



This meeting will be held in person, with remote access. Members of the public may attend in person or watch the meeting live through this link. The recording will be posted later among archives at <https://www.co.champaign.il.us/mhddb/MeetingInfo.php>

Champaign County Developmental Disabilities Board (CCDDB) Meeting Agenda

*<https://us02web.zoom.us/j/81559124557> Meeting ID: 815 5912 4557 1-312-626-6799
and In-Person at the Shields-Carter Room of Brookens Administrative Building*

- I. Call to order**
- II. Roll call**
- III. Approval of Agenda***
- IV. Citizen Input/Public Participation** *All are welcome to attend the Board's meeting to observe and to offer thoughts during this time. The board may question them, but no further action or discussion is allowed. The Chair may limit public participation to 5 minutes per person and/or 20 minutes total.*
- V. Chairperson's Comments – Dr. Anne Robin**
- VI. Executive Director's Comments – Lynn Canfield**
- VII. Approval of CCDDB Board Meeting Minutes (pages 3 - 17)***
Minutes from the CCDDB's regular board meeting on 5/17/23 are included for review and approval. Action is requested.
- VIII. Vendor Invoice List (page 18)***
Action is requested, to accept the "Vendor Invoice List" and place it on file.
- IX. New Business**
 - a) **disABILITY Resource Expo Update (pages 19-23)**
For information only, an update from the Expo Coordinators is included in the packet.
 - b) **Financial Management Support Student Project (pages 24-46)**
For information only, a memorandum describes a UIUC Gies Business College student project. The final presentation is attached.
 - c) **Draft Fiscal Year 2024 Budgets (pages 47-62)***
Drafts of budgets for the CCDDB and I/DD Special Initiatives funds, with draft CCMHB budget and other background information. A Decision Memo is included for board action regarding initial budget plans.



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d) **Illinois I/DD Services** (page 63)

For information only is a fact sheet developed by The Institute Online, to support discussion of access to core services such as Respite, CILA, Home Based Support, and Community Day Services, which may frame future advocacy efforts and planning.

x. **Old Business**

a) **PY24 Funding Decisions** (pages 64-67)

For information only are charts showing the PY2024 funding decisions made by the CCDDDB and the CCMHB.

xii. **CCDDDB and CCMHB Schedules and CCDDDB Timeline** (pages 68-73)

No action is needed.

xiii. **CCDDDB Acronyms and Glossary** (pages 74-81)

No action is needed.

xiv. **Champaign County Mental Health Board Input**

xv. **Staff Reports** (pages 82-110)

Included for information only are reports from Kim Bowdry, Leon Bryson, Lynn Canfield, Stephanie Howard-Gallo, Shandra Summerville, and Chris Wilson.

xvi. **Successes and Other Agency Information**

Providers and self-advocates are invited to report on individuals' successes. The Chair may limit Other Agency Information to 5 minutes per agency and/or total time to 20 minutes.

xvii. **Board Announcements**

xviii. **Adjournment**

** Board action is requested.*

For accessible documents or assistance with any portion of this packet, please [contact us](mailto:kim@ccmhb.org) (kim@ccmhb.org).

**CHAMPAIGN COUNTY BOARD FOR CARE AND TREATMENT
OF PERSONS WITH A DEVELOPMENTAL DISABILITY
(CCDDB)
MEETING**

Minutes May 17, 2023

*This meeting was at the Brookens Administrative Center
and with remote access via Zoom.*

9:00 a.m.

MEMBERS PRESENT: Anne Robin, Kim Fisher, Deb Ruesch, Vicki Niswander,
Georgiana Schuster

STAFF PRESENT: Kim Bowdry, Leon Bryson, Lynn Canfield, Stephanie Howard-
Gallo, Shandra Summerville, Chris Wilson

OTHERS PRESENT: Leah Taylor, Champaign County Board; Sarah Perry, Jami Olsen,
Annette Becherer, Laura Bennett, Patty Walters, Nicole Smith,
Heather Levingston, Danielle Matthews, DSC; Mel Liong, PACE;
Becca Obuchowski, Hannah Sheets, Community Choices; Annie
Bruno, The Autism Project; Lisa Benson, Angela Yost, RPC; Nancy
Uchtmann, Citizen

CALL TO ORDER:

Dr. Robin called the meeting to order at 9:00 a.m.

ROLL CALL:

Roll call was taken and a quorum was present.

APPROVAL OF AGENDA:

The agenda was in the packet for review and approved by a unanimous vote.

PRESIDENT’S COMMENTS:

Dr. Robin thanked the staff and the agencies for their work.

EXECUTIVE DIRECTOR’S COMMENTS:

Director Canfield reviewed the meeting agenda.

APPROVAL OF MINUTES:

Minutes from the 4//19/2023 board meeting were included in the packet.

MOTION: Ms. Ruesch moved to approve the minutes from the 4/19/23 CCDDDB meeting. Ms. Schuster seconded the motion. A roll call vote was taken. The motion passed.

VENDOR INVOICE LIST:

The Vendor Invoice List was included in the Board packet.

MOTION: Ms. Niswander moved to accept the Vendor Invoice List as presented in the packet. Ms. Schuster seconded the motion. A roll call vote was taken and the motion passed unanimously.

NEW BUSINESS:

CCDDDB PY24 Funding Requests:

A chart of all PY24 funding requests related to I/DD was included in the packet for information only.

Correction of Errors in Draft PY24 Program Summaries:

Communications from agency representatives regarding staff errors in program summaries were included in the Board packet.

Staff Recommendations for PY24 I/DD Funding:

A Decision Memorandum was included in the Board packet. The memorandum presented staff recommendations for funding for the Program Year (PY) 2024 (July 1, 2023 through June 30, 2024.) Decision authority rests with the CCDDDB and their sole discretion concerning appropriate use of available dollars based on assessment of community needs, best value, alignment with decision support criteria, pricing, affordability, and distribution across service intensity.

The following were recommendations by CCDDDB/CCMHB staff:

CU Autism Network – Community Outreach Program \$79,132

- Promotes inclusion and education, improves access by distributing materials to local businesses, schools, and peers; promotes sensory friendly, non-discriminatory environments for Autistic people and their families to utilize.
- Outcomes relate to impact on participants and greater community.
- Required prior to contract: clarification or correction of expense details in financial forms; utilization target should be added for CSEs and develop and track NTPCs (families attending events, e.g.); letter of engagement for 2023 financial review; Financial Review or Compilation for 2022 (due by June 30, 2023).
- New special provisions: inform participants of PUNS database; contribute information to advance enhancing independence through online technology training and access for staff and participants; avoid use of this funding to serve non-residents and demonstrate revenue specific to them which could not be used to offset the cost of service to Champaign County residents; and consult with CLC coordinator to improve policies and engagement strategies.

MOTION: Ms. Schuster moved to approve CCDDDB funding of \$79,132 for CU Autism Network - Community Outreach Program subject to the caveats as presented. Ms. Ruesch seconded. A roll call vote was taken and the motion passed unanimously.

CU Autism Network - CUAN Planning Seed Grant NEW \$65,217

- Investigation, development, and planning for a Regional Autism Support Network.
- Outcomes for gaining clarity about the needs of autistic people in our community.
- Required prior to contract: clarification and correction of details in financial forms (Total agency budget does not match with that of the agency’s other application); agency should develop at least one utilization target; letter of engagement for 2023 financial review; Financial Review or Compilation for 2022 (due by June 30, 2023). Clarify how the center will serve a larger region, i.e., other funding.
- New special provisions: orientation to Champaign County service providers and resources included as part of the planning process; avoid use of this funding to serve non-residents and demonstrate revenue specific to them which could not be used to offset the cost of service to Champaign County residents; and consult with CLC coordinator to improve policies and engagement strategies.

MOTION: Dr. Fisher moved to approve CCDDDB funding of \$65,217 for CU Autism Network - CUAN Planning Seed Grant subject to the caveats as presented. Ms. Niswander seconded the motion. A roll call vote was taken and the motion passed unanimously.

Community Choices, Inc. – Customized Employment \$226,500

- Long running program, providing individualized employment services.
- Two outcomes for the whole program and 1-3 for each component; all have measurable targets and appropriate assessment tools.
- Agency worked with UIUC Evaluation Capacity Building Team in past projects and has shown interest in working with UIUC Family Resiliency Center.

- Required prior to contract: letter of engagement with CPA for PY23 audit; and clarification of ‘Total Program’ revenue with CCDDDB staff support.
- Retain PY2023 special provisions for: collaborate with ISC when enrolling new people, with consideration for length of time on PUNS; provide brochures to ISC for distribution; provide CCRPC Decision Support PCP with list of participants for PCP completion; online service claims reporting; collaborate with providers of similar service; provide CCDDDB staff with Discovery process tools, copies of interagency agreements, and list of clients enrolled in waiver funded services; training efforts in natural settings; and contribute information to advance enhancing independence through online technology training and access for staff and clients.

MOTION: Dr. Fisher moved to approve CCDDDB funding of \$226,500 for Community Choices, Inc. – Customized Employment subject to the caveats as presented. Ms. Schuster seconded the motion. A roll call vote was taken and the motion passed unanimously.

Community Choices, Inc. – Inclusive Community Support \$198,000

- Formerly Community Living
- PY24 request is reduced by 2.5% (\$198,000). PY23 award was prorated due to staff vacancy at beginning of contract.
- Six categories of outcomes, some with multiple measures, related to those being served through the three tracks of support. Data collected from program participants, families, & staff, using tools specific to each measure.
- The program provides community-based living mid-level support in 3 main tracks.
- Required prior to contract: letter of engagement with CPA for PY23 audit; and clarification of ‘Total Program’ revenue with CCDDDB staff support.
- Retain PY2023 special provisions for: collaborate with ISC when enrolling new people into the program, with consideration for length of time on PUNS; provide brochures to ISC for distribution; provide CCRPC Decision Support PCP with list of participants for PCP completion; online service claims reporting; collaborate with providers of similar service; provide CCDDDB staff with copies of interagency agreements, and list of clients enrolled in waiver funded services; training efforts in natural settings; and contribute information to advance enhancing independence through online technology training and access for staff and clients.

MOTION: Ms. Ruesch moved to approve CCDDDB funding of \$198,000 for Community Choices, Inc. – Inclusive Community Support subject to the caveats as presented. Dr. Fisher seconded the motion. A roll call vote was taken and the motion passed unanimously.

Community Choices, Inc. – Self-Determination Support \$176,500

- Connects people with disabilities and their families to each other and the community.
- Two to three outcomes for each of the three program components, focused on the participants’ experience, with timeframes and associated assessment tools.
- Required prior to contract: letter of engagement with CPA for PY23 audit.
- Retain PY2023 special provisions for: provide brochures to ISC for distribution; collaborate with providers of similar service; provide CCDDDB staff with sample PCP documents, copies of interagency agreements, and list of clients enrolled in waiver funded services; training efforts in natural settings; and contribute information to advance enhancing independence through online technology training and access for staff and clients.

MOTION: Ms. Schuster moved to approve CCDDDB funding of \$176,500 for Community Choices, Inc. – Self-Determination Support subject to the caveats as presented. Ms. Ruesch seconded the motion. A roll call vote was taken and the motion passed unanimously.

Community Choices, Inc. – Staff Recruitment and Retention - NEW \$34,000

- Addresses workforce shortage through staff incentive and retention payments.
- Request includes staff incentive payments after completion of training and 90-day probationary period for newly hired staff and quarterly retention payments for existing staff in good standing.
- Three outcomes relating to length of employment, recruitment, and retention.
- Required prior to contract: letter of engagement with CPA for PY23 audit.
- New special provisions: quarterly list of staff receiving bonuses.

MOTION: Dr. Fisher moved to approve CCDDDB funding of \$34,000 for Community Choices, Inc. – Staff Recruitment and Retention subject to the caveats as presented. Ms. Niswander seconded the motion. A roll call vote was taken and the motion passed unanimously.

Community Choices, Inc. – Transportation Support - NEW \$119,500

- Addresses transportation gap with personalized and community-focused approach allowing participants an increased ability to access their community.
- Outcomes in 3 domains (4 subcategories each) are measurable, assessed through monthly survey tool completed by participants. All relate to participants' experience.
- Required prior to contract: letter of engagement with CPA for PY23 audit.
- New special provisions: contribute information to advance enhancing independence through online technology training and access for staff and clients; and if claims system is not used, provide information about riders and riding trends in comments section of quarterly program reports.

MOTION: Ms. Niswander moved to approve CCDDDB funding of \$119,500 for Community Choices, Inc. – Transportation Support subject to the caveats as presented. Ms. Ruesch seconded the motion. A roll call vote was taken and the motion passed unanimously.

DSC – Clinical Services \$241,000

- Improves access to behavioral healthcare, collaborates with other providers, buffers vulnerable people from changes in the health care delivery and payment systems, and helps meet behavioral health needs despite low provider capacity.
- Adds staff position to improve DSP skill set relevant to people with MI and DD.
- Outcomes to avoid overservice/overmedication and to measure client's improved sense of wellbeing due to service (using program's specific assessment tool.)
- Required prior to contract: update financial forms so that indirect and direct portions of individual positions do not exceed 1 FTE; copies of subcontracts; letter of engagement with CPA for PY23 audit.
- Retain PY2023 special provisions for: provide CCRPC Decision Support PCP with list of participants for PCP completion; provide brochures to ISC for distribution; document efforts to

use community alternatives, including providers who bill insurance/other payers to create capacity for others in this program; provide list of clients enrolled in waiver funded services; online service claims reporting; monthly personnel change report; provide CCDDDB staff with samples of assessment tools; and contribute information to advance enhancing independence through online technology training and access for staff and clients.

- New special provisions: contract will be prorated until new program staff is hired; if consulting psychiatrist or counselors accept Medicaid in their other practices, the agency may arrange for DSC practice patients with Medicaid to be seen in the consulting provider's other office OR the agency may bill Medicaid directly for services provided to DSC practice patients with this coverage; and complete agency-wide CLC assessment and consult with CLC coordinator on engagement strategies.

MOTION: Dr. Fisher moved to approve CCDDDB funding of \$241,000 for DSC – Clinical Services subject to the caveats as presented. Ms. Schuster seconded the motion. A roll call vote was taken and the motion passed unanimously.

DSC – Community Employment \$459,606

- Longstanding program providing support in all aspects of employment.
- With approval, \$24,986 may be used as match for Title XX-DFI grant funding.
- One outcome measures utilization of certain services in the program; the other two relate to the client experience.
- Required prior to contract: update financial forms so that indirect and direct portions of individual positions do not exceed 1 FTE; ensure that 163.31 FTE listed as Other in Indirect were not also reported as Direct FTE; and provide letter of engagement with CPA for PY23 audit.
- Retain PY2023 special provisions for: collaborate with ISC when enrolling new people into the program, with consideration for length of time on PUNS; provide CCRPC Decision Support PCP with list of participants for PCP completion; provide brochures to ISC for distribution; online service claims reporting; collaborate with providers of similar service; provide CCDDDB staff with Discovery process tools, copies of interagency agreements and list of clients enrolled in waiver funded services; training efforts in natural settings; monthly personnel change report; and contribute information to advance enhancing independence through online technology training and access for staff and clients.
- New special provisions: participate with the Evaluation Capacity Building project during the contract year; and complete agency-wide CLC assessment and consult with CLC coordinator on engagement strategies.

MOTION: Ms. Schuster moved to approve CCDDDB funding of \$459,606 for DSC – Community Employment subject to the caveats as presented. Ms. Ruesch seconded the motion. A roll call vote was taken and the motion passed unanimously.

MOTION: Dr. Fisher moved to approve the use of \$24,986 of this contract as match for Title XX-DFI grant funding. Ms. Ruesch seconded the motion. A roll call vote was taken and the motion passed unanimously.

DSC – Community First \$890,042

- Longstanding program with continued focus on transformation from shelter-based services to meaningful community life.
- Outcomes relate to accomplishments of program participants. Each is a count of total individuals achieving them.
- The per person cost associated with TPCs in this program is very close to the state’s rate for Community Day Services, but payment is value-based rather than reimbursed. Performance benchmarks (continued from PY23 contract) for each quarter relate to volume and type of service: a six-month minimum of 10,000 total service hours and subsequent quarterly minimum of 5,000 total service hours associated with qualifying TPCs; a minimum of 60% (6,000 and 3,000) of those service hours in direct (virtual or in-person) contact with TPCs engaging in activities they have identified in person-centered plans; and a minimum of 50% (3,000 and 1,500) of these direct contact service hours delivered in community settings or the person’s home. If benchmarks are not met during a quarter, the following quarter’s payments will be prorated. Fourth quarter data will inform the final payment.
- Required prior to contract: errors in financial forms should be corrected; ensure that 114.31 Indirect personnel were not also reported as Direct FTE; letter of engagement with CPA for PY23 audit.
- Retain PY2023 special provisions for: collaborate with ISC when enrolling new people into the program, with consideration for length of time on PUNS, and on PCPs for each TPC reported; provide Decision Support PCP with list of participants for PCP completion; provide program brochures to ISC for distribution; provide CCDDDB staff with list of clients enrolled in waiver funded services and monthly personnel change reports; online service claims reporting; training efforts in natural settings; continue virtual service options and repeat survey on client/family preferences for staying connected; include number of people on program wait list and average wait time in quarterly report; benchmarks determine payments; no dual program enrollment with Individual and Family Support, without CCDDDB staff approval; and contribute information to advance enhancing independence through online technology training and access for staff and clients.
- New special provisions: contract will be prorated for vacancies and amended as vacant staff positions are filled; participate with the Evaluation Capacity Building project during the contract year to further develop outcomes for this program, e.g., client survey to measure satisfaction; and complete an agency-wide CLC assessment and consult with CLC coordinator on engagement strategies.

MOTION: Ms. Ruesch moved to approve CCDDDB funding of \$890,042 for DSC – Community First subject to the caveats as presented. Dr. Fisher seconded the motion. A roll call vote was taken and the motion passed unanimously.

DSC – Community Living

\$565,480

- Formerly Apartment Services.
- Longstanding program supports people to live independently. Adds staff to support health and wellness of current participants.
- Outcomes relate to the client’s experience, one standard to the program, and the other connecting to the person’s community; appropriate assessment tools are associated with these, maintained by staff.

- Required prior to contract: update financial forms so that indirect and direct portions of individual positions do not exceed 1 FTE (i.e., Director of Residential Services listed twice); letter of engagement with CPA for PY23 audit.
- Retain PY2023 special provisions for: collaborate with ISC when enrolling new people into the program, with consideration for length of time on PUNS; provide CCRPC Decision Support PCP with list of participants for PCP completion; provide program brochures to ISC for distribution; provide CCDDDB staff with list of clients enrolled in waiver funded services and monthly personnel change report; report service claims online; collaborate with providers of similar service; training efforts in natural settings; and contribute information to advance enhancing independence through online technology training and access for staff and clients.
- New special provisions: participate in Evaluation Capacity Building project to further develop outcomes for this program; and complete an agency-wide CLC assessment and consult with CLC coordinator on engagement strategies.

Ms. Niswander expressed that she would like to see more community engagement, outside of 9 a.m. to 3 p.m., reported in this program in the future.

MOTION: Ms. Schuster moved to approve CCDDDB funding of \$565,480 for DSC – Community Living subject to the caveats as presented. Dr. Fisher seconded the motion. A roll call vote was taken and the motion passed unanimously.

DSC – Connections	\$106,400
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- Provides access to recreation, hobbies, and leisure choices.
- One outcome measures participant satisfaction with the program, the others relate to program performance.
- Required prior to contract: revise error in Revenue form; update financial forms so that indirect and direct portions of individual positions do not exceed 1 FTE; ensure that 176.31 FTE listed as Other in Indirect were not also reported as Direct FTE; letter of engagement with CPA for PY23 audit.
- Retain PY2023 special provisions for: collaborate with ISC when enrolling new people into the program, with consideration for length of time on PUNS; provide CCRPC Decision Support PCP with list of participants for PCP completion; provide brochures to ISC for distribution; provide CCDDDB staff list of clients enrolled in waiver funded services; online service claims reporting; training efforts in natural settings; monthly personnel change report; allow outside artists to participate in community art shows; allow outside artists to participate in program when feasible; and contribute information to advance enhancing independence through online technology training and access for staff and clients.
- New special provisions: participate with the Evaluation Capacity Building project; and complete an agency-wide CLC assessment and consult with CLC coordinator on engagement strategies.

Ms. Niswander stated this is another program that she would like to see have more community engagement in the future.

MOTION: Ms. Schuster moved to approve CCDDDB funding of \$106,400 for DSC - Connections subject to the caveats as presented. Dr. Fisher seconded the motion. A roll call vote was taken and the motion passed unanimously.

DSC/Community Choices – Employment First

\$90,100

- A continuing collaboration promoting inclusion and prioritizing employment for people with disabilities.
- Outcomes overlap with utilization measures/targets and measure the program’s performance. Program impact would be demonstrated by an increase in employment as a result of LEAP training.
- Required prior to contract: copy of subcontract; letter of engagement with CPA; revise Program Plan Narrative to include an outcome related to increased employment of people with I/DD and one for improved knowledge or attitude of trainees or to their satisfaction with the training.
- Retain PY2023 special provisions for: report zip codes of LEAP certified businesses; collaborate with ISC; share complete list of LEAP certified businesses; share details on number of jobs directly resulting from LEAP trainings; monthly personnel change report; and contribute information to advance enhancing independence through online technology training and access for staff and clients.
- New special provisions: participate in Evaluation Capacity Building project to further develop outcomes for this program; and complete an agency-wide CLC assessment and consult with CLC coordinator on engagement strategies.

MOTION: Ms. Niswander to approve CCDDDB funding of \$90,100 for DSC/Community Choices – Employment First subject to the caveats as presented. Dr. Fisher seconded the motion. A roll call vote was taken and the motion passed unanimously.

DSC – Individual and Family Support

\$250,000

- Continues portions of a long-standing program, adds a new position for linkage.
- Significant decrease in request related PUNS selections and decreased need.
- One outcome for family satisfaction with the service, using an appropriate assessment tool. Another outcome is a utilization measure.
- Required prior to contract: correct financial forms (i.e., Director of Program Assurance is listed as full-time direct and full-time indirect); copies of subcontracts; letter of engagement with CPA; develop tracking form for Intermittent Direct Support workers, including start date and rate of pay, and provide to CCDDDB staff.
- Retain PY2023 special provisions for: prior approval of specific assistance for clients; collaborate with ISC when enrolling new people into the program, with consideration for length of time on PUNS; collaborate with Illinois Respite Coalition, and Envision Unlimited for state-funded Respite; work with PACE Consumer Control Program to help families find Personal Support Workers; provide CCRPC Decision Support PCP with list of participants for PCP completion; and brochures for distribution; provide CCDDDB staff with list of clients enrolled in waiver funded services and monthly personnel change reports; online service claims reporting;

collaborate with providers of similar service; training efforts in natural settings; require proof of scholarship denial before providing specific assistance; no dual program enrollment with Community First, without CCDDDB approval; and contribute information to advance enhancing independence through online technology training and access for staff and clients.

- New special provisions: contract amount will be prorated for any staff vacancies and amended when filled; and complete agency-wide CLC assessment and consult with CLC coordinator on engagement strategies.

MOTION: Dr. Fisher moved to deny CCDDDB funding and to approve I/DD Special Initiatives funding of \$250,000 for DSC- Individual and Family Support subject to the caveats as presented in this memorandum and pending approval by the CCMHB. Ms. Niswander seconded the motion. A roll call vote was taken and the motion passed unanimously.

DSC – Service Coordination

\$496,080

- Intensive case management and coordination of services and supports.

- Three outcome measures relate to the client’s experience (input in goal setting, reporting of POMs, and progress; appropriate assessment strategies for each.

- Required prior to contract: resolve the agency personnel/expense issue for consistency across all program applications and for greater accuracy regarding total budget positions; and letter of engagement with CPA for PY23 audit.

- Retain PY2023 special provisions for: for CCDDDB contract files, share copies of template individual service plan and assessment forms (if any are in use which are different from those required by IDHS-DDD); collaborate with ISC when enrolling new people into the program, with consideration for length of time on PUNS; provide CCRPC Decision Support PCP with list of participants for PCP completion; provide program brochures to ISC for distribution; online service claims reporting; collaborate with providers of similar service; training efforts in natural settings; provide CCDDDB staff with Implementation Strategy/Plan tools, list of clients enrolled in waiver funded services, monthly personnel change reports, and report on service needs otherwise unmet, avoid activities which risk conflict of interest; and contribute information to advance enhancing independence through online technology training and access for staff and clients.

- New special provisions: complete an agency-wide CLC assessment and consult with CLC coordinator on engagement strategies.

MOTION: Georgiana Schuster to approve CCDDDB funding of \$496,080 for DSC- Service Coordination subject to the caveats as presented. Ms. Ruesch seconded the motion. A roll call vote was taken and the motion passed unanimously.

Persons Assuming Control of Their Environment (PACE) –
Consumer Control in Personal Support

\$36,000

- Recruits and trains personal support workers (PSWs) and maintains a PSW registry.

- 35 Successful PSW matches since program began.

- Outcomes overlap with utilization measures. Though an outcome directly measuring impact for a person with I/DD can be hard to define, it would be preferred.

- Required prior to contract: letter of engagement with CPA for PY23 audit; revise Program Plan to include utilization targets.
 - Retain PY2023 special provisions for: continue to work closely with ISC, DSC, Illinois Respite Coalition, and Envision Unlimited on behalf of those seeking PSWs for HBS and/or state-funded Respite workers; provide brochures to ISC for distribution; online service claims reporting, including people with I/DD utilizing PSWs; and contribute information to advance enhancing independence through online technology training and access for staff and clients.
- MOTION: Ms. Niswander moved to deny CCDDDB funding and to approve I/DD Special Initiatives funding of \$36,000 for Persons Assuming Control of Their Environment (PACE) – Consumer Control in Personal Support subject to the caveats as presented in this memorandum and pending approval by the CCMHB. Ms Ruesch seconded the motion. A roll call vote was taken and the motion passed unanimously.**

The following funding requests which include I/DD services were submitted to the CCMHB for consideration:

DSC – Family Development \$656,174

- Services for children birth to 5 with assessed risk; developmental screenings, various therapies, uses Early Intervention funding when children are eligible. Collaborates with other funded programs toward system of care approach.
 - One outcome measures the family’s experience (positive impact), the other the impact on the child; appropriate assessment strategies for each.
 - Required prior to contract: update financial forms so that indirect and direct portions of individual positions do not exceed 1 FTE; and letter of engagement with CPA for PY23 audit.
 - Retain PY2022-23 special provisions for: inform families of PUNS and ISC role; online service claims reporting; collaborate with programs providing similar services; provide CCDDDB with monthly personnel change reports.
 - New special provisions: complete an agency-wide CLC assessment and consult with CLC coordinator on engagement strategies.
- MOTION: Dr. Fisher moved to advise the Champaign County Mental Health Board to provide funding in the amount of \$656,174 for DSC - Family Development. Ms. Ruesch seconded the motion. A roll call vote was taken and the motion passed unanimously.**

CU Early – CU Early NEW \$77,184

- Home visiting program serving expectant families and children up to age 3, provides developmental screenings on all enrolled children alongside the parent to ensure that children are developing on track.
- Focus on pregnant and parenting teens, homeless families, linguistically isolated/Spanish speaking community members.
- A NEW Request to CCMHB: \$77,184, 16% of total program revenue, a small portion serves children with suspected DD through referrals to Early Intervention.
- Three outcomes are specific, measurable, and relevant to the people served. Each is associated with appropriate assessment tools. Outcomes based on a logic model.
- Required prior to contract: develop utilization targets for TPC, SC, CSE.

- Special Provisions: collaborate with providers of similar services; report on other funding sought; report # of children with delays qualifying as I/DD; technical assistance from CLC Coordinator; mid-year progress report to the CCMHB; at the end of the contract term, program-specific audited financial statements will be provided (from combined audit).

MOTION: Ms. Ruesch moved to advise the Champaign County Mental Health Board to use \$4,043 of I/DD set-aside funds for CU Early – CU Early. Ms. Niswander seconded the motion. A roll call vote was taken and the motion passed unanimously.

CRIS Healthy Aging - Improving Family Caregiver MH \$125,000

- Closes the gaps in access to care for unpaid caregivers of older adults, usually family members, with dementia. May also serve the priorities of the I/DD Special Initiatives fund to strengthen the DSP workforce.
- NEW CCMHB Program Request: \$125,000, 45% of total program revenue
- Seven outcomes relate to various impacts on program participants, are measurable with specific targets and assessment tools, all completed by staff.
- Required prior to contract and during the term: revise financial forms for consistency and accuracy; consider revising program plan to focus on paid and unpaid caregivers of people who have I/DD (with and without dementia) to present to the CCDDDB and CCMHB for funding through I/DD Special Initiatives.
- Special Provisions: partner with other organizations serving this population; use technical assistance from CLC Coordinator to strengthen strategies; ; letter of engagement with CPA firm for audit of PY24; mid-year progress report.

MOTION: Ms. Niswander moved to defer a decision on I/DD Special Initiatives funding of \$125,000 as recommended for CRIS Healthy Aging - Improving Family Caregiver MH, pending programmatic revisions to focus on I/DD. Dr. Fisher seconded the motion. A roll call vote was taken and the motion passed unanimously.

Contract Negotiations and Special Notifications:

Many recommendations are contingent on completion of contract negotiations, application revisions, or resolution of other issues. Awards may be adjusted by the cost of a vacancy and amended when that vacancy is filled. Award recipients may be required to revise program or financial forms to align with CCDDDB planning, budget, and policy specifications. They may be asked for more information, to reach terms that are agreeable to both parties. If requirements are not met prior to completion of the contract, a later contract start date will be established and the award reduced commensurate with the shorter term. Failure to submit required information shall result in cancellation of the contract award.

MOTION: Dr. Fisher moved to authorize the Executive Director to conduct contract negotiations as specified in the memorandum. Ms. Niswander seconded the motion. A roll call vote was taken and the motion passed unanimously.

Recommendations are based on revenue estimates not finalized until the Champaign County Board approves budgets in November or December of 2023. For this reason, all PY2024 CCDDDB contract maximums will be subject to reductions to compensate for any CCDDDB revenue shortfall. These reductions will be documented by contract amendment at the discretion

of the Executive Director, with every effort made to maintain the viability and integrity of prioritized contracts. All PY2024 contracts will include the following provision:

Obligations of the Board will cease immediately without penalty or further payment being required if, in any fiscal year, the tax that is levied, collected, and paid into the “Developmental Disabilities Fund” is judged by the CCDDDB executive director not to be sufficient for payment as delineated in the terms and conditions under this Contract.

MOTION: Ms. Niswander moved to authorize the Executive Director to implement contract maximum reductions as described in the memorandum. Dr. Fisher seconded the motion. A roll call vote was taken and the motion passed unanimously.

A provision which was added in PY21, PY22, and PY23 allowed for realignment or redirection in response to the public health emergency. It was exercised early in PY21 but not since. Any contract may be redirected through the standard contract amendment process, making this language redundant. It will be removed from the standard contracts.

A provision was added to PY23 contracts to clarify that specific terms of an agency’s contract may supersede a provision of the funding guidelines, if the exception is deemed to be in the best interest of the CCDDDB and Champaign County. This remains relevant:

The CCDDDB Requirements and Guidelines for Allocation of Funds is incorporated into this contract by reference, except this contract will control should there be an inconsistent/contrary provision in the aforesaid Requirements and Guidelines. If the contract and funding guidelines are not in agreement, the contract shall prevail. For example, if the provider will incur higher cost for an audit, review, or compilation than allowed per the Funding Requirements and Guidelines, a formal written request may be made for the greater amount to be allowed.

MOTION: Ms. Ruesch moved to include in all PY2024 contracts the provision for specific exceptions to Funding Requirements and Guidelines, as described in the memorandum. Dr. Fisher seconded the motion. A roll call vote was taken and the motion passed unanimously.

CCRPC-Community Services – Decision Support PCP

\$433,777

- Conflict-free case management and person-centered planning, transition from high school to adult life, identification of desired supports (for future system planning), and case management services for dually diagnosed adults.
- Outcomes for staff performance of value to clients.
- Required prior to contract: complete contract negotiation related to change in ISC status; and update utilization target section to include numeric targets.
- Retain PY2023 special provisions for: any excess revenue is based on 4th quarter reports; online service claims reporting; collaborate with providers to move toward conflict-free case management for each participating TPC, with plans clarifying specific service needs and preferences; inform CCDDDB staff of any TPCs in which current program placement is not appropriate; work directly with other case management programs toward the best interests of people served and document these collaborative efforts in quarterly service activity report

comments section; and contribute information to advance enhancing independence through online technology training and access for staff and clients.

- New special provisions: work directly with ISC agency and provider agencies to maintain list of participants eligible for conflict-free case management services and case management services for dually diagnosed adults; contract prorated based on any staff vacancies at start of contract year.

An addendum to the packet was discussed. A press release announced The RPC informed the Illinois Department of Human Services' (DHS) Division of Developmental Disabilities in the middle of March that it will exercise the option to not renew its Independent Service Coordination (ISC) grant agreement for Fiscal Year 2024 due to extenuating circumstances impacting RPC's ISC program. The RPC committed to working collaboratively with the Division through June 30, 2023—the effective date of the termination—to transition the ISC program and services to another provider in a manner that serves the needs of the families and individuals in Region H, which includes Champaign. Ms. Lisa Benson and Ms. Angela Yost from RPC were present and provided additional information to Board members.

MOTION: Dr. Fisher moved to approve CCDDDB funding of \$433,777 for CCRPC-Community Services – Decision Support PCP subject to the caveats as presented. Ms. Ruesch seconded the motion. A roll call vote was taken and the motion passed.

OLD BUSINESS:

PY23 Third Quarter Reports and Data:

Third quarter reports were included in the packet for information only.

211 First Quarter 2023 Report:

A report from PATH regarding 211 calls and outcomes was included in the board packet for information.

CCDDDB and CCMHB Schedules and CCDDDB Timelines:

Updated copies of CCDDDB and CCMHB meeting schedules and CCDDDB allocation timelines were included in the packet.

Acronyms and Glossary:

A list of commonly used acronyms was included for information.

CCMHB Input:

The CCMHB will have a study session this evening.

Staff Reports:

Staff reports were included in the Board packet.

Citizen Input/Public Participation:

Jennifer Buoy spoke regarding her experiences with several of the CCDDDB funded agencies. She also suggested that each agency have consumer satisfaction surveys available.

BOARD ANNOUNCEMENTS:

None.

ADJOURNMENT:

The meeting adjourned at 10:47 a.m.

Respectfully Submitted by: Stephanie Howard-Gallo

**Minutes are in draft form and are subject to CCDDDB approval.*

Champaign County, IL

VENDOR INVOICE LIST



INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	PAID AMOUNT	DUE DATE	TYPE	STS	DESCR
10424	PERSONS ASSUMING CONTROL OF THEIR ENVIRONMENT INC.									
Apr '23	DD23-079	04/01/2023	051923A	19592	2,280.00	2,280.00	05/31/2023	INV	PD	DD23-0
CHECK DATE: 05/19/2023					2,280.00					
1 INVOICES										

** END OF REPORT - Generated by Chris M. Wilson **



BRIEFING MEMORANDUM

DATE: June 21st, 2023
TO: Members, Champaign County Developmental Disabilities Board (CCDDB) and Champaign County Mental Health Board (CCMHB)
FROM: Allison & Dylan Boot, Disability Resource Expo Co-Coordinator
SUBJECT: Update on the 2023 Disability Resource Expo

Background:

Beginning in 2007 and originally conceived as a “DD Expo” by CCDDB Member Joyce Dill, the disABILITY Resource Expo was an annual in-person event until 2020. To accommodate increasing vendors, sponsors, and attendees over the years, the Expo used more and more available space at Lincoln Square, then Fluid Events, and the Vineyard Church. Volunteers and CCDDB/CCMHB staff and consultants plan all aspects through committees over several months. The Expo relies on members of the ‘disability’ community to foster accessible and inclusive planning, events, social media, and a comprehensive resource directory at <https://disabilityresourceexpo.org>.

After the cancellation of the 2020 event, the Expo Steering Committee planned and hosted four monthly virtual events during late fall 2020 and early winter 2021. Each encompassed a different resource topic and included short overviews of all featured exhibitors and small exhibitor breakout sessions. A more in-depth presentation from a featured exhibitor was included in each event. Events were held on the Zoom platform with ASL interpreters. Exhibitor videos and featured presentations were captioned.

In 2022, after a two-year hiatus, a scaled back in-person Expo was held at Market Place Mall. 65 disability service providers participated as exhibitors. Approximately 1,200 people attended and were able to access local resources. The majority of feedback received from exhibitors and participants regarding the scaled back event and new location was positive.

2023 Expo Updates:

An in-person event is being planned for October 28, 2023, at Market Place Mall. We will serve our second year as co-coordinators of the Expo.

It has been determined that there will once again not be a Children's Activity Room at the 2023 Expo. At this time, it is unlikely that the Children's Activity Room will return as a feature of future Expos. Unfortunately, The Market Place Mall is simply not set up in a way to safely offer this feature. Additionally, in the world we now live in, parents leaving their children in the Children's Activity Room (despite a Herculean effort by Expo volunteers and staff to prevent this) potentially places the Expo in a dangerous position, liability-wise. The steering committee and the Children's Activities subcommittee are considering options that would be geared toward attracting children and their families, such as a face painter and a Halloween costume contest.

Our interactive and educational scavenger hunt, like those held as a part of previous Expos, will be a part of the event this year. The theme of the scavenger hunt this year will be the many accomplishments of the late Disability Rights Champion, Judy Heumann. We have written a letter to the manager of every store at the mall asking that 10 of them participate in the scavenger hunt by putting a picture of Ms. Heumann in their store front window.

A few exhibitors from the 2022 Expo expressed interest in doing live presentations about their businesses and/or the resources available so, live presentation time will be offered to exhibitors as part of the 2023 event.

The Marketing & Sponsorship subcommittee is developing drafts of sponsorship letters and brochures and other messaging to be used for the 2023 Expo. We have once again requested support to identify possible new exhibitors and to make follow-up phone calls to potential exhibitors.

Artists with the Alliance for Inclusion and Respect will be joining the Expo again this year. Artists' tables will be amongst the other exhibitor tables. The artists experienced some security issues last year and expressed concerns regarding the safety of their wares so the presence of law enforcement around their tables will be increased.

Additional Expo Updates:

We have decided to change the name Expo sponsor level from Expo Sponsorship Levels from what they are currently to Friends, Bronze, Silver, Gold, Platinum, and Diamond to help clarify some confusion sponsors have expressed in the past regarding sponsorship perks.

Expo representatives have been tabling at local events, including the Ebertfest Art Show, the CU Autism Network Walk & Resource Fair, and the Family Services Bicentennial Conference. Expo representatives might also be found at the following upcoming events: Senior Day at Champaign County Fair, Tolono Days, and the Homer Music Festival.

As the planned 2023 Expo date nears, we will reach out to representatives from Champaign-Urbana Public Health District to review COVID-19 safety protocols and guidelines to ensure the safest possible event. It is likely that masks will be available and encouraged but not required.

Receive a free ad
in the 2023 Expo
Resource Book



The Resource Book will be available again in 2023! Paper copies will be distributed to Expo visitors and throughout the community during the coming year. An online version, with a searchable, comprehensive directory can be found at disabilityresourceexpo.org. Sponsors at the Bronze Level or above may receive a free ad in the Resource Book.

Features and distribution will include:

- All Exhibitor Information
 - Name of Organization
 - Services Provided
 - Contact Information
- Advertisements from businesses supporting the Expo
- Resource Books are handed out to all visitors to the expo, as well as being distributed throughout the year to community members for ongoing use, and serve as an excellent resource for families.
- An online, cumulative resource directory, based on the Expo Resource Books, can be found at: disabilityresourceexpo.org

Expo Resource Book Ad Sizes:

Diamond Level	6.5" w x 9" h
Platinum Level	6.5" w x 9" h
Gold Level	6.5" w x 4.25" h
Silver Level	3" w x 4.25" h
Bronze Level	3" w x 2" h



Sponsorship Opportunities



The *DISABILITY Resource Expo* is a special project of the Champaign County Mental Health Board and Champaign County Developmental Disabilities Board, as well as community partners.

Join Us by Lending Your Support!

For more information, please contact Dylan Boot at (217) 722-5281 or wheelzthunder@gmail.com or www.facebook.com/resourceexpo or www.disabilityresourceexpo.org

A *DISABILITY Resource Expo* for Champaign County & East Central Illinois

Saturday, October 28, 2023
11 am – 4 pm
Market Place Mall
2000 N Neil St, Champaign, IL 61820

An Important Community Resource

Our Mission: To provide full access to information and resources from a wide variety of agencies and organizations to promote a better quality of life for people with disabilities in Champaign County and East Central Illinois.

- The Expo offers Champaign County and East Central Illinois residents the opportunity to learn more about available resources in our area.
- The Expo links individuals with disabilities and their families to the community resources that will enable them to live more independently.
- The Expo helps educate all citizens about disabilities and how, together, we can make a difference!
- The Expo offers materials available in alternative formats (electronic, large print, etc.).
- The Expo has become recognized as a critical area resource event.

Event Details

This exciting, annual, community-wide event will be returning on Saturday, October 28th, 2023, from 11 am – 4 pm at Market Place Mall in Champaign, IL, and will include up to 85 exhibitors, new trends and technologies, and limited entertainment.



Like us on *Twitter*, *Instagram* and *Facebook*. We'll brag about our sponsors on social media.

How You Can Make A Difference

The Expo is a family friendly event bringing together many social service agencies, medical service and equipment providers, advocacy groups, and innovative technologies, that will answer questions for Champaign County and East Central Illinois residents regarding supports and services for people with disabilities.

Through your sponsorship you have an opportunity to lead the way in creating the most recognized resource expo in East Central Illinois. Together, we are making a difference! Thank YOU!

Six sponsorship levels are offered and can be monetary or in-kind support. Supporters must pledge their sponsorship by the due date to receive full acknowledgement.

Due date for ALL copy is October 6, 2023.

Diamond Level (\$1000+)

- All benefits of Gold Level, plus...
- Logo on front cover or back cover of Expo Resource Book
- Full page ad (premium placement) in the Expo Resource Book
- Logo recognition on Diamond sponsorship signs at central location at Expo
- Company/organization name mentioned in publicity and promotion whenever possible

RETURNING IN 2023:

RESERVED PRESENTATION SPACE

45 minute time slots, on Expo day, are available on a first-come basis

Costs: Diamond level — Free

Platinum level — \$100

Gold level — \$200

Platinum Level (\$500-\$999)

- All benefits of Gold Level, plus...
- Your logo placed on main acknowledgement sign at central location at the Expo
- Full page ad in the Resource Book

Gold Level (\$300-\$499)

- Listed as sponsor on main acknowledgement sign at central location at Expo
- A 1/2 page ad in the Expo Resource Book
- One commercial booth space if desired. Retail sales are permitted. (Includes a 6' Table—adjoining space is an additional \$200.

Silver Level (\$150-\$299)

- A 1/4 page ad in the Expo Resource Book

Bronze Level (\$100-\$149)

- Business Card sized ad in the Expo Resource Book

Friends Level (under \$100)

- Acknowledgement letter

Booth availability is limited to disability-related service and resource provider organizations ONLY.



BRIEFING MEMORANDUM

DATE: June 21, 2023
TO: Members, Champaign County Developmental Disabilities Board (CCDDDB)
FROM: Leon Bryson, Associate Director
SUBJECT: Gies College of Business Bookkeeping Student Project

Overview:

In January of 2023, the College of Business met with CCDDDB/CCMHB staff for the purpose of working on a community project. The staff presented to the students a few bookkeeping challenges some of our Mental Health (MH) and Developmental Disabilities (DD) agencies endure. Over the course of the next few months the business students met weekly with CCDDDB/CCMHB staff, conducted research, developed surveys, and focus groups to gain insight into challenges and offer suggestions.

CCDDDB/CCMHB staff discussed with the students some common concerns our agencies face, such as submission of accurate reports and timely audits, reviews, or compilations. These concerns served as the impetus for their research. The students began researching the psychology of bookkeeping/accounting for nonprofit agencies through exploring library catalogs, articles, University of Illinois professors. They conducted a survey of several agencies to learn more about their attitudes towards bookkeeping and accounting practices.

After the survey, the students conducted four focus group interviews with agencies based on CCMHB financial compliance. Three MH agencies and one DD agency participated. They surveyed one agency who was 100% compliant with financial requirements and three agencies who were performing at three different levels: *well*, *barely meeting the bookkeeping requirements*, and *agencies who were struggling*. From the focus groups results, agencies reported a struggle to locate CPA firms to complete audits by the deadlines. Some agencies reported the increased cost of audits as a major issue for them. And some agencies reported a staffing shortage which affected their ability to keep track of their financials.

At the conclusion of the focus group, the students compiled their research and made recommendations to CCDDDB/CCMHB staff. Recommendation One is for our staff to be responsive to all questions raised by the agencies and communicate any resources or community events that the agencies could benefit the agencies. Recommendation Two is for the agencies to communicate early with their auditors and our staff when they have questions or concerns.

What continues to ring loud from these student research projects:

- Most of our agencies are spread thin with few employees to manage daily operations. Agency leaders are working in different capacities, which sometimes shifts their attention

away from tracking current operating budgets, report deadlines, staying in contact with their CPA firms and locating additional revenue streams.

- The lack of communication with CPA firms and the increase in audit costs adds stress upon agencies and requires additional action from CCMHB (in particular) and our staff.
- Having a fundamental understanding of bookkeeping/accounting practices to deliver services or to achieve their goals continues to be a barrier for some of our agencies even when the CCMHB offers resources specific to those needs.

In the end, the financial stability of our agencies must be a priority of their leadership teams and governing boards. CCDDDB/CCMHB staff will continue to do everything in our power to support our agencies!

Champaign County Mental Health & Developmental Disabilities Boards

Final Presentation

Minds Matter: Our Team



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CHAMPAIGN COUNTY
MENTAL HEALTH BOARD



Emma Towne
TEAM LEADER

Accounting and Information Systems



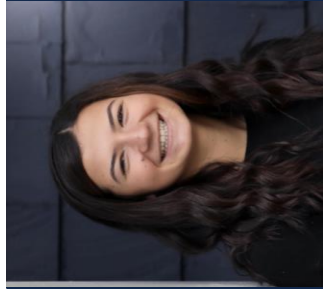
Will Giblin
TEAM LEADER

Finance



Skyla Polit
NOTE TAKER

Accounting



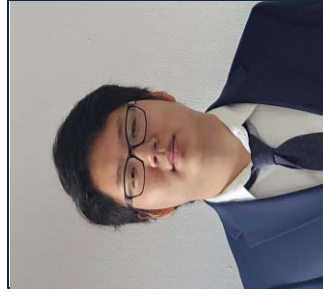
Alyssa Weede
RECORD KEEPER

Accounting



Fatih Eldes
COMMUNICATOR

Finance



Sam Yi
LEAD RESEARCHER

Accounting

Agenda

1. Context
2. Revisiting the Central Problem
3. Problem Analysis
4. Research Process
5. Insights, Resources, and Recommendations

Context



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What is the CCMHB/CCDDB?

The Champaign County Mental Health Board and Developmental Disabilities Board is a publicly funded organization that supports and funds local mental health services and developmental disorder assistance programs.

Where does the Problem Originate?

These service providers ("agencies") are required to comply with the Board's accounting & bookkeeping requirements, including audits and creation of financial statements.

Revisiting the Central Problem



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Central Question:

How do we ensure our client's agencies comply with required bookkeeping procedures?

Problem Statement:

Funded agencies struggle with submitting accurate financial statements by deadlines for multiple reasons, including struggles with the fundamentals of bookkeeping, maintaining connections with auditors, and delegating enough resources to accounting/bookkeeping.

End Goal:

- The client and their agencies will have well-rounded, specific resources for agencies to access as needed
- This final presentation explains our complete process and recommendations from start to finish
 - This is meant to cover the *entire* project duration, so some introductory information may be repeated

Fiscal Requirements



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Budgeting

- Necessary for the Board to oversee spending, projecting costs and allocating funds

Audits

- The CCMHB/CCDDB requires regular audits and reviews in compliance of guidelines and to provide transparency to local taxpayers

Stability

- Financial health will improve overall stability, whereas poor bookkeeping will cause further issues

Problem Analysis



The main three steps of our research and analysis of the problem

1. Library

Performed background research around the context of the problem as well as possible solutions.

- Library Catalogs
- Article Databases
- Illinois Experts
- Advanced Google

2. Survey

Performed a preliminary survey in order to gain an overall understanding of the situation as well as decide which agencies to make into our focus group for further analysis.

- 16 survey responses
- 10 focus volunteers

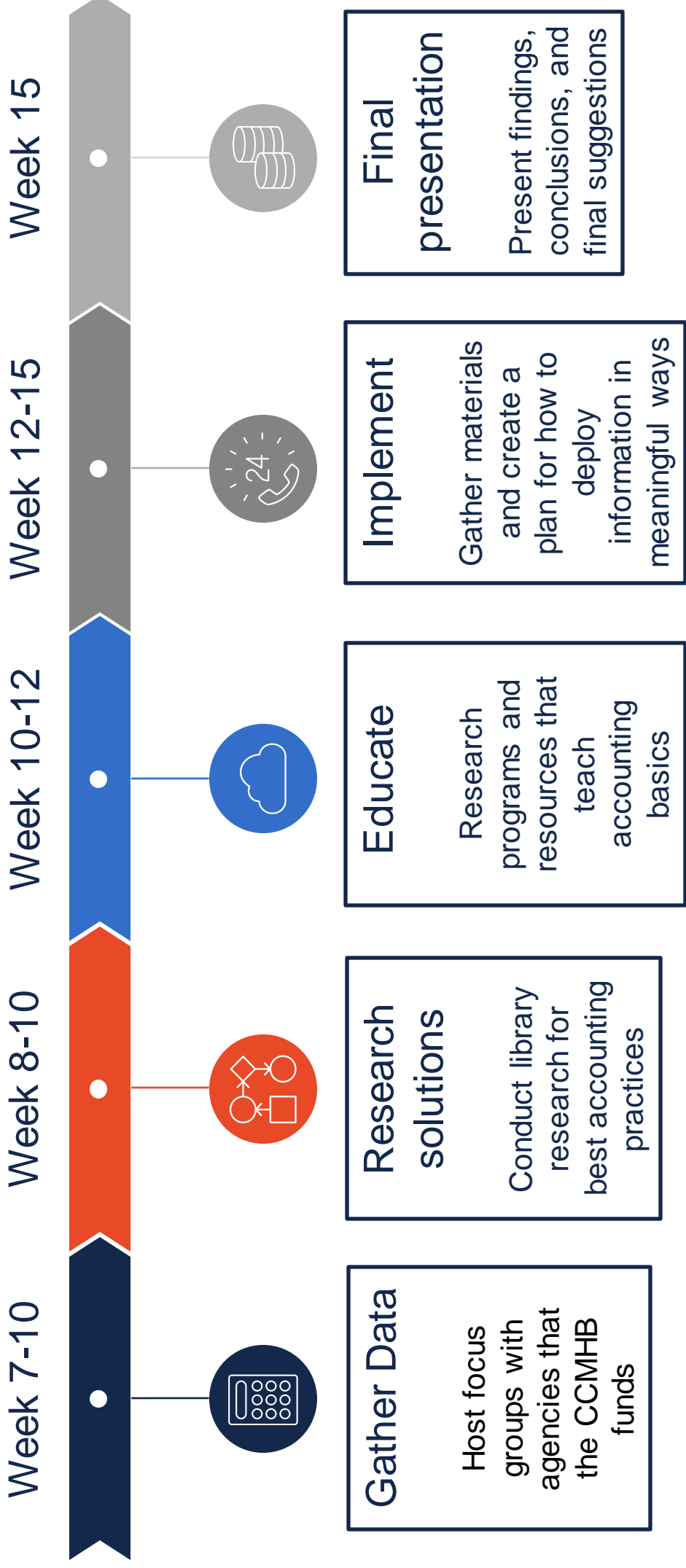
3. Focus Groups

Performed four focus group interviews with three types of agencies

- Well Performing
- Barely Meeting
- Struggling

to grasp what the issue is and what solutions should be implemented.

Process



Research Process

- What background/training do the bookkeepers have?
- What do current accounting processes look like?
- What struggles do you run into?
- What resources do you think could help your organization?



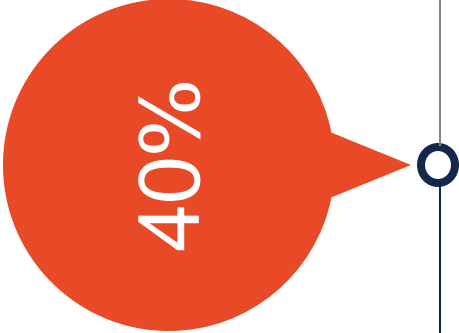
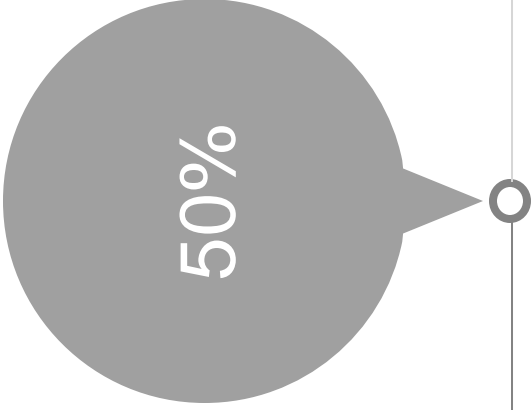
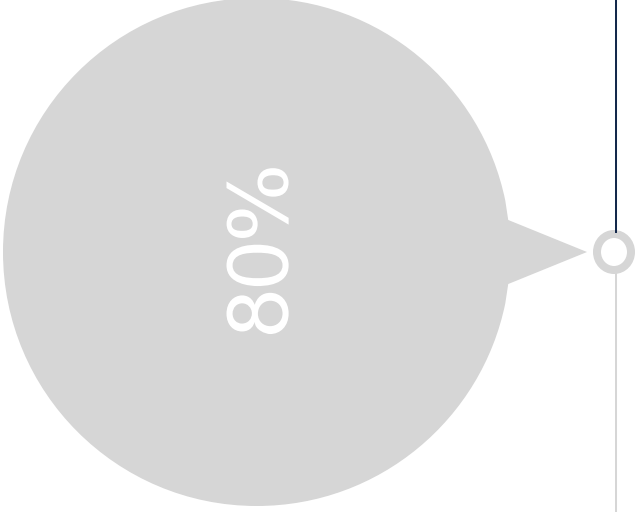
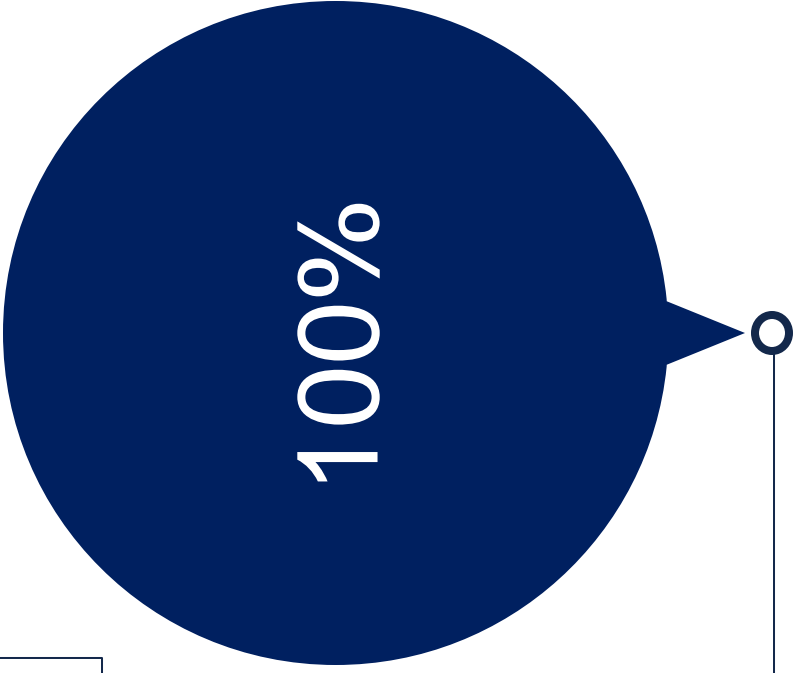
Agencies (Focus Groups)

Survey Results



Range from 1-65+ hours per week

Bookkeeping done by internal employees and outside accountants



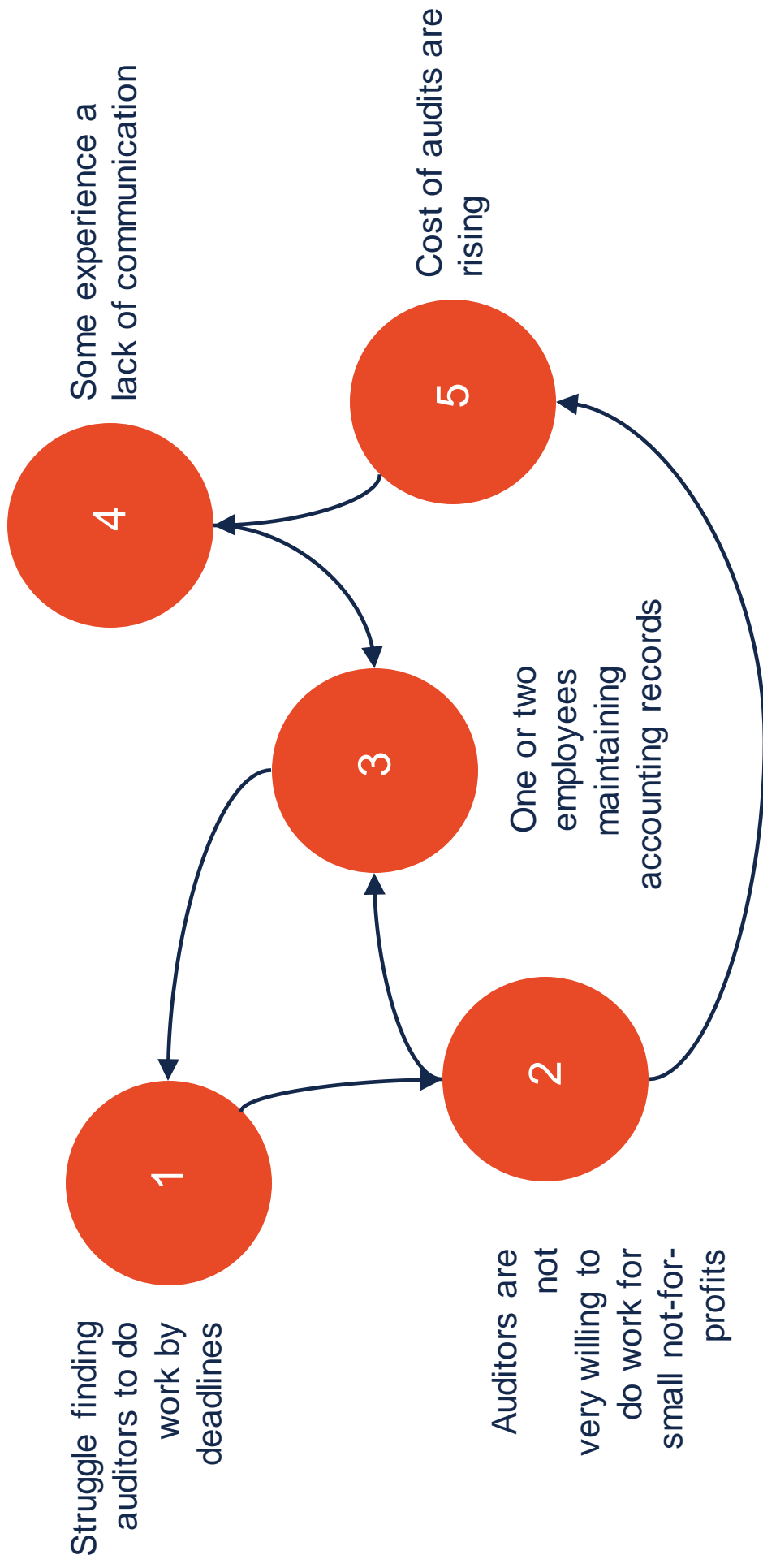
Educational resources would help

State that time is not a constraint

Rated 3 or higher for enjoying and being comfortable with bookkeeping

Willing to participate in focus group

Focus Group Insights

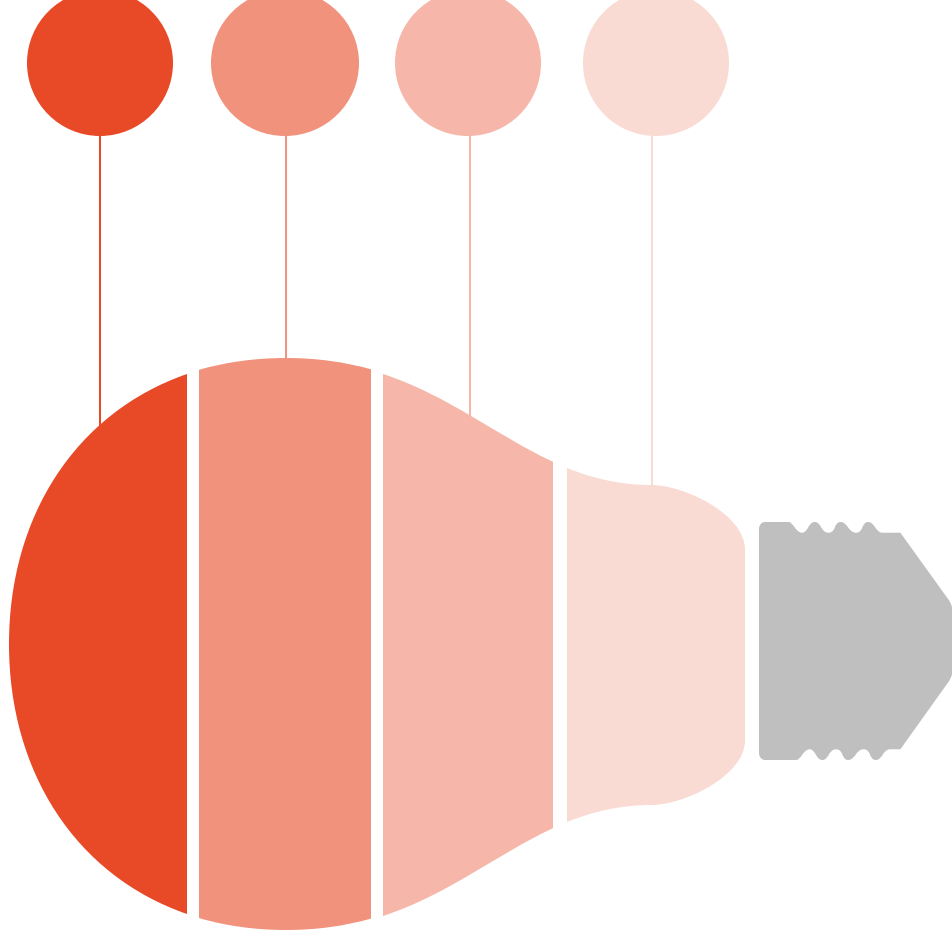


Struggling Agencies

Findings from Successful Agency



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- Hires a CPA for 10-15 hours per week with 15 years of experience
- Was hired to improve strategy; redesigned accounting processes
- Unwavering support from the agencies' boards

VULNERABILITY
Needed to understand strengths and weaknesses

SUPPORT
The only way change is experienced

STRATEGY
Needs to be involved in strategic decision-making

RELATIONSHIPS
From accountants to boards to CEO's to CCMHB/CCDDB

What can aid the agencies?

External Assistance
and Assurance



- Associations (Non-profit)
- Firm Services/Partnerships
- Gies UIUC

Educational Resources
and Materials



- LinkedIn Learning
- Webinars and Workshops
- Articles and Books

Communication
Improvements



- Live Communication
- Regular Biweekly Checkups
- Timely Responses



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Educational Resources



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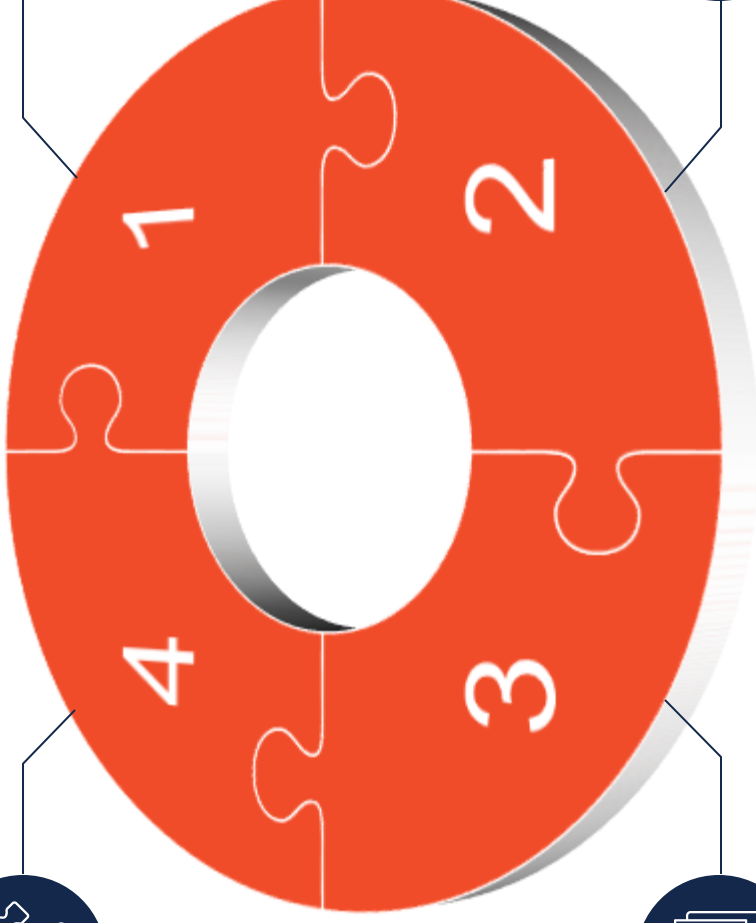
Webinars and Workshops

- Harvard Accounting Foundations Webinar
- Penn Foster Bookkeeping Training Program
- Accounting Coach: Bookkeeping Training



LinkedIn Learning

- Accounting Foundations: Bookkeeping
- Accounting 101 | Nonprofit Accounting Basics
- Accounting Foundations: Managerial Accounting



Articles

- Nonprofit Accounting Basics
- Introduction to bookkeeping for small business owners
- Association of Nonprofit Accountant and Finance Professionals –ANAFP



Videos

- Nonprofit accounting basics webinar
- Governmental accounting basics webinar

UIUC Resources

UIUC Library

- **Books**
Accounting and Reporting for Not-For-Profit Organizations
- **Reports**
Not-For-Profit Entities (2020) Published by AICPA
Not-for-profit entities: best practices in presentation and disclosure (2019)
Published by AICPA

People to Contact

- People at UIUC who MAY study nonprofits
- Department of Accountancy
- Profiles of people who MAY study financial statements

These resources both have a slightly higher barrier to entry than the other resources provided



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External Organizations

External Associations and Firms that specialize in nonprofit accounting can be enlisted to help agencies understand and routinely complete their bookkeeping



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Recommendations to CCMHB/CCDDB



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 Improve transparency and communication

 Utilize additional Gies resources

 Hire outside resources

- Restructure communication
- Implement biweekly check-ins with agencies
- Provide support during months that agencies should be starting audit process
- Ensure agencies are able to hire auditors and are gathering necessary materials

- Reach out to University of Illinois Gies extracurricular consulting organizations
 - [Students Consulting for Nonprofit Organizations](#)
 - [EntreCORPS](#)
 - [Illinois Business Consulting](#)

- Hire Tammy Lemke's Strategic Consulting Business
- Understand underlying conflicts
- Improve relationships between CCMHB/CCDDB and funded agencies
- Provide suggestions to restructure processes

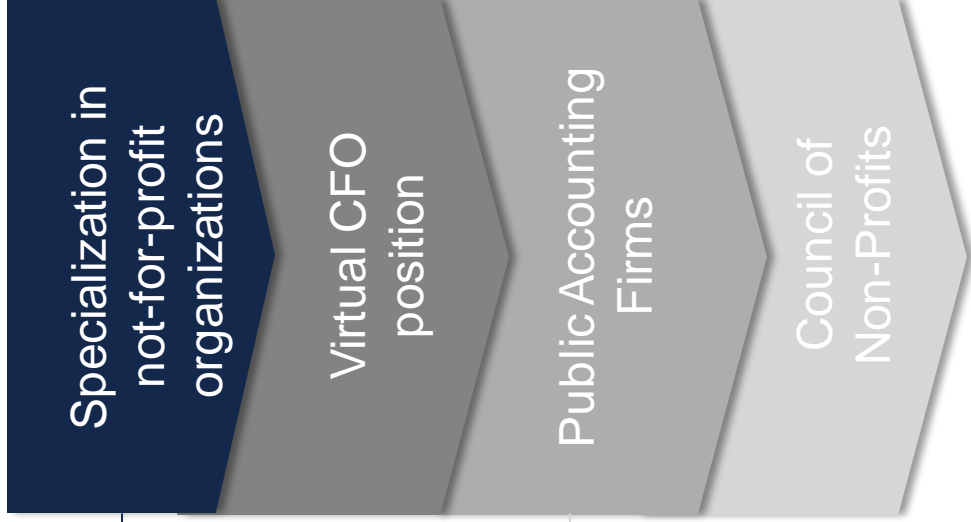
Resources for Funded Agencies



- Legacy Professionals LLP
- Warady & Davis LLP
- PorteBrown Accountants



- CliftonLarsonAllen
- D'Amico Accounting Services



- Martin Hood LLC



- <https://www.councilofnonprofits.org/runnng-nonprofit/nonprofit-audit-guide>

Auditor Resources

Implementing Beyond Resources



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Universality

To best utilize our unique resources, these resources must be supplemented by others.



Developing one solution for all agencies isn't enough, and resources may not meet continuous needs.

Introducing an Ally



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- Our Recommendation : Develop a Graduate Level course with UIUC.
- Resources Available
 - Andrew Dahle (UIUC professor) has projected availability & willingness to moderate
 - Grad students are agencies' resources, not the professor(s)
 - Connections to UIUC's networks
 - Team of Students can maintain contact with auditors
- Potential Course Framework
 - Teams of 4-6 Students assigned to agencies
- How to Design?
 - Next generation of BUS301 students



Andrew Dahle, Clinical
Assistant Professor

Developing a graduate level course with the University of Illinois will provide the resources we cannot.

Thank you for your time and support!

We hope our project can jumpstart substantial change for the Boards.



DECISION MEMORANDUM

DATE: June 21, 2023
TO: Members, Champaign County Developmental Disabilities Board (CCDDB)
FROM: Lynn Canfield, Executive Director
SUBJECT: FY2024 Champaign County CCDDB and I/DD Special Initiatives Fund Budgets

Overview:

This memorandum presents DRAFT budgets for the Champaign County Mental Health Board (CCMHB), Champaign County Developmental Disabilities Board (CCDDB), and I/DD Special Initiatives Funds for County Fiscal Year 2024 (January 1 - December 31, 2024). Board approval is requested for the CCDDB and I/DD Special Initiatives Fund budgets; the CCMHB budget is for information only, to clarify how CCDDB administrative costs will be determined.

These drafts form the basis for staff planning and may be revised later in the year based on information from the County Executive and Deputy Director of Finance, as revenue and cost estimates change. Initial drafts will be submitted to the County’s online systems and later for the Champaign County Board’s August budget hearing. Final budgets will be presented during their appropriations process in November. Because the CCDDB and CCMHB each have authority over the development, setting, and implementation of their budgets, subsequent approvals will be requested prior to submission to the County Board.

Attached are proposed 2024 CCMHB, CCDDB, and I/DD Special Initiative Fund Budgets, with background details including comparisons of proposed 2024, projected 2023, and actual revenues and expenditures for fiscal years 2014 through 2022. The Intergovernmental Agreement between the CCMHB and CCDDB defines cost sharing and other arrangements. The I/DD Special Initiatives Fund Budget is under joint authority of the Boards.

Highlights of All Draft Versions:

- Projected 2024 property tax revenue assumes 7% growth over 2023 for the CCDDB and CCMHB, with no adjustment for collection rate below 100%.
- Miscellaneous Revenue includes excess revenue returned by agencies in a different fiscal year than expended (CCDDB and CCMHB budgets). This category may include refunds or honoraria, paid to the CCMHB and then split between the Boards (CCMHB budget).
- Contributions & Grants are the largest expense in each budget, as they include contracts with organizations providing services to the populations of focus (all three budgets).
- Neither Board will transfer an amount to the I/DD Special Initiatives Fund after 2023.
- The I/DD Special Initiatives budget is based on joint decisions by the Boards regarding allocations to providers for special projects.
- An expense category is added to the CCDDB budget for the DDB-specific insurance.

- Some CCMHB expenses are not shared by the CCDDDB (cost of anti-stigma film sponsorship, MHB Contributions & Grants, and MHB-specific insurance, for example).
- Many expenditure categories have changed due to the Champaign County Auditor’s Chart of Accounts, which has been adjusted a few times since the implementation of the new accounting system. New in 2023, continuing 2024: attorney fees; non-food supplies, equipment rentals, software licensing. (CCMHB budget).
- Expo consultant charges and other expenses are now included with other Professional Services, Rental, Printing, Advertising, etc. Between 2020 and 2022, these had been separated for easier tracking. Expo revenues are combined with other Gifts & Donations but are the greatest portion (CCMHB budget).
- While the State of Illinois is expected to assume this cost starting in 2023 or 2024, both Boards participate with United Way to purchase 211 services from PATH, Inc., per 2021 approvals and shared as other costs, 57.85%/42.15% (CCMHB budget).

Anticipated Revisions for Later Approval:

- If subsequent Board action changes allocations or any other expense category, later versions of 2024 budgets will incorporate these.
- Later in 2023, the Boards may consider uses and costs of the I/DD Special Initiatives fund.
- County staff will provide information about the costs of staff benefits during July, when they will also review these initial budgets and offer suggestions and corrections. Revenue projections are also likely to be updated, though not necessarily in July. If interest rates are decreased, interest income will be adjusted downward.
- The County Board will discuss budgets at hearings in late August.
- With each set of revisions, the 2023 projections will be updated.

Decision Section:

Motion to approve the attached DRAFT 2024 CCDDDB Budget, with anticipated revenues and expenditures of \$5,244,011.

- Approved
- Denied
- Modified
- Additional Information Needed

Motion to approve the attached DRAFT 2024 I/DD Special Initiatives Fund Budget, with anticipated revenues and expenditures of \$406,000. Use of this fund is consistent with the terms of the Intergovernmental Agreement between the CCDDDB and CCMHB, and full approval is contingent on CCMHB action.

- Approved
- Denied
- Modified
- Additional Information Needed

Draft 2024 CCMHB Budget

LINE ITEM	BUDGETED REVENUE	
400101	Property Taxes, Current	\$6,327,864
400103	Back Property Taxes	\$2,500
400106	Mobile Home Tax	\$4,200
400104	Payment in Lieu of Taxes	\$1,500
400476	CCDDB Revenue	\$424,848
400801	Investment Interest	\$40,000
400901	Gifts & Donations	\$3,000
400902	Expo Revenue	\$12,000
400902	Other Miscellaneous Revenue	\$30,000
	TOTAL REVENUE	\$6,845,912

LINE ITEM	BUDGETED EXPENDITURES	
500102	Appointed Official	\$110,745
500103	Regular FTE	\$389,583
500105	Temporary Salaries & Wages	\$1,000
500108	Overtime Wages	\$500
500301	Social Security/FICA	\$38,275
500302	IMRF Employer Cost	\$13,559
500304	Workers' Comp Insurance	\$2,001
500305	Unemployment Insurance	\$1,656
500306	Health/Life Insurance	\$82,224
	Personnel Total	\$639,543
501001	Stationery & Printing (Printing & Copier Suppl)	\$1,000
501002	Office Supplies	\$4,200
501003	Books, Periodicals, and Manuals	\$300
501004	Postage, UPS, Fed Ex	\$2,000
501005	Food, Non-Travel	\$500
501013	Non-Food Supplies	\$200
501017	Equipment Less Than \$5000	\$7,000
501021	Employee Development/Recognition	\$285
	Commodities Total	\$15,485
502001	Professional Svcs (adds Expo consultants, removes legal)	\$183,000
502002	Outside Services (Computer and Photocopier Services)	\$28,000
502003	Travel Costs	\$4,000
502004	Conferences and Training (Employee only)	\$5,500
502005	Training Programs (Non-Employee)	\$15,000
502007	Insurance (Non-Payroll)	\$15,000
502011	Utilities	\$600
502012	Repairs and Maintenance (short term)	\$300
502013	Rent (Office, Expo Storage/Booths/Venue)	\$40,000
502014	Finance Charges/Bank Fees	\$30
502019	Advertising, Legal Notices (adds Expo Marketing & Promotion)	\$16,000
502021	Dues, License, & Membership	\$20,000
502022	Operational Services (Zoom, domain names, web hosting, surveys)	\$2,000
502024	Public Relations (Anti-Stigma)	\$20,000
502025	Contributions & Grants	\$5,810,684
502037	Repairs and Maintenance (Bldg, Alarm)	\$300
502046	Equipment Lease/Rental	\$5,000
502045	Attorney/Legal Services	\$2,000
502047	Software License & SAAS (user license, software cloud & installed)	\$14,000
502048	Phone/Internet	\$2,470
	Services Total	\$6,183,884
700101	Interfund Transfer, CCDDB (Share of Expo and some of Other Misc Rev)	\$7,000
	Interfund Transfers TOTAL	\$7,000
	TOTAL EXPENSES*	\$6,845,912

Draft 2024 CCDDB Budget

LINE ITEM	BUDGETED REVENUE	
400101	Property Taxes, Current	\$5,197,511
400103	Back Property Taxes	\$2,500
400106	Mobile Home Tax	\$3,000
400104	Payment in Lieu of Taxes	\$4,000
400801	Investment Interest	\$25,000
600101	Interfund Transfer (Expo and some Other Misc Rev) from MHB	\$7,000
400902	Other Miscellaneous Revenue	\$5,000
	TOTAL REVENUE	\$5,244,011

LINE ITEM	BUDGETED EXPENDITURES	
5002001	Professional Services (42.15% of an adjusted set of CCMHB Admin Expenses)	\$424,848
502007	Insurance	\$4,333
502025	Contributions & Grants	\$4,814,830
	TOTAL EXPENSES	\$5,244,011

Draft 2024 I/DD Special Initiatives (formerly CILA Facilities) Fund Budget

LINE ITEM	BUDGETED REVENUE	
600101	From CCDDB Fund 108	\$0
600101	From CCMHB Fund 090	\$0
400801	Investment Interest	\$6,000
-	From Fund Balance	\$400,000
	TOTAL REVENUE	\$406,000

LINE ITEM	BUDGETED EXPENDITURES	
501017	Equipment Less than \$5,000 (includes a designated gift for the benefit of one individual, accessed at family request, with balance \$5063 as of May 5, 2022)	\$5,063
502001	Professional Services (legal, accounting, if needed)	\$1,000
502025	Contributions and Grants	\$399,737
502019	Legal Notices, Advertising	\$200
	TOTAL EXPENSES	\$406,000

Background for 2024 CCMHB Budget, with 2023 Projections and Earlier Actuals

2024 BUDGETED REVENUE	2023 PROJECTED	2022 ACTUAL	2021 ACTUAL	2020 ACTUAL	2019 ACTUAL	2018 ACTUAL	2017 ACTUAL	2016 ACTUAL	2015 ACTUAL	2014 ACTUAL
<i>Property Taxes, Current</i>	\$6,327,864	\$5,492,390	\$5,278,325	\$4,880,491	\$4,813,598	\$4,611,577	\$4,415,651	\$4,246,055	\$4,161,439	\$4,037,720
<i>Back Property Taxes</i>	\$2,500	\$8,824	\$0	\$3,382	\$6,489	\$494	\$2,731	\$2,486	\$2,861	\$1,612
<i>Mobile Home Tax</i>	\$4,200	\$3,700	\$0	\$3,736	\$4,062	\$3,909	\$3,766	\$3,903	\$3,995	\$3,861
<i>Payment in Lieu of Taxes</i>	\$1,500	\$1,474	\$3,679	\$1,088	\$2,604	\$3,406	\$3,201	\$2,970	\$2,869	\$2,859
<i>CCDDB Revenue</i>	\$424,848	\$358,450	\$366,344	\$346,706	\$409,175	\$310,783	\$287,697	\$377,695	\$330,637	\$337,536
<i>Investment Interest</i>	\$40,000	\$47,855	\$1,343	\$7,627	\$45,950	\$41,818	\$18,473	\$3,493	\$1,385	\$1,015
<i>Gift & Donations</i>	\$3,000	\$0	\$100	\$2,900	\$4,706					
<i>Expo Revenue (now combined with Other Misc Rev)</i>	\$0	\$0	\$100	\$13,805	\$14,275	\$21,613	\$5,225	\$18,822	\$26,221	\$28,192
<i>Other Miscellaneous Revenue</i>	\$42,000	\$55,161	\$2,205	\$80	\$129,028	\$29,955	\$117,195	\$21,340	\$67,599	\$85,719
<i>*ARPA Fiscal Recovery Funding</i>		\$0	\$770,436							
TOTAL REVENUE	\$6,845,912	\$5,967,854	\$6,422,532	\$5,259,815	\$5,429,887	\$5,023,555	\$4,853,939	\$4,676,764	\$4,597,006	\$4,498,514

* Per the County Board, the full amount of ARP request is deposited during 2021, with half spent in 2021 and the other half in 2022. This results in the appearance of a surplus in 2021 and deficit in 2022, when in fact the fund balance will cover it.

2024 BUDGETED EXPENDITURES (SEE PAGE 5 FOR DETAILS)	2023 PROJECTED	2022 ACTUAL	2021 ACTUAL	2020 ACTUAL	2019 ACTUAL	2018 ACTUAL	2017 ACTUAL	2016 ACTUAL	2015 ACTUAL	2014 ACTUAL
<i>Personnel</i>	\$639,543	\$564,444	\$564,542	\$544,001	\$517,053	\$522,073	\$449,220	\$577,548	\$502,890	\$532,909
<i>Commodities</i>	\$15,485	\$10,930	\$8,632	\$12,362	\$11,147	\$10,049	\$6,263	\$7,998	\$11,237	\$9,282
<i>Services (not Contrib & Grants)</i>	\$373,200	\$283,066	\$268,512	\$286,912	\$286,376	\$404,059	\$432,828	\$410,157	\$382,870	\$375,735
<i>*Contributions & Grants</i>	\$5,810,684	\$5,288,028	\$5,063,438	\$4,495,820	\$3,993,283	\$3,648,188	\$3,593,418	\$3,428,015	\$3,335,718	\$3,673,966
<i>Interfund Expenditures</i>	\$7,000	\$6,908	\$28,430	\$5,819	\$406,505	\$56,779	\$57,288	\$60,673	\$0	\$0
<i>Interest on Tax Case</i>	\$0	\$0	\$0	\$1,648						
TOTAL EXPENSES	\$6,845,912	\$6,153,376	\$5,933,554	\$5,346,562	\$5,214,364	\$4,641,148	\$4,539,017	\$4,484,391	\$4,232,715	\$4,591,892

Additional Information about Expenses (Proposed 2024 versus Projected 2023)

Personnel 2024 v 2023

PERSONNEL	2024	2023
Appointed Official	\$110,745	\$107,000
Regular FTE	\$389,583	\$368,198
Temporary Wage/Sal	\$1,000	\$0
Overtime Wages	\$500	\$0
FICA	\$38,275	\$36,353
IMRF	\$13,559	\$12,546
W-Comp	\$2,001	\$2,376
Unemployment	\$1,656	\$1,518
Health/Life Insurance	\$82,224	\$60,000
	\$639,543	\$587,991

Commodities 2024 v 2023

COMMODITIES	2024	2023
Printing & Copier Supplies	\$1,000	\$1,000
Office Supplies	\$4,200	\$4,200
Books/Periodicals	\$300	\$300
Postage/UPS/Fed Ex	\$2,000	\$2,000
Food Non-Travel	\$500	\$500
Non Food Supplies	\$200	\$200
Equipment Under \$5000	\$7,000	\$7,000
Employee Dev/Rec	\$285	\$285
	\$15,485	\$15,485

Services (not Contributions and Grants)

SERVICES	2024	2023
Professional Services*	\$183,000	\$182,977
Attorney/Legal Services*	\$2,000	\$2,000
Outside Services (e.g., Computer)	\$28,000	\$28,000
Travel Costs	\$4,000	\$4,000
Conferences and Training (employee only)**	\$5,500	\$5,500
Training Programs (Non-Employee)	\$15,000	\$12,000
Insurance (Non-Payroll)	\$15,000	\$15,000
Utilities (Telephone)	\$600	\$600
Equipment Maintenance	\$300	\$300
Repairs (Brookens)	\$300	\$300
Rental (Office and Expo)***	\$40,000	\$38,000
Rental (Equipment)	\$5,000	\$5,000
Finance Charges/Bank Fees	\$30	\$0
Advertising, Legal Notices (adds Expo marketing)***	\$16,000	\$16,000
Public Relations***	\$20,000	\$20,000
Dues/Licenses	\$20,000	\$20,000
Operational Svs (Zoom, etc)	\$2,000	\$2,000
Software License	\$14,000	\$13,500
Phone/Internet	\$2,470	\$2,470
	\$373,200	\$367,647

Interfund Expenditures

INTERFUND TRANSFERS	2024	2023
CCDDB Share of Expo and some of MHB Misc Revenue	\$7,000	\$7,000
	\$7,000	\$7,000

***Professional Services:**

For 2023, Expo Consultants and Audit and Accounting Services will be included in this line. Attorney/Legal will have a unique line. Other typical costs: website maintenance, HR, shredding, language access services, accessible documents, independent CPA consultation, application review, 211, Health Plan Coordinator through United Way, Evaluation Capacity Building project..

****Conferences and Trainings:**

For 2023, non-employee conferences/trainings costs were to be combined with employee conferences/trainings but will again be split. This line is for registration and conference fees, while food and travel are now in a different line. Non-Employee: Mental Health First Aid; monthly trainings for providers, with expenses for presenters and supplies; board member costs for conferences and trainings.

*****Public Relations and disAbility Resource Expo:**

For 2023, these were to be combined with other Departmental Operating costs. Public Relations will again include Ebertfest (not shared with CCDDB), other community education/awareness, consultant support. Expo expenses are now distributed across several appropriate categories.

Additional Information about Services

SERVICES	2024	2023
Professional Services*	\$183,000	\$182,977
Public Relations***	\$20,000	\$20,000
disability Resource Expo***	\$0	\$0
CCMHB Contributions & Grants	\$5,810,684	\$5,428,746
CCDDB Contributions & Grants	\$4,814,830	\$4,441,883
Dues/ Licenses	\$20,000	\$20,000
Conferences /Training	\$5,500	\$5,500
Non-Employee Conferences / Trainings**	\$15,000	\$12,000
Unexpected		

Attorney/Legal Costs in a separate line. Expo Consultant costs (\$47,000) and Audit and Accounting Services moved to this line (\$12,000). \$83,335 for UIUC Evaluation Capacity Building project support. \$22,500 to United Way for 211. \$2000 human resources services (AAIM). \$1,000 Ed McManus. \$18,000 online application/reporting systems (EMK). \$2,000 maintenance of Expo and AIR sites. \$5,000 coordination of community health assessment and plan. Also includes: language access and other accessible document production; graphic design; shredding services; CPA reviews.

Attorney/Legal Costs in a separate line. Includes Expo Consultant costs (\$48,000) and Audit and Accounting Services (\$13,000). AAIM (3 year membership) \$3000 and human resources services (\$1000). \$127,511 for UIUC Evaluation Capacity Building project support. \$22,500 to United Way for 211. \$1,000 Ed McManus. \$20,000 online application/reporting systems (EMK). \$2,000 Expo & AIR websites. \$5,000 coordination of community health plan. Language access and accessible documents; accessibility testing; graphic design; shredding services; CPA reviews.

\$15,000 Ebertfest film sponsorship, offset by Alliance contributions. \$3,000 estimated for other community events and anti-stigma art show(s) and promotion, including Market in the Square and possible Farmers Market. \$2,000 sponsorships of other events, in which Expo, AIR, or the Boards are promoted.

Charged to Professional Services, Rental, Advertising, and PR when Expo-related. Support for Expo events, including venue, supplies, food, interpreters, advertising, t-shirts, storage space, etc. Expo Coordinators, interpreters, and PAs charged to Professional Services. Costs offset by exhibitor fees and sponsorships. Total cost in 2022 \$70,110, total donations \$19,778 (includes in-kind.)

Estimated CCMHB payments to agencies from January 1 to June 30, 2024, as authorized in May 2023, plus 1/2 of estimated PY25 annual allocation amount, with agency contract maximums to be authorized by July 1, 2024.

Estimated CCDDB payments to agencies from January 1 to June 30, 2024, as authorized in May 2023, plus 1/2 of estimated PY25 annual allocation amount, with agency contract maximums to be authorized by July 1, 2024.

\$1,000 national trade association (NACBHDD), \$16,000 state trade association (ACMHAI), and smaller amounts Human Services Council, Arc of Illinois, any new membership, e.g., CBHA, NCBH, NADD, possible NADSP membership.

\$1000 registration for NACo and NACBHDD Legislative and Policy Conferences (likely offset by ACMHAI), \$350 for NACo Annual Meeting. Registration fees for other conference/training for staff members might include Mental Health America, Federation of Families, Arc of IL, NADD, or similar. Mental Health First Aid training and certification. Costs of travel and meal per diems for staff for any of these conferences are included in the Travel Costs line (\$4000).

Registration, costs of travel, lodging, and food for board members to attend National or State Association meetings and other conferences or trainings of interest. Also charged here are the costs associated with Mental Health First Aid trainings and monthly learning opportunities/ trainings for non-employees (e.g., case managers, other service providers, stakeholders), which can include presenters, rental, refreshments, materials, promotion. Some virtual trainings.

Changes in supports to agencies, non-employee trainings, Public Relations, Expo costs. Public health barrier to large gatherings. Cost of moving offices to a different location or renovating, greater need for legal counsel. Budget amendment if employee resignation (with benefits payout) or change in staffing. Fund balances are lowest in May, at which point there should be enough for 6 months operating + any tax liability + share (57.85%/42.15%) of accrued staff benefits. If first tax distribution does not occur by June, fund balance may be used.

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Changes in supports to agencies, non-employee trainings, Public Relations, Expo costs. Public health barrier to large gatherings. Cost of moving offices to a different location or renovating, greater need for legal counsel. Budget amendment if employee resignation (with benefits payout) or change in staffing. Fund balances are lowest in May, at which point there should be enough for 6 months operating + any tax liability + share (57.85%/42.15%) of accrued staff benefits. If first tax distribution does not occur by June, fund balance may be used.

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Changes in supports to agencies, non-employee trainings, Public Relations, Expo costs. Public health barrier to large gatherings. Cost of moving offices to a different location or renovating, greater need for legal counsel. Budget amendment if employee resignation (with benefits payout) or change in staffing. Fund balances are lowest in May, at which point there should be enough for 6 months operating + any tax liability + share (57.85%/42.15%) of accrued staff benefits. If first tax distribution does not occur by June, fund balance may be used.

Calculation of the CCDDDB Administrative Share (“Professional Services”)

Adjustments:	2024	2023
CCMHB Contributions & Grants	\$5,810,684	\$5,428,746
Bookkeeping pilot	\$0	\$6000
Eberfest anti-stigma film and events	\$15,000	\$15000
MHB-specific insurance cost	\$5285	0
CCDDDB Share of Donations & Misc Rev	\$7,000	\$7,000
Adjustments Total:	\$5,837,969	\$5,456,746
CCMHB Total Expenditures:	\$6,845,912	\$6,406,869
Total Expenditures less Adjustments:	\$1,007,943	\$950,123

	2024	2023*
Total Expenditures less Adjustments	CCDDDB Share	CCDDDB Share
Adjusted Expenditures x 42.15%	\$1007943	\$950,123
Monthly Total for CCDDDB Admin	\$424,848	\$400,477
	\$35,404	\$33,373

*At the end of the Fiscal Year, actual expenses are updated, some revenues (e.g., Expo) are shared, and adjustments are made to the CCDDDB current year share.

Background for 2024 CCDDDB Budget, with 2023 Projections and Earlier Actuals

2024 BUDGETED REVENUES	2023 PROJECTED	2022 ACTUAL	2021 ACTUAL	2020 ACTUAL	2019 ACTUAL	2018 ACTUAL	2017 ACTUAL	2016 ACTUAL	2015 ACTUAL	2014 ACTUAL
Property Taxes, Current	\$5,197,511	\$4,857,487	\$4,511,249	\$4,334,187	\$3,982,668	\$3,846,413	\$3,684,009	\$3,595,174	\$3,545,446	\$3,501,362
Back Property Taxes	\$2,500	\$2,500	\$7,246	\$0	\$2,773	\$412	\$2,278	\$2,105	\$2,437	\$1,398
Mobile Home Tax	\$3,000	\$3,000	\$3,039	\$0	\$3,066	\$3,361	\$3,261	\$3,305	\$3,404	\$3,348
Payment in Lieu of Taxes	\$4,000	\$4,000	\$1,210	\$3,021	\$0	\$2,154	\$2,841	\$2,515	\$2,445	\$2,479
Investment Interest	\$25,000	\$16,343	\$35,285	\$791	\$4,054	\$24,062	\$10,883	\$2,318	\$1,488	\$812
Gifts & Donations (transfer from MHB)	\$7,000	\$4,000	\$6,908	\$0	\$5,819	\$6,779	\$7,288	\$10,673	\$0	\$0
Other Miscellaneous Revenue	\$5,000	\$5,000	\$0	\$971	\$9,524	\$8,955	\$14,432	\$0	\$0	\$11,825
TOTAL REVENUE	\$5,244,011	\$4,892,330	\$4,564,937	\$4,338,970	\$4,132,520	\$3,890,176	\$3,724,703	\$3,616,091	\$3,555,220	\$3,521,224

2024 BUDGETED EXPENDITURES	2023 PROJECTED	2022 ACTUAL	2021 ACTUAL	2020 ACTUAL	2019 ACTUAL	2018 ACTUAL	2017 ACTUAL	2016 ACTUAL	2015 ACTUAL	2014 ACTUAL
Professional Services (42.15% of some CCMHB expenses, as above)	\$424,848	\$400,477	\$358,450	\$330,445	\$309,175	\$310,783	\$287,697	\$379,405	\$330,637	\$337,536
Contributions & Grants	\$4,814,830	\$4,441,883	\$3,777,207	\$3,659,691	\$3,435,748	\$3,250,768	\$3,262,938	\$3,206,389	\$3,069,122	\$3,224,172
Insurance specific to DDB	\$4,333									
Interfund Transfer, CILA Fund	\$0	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$0
Interfund Transfer to MH (loan repay)	\$0				\$100,000					
Interest on Tax Case	\$0		\$0	\$1,363						
TOTAL EXPENSES	\$5,244,011	\$4,892,360	\$4,185,657	\$3,930,497	\$3,894,923	\$3,611,551	\$3,600,635	\$3,635,794	\$3,449,759	\$3,561,708

INTERGOVERNMENTAL AGREEMENT

THIS INTERGOVERNMENTAL AGREEMENT is entered into this 16th day of March, 2016 by and between the **Champaign County Mental Health Board** (hereinafter the "Mental Health Board") and the **Champaign County Board for the Care and Treatment of Persons with a Developmental Disability** (hereinafter the "Developmental Disabilities Board"). The parties hereby enter into this INTERGOVERNMENTAL AGREEMENT to delineate respective roles, responsibilities, and financial obligations associated with the shared administrative structure that shall be responsible for the staffing and operation of the Mental Health Board and the Developmental Disabilities Board. Both parties understand and agree as follows:

WITNESSETH

WHEREAS, the Mental Health Board has a statutory responsibility (Illinois Community Mental Health Act, 405 ILCS 20 / Section 0.1 et.seq.) to plan, fund, monitor, and evaluate mental health, substance abuse, and developmental disability services in Champaign County;

WHEREAS, the Developmental Disabilities Board has a statutory authority (County Care for Persons with Developmental Disabilities Act, 55 ILCS 105 / Section 0.01 et. seq.) to fund services and facilities for the care and treatment of persons with a developmental disability;

WHEREAS, the Mental Health Board and Developmental Disabilities Board have overlapping responsibilities pertaining to planning, funding, monitoring, and evaluating developmental disability programs and services in Champaign County;

WHEREAS, the members of the Mental Health Board and the Developmental Disabilities Board are appointed by the Chair of the Champaign County Board with consent of the Champaign County Board and as such have committed to share the same administrative structure to maximize the funding available for direct mental health and developmental disabilities programs and services;

WHEREAS, the Parties agree sharing an administrative structure will reduce administrative costs, maximize available funding for direct services, and assure an integrated planning process for developmental disabilities and behavioral health programs and services;

NOW, THEREFORE, it is the agreement of the parties that this INTERGOVERNMENTAL AGREEMENT is entered into in order to assure an efficient, ongoing, cooperative effort that will benefit people with disabilities in Champaign County.

The Parties Agree to the Following Arrangements for a Shared Executive Director and Joint Programs:

1. The chief administrative employee shall serve in a dual (i.e., shared) capacity as Executive Director of the Mental Health Board as well as Executive Director of the Developmental Disabilities Board.
2. The terms and conditions of the Executive Director's employment shall be delineated in an employment contract with both the Developmental Disabilities Board and the Mental Health Board as Parties to the agreement.
3. Each Board shall complete a separate annual performance evaluation of the Executive Director. If either Board rates the Executive Director as "less than satisfactory," a Joint Personnel Committee comprising two (2) officers of the Mental Health Board and two (2) officers of the Developmental Disabilities Board shall be convened to assess the situation and formulate recommendations. A recommendation of termination by the Joint Personnel Committee, or any other action proposed, shall require ratification by each Board by majority vote. The Joint Personnel Committee shall have no other function.

An annual performance review conference with the Executive Director shall be convened by the Presidents of the two Boards. This conference shall be used to provide feedback about performance and discuss goals and objectives for the coming year.

4. Process for selection of a new shared Executive Director: At such time as it becomes necessary to fill the shared position of Executive Director for the Mental Health Board and the Developmental Disabilities Board, the search and decision process shall include the following steps and processes.
 - a. The Mental Health Board and the Developmental Disabilities Board shall develop and agree upon selection criteria and job description for the shared Executive Director position. If necessary, a separate document delineating the search process shall be developed and agreed upon by each Board.
 - b. The Presidents of the two Boards, with the advice and consent of the two Boards, shall appoint a Search Committee to manage the search and selection process for the shared Executive Director using the job description and selection criteria.
 - c. The Search Committee shall report, in advance, a general schedule for the search process, any advertising content to be used, shall request budget support for the search process, and shall keep the two Boards informed about activities and progress associated with the search with regular reports at each Board meeting during the search schedule.
 - d. Ultimately, finalists for the shared Executive Director position will be determined by majority vote of the Search Committee and forwarded to the two Boards.

- e. If within 45 days of the planned time of completion of the search, from the schedule in part (c) above, the Search Committee is unable to come to a decision about finalists, then the two Boards may elect to extend the search time to a specific later date or to start the search again from the beginning. If the two Boards do not so elect, this shall be considered to imply that a shared Executive Director is no longer viable and the process of termination or amendment of this agreement shall commence.
- f. The Executive Director shall be chosen from among the final candidates by majority vote of each Board. If the two Boards do not reach mutual agreement, then the two Boards may elect to start the search again from the beginning. If the two Boards do not so elect, this shall be considered to imply that a shared Executive Director is no longer viable and the process of termination or amendment of this agreement shall commence.

The Parties Agree to the Following Financial Commitments:

5. There shall be ongoing communication between the Mental Health Board and the Developmental Disabilities Board. On at least a quarterly basis, the shared Executive Director shall meet with the Presidents of the Mental Health Board and the Developmental Disabilities Board to review the status of the provision of administrative services, to discuss coordination of funding for developmental disabilities services, to coordinate regarding joint projects and activities, and to address any other items pertinent to the operations of either Board. The Presidents shall report on the discussion and any actions taken at regular meetings of each Board.
6. The Mental Health Board shall provide funding for developmental disabilities services using the FY12 amount of \$529,852 as a base with annual increases or decreases predicated on the percentage of increase or decrease in the levy fund in subsequent years.
7. The organization of Champaign County Government makes it cumbersome for administrative costs to be paid by both the Mental Health Board and the Developmental Disabilities Board. To simplify matters, all administrative costs shall be paid through the Mental Health Board fund/account. The Developmental Disabilities Board will transfer their share of administrative costs to the Mental Health Board for this purpose.
8. The split for administrative costs on the date of execution of this agreement is 42.15% for the Developmental Disabilities Board share with the remainder paid by the Mental Health Board. This percentage is based on a time study of staff effort to determine the salary cost split between the Boards. Subsequent appropriate cost sharing adjustments, based on time studies, pro rata allocation, or other mutually agreed approach shall be determined through the regular meetings between the Presidents of the Mental Health Board and the

Developmental Disabilities Board with the advice and consent of the two Boards.

9. In preparation for the annual budget process, the Executive Committee shall review the proposed administrative costs of the Mental Health Board budget to assure the share in paragraph (8) above is applied only to expenditures which are common for both boards. Administrative costs which are specific to the Mental Health Board or to the Developmental Disabilities Board shall be excluded from (i.e., backed out of) the shared cost pool.
10. All current and future "jointly sponsored programs and activities" shall be shared equally between the Boards unless each Board agrees to some other allocation. These include, but are not limited to, various Acceptance, Inclusion, and Respect programs intended to address discrimination, violations of civil rights, and other stigma directed to people with disabilities.

Miscellaneous Provisions:

11. Nothing contained herein serves to limit, alter, or amend either party's duties, rights, or responsibilities as set out in applicable State statutes, laws, or regulations.
12. This agreement can be amended at any time based on needs identified at the quarterly Presidents Meeting or by either of the two Boards.
13. This agreement may be terminated by first providing notification of intent to terminate the agreement at the President's Meeting, followed by majority vote of either Board, or in the event of disagreement about candidates for the Executive Director position as described in Paragraph 4 above. In the event of a decision to terminate the Intergovernmental Agreement, full implementation of the termination and separation shall be coordinated and concurrent with the Champaign County Budget and fiscal year (January 1).

Governing Law:

14. This Agreement shall be interpreted, construed, and governed by the laws of the State of Illinois.

Entirety of Agreement:

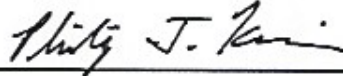
15. This Agreement embodies all representations, obligations, agreements, and conditions in relation to the subject matters hereof, and no representations, obligations, understandings, or agreements, oral or otherwise, in relation thereto exist between the parties except as expressly set forth herein and incorporated herein by reference. This Agreement constitutes the entire agreement between the Mental Health Board and the Developmental Disabilities Board on the subject matters hereof and supersedes and replaces any and all other understandings, obligations, representations, and agreements, whether written or oral, express or implied, between or by the Mental Health Board and the Developmental Disabilities Board. This

Agreement may be amended or terminated only by an instrument in writing duly executed by the parties hereto.

IN WITNESS WHEREOF, the Parties have caused this INTERGOVERNMENTAL AGREEMENT to be executed by their authorized representatives on the 16th day of March, 2016.

For the Champaign County Board for the Care and Treatment of Persons with a Developmental Disability:

Philip T. Krein, President



March 16, 2016

For the Champaign County Mental Health Board

Deborah Townsend, President



ADDENDUM TO INTERGOVERNMENTAL AGREEMENT

This Addendum to Intergovernmental Agreement is entered into this 27th day of November, 2020, by and between the Champaign County Mental Health Board ("MHB") and the Champaign County Board for the Care and Treatment of Persons with a Developmental Disability ("DDB").

Whereas, MHB and DDB entered into an Intergovernmental Agreement dated June 30, 2012 ("Agreement"), revised March 16, 2016 ("Agreement"), and amended September 17, 2014 and February 20, 2019,

Whereas, MHB and DDB desire to amend the Agreement by providing for the sharing of costs related to the acquisition, maintenance, and disposition of residences to be used to provide Community Integrated Living Arrangement ("CILA") Services,

Whereas, with financing provided by one or more local banks, MHB acquired residences in Champaign County to be leased to a CILA provider to provide housing to residents in Champaign County who qualify for CILA services,

Whereas, MHB paid the remaining mortgage balance (interest and principal) which has allowed for acquisition of two residences and provision of services to eligible persons, so that as of May 2019, the MHB had contributed a total of \$500,000, and the DDB \$300,000 to the project,

Whereas, per October 2020 resolution, the titles for each property were transferred from the MHB to the DDB,

Now, therefore, MHB and DDB hereby agree as follows:

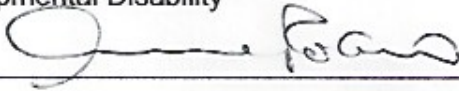
1. MHB and DDB have agreed that for so long as a residence is owned by DDB and used to provide CILA services to residents of Champaign County, each party shall be responsible for one-half of all costs associated with the acquisition of such residences, the debt payments associated with such residences, the maintenance costs of such residences and the costs associated with any disposition of a residence.
2. Prior to the contributions of the DDB becoming equal to those of the MHB, if expenses related to the CILA fund exceed the amount available in the annual budget, the DDB will transfer the additional amount to the CILA fund, reducing the remaining DDB obligation.
3. After the contributions of each Board have become equal, the CILA fund will continue to receive equal contributions from each board, by annual interfund transfers, for ongoing expenses associated with the properties. This annual amount will be based on most recently completed fiscal year actual expenses plus 10%.

4. If expenses related to the properties exceed the amount available in annual CILA fund budget, a request to transfer from CILA fund balance may be made. If fund balance is insufficient or transfer not possible, the Boards may agree to contribute equally to the fund as needed.
5. MHB and DDB agree that once a residence is no longer to be used to provide CILA services, DDB shall enter into a listing agreement with a realtor in an attempt to sell such residence.
 - A. If the homes are sold prior to such time as the total DDB contribution has become equal to that of the MHB, net proceeds from sale of the homes shall first be paid to MHB in an amount equal to the MHB's contribution that is greater than the then DDB's contribution. Any fund balance or net proceeds remaining will be split equally between the two Boards, as interfund transfers from the CILA fund to each of the MHB fund and DDB fund.
 - B. If the homes are sold after the contributions have become equal, the current balance of the CILA fund and proceeds from the sale of the homes will be split equally between the two boards, per the original agreement.

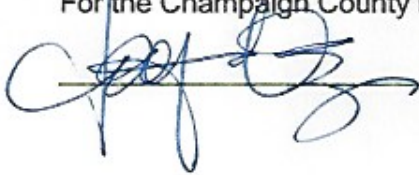
In witness whereof, the parties have executed this Addendum as of the date first written above.

As this Addendum contains the entire agreement between the Champaign County Mental Health Board ("MHB") and the Champaign County Board for the Care and Treatment of Persons with a Developmental Disability ("DDB") concerning the operations, finances and disposition of any matter related to the CILA (formal) homes, by mutual agreement, the Addendums of Feb 20, 2019 and Sept. 17, 2014 are null and void.

For the Champaign County Board for the Care and Treatment of Persons with a Developmental Disability



For the Champaign County Mental Health Board



Illinois Services for People with Intellectual and Developmental Disabilities by the Numbers 2023

- 7** = Number of Illinois state institutions
- 17** = Number of states with no state institutions
- 1,645** = Number of people living in Illinois state institutions
- 16** = Number of states with fewer than 200 people living in state institutions (1)
- 49** = Number of states with fewer people living in state institutions than Illinois (1)
- \$347,375/Yr.** = FY22 Interim average annual Medicaid claiming rate for all Illinois state institutions (2)
- \$405,150/Yr.** = FY22 Interim average annual Medicaid claiming rate for most expensive Illinois IDD state institution (2)
- \$90,728/Yr.** = 2022 average topline CILA reimbursement for people receiving 24-hour care (3)
- 26%** = Average topline CILA reimbursement compared to FY22 interim average annual Medicaid claiming rate for state institutions (2) (3)
- 2.5x** = Number of people in CILA settings with total/extensive support needs compared to the entire population of Illinois state institutions (3)
- 36%** = % of CILA residents age 60+
- 44%** = Turnover rate for Illinois community Direct Support Professionals (DSP) (4)
- 58%** = Illinois minimum wage increase since 2019
- 37%** = Statewide CILA DSP reimbursement increase since 2019
- 31%** = Difference between statewide CILA DSP reimbursement and statewide minimum wage
- 50%** = Guidehouse recommended difference between CILA DSP reimbursement and statewide minimum wage
- 50th** = Illinois ranking on percentage of people with I/DD in out-of-home settings who reside in a setting of 1 – 6 people (Illinois has a higher percentage of people in 7+ settings than any other state) (5)
- 46%** = Illinois fiscal effort on IDD spending (\$2.87) compared to the national average of \$4.60
Fiscal effort is the amount of money spent by the state and federal government on ID/DD supports and services per \$1,000 of statewide personal income. In other words, how much a state spends on ID/DD services considering state wealth. The Fiscal Effort comparison lets us compare how much money different states spend on services and supports for people with ID/DD, even though states have different policies and state wealth. (5)
- 9%** = Institutional services percent of national fiscal effort spending on IDD services (5)
- 35%** = Institutional services percent of Illinois fiscal effort spending on IDD services (5)
- 6** = Number of years Illinois has been out of compliance with the Ligas Consent Decree (6)

1 2022 UCP Case for Inclusion
 2 9/1/22 IDH Medicaid Rates for DHS State-Operated Facilities Memorandum
 3 IDHS CILA Rates Annual Update 6/30/22
 4 2020 NCI IDD Staff Stability Survey Report
 5 University of Kansas State of the States in Intellectual Disabilities Report
 6 Ligas Court Monitor 8th Annual Report to the Court

CCDDB and CCMHB I/DD Funding Decisions for PY2024 (July 1, 2023 to June 30, 2024)			
Agency	Program Name	PY24 Decisions, included in 2023 and 2024 Board budgets	
		DDB	IDDSI
Priority: Self-Advocacy			
CU Autism Network	Community Outreach Program	\$79,132	
CU Autism Network	CUAN Planning Seed Grant NEW	\$65,217	
Priority: Linkage and Coordination			
CCRPC - Community Services	Decision Support PCP	\$433,777	
DSC	Service Coordination	\$496,080	
Priority: Home Life			
Community Choices, Inc.	Inclusive Community Support	\$198,000	
DSC	Community Living	\$565,480	
Priority: Personal Life			
Community Choices, Inc.	Transportation Support NEW	\$119,500	
DSC	Clinical Services	\$241,000	
DSC	Individual & Family Support	-	\$250,000
PACE	Consumer Control in Personal Support	-	\$36,000
Priority: Work Life			
Community Choices, Inc.	Customized Employment	\$226,500	
DSC	Community Employment	\$459,606	
DSC/Community Choices	Employment First	\$90,100	
Priority: Community Life			
Community Choices, Inc.	Self-Determination Support	\$176,500	
DSC	Community First	\$890,042	
DSC	Connections	\$106,400	
Priority: Strengthening the I/DD (or DSP) Workforce			
CRIS Healthy Aging (MHB application)	CRIS Healthy Aging (MHB) NEW	-	- <i>defer decision</i>
Community Choices	Staff Recruitment and Retention NEW	\$34,000	
DSC	Workforce Development and Retention	\$227,500	
Priority: Young Children and their Families (CCMHB focus)			
DSC	Family Development	\$656,174	
CU Early	CU Early - NEW (amount here is dedicated to DD)	\$4,043	
CC Head Start/Early Head Start	Early Childhood Mental Health Svs (MH & DD) (amount here is dedicated to DD)	\$149,666	
	TOTAL	\$4,408,834	\$286,000
		Under DDB authority, in DDB Fund budget	Under DDB and MHB authority, in IDD Special Initiatives Fund budget

CCMHB PY24 Funding Decisions		PY2023 Awards	PY2024 Requests	PY2024 AWARDS	PY2024 Awards
Agency	Program	Extended for PY2024			Extended for PY2025
CCRPC - Community Services	Homeless Services System Coordination	\$54,281			
	Youth Assessment Center		\$76,350		\$76,350
CRIS Healthy Aging	Improving Family Caregiver MH - NEW		\$125,000	<i>deferred to IDDSI but not applying</i>	
CU at Home	Shelter Case Management Program		\$403,564	\$256,700	
CU Early	CU Early (MH and DD) - NEW		\$77,184	\$77,184	
			\$4,043 for DD	\$4,043 for DD	
CC Children's Advocacy Center	Children's Advocacy		\$63,911		\$63,911
CC Christian Health Center	Mental Health Care at CCCHC		\$33,000		\$33,000
CC Head Start/Early Head Start	Early Childhood MH Svcs (MH and DD)	\$347,235			
		\$149,666 for DD			
CC Health Care Consumers	CHW Outreach and Benefit Enrollment		\$91,054		\$86,501
	Justice Involved CHW Services & Benefits		\$94,892		\$90,147
	Disability Services	\$91,500			
Community Svc Center of Northern C	Resource Connection		\$75,069		\$68,609
Courage Connection	Courage Connection	\$127,000			
Crisis Nursery	Beyond Blue-Champaign County		\$100,000		\$90,000
Cunningham Childrens Home	ECHO Housing and Employment Support	\$127,249			
	Families Stronger Together	\$398,092			
DSC	Family Development (DD)		\$656,174		\$656,174
			<i>'all I/DD</i>		<i>'all I/DD</i>
Don Moyer Boys and Girls Club	C-U CHANGE		\$100,000	\$75,000	
	CUNC		\$132,322	\$110,000	
	Community Coalition Summer Initiatives		\$107,000	\$90,000	
	Youth and Family Services		\$160,000	\$160,000	
East Central IL Refugee Mutual Assist	Family Support & Strengthening		\$71,300		\$62,000
Family Service of CC	Counseling		\$30,000		\$30,000
	Disability Benefits for the Family - NEW		\$72,619		\$0
	Self-Help Center		\$28,930		\$28,430
	Senior Counseling & Advocacy		\$178,386		\$178,386
FirstFollowers	FirstSteps Community Reentry House	\$39,500			
	Peer Mentoring for Reentry	\$95,000			
GROW in Illinois	Peer-Support	\$129,583			
Immigrant Services of CU	Immigrant Mental Health Program - NEW		\$119,705	\$90,000	
Mahomet Area Youth Club	Bulldogs Learning and Succeeding Together		\$12,000		
	MAYC Members Matter!		\$27,405		
Promise Healthcare	Mental Health Services		\$352,035		\$330,000
	PHC Wellness		\$107,078		\$107,078

CCMHB PY2024 Allocation Requests and Recommendations (continued)		PY23-PY24	PY2024	PY2024	PY24-PY25
		Commitments	Request	Awards	Awards
Rape Advocacy, Counseling & Educat	Sexual Trauma Therapy Services - NEW	n/a	\$149,284		\$140,000
	Sexual Violence Prevention Education	n/a	\$82,996		\$75,000
Rosecrance Central Illinois	Benefits Case Management	n/a	\$80,595	\$80,595	
	Child & Family Services	n/a	\$83,500	\$73,500	
	Criminal Justice PSC	n/a	\$330,000	\$320,000	
	Crisis Co-Response Team (CCRT)	n/a	\$207,948	\$207,948	
	Recovery Home	n/a	\$100,000	\$100,000	
	Specialty Courts	n/a	\$178,000	\$178,000	
Terrapin Station Sober Living	Recovery Home	n/a	\$79,677	\$79,677	
The UP Center of CC	Children, Youth & Families Program	n/a	\$190,056	\$190,056	
The Well Experience	Well Family Care Program	n/a	\$256,656	<i>deferred for later info on audit and revenue</i>	
Urbana Neighborhood Connections	Community Study Center	' n/a	\$25,500	<i>deferred for later info on audit and revenue</i>	
WIN Recovery	Community Support ReEntry Houses	' n/a	\$123,198	<i>deferred for later info on audit and revenue</i>	
	Total PY24 Awards	\$1,409,440	\$5,182,388	\$2,088,660	\$2,115,586
		PY23-PY24 Awards	PY24 Requests	PY24 Awards	PY24-PY25 Awards
	MI-SUD only	\$1,259,774	\$4,522,171	\$2,084,617	\$1,459,412
	DD set-aside	\$149,666	\$660,217	\$4,043	\$656,174
	<i>PY24 total awards as of June 1 = \$5,613,686, with \$809,883 for I/DD and \$4,803,803 for MI/SUD</i>				
	<i>PY24 total projected available was \$5,637,176, as of May 24 and \$5,657,176 as of June 1</i>				

I-DD Special Initiatives Funding for PY2024		
July 1, 2023 thru June 30, 2024		
Agency	Program Name	PY24 Decisions
<i>Priority: Strengthening the DSP Workforce</i>		
CRIS Healthy Aging	Caregiver Support (to be negotiated)	<i>Deferred \$125,000</i>
PACE, Inc.	Consumer Control in Personal Support	\$36,000
<i>Priority: Individual Supports to Underserved People</i>		
DSC	Individual and Family Support	\$250,000
<i>Priority: Community Education and Advocacy</i>		
<i>Priority: Housing Supports</i>		
TOTAL		\$286,000



CCDDB 2023-2024 Meeting Schedule

9:00AM Wednesday after the third Monday of each month
Brookens Administrative Building, 1776 East Washington Street, Urbana, IL
<https://us02web.zoom.us/j/81559124557>

June 21, 2023 – Shields-Carter Room

July 19, 2023 – Shields-Carter Room

August 16, 2023 – Shields-Carter Room - *tentative*

September 20, 2023 – Shields-Carter Room

September 27, 2023 5:45PM – Shields-Carter Room – *joint study session with the CCMHB*

October 18, 2023 – Shields-Carter Room

October 25, 2023 5:45PM – Shields-Carter Room – *joint meeting with the CCMHB*

November 15, 2023 – Shields-Carter Room (*off cycle*)

December 20, 2023 – Shields-Carter Room (*off cycle*) - *tentative*

January 17, 2024 – Shields-Carter Room

February 21, 2024 – Shields-Carter Room

March 20, 2024 – Shields-Carter Room

March 27, 2024 5:45PM – Shields-Carter Room – *joint study session with the CCMHB*

April 17, 2024 – Shields-Carter Room

May 22, 2024 – Shields-Carter Room

This schedule is subject to change due to unforeseen circumstances.

Please email stephanie@ccmhb.org to confirm meetings or to request alternative format documents, language access, or other accommodation needed to participate.
All meetings and study sessions include time for members of the public to address the Board.

Meetings are posted in advance and recorded and archived at
<http://www.co.champaign.il.us/mhbddb/DDBMeetingDocs.php>

Public Input: All are welcome to attend the Board's meetings, whether virtually or in person, to observe and to offer thoughts during the "Public Participation" period of the meeting. For support to participate in a meeting, let us know how we might help by emailing stephanie@ccmhb.org. If the time of the meeting is not convenient, you may still communicate with the Board by emailing stephanie@ccmhb.org any written comments which you would like us to read to the Board during the meeting. Your feedback is appreciated but be aware that the time for each person's comments may be limited to five minutes.



CCMHB 2023 Meeting Schedule

5:45PM Wednesday after the third Monday of each month
Brookens Administrative Building, 1776 East Washington Street, Urbana, IL
<https://us02web.zoom.us/j/81393675682> (if it is an option)

- June 21, 2023** – Shields-Carter Room
- July 19, 2023** – Shields-Carter Room
- August 16, 2023** – Shields-Carter Room - *tentative*
- September 20, 2023** – Shields-Carter Room
- September 27, 2023** – *Joint Study Session w CCDDDB* - Shields-Carter
- October 18, 2023** – Shields-Carter Room
- October 25, 2023** – *Joint Meeting with CCDDDB* - Shields-Carter Room
- November 15, 2023** – Shields-Carter Room
- December 20, 2023** – Shields-Carter Room (*off cycle*) - *tentative*
- January 17, 2024** – Shields-Carter Room
- January 24, 2024** – *Study Session* - Shields-Carter Room
- February 21, 2024** – Shields-Carter Room
- February 28, 2024** – *Study Session* - Shields-Carter Room
- March 20, 2024** – Shields-Carter Room
- March 27, 2024** – *Joint Study Session w CCDDDB* - Shields-Carter
- April 17, 2024** – Shields-Carter Room
- April 24, 2024** – *Study Session* - Shields-Carter Room
- May 15, 2024** – *Study Session* - Shields-Carter Room
- May 22, 2024** – Shields-Carter Room
- June 19, 2024** – Shields-Carter Room
- July 17, 2024** – Shields-Carter Room

This schedule is subject to change due to unforeseen circumstances.

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Public Input: All meetings and study sessions include time for members of the public to address the Board. All are welcome to attend meetings, whether using the Zoom options or in person, to observe and to offer thoughts during "Public Participation". For support to participate, let us know how we might help by emailing stephanie@ccmhb.org. If the time of the meeting is not convenient, you may still communicate with the Board by emailing stephanie@ccmhb.org any written comments which you would like us to read to the Board during the meeting. Your feedback is appreciated but be aware that the time for each person's comments may be limited to five minutes.

IMPORTANT DATES

2023-24 Meeting Schedule with Subjects, Agency and Staff Deadlines, and PY25 Allocation Timeline

This schedule offers dates and subject matter of meetings of the Champaign County Developmental Disabilities Board. Included are tentative dates for steps in the funding process for PY25 and deadlines related to PY23 and PY24 agency contracts. Subjects are not exclusive to any given meeting, as other matters requiring Board attention may be addressed. Study sessions may be scheduled on topics raised at meetings or by staff, or in conjunction with the CCMHB. **Regular meetings are held at 9AM; joint study sessions and meetings at 5:45PM; dates and times are subject to change and may be confirmed with Board staff.**

- 6/1/23* *For contracts with a PY23-PY24 term, all updated
PY24 forms should be completed and submitted by this date.*
- 6/17/23* *Deadline for agency application/contract revisions
Deadline for agency letters of engagement with CPA firms
PY2024 contracts completed*
- 6/21/23** **Regular Board Meeting:** Draft FY2024 Budgets
- 6/30/23* *Agency Independent Audits, Reviews, or Compilations due
(only for those with calendar fiscal year, per Special Provision)*
- 7/19/23** **Regular Board Meeting:** Election of Officers
- 8/16/23** **Regular Board Meeting - tentative**
- 8/25/23* *Agency PY2023 4th Quarter Reports, CLC Progress
Reports, and Annual Performance Measure Reports due*
- 9/20/23** **Regular Board Meeting**
FY2024 Budgets
Draft Three Year Plan 2022-24 with 2024 Objectives
Draft Program Year 2025 Allocation Criteria
- 9/27/23** **Joint Study Session with CCMHB (5:45PM)**
Discussion of Draft I/DD Special Initiatives
PY25 Allocation Priorities and RFP options

10/18/23	Regular Board Meeting
10/25/23	Joint Meeting with CCMHB at 5:45PM PY25 I/DD Special Initiatives Priorities and RFPs
<i>10/27/23</i>	<i>Agency PY2024 1st Quarter Reports due</i>
11/15/23	Regular Board Meeting (off cycle) Approve Three Year Plan, PY25 Allocation Criteria
<i>12/1/23</i>	<i>Public Notice of Funding Availability to be published by this date, giving at least 21-day notice of application period.</i>
12/20/23	Regular Board Meeting (off cycle) - <i>tentative</i>
<i>12/22/23</i>	<i>Online System opens for Applications for PY2025 Funding</i>
<i>12/31/23</i>	<i>Agency Independent Audits, Reviews, or Compilations due</i>
1/17/24	Regular Board Meeting
<i>1/26/24</i>	<i>Agency PY24 2nd Quarter and CLC progress reports due</i>
<i>2/12/23</i>	<i>Deadline for submission of applications for PY25 funding (Online system will not accept any forms after 4:30PM)</i>
2/21/24	Regular Board Meeting Discuss list of PY25 Applications, Review Process
3/20/24	Regular Board Meeting Discussion of PY25 Funding Requests
3/27/24	Joint Study Session with CCMHB (5:45PM) Discussion of PY25 I/DD Special Initiatives
<i>4/10/24</i>	<i>Program summaries released to Board, posted online with CCDDDB April 17 meeting agenda and packet</i>
4/17/24	Regular Board Meeting Board Review, Staff Summaries of Funding Requests

- 4/26/24 *Agency PY2024 3rd Quarter Reports due*
- 5/10/24 *Allocation recommendations released to Board, posted online with CCDDDB May 22 board meeting packet*
- 5/22/24** **Regular Board Meeting**
Allocation Decisions; Authorize Contracts for PY25
- 6/1/24 *For contracts with a PY24-PY25 term, all updated PY25 forms should be completed and submitted by this date.*
- 6/19/24** **Regular Board Meeting**
Draft FY2025 Budget
- 6/21/24 *Deadline for agency application/ contract revisions
Deadline for agency letters of engagement w/ CPA firms.
PY2025 agency contracts completed.*
- 6/30/24 *Agency Independent Audits, Reviews, or Compilations due
(only applies to those with calendar FY, check contract)*
- 7/17/24** **Regular Board Meeting**
- 8/21/24** **Regular Board Meeting - tentative**
- 8/30/24 *Agency PY2024 4th Quarter reports, CLC progress reports, and Annual Performance Measure Reports due*
- 9/18/24** **Regular Board Meeting**
Community Needs Assessment Report
Draft Three Year Plan 2025-27 with 2025 Objectives
Approve Draft FY2025 Budgets
- 9/25/24** **Joint Study Session Joint with CCMHB (5:45PM)**
- 10/16/24** **Joint Meeting with CCMHB (5:45PM)**
I/DD Special Initiatives
- 10/23/24** **Regular Board Meeting**
DRAFT Program Year 2026 Allocation Criteria

- 10/25/24 *Agency PY2025 First Quarter Reports due*
- 11/20/24 **Regular Board Meeting**
Approve Three Year Plan with One Year Objectives
Approve PY26 Allocation Criteria
- 11/29/24 *Public Notice of Funding Availability to be published by date, giving at least 21-day notice of application period.*
- 12/18/24 **Regular Board Meeting– tentative**
- 12/20/24 *Online system opens for applications for PY26 funding.*
- 12/31/24 *Agency Independent Audits, Reviews, Compilations due.*

Agency and Program acronyms commonly used by the CCDDDB

CC – Community Choices

CCDDDB – Champaign County Developmental Disabilities Board

CCHS – Champaign County Head Start, a program of the Regional Planning Commission

CCMHB – Champaign County Mental Health Board

CCRPC – Champaign County Regional Planning Commission

CUAN – Champaign-Urbana Autism Network

DSC - Developmental Services Center

DSN – Down Syndrome Network

IAG – Individual Advocacy Group

ISC – Independent Service Coordination Unit

FDC – Family Development Center

PACE – Persons Assuming Control of their Environment, Inc.

PCMHC – Piatt County Mental Health Center

RCI – Rosecrance Central Illinois

RPC – Champaign County Regional Planning Commission

Glossary of Other Terms and Acronyms

211 – Similar to 411 or 911. Provides telephone access to information and referral services.

AAC – Augmentative and Alternative Communication

ABA – Applied Behavioral Analysis. An intensive behavioral intervention targeted to autistic children and youth and others with associated behaviors.

ABLE Act – Achieving a Better Life Experience Act. A tax advantage investment program which allows people with blindness or disabilities the option to save for disability related expenses without putting their federal means-tested benefits at risk.

ACA – Affordable Care Act

ACMHAI – Association of Community Mental Health Authorities of Illinois

ADA – Americans with Disabilities Act

ADD – Attention Deficit Disorder

ADHD – Attention Deficit/Hyperactivity Disorder

ADL – Activities of Daily Living

ASD – Autism Spectrum Disorder

ASL – American Sign Language

ASQ – Ages and Stages Questionnaire. Screening tool used to evaluate a child’s developmental and social emotional growth.

ASQ-SE – Ages and Stages Questionnaire – Social Emotional screen.

BD – Behavior Disorder

BSP – Behavior Support Plan

CANS – Child and Adolescent Needs and Strengths. The CANS is a multi-purpose tool developed to support decision making, including level of care, service planning, and monitoring of outcomes of services.

CARF- Council on Accreditation of Rehabilitation Facilities

CC – Champaign County

CDS – Community Day Services, formerly “Developmental Training”

CFC – Child and Family Connections Agency

CFCM – Conflict Free Case Management

C-GAF – Children’s Global Assessment of Functioning

CILA – Community Integrated Living Arrangement

CLC – Cultural and Linguistic Competence

CMS – Center for Medicare and Medicaid Services, the federal agency administering these programs.

CNA – Certified Nursing Assistant

COTA – Certified Occupational Therapy Assistant

CP – Cerebral Palsy

CQL – Council on Quality and Leadership

CSEs - Community Service Events. A category of service measurement on the Part II Utilization form. Activity to be performed should also be described in the Part I Program Plan form-Utilization section. It relates to the number of public events (including mass media and articles), consultations with community groups and/or caregivers, classroom presentations, and small group workshops to promote a program or educate the community. Activity (meetings) directly related to planning such events may also be counted here. Actual direct service to clientele is counted elsewhere.

CUSR – Champaign Urbana Special Recreation, offered by the park districts.

CY – Contract Year, runs from July to following June. For example, CY18 is July 1, 2017 to June 30, 2018. May also be referred to as Program Year – PY. Most contracted agency Fiscal Years are also from July 1 to June 30 and may be interpreted as such when referenced in a Program Summary e.g. FY18.

DCFS – (Illinois) Department of Children and Family Services.

DD – Developmental Disability

DDD – Division of Developmental Disabilities

DHFS – (Illinois) Department of Healthcare and Family Services. Previously known as IDPA (Illinois Department of Public Aid)

DHS – (Illinois) Department of Human Services

DOJ – (US) Department of Justice

DRS – (Illinois) Division of Rehabilitation Services

DSM – Diagnostic Statistical Manual.

DSP – Direct Support Professional

DT – Developmental Training, now “Community Day Services”

DT – Developmental Therapy, Developmental Therapist

Dx – Diagnosis

ED – Emotional Disorder

EI – Early Intervention

EPDS – Edinburgh Postnatal Depression Scale – Screening tool used to identify mothers with newborn children who may be at risk for prenatal depression.

EPSDT – Early Periodic Screening Diagnosis and Treatment. Intended to provide comprehensive and preventative health care services for children under age 21 who are enrolled in Medicaid.

ED – Emergency Department

ER – Emergency Room

FAPE – Free and Appropriate Public Education

FFS – Fee For Service. Type of contract that uses performance-based billings as the method of payment.

FOIA – Freedom of Information Act.

FQHC – Federally Qualified Health Center

FTE – Full Time Equivalent is the aggregated number of employees supported by the program. Can include employees providing direct services (Direct FTE) to clients and indirect employees such as supervisors or management (Indirect FTE).

FY – Fiscal Year, which for the County is January 1 through December 31.

GAF – Global Assessment of Functioning. A subjective rating scale used by clinicians to rate a client's level of social, occupational and psychological functioning. The scale included in the DSM-IV has been replaced in the DSM-V by another instrument.

HBS – Home Based Services, also referred to as HBSS or HBSP

HCBS – Home and Community Based Services

HI – Hearing Impairment or Health Impairment

Hx – History

ICAP – Inventory for Client and Agency Planning

ICDD – Illinois Council for Developmental Disabilities

ICFDD – Intermediate Care Facility for the Developmentally Disabled

ID – Intellectual Disability

IDEA – Individuals with Disabilities Education Act

IDHS – Illinois Department of Human Services

IDOC – Illinois Department of Corrections

IDPH – Illinois Department of Public Health

IDT – Interdisciplinary Team

IEP – Individualized Education Plan

IFSP – Individualized Family Service Plan

IPLAN - Illinois Project for Local Assessment of Needs. The Illinois Project for Local Assessment of Needs (IPLAN) is a community health assessment and planning process that is conducted every five years by local health jurisdictions in Illinois. Based on the *Assessment Protocol for Excellence in Public Health* (APEX-PH) model, IPLAN is grounded in the core functions of public health and addresses public health practice standards. The completion of IPLAN fulfills most of the requirements for Local Health Department certification under Illinois Administrative Code Section 600.400: Certified Local Health Department Code Public Health Practice Standards. The essential elements of IPLAN are:

1. an organizational capacity assessment;
2. a community health needs assessment; and
3. a community health plan, focusing on a minimum of three priority health problems.

I&R – Information and Referral

ISBE – Illinois State Board of Education

ISC – Independent Service Coordination

ISP – Individual Service Plan, Individual Success Plan

ISSA – Independent Service & Support Advocacy

LCPC – Licensed Clinical Professional Counselor

LCSW – Licensed Clinical Social Worker

LD – Learning Disability

LGTBQ – Lesbian, Gay, Bi-Sexual, Transgender, Queer

LPC – Licensed Professional Counselor

LPN – Licensed Practical Nurse

MCO – Managed Care Organization

MDC – Multidisciplinary Conference

MDT – Multidisciplinary Team

MH – Mental Health

MHP - Mental Health Professional, a bachelors level staff providing services under the supervision of a QMHP.

MI – Mental Illness

MIDD – A dual diagnosis of Mental Illness and Developmental Disability.

MSW – Master of Social Work

NACBHDD – National Association of County Behavioral Health and Developmental Disability Directors

NACO – National Association of Counties

NCI – National Core Indicators

NOS – Not Otherwise Specified

NTPC -- NON - Treatment Plan Clients. Persons engaged in a given quarter with case records but no treatment plan. May include: recipients of material assistance, non-responsive outreach cases, cases closed before a plan was written because the client did not want further service beyond first few contacts, or cases assessed for another agency. It is a category of service measurement, providing an actual number of those served in the prior program year and a projection for the coming program year on the Part II utilization form. The actual activity to be performed should also be described in the Part I Program Form, Utilization section. Similar to TPCs, they may be divided into two groups: New TPCS – first contact within any quarter of the plan year; Continuing NTPCs - those served before the first day of July and actively receiving services within the first quarter of the new program year. The first quarter of the program year is the only quarter in which Continuing NTPCs are reported.

OMA – Open Meetings Act.

OT – Occupational Therapy, Occupational Therapist

OTR – Registered Occupational Therapist

PAS – Pre-Admission Screening

PASS – Plan for Achieving Self Support (Social Security Administration)

PCI – Parent Child Interaction groups.

PCP – Person Centered Planning, Primary Care Physician

PDD – Pervasive Developmental Disorders

PLAY – Play and Language for Autistic Youngsters. PLAY is an early intervention approach that teaches parents ways to interact with their child who has autism that promotes developmental progress.

PRN – when necessary, as needed (i.e., medication)

PSH – Permanent Supportive Housing

PT – Physical Therapy, Physical Therapist

PTSD – Post-Traumatic Stress Disorder

PUNS – Prioritization of Urgency of Need for Services. PUNS is a database implemented by the Illinois Department of Human Services to assist with planning and prioritization of services for individuals with disabilities based on level of need. An individual's classification of need may be emergency, critical, or planning.

PY – Program Year, runs from July to following June. For example, PY18 is July 1, 2017 to June 30, 2018. May also be referred to as Contract Year (CY) and is often the Agency Fiscal Year (FY).

QIDP – Qualified Intellectual Disabilities Professional

QMHP – Qualified Mental Health Professional, a Master's level clinician with field experience who has been licensed.

RCCSEC – Rural Champaign County Special Education Cooperative

RD – Registered Dietician

RN – Registered Nurse

RT – Recreational Therapy, Recreational Therapist

SAMHSA – Substance Abuse and Mental Health Services Administration, a division of the federal Department of Health and Human Services

SASS – Screening Assessment and Support Services is a state program that provides crisis intervention for children and youth on Medicaid or uninsured.

SCs - Service Contacts/Screening Contacts. The number of phone and face-to-face contacts with eligible persons who may or may not have open cases in the program. Can include information and referral contacts or initial screenings/assessments or crisis services. May sometimes be referred to as a service encounter (SE). It is a category of service measurement providing a picture of the volume of activity in the prior program year and a projection for the coming program year on the Part II form, and the activity to be performed should be described in the Part I Program Plan form-Utilization section.

SEDS – Social Emotional Development Specialist

SEL – Social Emotional Learning

SF – Service Facilitation, now called “Self-Direction Assistance”

SH – Supportive Housing

SIB – Self-Injurious Behavior

SIB-R – Scales of Independent Behavior-Revised

SLI – Speech/Language Impairment

SLP – Speech Language Pathologist

SPD – Sensory Processing Disorder

SSA – Social Security Administration

SSDI – Social Security Disability Insurance

SSI – Supplemental Security Income

SST – Support Services Team

SUD – Substance Use Disorder

SW – Social Worker

TIC – Trauma Informed Care

TPC – Transition Planning Committee

TPCs - Treatment Plan Clients - service recipients with case records and treatment plans. It is a category of service measurement providing an actual number of those served in the prior program year and a projection for the coming program year on the Part II Utilization form, and the actual activity to be performed should also be described in the Part I Program Plan form -Utilization section. Treatment Plan Clients may be divided into two groups: Continuing TPCs are those with treatment plans written prior to the first day of July and actively receiving services within the first quarter of the new program year (the first quarter of the program year is the only quarter in which this data is reported); New NTPCs are those newly served, with treatment plans, in any quarter of the program year.

VI – Visual Impairment

VR – Vocational Rehabilitation

WHODAS – World Health Organization Disability Assessment Schedule. It is a generic assessment instrument for health and disability and can be used across all diseases, including mental and addictive disorders. The instrument covers 6 domains: Cognition, Mobility; Self-care; Getting along; Life activities; and Participation. Replaces the Global Assessment of Functioning in the DSM-V.

WIOA – Workforce Innovation and Opportunity Act

Kim Bowdry,
Associate Director for Intellectual & Developmental Disabilities
Staff Report – June 2023

CCDDB/CCMHB/IDDSI: After the completion of the May Board meetings, I emailed each agency that applied for I/DD funding to let them know the outcome of their request. I then spent late May and early June developing and sending contracts. I developed and reviewed the Special Provisions for each PY2024 I/DD contract. I participated in several meetings with other CCDDB-CCMHB staff related to PY2024 contracts and special provisions. As was done in PY2023, all I/DD contracts are electronic, using Adobe Sign. At the time of this writing, several contracts are in process or completed.

PY2023 4th Quarter programs were cloned in preparation for PY2024. The cloning of PY2023 4th Quarter Programs creates the PY2024 1st Quarter programs for data entry into the Online Claims system. This requires creating each program for PY2024 and then setting up the claims options and associating them for each program.

As agencies have been submitting their Letter of Engagement from their Audit firm, I have been uploading them onto Compliance Dashboard in the Online System. I also worked with other CCDDB-CCMHB staff to set up the compliance dashboard requirements for PY2024 for each agency/program.

I participated in contract negotiation meetings with CCRPC, CU Autism Network, and Community Choices. I met with PACE regarding some questions they had about their Letter of Engagement. I also met with CU Early to discuss Utilization Targets and other questions.

Head Start-Early Head Start submitted their 3rd Quarter claims in the Online Reporting System on May 11, 2023. Dr. Belknap completed and submitted the Request for Extension of Report Deadline form.

I participated in meetings with representatives from the Family Resiliency Center, related to the Evaluation Capacity project.

I participated in a meeting with other CCDDB-CCMHB staff and a self-advocate to discuss possible survey questions for the Community Needs Assessment.

CCDDB Contract Amendments: A contract amendment was sent to CCRPC for Decision Support PCP on May 18, 2023. The amendment was created to reduce the contract maximum because the contract was underspent due to vacancies. I created the contract

amendment and sent it through Adobe Sign to agency representatives and CCDDB representatives for signature.

Learning Opportunities: Karen Sims is scheduled to present “Resiliency Refresher” on June 29, 2023 at 9:30 AM at the Champaign Public Library. You can also [register](#) for this event if you’re interested in seeing the presentation.

(<https://www.eventbrite.com/e/resiliency-refresher-tickets-650912144747?aff=oddtcreator>)

Disability Resource Expo: I participated in the Expo Marketing Committee meeting on June 16, 2023. A meeting is being planned for June for the full Expo Steering Committee and another meeting for the Children’s Activities Committee meeting. I will participate in both meetings if I am able.

Representatives from the Expo will be at several upcoming community events to promote the Expo, including the Tolono Fun Days! Festival, the Juneteenth Celebration at Douglass Park, and the Champaign County Fair Senior Day. The Expo Steering Committee is always looking for new members, please let us know if you or someone you know is interested in helping plan this event!

MHDDAC: I participated in the May meeting of the MHDDAC. Karen Simms, CU TRI presented to the group during the May meeting. The next meeting is scheduled for June 27, 2023.

ACMHAI: The next ACMHAI I/DD committee meeting is scheduled for July 11, 2023.

Human Services Council: The HSC is taking a break for the summer. HSC meetings will resume in August.

Other: I participated in biweekly Community Coalition Race Relations Subcommittee meetings, through the end of May. This group is also taking a break for the summer. I also participated in several webinars and took some time off in June.

Leon Bryson, Associate Director for Mental Health & Substance Use Disorders

Staff Report- June 2023

Summary of Activity

In May and early June, I spent time developing PY24 and PY24-25 contracts. Prior to contracts being issued, agencies are required to complete their special provisions. The provisions were developed and reviewed with other staff members. Many of the agencies were proactively making their revisions to the applications in advance of the June 17th deadline. I spent some time assisting agencies with utilizing the online forms for those revisions.

Evaluation Capacity Committee Team: We have our first meeting with the Family Resiliency Center on Friday, June 16th.

IPlan Behavioral Health Workgroup: Members reviewed 2022 Community Health Needs Assessment (CHNA) Survey Questions and discussed equitable dissemination solutions for the 2025 CHNA Survey. The next meeting is scheduled for Thursday, June 15th, at 11:00am.

CCMHDDAC Meeting: On May 23rd at 9am, members received agency updates and heard a presentation from Executive Director Karen Simms of C-U TRI. They are currently hiring new staff for different positions.

Reentry Executive Committee & Council Meetings: On June 8th, all Reentry Council zoom meetings were temporarily postponed. The Executive Committee is actively reorganizing its priorities to better guide the Council. The next Executive Committee meeting is scheduled for Friday, June 23rd.

ACMHAI CoP Crisis Response Monthly Discussion Group: I missed the last meeting due to scheduled time off.

Continuum of Service Providers to the Homeless (CSPH): Attended the CSPH Strategic Planning Meeting CSPH on May 24th.

Rantoul Service Provider's Meeting: I missed the last meeting due to scheduled time off.

SOFTT/LAN: The group is preparing for the Martin Luther King-Jettie Rhodes Neighborhood Day for Saturday, June 24th 12-4pm at King Park. In Urbana, IL. Next meeting is June 21st.

Other Activities:

- CU Early meeting with Kim Bowdry and Kelly Russell, the Program Director, for guidance on their pre-contract requirements.

Learning Opportunities (Trainings and Webinars): Exploring the Intersection of I/DD and Behavioral Health. Hosted by NACBHDD and MediSked.

Supporting Individuals Living With A Mental Health Condition Through 988 #038 Mental Health Education. PsychU

I attended the 2023 Mental Health America Conference in Washington, D.C. June 7th -11th. Below are the sessions I attended.

The Fear of No Future: Youth Mental Health Implications of the Climate Crisis.

Presenter: Christina Johnson, Psychotherapist and Mental Health Consultant Brightside Bahamas

This session will outline the climate crisis as it pertains to youth mental health. Studies have shown climate distress is significantly impacting youth functioning and mental health, and it is often unclear how to support youth when we don't even have all the answers ourselves. This session will outline the presenter's personal experience with climate and mental health, some findings from a local survey they contributed to, common responses of youth to the climate crisis, how to address the climate crisis with youth in clinical practice, and how to support youth in clinical practice with climate distress concerns.

Social Determinants of Health from a Social Work Perspective: Prevention and Intervention Strategies.

Presenters: Dr. JaNeen Cross, Assistant Professor Howard University School of Social Work. Shavonne Simmons, Graduate Student Howard University

Social determinants of health play a major role in the overall health and mental health outcomes of individuals. Providers can best support individuals with mental health challenges when they know how to identify and understand social determinants of health. This workshop will improve participant skills in identifying SDOH factors that impact mental health outcomes. The presenters will discuss evidence-based interventions and innovative ways to target SDOH and improve mental health outcomes. The Howard University Mental Health Awareness and Suicide Prevention (HU-MHASP) training program will be discussed and how the program is improving mental health outcomes and health equity locally and regionally for vulnerable and marginalized populations.

Youth Lived Experiences Translating into Intersectional Mental Health Advocacy

Youth Presenters: Rei Scott, President, Executive Board Students With Psychosis. Jose Caballero is a mental health advocate and blogger. In 2020, he founded the first mental health awareness non-profit, In Touch, at Miami Senior High, a 118-year-old school that lacked mental health awareness and support for students. Crystal Widodo (they/them) is a student journalist, advocate, public speaker, and high school senior. After dealing with personal struggles with suicide in middle school, they became extremely passionate about teen mental health and intersectional approaches to their generation's conversations surrounding mental health justice. Mariama Bah, MHA Youth Mental Health Leadership Council member Mental Health America. Mariama Bah (she/her) is a 24-year-old mental health advocate born in Guinea, Africa. She emigrated to the US in 2009 and calls Raleigh, North Carolina home. She is the founder of Nation of Diversity (NOD), an organization focused on reducing homelessness and supporting mental health through art and music. NOD conducts homeless outreach, including providing hygiene kits, clothing, blankets, and hot meals, in addition to hosting community empowerment programs and events focused on the power of art and music to promote creativity, mindfulness, and mental health.

From living in a Hispanic household and community as a queer individual, to experiencing racialized bullying at their school and struggling with suicide, to emigrating to the US in 2009, attendees will learn about diverse stories from three YMHLIC members who have created and left impactful legacies and done incredible advocacy work in their communities and school campuses—as well as empowering those around them to join and advocate for mental health and create a more diverse community. For our panel, we want to divide our focus into three main points: using social media for storytelling, how our lived experiences have shaped our youth mental health work, and the impact we've made within this field. We hope to discuss the power of social media platforms to not only promote advocacy work and well-being but also to empower young individuals to join mental health movements and continue with advocacy work on their school campuses and in their communities. By hearing panelists' stories, on how their lived experiences have shaped their intersectional mental health work, conference attendees will gain insight into the importance of listening to the voices of lived experiences and the impact that translates from empowering and promoting the youth voice. These award-winning activists ultimately present the truth that their work reflects a very likely future of the youth mental health landscape: a generation of hope, solidarity, and intersectionality.

Keynote - A Conversation with Carmela Wallace, Philanthropist, Entrepreneur, and Mother of Juice WRLD + Clifford W. Beers Awards Presentation.

Keynote: Next Gen Prevention and the Importance of Youth Mental Health. Dr. Miriam E. Delphin Rittmon. Assistant Secretary for Mental Health and Substance Use U.S. Department of Health and Human Services.

The Workplace Meeting: A Hotbed for Oppression — An Opportunity for Social Change.
Presenter: Desmera Gatewood Organizing Program Manager Democracy North Carolina.

The session will employ a neurodiverse lens to examine and critique common meeting practices while providing alternatives for meeting approaches. Participants will reflect on their personal meeting experiences to explore the following: 1. Covert dynamics in meetings 2. Meeting processes and purposes 3. Structuring of meeting agendas 4. Meeting outcomes 5. Meetings' impacts at the group and Individ level Participants will then navigate how the five aforementioned factors may either exclude or elevate participation among neurodiverse minds. Participants will also consider the implications of meeting-inclusion effectiveness across multiple levels of the Organization ecosystem. Finally, participants will work in teams to create approaches for inclusive meetings and realize action plans for implementation.

Media Awards Presentation Ceremony

The Art of De-Escalation During Law Enforcement Encounters

Presenters: Dr Annise Mabry, Executive Director of The Dr. Annise Mabry Foundation. Chief Patricia Barber, Chief of Police Marshallville Police Department.

This workshop is designed to show participants why de-escalation classes matter (and to spotlight why not all law enforcement officers have an opportunity to access this training), how 988 services help rural law enforcement agencies who lack access to mental health professionals,

and how individuals with lived experience can become community experts that help change how law enforcement officers respond to mental health crisis calls.

More Than an Event: Funding a Crisis-Response Ecosystem

Presenters: Jason Holcomb Director of the Winnebago County Community Mental Health Board, Vice President of the Association of Community Mental Health Authorities of Illinois. Community Impact Region 1 Planning Council. Chelsey Glatz, Community Impact Planner Region 1 Planning Council.

This session will discuss the early wins, challenges, and long-term vision for the coordination of services that includes state and federal legislation, state and local funding, and private and public service providers, including partnerships between EMS and law-enforcement with health care systems and community mental health centers. It will also examine the importance of follow-up support after the crisis event, including when criminal justice involvement transpires. Speaker Jason Holcomb will discuss his own lived-experience with crisis, including the day he helped a family member navigate a crisis event that involved law-enforcement response. The session will also explore the formation and coordination of a county-wide communications working group that focuses on the promotion and awareness of mental health, with an emphasis on educating residents about the newly available services in the community – especially crisis response services, in a shifting environment that makes 988 as easy to call as 911.

Supporting Youth Substance Use and Addiction Recovery From a Peer Perspective

Presenters: Savannah Frye, Regional Peer Coordinator. Kelly Davis, Associate Vice President of Peer and Youth Advocacy, Mental Health America.

Early intervention is critical for individuals struggling with substance use and addiction. Many approaches, including clinical services, 12-step programs, peer support communities, harm reduction, and spirituality, can help people find their unique path to well-being. For young people, who are still learning about themselves and their place in the world, there may be additional barriers and considerations, including their personal identity, peer groups, and future goals. To address these concerns, it is crucial to take a peer support and lived-experience-driven approach that engages youth directly and empowers them to take control of their recovery and discovery journeys. In this session, we will explore peer and youth-centered approaches to create responsive and empowering resources for young people.

Keynote: A Conversation with Rachel Aviv, Author and Staff Writer at the New Yorker followed by Awards Presentation.

Keynote: Mental Health in the Black LGBTQ+ Community - A Conversation with Dr. David J. Johns, Executive Director of the National Black Justice Coalition.

Developing A Framework for Public Health's Role in Suicide Prevention and Mental Health.

Presenters: Alison Maffey, Vice President, Social and Behavioral Health Association of State and Territorial Health Officials (ASTHO). Christopher Jones, Director of the National Center for Injury Prevention and Control Centers for Disease Control and Prevention. Maddy Reinert

Senior Director of Population Health Mental Health America. Nia West-Bay, Director of Youth Policy CLASP.

With support from the Centers for Disease Control and Prevention (CDC), the Association of State and Territorial Health Officials (ASTHO), Mental Health America (MHA) and the Center for Law and Social Justice Policy (CLASP) are working to engage youth, state public health agencies, national public health and behavioral health organizations, and communication experts to develop an equity-centered framework that characterizes public health's unique role in suicide prevention and mental health promotion. In this session, we will present the preliminary findings from our stakeholder engagement and discuss the development of this framework for public health's role in suicide prevention and mental health.

Keynote: Self Love and Healing through Indigenous Tradition followed by Closing Ceremony.

Executive Director's Report – Lynn Canfield, June 2023

Background - Strategic Plan Goals:

Champaign County Mental Health Board Current Three-Year Plan Goals

1. Support a **continuum of services** to improve the quality of life experienced by individuals with mental or emotional disorders, substance use disorders, or intellectual and/or developmental disabilities and their families residing in Champaign County.
2. Sustain commitment to addressing health disparities experienced by **historically underinvested populations**.
3. Improve **access** to supports, services, and resources currently available and beneficial.
4. Continue the collaborative working relationship with the Champaign County Board for Care and Treatment of Persons with a Developmental Disability (CCDDDB).
5. Building on progress achieved through the six-year Cooperative Agreement between the Federal Substance Abuse and Mental Health Services Administration (SAMHSA), the Illinois Department of Human Services (IDHS), and the CCMHB, **sustain the SAMHSA/IDHS system of care** model.
6. **Divert persons with behavioral health needs or I/DD from the criminal justice system**, as appropriate.
7. In conjunction with the Champaign County Sheriff's Office, other law enforcement, and community stakeholders, pursue a continuum of services as an **alternative to incarceration and/or overutilization of local Emergency Departments** for persons with behavioral health needs or I/DD.
8. Support **interventions for youth** who have juvenile justice system involvement.
9. Address the need for **acceptance, inclusion, and respect** associated with a person's or family member's mental illness, substance use disorder, intellectual and/or developmental disability through broad based community education efforts to increase community acceptance and positive self-image.
10. Engage with other local, state, and national stakeholders on **emerging issues**.

Champaign County Developmental Disabilities Board Current Three-Year Plan Goals

1. Support a **continuum of services** to meet the needs of people with intellectual and/or developmental disabilities (I/DD), along with their families, residing in Champaign County.
2. Sustain the commitment to improving outcomes for members of **underrepresented and underserved populations**.
3. Improve **access to and engagement in services** through increased coordination among providers, community stakeholders, people with I/DD, their families, and other key supporters.
4. Encourage high-quality **person-centered planning** and follow-through for people served by funding from the CCDDDB and, through the Intergovernmental Agreement, from the CCMHB.
5. Continue the collaborative working relationship with the Champaign County Mental Health Board.
6. Identify children at-risk of developmental delay or disability and support **early intervention services and family supports**.
7. Support **access to services and programs** for youth and adults with I/DD, with a preference for evidence-based practices to increase positive outcomes.
8. Promote **inclusion and respect** of people with I/DD, through broad based community education efforts.
9. Stay abreast of **emerging issues** affecting service and support systems and be proactive through concerted **advocacy efforts**.

Activities of Staff and Board Members:

To support CCMHB Three Year Plan goals 1-8 and CCDDDB Three Year Plan goals 1-7, the allocation of funding for services through agency contracts and the subsequent development and monitoring of those contracts are a primary focus. This Spring, all team members worked with me to develop program summaries and recommendations for each funding request made of the CCDDDB and CCMHB. I revised the format and process for program summaries, updated the templates to be used

for CCMHB, CCDDDB, and I/DD Special Initiatives contracts with agencies, and had a final draft review with attorney Barbara Mann.

With staff and consultant input, I continued working on accessibility of public webpages, documents, and recordings of meetings. For the second time this year, we revised the second quarter CLC report and the annual Performance Outcomes Report forms, along with POR and Required Report instructions. The second accessibility review notes much improvement with a bit more to be done.

We offer technical support to agency users regarding use of the online system forms and reports. A Report Deadline Extension Request form is posted in the site, to be completed prior to a deadline by those who anticipate a delay in any report. The exception is Audit (or review or compilation) reports.

Contracts with service providers appear as Contributions & Grants, the largest expenditure line in each Board's budget. In this packet are proposed DRAFT budgets for each fund for our (County) fiscal year 2024, with background information and a decision memo requesting initial approval. From here, new information from County staff may lead to updated budgets for the Boards to review.

A small share of total costs to each Board are non-agency activities which also support individuals, families, agencies, and community. These appear in Personnel, Professional Services, Public Relations, Advertising, Books, Printing, Rental, and Non-Employee Training costs and are accomplished through staff, independent contractors, associations, or partnerships. Many activities and collaborations are referenced in other staff reports.

Anti-Stigma and Community Awareness:

(MHB goals 1, 3, 4, and 9 and DDB goals 1, 3, 5, and 8)

Resource information: 211 offers call-based and online resource information. United Way, CCMHB, and CCDDDB co-fund this service. PATH serves as a call center for this and 988 (previously the National Suicide Prevention Lifeline). The United Way director has suggested the State will pay for 211 services in 2023 or 2024, but this is not yet official.

Alliance for Inclusion and Respect (AIR) social media and website continue anti-stigma messaging and promotion of member organizations and local artists and entrepreneurs who have behavioral health conditions or disabilities. AIR sponsored an 'anti-stigma' film and events during the Roger Ebert's Film Festival, which ran from April 19-22. The art show was held April 22, coordinated by Stephanie Howard-Gallo with a group of artists and supporters. The CCMHB paid for sponsorship of the film, "My Name is Sara." Dr. William Gingold joined the filmmakers for a post-screening Q&A. AIR costs are budgeted as Public Relations and offset by Donations.

disABILITY Resource Expo will be held October 28, 2023 at Market Place Mall. The consulting Expo Coordinators have added graphic design and production to their responsibilities. Barb Bressner continues to support the Expo through committees and attending community events with Expo information. ChrispMedia maintains AIR and Expo websites, hosting short videos on exhibitors, and is available to provide technical support for any virtual Expo events. Expo expenses are now budgeted under Professional Services, Printing, Advertising, and Rental.

CCMHB/CCDDDB I/DD Special Initiatives Fund:

(MHB goals 1 and 4 and DDB goals 1 and 5)

Continuing the focus on individuals with I/DD and complex support needs, their families, and the direct support staff providing their care, the hope for 2023 was to fund contracts which would

mitigate the staffing crisis and support people in spite of it. No proposals were submitted directly to the fund, but two CCDDDB applications were identified as well aligned to the priorities and purposes, and one CCMHB application explicitly addressed direct support staff training. Staff asked the latter about the option of revising their proposal to focus on I/DD, for both Boards to consider funding for a PY24 contract; the provider has declined. In addition to developing PY25 priorities during the coming months, the Boards may consider creating Requests for Proposals appropriate to this fund's focus. Joint study sessions and meetings are being planned.

Support for Agency Programs:

(MHB goals 1, 3, 5, 6, 7, and 8 and DDB goals 1, 2, 3, 4, 6, and 7)

Activities described in staff reports:

- Cultural and Linguistic Competence training and technical assistance and Mental Health First Aid training and coordination (Shandra Summerville).
- Collaborations: Champaign County Transition Planning Committee, Continuum of Service Providers to the Homeless, Champaign County Community Coalition, Champaign County Reentry Council, Coalition Race Relations Subcommittee and Goal Teams Meetings, Human Services Council, I-Plan Behavioral Health Committee, Local Funders Group, UIUC Campus-Community Compact, Youth Assessment Center Advisory Committee, and more (Kim Bowdry, Leon Bryson, Shandra Summerville, or myself).
- Monthly Provider Learning Opportunities (Kim Bowdry), free of charge and offering CEUs to a primary audience of case managers, joined by family advocates and social workers.

Independent Contractors:

- Alex Campbell of EMK offers technical support for users of the online application and reporting system. Board members interested in learning to view forms and reports may reach him at afcambell9@msn.com. EMK is improving the accessibility of the site's design, per recommendations from Tim Offenstein (of Falling Leaf), who has twice tested our public pages and documents and led two Provider Learning Opportunities on these topics.
- John Brusveen, CPA, reviews all agency audits, compilations, and financial reviews, summarizing findings. While not a direct support to agencies, his recommendations help our staff team understand what to discuss with them and how to improve processes.
- For the first half of 2023, Mary Fortune (of MTF) worked with small agencies to improve bookkeeping, financial reporting, and audit-readiness and provide our team with periodic updates and recommendations. This contract ends July 1, and a follow-up report will be developed, along with recommendations for any next phase. The cost has not been shared by the CCDDDB, due to no DDB-funded agencies seeking such support.

UIUC Evaluation Capacity Project: May 1 marked the beginning of the new Evaluation consultation project, and the team from UIUC Family Resiliency Center has completed a number of interviews and surveys, of our staff and board members and of many agency reporters. Kim Bowdry and Leon Bryson and I will have regular meetings with Dr. Dariotis as the supports are implemented. She and her team members will also be present at Board meetings and agency council meetings, and an informal update from them will be on July board meeting agendas.

UIUC Student Projects: Although we do not request Spring projects due to our focus on agency applications, funding recommendations, and subsequent contracts, we welcome student support for translation of documents or short videos of Expo exhibitors; this has not been available for about a year. In March, I did a guest lecture on federal mental health policy with Social Work 514. Our team members met with the Gies College of Business Action Learning Program about

designing a project to support agencies with their internal financial management, and Leon Bryson worked with the students through their final report.

Executive Director Activities:

In addition to collaborations above and below, I continue to read audits, financial reviews, and compilations as they arrive and request information or return of excess revenue as needed. Most were due December 31, but several were delayed, at times by the CPA firm. This results in suspension of payments and can lead to termination of contracts. In preparation for PY2024 contracts, agencies have once again reported difficulty securing the services of independent CPA firms to complete these reports. This barrier to accountability may continue to require our attention in the coming year.

With assistance from Chris Wilson, Barb Mann (attorney), and our insurance representatives, I reviewed and agreed to renewal policies for each board's Directors & Officers, property, and cybersecurity coverage. We also pay our portion of the County's liability, property, personal injury, and worker's compensation insurance.

I completed the refresher Course in the Protection of Human Subjects, Core IRB Training, UIUC, just in case we participate in any research projects which would require it.

I participated in mandatory training on Managing Employees' Leaves, including through Family Medical Leave Act, Americans with Disabilities Act Amendments Act of 2008, Worker's Compensation, and Intermittent Leave. Already complex, some Illinois leave laws will change soon.

The County's IT department has been very supportive of our efforts to improve accessibility of documents and meeting recordings. We've made progress with documents, with their help, and they found free software to affix closed captions to the video recordings of board meetings. So far, efforts to edit the automated closed caption transcripts have been a disaster, as I've been editing the transcript rather than vtt files, which means the captions on the zoom recordings remain in their original, awful form. With guidance from IT, we know how to proceed. They supported our return to in person meetings through training and set up of media in the Shields-Carter Room as well as connecting the room's audio to our zoom link for greater inclusion.

The County's ARPA Coordinator and County Board members are patiently waiting for me to resolve any overpayment issues and complete final reports for the federal Treasury regarding the nine behavioral health programs funded in PY22 by their ARPA fiscal relief funds. We are stalled until the last few audits are submitted and additional questions settled. If excess revenue is owed for any contract, it is transferred to the County's ARPA fund for re-allocation, and per federal rules, all ARPA funds must be obligated by the end of 2024. For the County to include these in their 2024 budgets, which are due by July 7, there is a bit of pressure now.

Initial drafts of 2024 budgets are included in this packet for each Board's review and approval. Per statute, the CCDDB has full authority over its budget, and recent changes to the Community Mental Health Act clarify that the CCMHB also has this authority over its budget, affirming our complicated process of starting earlier than other County units and bringing revised budgets to the Boards whenever subsequent projections become available from the County. Early work on these allowed us to estimate how much could be affordably allocated to PY2024 agency contracts, the total cost of which is split between our 2023 and 2024 fiscal years.

Intergovernmental/Interagency Collaborations:

(MHB goals 1, 2, 4, 9, and 10 and DDB goals 1,2, 3, 5, 8, and 9)

Champaign County Department Heads: with the County Executive, Administrative staff, and other Departments' representatives, June meeting topics were: status of the new phone system; migration to the County's new dotgov domain name and the integration of Duo and Microsoft 365; Scott M. Bennett Administrative Center update; annual requirement for cybersecurity training for all staff (implementation is delayed); 2024 budget instructions; and open discussion. On June 8, we had a training on budget process using Munis and the secondary online system.

Champaign County Opioid Settlement Funds: I participated in two meetings of an intergovernmental group for initial discussion of what the County might do with opioid settlement funds it will receive over the next several years. The group reviewed the approved spending parameters for the first settlement, discussed local harm reduction/abatement programs already operating and with potential for expansion, and noted that state law (and stigma) may limit some innovations. County Board member Emily Rodriguez recommended establishing a Task Force, and subsequently CCB-CCMHB member Jen Straub offered to participate.

Mental Health and Developmental Disabilities Agency Council: monthly meeting of agency representatives, not all of which are funded by the Boards, for discussion of agency activities, federal and state updates, special topics, and announcements. Our staff announce upcoming deadlines, report on recent board meetings, and explain any changes to process or expectations.

Metropolitan Intergovernmental Council: three times a year, representatives from local government meet on topics of shared interest as well as roundtable discussion. In May we learned about the Homeless Service System, coordinated by CCRPC with a grant from the CCMHB, and affordable housing needs, gaps, and resources, reported by City of Urbana staff. Representatives presented data and a resource map, answered questions, and predicted increased demands on this system as some federal relief is withdrawn 'post-pandemic.'

Regional Champaign-Vermilion Executive Committee: bimonthly meeting of public and private entities responsible for community health needs assessment and strategic plans. The most recent health plan/I-Plan identified behavioral health and community violence as priorities. The IPlan Coordinator leads all workgroups. Mr. Bryson and I alternate participation in the monthly Behavioral Health workgroup meetings, currently focused on community mental health needs assessment instruments and strategies. Relatedly, he and Kim Bowdry and I met with a self-advocate who has autism, to develop survey questions for anyone with a DD to answer regarding satisfaction with services and interest in other services.

Partnerships related to Underrepresented Populations and/or Justice System:
(MHB goals 1, 2, 5, 6, 7, 8, and 10 and DDB goals 1, 2, 3, and 7)

Champaign County Community Coalition: I attend meetings of the Executive Committee, which sets Coalition priorities and goals. Our new meeting format includes lead-in presentations by one member followed by discussion on that topic and then any other pressing matters. Presentations so far: Fentanyl (Urbana Police Department), Mental Health (me!), Education (Champaign and Urbana School Districts). Just as with the mental health-focused MIC meeting, the mental health session had fewer attendees but more passionate discussion.

Crisis Intervention Team (CIT) Steering Committee: bimonthly meetings of representatives of law enforcement, EMS, hospital, behavioral health, providers of service to people with housing insecurity, support network leaders, and other interested parties, to promote CIT training, review

data analyzed by City of Urbana, and share updates. The meeting has returned to in person and been very well attended in March and June, including by an officer of the CCMHB.

Drug Court Steering Committee: I attended the April 17 graduation and met Judge Ben Dyer, who will be taking over Champaign County Problem Solving Courts. Family Service and Rosecrance each applied for and were awarded CCMHB funding to continue serving Drug Court clients and for Rosecrance to support a new Mental Health Court. Judge Rosenbaum and Kyle Schiebert submitted an application for Adult Redeploy Illinois (ARI) funds to supplement current Drug Court supports. I met with the State’s Attorney and County Executive (separately) to discuss potential additional resources to pursue through ARI, should the initial grant be awarded.

Illinois Criminal Justice Information Authority (ICJIA) was awarded \$9,527,496 in federal Byrne State Crisis Intervention Program (SCIP) funding, through the Bipartisan Safer Communities Act of 2022. The focus is development of extreme risk protection order programs, state crisis intervention court proceedings, and related gun violence reduction initiatives, while assuring due process protections. I will serve on their multi-disciplinary Advisory Board to establish priorities and approve a funding plan. The first meeting is June 20, for which I will review information on firearm restraining orders, gun violence data, and program models.

Illinois Mental Health Planning and Advisory Council (IMHPAC) is a council mandated by SAMHSA for all states receiving Federal Block Grant Funding for Mental Health and must prepare a State Plan for mental health services every three years. A major issue has been the availability of psychiatric hospital beds, especially for those experiencing severe MI and incarceration. A former colleague sits on the subcommittee making recommendations related to correctional settings and is seeking input through our state association. I shared the following observations by current and former correctional staff: the staffing crisis and physical infrastructure issues impacting those booked into the County Jail started before the pandemic and have predictably grown worse; due to insufficient capacity, the County transfers people to other county’s jails with space, which tend not to accept those charged with violent crimes or those with SMI, so our jail has a higher concentration of people with additional support needs, thus increasing the demand for community-based behavioral health provider programming within the jail and exacerbating the staffing concerns; a driver has been the state’s tendency to delay the transfer of people with SMI to state facilities where care may be more appropriate to their needs.

State and National Associations and Advocacy:

(MHB goal 10 and DDB goal 9)

Association of Community Mental Health Authorities of Illinois (ACMHAI): I attend meetings of the Executive, Legislative, I/DD, and Community of Practice (Crisis Continuum) Committees. These feature updates on committee-specific issues, planning webinars of interest and sharing information about contracting and monitoring, state funding and policies, goal setting, community awareness, etc. Government Strategy Associates updates the membership on state legislative activity and relies on our input for advocacy. I serve as President of the association this year, leading Executive Committee meetings and meetings of the membership.

Our April in-person membership meeting included training on Illinois’ Property Tax System and the Property Tax Extension Law Limit (PTELL), which does apply to Champaign County. The presenter used Champaign County 2022 rates as the example, allowing me to follow the complex rule a little more easily. We have added ‘Wellness Breaks’ to the meeting agendas; after this session and a break, were the legislative update and roundtable discussion and a networking/awards event. Our business meeting covered financial, officer, coordinator,

committee, inter-association, and community updates. The day was dominated by discussion and growing disagreement on proposed changes to the Community Mental Health Act.

To represent the compromise consensus of the membership beyond that meeting, the legislative committee co-chairs, liaisons, and I had extensive follow up conversations, for the rest of the legislative session, about negotiations with the sponsors and other state associations. As we sent updates to ACMHAI members, we continued to answer complaints, some quite heated, which illuminated how different our communities are and how imperfect the statute. Just in case revisions are again introduced during the 2024 legislative session, we are preparing a ‘wish list’ of proposed clarifications and revisions that would better serve all 708 boards and their constituents. I plan to suggest we do this for 377 boards and consider advocating for introduction of revisions to the Community Care for Persons with a Developmental Disability Act.

International Transformational Resilience Coalition: Last fall, I participated in the ITRC’s eight-week Community of Practice focused on a public health approach to building capacity for mental wellness and resilience in the face of ecosystem-biodiversity catastrophes (which include COVID). This June, they offered a presentation on how this work can support the recent bipartisan federal legislation, the Community Mental Wellness and Resilience Act of 2023. With climate impacts aggravating existing inequalities and creating new ones, we have a population level problem which should be addressed proactively. Cascading disruptions stress everyone (e.g., barriers to food, water, shelter, income, health). Emergencies and disasters traumatize millions and are more frequent and unpredictable. Leaving individual, community, and societal distress and trauma unaddressed creates another epidemic. The current social service and mental health systems cannot fully address current trauma or the scale of what’s next, so deeper change is needed. Review of elements of transformational resilience: help others develop the capacity for self-regulation and adversity-based growth (to find new meaning and purpose); prioritize prevention and strengthen protective factors; establish social infrastructure/networks within communities; foster mental health literacy and avoid stigmatization. The CMWR Act of 2023 would direct the CDC to create planning and program grants for these strategies, set aside funds for rural communities, establish technical assistance, and appropriate \$30 million. The Green New Deal for Health includes a stronger version of the CMWRA and would appropriate \$100 million for Community Wellness and Resilience Programs. Both would shift systems toward strengthening population health and beyond individual treatment and crisis focus.

National Association of County Behavioral Health and Developmental Disability Directors (NACBHDD): As Secretary, I work with the Executive Committee and CEO to review policies, positions, and financial information, and to evaluate the CEO’s performance. I participate in bimonthly I/DD committee calls for presentations by national experts and discussion of state and federal rules, funding, and the workforce crisis. I chair monthly meetings of the Behavioral Health and Justice Committee, which feature presentations and roundtable discussions; we have taken a break for two months, as NACBHDD is reorganizing many functions. I will not participate in the July NACBHDD or NACo conferences due to travel costs and time constraints.

National Association of Counties (NACO): bi-monthly Health Steering Committee (HSC) calls with legislative updates, county and state programs, and policy priorities; bi-monthly leadership calls to plan these; quarterly Healthy Counties Advisory Board and Stepping Up Innovator County calls. HSC is a policy board, so through them and with NACBHDD input, I support NACo policy resolutions related to DSP classification, Medicaid and IMD changes, crisis response system, and behavioral health workforce. The Healthy Counties Advisory Board is focused on equity and social determinants of health/behavioral health, with presentations from leaders in the field as well as local success stories. Champaign County joined the Stepping Up

Initiative in 2016 and has been an Innovator County for many years, due to the brief screening of all who are booked into the Jail, with referral for assessment by community mental health providers funded by the CCMHB. Stepping Up has merged with a NACo community of practice called Familiar Faces; the data they seek from participants are not always available to me, since Illinois' behavioral health system is not county run, as many states' are, but it is helpful to receive guidance and to learn about other communities' solutions and successful pilot programs.

Illinois Legislative Issues for 2024: I met with Senator Paul Faraci, his staff, and their UIUC intern for extensive discussion of the session that just ended and of what we might tackle together in the next cycle, since this is the time for planning discussions. Agreeing that some issues are not best tackled through state legislation, we will focus on specific workforce development strategies (including my hope to address housing costs) and connecting to relevant federal opportunities. Ms. Husby-Gordon and I will explore priorities of their office and of the CCDDDB and CCMHB. Finally, in compliance with the Community Mental Health Act, Stephanie Howard-Gallo and I mailed the CCMHB 2022 Annual Report to those representing Champaign County in the Illinois General Assembly, as well as to the County Executive, County Board Members, and Illinois Department of Human Services Secretary.

Stephanie Howard-Gallo

Operations and Compliance Coordinator Staff Report – June 2023 Board Meeting

SUMMARY OF ACTIVITY:

Third Quarter Reporting:

All third quarter reports are now in. Fourth quarter reporting will be due at the end of August.

Other Compliance:

I made contact with two funded agencies regarding missing minutes from their Board meetings for our files and the online Compliance Dashboard, as required in their contracts.

Community Awareness/Anti-Stigma Efforts/Alliance for Inclusion and Respect (AIR):

AIR artists were invited to participate in the sale at The CROW at 110 on May 20th. I attended the sale as a patron and purchased some really cool things.

CCMHB Annual Report:

The link to the CCMHB 2022 Annual Report the Board approved in April has been announced in an ad placed in the News Gazette. I sent paper copies to County Board members, the IL Department of Human Services, and state legislators.

Contracts:

Contracts for 2024 are being prepared. As agencies submit their certificates of liability insurance and letters of engagement from an auditing firm, I upload the documents to the Compliance Dashboard.

Other:

- Prepared meeting materials for CCMHB/CCDDB regular meetings, special meetings, and study sessions/presentations.
- Composed minutes from the CCDDB/CCMHB meetings.
- Participated in meetings and study sessions for the CCDDB/CCMHB.

June 2023 Staff Report- Shandra Summerville Cultural and Linguistic Competence Coordinator

Agency Cultural and Linguistic Competence (CLC) Technical Assistance, Monitoring, Support and Training for CCMHB/DDB Funded Agencies

Agency Support and Technical Assistance:

Community Services Center of Champaign County: CLC Board Training May 18, 2023

The WELL Experience: Annual CLC Training: June 1, 2023

PY24 update to 2nd Quarter Reports – A new form was created to make it accessible. There will be a question added to learn about the lived experience of members that are serving on the boards. There will be no other demographic information collected.

PY 24 Contract meeting: I attended an introductory meeting with CU- Autism Network on May 30, 2023.

Family Service Center of Champaign County: I attended the Self-Help Center Advisory Committee meetings to prepare for the Biennial Self-Help Conference on May 5, 2023. I attended the conference and helped with registration.

CLC Coordinator Direct Service Activities

Mental Health First Aid-

Upcoming Mental Health First Aid for Youth

Friday, June 23, 2023, and June 30- In Person at Brookens 10:00-2pm. You must attend both classes to receive the certificate.

Tuesday, July 18- Blended- Virtual Instruction 9am 3pm. There is a 2-hour self-paced course that is required to complete the certification.

Tuesday, July 25- Blended- In person Instruction: 9:00am-3pm

For registration please email: Shandra@ccmhb.org or fill out the google form:

[Youth Mental Health First Aid Registration](#)

Webinars and Training

National and Local Perspectives on Person-Centered Supports in Older Adult Nutrition Programs and Service Delivery- May 30, 2023

Parenting While Black 2023- June 12, 2023

June 2023 Staff Report- Shandra Summerville Cultural and Linguistic Competence Coordinator Anti-Stigma Activities/Community Collaborations and Partnerships

June 19, 2023- Juneteenth- Joy and Pain of Emancipation-11:00-1:00pm

I will serve as the speaker at Parkland College for their Juneteenth Luncheon. This is not open to the public, but guests of mine are welcome to attend.

.Short Reading List to continue the conversation about Racism and Trauma as a decision maker.

Call to Action to Address Racism & Social Injustice at the University of Illinois (Highly Recommended)

<https://calltoaction.illinois.edu/>

The University of Illinois Call to Action to Address Racism & Social Injustice is a commitment by our university to put the need to address systemic racism and generationally embedded racial disparity into concrete action to find new solutions. Announced by Chancellor Robert J. Jones in July 2020, the Call to Action includes an \$2 million annual commitment designed to quickly and permanently transform the way our own university supports, prioritizes, and recognizes the research of scholars working on issues of systemic racism in the United States. Chancellor Jones has also charged a steering committee and four working groups to identify the work that we must commit to now, in order to create a campus that is free of structural and systemic racism and bias.

The Behavioral Health Care Workforce: The National Institute for Health Care Management (NIHCM) Foundation is a nonprofit, nonpartisan organization dedicated to transforming health care through evidence and collaboration.

[Behavioral Workforce Infographic](#)

About the Infographic

“The United States is facing a significant shortage of mental health professionals, with nearly half of the population living in mental health workforce shortage areas. Additionally, the behavioral health care workforce suffers from a lack of diversity. Many individuals have limited access to mental health care and the COVID-19 pandemic has further intensified the demand for these essential services.

To address these challenges, our new infographic presents various strategies to enhance the behavioral health care workforce. These include partnering with communities, expanding the paraprofessional workforce, and addressing burnout. By implementing these initiatives, we can bolster the capacity of the mental health care system and improve access to quality care for all individuals.”

June 2023 Staff Report- Shandra Summerville Cultural and Linguistic Competence Coordinator



YOUTH MENTAL HEALTH FIRST AID

LEARN HOW TO SUPPORT THE YOUNG PEOPLE IN YOUR LIFE

Youth Mental Health First Aid teaches you how to identify, understand and respond to signs of mental health and substance use challenges among adolescents ages 12-18. You'll build skills and confidence you need to reach out and provide initial support to young people who are struggling. You'll also learn how to help connect them to appropriate support.

AFTER THE COURSE, YOU'LL BE ABLE TO:

- Recognize common signs and symptoms of mental health challenges, including anxiety, depression, eating disorders and attention deficit hyperactive disorder (ADHD).
- Recognize common signs and symptoms of substance use challenges.
- Understand how to interact with a young person in crisis.
- Know how to connect a young person with help.
- Better understand trauma, substance use, self-care and the impact of social media and bullying.

Join the more than

2.6 MILLION

*First Aiders who
have chosen to be
the difference in
their community.*

REGISTER TODAY!

Delivery Format:

In-Person for 2 Days. Must register for both days to receive the
Mental Health First Aid Certification

Date and Time:

6/23/2023 Part 1 and 6/30/2023 Part 2 10am-2pm

Location:

Brookens Administrative Services 1776 E. Washington, Urbana IL

Where to Register:

<https://forms.gle/DQCvBDa87Nke3CbC7>

Learn how to respond with the Mental Health First Aid Action Plan (**ALGEE**):

- A**ssess for risk of suicide or harm.
- L**isten nonjudgmentally.
- G**ive reassurance and information.
- E**ncourage appropriate professional help.
- E**ncourage self-help and other support strategies.

For more information, visit MHFA.org



FUND DEPT 2108-050 : DEVLPMNTL DISABILITY FUND - DEVL MNTL DISABILITY BOARD
COMBINED REPORTING FOR YEAR: 2023 FROM PERIOD: 01 THROUGH PERIOD: 05

	<u>ACTUAL</u> 2022 JAN - MAY	<u>ACTUAL</u> 2023 JAN - MAY	<u>2023</u> ANNUAL BUDGET
REVENUES			
4001 PROPERTY TAX			
01 PROPERTY TAXES - CURRENT	0.00	0.00	4,857,487.00
03 PROPERTY TAXES - BACK TAX	0.00	0.00	2,000.00
04 PAYMENT IN LIEU OF TAXES	0.00	0.00	4,000.00
4001 PROPERTY TAX TOTAL	0.00	0.00	4,863,487.00
4008 INVESTMENT EARNINGS			
01 INVESTMENT INTEREST	1,278.97	18,005.10	2,000.00
4008 INVESTMENT EARNINGS TOTAL	1,278.97	18,005.10	2,000.00
4009 MISCELLANEOUS REVENUES			
02 OTHER MISCELLANEOUS REVENUE	0.00	0.00	5,000.00
4009 MISCELLANEOUS REVENUES TOTAL	0.00	0.00	5,000.00
TOTAL REVENUES	1,278.97	18,005.10	4,870,487.00
EXPENDITURES			
5020 SERVICES			
01 PROFESSIONAL SERVICES	197,712.00	169,630.00	407,118.00
25 CONTRIBUTIONS & GRANTS	1,739,299.00	1,677,347.00	4,417,369.00
5020 SERVICES TOTAL	1,937,011.00	1,846,977.00	4,824,487.00
TOTAL EXPENDITURES	1,937,011.00	1,846,977.00	4,824,487.00
OTHER FINANCING SOURCES (USES)			
6001 OTHER FINANCING SOURCES			
01 TRANSFERS IN	0.00	0.00	4,000.00
6001 OTHER FINANCING SOURCES TOTAL	0.00	0.00	4,000.00
7001 OTHER FINANCING USES			
01 TRANSFERS OUT	-50,000.00	-50,000.00	-50,000.00
7001 OTHER FINANCING USES TOTAL	-50,000.00	-50,000.00	-50,000.00



FUND DEPT 2108-050 : DEVLPMNTL DISABILITY FUND - DEVLMTNL DISABILITY BOARD
COMBINED REPORTING FOR YEAR: 2023 FROM PERIOD: 01 THROUGH PERIOD: 05

	<u>ACTUAL</u> 2022 JAN - MAY	<u>ACTUAL</u> 2023 JAN - MAY	<u>2023</u> ANNUAL BUDGET
TOTAL OTHER FINANCING SOURCES (USES)	-50,000.00	-50,000.00	-46,000.00
NET CHANGE IN FUND BALANCE	1,985,732.03	1,878,971.90	0.00

FUND DEPT 2090-053 : MENTAL HEALTH - MENTAL HEALTH BOARD

COMBINED REPORTING FOR YEAR: 2023 FROM PERIOD: 01 THROUGH PERIOD: 05



	ACTUAL 2022 JAN - MAY	ACTUAL 2023 JAN - MAY	2023 ANNUAL BUDGET
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REVENUES

4001 PROPERTY TAX

01 PROPERTY TAXES - CURRENT	0.00	0.00	5,913,892.00
03 PROPERTY TAXES - BACK TAX	0.00	0.00	1,000.00
04 PAYMENT IN LIEU OF TAXES	0.00	0.00	2,000.00

4001 PROPERTY TAX TOTAL	0.00	0.00	5,916,892.00
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4004 INTERGOVERNMENTAL REVENUE

76 OTHER INTERGOVERNMENTAL	98,856.00	169,630.00	407,118.00
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4004 INTERGOVERNMENTAL REVENUE TOTAL	98,856.00	169,630.00	407,118.00
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4008 INVESTMENT EARNINGS

01 INVESTMENT INTEREST	2,350.23	22,584.20	3,000.00
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4008 INVESTMENT EARNINGS TOTAL	2,350.23	22,584.20	3,000.00
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4009 MISCELLANEOUS REVENUES

01 GIFTS AND DONATIONS	0.00	450.00	3,000.00
02 OTHER MISCELLANEOUS REVENUE	38,771.00	9,856.00	39,000.00

4009 MISCELLANEOUS REVENUES TOTAL	38,771.00	10,306.00	42,000.00
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TOTAL REVENUES	139,977.23	202,520.20	6,369,010.00
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EXPENDITURES

5001 SALARIES AND WAGES

02 APPOINTED OFFICIAL SALARY	40,991.25	39,101.33	107,000.00
03 REGULAR FULL-TIME EMPLOYEES	124,524.10	134,536.17	368,198.00
05 TEMPORARY STAFF	0.00	0.00	2,500.00
08 OVERTIME	0.00	0.00	2,612.00

5001 SALARIES AND WAGES TOTAL	165,515.35	173,637.50	480,310.00
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5003 FRINGE BENEFITS

01 SOCIAL SECURITY-EMPLOYER	11,980.81	12,791.56	36,353.00
02 IMRF - EMPLOYER COST	8,237.79	4,414.35	12,546.00
04 WORKERS' COMPENSATION INSURANC	687.27	603.89	2,376.00
05 UNEMPLOYMENT INSURANCE	1,494.89	1,655.53	1,656.00

FUND DEPT 2090-053 : MENTAL HEALTH - MENTAL HEALTH BOARD

COMBINED REPORTING FOR YEAR: 2023 FROM PERIOD: 01 THROUGH PERIOD: 05



	ACTUAL 2022 JAN - MAY	ACTUAL 2023 JAN - MAY	2023 ANNUAL BUDGET
06 EE HLTH/LIF (HLTH ONLY FY23)	21,925.75	23,294.50	73,440.00
5003 FRINGE BENEFITS TOTAL	44,326.51	42,759.83	126,371.00
5010 COMMODITIES			
01 STATIONERY AND PRINTING	0.00	176.46	1,000.00
02 OFFICE SUPPLIES	502.91	1,860.00	4,200.00
03 BOOKS, PERIODICALS, AND MANUAL	0.00	0.00	300.00
04 POSTAGE, UPS, FEDEX	366.77	473.85	2,000.00
05 FOOD NON-TRAVEL	0.00	404.55	1,150.00
13 DIETARY NON-FOOD SUPPLIES	0.00	91.86	200.00
17 EQUIPMENT LESS THAN \$5000	6,802.00	608.54	7,000.00
21 EMPLOYEE DEVELOP/RECOGNITION	0.00	0.00	285.00
5010 COMMODITIES TOTAL	7,671.68	3,615.26	16,135.00
5020 SERVICES			
01 PROFESSIONAL SERVICES	67,232.61	34,145.75	155,133.00
02 OUTSIDE SERVICES	17,421.09	2,801.25	24,611.28
03 TRAVEL COSTS	320.39	5,166.07	11,500.00
04 CONFERENCES AND TRAINING	0.00	660.00	10,000.00
05 TRAINING PROGRAMS	0.00	1,950.00	20,729.86
07 INSURANCE (non-payroll)	7,843.67	9,618.00	18,000.00
11 UTILITIES	272.80	0.00	0.00
12 REPAIRS AND MAINTENANCE	0.00	0.00	600.00
13 RENT	11,851.23	12,359.24	31,564.74
14 FINANCE CHARGES AND BANK FEES	0.00	0.00	30.00
19 ADVERTISING, LEGAL NOTICES	0.00	44.00	500.00
21 DUES, LICENSE & MEMBERSHIP	9,650.00	8,069.99	20,000.00
22 OPERATIONAL SERVICES	8,116.48	2,148.39	77,230.00
24 PUBLIC RELATIONS	16,370.00	16,500.00	20,000.00
25 CONTRIBUTIONS & GRANTS	2,569,734.00	2,083,379.00	5,318,936.40
45 ATTORNEY/LEGAL SERVICES	0.00	975.00	2,000.00
46 EQUIP LEASE/EQUIP RENT	0.00	796.24	2,388.72
47 SOFTWARE LICENSE & SAAS	0.00	9,243.67	13,500.00
48 PHONE/INTERNET	0.00	1,009.99	2,470.00
5020 SERVICES TOTAL	2,708,812.27	2,188,866.59	5,729,194.00
TOTAL EXPENDITURES	2,926,325.81	2,408,879.18	6,352,010.00

FUND DEPT 2090-053 : MENTAL HEALTH - MENTAL HEALTH BOARD

COMBINED REPORTING FOR YEAR: 2023 FROM PERIOD: 01 THROUGH PERIOD: 05



	ACTUAL 2022 JAN - MAY	ACTUAL 2023 JAN - MAY	2023 ANNUAL BUDGET
OTHER FINANCING SOURCES (USES)			
6001 OTHER FINANCING SOURCES			
01 TRANSFERS IN	32,952.00	0.00	0.00
6001 OTHER FINANCING SOURCES TOTAL	32,952.00	0.00	0.00
7001 OTHER FINANCING USES			
01 TRANSFERS OUT	0.00	0.00	-17,000.00
7001 OTHER FINANCING USES TOTAL	0.00	0.00	-17,000.00
TOTAL OTHER FINANCING SOURCES (USES)	32,952.00	0.00	-17,000.00
NET CHANGE IN FUND BALANCE	2,753,396.58	2,206,358.98	0.00

FUND DEPT 2101-054 : I/DD SPECIAL INITIATIVES - CILA PROJECT

COMBINED REPORTING FOR YEAR: 2023 FROM PERIOD: 01 THROUGH PERIOD: 05



	ACTUAL 2022 JAN - MAY	ACTUAL 2023 JAN - MAY	2023 ANNUAL BUDGET
REVENUES			
4008 INVESTMENT EARNINGS			
01 INVESTMENT INTEREST	638.91	6,380.70	1,000.00
4008 INVESTMENT EARNINGS TOTAL	638.91	6,380.70	1,000.00
4009 MISCELLANEOUS REVENUES			
02 OTHER MISCELLANEOUS REVENUE	260,368.90	0.00	0.00
4009 MISCELLANEOUS REVENUES TOTAL	260,368.90	0.00	0.00
TOTAL REVENUES	261,007.81	6,380.70	1,000.00
EXPENDITURES			
5010 COMMODITIES			
17 EQUIPMENT LESS THAN \$5000	0.00	0.00	5,063.00
5010 COMMODITIES TOTAL	0.00	0.00	5,063.00
5020 SERVICES			
01 PROFESSIONAL SERVICES	600.00	0.00	4,000.00
07 INSURANCE (NON-PAYROLL)	316.33	0.00	0.00
12 REPAIRS AND MAINTENANCE	12,562.00	0.00	0.00
19 ADVERTISING, LEGAL NOTICES	0.00	0.00	200.00
25 CONTRIBUTIONS & GRANTS	0.00	0.00	341,737.00
5020 SERVICES TOTAL	13,478.33	0.00	345,937.00
TOTAL EXPENDITURES	13,478.33	0.00	351,000.00
OTHER FINANCING SOURCES (USES)			
6001 OTHER FINANCING SOURCES			
01 TRANSFERS IN	50,000.00	50,000.00	50,000.00
6001 OTHER FINANCING SOURCES TOTAL	50,000.00	50,000.00	50,000.00
TOTAL OTHER FINANCING SOURCES (USES)	50,000.00	50,000.00	50,000.00

FUND DEPT 2101-054 : I/DD SPECIAL INITIATIVES - CILA PROJECT

COMBINED REPORTING FOR YEAR: 2023 FROM PERIOD: 01 THROUGH PERIOD: 05



	<u>ACTUAL</u> 2022 JAN - MAY	<u>ACTUAL</u> 2023 JAN - MAY	<u>2023</u> ANNUAL BUDGET
NET CHANGE IN FUND BALANCE	-297,529.48	-56,380.70	300,000.00



Champaign County Illinois



For the final day of Mental Health Awareness Month, we'd like to introduce author, Champaign County Mental Health Board employee, and AIR artist member Allison Boot as she shares more information regarding the Alliance for Inclusion and Respect and the Disability Resource Expo—as well as how YOU can get involved! 😊

"My name is Allison Boot. I have been an employee of CCMHB since October 2019. I am the Co-Coordinator of the Annual Disability Resource Expo which is put on in p... [See more](#)





Champaign County Illinois



Meet Stephanie Howard-Gallo, CCMHB's long standing Operation and Compliance Coordinator. 🙌 Today she shares an overview of one of CCMHB's more recent programs, the Alliance for Inclusion and Respect (AIR).

How long have you been with the CCMHB?

"I have been at the CCMHB for 25 years."... [See more](#)

The video player features a green and white background with a stylized green leaf graphic on the left. A central video frame shows Stephanie Howard-Gallo, a woman with dark hair, wearing a white lab coat. Below the video frame, the name "STEPHANIE HOWARD-GALLO" is written in large green capital letters, followed by her title "Operations and Compliance Coordinator" in a smaller green font. The video player interface includes a play button, a progress bar showing 0:00 / 0:05, and icons for settings, full screen, and share.



Champaign County Illinois



Before May officially ends, we'd like to highlight a few diligent employees of the Champaign County Mental Health Board and Developmental Disabilities Board to celebrate Mental Health Awareness Month! First, we asked Shandra Summerville, CCMHB's Cultural and Linguistic Competence Coordinator, to tell us more about Mental Health First Aid Training and what the CCMHB has planned in coming months regarding MHFA.

How long have you been with the Champaign County Mental Health Bo... [See more](#)

