
**CHAMPAIGN COUNTY BOARD FOR CARE AND TREATMENT
OF PERSONS WITH A DEVELOPMENTAL DISABILITY
(CCDDB)
MEETING**

Minutes –July 21, 2021

This meeting was held in person at the Brookens Administrative Center, with remote access.

9:00 a.m.

MEMBERS PRESENT: Anne Robin, Deb Ruesch, Sue Suter, Georgiana Schuster, Kim Wolowiec-Fisher

STAFF PRESENT: Kim Bowdry, Lynn Canfield, Stephanie Howard-Gallo, Shandra Summerville, Chris Wilson

OTHERS PRESENT: Josh Cornwell, Patty Walters, Greg Schroeder, Danielle Matthews, Laura Bennett, Annette Becherer, DSC; Becca Obuchowski, Hannah Sheets, Community Choices; Mel Liong, PACE; Elise Belknap, Head Start; Katie Harmon, Regional Planning Commission

CALL TO ORDER:

Dr. Robin called the meeting to order at 9:04 a.m.

ROLL CALL:

Roll call was taken and a quorum was present.

ZOOM INSTRUCTIONS:

Instructions were included in the packet. Lynn Canfield reviewed the instructions for the hybrid meeting.

APPROVAL OF AGENDA:

The agenda was in the packet for review. The agenda was approved unanimously by a roll call vote.

CITIZEN INPUT/AGENCY INFORMATION:

None.

PRESIDENT’S COMMENTS:

Dr. Robin welcomed new board member, Dr. Kim Wolowiec-Fisher.

EXECUTIVE DIRECTOR’S COMMENTS:

Ms. Canfield reviewed the agenda.

APPROVAL OF MINUTES:

Minutes from the 06/23/21 board meeting were included in the packet.

MOTION: Ms. Schuster moved to approve the minutes from the June 23, 2021 meeting. Ms. Ruesch seconded the motion. A voice vote was taken and the motion passed unanimously.

EXPENDITURE LIST:

An “Expenditure Approval List” was included in the packet.

MOTION: Ms. Ruesch moved to accept the Expenditure Approval List as presented in the packet. Dr. Fisher seconded the motion. A roll call vote was taken and the motion passed unanimously.

NEW BUSINESS:

Election of Officers:

Per the Community Care for Persons with Developmental Disabilities Act, the Board is required to meet in July and elect officers.

MOTION: Ms. Ruesch moved to elect Dr. Anne Robin the continuing President and Ms. Georgiana Schuster Secretary for the coming year. Dr. Fisher seconded the motion. A voice vote was taken and the motion passed.

UIUC Evaluation Capacity Project Proposal

A Decision Memorandum and proposal for continuing the evaluation capacity consultation project was included in the packet. Dr. Mark Aber from the University of Illinois Evaluation Team provided background information on the project. Board members were given the opportunity to ask questions. Agency representatives provided additional information about the experience with the evaluation project.

MOTION: Ms. Ruesch moved to accept University of Illinois Capacity Building Evaluation: Year 7 Proposal and authorize the Executive Director to enter into a contract with the University of Illinois with a total cost of \$83,625, the CCDDDB share being \$35,248. Dr. Fisher seconded the motion. A roll call vote and all members voted aye. The motion passed.

Setting the Stage for PY2023:

A Briefing Memorandum was included in the packet. It summarized current year priorities, funded programs, Three Year Plan, and planning activities. Also included were the Boards' Logic Model and brief version of the Champaign-Vermilion Regional IPlan 2021-2023.

CILA Facilities Project:

Included for review were a cover memo, appraisal reports, bids from local licensed realtors proposing sale of each of the two properties, the Intergovernmental Agreement between the CCDDDB and CCMHB, a draft budget for maintaining the homes without occupants, and a draft of RFP in the event a new service provider should be identified. No action was requested. This topic will be addressed at a special meeting with the CCMHB on July 28 at 5:45PM.

Successes and Other Agency Information:

Becca Obuchowski from Community Choices reported on their Human Rights and Advocacy group.

OLD BUSINESS:

Deferred PY2022 Funding Requests:

The packet included a Briefing Memorandum with an update related to the two funding requests deferred in May from Piatt County Mental Health Center (PCMHC), for information only. There was a general discussion in clarifications needed from PCMHC.

MOTION: Dr. Robin moved to allow Director Canfield and staff to engage in discussions with Piatt County Mental Health Center and provide the Board with a Decision Memorandum at a future meeting. Ms. Ruesch seconded the motion. A voice vote was taken and the motion passed unanimously.

211 Data Summaries:

For information, the packet included summary reports from the United Way of Champaign County and from PATH, regarding 211 activity during the second quarter of 2021 (April 1 through June 30).

CCDDB and CCMHB Schedules and CCDDB Timeline:

Meeting schedules were included in the Board packet.

Acronyms and Glossary:

A list of commonly used acronyms was included for information.

CCMHB Input:

The CCMHB will meet this evening with many of the same agenda items as the CCDDB.

Staff Reports:

Included in the board packet for information only were reports from Kim Bowdry, Stephanie Howard-Gallo, Shandra Summerville, and Chris Wilson.

BOARD ANNOUNCEMENTS:

None.

Other Business – Closed Session*

MOTION: At 10:21 a.m. Ms. Schuster moved the Board enter an executive session, exception 5 ILCS 120/2(c)(11) of the Open Meetings Act, to review status of minutes of prior closed session meetings, and that the following individuals remain present: members of the Champaign County Developmental Disabilities Board, Executive Director Canfield, and Operations and Compliance Coordinator Howard-Gallo. Dr. Fisher seconded the motion. The motion passed unanimously.

The CCDDB returned to an open session by role call vote at 10:27 a.m.

MOTION: Ms. Ruesch moved to accept the closed session minutes from February 19, 2020 and February 26, 2020 as presented and to continue maintaining them as closed. Ms. Schuster seconded the motion. All members voted aye and the motion passed.

ADJOURNMENT:

The meeting adjourned at 10:31 a.m.

Respectfully Submitted by: Stephanie Howard-Gallo

**Minutes are in draft form and subject to CCDDDB approval.*