.00 | 2,833.00 | 05/31/2025 | INV | PD | DD24-076 Staff Recruit |
| May '25 | DD25-075 | 05/01/2025 | 062025A | 48197 | 17,791.00 | 17,791.00 | 05/31/2025 | INV | PD | DD25-075 Self-Determin |
| May '25 | DD25-077 | 05/01/2025 | 062025A | 48197 | 14,250.00 | 14,250.00 | 05/31/2025 | INV | PD | DD25-077 Transportatio |
| May '25 | DD25-090 | 05/01/2025 | 062025A | 48197 | 17,750.00 | 17,750.00 | 05/31/2025 | INV | PD | DD25-090 Inclusive Com |
| May '25 | DD25-095 | 05/01/2025 | 062025A | 48197 | 19,958.00 | 19,958.00 | 05/31/2025 | INV | PD | DD25-095 Customized Em |
| | | | | | 145,180.00 | | | | | |
| 10170 DEVELOPMENTAL SERVICES CENTER OF | | | | | | | | | | |
| Jun '25 | DD25-080 | 06/01/2025 | 062025A | 48208 | 25,674.00 | 25,674.00 | 06/30/2025 | INV | PD | DD25-080 Individual an |
| Jun '25 | DD25-081 | 06/01/2025 | 062025A | 48208 | 51,250.00 | 51,250.00 | 06/30/2025 | INV | PD | DD25-081 Community Liv |
| Jun '25 | DD25-083 | 06/01/2025 | 062025A | 48208 | 43,375.00 | 43,375.00 | 06/30/2025 | INV | PD | DD25-083 Service Coord |

Champaign County, IL

VENDOR INVOICE LIST



| INVOICE | P.O. | INV DATE | CHECK RUN | CHECK # | INVOICE NET | PAID AMOUNT | DUE DATE | TYPE | STS | INVOICE DESCRIPTION |
|--|------|------------|-----------|---------|-------------|-------------|------------|------|-----|------------------------|
| Jun '25 DD25-084 CHECK DATE: 06/20/2025 | | 06/01/2025 | 062025A | 48208 | 21,674.00 | 21,674.00 | 06/30/2025 | INV | PD | DD25-084 Clinical Serv |
| Jun '25 DD25-085 CHECK DATE: 06/20/2025 | | 06/01/2025 | 062025A | 48208 | 8,212.00 | 8,212.00 | 06/30/2025 | INV | PD | DD25-085 Employment Fi |
| Jun '25 DD25-086 CHECK DATE: 06/20/2025 | | 06/01/2025 | 062025A | 48208 | 20,337.00 | 20,337.00 | 06/30/2025 | INV | PD | DD25-086 Workforce Dev |
| Jun '25 DD25-091 CHECK DATE: 06/20/2025 | | 06/01/2025 | 062025A | 48208 | 41,674.00 | 41,674.00 | 06/30/2025 | INV | PD | DD25-091 Community Emp |
| Jun '25 DD25-092 CHECK DATE: 06/20/2025 | | 06/01/2025 | 062025A | 48208 | 9,587.00 | 9,587.00 | 06/30/2025 | INV | PD | DD25-092 Connections |
| May '25 DD25-080 CHECK DATE: 06/20/2025 | | 05/01/2025 | 062025A | 48208 | 25,666.00 | 25,666.00 | 05/31/2025 | INV | PD | DD25-080 Individual an |
| May '25 DD25-081 CHECK DATE: 06/20/2025 | | 05/01/2025 | 062025A | 48208 | 51,250.00 | 51,250.00 | 05/31/2025 | INV | PD | DD25-081 Community Liv |
| May '25 DD25-083 CHECK DATE: 06/20/2025 | | 05/01/2025 | 062025A | 48208 | 43,375.00 | 43,375.00 | 05/31/2025 | INV | PD | DD25-083 Service Coord |
| May '25 DD25-084 CHECK DATE: 06/20/2025 | | 05/01/2025 | 062025A | 48208 | 21,666.00 | 21,666.00 | 05/31/2025 | INV | PD | DD25-084 Clinical Serv |
| May '25 DD25-085 CHECK DATE: 06/20/2025 | | 05/01/2025 | 062025A | 48208 | 8,208.00 | 8,208.00 | 05/31/2025 | INV | PD | DD25-085 Employment Fi |
| May '25 DD25-086 CHECK DATE: 06/20/2025 | | 05/01/2025 | 062025A | 48208 | 20,333.00 | 20,333.00 | 05/31/2025 | INV | PD | DD25-086 Workforce Dev |
| May '25 DD25-091 CHECK DATE: 06/20/2025 | | 05/01/2025 | 062025A | 48208 | 41,666.00 | 41,666.00 | 05/31/2025 | INV | PD | DD25-091 Community Emp |
| May '25 DD25-092 CHECK DATE: 06/20/2025 | | 05/01/2025 | 062025A | 48208 | 9,583.00 | 9,583.00 | 05/31/2025 | INV | PD | DD25-092 Connections |
| 18323 DIMOND BROS. INSURANCE LLC | | | | | 443,530.00 | | | | | |
| 1441909 CHECK DATE: 06/13/2025 | | 05/31/2025 | 061325A | 47893 | 3,383.00 | 3,383.00 | 07/02/2025 | INV | PD | Policy #EMN0577839 5/1 |
| 10424 PERSONS ASSUMING CONTROL OF THEIR ENVIRONMENT INC. | | | | | | | | | | |
| Jun '25 DD25-079 CHECK DATE: 06/20/2025 | | 06/01/2025 | 062025A | 48260 | 3,831.00 | 3,831.00 | 06/30/2025 | INV | PD | DD25-079 Consumer Cont |
| May '25 DD25-079 CHECK DATE: 06/20/2025 | | 05/01/2025 | 062025A | 48260 | 3,831.00 | 3,831.00 | 05/31/2025 | INV | PD | DD25-079 Consumer Cont |

Champaign County, IL

VENDOR INVOICE LIST



| INVOICE | P.O. | INV DATE | CHECK RUN | CHECK # | INVOICE NET | PAID AMOUNT | DUE DATE | TYPE | STS | INVOICE DESCRIPTION |
|-------------|------|----------|-----------|---------|-------------|-------------|----------|------|-----|---------------------|
| 31 INVOICES | | | | | | | | | | |
| | | | | | 7,662.00 | | | | | |
| | | | | | 669,570.00 | | | | | |

** END OF REPORT - Generated by Chris M. Wilson **

Champaign County, IL

VENDOR INVOICE LIST



| INVOICE | P.O. | INV DATE | CHECK RUN | CHECK # | INVOICE NET | PAID AMOUNT | DUE DATE | TYPE | STS | INVOICE DESCRIPTION |
|------------------------------|-------------|------------|-----------|---------|-------------|-------------|------------|------|-----|-----------------------|
| 1 CHAMPAIGN COUNTY TREASURER | | | | | | | | | | |
| Jun '25 | IDDSI25-089 | 06/01/2025 | 062025A | 48151 | 19,337.00 | 19,337.00 | 06/30/2025 | INV | PD | IDDSI25-089 Community |
| CHECK DATE: 06/20/2025 | | | | | | | | | | |
| May '25 | IDDSI25-089 | 05/01/2025 | 062025A | 48146 | 19,336.00 | 19,336.00 | 05/31/2025 | INV | PD | IDDSI25-089 Community |
| CHECK DATE: 06/20/2025 | | | | | | | | | | |
| | | | | | 38,673.00 | | | | | |
| 2 INVOICES | | | | | 38,673.00 | | | | | |

** END OF REPORT - Generated by Chris M. Wilson **

Kim Bowdry,
Associate Director for Intellectual & Developmental Disabilities
Staff Report – June and July 2025

CCDDB/CCMHB/IDDSI: PY2026 Special Provisions were drafted in May for each PY2026 contract. I also reviewed and worked with other staff to update the 'Pre-Contract Checklist' for PY2026.

After the completion of May Board meetings, emails were sent to each agency that applied for PY2026 funding. These emails informed agencies of the Boards' decisions and any revisions and/or pre-contract requirements that needed to be completed before issuing contracts. PY2026 application forms which required revisions were opened in the Online Reporting System. Draft PY2026 contracts were developed and attached to the agency award emails with the Pre-Contract Checklist. Application revisions were reviewed upon completion to confirm that requirements were met.

I then spent late May and June sending contracts for signature, via Adobe Sign. Completed contracts were printed and saved for contract files. Pre-Contracts checklists, Letters of Engagement, for agency audits, and Certificates of Liability Insurance were also printed and saved. All CCDDB contracts were completed by June 23, 2025.

I also created electronic contract files for each CCDDB and CCMHB agency. Many of the items listed above were also uploaded into the Compliance Section of the Online Reporting System. I updated the Compliance Dashboard requirements for PY2026 prior to uploading agency documents.

PY2025 4th Quarter programs were cloned in preparation for PY2026. The cloning of PY2025 4th Quarter Programs creates the PY2026 1st Quarter programs for data entry into the Online Claims system. This requires creating each program for PY2026 and then setting up the claims options and associating them for each program.

I participated in monthly meetings with CCDDB/CCMHB staff and staff from the Family Resiliency Center, related to the Evaluation Capacity project.

June and July were also spent preparing my office ahead of our move to the Scott M. Bennett Administrative Center in early August.

The PY26 Funded Programs Chart was updated and posted to the Online Reporting System. This document contains each funded program's agency affiliation, priority area, award amount, and a summary of the program.

Contract Amendments: On June 16, 2025, the DSC CFO requested to change the payout methodology for the PY25-26 Workforce Development and Retention contract from quarterly to twice per year based on feedback from staff. I developed the contract amendment and sent it for signature.

Learning Opportunities: I am working with other Board staff to develop a 'Quarterly Reports' training course to offer to agency staff in the coming months.

DISABILITY Resource Expo: The 2025 Disability Resource Expo is scheduled for October 18, 2025 at Market Place Mall. Expo Subcommittees have been formed and have begun meeting and planning is well underway.

The Expo Steering Committee is tabling at several local festivals and events to spread the word about the upcoming event.

I spent time at the Expo Storage facility to gather information for Kelli Martin, the Chair of the Expo Welcoming Committee. Ms. Martin inquired about items for the upcoming Expo. I will also return to the Expo Storage facility sometime before August to pull out the hand sanitizers to be distributed at the Unit 4 School Supply Giveaway at Market Place Mall.

MHDDAC: I participated in the May meeting of the MHDDAC. Josh Gavel, Uniting Pride presented on the services provided by Uniting Pride. Darya Shahgheibi, GCAP presented on the services provided by GCAP. During the June MHDDAC meeting, agency representatives provided agency updates and discussed plans for the coming year. The MHDDAC takes the month of July off, meetings will resume in August.

ACMHAI: I chaired the May and July I/DD Committee meetings. Discussion during the May meeting was centered around Robert Kennedy Jr. US Secretary of Health and Human Services threats to the autism community and for-profit agencies taking over group homes. The committee also discussed Governor Pritzker's first-in-the-nation executive order to block the federal government from collecting personal health data related to autism, a direct rebuke to the Trump administration. Community updates were also provided.

During the July I/DD Committee meeting, the committee discussed the harm that will be done to millions of Americans who will lose Medicaid and SNAP benefits due to the recent passing of the reconciliation bill. The committee also discussed the

State of Illinois' summer 2025 PUNS selection. This selection will include every adult eligible for selection on PUNS that has been waiting more than 42 months. The committee discussed the DSP wage increase and the partial reduction and delay of DSP service hours in CILAs. Community updates were also provided. The next I/DD Committee meeting is scheduled for September 9, 2025.

I attended the May, June, and July Executive Committee meetings.

NACBHDD: I participated in the July I/DD Committee meeting. During the July meeting, discussion centered around the harm that will be done to millions of Americans who will lose Medicaid and SNAP benefits due to the recent passing of the reconciliation bill.

Human Services Council: The Human Services Council takes the summer off. Meetings will resume in August.

Champaign County Transition Planning Committee (TPC): The TPC takes the summer off, meetings will resume in September.

Other: I participated in several webinars.

Leon Bryson, Associate Director for Mental Health & Substance Use Disorders

Staff Report- July 2025

Summary of Activity

In June, the CCMHB Executive Director and I developed and distributed PY26-27 contracts for twelve of our agencies. Agencies with PY25-26 terms were urged to update their PY26 application forms, and submit letters of engagement with CPA firms by June 17th. There are a few agencies with outstanding Certificate of Insurance forms and Letter of Engagement documents. Reminder emails are being sent to those agencies.

I have revised the PY2026 Funded MHB Programs Summaries document to include priorities, award amounts, and updated summaries.

Contract Amendment/Action: On June 2nd, a contract amendment was approved by the board issued for the Rosecrance Criminal Justice PSC program. The Executive Agency Director sent a notification requesting termination of this contract as of June 30, 2025, with a stated intent of continuing services through other funding resources.

On June 16th, a contract amendment was approved by the board and issued for the Champaign County Health Care Consumers PY26-27 CHW Outreach program, reflecting the correct name, which was processed through Adobe Sign.

On June 22nd, a contract amendment was approved by the board and issued for the Rosecrance CCRT program, effective July 1, 2025. The amendment changes the Program Name from “Crisis Co-Response Team and Diversion Center” to “Crisis Co-Response Team;” updates the scope of services as necessary; and decreases the original contract maximum.

ACMHAI Committee: On June 25th, I attended the ACMHAI Webinar: How Mental Health Boards and ROE/Schools Partner. Members heard presentations from Deborah Humphrey, Executive Director, Madison County Mental Health Board, Paula K. Bradford-Mueller, Director Special Education ROE #41, DRS – Youth Services Coordinator, and Kayla Arnolts, Regional Homeless Services & Program Support Specialist for ROE #17 serving DeWitt, Livingston, Logan, and McLean Counties

CCMHDDAC Meeting: June 23rd, members shared agency updates. There were no agency presentations.

CIT Steering Committee: The CITSC meeting scheduled for June 4th has been cancelled because the committee facilitator and the Crisis Co-Response Team will be participating in a conference in Chicago at that time. The next meeting is scheduled for August 6th at 10am Brookens or Bennett Building.

Continuum of Service Providers to the Homeless (CSPH): During the June 3rd meeting Katie Harmon, RPC shared Point-in-Time Count (PIT) number from January count. In 2025 there were 169 ES sheltered, 130 TH sheltered, zero SH sheltered, and 56 unhoused for a total of 355 homeless for Champaign, Urbana, Rantoul, Champaign County COC. Danielle Chynoweth, Cunningham Township Supervisor, noted that both Champaign and Urbana have experienced a

rise in absent landlords, resulting in deteriorating housing conditions and a lack of available units for displaced tenants. She detailed the number of families and individuals in need of housing and outlined the funding sources and exit strategies for families collaborating with CTSO. Flyers and resource information were distributed to properties in both cities. Analyzed the demographics of families in detail. Danielle is set to distribute a report.

Evaluation Capacity Committee Team: I am actively involved in monthly meetings with CDDDB/CCMHB staff and Dr. Dariotis from the Family Resiliency Center, focusing on the Evaluation Capacity project. We discussed the evaluation team potentially collaborating with several agencies for PY26 and some revisions for the Performance Annual Outcomes form, micro-learning videos, and agency involvement in the work groups.

Rantoul Service Provider's Meeting: On June 16th, members provided updates. Attendance was low due to individuals going on vacation. The next meeting is on July 21st at 9am via zoom.

Reentry Executive Committee & Council Meetings: The meetings of the Executive Committee and Council for May, June, and July have been cancelled. Rosecrance sent an email detailing that the meetings are currently being reorganized, and they will contact everyone once the plan is finalized.

SOFTT/LAN Meeting: On June 27th, I participated in the Fatherhood forum organized by the SOFTT/LAN committee. The forum took place at the Champaign Public Library and included guest panelist Sam Hall, Mayor of Rantoul, Deshawn Williams, Mayor of Urbana, Jarrel Young from the Center for Youth and Family Solutions, Jeremy Smith from The Baby Fold, with Arnold Black of DCFS serving as the moderator. The forum centered on the theme of rewarding father resiliency.

Youth Assessment Center Advisory Committee Meeting: On July 8th, I participated in the YAC committee meeting. The schedule for the YAC Advisory Committee meetings has been updated from quarterly to monthly to enhance ongoing communication and collaboration. Meetings will take place on the second Tuesday of every month at 10:00am, beginning on July 8th.

Other Activities:

- On June 11th, Executive Director Canfield, Mr. Chris Wilson and I met with Immigrant Services C-U for the contract overview and process.
- On June 12th, Executive Director Canfield, Mr. Chris Wilson and I met with GCAP for the contract overview and process.
- On June 16th, Executive Director Canfield, Mr. Chris Wilson and I met with CAC for contract overview and pre-contract revisions.
- On June 18th, I attended the NACBHDD and The Council on Quality and Leadership webinar: Promoting Informed Choice Through "The Three E's" -- Education, Experience, and Exposure and improved quality of life outcomes.

Stephanie Howard-Gallo

**Operations and Compliance Coordinator Staff Report –
July 2025 Board Meeting**

SUMMARY OF ACTIVITY:

4th Quarter Reporting:

4th quarter financial and program reporting will be due at the end of August, giving the agencies an extra month to report.

Other Compliance:

I continue to contact agencies regarding submission of their approved Board minutes to us.

Contracts:

Agencies were required to submit a Certificate of Liability Insurance and an Audit Engagement Letter at the beginning of the contract year (July 1).

Audits:

The Promise Healthcare audit was received on June 30, 2025.

Annual Report:

The CCMHB approved the 2024 Annual Report in May. I sent the approved report to the Illinois General Assembly who represent Champaign County, and the public, through posting on the County's site. It was also sent to the Department of Human Services—Mental Health Division.

Community Awareness/Anti-Stigma Efforts/Alliance for Inclusion and Respect (AIR):

I am contacting artists to see if they are interested in participating in the 2025 Expo in October.

Other:

- Prepared meeting materials for CCMHB/CCDDB regular meetings, special meetings, and study sessions/presentations.

- Attended meetings for the CCMHB/CCDDB.
- Composed minutes for the CCMHB/CCDDB meetings.
- Purging paper files that have been approved by the Illinois State Archives for disposal as we prepare for our move to the Bennett Building in Urbana in August.

June/July 2025

Staff Report- Shandra Summerville

Cultural and Linguistic Competence Coordinator

CCMHB/DDB Cultural Competence Requirements for Annual CLC Plans connected to National CLAS (Culturally and Linguistically Appropriate Services) Standards

Annually for submitting CLC Plan with actions supporting the National CLAS Standards. Cultural Competence is a journey, and each organization is responsible for meeting the following requirements:

1. **Annual Cultural Competence Training-** All training related to building skills around the values of CLC and ways to engage marginalized communities and populations that have experienced historical trauma, systematic barriers to receiving quality care. Each organization is responsible for completing and reporting on the training during PY24/PY25
2. **Recruitment of Diverse backgrounds and skills for Board of Director and Workforce-** Report activities and strategies used to recruit diverse backgrounds for the board of directors and workforce to address the needs of target population that is explained in the program application.
3. **Cultural Competence Organizational or Individual Assessment/Evaluation-** A self-assessment organizational should be conducted to assess the views and attitudes towards the culture of the people that are being served. This also can be an assessment that will identify bias and other implicit attitudes that prevent a person from receiving quality care. This can also include client satisfaction surveys to ensure the services are culturally responsive.
4. **Implementation of Cultural Competence Values/Trauma Informed Practices-** The actions in the CLC Plan will identify actions that show how policies and procedures are responsive to a person culture and the well-being of employees/staff and clients being served. . This can also show how culturally responsive, and trauma informed practices are creating a sense of safety and positive outcomes for clients that are being served by the program.
5. Outreach and Engagement of Underrepresented and Marginalized Communities defined in the criteria in the program application.
6. **Inter-Agency Collaboration-** This action is included in the program application about how organizations collaborate with other organizations formally (Written agreements) and informally through activities and programs in partnership with other organizations. Meetings with other organizations without a specific activity or action as an outcome is not considered interagency collaboration.
7. **Language and Communication Assistance-** Actions associated with CLAS Standards 5-8 must be identified and implemented in the Annual CLC Plan. The State of Illinois requires access an accommodation for language and communication access with qualified interpreters or language access lines based on the client's communication needs. This includes print materials as assistive communication devices.

National Enhanced CLAS Standards for Health and Healthcare Reading Materials

Here is the Link to the [15 Enhanced National CLAS Standards](#)

Here is the link to the Blueprint on how National CLAS Standards can be implemented at every level in an organization. [CLAS Blueprint](#)

Agency Cultural and Linguistic Competence (CLC) Technical Assistance, Monitoring, Support and Training for CCMHB/DDB

Agency Monitoring:

Completed the Contract Provisions for PY 26 for organizations that had needed to make revisions for their CLC Plan.

CAC- Meeting with new ED Scheduled for July 15

Family Service Center- CLC Training July 22

Anti-Stigma Activities/Community Collaborations and Partnerships

Disability Resource Expo

Will work C-U Days- Saturday August 9th

Met with Volunteer Coordination Committee

ACMHAI:

I have officially started my Role as Co-Chair for the Children's Behavioral Committee

I also serve on the Executive Committee as well.

Human Services Council –

Recommended Resources:

[Online Spaces: A Double-Edged Sword for LGBTQ Young People of Color](#)

There will study session August to talk about the resources available and the gaps in services for people in the LGBTQ Community

**FUND DEPT 2108-050 : DEVLPMNTL DISABILITY FUND - DEVLMTNL DISABILITY BOARD****COMBINED REPORTING FOR YEAR: 2025 FROM PERIOD: 01 THROUGH PERIOD: 06**

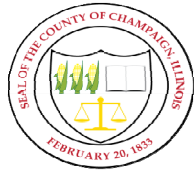
| | ACTUAL | ACTUAL | 2025 |
|---|---------------------|---------------------|---------------------|
| | 2024 | 2025 | ANNUAL |
| | JAN - JUN | JAN - JUN | BUDGET |
| REVENUES | | | |
| 4001 PROPERTY TAX | | | |
| 01 PROPERTY TAXES - CURRENT | 0.00 | 2,839,807.51 | 5,449,496.00 |
| 03 PROPERTY TAXES - BACK TAX | 0.00 | 0.00 | 2,000.00 |
| 04 PAYMENT IN LIEU OF TAXES | 0.00 | 370.21 | 4,000.00 |
| 06 MOBILE HOME TAX | 0.00 | 0.00 | 3,000.00 |
| 4001 PROPERTY TAX TOTAL | 0.00 | 2,840,177.72 | 5,458,496.00 |
| 4008 INVESTMENT EARNINGS | | | |
| 01 INVESTMENT INTEREST | 49,194.21 | 0.00 | 44,840.00 |
| 4008 INVESTMENT EARNINGS TOTAL | 49,194.21 | 0.00 | 44,840.00 |
| 4009 MISCELLANEOUS REVENUES | | | |
| 02 OTHER MISCELLANEOUS REVENUE | 0.00 | 0.00 | 5,000.00 |
| 4009 MISCELLANEOUS REVENUES TOTAL | 0.00 | 0.00 | 5,000.00 |
| TOTAL REVENUES | 49,194.21 | 2,840,177.72 | 5,508,336.00 |
| EXPENDITURES | | | |
| 5020 SERVICES | | | |
| 01 PROFESSIONAL SERVICES | 212,682.00 | 223,050.00 | 446,102.00 |
| 07 INSURANCE (NON-PAYROLL) | 4,333.00 | 4,333.00 | 4,333.00 |
| 25 CONTRIBUTIONS & GRANTS | 1,987,170.00 | 2,333,549.00 | 5,067,901.00 |
| 5020 SERVICES TOTAL | 2,204,185.00 | 2,560,932.00 | 5,518,336.00 |
| TOTAL EXPENDITURES | 2,204,185.00 | 2,560,932.00 | 5,518,336.00 |
| OTHER FINANCING SOURCES (USES) | | | |
| 6001 OTHER FINANCING SOURCES | | | |
| 01 TRANSFERS IN | 0.00 | 0.00 | 10,000.00 |
| 6001 OTHER FINANCING SOURCES TOTAL | 0.00 | 0.00 | 10,000.00 |
| TOTAL OTHER FINANCING SOURCES (USES) | 0.00 | 0.00 | 10,000.00 |

FUND DEPT 2108-050 : DEVLPMNTL DISABILITY FUND - DEVLMTNL DISABILITY BOARD

COMBINED REPORTING FOR YEAR: 2025 FROM PERIOD: 01 THROUGH PERIOD: 06



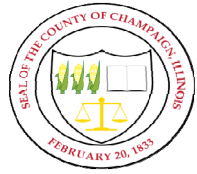
| | <u>ACTUAL</u> | <u>ACTUAL</u> | <u>2025</u> |
|-----------------------------------|---------------------|--------------------|---------------|
| | <u>2024</u> | <u>2025</u> | <u>ANNUAL</u> |
| | JAN - JUN | JAN - JUN | BUDGET |
| NET CHANGE IN FUND BALANCE | 2,154,990.79 | -279,245.72 | 0.00 |



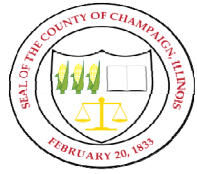
FUND DEPT 2101-054 : I/DD SPECIAL INITIATIVES - CILA PROJECT

COMBINED REPORTING FOR YEAR: 2025 FROM PERIOD: 01 THROUGH PERIOD: 06

| | ACTUAL | ACTUAL | 2025 |
|---|-------------------|------------------|-------------------|
| | 2024 | 2025 | ANNUAL |
| | JAN - JUN | JAN - JUN | BUDGET |
| REVENUES | | | |
| 4008 INVESTMENT EARNINGS | | | |
| 01 INVESTMENT INTEREST | 12,273.28 | 0.00 | 6,000.00 |
| 4008 INVESTMENT EARNINGS TOTAL | 12,273.28 | 0.00 | 6,000.00 |
| TOTAL REVENUES | | | |
| | 12,273.28 | 0.00 | 6,000.00 |
| EXPENDITURES | | | |
| 5010 COMMODITIES | | | |
| 17 EQUIPMENT LESS THAN \$5000 | 0.00 | 0.00 | 5,063.00 |
| 5010 COMMODITIES TOTAL | 0.00 | 0.00 | 5,063.00 |
| 5020 SERVICES | | | |
| 01 PROFESSIONAL SERVICES | 0.00 | 0.00 | 1,000.00 |
| 25 CONTRIBUTIONS & GRANTS | 143,002.00 | 96,680.00 | 233,000.00 |
| 5020 SERVICES TOTAL | 143,002.00 | 96,680.00 | 234,000.00 |
| TOTAL EXPENDITURES | | | |
| | 143,002.00 | 96,680.00 | 239,063.00 |
| OTHER FINANCING SOURCES (USES) | | | |
| TOTAL OTHER FINANCING SOURCES (USES) | 0.00 | 0.00 | 0.00 |
| NET CHANGE IN FUND BALANCE | 130,728.72 | 96,680.00 | 233,063.00 |

**FUND DEPT 2090-053 : MENTAL HEALTH - MENTAL HEALTH BOARD****COMBINED REPORTING FOR YEAR: 2025 FROM PERIOD: 01 THROUGH PERIOD: 06**

| | ACTUAL | ACTUAL | 2025 |
|--|-------------------|---------------------|---------------------|
| | 2024 | 2025 | ANNUAL |
| | JAN - JUN | JAN - JUN | BUDGET |
| REVENUES | | | |
| 4001 PROPERTY TAX | | | |
| 01 PROPERTY TAXES - CURRENT | 0.00 | 3,457,955.84 | 6,634,170.00 |
| 03 PROPERTY TAXES - BACK TAX | 0.00 | 0.00 | 2,000.00 |
| 04 PAYMENT IN LIEU OF TAXES | 0.00 | 450.80 | 2,000.00 |
| 06 MOBILE HOME TAX | 0.00 | 0.00 | 4,200.00 |
| 4001 PROPERTY TAX TOTAL | 0.00 | 3,458,406.64 | 6,642,370.00 |
| 4004 INTERGOVERNMENTAL REVENUE | | | |
| 76 OTHER INTERGOVERNMENTAL | 212,682.00 | 223,050.00 | 446,102.00 |
| 4004 INTERGOVERNMENTAL REVENUE | 212,682.00 | 223,050.00 | 446,102.00 |
| 4008 INVESTMENT EARNINGS | | | |
| 01 INVESTMENT INTEREST | 48,647.53 | 0.00 | 56,270.00 |
| 4008 INVESTMENT EARNINGS TOTAL | 48,647.53 | 0.00 | 56,270.00 |
| 4009 MISCELLANEOUS REVENUES | | | |
| 01 GIFTS AND DONATIONS | 575.00 | 1,025.00 | 1,000.00 |
| 02 OTHER MISCELLANEOUS REVENUE | 2,650.00 | 24,474.00 | 23,000.00 |
| 4009 MISCELLANEOUS REVENUES TOTAL | 3,225.00 | 25,499.00 | 24,000.00 |
| TOTAL REVENUES | 264,554.53 | 3,706,955.64 | 7,168,742.00 |
| EXPENDITURES | | | |
| 5001 SALARIES AND WAGES | | | |
| 02 APPOINTED OFFICIAL SALARY | 55,372.46 | 58,140.94 | 116,282.00 |
| 03 REGULAR FULL-TIME EMPLOYEES | 185,870.08 | 192,803.73 | 409,062.00 |
| 05 TEMPORARY STAFF | 0.00 | 0.00 | 1,000.00 |
| 08 OVERTIME | 0.00 | 0.00 | 500.00 |
| 5001 SALARIES AND WAGES TOTAL | 241,242.54 | 250,944.67 | 526,844.00 |
| 5003 FRINGE BENEFITS | | | |
| 01 SOCIAL SECURITY-EMPLOYER | 17,630.28 | 16,631.92 | 40,189.00 |
| 02 IMRF - EMPLOYER COST | 6,245.51 | 7,131.02 | 14,237.00 |
| 04 WORKERS' COMPENSATION INSURANC | 882.27 | 1,121.33 | 2,101.00 |



FUND DEPT 2090-053 : MENTAL HEALTH - MENTAL HEALTH BOARD

COMBINED REPORTING FOR YEAR: 2025 FROM PERIOD: 01 THROUGH PERIOD: 06

| | ACTUAL | ACTUAL | 2025 |
|-----------------------------------|---------------------|---------------------|---------------------|
| | 2024 | 2025 | ANNUAL |
| | JAN - JUN | JAN - JUN | BUDGET |
| 05 UNEMPLOYMENT INSURANCE | 1,899.88 | 2,110.59 | 1,739.00 |
| 06 EE HEALTH/LIFE | 26,548.08 | 21,024.04 | 106,877.00 |
| 5003 FRINGE BENEFITS TOTAL | 53,206.02 | 48,018.90 | 165,143.00 |
| 5010 COMMODITIES | | | |
| 01 STATIONERY AND PRINTING | 567.42 | 286.75 | 4,000.00 |
| 02 OFFICE SUPPLIES | 1,428.55 | 930.29 | 4,000.00 |
| 03 BOOKS, PERIODICALS, AND MANUAL | 0.00 | 0.00 | 300.00 |
| 04 POSTAGE, UPS, FEDEX | 319.69 | 572.15 | 2,000.00 |
| 05 FOOD NON-TRAVEL | 800.04 | 1,059.24 | 1,500.00 |
| 12 UNIFORMS/CLOTHING | 0.00 | 0.00 | 1,000.00 |
| 13 DIETARY NON-FOOD SUPPLIES | 98.05 | 96.87 | 250.00 |
| 17 EQUIPMENT LESS THAN \$5000 | 2,177.25 | 0.00 | 7,500.00 |
| 19 OPERATIONAL SUPPLIES | 0.00 | 0.00 | 3,000.00 |
| 21 EMPLOYEE DEVELOP/RECOGNITION | 0.00 | 0.00 | 285.00 |
| 5010 COMMODITIES TOTAL | 5,391.00 | 2,945.30 | 23,835.00 |
| 5020 SERVICES | | | |
| 01 PROFESSIONAL SERVICES | 102,339.70 | 99,907.65 | 193,000.00 |
| 02 OUTSIDE SERVICES | 3,990.95 | 4,160.25 | 10,000.00 |
| 03 TRAVEL COSTS | 2,365.00 | 3,582.22 | 9,000.00 |
| 04 CONFERENCES AND TRAINING | 0.00 | 530.00 | 4,000.00 |
| 05 TRAINING PROGRAMS | 0.00 | 0.00 | 10,000.00 |
| 07 INSURANCE (non-payroll) | 5,285.00 | 5,285.00 | 20,000.00 |
| 12 REPAIRS AND MAINTENANCE | 0.00 | 0.00 | 200.00 |
| 13 RENT | 14,751.99 | 15,166.38 | 37,500.00 |
| 14 FINANCE CHARGES AND BANK FEES | 0.00 | 0.00 | 30.00 |
| 19 ADVERTISING, LEGAL NOTICES | 15.20 | 0.00 | 12,000.00 |
| 21 DUES, LICENSE & MEMBERSHIP | 16,069.99 | 16,969.99 | 20,000.00 |
| 22 OPERATIONAL SERVICES | 1,987.02 | 1,843.55 | 5,000.00 |
| 24 PUBLIC RELATIONS | 15,100.00 | 0.00 | 20,000.00 |
| 25 CONTRIBUTIONS & GRANTS | 2,826,590.00 | 2,616,052.00 | 6,080,090.00 |
| 37 REPAIR & MAINT - BUILDING | 0.00 | 0.00 | 100.00 |
| 45 ATTORNEY/LEGAL SERVICES | 0.00 | 0.00 | 2,500.00 |
| 46 EQUIP LEASE/EQUIP RENT | 995.30 | 995.30 | 2,500.00 |
| 47 SOFTWARE LICENSE & SAAS | 9,920.80 | 10,915.17 | 14,000.00 |
| 48 PHONE/INTERNET | 1,431.68 | 1,180.28 | 3,000.00 |
| 5020 SERVICES TOTAL | 3,000,842.63 | 2,776,587.79 | 6,442,920.00 |



FUND DEPT 2090-053 : MENTAL HEALTH - MENTAL HEALTH BOARD

COMBINED REPORTING FOR YEAR: 2025 FROM PERIOD: 01 THROUGH PERIOD: 06

| | ACTUAL | ACTUAL | 2025 |
|---|---------------------|---------------------|---------------------|
| | 2024 | 2025 | ANNUAL |
| | JAN - JUN | JAN - JUN | BUDGET |
| TOTAL EXPENDITURES | 3,300,682.19 | 3,078,496.66 | 7,158,742.00 |
| OTHER FINANCING SOURCES (USES) | | | |
| 7001 OTHER FINANCING USES | | | |
| 01 TRANSFERS OUT | 0.00 | 0.00 | -10,000.00 |
| 7001 OTHER FINANCING USES TOTAL | 0.00 | 0.00 | -10,000.00 |
| TOTAL OTHER FINANCING SOURCES (USES) | 0.00 | 0.00 | -10,000.00 |
| NET CHANGE IN FUND BALANCE | 3,036,127.66 | -628,458.98 | 0.00 |

Champaign County
Board for Care and Treatment of Persons with a Developmental Disability

dba CHAMPAIGN COUNTY DEVELOPMENTAL DISABILITIES BOARD

BY-LAWS

Adopted by the CCDDDB 1/4/05. Amended 12/5/06 and 7/23/14 and 6/23/2021 and 1/22/2025.

I. PURPOSE AND FUNCTIONS:

- A. The Champaign County Developmental Disabilities Board (CCDDDB) is established under the Illinois Community Care for Persons With Developmental Disabilities Act (IL Compiled Statutes, Chapter 50, Sections 835/0.01 to 835/14 inclusive) in order to “provide facilities or services for the benefit of its residents who are persons with intellectual or developmental disabilities and who are not eligible to participate in any such program conducted under Article 14 of the School Code, or may contract therefor with any privately or publicly operated entity which provides facilities or services either in or out of such governmental unit.”
- B. In order to accomplish these purposes, the CCDDDB performs the following functions:
 - 1. Planning for the intellectual and developmental disabilities services system to assure accomplishment of the CCDDDB goals.
 - 2. Allocation of local funds to assure the provision of a comprehensive system of community based intellectual and developmental disabilities services.
 - 3. Coordination of affiliated providers of services for individuals with intellectual and/or developmental disabilities to assure an inter-related accessible system of care.
 - 4. Evaluation of the system of care to assure that services are provided as planned and that services are effective in meeting the needs and values of the community.
- C. The CCDDDB shall perform those duties and responsibilities as specified in Sections 835/0.01 to 835/14 inclusive of The Community Care for Persons with Developmental Disabilities Act.
- D. Nothing in these By-laws alters the authorities and obligations codified in state or federal law.

II. MEMBERSHIP:

- A. The membership of the CCDDDB shall include the maximum allowed by statute.

- B. The members of the CCDDDB shall be appointed by the presiding officer of the Champaign County Board, with the advice and consent of the Champaign County Board and its Personnel Committee. The CCDDDB may recommend nominees for membership. Candidates apply through the County's publicly announced process.
- C. Members of the CCDDDB shall be residents of Champaign County and, as nearly as possible, be representative of interested groups of the community concerned with developmental disabilities, as well as the general public. No member of the CCDDDB may be a full-time or part-time employee of the Illinois Department of Human Services - Division of Developmental Disabilities (DHS/DDD) or a Board member or employee of any facility or service operating under contract to the CCDDDB. The term of office for each member shall be three (3) years. All terms shall be measured from the first day of July within the calendar year of appointment. Vacancies shall be filled for an expired term in the same manner as original appointments.
- D. Any member of the CCDDDB may be removed by the appointing officer.

III. MEETINGS:

- A. The CCDDDB shall meet at a minimum, annually in July. The CCDDDB may meet each month as necessary at such time and location as the CCDDDB shall designate. Per the Open Meetings Act (5 ILCS 120/1 et seq.), a change in the regular meeting dates is to be properly posted for the public a minimum of 10 days prior to the meeting.
- B. The CCDDDB may meet in Study Session during the intervals between monthly meetings to receive reports, discuss issues, and develop recommendations on matters brought to it by the Executive Director and the President.
- C. Special meetings may be called by the President or upon the written request by any member to conduct such business that cannot be delayed until a regular meeting date. The purpose of the meeting may be to address matters brought by the Executive Director or any member of the CCDDDB.
- D. The Executive Director shall prepare an agenda for all meetings of the CCDDDB and shall cause the notice of the meeting and the agenda to be sent to all members at least five (5) days in advance of the meeting - except in the case of special/emergency meetings wherein forty-eight (48) hours notice shall suffice.
- E. Public notices and the conduct of all meetings shall be in conformance with the Illinois Open Meetings Act. Notice/agenda for each meeting shall be posted on the Champaign County website and in the physical location of the meeting and shall be

continuously available for public review during the 48-hour period preceding the meeting.

- F. The presence of a majority of members shall constitute a quorum for any meeting of the CCDDDB. For a member to attend a meeting by other means than physical presence (e.g. by video or audio conference), a majority of members must be physically present at the properly-noticed meeting, and a majority of physically present members must agree to allow the electronic attendance. Such attendance may only be due to: personal illness or disability; employment purposes or CCDDDB business; unexpected childcare obligations; or a family or other emergency. A member wishing to attend a meeting by other means must notify the Board before the meeting unless advance notice is impractical. Provisions for a quorum of members to attend the meeting by other means, due to a declared disaster, are set forth in the Illinois Open Meetings Act. These By-laws affirm the Developmental Disabilities Board's intent to exercise flexibilities as the law allows.

IV. OFFICERS:

- A. The officers of the CCDDDB shall be a President and a Secretary.
- B. Election of the officers shall take place at the July meeting of the CCDDDB.
- C. Officers shall be elected for one year, with term beginning upon election and ending no later than August 1 of the following year. No member shall hold the same office for more than three (3) consecutive years, except that officers may remain in their then current positions until their successors can be chosen.
- D. Duties of Officers:
 - 1. President:

Subject to the control and direction of the CCDDDB, the President shall maintain a current general overview of the affairs and business of the CCDDDB. The President shall have the privilege of voting in all actions by the CCDDDB.
 - 2. Secretary:

The Secretary shall act in place of the President in the latter's absence. The Secretary shall attest to the accuracy of the minutes of the CCDDDB meetings.
 - 3. The President, Secretary, or a member as designated by the President shall have the authority to sign all legal documents approved by the CCDDDB.

4. The President may make, with the advice and consent of the CCDDDB, temporary appointments of interested citizens to assist the Board in fulfilling designated responsibilities or to perform certain functions or tasks.

V. STAFF:

The CCDDDB shall engage the services of an Executive Director who, subject to the control and direction of the Board, shall have general charge, oversight, and directions of the affairs and business of the CCDDDB and shall be its responsible managing head. The Executive Director shall have the responsibility for the employment and discharge of staff pursuant to the provisions of applicable personnel policies. The Executive Director shall have the authority to sign on behalf of the CCDDDB all necessary papers pursuant to CCDDDB action and shall have the authority with the endorsement of the President to make contracts and expenditures within the approved program and budget. The Executive Director or delegate shall attend all meetings of CCDDDB. The Executive Director shall also be liaison between the CCDDDB, staff, and affiliated agencies and implement policies regarding communications between them.

VI. FISCAL AND GRANT YEARS:

- A. The fiscal year of the CCDDDB shall be the same as that of the County of Champaign, i.e., January 1 through December 31.
- B. CCDDDB contracts for Intellectual and Developmental Disability programs and facilities shall be for the same fiscal year as the State of Illinois, i.e., July 1 through June 30.

VII. RULES OF ORDER:

“Roberts’ Rules of Order” shall be followed in deliberations of the Board unless otherwise precluded by these By-laws.

VIII. CHANGE OF BY-LAWS:

Any or all of these By-laws may be altered, amended or repealed by a majority vote of the Board at any regular or special meeting, provided that written notice of the proposed action is given in the call to the meeting and that a quorum is present.



BRIEFING MEMORANDUM

DATE: July 23, 2025
TO: Members, Champaign County Developmental Disabilities Board (CCDDB)
FROM: Lynn Canfield, Executive Director
SUBJECT: Review of Strategic Plan, Funding Priorities, and Application Process

Background

The purpose of this memorandum is to set the stage for evaluating and planning Champaign County's system of supports and services for its residents who have Intellectual and Developmental Disabilities (I/DD). Strategic plans and objectives and annual funding priorities are typically reviewed during the fall, as the Board establishes priorities and decision support criteria for Program Year 2027 (July 1, 2026 to June 30, 2027) and updates objectives for 2026 for the Three-Year Plan (January 1 to December 31, 2026).

In 2018, we joined the Regional Vermilion-Champaign Executive Committee to complete community health needs assessments and health plans. For most of this Committee's partners, these activities are completed every three years. As of July 1, the collaboration is informal, as the health clinics and hospitals opted to discontinue. We continue to engage with representatives of the CU Public Health District, the Champaign County Community Coalition, United Way, and other local funders, to improve our understanding of the needs of Champaign County residents.

The needs assessment survey, focus groups, and public hearings were completed last year, and their results compiled. During a large open meeting in April 2025, community members reviewed these findings and selected four top priorities: Healthy Behaviors and Wellness; Violence Prevention: Behavioral Health; and Access to Healthcare. Each priority is the topic of a newly formed working group, and each group meets to discuss strategies for addressing the priority. Our staff have attended many of these meetings, and we look forward to using these efforts to support the CCDDB's planning activities.

In August of 2023 and in September 2024, the CCDDB and Champaign County Mental Health Board (CCMHB) held joint study sessions to learn from I/DD advocates about resources they use and areas for improvement. Comments from these sessions are featured in funding priorities documents for both PY2025 and PY2026. A similar joint study session is planned for September 2025.

The Allocation Priorities and Decision Support Criteria will be reviewed and updated in advance of open application process for PY2027 funding. These priorities and criteria are developed and considered on an annual basis, to support the Board's mission.

Technical modifications and content revisions of our **application and reporting system** and forms have been made to improve clarity and to align with what the Board is seeking from funded programs as well as the outcomes sought by participants.

CCDDB Strategic Plan Goals, 2022-2025

The full [strategic plan with current year objectives is posted online](#).

A COORDINATED AND ACCESSIBLE CONTINUUM OF SERVICES AND SUPPORTS

1. Support a **continuum of services** to meet the needs of people with intellectual and/or developmental disabilities (I/DD), along with their families, residing in Champaign County.
Eight objectives for 2025:
Solicit proposals through competitive process; encourage use of models connected to input from people served; promote wellness and access to care; identify outcomes of value to people served; expand residential and employment support; fund services not otherwise covered; in other collaborations, add consideration of the needs of people with I/DD; support flexible service options.
2. Sustain the commitment to improving outcomes for members of **underrepresented and underserved populations**.
Five objectives for 2025:
Culturally responsive support groups; technical assistance for CLC; training and professional development toward CLC; trauma-informed practice; support best health outcomes for all.
3. Improve **access to and engagement in services** through increased coordination among providers, community stakeholders, people with I/DD, their families, and other key supporters.
Five objectives for 2025:
Host learning and networking opportunities; collaborate with local funders and stakeholders; in justice related collaborations, advocate for and with people with I/DD; use public input to advocate for system change; track unmet needs by PUNS and local assessments.
4. Encourage high-quality **person-centered planning** and follow-through for people served by funding from the CCDDB and, through the Intergovernmental Agreement, from the CCMHB.
Five objectives for 2025:
Support PCP implementation and conflict free case management; focus on personal outcomes in PCPs; identify measures consistent with people's valued outcomes; track service utilization through online system; assess use of PCPs to learn preferences of those not using public forums.
5. Continue the collaborative working relationship with the Champaign County Mental Health Board (CCMHB).
Four objectives for 2025:
Maximize resources; with people with I/DD, improve access to integrated settings; promote inclusion; coauthorize use of I/DD Special Initiatives fund.

CHILDREN AND FAMILY FOCUSED PROGRAMS

6. Identify children at-risk of developmental delay or disability and support **early intervention services and family supports**.
Two objectives for 2025:

Support evidence-based/informed treatment for young children; promote culturally responsive supports and reduce disparities in care for young children.

7. Support **access to services and programs** for youth and adults with I/DD, with a preference for evidence-based practices to increase positive outcomes.

Two objectives for 2025:

Improve transition from school to adult services; flexible support for those in transition.

COMMUNITY ENGAGEMENT AND ADVOCACY

8. Promote **inclusion and respect** of people with I/DD, through broad based community education efforts.

Seven objectives for 2025:

AIR and Expo and student projects; promote other community awareness initiatives; self-advocate and family support networks; seek and share self-advocate input; support meaningful work and non-work community experiences; develop user-friendly resource information; promote local resources.

9. Stay abreast of **emerging issues** affecting service and support systems and access to services and be proactive through concerted **advocacy efforts**.

Seven objectives for 2025:

Workforce stabilization; track class action cases/consent decrees; monitor changes in Medicaid waivers and managed care; help develop the system redesign; advocate for increased state funding and improved system; encourage highest quality personal outcomes; monitor local transition to new ISC.

Program Year 2026 CCDDDB Priorities

The full [PY26 approved funding priorities document is posted online](#). Board discussions and information shared during the joint study session ([zoom recording linked here](#)) helped shape these priorities. Self-advocates, family members, and their networks are critical to CCDDDB efforts. Allocation decisions for PY26 are summarized in [this publicly posted document](#).

PRIORITY: Advocacy and Linkage

Two PY26 programs, through two agencies, with total cost \$925,042

In the spirit of “nothing about us without us,” PY25 categories merge which should be as closely related as possible: “Self-Advocacy” and “Linkage and Coordination.” The former had pointed to family support and self-advocacy groups, but in recent years these groups have relied on unpaid members, making contract requirements more challenging. Meanwhile other self-advocacy and family support groups have been hosted by provider agencies through contracts aligned with the “Community Life” priority category. By merging Self-Advocacy and Linkage and Coordination, we continue to value smaller organizations while encouraging professionals to include self-advocates and their supporters in all service planning, referral, linkage, coordination, and monitoring activities.

“I like the things we do for self-advocacy. I like giving presentations. We’re encouraged to share our experiences and Community Choices staff help us put down our words so we remember what we want to share.” – Tobie

Advocates Sarah, Wendy, and Patty mentioned participating in the Speak Up Speak Out Summit, Best Buddies, and other special events.

PRIORITY: Home Life

Two PY26 programs, through two agencies, with total cost \$861,000

People who have I/DD should have housing and home life matched to their needs and preferences. Individualized supports may include:

- assistance for finding, securing, and maintaining a home,
- preparing to live more independently or with different people, and
- given the limitations of community living options through the Medicaid waiver programs, creative approaches for those who qualify for but have not yet been 'selected' to receive these services.

PRIORITY: Personal Life

Four PY26 programs, through three agencies, with total cost \$871,972

People who have I/DD can choose supports which lead them to personal success in the least segregated environment. These might include:

- assistive equipment, accessibility supports, and training in how to use technology, including electronic devices, apps, virtual meeting platforms, social media, and the internet, and how to ensure online privacy and security,
- speech or occupational therapy,
- respite or personal support in the individual's home or setting of their choice,
- training toward increased self-sufficiency in personal care, and
- strategies to improve physical and mental wellness.

"People also mentioned some practical medical things - like replacing some teeth for example, saving money to do that, knowing where to go, and booking the appointment." - Tiffany

PRIORITY: Work Life

Three PY26 programs, through two agencies, with total cost \$881,500

People with I/DD who are interested in working or volunteering in the community may find opportunities through individualized support. Well-matched community employment should help people feel less isolated and safer, due to relationships formed at work or even on the way to work, and should allow them to hone and contribute their talents. Focused on aspirations and abilities, the most integrated settings, people may benefit from:

- job development, matching, and coaching in the actual work setting,
- technology to enhance work performance and reduce on-site coaching,
- community employment internships, paid by the program rather than the employer, especially for people who would have used traditional day program,
- support for a path to self-employment or business ownership,
- transportation assistance, and
- education of employers about the benefits of working with people who have I/DD which then results in work for people with I/DD.

"Job coaches for employment and the LEAP program. I think a lot of people need help finding jobs they're able to do and like." – Ryan

PRIORITY: Community Life

Three PY26 programs, through two agencies, with total cost \$1,340,000

People with I/DD deserve the fullest social and community life they choose. Person-centered, family-driven, and culturally responsive support might offer:

- development of social or mentoring opportunities,
- transportation assistance,
- social and communication skill building, including through technology,
- connection to resources which are available to community members who do not have I/DD, both in-person and in digital spaces, and
- access to recreation, hobbies, leisure, or worship activities, matched to the person's preferences, both in-person and in digital spaces.

“Paying for tickets or expenses to do fun things in the community” - Ryan
“Membership fees at community groups like Makerspace or gyms and studios.”
 - Tiffany

Patty expressed the desire to go to a Bears game. Eric had an interest in classes to learn to speak other languages so he can be more helpful to Chinese, Japanese, or Spanish speakers when he's working at Home Depot.

PRIORITY: Strengthening the I/DD Workforce

Two PY26 programs, through two agencies, with total cost \$292,000

Insufficient community-based service capacity remains a barrier to success and wellness for many people with I/DD and their supporters. Although the endangered direct support workforce and turnover in other roles could trap us in survival mode, advocates and providers hold modest goals to be innovative, culturally responsive, and focused fully on ‘the person.’ Agencies may propose strategies to improve staff knowledge of access to and use of technology for the benefit of the people they serve, attract new workers to the field, preserve current service capacity, and strengthen and diversify the workforce to meet the needs of all eligible residents of Champaign County. Solutions might include:

- social media and traditional media campaign informing middle school and high school students of the I/DD professions and opportunities,
- regular retention payments with a performance standard,
- intermittent payments for exceptional work,
- group and individual staff membership in trade associations which respect the I/DD workforce and offer networking and advocacy opportunities,
- trainings, including on technology use/access, which add to direct staff skills and promote greater independence for people with I/DD, and
- high quality trainings and certifications specific to staff roles, with recognition and payment at completion.

PRIORITY: Collaboration with the CCMHB: Young Children and their Families

Three PY26 programs, through three agencies, with total cost \$934,945

Following the global pandemic, providers of services to young children have seen increases in developmental and social-emotional needs. Early identification and treatment can lead to great gains later in life. Services and supports not covered by Early Intervention or under the School Code may be pivotal for young children and their families and might include:

- coordinated, home-based services addressing all areas of development and taking into consideration the qualities and preferences of the family,
- early identification of delays through consultation with childcare providers, pre-school educators, medical professionals, and other service providers,
- coaching to strengthen personal and family support networks, and

- maximization of individual and family gifts and capacities, to access community associations, resources, and learning spaces.

Other Collaboration with the CCMHB: I/DD Special Initiatives Fund

PRIORITY: Community Life

One PY26 program with total annual cost \$232,033

Through the Boards' intergovernmental agreement, the Champaign County Mental Health Board (CCMHB) has funded programs which complement those addressing the behavioral health of very young children and their families, and for which service providers collaborate as a System of Care for children and families. Another collaboration of the Boards is the I/DD Special Initiatives Fund, supporting short-term special projects to improve the system of services. Short term projects piloting a unique solution or purchasing non-service supports will fit with the I/DD Special Initiatives Fund.

Application Process

A timeline is posted online as "Important Dates" and is included in all board packets, which includes meeting dates and broad topics related to setting priorities, inviting applications for funding, reviewing submitted applications, and considering recommendations for awards. This timeline has been developed to allow for adequate public notice, clarity on when agencies apply for funding (and when any related reports will be due), time for staff review and board consideration, and development of subsequent contracts for services. Each year adjustments are made to the application forms and instructions.

For PY2025 and PY2026 applications, the system was opened earlier than usual, giving agencies two additional weeks to review and complete all requirements. The timeline for PY2027 anticipates a similar earlier opening, pending board approval of annual funding priorities and any adjustments to the system. To improve the review processes which follow submission of proposals for PY27 funding, the open application period will end a few days earlier than in recent years. The Board meeting schedule itself may shift for practical reasons, which impacts activities on the timeline.

Given that the CCDDb and CCMHB will hear from self-advocates in September, receiving input which shapes the PY2027 funding priorities, we will concentrate on revisions as quickly as possible, to launch the application cycle in late December.

Next Steps

The September board meeting packet will include a new DRAFT Three Year Plan for 2026-2028 with objectives for 2026. This will be distributed to providers and stakeholders for input, and a final draft presented in November for board consideration. No change is suggested to this process.

A draft document of priorities for funding for Program Year 2027 is scheduled for presentation to the board in September or October. Feedback from self-advocates and

board members in late September should be incorporated and a final draft presented in November or December. If additional discussion is needed, the Board may call a special meeting or study session. In addition, CCDDDB and CCMHB members are welcome to join each other's meetings and may be especially interested in discussions of priorities.

Some changes to the application system require assistance from the system's developer. Currently under discussion is a revised year-end Outcomes Report built into the system rather than a separate document to be downloaded, completed, and uploaded. Staff will update the application instructions document and instructions which are internal to the online system. Staff, Board, and public input will inform changes. Some program plan narrative questions were modified last year, to help the Board and staff determine best values. These (and other) questions might be further improved.

Changes to the Board's process for reviewing applications could include the addition of 'hearings' early in the cycle, during which agencies would briefly inform the Board about each funding request. Board members could use early information to develop questions for their more formal reviews which typically take place in April. Board members might suggest improvements to the CCDDDB staff review template and process.

Agency representatives and members of the public may share input on desired changes in the content of applications or the process of review; opportunities to do so include through the evaluation capacity building team and activities, during board meetings, or to CCDDDB staff directly.

| CCDDB and CCMHB I/DD Funding PY2026 | | | | | |
|--|--|-------------|---|------------------|------------------------|
| July 1, 2025 through June 30, 2026 | | Requests | Awards plus Continug | Continuing Award | Awards Plus Continuing |
| | | PY26 | PY26 | PY26 | PY26 |
| Agency | Program Name | all 3 funds | CCDDB | IDDSI | CCMHB |
| Priority: Advocacy and Linkage | | | | | |
| CCRPC - Community Services | Decision Support PCP | \$425,042 | \$425,042 | | |
| DSC | Service Coordination | \$500,000 | \$500,000 | | |
| The Autism Program at UIUC | The Autism Program UIUC | \$87,186 | \$0 | | |
| Priority: Home Life | | | | | |
| Community Choices, Inc. | Inclusive Community Support (formerly Community L | \$233,000 | \$233,000 | | |
| DSC | Community Living (formerly Apartment Services) | \$628,000 | \$628,000 | | |
| Priority: Personal Life | | | | | |
| Community Choices, Inc. | Transportation Support | \$243,000 | \$243,000 | | |
| DSC | Clinical Services | \$263,000 | \$263,000 | | |
| DSC | Individual & Family Support | \$320,000 | \$320,000 | | |
| PACE | Consumer Control in Personal Support | \$45,972 | \$45,972 | | |
| Parkland College District 505 | Parkland College OT at Head Start West | \$70,959 | \$0 | | |
| Priority: Work Life | | | | | |
| Community Choices, Inc. | Customized Employment | \$256,000 | \$256,000 | | |
| DSC | Community Employment | \$523,000 | \$523,000 | | |
| DSC/Community Choices | Employment First | \$102,500 | \$102,500 | | |
| Priority: Community Life | | | | | |
| Community Choices, Inc. | Self-Determination Support | \$228,000 | \$228,000 | | |
| DSC | Community First | \$990,000 | \$990,000 | | |
| DSC | Connections | \$122,000 | \$122,000 | | |
| CCRPC | Community Life Short Term Assistance | \$232,033 | | \$232,033 | |
| Priority: Strengthening the I/DD Workforce | | | | | |
| Community Choices | Staff Recruitment and Retention | \$48,000 | \$48,000 | | |
| DSC | Workforce Development and Retention (PY25-PY26) | \$244,000 | \$244,000 | | |
| Priority: Young Children and their Families (CCMHB focus) | | | | | |
| DSC | Family Development | \$702,000 | | | \$702,000 |
| CC Head Start/Early Head Start | Early Childhood Mental Health Svs (MH & DD) | \$216,800 | | | \$216,800 |
| CU Early | CU Early | \$16,145 | | | \$16,145 |
| | (amounts listed are for DD portion of MHB contracts) | - | | | - |
| | TOTAL | \$6,496,637 | \$5,171,514 | \$232,033 | \$934,945 |
| | | | Total allocations to I/DD programs = \$6,338,492 | | |



DECISION MEMORANDUM

DATE: July 23, 2025
TO: Champaign County Developmental Disabilities Board (CCDDB)
FROM: Lynn Canfield, Executive Director
SUBJECT: Renewal of 2-1-1 MOU with United Way

Background:

The purpose of this memorandum is to seek approval for renewal of the cost-sharing agreement with United Way of Champaign County (UWCC) for 2-1-1 information and referral services contracted between UWCC and United Way of the Midlands (UWM), which has provided this service since UWCC's agreement with PATH, Inc. ended. A draft updated agreement is attached. The CCDDB and Champaign County Mental Health Board (CCMHB) have supported this service since its launch in Champaign County. 2-1-1 is a project of [United Way Worldwide](#).

Budget Impact:

The cost of the Champaign County contract has been shared equally by United Way of Champaign County and the CCMHB/CCDDB, which in turn split the total cost as defined by their Intergovernmental Agreement, which is currently at 57.85% and 42.15% respectively. \$2,000 is the proposed annual amount to be contributed to UWCC by the CCMHB and CCDDB from 2026 through 2029. This may be paid in full or in quarterly installments from CCMHB Professional Services and included with costs the CCDDB covers by transfer to the CCMHB. If all agree, the amount paid by CCMHB would be \$1,157 and by CCDDB, \$843.

Decision Section:

Motion to approve the attached Memorandum of Understanding with United Way of Champaign County for 2-1-1 Services at an annual cost of \$2,000, pending similar approval by the CCMHB, and to authorize the Executive Director and Board Officer to enter into the agreement.

_____ Approved
_____ Denied
_____ Modified
_____ Additional Information Needed

MEMORANDUM OF UNDERSTANDING
United Way of Champaign County (UWCC)
and
Champaign County Mental Health Board (CCMHB)
and
Champaign County Board for the Care and Treatment of Persons with
a Developmental Disability, referred to as “Champaign County
Developmental Disabilities Board” (CCDDDB)

2-1-1 Information and Referral Services

The United Way of Champaign County (UWCC) and the Champaign County Mental Health Board (CCMHB)/Champaign County Developmental Disabilities Board (CCDDDB) are the primary community-based local funders of human services in Champaign County and as such have collaborated to assure information and referral services are available and accessible to the citizens of Champaign County, through various programs and then through 2-1-1 Information and Referral Services to improve access and efficiency and maximize community impact.

The Parties hereby enter into this Memorandum of Understanding to delineate the respective roles, responsibilities, and financial obligations associated with operation of 2-1-1 Information and Referral Services, as contracted directly by the United Way of Champaign County (UWCC), Illinois with the United Way of the Midlands (UWM).

The Parties agree to the following terms and conditions to implement this Memorandum of Understanding:

1. UWCC will contract with UWM for the provision of 2-1-1 Information and Referral Services for the people of Champaign County. The CCMHB/CCDDDB shall not be a party to the contract between UWCC and UWM.
2. The CCMHB/CCDDDB shall provide funding to UWCC for 2-1-1 Information and Referral Services. The annual amount to be paid shall be \$2,000 (for each year, from 2026 through 2029) and shall be paid either in full or in quarterly installments. If revenue from other funders becomes available to support 2-1-1 Information and Referral Services, the share paid by the CCMHB/CCDDDB shall be equal to but shall not exceed the share paid by UWCC. The Parties agree that the contract maximum between UWCC and UWM will not exceed \$4,000. If UWCC determines that the contract will exceed this amount, CCMHB/CCDDDB will be contacted immediately and advised of the contract maximum. At that point, CCMHB/CCDDDB has the option to terminate this Memorandum of Understanding immediately.
3. All relevant documents pertaining to the contract for 2-1-1 Information and Referral Services between UWCC and UWM shall be provided to the CCMHB/CCDDDB in a timely manner. If the CCMHB and/or CCDDDB seek additional documents, UWCC will provide them upon request if such documents exist and if UWCC has access to them.
4. UWCC shall identify the CCMHB and CCDDDB as partners in the provision of 2-1-1 Information and Referral Services in news releases, press conferences, and any written material made available to the public.

5. UWCC hereby expressly agrees and covenants to hold harmless and indemnify the CCMHB/CCDDB, their Boards, employees, representatives, agents, assigns and successors from any and all liability, claims of liability or legal action or threat thereof by other parties arising out of this contract, the contract with UWM, or the provision of the information for or services identified, derived from or initiated as a result of the 2-1-1 Information and Referral Services. CCMHB and CCDDB are solely funding sources as outlined herein and are undertaking to provide no services and assume no liability.

Either Party may terminate this Memorandum of Understanding with 90 days' written notice to the other. Upon the mutual written consent of the Parties, this Memorandum of Understanding may be terminated sooner. UWCC may terminate this Memorandum of Understanding immediately on written notice to CCMHB/CCDDB if UWCC terminates its contract with UWM, for cause under Section 1.3 thereof. UWCC may also terminate this Memorandum of Understanding on 60 days' written notice to CCMHB/CCDDB if its contract with UWM is terminated by either party for convenience under Section 1.4 thereof.

Nothing contained herein serves to limit, alter, or amend either Party's duties, rights or responsibilities as set out in Federal and State statutes, laws, or regulations.

In witness where of, the Parties have caused this Memorandum of Understanding to be executed by their authorized representatives on this ____ day of _____, 2025.

CHAMPAIGN COUNTY MENTAL HEALTH BOARD

By

Board Chair

Executive Director

CHAMPAIGN COUNTY DEVELOPMENTAL DISABILITIES BOARD

By

Board Chair

Executive Director

UNITED WAY OF CHAMPAIGN COUNTY

Board Chair

CEO



211 Operating Agreement

This agreement is made between United Way of Champaign County located at 5 Dunlap Court, Savoy, IL 61874 and United Way of the Midlands (hereafter "UWM") located at 1229 Millwork Ave, Suite 402, Omaha Nebraska 68102; and

WHEREAS, United Way of Champaign County desires to contract services from UWM to manage United Way of Champaign County's 211 services in Champaign County in Illinois; and

WHEREAS, UWM is a 211 contact center, able to provide and manage the full scope of 211 operations on behalf of United Way of Champaign County starting February 1, 2025 through June 30, 2030

NOW THEREFORE, in consideration of the mutual promises and the covenants herein contained, the parties agree as follows:

Section 1: Scope of Work

Services

UWM will provide to United Way of Champaign County the full scope of 211 contact center operations, including:

- handling calls/texts/chats,
- 24 hours per day, 7 days per week, 365 days per year,
- continuously curating and maintaining a resource database for broad-based health and human service referrals,
- disaster response as needed,
- 211 coverage for Champaign County

Quality Assurance

UWM will perform regular Quality Assurance (QA) reviews as a means of assuring that high-quality customer service is being delivered and verifying that staff are adhering to policies and procedures. QA components should include, at minimum:

- Call/Contact Review
- Customer Satisfaction Calls
- Secret Shopper Calls

Development and Maintenance of Resource Database

UWM will use a high-quality resource database platform as a means of assuring that high-quality records can be developed and maintained according to Inform USA standards. UWM will actively curate new resources



and verify and update existing resources for the counties that are covered under this agreement. United Way of Champaign County will forward any new resources it becomes aware of for inclusion in the 211 resource database. UWM will make the final decision on whether to add the new resource and apply Inform USA standards.

Disaster Response and Planning

UWM will coordinate with local Emergency Management Departments and local United Ways in Illinois to respond to disasters as needed. UWM will be responsible for expanding capacity as needed to timely and effectively respond, with additional costs reimbursed by either United Way of Champaign County if they first receive reimbursement from the respective Emergency Management Department or directly to UWM from the respective Emergency Management Department. United Way of Champaign County will work collaboratively with UWM to update and/or establish relationships with existing Emergency Management Departments.

UWM will maintain an agreement with a back-up 211 service in the event a disaster affects their ability to deliver 211 services. A copy of this agreement will be made available to United Way of Champaign County no later than 6 months after this agreement is executed.

Section 2: Representation

UWM represents that it is an Inform USA accredited 211 and agrees to maintain such accreditation through the term of this Agreement. Additionally, UWM will employ Inform USA-certified information and referral specialists or ensure Inform USA-certification is achieved by employees within one year of hire.

Section 3: Fees and Payment Terms

The total fee to be paid for performance of the services described in this operating agreement is:

| | |
|----------------------------------|---------|
| Startup Cost | \$500 |
| Information and Referral Service | \$3,500 |
| Resource Database Maintenance | \$500 |
| Total Cost: | \$4,500 |

In the first year of this agreement, United Way of Champaign County will pay UWM \$4,500, and each year after the initial year, United Way of Champaign County will pay UWM \$4,000.

Section 4: Local, State or Federal Funding

Should local, state, federal, or other funding be appropriated to provide 211 service in the coverage area described in this agreement, then a proportional share of these funds based upon population in the geographic area or some other mutually agreed-to formula are offset



against annual fees otherwise due under this agreement. The offset will be an amount of revenue once expenses specific to the revenue are taken, if applicable.

Section 5: Term and Termination

This agreement commences on February 1, 2025, and operates for five years ending June 30, 2030, unless terminated as of an earlier date. Either party may provide the other party with notice that they wish to terminate 60 days in advance of termination.

Section 6: Service Standards

Call/Text/Chat Processing

UWM will provide information and referral services in response to inquirers' requests and crisis intervention and advocacy as needed in accordance with Inform USA standards. UWM will use a high- quality database to document contacts and activities. Call, text, and chat records will be completed immediately and made available to United Way of Champaign County if requested.

Performance Standards

At least 85% of calls, texts, and chats will be answered within 180 seconds and an answer rate of at least 85% will be maintained.

Reporting Requirements

Dashboard of Call, Text, Chat Handling and Web Sessions: UWM will provide United Way of Champaign County access to a dashboard of iCarol activity or a dashboard of activity from a similar software to iCarol.

UWM will train and/or supply a dashboard guide to United Way of Champaign County by March 1, 2025, so that they may readily access dashboard information to satisfy their reporting needs.

UWM will use all reasonable and best efforts to supply information at a more detailed level than the dashboard in response to unique data requests from United Way of Champaign County.

Complaint Handling

UWM will have an established protocol to respond to customer complaints and customer complaints will be documented, including resolution, and made available to United Way of Champaign County upon request.

Staff Training & Supervision

UWM will ensure that staff assigned to work under this Agreement will be trained according to the standards established by Inform USA. Staff answering United Way of Champaign County calls will be



trained according to standards described and any additional standards required by United Way of Champaign County.

UWM will ensure that supervision for staff members working under this Agreement will be provided on an around-the-clock schedule and that a call center lead and/or manager will be available 24/7/365.

Section 7: Confidentiality

All individual client personal information, proprietary operating information, including personnel and financial information provided by UWM to UWCC or any of its employees shall be treated as confidential. Notwithstanding the preceding to the contrary, this non-disclosure obligation shall not apply to any of the information generally known to the public, or required by law, rule, regulation or legal proceeding for disclosure.

UWM and UWCC agree that this Agreement contains confidential and proprietary information. The Agreement shall not be disseminated, nor its material terms disclosed to third parties without the consent of both parties hereto except as required by law.

Section 8: Execution

In consideration of the mutual covenants set forth above and for other goods and valuable consideration, the receipt, adequacy and legal sufficiency of which are hereby acknowledged, the parties have entered into the above contract and have caused their duly authorized representatives to execute this contract.

Signature

Shawna Forsberg
President and CEO
United Way of the Midlands

Date

Signature

Sue Grey
President and CEO
United Way of Champaign County

Date



DECISION MEMORANDUM

DATE: July 23, 2025
TO: Members, Champaign County Developmental Disabilities Board (CCDDDB)
FROM: Lynn Canfield, Executive Director
SUBJECT: FY2026 Champaign County CCDDDB and I/DD Special Initiatives Fund Budgets

Overview:

This memorandum presents DRAFT budgets for the Champaign County Mental Health Board (CCMHB), Champaign County Developmental Disabilities Board (CCDDDB), and I/DD Special Initiatives Funds for County Fiscal Year 2026 (January 1 - December 31, 2026). Board approval is requested for the CCDDDB and I/DD Special Initiatives Fund budgets. The CCMHB budget is for information only.

These drafts form the basis for staff planning and may be revised later in the year based on updates from the County Executive, Administrator, and Budget Director, as revenue and expense estimates change. Initial drafts are submitted to the County's online systems (Munis and PADS) for the Champaign County Board's August budget hearings. Final budgets will be presented during their appropriations process in November. Because the CCDDDB and CCMHB each have authority over their budgets, subsequent approvals will be requested prior to submission of any revised budgets to the County Board.

Attached are proposed 2026 CCMHB, CCDDDB, and I/DD Special Initiative Fund Budgets, with background details including comparisons of proposed 2026, projected 2025, and actual revenues and expenditures for fiscal years 2014 through 2024. The Intergovernmental Agreement between the CCMHB and CCDDDB defines cost sharing and other arrangements. The I/DD Special Initiatives Fund Budget is under joint authority of the Boards.

Highlights of All Draft Versions:

- Projected 2026 property tax revenue assumes 3.5% growth over 2025 for the CCDDDB and CCMHB, with no adjustment for collection rate below 100%.
- Miscellaneous Revenue includes revenue returned by agencies in a different fiscal year than paid (CCDDDB and CCMHB budgets).
- Miscellaneous Revenue also includes Expo revenue and any refunds or honoraria. These are paid to the CCMHB and then split between the Boards (CCMHB budget).
- Contributions & Grants are the largest expense in each budget, as they include contracts with organizations for services to populations of focus (all three budgets).

- Neither Board will transfer an amount to the I/DD Special Initiatives Fund, but both will be asked to approve use of fund balance to cover 2026 expenses.
- The I/DD Special Initiatives budget is based on joint decisions by the Boards regarding allocations to providers for special projects.
- Some CCMHB expenses are not shared by the CCDDDB (MHB Contributions & Grants and MHB-specific insurance, for example).
- Some expenditure categories have changed as the County's Chart of Accounts is adjusted to conform with government accounting standards (CCMHB budget).
- Expo consultant charges and other costs are included with other Professional Services, Rental, Printing, Advertising, Operational Supplies, and Uniforms. The CCDDDB/CCMHB Financial Manager has set these up so that they can be tracked upon request, but they are not separated in the presented budgets (CCMHB budget).

Anticipated Revisions for Later Approval:

- If the Board makes later changes to allocations or another expense category, they will be reflected in subsequent versions of 2026 budgets.
- County staff will provide updates on the costs of staff benefits and may offer other suggestions for improvement. Revenue projections may also be updated later in the year.
- Personnel costs may be revised. Individual changes are informed by results of AAIM's compensation review completed July 8, as well as on annual performance evaluations and affordability. Total salaries are the basis for FICA and IMRF calculations.
- The County Board will discuss all 2026 budgets at hearings in late August.
- With each set of revisions, projections will be updated and approval sought.

Decision Section:

Motion to approve the attached DRAFT 2026 CCDDDB Budget, with anticipated revenues and expenditures of \$5,689,961.

☐ Approved
☐ Denied
☐ Modified
☐ Additional Information Needed

Motion to approve the attached DRAFT 2026 I/DD Special Initiatives Fund Budget, with anticipated expenditures of \$233,117 with equal revenues, including transfer from fund balance. Use of this fund is consistent with the terms of the Intergovernmental Agreement between the CCDDDB and CCMHB, and full approval is contingent on CCMHB action.

☐ Approved
☐ Denied
☐ Modified
☐ Additional Information Needed

Draft 2026 CCMHB Budget

| LINE ITEM | BUDGETED REVENUE | |
|-----------|--------------------------|-------------|
| 400101 | Property Taxes, Current | \$6,849,360 |
| 400103 | Back Property Taxes | \$2,000 |
| 400106 | Mobile Home Tax | \$4,200 |
| 400104 | Payment in Lieu of Taxes | \$2,000 |
| 400476 | CCDDB Revenue | \$467,376 |
| 400801 | Investment Interest | \$50,000 |
| 400901 | Gifts & Donations | \$1,000 |
| 400902 | Misc & Expo Revenue | \$22,000 |
| | TOTAL REVENUE | \$7,397,936 |

| LINE ITEM | BUDGETED EXPENDITURES | |
|-----------|--|-------------|
| 500102 | Appointed Official | \$122,096 |
| 500103 | Regular FTE | \$429,515 |
| 500105 | Temporary Salaries & Wages | \$500 |
| 500108 | Overtime Wages | \$500 |
| 500301 | Social Security/FICA | \$42,275 |
| 500302 | IMRF Employer Cost | \$19,618 |
| 500304 | Workers' Comp Insurance | \$2,432 |
| 500305 | Unemployment Insurance | \$2,170 |
| 500306 | Health/Life Insurance | \$97,233 |
| | Personnel Total | \$716,339 |
| 501001 | Stationery & Printing (Printing & Copier Suppl) | \$4,000 |
| 501002 | Office Supplies | \$3,000 |
| 501003 | Books, Periodicals, and Manuals | \$200 |
| 501004 | Postage, UPS, Fed Ex | \$2,000 |
| 501005 | Food, Non-Travel | \$2,000 |
| 501012 | Uniforms (Expo T-shirts) | \$750 |
| 501013 | Non-Food Supplies | \$250 |
| 501017 | Equipment Less Than \$5000 | \$8,400 |
| 501019 | Operational Supplies | \$2,750 |
| 501021 | Employee Development/Recognition | \$200 |
| | Commodities Total | \$23,550 |
| 502001 | Professional Svcs (adds Expo consultants, removes legal) | \$220,000 |
| 502002 | Outside Services (Computer and Photocopier Services) | \$9,000 |
| 502003 | Travel Costs | \$7,500 |
| 502004 | Conferences and Training (Employee only) | \$3,000 |
| 502005 | Training Programs (Non-Employee) | \$5,000 |
| 502007 | Insurance (Non-Payroll) | \$23,000 |
| 502012 | Repairs and Maintenance (short term) | \$0 |
| 502013 | Rent (Office, Expo Storage/Booths/Venue) | \$43,500 |
| 502014 | Finance Charges/Bank Fees | \$30 |
| 502019 | Advertising, Legal Notices (adds Expo Marketing & Promotion) | \$10,000 |
| 502021 | Dues, License, & Membership | \$20,000 |
| 502022 | Operational Services (Zoom, domain names, web hosting, surveys) | \$5,000 |
| 502024 | Public Relations (Anti-Stigma) | \$7,000 |
| 502025 | Contributions & Grants | \$6,273,017 |
| 502037 | Repairs and Maintenance (Bldg, Alarm) | \$1,000 |
| 502045 | Attorney/Legal Services | \$1,500 |
| 502046 | Equipment Lease/Rental (Copier) | \$2,500 |
| 502047 | Software License & SAAS (user license, software cloud & installed) | \$14,000 |
| 502048 | Phone/Internet | \$3,000 |
| | Services Total | \$6,648,047 |
| 700101 | Interfund Transfer, CCDDB (Share of Expo and some of Other Misc Rev) | \$10,000 |
| | Interfund Transfers TOTAL | \$10,000 |
| | TOTAL EXPENSES* | \$7,397,936 |

Draft 2026 CCDDDB Budget

| LINE ITEM | BUDGETED REVENUE | |
|-----------|--|-------------|
| 400101 | Property Taxes, Current | \$5,624,961 |
| 400103 | Back Property Taxes | \$2,000 |
| 400106 | Mobile Home Tax | \$3,000 |
| 400104 | Payment in Lieu of Taxes | \$4,000 |
| 400801 | Investment Interest | \$43,000 |
| 600101 | Interfund Transfer (Expo and some Other Misc Rev) from MHB | \$10,000 |
| 400902 | Other Miscellaneous Revenue | \$3,000 |
| | TOTAL REVENUE | \$5,689,961 |

| LINE ITEM | BUDGETED EXPENDITURES | |
|-----------|---|-------------|
| 5002001 | Professional Services (42.15% of an adjusted set of CCMHB Admin Expenses) | \$467,376 |
| 502007 | Insurance | \$4,983 |
| 502025 | Contributions & Grants | \$5,217,602 |
| | TOTAL EXPENSES | \$5,689,961 |

Draft 2026 I/DD Special Initiatives

Fund Budget

| LINE ITEM | BUDGETED REVENUE | |
|-----------|---------------------|-----------|
| 400801 | Investment Interest | \$4,000 |
| - | From Fund Balance | \$229,117 |
| | TOTAL REVENUE | \$233,117 |

| LINE ITEM | BUDGETED EXPENDITURES | |
|-----------|---|-----------|
| 501017 | Equipment Less than \$5,000 (includes a designated gift for the benefit of one individual, accessed at family request, with balance \$5063 as of June 11, 2024) | \$5,063 |
| 502001 | Professional Services (legal, accounting, if needed) | \$0 |
| 502025 | Contributions and Grants | \$228,054 |
| | TOTAL EXPENSES | \$233,117 |

Background for 2026 CCMHB Budget, with 2025 Projections and Earlier Actuals

| 2026 BUDGETED REVENUE | | 2025 PROJECTED | 2024 ACTUAL | 2023 ACTUAL | 2022 ACTUAL | 2021 ACTUAL | 2020 ACTUAL | 2019 ACTUAL | 2018 ACTUAL | 2017 ACTUAL | 2016 ACTUAL | 2015 ACTUAL | 2014 ACTUAL |
|---|-------------|-------------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|
| Property Taxes, Current | \$6,849,360 | \$6,636,977 | \$6,304,478 | \$5,937,146 | \$5,492,390 | \$5,278,325 | \$4,880,491 | \$4,813,598 | \$4,611,577 | \$4,415,651 | \$4,246,055 | \$4,161,439 | \$4,037,720 |
| Back Property Taxes | \$2,000 | \$2,000 | \$0 | \$0 | \$8,824 | \$0 | \$3,382 | \$6,489 | \$494 | \$2,731 | \$2,486 | \$2,861 | \$1,612 |
| Mobile Home Tax | \$4,200 | \$4,200 | \$3,543 | \$3,920 | \$3,700 | \$0 | \$3,736 | \$4,062 | \$3,909 | \$3,766 | \$3,903 | \$3,995 | \$3,861 |
| Payment in Lieu of Taxes | \$2,000 | \$2,000 | \$327 | \$2,916 | \$1,474 | \$3,679 | \$1,088 | \$2,604 | \$3,406 | \$3,201 | \$2,970 | \$2,869 | \$2,859 |
| CCDDB Revenue | \$467,376 | \$446,102 | \$389,917 | \$389,194 | \$358,450 | \$366,344 | \$346,706 | \$409,175 | \$310,783 | \$287,697 | \$377,695 | \$330,637 | \$337,536 |
| Investment Interest | \$50,000 | \$56,270 | \$88,482 | \$99,693 | \$47,855 | \$1,343 | \$7,627 | \$45,950 | \$41,818 | \$18,473 | \$3,493 | \$1,385 | \$1,015 |
| Gift & Donations | \$1,000 | \$1,000 | \$575 | \$450 | \$0 | \$100 | \$2,900 | \$4,706 | | | | | |
| Expo Revenue (combined with Other Misc Rev) | \$0 | \$0 | \$0 | \$0 | \$0 | \$100 | \$13,805 | \$14,275 | \$21,613 | \$5,225 | \$18,822 | \$26,221 | \$28,192 |
| Other Misc Revenue | \$22,000 | \$23,000 | \$19,667 | \$22,057 | \$55,161 | \$2,205 | \$80 | \$129,028 | \$29,955 | \$117,195 | \$21,340 | \$67,599 | \$85,719 |
| *ARPA Funding | | | \$0 | \$0 | | \$770,436 | | | | | | | |
| TOTAL REVENUE | \$7,397,936 | \$7,171,549 | \$6,806,989 | \$6,455,376 | \$5,967,854 | \$6,422,532 | \$5,259,815 | \$5,429,887 | \$5,023,555 | \$4,853,939 | \$4,676,764 | \$4,597,006 | \$4,498,514 |

* Per the County Board, the full amount of ARP request was deposited during 2021, with half spent in 2021 and the other half in 2022. This results in the appearance of a surplus in 2021 and deficit in 2022, though the fund balance covered it.

| 2026 BUDGETED EXPENDITURES (SEE PAGE 5 FOR DETAILS) | | 2025 PROJECTED | 2024 ACTUAL | 2023 ACTUAL | 2022 ACTUAL | 2021 ACTUAL | 2020 ACTUAL | 2019 ACTUAL | 2018 ACTUAL | 2017 ACTUAL | 2016 ACTUAL | 2015 ACTUAL | 2014 ACTUAL |
|---|-------------|-------------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|
| Personnel | \$716,339 | \$691,987 | \$595,483 | \$581,916 | \$564,444 | \$564,542 | \$544,001 | \$517,053 | \$522,073 | \$449,220 | \$577,548 | \$502,890 | \$532,909 |
| Commodities | \$23,550 | \$23,835 | \$18,887 | \$19,411 | \$10,930 | \$8,632 | \$12,362 | \$11,147 | \$10,049 | \$6,263 | \$7,998 | \$11,237 | \$9,282 |
| Services (not Contrib & Grants) | \$375,030 | \$362,330 | \$325,811 | \$342,829 | \$283,066 | \$268,512 | \$286,912 | \$286,376 | \$404,059 | \$432,828 | \$410,157 | \$382,870 | \$375,735 |
| *Contributions & Grants | \$6,273,017 | \$6,083,397 | \$5,855,312 | \$5,227,318 | \$5,288,028 | \$5,063,438 | \$4,495,820 | \$3,993,283 | \$3,648,188 | \$3,593,418 | \$3,428,015 | \$3,335,718 | \$3,673,966 |
| Interfund Expenditures | \$10,000 | \$10,000 | \$5,907 | \$132,599 | \$6,908 | \$28,430 | \$5,819 | \$406,505 | \$56,779 | \$57,288 | \$60,673 | \$0 | \$0 |
| Interest on Tax Case | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$1,648 | | | | | | |
| TOTAL EXPENSES | \$7,397,936 | \$7,171,549 | \$6,801,400 | \$6,304,073 | \$6,153,376 | \$5,933,554 | \$5,346,562 | \$5,214,364 | \$4,641,148 | \$4,539,017 | \$4,484,391 | \$4,232,715 | \$4,591,892 |

Additional Information about Expenses (Proposed 2026 versus Projected 2025)

| Personnel Costs | | | | Services (not Contributions and Grants) | | | | Interfund Expenditures | | | |
|------------------------|-----------|-----------|--|---|-----------|-----------|--|--------------------------|----------|----------|--|
| PERSONNEL | 2026 | 2025 | | SERVICES | 2026 | 2025 | | INTERFUND TRANSFERS | 2026 | 2025 | |
| Appointed Official | \$122,096 | \$116,282 | | Professional Services* | \$220,000 | \$193,000 | | CCDDB Share of Expo and | \$10,000 | \$10,000 | |
| Regular FTE | \$429,515 | \$409,062 | | Attorney/Legal Services* | \$1,500 | \$2,000 | | some of MHB Misc Revenue | | | |
| Temporary Wage/Sal | \$500 | \$1,000 | | Outside Services (e.g., Computer) | \$9,000 | \$11,000 | | | \$10,000 | \$10,000 | |
| Overtime Wages | \$500 | \$500 | | Travel Costs | \$7,500 | \$8,000 | | | | | |
| FICA | \$42,275 | \$40,189 | | Conferences and Training (employee only)** | \$3,000 | \$4,000 | | | | | |
| IMRF | \$19,618 | \$14,237 | | Training Programs (Non-Employee) | \$5,000 | \$10,000 | | | | | |
| W-Comp | \$2,432 | \$2,101 | | Insurance (Non-Payroll) | \$23,000 | \$20,000 | | | | | |
| Unemployment | \$2,170 | \$1,739 | | Equipment Maintenance | \$0 | \$200 | | | | | |
| Health/Life Insurance | \$97,233 | \$106,877 | | Repairs (Brookens) | \$1,000 | \$100 | | | | | |
| | \$716,339 | \$691,987 | | Rental (Office and Expo)*** | \$43,500 | \$37,500 | | | | | |
| Commodities | | | | Rental (Equipment) | \$2,500 | \$2,500 | | | | | |
| COMMODITIES | 2026 | 2025 | | Finance Charges/Bank Fees | \$30 | \$30 | | | | | |
| Printing | \$4,000 | \$4,000 | | Advertising, Legal Notices (adds Expo marketing)*** | \$10,000 | \$12,000 | | | | | |
| Office Supplies | \$3,000 | \$4,000 | | Public Relations*** | \$7,000 | \$20,000 | | | | | |
| Books/Periodicals | \$200 | \$300 | | Dues/Licenses | \$20,000 | \$20,000 | | | | | |
| Postage/UPS/Fed Ex | \$2,000 | \$2,000 | | Operational Svs (Zoom, etc) | \$5,000 | \$5,000 | | | | | |
| Food Non-Travel | \$2,000 | \$2,000 | | Software License | \$14,000 | \$14,000 | | | | | |
| Uniforms (Expo shirts) | \$750 | \$750 | | Phone/Internet | \$3,000 | \$3,000 | | | | | |
| Non Food Supplies | \$250 | \$250 | | | | | | | | | |
| Equipment Under \$5000 | \$8,400 | \$7,500 | | | | | | | | | |
| Operational Sup (Expo) | \$2,750 | \$2,750 | | | | | | | | | |
| Employee Dev/Rec | \$200 | \$285 | | | | | | | | | |
| | \$23,550 | \$23,835 | | | | | | | | | |

***Professional Services:**
Includes Expo coordinators, Audit and Accounting Services, website development and maintenance, HR, shredding, language access, accessibility review, CPA consultation, 211, Health Plan Coordinator (in 2025 but not 2026), Evaluation Capacity Building project. Computer Services are in Outside Services, and Attorney/Legal is a unique line.

****Conferences and Training:**
Registration and conference fees.
Food and travel are tracked separately. Non-Employee trainings are also separated and may include costs of presenters and supplies for trainings we host, such as Mental Health First Aid and monthly provider-focused learning opportunities. Board member costs for conferences and trainings are also charged to Non-Employee Training.

*****Public Relations and disAbility Resource Expo:**
Public Relations now includes Eberfest (not shared with CCDDB) and other community education/awareness. Expo expenses are distributed across several appropriate categories.

Additional Information about Services

| SERVICES | 2026 | 2025 | |
|--|-------------|-------------|--|
| Professional Services* | \$220,000 | \$193,000 | Includes some costs determined by the County, for Accounting Services, Payroll and IT, and External Audit. Also includes the cost of independent contractors: coordinating the Expo and social media, assisting with MHFA trainings, providing support to agencies for Evaluation Capacity Building, maintaining Expo and AIR websites, maintaining and improving the online application system, sharing state DD info and advocacy, language access accessibility, shredding, reviews of audits, 211 information services, and human resources services through AAIM. |
| Public Relations*** | \$7,000 | \$20,000 | \$15,000 Eberfest film sponsorship, offset by Alliance contributions. \$3,000 estimated for other community events and anti-stigma art show(s) and promotion. \$2,000 sponsorships of other events, in which Expo, AIR, or the Boards are promoted. |
| disability Resource Expo*** | \$0 | \$0 | <i>Now charged to Professional Services, Rental, Advertising, and PR with Expo-related.</i> Support for Expo events, including venue, supplies, food, interpreters, advertising, t-shirts, storage space, etc. Expo Coordinators, interpreters, and PAs charged to Professional Services. <i>Costs offset by exhibitor fees and sponsorships.</i> |
| CCMHB Contribution s & Grants | \$6,273,017 | \$6,083,397 | CCMHB payments to agencies from January 1 to June 30, 2025, as authorized in May 2024, plus payments authorized in May 2025 to be made from July through December 2025. |
| CCDDB Contribution s & Grants | \$5,217,602 | \$5,068,949 | Actual CCDDB payments to agencies from January 1 to June 30, 2025, as authorized in May 2024, plus payments authorized in May 2025, to be made from July 2025 through December 2025. |
| Dues/ Licenses | \$20,000 | \$20,000 | \$1000 national trade association (NACBHDD), \$3,000 AAIM (paid every three years), \$16,000 state trade association (ACMHAI), small amounts Human Services Council, Arc of Illinois, possible NADSP membership. |
| Conferences /Training | \$3,000 | \$4,000 | \$500 registration for NACo and NACBHDD Legislative and Policy Conferences (offset by ACMHAI). \$400 for NACo Annual Meeting. Registration fees for other conference/training for staff members might include Mental Health America, Federation of Families, Arc of IL, NADD, or similar. Mental Health First Aid training and certification. <i>Costs of travel and meal per diems for staff for any of these conferences are included in different lines.</i> |
| Non-Employee Conferences / Trainings** | \$5,000 | \$10,000 | Registration, costs of travel, lodging, and food for board members to attend National or State Association meetings and other conferences or trainings of interest. Also charged here are the costs associated with Mental Health First Aid trainings and monthly learning opportunities/trainings for non-employees (e.g., case managers, other service providers, stakeholders), which can include presenters, rental, refreshments, materials, promotion. Some virtual trainings. |
| Unexpected | | | Changes in supports to agencies, non-employee trainings, Public Relations, Expo costs. Public health barrier to large gatherings. Cost of moving offices to a different location, greater need for legal counsel. Budget amendment if employee resignation (with benefits payout) or change in staffing. Fund balances are lowest in May, at which point there should be enough for 6 months operating + any tax liability + share (57.85%/42.15%) of accrued staff benefits. If first tax distribution does not occur by mid-June, fund balance may be used. |

Calculation of the CCDDDB Administrative Share (“Professional Services”)

| Adjustments: | | 2026 | | 2025 | |
|--------------------------------------|--|-------------|--|-------------|--|
| CCM/HB Contributions & Grants | | \$6,273,017 | | \$6,083,397 | |
| Eberffest AIR anti-stigma film | | \$0 | | \$15000 | |
| MHB-specific insurance cost | | \$6078 | | 5285 | |
| CCDDDB Share of Donations & Misc Rev | | \$10,000 | | \$10,000 | |
| | | | | - | |
| Adjustments Total: | | \$6,289,095 | | \$6,113,682 | |
| CCM/HB Total Expenditures: | | \$7,397,936 | | \$7,171,549 | |
| Total Expenditures less Adjustments: | | \$1,108,841 | | \$1,057,867 | |

| | | 2026 | | 2025* | |
|-------------------------------------|--|--------------|--|--------------|--|
| | | CCDDDB Share | | CCDDDB Share | |
| Total Expenditures less Adjustments | | \$1,108,841 | | \$1,057,867 | |
| Adjusted Expenditures x 42.15% | | \$467,376 | | \$445,891 | |
| Monthly Total for CCDDDB Admin | | \$38,948 | | \$37,158 | |

*At the end of the Fiscal Year, actual expenses are updated, some revenues (e.g., Expo) are shared, and adjustments are made to the CCDDDB current year share.

Background for 2026 CCDDDB Budget, with 2025 Projections and Earlier Actuals

| 2026 BUDGETED REVENUES | | 2025 PROJECTED | 2024 ACTUAL | 2023 ACTUAL | 2022 ACTUAL | 2021 ACTUAL | 2020 ACTUAL | 2019 ACTUAL | 2018 ACTUAL | 2017 ACTUAL | 2016 ACTUAL | 2015 ACTUAL | 2014 ACTUAL |
|----------------------------------|-------------|-------------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|
| Property Taxes, Current | \$5,624,961 | \$5,450,544 | \$5,178,683 | \$4,879,251 | \$4,511,249 | \$4,334,187 | \$4,001,872 | \$3,982,668 | \$3,846,413 | \$3,684,009 | \$3,595,174 | \$3,545,446 | \$3,501,362 |
| Back Property Taxes | \$2,000 | \$2,000 | \$0 | \$0 | \$7,246 | \$0 | \$2,773 | \$5,369 | \$412 | \$2,278 | \$2,105 | \$2,437 | \$1,398 |
| Mobile Home Tax | \$3,000 | \$3,000 | \$2,911 | \$3,222 | \$3,039 | \$0 | \$3,066 | \$3,361 | \$3,261 | \$3,142 | \$3,305 | \$3,404 | \$3,348 |
| Payment in Lieu of Taxes | \$4,000 | \$4,000 | \$269 | \$2,396 | \$1,210 | \$3,021 | \$0 | \$2,154 | \$2,841 | \$2,671 | \$2,515 | \$2,445 | \$2,479 |
| Investment Interest | \$43,000 | \$44,840 | \$92,364 | \$84,072 | \$35,285 | \$791 | \$4,054 | \$23,508 | \$24,062 | \$10,883 | \$2,318 | \$1,488 | \$812 |
| Gifts & Donations (MHB transfer) | \$10,000 | \$10,000 | \$5,907 | \$5,064 | \$6,908 | \$0 | \$5,819 | \$106,505 | \$6,779 | \$7,288 | \$10,673 | \$0 | \$0 |
| Other Misc Revenue | \$3,000 | \$5,000 | \$0 | \$50,550 | \$0 | \$971 | \$9,524 | \$8,955 | \$6,408 | \$14,432 | \$0 | \$0 | \$11,825 |
| TOTAL REVENUE | \$5,689,961 | \$5,519,384 | \$5,280,134 | \$5,024,555 | \$4,564,937 | \$4,338,970 | \$4,027,108 | \$4,132,520 | \$3,890,176 | \$3,724,703 | \$3,616,091 | \$3,555,220 | \$3,521,224 |

| 2026 BUDGETED EXPENDITURES | | 2025 PROJECTED | 2024 ACTUAL | 2023 ACTUAL | 2022 ACTUAL | 2021 ACTUAL | 2020 ACTUAL | 2019 ACTUAL | 2018 ACTUAL | 2017 ACTUAL | 2016 ACTUAL | 2015 ACTUAL | 2014 ACTUAL |
|--|-------------|-------------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|
| Professional Services (42.15% of some MHB costs) | \$467,376 | \$446,102 | \$387,736 | \$389,194 | \$358,450 | \$366,344 | \$330,445 | \$309,175 | \$310,783 | \$287,697 | \$379,405 | \$330,637 | \$337,536 |
| Contributions & Grants | \$5,217,602 | \$5,068,949 | \$4,557,261 | \$4,090,901 | \$3,777,207 | \$3,514,153 | \$3,659,691 | \$3,435,748 | \$3,250,768 | \$3,262,938 | \$3,206,389 | \$3,069,122 | \$3,224,172 |
| Insurance specific to DDB | \$4,983 | \$4,333 | \$4,333 | | | | | | | | | | |
| Interfund Transfer, CILA Fund | \$0 | \$0 | \$0 | \$50,000 | \$50,000 | \$50,000 | \$50,000 | \$50,000 | \$50,000 | \$50,000 | \$50,000 | \$50,000 | \$0 |
| Interfund Transfer to MH | \$0 | | | | | | | \$100,000 | | | | | |
| Interest on Tax Case | \$0 | | | \$0 | \$0 | \$0 | \$1,363 | | | | | | |
| TOTAL EXPENSES | \$5,689,961 | \$5,519,384 | \$4,949,330 | \$4,530,095 | \$4,185,657 | \$3,930,497 | \$4,041,499 | \$3,894,923 | \$3,611,551 | \$3,600,635 | \$3,635,794 | \$3,449,759 | \$3,561,708 |

INTERGOVERNMENTAL AGREEMENT

THIS INTERGOVERNMENTAL AGREEMENT is entered into this 16th day of March, 2016 by and between the **Champaign County Mental Health Board** (hereinafter the "Mental Health Board") and the **Champaign County Board for the Care and Treatment of Persons with a Developmental Disability** (hereinafter the "Developmental Disabilities Board"). The parties hereby enter into this INTERGOVERNMENTAL AGREEMENT to delineate respective roles, responsibilities, and financial obligations associated with the shared administrative structure that shall be responsible for the staffing and operation of the Mental Health Board and the Developmental Disabilities Board. Both parties understand and agree as follows:

WITNESSETH

WHEREAS, the Mental Health Board has a statutory responsibility (Illinois Community Mental Health Act, 405 ILCS 20 / Section 0.1 et.seq.) to plan, fund, monitor, and evaluate mental health, substance abuse, and developmental disability services in Champaign County;

WHEREAS, the Developmental Disabilities Board has a statutory authority (County Care for Persons with Developmental Disabilities Act, 55 ILCS 105 / Section 0.01 et. seq.) to fund services and facilities for the care and treatment of persons with a developmental disability;

WHEREAS, the Mental Health Board and Developmental Disabilities Board have overlapping responsibilities pertaining to planning, funding, monitoring, and evaluating developmental disability programs and services in Champaign County;

WHEREAS, the members of the Mental Health Board and the Developmental Disabilities Board are appointed by the Chair of the Champaign County Board with consent of the Champaign County Board and as such have committed to share the same administrative structure to maximize the funding available for direct mental health and developmental disabilities programs and services;

WHEREAS, the Parties agree sharing an administrative structure will reduce administrative costs, maximize available funding for direct services, and assure an integrated planning process for developmental disabilities and behavioral health programs and services;

NOW, THEREFORE, it is the agreement of the parties that this INTERGOVERNMENTAL AGREEMENT is entered into in order to assure an efficient, ongoing, cooperative effort that will benefit people with disabilities in Champaign County.

The Parties Agree to the Following Arrangements for a Shared Executive Director and Joint Programs:

1. The chief administrative employee shall serve in a dual (i.e., shared) capacity as Executive Director of the Mental Health Board as well as Executive Director of the Developmental Disabilities Board.
2. The terms and conditions of the Executive Director's employment shall be delineated in an employment contract with both the Developmental Disabilities Board and the Mental Health Board as Parties to the agreement.
3. Each Board shall complete a separate annual performance evaluation of the Executive Director. If either Board rates the Executive Director as "less than satisfactory," a Joint Personnel Committee comprising two (2) officers of the Mental Health Board and two (2) officers of the Developmental Disabilities Board shall be convened to assess the situation and formulate recommendations. A recommendation of termination by the Joint Personnel Committee, or any other action proposed, shall require ratification by each Board by majority vote. The Joint Personnel Committee shall have no other function.

An annual performance review conference with the Executive Director shall be convened by the Presidents of the two Boards. This conference shall be used to provide feedback about performance and discuss goals and objectives for the coming year.

4. Process for selection of a new shared Executive Director: At such time as it becomes necessary to fill the shared position of Executive Director for the Mental Health Board and the Developmental Disabilities Board, the search and decision process shall include the following steps and processes.
 - a. The Mental Health Board and the Developmental Disabilities Board shall develop and agree upon selection criteria and job description for the shared Executive Director position. If necessary, a separate document delineating the search process shall be developed and agreed upon by each Board.
 - b. The Presidents of the two Boards, with the advice and consent of the two Boards, shall appoint a Search Committee to manage the search and selection process for the shared Executive Director using the job description and selection criteria.
 - c. The Search Committee shall report, in advance, a general schedule for the search process, any advertising content to be used, shall request budget support for the search process, and shall keep the two Boards informed about activities and progress associated with the search with regular reports at each Board meeting during the search schedule.
 - d. Ultimately, finalists for the shared Executive Director position will be determined by majority vote of the Search Committee and forwarded to the two Boards.

- e. If within 45 days of the planned time of completion of the search, from the schedule in part (c) above, the Search Committee is unable to come to a decision about finalists, then the two Boards may elect to extend the search time to a specific later date or to start the search again from the beginning. If the two Boards do not so elect, this shall be considered to imply that a shared Executive Director is no longer viable and the process of termination or amendment of this agreement shall commence.
- f. The Executive Director shall be chosen from among the final candidates by majority vote of each Board. If the two Boards do not reach mutual agreement, then the two Boards may elect to start the search again from the beginning. If the two Boards do not so elect, this shall be considered to imply that a shared Executive Director is no longer viable and the process of termination or amendment of this agreement shall commence.

The Parties Agree to the Following Financial Commitments:

- 5. There shall be ongoing communication between the Mental Health Board and the Developmental Disabilities Board. On at least a quarterly basis, the shared Executive Director shall meet with the Presidents of the Mental Health Board and the Developmental Disabilities Board to review the status of the provision of administrative services, to discuss coordination of funding for developmental disabilities services, to coordinate regarding joint projects and activities, and to address any other items pertinent to the operations of either Board. The Presidents shall report on the discussion and any actions taken at regular meetings of each Board.
- 6. The Mental Health Board shall provide funding for developmental disabilities services using the FY12 amount of \$529,852 as a base with annual increases or decreases predicated on the percentage of increase or decrease in the levy fund in subsequent years.
- 7. The organization of Champaign County Government makes it cumbersome for administrative costs to be paid by both the Mental Health Board and the Developmental Disabilities Board. To simplify matters, all administrative costs shall be paid through the Mental Health Board fund/account. The Developmental Disabilities Board will transfer their share of administrative costs to the Mental Health Board for this purpose.
- 8. The split for administrative costs on the date of execution of this agreement is 42.15% for the Developmental Disabilities Board share with the remainder paid by the Mental Health Board. This percentage is based on a time study of staff effort to determine the salary cost split between the Boards. Subsequent appropriate cost sharing adjustments, based on time studies, pro rata allocation, or other mutually agreed approach shall be determined through the regular meetings between the Presidents of the Mental Health Board and the

Developmental Disabilities Board with the advice and consent of the two Boards.

9. In preparation for the annual budget process, the Executive Committee shall review the proposed administrative costs of the Mental Health Board budget to assure the share in paragraph (8) above is applied only to expenditures which are common for both boards. Administrative costs which are specific to the Mental Health Board or to the Developmental Disabilities Board shall be excluded from (i.e., backed out of) the shared cost pool.
10. All current and future "jointly sponsored programs and activities" shall be shared equally between the Boards unless each Board agrees to some other allocation. These include, but are not limited to, various Acceptance, Inclusion, and Respect programs intended to address discrimination, violations of civil rights, and other stigma directed to people with disabilities.

Miscellaneous Provisions:

11. Nothing contained herein serves to limit, alter, or amend either party's duties, rights, or responsibilities as set out in applicable State statutes, laws, or regulations.
12. This agreement can be amended at any time based on needs identified at the quarterly Presidents Meeting or by either of the two Boards.
13. This agreement may be terminated by first providing notification of intent to terminate the agreement at the President's Meeting, followed by majority vote of either Board, or in the event of disagreement about candidates for the Executive Director position as described in Paragraph 4 above. In the event of a decision to terminate the Intergovernmental Agreement, full implementation of the termination and separation shall be coordinated and concurrent with the Champaign County Budget and fiscal year (January 1).

Governing Law:

14. This Agreement shall be interpreted, construed, and governed by the laws of the State of Illinois.

Entirety of Agreement:

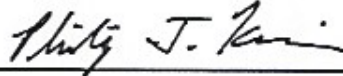
15. This Agreement embodies all representations, obligations, agreements, and conditions in relation to the subject matters hereof, and no representations, obligations, understandings, or agreements, oral or otherwise, in relation thereto exist between the parties except as expressly set forth herein and incorporated herein by reference. This Agreement constitutes the entire agreement between the Mental Health Board and the Developmental Disabilities Board on the subject matters hereof and supersedes and replaces any and all other understandings, obligations, representations, and agreements, whether written or oral, express or implied, between or by the Mental Health Board and the Developmental Disabilities Board. This

Agreement may be amended or terminated only by an instrument in writing duly executed by the parties hereto.

IN WITNESS WHEREOF, the Parties have caused this INTERGOVERNMENTAL AGREEMENT to be executed by their authorized representatives on the 16th day of March, 2016.

For the Champaign County Board for the Care and Treatment of Persons with a Developmental Disability:

Philip T. Krein, President



March 16, 2016

For the Champaign County Mental Health Board

Deborah Townsend, President



ADDENDUM TO INTERGOVERNMENTAL AGREEMENT

This Addendum to Intergovernmental Agreement is entered into this 27th day of November, 2020, by and between the Champaign County Mental Health Board ("MHB") and the Champaign County Board for the Care and Treatment of Persons with a Developmental Disability ("DDB").

Whereas, MHB and DDB entered into an Intergovernmental Agreement dated June 30, 2012 ("Agreement"), revised March 16, 2016 ("Agreement"), and amended September 17, 2014 and February 20, 2019,

Whereas, MHB and DDB desire to amend the Agreement by providing for the sharing of costs related to the acquisition, maintenance, and disposition of residences to be used to provide Community Integrated Living Arrangement ("CILA") Services,

Whereas, with financing provided by one or more local banks, MHB acquired residences in Champaign County to be leased to a CILA provider to provide housing to residents in Champaign County who qualify for CILA services,

Whereas, MHB paid the remaining mortgage balance (interest and principal) which has allowed for acquisition of two residences and provision of services to eligible persons, so that as of May 2019, the MHB had contributed a total of \$500,000, and the DDB \$300,000 to the project,

Whereas, per October 2020 resolution, the titles for each property were transferred from the MHB to the DDB,

Now, therefore, MHB and DDB hereby agree as follows:

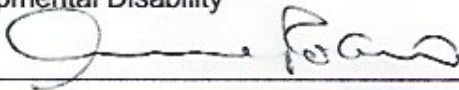
1. MHB and DDB have agreed that for so long as a residence is owned by DDB and used to provide CILA services to residents of Champaign County, each party shall be responsible for one-half of all costs associated with the acquisition of such residences, the debt payments associated with such residences, the maintenance costs of such residences and the costs associated with any disposition of a residence.
2. Prior to the contributions of the DDB becoming equal to those of the MHB, if expenses related to the CILA fund exceed the amount available in the annual budget, the DDB will transfer the additional amount to the CILA fund, reducing the remaining DDB obligation.
3. After the contributions of each Board have become equal, the CILA fund will continue to receive equal contributions from each board, by annual interfund transfers, for ongoing expenses associated with the properties. This annual amount will be based on most recently completed fiscal year actual expenses plus 10%.

4. If expenses related to the properties exceed the amount available in annual CILA fund budget, a request to transfer from CILA fund balance may be made. If fund balance is insufficient or transfer not possible, the Boards may agree to contribute equally to the fund as needed.
5. MHB and DDB agree that once a residence is no longer to be used to provide CILA services, DDB shall enter into a listing agreement with a realtor in an attempt to sell such residence.
 - A. If the homes are sold prior to such time as the total DDB contribution has become equal to that of the MHB, net proceeds from sale of the homes shall first be paid to MHB in an amount equal to the MHB's contribution that is greater than the then DDB's contribution. Any fund balance or net proceeds remaining will be split equally between the two Boards, as interfund transfers from the CILA fund to each of the MHB fund and DDB fund.
 - B. If the homes are sold after the contributions have become equal, the current balance of the CILA fund and proceeds from the sale of the homes will be split equally between the two boards, per the original agreement.

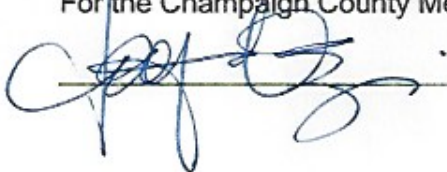
In witness whereof, the parties have executed this Addendum as of the date first written above.

As this Addendum contains the entire agreement between the Champaign County Mental Health Board ("MHB") and the Champaign County Board for the Care and Treatment of Persons with a Developmental Disability ("DDB") concerning the operations, finances and disposition of any matter related to the CILA (formal) homes, by mutual agreement, the Addendums of Feb 20, 2019 and Sept. 17, 2014 are null and void.

For the Champaign County Board for the Care and Treatment of Persons with a Developmental Disability



For the Champaign County Mental Health Board





DECISION MEMORANDUM

DATE: July 23, 2025
TO: Members, Champaign County Developmental Disabilities Board
FROM: Lynn Canfield, Executive Director, Kim Bowdry, Associate Director
SUBJECT: CU Autism Network PY2024 Report Summary

Purpose:

This memorandum summarizes CU Autism Network (CUAN)'s reporting on PY24 contracts with the CCDDDB for "Community Outreach Program" and "CCDDDB CUAN Planning Seed Grant." Because reports were not submitted during the program year or by the year-end deadline, CCDDDB staff had notified CUAN that all payments should be returned. An agency representative requested the opportunity to demonstrate that funds had been used appropriately and need not be returned.

Statutory Authority:

The CCDDDB is established by, and sets its own rules according to, [\(50 ILCS 835/\) The Community Care for Persons with Developmental Disabilities Act](#). Among responsibilities identified for Boards established under this Act are compliance with the Local Government Prompt Payment Act, Civil Practice Law, Illinois Department of Human Services (rules), and the [Illinois Administrative Procedure Act](#). The latter allows regulatory flexibility appropriate to small businesses and non-profit agencies.

Consistent with these statutes and rules, the CCDDDB sets [Funding Requirements and Guidelines for Allocation of Funds](#), which include their authority to exercise flexibility and authorize exceptions to standards. The Board's strategic plan and annual funding priorities document each emphasize the importance of peer and family support networks, as these organizations can make unique and important contributions to the community. When volunteer- or parent-led, such groups may struggle to meet the standards set for larger accredited, certified, or licensed service provider organizations. The Board "reserves the right to vary the provisions... prior to the execution of a contract where the CCDDDB deems such variances to be in the best interest of the CCDDDB and residents of Champaign County" (page 13 of [PY2024 Allocation Priorities and Decision Support Criteria](#).)

Background:

At their [November 20, 2024 meeting](#), the CCDDDB considered a request from Steve Beckett on behalf of the CU Autism Network, regarding requirements of the PY2024 contracts. The Board approved this request, setting a deadline for first and second quarter program and financial reports to be completed on or before January 8, 2025. At this time the Board also agreed to amend both contracts so that obligations would end on December 31, 2023 rather than the original end date of June 30, 2024. Only the CCDDDB Executive Director was to answer CUAN's representatives' questions about the reports, process, and previously approved budget changes.

Activities were completed and reports submitted on time, and a summary report was provided at the [Board's January meeting](#). While we could not conclude whether the funds had been used according to contracts, this report incorporated details from the submitted reports, expertise of other CCDDDB staff, and information provided through meetings with Steve Beckett, his assistant Kristina Forrest, and the CPA performing the agency's financial review. During the Board meeting, Mr. Beckett and Mrs. Julie Duvall, CUAN's Executive Director, answered questions.

The Board then agreed to receive third and fourth quarter program and financial reports, as Mr. Beckett had suggested these would clarify how the six months of payments received during 2023 were used during the full PY2024 (July 1, 2023 through June 30, 2024.) The following updates are based on the full year reports.

Update and Staff Notes:

Cultural and Linguistic Competence (CLC)

The year end CLC progress report indicates that while planned actions for Training, Assessment, and Outreach to underserved groups did not take place, there were related activities. During their meetings, the agency board discussed ways to improve knowledge in this area. Their online and social media information can be translated from English into many different languages, and their printed event flyers are in both English and Spanish. Communication devices are available for participants to use. The agency found that more helpful feedback occurred at the end of events. This included concerns about misdiagnosis/delayed diagnosis commonly experienced by Black children. While CUAN is a parent-led organization that supports families living with disabilities, it is important to have action steps in their CLC Plan that will expand the support to families who have not heard about the services that are available in Champaign County. This will address the gaps in services for families who are marginalized in our community.

Performance Outcome Reports (PORs)

The POR for the **Community Outreach Program** indicates that participants were accepted to the program upon initial contact, that participant engagement was as needed per person, and that the program did not collect demographic data.

- The first outcome, to promote inclusion and acceptance of the ASD Community, was supported by social media to advertise events, online registration forms later used to track number of attendees, and events inclusive of neurotypical and neurodivergent people.
- For the second outcome, to increase awareness of the ASD Community in neurotypical populations, CUAN used word of mouth, social media, and online advertising to promote its activities.
- The third outcome was to improve acceptance and understanding of the ASD Community in the general public with Autism sensory friendly adoption in public events and non-discriminatory environments. Toward this end, CUAN sought feedback about events through emailed surveys to participants but received a low response. Better results came from in-person conversations at events and participants' comments on social media posts.
- 654 of 1011 participants offered outcome information. One finding was that more support is needed through funding, training, education support, community understanding, and accessibility. Although 65% is not a bad response rate for surveys, this report suggests the 654 respondents were primarily giving feedback at events (not through surveys). Questions about residency and demographics are relatively easy to include in surveys.

The POR for the **Planning Seed Grant** emphasizes good faith efforts by the Director and Board, though without examples. It names two others who were to be responsible for deliverables: the previous director, who authored both applications and promised to continue as a volunteer but did not; and a staff person who was hired to complete these reporting requirements but became unable for health reasons. There is a statement that when payments stopped, they did not pursue the goals of this program. This is not consistent with the submitted financial reports, which show funds being expended for this program. In addition, if there had been efforts toward the goals of this program prior to the payments stopping, the program activity reports for the first two quarters would report on related efforts, but they do not.

Residency and Demographic Data

Each **Community Outreach Program** zip code and demographic report indicates that not all data were collected.

- No data on gender or race, though some reports note that 7 participants are known to be of Middle Eastern origin.
- Age data are in broad categories. 311 children and 256 adults are reported in the first two quarters. Although the forms indicate 214 total participants in the second two quarters, age data are not included.
- Language use was NOT a required category in PY2024, but the agency provides some information on language preferences of participants: the majority use English, two use American Sign Language, and approximately twenty use Spanish.
- Although zip code information was not collected, the agency believes most attendees were Champaign residents, with the rest from Urbana, Mahomet, Rantoul, and Savoy.

Each **Planning Seed Grant** zip code report and demographic report contains the statement “not applicable for this grant.”

- The program plan was to engage broadly to assess community needs, especially as related to a regional center, model centers, and plan development, and to engage with the community later to present findings, plans, and costs prior to developing the final action plan.
- Residency and demographic data would be helpful to understand where participants lived and any other personal data which might be relevant to their access to resources. These data would reflect the intended focus on rural and culturally diverse community members’ input, helpful in determining the ideal location for an Autism Center.

The Board did not waive the requirements for these reports for either contract.

Service Activity Reports

For the **Community Outreach Program**:

- Utilization targets were for 16 Community Service Events and 300 Non-Treatment Plan Clients in attendance.
- Reports show that 14 CSEs were held and 997 NTPCs attended.
- CSE count is not duplicated, but the NTPC count is likely duplicated, typical for the focused activity (events) and suggested by the way demographic and zip code data were reported.
- Although we were aware of social media posts about events, no details are included in comment sections.

For the **Planning Seed Grant**:

- The only utilization target was 2 “Other” - one building plan and one report to the DDB (which were not completed.)
- All quarterly service reports show zeroes in each category.

- Although there were no targets for events or people, the plan detailed working with 100 individuals and the occasions and means (surveys, interviews, etc.) through which their input was sought, both of which could have been tracked.

Financial Reports

For the Community Outreach Program:

1. For the first two quarters, CCDDDB revenue is reported incorrectly in all columns, and expenses were significantly underbudget.
2. In Q1, there were no personnel expenses, and in Q2, Professional Fees, General Operating, and Lease/Rental costs were especially low. Variance comments indicate that expenses are split between the two programs, which is not consistent with contract requirements.
3. For Q3, CCDDDB revenue of \$39,564 is correct, no In-Kind Contributions are reported, Professional Fees are underbudget, Consumables are overbudget, and many expenses are reported at the same amounts as the other grant, suggesting they are split between the two grants equally, which is disallowed.
4. For Q4, CCDDDB revenue of \$39,564 is correct, no In-Kind Contributions are reported, Consumables are significantly overbudget, and there is a deficit in the Total Program and CCDDDB columns. Variance comments suggest that expenses were either split evenly between the two grants or lumped together and charged to one grant. Neither approach is consistent with requirements.

For the Planning Seed Grant:

5. For the first two quarters, CCDDDB revenue is reported incorrectly in all columns, and expenses were significantly underbudget.
6. In Q1, there were no personnel expenses, and in Q2, Professional Fees were especially low. Variance comments indicate that expenses are split between the two programs, which is not consistent with contract requirements.
7. For Q3, CCDDDB revenue of \$32,604 is correct, no In-Kind Contributions are reported, Professional Fees are underbudget, and many expenses are reported at the same amounts as the other grant, suggesting they are split between the two grants equally, which is disallowed.
8. For Q4, CCDDDB revenue of \$32,604 is correct, no In-Kind Contributions are reported, and there is a deficit in the Total Program and CCDDDB columns. Variance comments suggest that expenses were either split evenly between the two grants or lumped together and charged to one grant. Neither approach is consistent with requirements.

The reports show departure from the contract requirements for financial record keeping and reporting.

An independent financial review is being prepared by Tyler Kutz, partner at MH, for the period of July 1, 2023 to June 30, 2024, for which the original deadline per contracts would have been December 31, 2024. Because we had requested all payments be returned, voiding this requirement, we did not ask the CCDDDB to approve an extended deadline, but the agency has signaled the work is in progress. At the time of this writing, we have not received a revenue confirmation letter. This letter would signal that the review is nearly finished.

CCDDDB staff and consultant will look over the independent CPA financial review after CUAN's board has approved it. As with any agency audit or review, we will follow up on findings of concern or regarding funds owed back to the Board. If the financial review is also inconclusive, we will find ourselves in this position once again. An important caution is that independent CPA reports focus on financial statements but do not verify programmatic activities. Information reported to our staff and summarized here should serve as the basis for conclusions regarding programs.

Staff Opinions:

As with other CCDDDB contracts, we rely on audited financial statements when making determinations about how funds were spent. An audit would allow meaningful analysis of CUAN's finances. We acknowledge the efforts of the person who prepared and submitted all reports, as she relied on available documentation several months after the fact. The agency's financial records were not maintained in an 'audit-ready' condition and could not be reported as required in the contracts, making it difficult to know what the agency did with each grant.

The Community Outreach Program appears to have been implemented as described in the contract, but this is not the case for the Planning Seed Grant. Perhaps the CU Autism Network should return the \$32,604 paid on the Planning Seed Grant.

In the event the Board chooses to approve the agency's general request not to repay any funds, a number of actions are suggested below.

For the long-term, related concerns emerge.

1. For **peer and family support organizations**, CCDDDB staff request guidance for managing future similar situations. Prior to contracting and during the contract year, we asked CUAN representatives if they were able to perform the deliverables described in the application, and they assured us they could. *Based on our understanding of challenges particular to these networks and based on the questions they had for us, we were concerned but lacked options.*

2. While the Executive Director can initiate **cancellation of contracts** at the first instance of non-compliance, our practice has been to work with agencies toward solutions and offer as much technical support as possible. We have not recently exercised the option of simply terminating a contract. *CCDDB staff request guidance on whether we should assert contract cancellation authority, acknowledging that agencies may appeal such decisions directly to the Board.*
3. Issues specific to **autistic people and the ‘autism community’** remain difficult to impact, which may call for cross-system collaboration or new tools for the CCDDB and staff. Persistent issues include: some I/DD supports do not align with the needs of autistic people; diagnosis-based supports depend on the state’s eligibility criteria; and children of racial/ethnic minority groups tend to be misdiagnosed or diagnosed later than white, non-Hispanic peers, missing the benefits of early intervention and treatment. *The CCDDB might address this when developing the annual funding allocation priorities or through revisions to the funding requirements and guidelines, which do not need to be reviewed annually.*

As noted in the Statutory Authority section above, the CCDDB has the authority to offer some flexibility. Although exceptions should be clarified prior to contracting and described in contract special provisions, there are opportunities to amend provisions during the contract year, as conditions may emerge which could not have been planned for, and when the best interest of the County would be served by amending a provision in response to these changes.

While CUAN did not make special requests during the contracting process in Spring 2023 or the term of the contract (July 1, 2023 to June 30, 2024), and while there are very few prior examples of retroactive requests and responses, the present situation includes contract items not completed which the Board might retroactively waive, consistent with capacity more typical of support networks. This would be a short-term solution and take into account the following.

1. While the Board approved late reporting for all quarters, it has not approved exceptions to the requirements associated with these reports.
2. While the Board approved early termination of both contracts, it has not authorized changes to scope of services or budget plans for either contract.
3. The Board has not waived other contract requirements which were not met: sharing agency board minutes quarterly; reporting personnel changes within 30 days; maintaining records in audit-ready condition; and attending Mental Health and Developmental Disabilities Agency Council meetings.
4. The Board has not waived the independent financial review requirement or set a new deadline for its completion; the original deadline would have been

December 31, 2024. This report might help determine whether CUAN expended CCDDDB funds properly.

Suggested Actions:

Motion to waive demographic and zip code data reporting requirements associated with the CU Autism Network PY2024 “CCDDDB CUAN Planning Seed Grant” and the CU Autism Network PY2024 “Community Outreach Program” contracts.

☐ Approved
☐ Denied
☐ Modified
☐ Additional Information Needed

Motion to waive requirements for maintaining records in audit-ready condition, for collaboration in Mental Health and Developmental Disabilities Agency Council meetings, for quarterly submission of agency board meeting minutes, and for timely notification of personnel changes, as described in the CU Autism Network PY2024 “CCDDDB CUAN Planning Seed Grant” and the CU Autism Network PY2024 “Community Outreach Program” contracts.

☐ Approved
☐ Denied
☐ Modified
☐ Additional Information Needed

Motion to waive the requirements associated with quarterly financial reporting on both CU Autism Network PY2024 contracts, so that the submitted reports are not the only basis for determining how CCDDDB revenue was spent.

☐ Approved
☐ Denied
☐ Modified
☐ Additional Information Needed

Pending completion of and follow up to the independent CPA financial review report, and presuming that the report confirms that all payments were expended within the Program Year and according to other CCDDDB requirements which have not been waived, and presuming that the agency agrees with the staff assessment above and would request the related adjustments below:

Motion to approve the use of all payments issued for the CU Autism Network PY2024 “CCDDDB CUAN Planning Seed Grant” contract, for which planned activities did not occur, to support the CU Autism Network PY2024 “Community

Outreach Program” contract, for which planned activities took place and related expenses were incurred.

- ☐ Approved
- ☐ Denied
- ☐ Modified
- ☐ Additional Information Needed

Motion to accept the CU Autism Network PY2024 independent financial review as sufficient evidence that all amounts paid by the CCDDB were expended on activities described in the Community Outreach Program plan.

- ☐ Approved
- ☐ Denied
- ☐ Modified
- ☐ Additional Information Needed



ENGAGE IL IS A COALITION OF INDIVIDUALS WITH DISABILITIES, THEIR FAMILIES, AND ALLIES.

Engage represents the interests of individuals with disabilities who wish to live in a community of their choice with support.

ENGAGE IL ADVOCATES FOR A CHANGE TO THE HOME-BASED WAIVER OR THE CREATION OF A NEW SUPPORTED LIVING WAIVER.



The Home-Based waiver should be redesigned based on national best practices in Individual-Supported Living (ISL).

Currently, the funding provided under the Home-Based waiver falls significantly below the cost of supporting a life of choice in one's community. The state reimburses personal support workers who provide at-home care at a flat rate, not based on individual needs, and this rate falls far below the funding received by service providers who support individuals in a group home.

WE BELIEVE THAT INDIVIDUALS SHOULD BE ABLE TO HAVE A CHOICE ABOUT WHERE AND HOW THEY LIVE, AND THEY SHOULD NOT HAVE TO CHOOSE A MORE RESTRICTIVE ENVIRONMENT TO HAVE ACCESS TO MORE FUNDS.

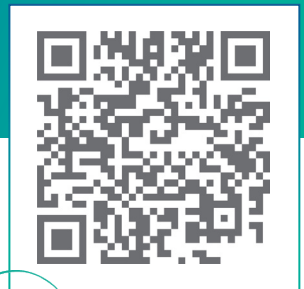


We believe individuals with disabilities have the right to create and self-direct their own lives based on their interests and strengths.

**WE ARE
ACTIVELY
WORKING**

To change the values and approach to supporting individuals with disabilities in Illinois to reflect national best practices.

JOIN US TODAY!



SUMMIT ON HOUSING, FINANCIAL WELLNESS AND ADVOCACY

**THURSDAY, JULY 24
6:30 – 8:30 PM**

Awesome Life Academy
Bear Cave Lake
1126 Simons Road
Oswego, IL 60543

Across Illinois, parents and organizations are working to build progressive support for our young adults so they can create a life in their community of choice. Most of us are using Home-Based funding to pay for programs and support, and we know first-hand this stipend is not enough to support a person-centered life.

Join us and be a part of the discussion for change.

Come to learn about:

- Advocacy work being done by Engage IL (www.engageil.org) to create a new program that will support a person-centered life in the community or reform the Home-Based program to be based on need rather than a stipend.
- The exciting work being done by the Association for Individual Development (AID) to unbundle supports, services and housing.
- Preparing a financial plan to support the life of your loved one living with a disability.
- A creative housing solution in Naperville.

Register Today >

Date: Thursday July 24

Time: 6:30 – 8:30 PM

Location: Awesome Life Academy
Bear Cave Lake
1126 Simons Road
Oswego, IL 60543

Thank you to all the organizations involved:



Engage II: North Star Plan '24

Uniting for progressive community support solutions
June 5, 2024



Dream Team

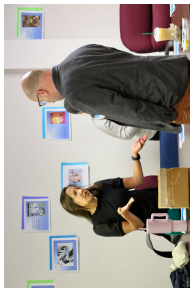


"Never doubt that a small group of thoughtful, committed, citizens can change the world. Indeed, it is the only thing that ever has."

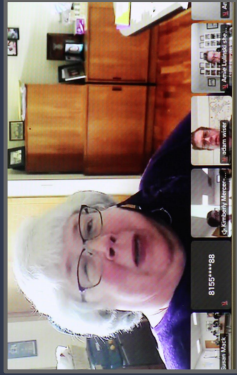
~ Margaret Mead

On May 16, 2024, a committed group of self-advocates, families, allies, educators, professionals, service providers, government officials and directors engaged in one purpose:

To reshape how Illinois supports its citizens with disabilities living a full life in the community.



The Stories Matter



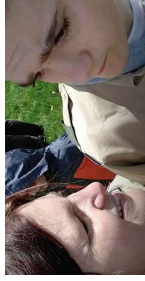
[Barb Pritchard's Story](#)

"Your life has purpose. Your story is important. Your dreams count. Your voice matters. You were born to make an impact."

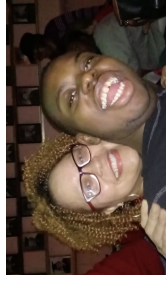
~ Unknown



[Tamekia Lewis & Shirley Perez' Story](#)



[Dayvin Fisher & Abbi Mars' Story](#)



[Asher & Sandra Heidt's Story](#)

Nothing about us without us

Each of our loved one's with a disability is on a life journey. Some are very difficult, some less so. All are valuable. Understanding the life path of a person with a disability starts with listening to their story.

The first priority of Engage IL was to ensure that people with disabilities are an integral part of the planning. Welcoming our participants, 'engaging' in the process themselves, and sharing their stories & dreams with the support of their families marked the primary difference in this process versus how the Illinois system was originally designed as a 'medical service model.'

Our families and self-advocates share first hand experiences about their story, needs, dreams and the services in the Illinois waivers that support their full life in the community.

[Ashley McLeod's Story](#)



Celebrations



"Change never happens at the pace we think it should. It happens over years of people joining together, strategizing, sharing, and pulling all the levers they possibly can....."

.....Gradually, excruciatingly slowly, things start to happen, and then suddenly, seemingly out of the blue, something will tip.

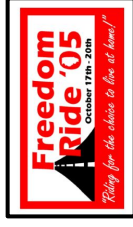
~ Judy Heumann

We took time to honor the efficacy of all the work that has been done. Bringing the best forward.

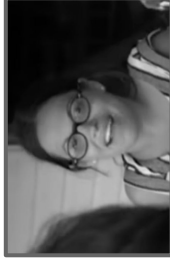
Remembering levers pulled over the years:



Lester Pritchard for the strides he and Barb made for Illinois in 2005 [Campaign For Real Choice](#)



Judy Heumann, for the disability revolution documentary produced by President Barack Obama and Michelle Obama airing on Netflix. [Crip Camp: A Disability Revolution](#)



Most recently, the CBS News Documentary Interview by Dana Koslov, [No Place Like Home: People with Disabilities' Fight to Stay Out of Institutions | CBS Reports](#) produced by Taylor Mooney.





ADMINISTRATION

- Unprecedented investment in the disability service system with an increase from \$2 billion in 2019 to \$3 billion for FY '25. \$1 Billion increase in 5 years.
- Receptive to current needs of the disability community and listening to concerns about services
- Governor's commitment to work on deinstitutionalization of people with disabilities
- Commitment to work together for system improvement by Deputy Governor Grace Hou and Asst to Deputy Gov. Ryan Croke

LEGISLATION & LOCAL GOVERNMENT

- Public policy reforms
- Reimbursement for Direct Service Providers (DSPs) has gone up – increased wages
- County and municipal hearings - proving successful for local change
- Legislators engaged and seeking input on I/DD issues
- Supported decision making for self-advocates [Supported Decision Making Illinois](#)

ILLINOIS DEPT. OF HUMAN SERVICES

- Support from the Division of Developmental Disabilities (DDD), and willingness to collaborate
- DDD commitment to listening and vision to support new initiatives
- Depart of Rehabilitation Services (DRS) cross departmental collaboration for services
- LIGAS Increasing number of people able to access services
- Housing navigator pilot converted to a permanent program [IDHS Housing Navigator](#)
- Cancer survivors experience the support of HBS Services that was provided to families experiencing a medical crisis
- Attitudes shifting on state operated developmental centers being best practice for service delivery



ADVOCACY

- 'Nothing about us without us' - critical recognition of the need for people with disabilities to have a place at the table
- Systems change is happening – peer empowerment
- Sense of community is building among families
- Significant increase in People with disabilities advocating for themselves and others
- Family leadership and collaboration, building community, inclusion and respect
- Learning about the value of civic engagement
- Self-advocates wanting to meet with legislators
- Going Home Coalition – educating, providing support to reduce SODC capacity, and Revup - voting push for I/DD
- The Arc - Family transition services education - educating individuals (self-advocates) while they are residents of the SODCs – voting sessions – transition events
- Greater access to advocacy & training through The Arc of IL, Going Home Coalition, Family Matters, IPADDU, Etc

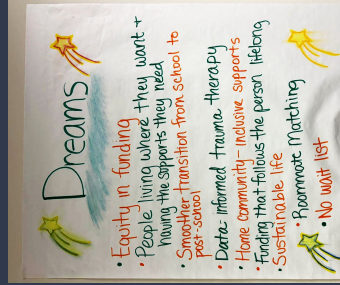
ADVOCACY (cont)

- 58,000 plus STRONG - Significant increases in parent and self-advocate participation through advocacy organizations providing outreach, education and ability to push for systems changes with families.
 - o [IPADDU](#) (7,000),
 - o [Going Home Coalition/REVup](#) (235 Orgs-20,000 reach),
 - o [Family Matters](#) (5245),
 - o [The Arc of IL](#) (22,235),
 - o [The Illinois Self-Advocacy Alliance](#) (150),
 - o [McManus Consulting](#) (3000)
 - o [CCHI](#) (700)

SERVICE PROVIDERS

- Receptive to and taking initiative on systems change in Illinois
- Providers learning about and developing mixed-use buildings for supported living
- Supported housing capacity increasing
- Collaboration with families in developing more creative solutions
- Successful advocating to increase wages through They Deserve More

Dreams

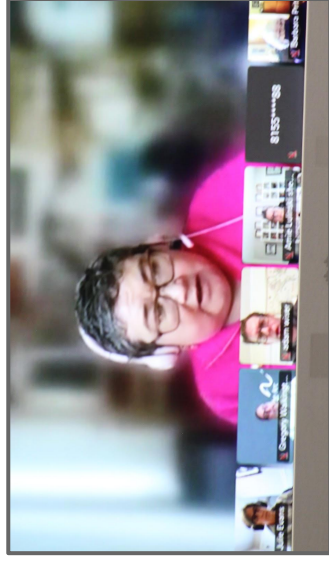
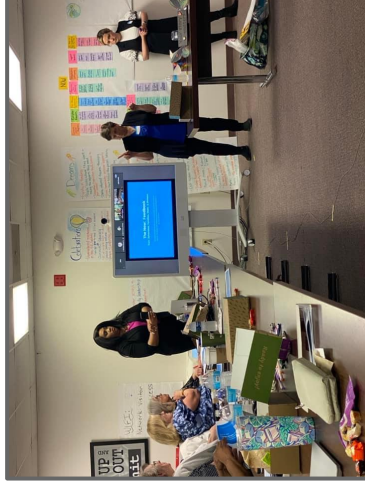


"It's not because things are difficult that we do not dare, it is because we do not dare that things are difficult."

~Seneca

Dreaming for Illinois citizens with disabilities....

"Pretend there is a magic wand and anything can happen!"



Dreams

- Equity in funding across services - Home and Community-Based Services (HCBS) and Community Integrated Living Arrangements (CILA)
- People with disabilities living where they want and having the supports they need
- Build Community capacity
- Smoother transition from school to community life
- Data-informed trauma therapy - deescalating techniques
- Home and community – building inclusive & natural supports



- Funding that follows the person lifelong
- Money Follows the person
- Sustainable full life
- Roommate matching
- More people pulled from PUNS
- No waiting list for supports and services
- NO MORE PUNS LISTS
- Community employment
- Mobile nursing
- Transportation on demand and on time
- People move from State Operated Developmental Centers (SODCs) to living where they want and money follows them into the community

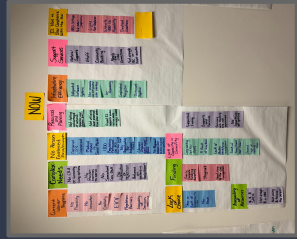
Dreams

- Close 2 SODCs!
- Replace 'Discovery process' with an accessible, plain language, visual process that is simplified
- 10 billion \$\$\$ invested into community-based services
- Adequate health care accessibility
- Civic kindness
- Better employment pool
- Staff retention and recruitment
- CILA system that is person driven
- Funding and resources for medically and behaviorally complex individuals
- A menu of choices – robust and accessible for people with I/DD

- A system designed to provide Lifelong person- centered supports that are culturally sensitive so everyone can receive services
- Unbundled housing and services
- Illinois ranks in the top half of the nation in providing community living, supports and services
- Better coordination between state and federal government
- No marriage penalty
- Decreased reliance on all congregate settings



The Now



"With courage greater than your fear, jump into the unknown and you will fly!"

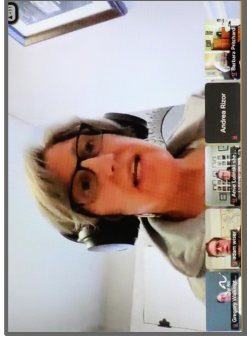
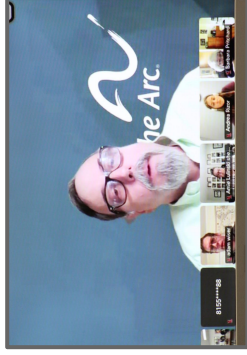
~ unknown

Where is Illinois today?

We asked all participants ahead of time to submit their top 2 concerns on the current residential & community services and supports for people with disabilities in the state of Illinois.

It was an opportunity to touch on as many concerns as possible without perseverating on what can sometimes cause conflict.

Comments were then organized around common topics prior to the meeting and presented in a clear chart for reviewing & questions.





Vision & Person Centered Focus

No person-centered focus & principles

- Overserved and underserved consumers
- Medical model vs Social Model
- I/DD regulations not focused on PCP
- Non accessible state 'discovery process'
- No opportunities for individual choice
- Waiver choices don't meet person centered goals
- No alignment between what Illinois policy says and actual application

Current waiver programs

- No flexibility
- No innovation
- No creativity
- EVV constraints
- HBS 1:1 service only vs CILA 4:1
- Regulation barriers
- Inequality of services HBS/CILA/SODC



Supported Living Waiver

Support Services

- Not adequate Natural supports
- Staff shortages
- Limited Community building options
- Lack of Family and I/DD connections
- Not enough Independent Service Coordinator (ISC) or Parent Education on choice
- No Supported Living
- No interim Bridge services while waiting for change
- Services and housing are not separated
- No spectrum of options or choice
- Slow or lack of response to crisis

Complex Needs

- No CILA or community living options
- No Provider incentives to serve this population
- No Specialized care staff
- No Justification of rejection
- Reliance on extensive family support
- No hope

Lack of capacity in the community

- Long waiting list to be pulled from PUNS list 60 months average
- Second layer of waiting for a home after being pulled from PUNS can still be years more & is not reflected in the LIGAS data
- A result of inaction
- Lack of stable workforce development
- Lack of investment over time

Vision, Education & Infrastructure

Funding

- Inequality of Resources: HBS, CILA, SODC (State Operated Developmental Centers)
- Overly complex funding benefits: navigation & provider reimbursement rates
- Stagnant for too long leaving long term shortage to build capacity
- Need more money for case management, not enough for Home Based Support case loads
- Not using money follows the person

Infrastructure inefficiency

- Non-Integrated software across DD systems
- Not easy to find answers on DD web, antiquated web interface
- Non-accessible & complicated navigation
- Distressed system

Resources and Planning

- Not taking advantage of national resources and federal grants
- Not utilizing best practices from other states
- Unused IL research studies and action plans previously invested in

Illinois Non – Slow Compliance with the law

- Home Community Based Services (HCBS) Settings Rule Non-Compliance
- Ligas non-compliance
- Website I/DD No Accessibility
- Olmstead violations
- Lawsuits



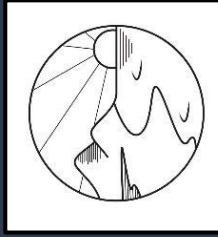
The Fear

“What will happen to my adult child with a disability after I’m gone?”

*~ Every single parent of a child with a disability
without exception*



Future Search



*"We can't solve problems by
using the same kind of thinking
we used when we created
them."*

~ Albert Einstein

We stepped into the future, May 2025. "This is the best year for Illinois citizens with disabilities."

With a focus on the Positive & Possible, we identified 5 clear opportunities to jumpstart change in Illinois. These 5 areas would take the form of FOCUS COMMITTEES. Engage IL attendees signed on for participation in these committees based on their expertise and interest.

1 SUSTAINABLE STRUCTURE - An Advocacy Coalition is created as a sustainable overarching structure with 'arms' to advocate in the areas identified in the NOW. By combining members from other related organizations with 37,800 plus strong we have critical mass to push for changes as necessary.

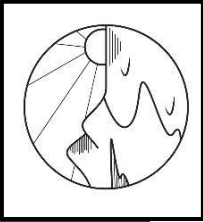
2 VISION - There is a universal vision about the I/DD system and services amongst stakeholders from all areas: Self advocates, families, allies, the Illinois department of human services and the governor's administration.

3 WAIVER AMENDMENT - Research and draft a proposal for a 'Supported Living' waiver amendment with a menu of options based on consumer need. Allow for flexible creative solutions with a person centered focus which includes support for medical, mental health, and behavioral needs added to the waiver amendment.

4 EDUCATION & INFRASTRUCTURE - Develop comprehensive easily accessible avenues for education and understanding of the state services, across the lifespan of people with disabilities and their family support network beginning as a part of the academic years.

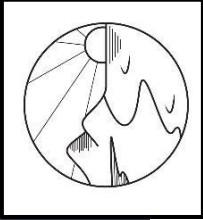
5 ENGAGE IL - North Star Plan '24 has regular ongoing interactions with the team and tracking progress of focus committees established.

SUSTAINABLE STRUCTURE COMMITTEE



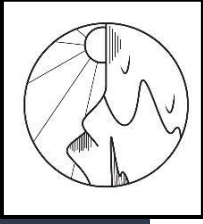
| Future Search May 2025 | Action Plan | Who | When |
|---|--|---|--|
| SUSTAINABLE STRUCTURE Advocacy Coalition | Goals | Lead Kim Mercer-Schleider | June 2024 |
| An Advocacy Coalition is created as a sustainable overarching structure with 'arms' to advocate in the areas identified in the NOW. By combining members from other related organizations with 37,800 plus strong we have critical mass to push for changes as necessary. | <ul style="list-style-type: none"> • Map out advocacy groups in Illinois • Schedule quarterly or TBA meetings • Form subcommittees around interest/need • Research Funding group • Identify function • Look at ACL/HSRI Grassroots Grant participation | Lead Kim Mercer-Schleider 1. Diane Compton 2. Sharon Costabile 3. Shirley Perez 4. Carole Rosen 5. Meg Cooch 6. Barb Pritchard 7. Greg Walkington 8. Julie Evans 9. DD Advisory Council Member 10. Designate Self Advocate participant | Schedule first Committee meeting in June: Verify committee focus, leader, schedule and first goal. Updates Quarterly or TBA June 26, 2024 Engage IL NSP: Sync Progress |

VISION COMMITTEE



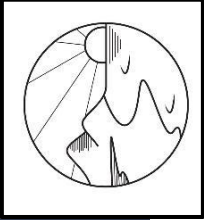
| Future Search May 2025 | Action Plan | Who | Starting Point |
|---|---|---|--|
| <p>VISION</p> <p>Universally developed</p> <p>There is a universal vision about the I/DD system and services amongst stakeholders from all areas: Self advocates, families, allies, the Illinois department of human services and the governors administration.</p> | <p>Goals</p> <ul style="list-style-type: none"> • Vision Template creation • Vision building within all participating groups • Review the Blueprint Environmental scan • System Redesign for strategy & possible updating - Greg Peterson • Host webinar on Blueprint - Greg | <p>Lead Kathy Carmody</p> <ol style="list-style-type: none"> 1. Mark McHugh 2. Kim Zoeller 3. Sharon Costabile 4. Greg Peterson 5. Anna Kissel 6. Grace Hou & Ryan Croke 7. Tonya Piephoff & Meg Cooch 8. Doug McDonald 9. Samantha Alloway (Arc) 10. Designate Self Advocate participant | <p>June 2024</p> <p>Schedule first Committee meeting in June: Verify committee focus, leader, schedule and first goal.</p> <p>Updates Quarterly or TBA</p> <p>June 26, 2024 Engage IL NSP: Sync Progress</p> |

WAIVER AMENDMENT COMMITTEE



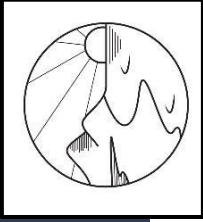
| Future Search - May 2025 | Action Plan | Who | Starting Point |
|--|---|--|--|
| WAIVER AMENDMENT Supported Living | Goals <ul style="list-style-type: none"> • Create a supported living waiver amendment • Pilot and or a commitment for waiver amendment JULY 1st • Proposal to DHS • Add the needs from the NOW for complex needs, creativity and create a waiver to address current crisis needs • Gather IL specific reports so we don't duplicate efforts • Research supported living waivers in other states | Lead Susan Mack - tentative | June 2024 |
| Research and draft a proposal for a Supported Living waiver amendment with a menu of options based on consumer need. Allow for flexible creative solutions with a person centered focus which includes support for medical, mental health, and behavioral needs added to the waiver amendment. | | <ol style="list-style-type: none"> 1. Janice Weinstein 2. Shirley Sains 3. Angela Isit 4. Josh Evans 5. Beth Owens 6. Paul Blaubam 7. Sharon Costabile 8. Dennis Azuma 9. Ryan Croke & Grace Hou 10. Tonya Piephoff & Meg Cooch 11. Amie Lulinski 12. Greg Walkington 13. Julie Evans 14. Caitlin Crabb 15. Designate Self Advocate participant 16. Supported Housing Providers Assoc.(SHPA) participant | Schedule first Committee meeting in June: Verify committee focus, leader, schedule and first goal. Updates Quarterly or TBA June 26, 2024 Engage IL NSP: Sync Progress |

EDUCATION COMMITTEE



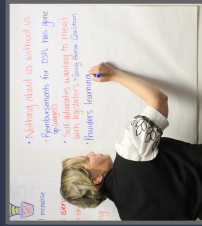
| Future Search May 2025 | Action Plan | Who | When |
|--|--|--|--|
| EDUCATION & Infrastructure | Goals | Lead Laura Fine | June 2024 |
| Develop comprehensive easily accessible avenues for education and understanding of the state services, across the lifespan of people with disabilities and their family support network beginning as a part of the academic years. | <ul style="list-style-type: none"> Distribute School to Work Transition Guide published at IL Transition Conference Establish No Wrong Door system for parent/ I/DD educ. Look at MN Disability Hub for accessibility State Budget webinar - Ryan Croke Parent support network I/DD network -roommates Earlier parent education Entrepreneurship SEP/Cust Employment | 1. The Arc, GH Coalition, Family Matters 2. Ryan Croke - Admin Ed budget 3. Vicki Niswander 4. Brian Stretch 5. Abbi Mars 6. Diane Compton 7. Designate Self Advocate participant 8. Younger parent participant | Schedule first Committee meeting in June: Verify committee focus, leader, schedule and first goal. Updates Quarterly or TBA June 26, 2024 Engage IL NSP: Sync Progress |

ENGAGE IL: NS PLAN '24 COMMITTEE



| Future Search May 2025 | Action Plan | Who | When |
|---|--|---|--|
| ENGAGE IL: North Star Plan '24 Committee | Goals | Lead Sharon Costabile | Self Advocates |
| North Star Plan '24 has regular ongoing interactions with the team and tracking progress of focus committees established. | <ul style="list-style-type: none"> • Send Summary & Committee list "Your Story matters" videos • Zoom with virtual attendees input & interest • Zoom 6/5 final Engage IL North Star Plan '24. • Zoom 6/12 OPEN enrollment meeting for Focus Committees • Zoom 6/26 with Focus Committee/Leads to review Group Meetings reports on focus, leadership, schedules and goals • ENGAGE IL Qtr zoom meetings for all (quarterly starting July) • ENGAGE IL Annual Springfield meeting in person (TBA- Kim) • Nancy Brown available for mini planning meetings with committees. | 1. Nancy Brown 2. Kim Mercer-Schleider 3. Meg Cooch 4. Ryan Croke 5. Anna Kissel 6. Chris Morris 7. Wendy Pligge | Bridget Brown Ashley Mcleod Rachel Costabile Ruth Pligge Haley Morris Erika Kissel |
| | | | June 5, 2024 5/29/24 Zoom 10:00 am Virtual Engage members 6/5/24 Zoom 10:00 am All Engage IL 6/12/24 Zoom 10:00 am Open Enroll Focus Committees 6/26/24 Zoom 10:00 am Focus Committee Leader Sync <u>Quarterly - All Engage IL</u> 7/9/24 Zoom 10:00 am 11/12/24 Zoom 10:00 am 2/11/25 Zoom 10:00 am <u>Annual - All Engage IL In Person</u> 5/13/25 9:30 am - 3:30 pm |

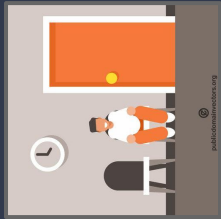
What opened your heart to joining us...



We found and shared our Common Ground

- Should be a greater connection between families and providers
- Son with a disability concerned about his future
- Hopes for people to get needs and wants met
- Future for my children is daunting
- Listen and learn
- School aged families
- Brother with a disability. People today have the same fears his parents did. Support needed for parents of children with disabilities
- Lack of options for people with complex needs
- No options for daughter with complex needs once parents are gone
- See the DD system stabilized and opportunities expanded
- Alignment and gathering of people here today
- Speak up & speak out for things I need
- Empower self-advocates to live their best life
- Homebased so important and should be self-directed
- To create sustainability
- I have seen too many doors slammed in their faces and want to see doors open
- Make dreams happen for others
- People with disabilities to take the lead
- Support efforts to improve options
- People's dreams to come true
- Enhancing options for people with complex needs
- Son wants to stay in community
- Sister with a disability

Concerns still in the waiting room...

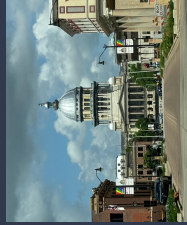
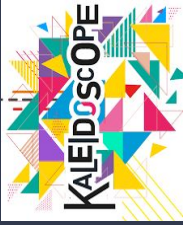


"Imagine the 'Celebrations' we will share next year at our annual Engage IL in May, 2025 in Springfield!!"

~ Sharon Costabile

Knowing we can't do everything at once

- State service provider incentives
- Healthcare training for DD Staff
- ISC 's more training
- Self-determination waiver not on a flat rate cap
- Everyone who wants to live in community served with options for families and I/DD in community
- Everyone in SODC in community with choice among providers if wanted
- PUNS- Able laws in transition
- Legislation with help from ARC requiring distribution of information on adult services for family K-12 Phil Milkes – legislation sponsor
- Arc reach out to Bradley
- Zero data for the state to backup what I/DD need
- True alignment to needs
- 1 year – 2 SODC's close
- Puns data outcomes - identify and improve what is being tracked
- Outsource website data update functions.
- 'Live' help for I/DD website users
- Add employment to transition information given to families
- Post secondary college options identified to families
- Entrepreneurial options
- School age parent groups and parent network
- ISBE 95K in IEP services
- Waiver amendment for DRS services
- Caregiver portal
- Build off things we have
- DD advisory council: include families & members with ability to address topics, not just get a report & staff office hours
- Waiver information more accessible
- Grassroots opportunity through ACL
- Engagement of people in committees cautiously optimistic
- Vision statement Illinois
- Transparency of funding with state budget
- Data system Rebalanced



One word that describes the process

- | | |
|-----------------|-------------------------|
| • Encouraged | • Celebrate |
| • Optimistic | • Important |
| • Collaborative | • Proud |
| • Encouraged | • Energized |
| • Focus | • Cautiously optimistic |
| • Optimistic | • Confident |
| • Collaborative | • Radically optimistic |
| • Bravo | • Potential |
| • Potential | • Hopeful |
| • Hopeful | • Measured |

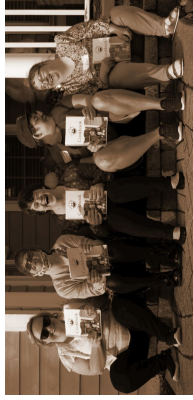
RESOURCES

[Engage IL: Uniting for progressive community support solutions](#)

~ Includes Summary in plain language and Participants

[ENGAGE IL: Key Illinois Facts Handout for unified point of reference](#)

[Just a Dollop Microbusiness](#)



[Butterflies for Change Microbusiness](#)



Developed in collaboration with

The Creative Housing Network, Naperville, IL 630-417-6648

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24

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DISABILITY RESOURCE EXPO



¡Un
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**Sábado 18 de Octubre de 2025
11 a.m.- 4 p.m. Centro Comercial
Market Place**

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disponibles para
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www.disabilityresourceexpo.org

Receive a free ad
in the 2025 Expo
Resource Guide



The Resource Guide will be back in 2025! Printed copies will be handed out to Expo attendees and shared within the community over the next year. You can also access an online version, featuring a searchable and comprehensive directory, at disabilityresourceexpo.org. Sponsors at the Bronze Level or higher are eligible for a complimentary advertisement in the Resource Guide.

The features and distribution will include:

Complete Exhibitor Information

- Organization Name
- Services Offered
- Contact Details

Advertisements from businesses that support the Expo

Resource Guides will be available to Expo visitors and will also be distributed to community members throughout the year for continued use, serving as a valuable resource for families

A comprehensive online directory of resources from Resource Guides of previous Expos can be accessed at www.disabilityresourceexpo.org

Expo Resource Guide Ad Sizes:

| | |
|----------------|------------------|
| Diamond Level | 6.5" w x 9" h |
| Platinum Level | 6.5" w x 9" h |
| Gold Level | 6.5" w x 4.25" h |
| Silver Level | 3" w x 4.25" h |
| Bronze Level | 3" w x 2" h |



The DISABILITY Resource Expo is a special project of the Champaign County Mental Health Board and Champaign County Developmental Disabilities Board, with support from many generous community partners, which should include you!

Join Us by Lending Your Support!

For more information, please contact
Dylan Boot at (217) 722-5281 or
wheelzothunder@gmail.com
www.facebook.com/resourceexpo
www.disabilityresourceexpo.org



Sponsorship Opportunities

A DISABILITY Resource Expo for
Champaign County & East Central
Illinois

The Expo will take place at
Market Place Mall
2000 N Neil St, Champaign, IL 61820
on
October 18th 2025

An Important Community Resource

How You Can Make A Difference

Our Mission: To provide full access to information and resources from a wide variety of agencies and organizations to promote a better quality of life for people with disabilities in Champaign County and East Central Illinois.

- The Expo provides residents of Champaign County and East Central Illinois with a chance to discover available resources.
- It connects individuals with disabilities and their families to the tools they need for greater independence.
- The Expo aims to educate all community members about disabilities and demonstrates how we can collectively make a positive impact.
- Materials at the Expo are accessible in various alternative formats, such as electronic and large print.
- The Expo has established itself as an essential resource event in the area.

Event Details

This exciting, annual, community-wide event will be returning to Market Place Mall in Champaign, IL in October 18th 2025. A date will be announced in the coming months.



Like and follow us on Instagram and Facebook. We'll brag about our sponsors on social media.

The Expo is a family-friendly event designed to unite social service agencies, medical service and equipment providers, advocacy groups, and cutting-edge technologies. It aims to address questions from residents of Champaign County and East Central Illinois about the supports and services available for individuals with disabilities.

By sponsoring this event, you will be supporting the most renowned resource expo in East Central Illinois. Together, we are making a meaningful impact!
Thank YOU for your support!

Six different sponsorship levels are available, which can consist of either monetary contributions or in-kind support. To ensure full recognition, supporters must pledge their sponsorship by October 1st, 2025.

Diamond Level (\$10000+)

- All benefits of Gold Level, plus...
- Logo on front cover or back cover of Expo Resource Guide
- Full page ad (premium placement) in the Expo Resource Guide
- Logo recognition on Diamond sponsorship signs at central location at Expo
- Company/organization name mentioned in publicity and promotion whenever possible

Platinum Level (\$500-\$999)

- All benefits of Gold Level, plus...
- Your logo placed on main acknowledgement sign at central location at the Expo
- Full page ad in the Resource Guide

Gold Level (\$300-\$499)

- Listed as sponsor on main acknowledgement sign at central location at Expo
- A 1/2 page ad in the Expo Resource Guide
- One commercial booth space if desired. Retail sales are permitted. Includes a 6' Table — adjoining space is an additional \$200.

Silver Level (\$150-\$299)

- A 1/4 page ad in the Expo Resource Guide

Bronze Level (\$100-\$149)

- Business Card sized ad in the Expo Resource Guide.

Friends Level (under \$100)

- Acknowledgement letter

Thank you to all of our sponsors for contributing to a more inclusive community!

Booth availability is limited to disability-related service and resource provider