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**CHAMPAIGN COUNTY BOARD FOR CARE AND TREATMENT  
OF PERSONS WITH A DEVELOPMENTAL DISABILITY  
(CCDDB)  
BOARD MEETING**

*Minutes –March 16, 2016*

*Brookens Administrative Center  
Lyle Shields Room  
1776 E. Washington St.  
Urbana, IL*

*8 a.m.*

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**MEMBERS PRESENT:** Joyce Dill, Phil Krein, Deb Ruesch, Mike Smith

**MEMBERS EXCUSED:** Sue Suter

**STAFF PRESENT:** Peter Tracy, Lynn Canfield, Mark Driscoll, Stephanie Howard-Gallo, Shandra Summerville

**STAFF EXCUSED:** Nancy Crawford

**OTHERS PRESENT:** Felicia Gooler, Janice McAteer, Danielle Matthews, Laura Bennett, Patty Walters, Annette Becherer, Developmental Services Center (DSC); Gary Maxwell, Patsi Petrie, Sam Shore, Champaign County Board; Susan Fowler, Champaign County Mental Health Board (CCMHB); Jennifer Knapp, Community Choices; Dylan Boot, Jermaine Raymer, Persons Assuming Control of their Environment (PACE); Lisa Benson, Regional Planning Commission (RPC); Vicki Niswander, IAMC; Kathy Kessler, Community Elements (CE); Melissa McDaniel, CTF Illinois; Mark Scott, Down Syndrome Network (DSN); Barb Jewett, Parent; Sally Mustered, Parent

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**CALL TO ORDER:**

Dr. Phil Krein called the meeting to order at 8 a.m.

**ROLL CALL:**

Roll call was taken and a quorum was present.

**ADDITIONS TO AGENDA:**

None.

**CITIZEN INPUT:**

None.

**CCMHB INPUT:**

None.

**APPROVAL OF CCDDDB MINUTES:**

Minutes from the February 17, 2016 CCDDDB meeting were included in the Board packet.

**MOTION: Ms. Ruesch moved to approve the minutes from the February 17, 2016 CCDDDB meeting. Mr. Smith seconded the motion. A voice vote was taken and the motion passed unanimously.**

**PRESIDENT'S COMMENTS:**

Dr. Krein announced a new draft of the Intergovernmental Agreement between the two Boards is being distributed this morning. The dire state of the Illinois budget continues to shut down agencies and programs. He also provided an update on the search process for a new executive director.

**EXECUTIVE DIRECTOR'S REPORT:**

Mr. Tracy spoke regarding the importance of the Intergovernmental Agreement between the two Boards.

**STAFF REPORTS:**

Ms. Canfield's and Ms. Summerville's written reports were included in the Board packet.

**CONSULTANT'S REPORT:**

None.

## **AGENCY INFORMATION:**

Lisa Benson from the Regional Planning Commission (RPC) reported 14 people from Champaign County are being pulled from the PUNS list.

Dylan Boot from Persons Assuming Control from their Environment (PACE) reported that PACE will be cutting staffing and hours due to the state of Illinois budget cuts. Jermaine Rayner from PACE announced the agency will be closed 2 days per month.

## **FINANCIAL REPORT:**

A copy of the claims report was included in the Board packet.

**MOTION: Mr. Smith moved to accept the claims report as presented. Ms. Dill seconded the motion. A voice vote was taken and the motion passed unanimously.**

## **NEW BUSINESS:**

### **Integration Transition Successes:**

Jennifer Knapp from Community Choices announced a client has been hired at the Walmart in Rantoul. She also announced that Community Choices recently held a community event with the UP Center.

### **Requests for FY17 Funding:**

A list of requests for FY17 funding was included in the Board packet.

## **OLD BUSINESS:**

### **Intergovernmental Agreement with the CCMHB:**

The Champaign County Developmental Disabilities Board (CCDDB) and Champaign County Mental Health Board (CCMHB) have a longstanding agreement by which the two Boards share administrative costs and work cooperatively on matters pertaining to the allocation of Intellectual and Developmental Disabilities funding.

The agreement was initiated in 2005 and has been modified as necessary over the years. The Executive Committee of the CCDDB/CCMHB is comprised of the officers of the Boards and has the responsibility of monitoring the partnership and making recommendations for changes in the agreement. The status of the Agreement is a permanent agenda item for Executive Committee meetings.

In October of 2015, the Executive Committee discussed the provisions of the Intergovernmental Agreement (IGA) and made recommendations for changes to the document. The result was a draft revised agreement presented at the February 17, 2016 meetings of each board. The CCDDB voted to approve the proposed modifications. The CCMHB did not approve the document and discussion resulted in additional revisions.

A draft CCDDDB/CCMHB Intergovernmental Agreement incorporating subsequent input, has been approved by the Executive Committee, and is presented today (March 16) for approval by the CCDDDB.

Dr. Krein announced the Agreement had been revised since the packet was distributed and he distributed an updated draft of the Intergovernmental Agreement. Dr. Krein provided background information on the document and described the proposed changes.

**MOTION: Mr. Smith moved to approve the Draft Intergovernmental Agreement dated March 16, 2016. Ms. Ruesch seconded the motion.**

County Board member, Gary Maxwell shared an email he sent to Board members on March 15, 2016 of changes to the document that he suggests. He also encouraged the Board to have open meetings during the search process to allow for transparency. Dr. Krein asked if there was a Board member that wanted to offer Mr. Maxwell's changes to the document as an amendment. There were none.

CCDDDB members discussed the details of the proposed Intergovernmental Agreement at length. It was agreed simplicity of the Agreement was important. Dr. Fowler, Vice-President of the CCMHB stated the proposed document contained suggestions from several MHB members. The discussion resulted in several minor wording edits in the document.

**Mr. Smith moved to amend the document as discussed. Ms. Dill seconded. A roll call vote was taken and all members voted aye. A roll call vote was taken on the overall Draft Intergovernmental Agreement as amended. A roll call vote was taken and all members voted aye. The motion passed unanimously.**

The document will be presented to the CCMHB for their approval at their March 23rd board meeting.

**Employment First Update:**

Annette Becherer reported nine businesses had been certified. LEAP continues to get media attention and the attention community of businesses.

**CILA Update:**

Mr. Tracy reported the second home is getting ready to open. Staffing issues continue to be a challenge. More information will be forthcoming.

**Alliance/Ebertfest Update:**

A Briefing Memorandum, Dr. Rappaport's 2014 PsycCRITIQUES article "Better Than a Documentary: A Review of Short Term 12", February 2016 Briefing for UIUC Advertising/Computer Science students, and three ads for the 2016 festival program book were included in the packet for information only.

**Expo Update:**

The Expo will be held October 15, 2016. A wine tasting fundraiser will take place June 9, 2016 at the Art Mart in Champaign.

**Meeting Schedules:**

Copies of CCDDDB and CCMHB meeting schedules and allocation timelines were included in the packet for information only.

**BOARD ANNOUNCEMENTS:**

None.

**ADJOURNMENT:**

The meeting adjourned at 9:00 a.m.

Respectfully Submitted by: Stephanie Howard-Gallo

*\*Minutes were approved at the 4/27/16 CCDDDB meeting.*