
**CHAMPAIGN COUNTY BOARD FOR CARE AND TREATMENT
OF PERSONS WITH A DEVELOPMENTAL DISABILITY
(CCDDB)
BOARD MEETING**

Minutes –November 6, 2007

*Brookens Administrative Center
1776 E. Washington St.
Urbana, IL
Meeting Room 1*

10:00 a.m.

MEMBERS PRESENT: Michael Smith, Chair; Joyce Dill, Holly Jordan

STAFF PRESENT: Peter Tracy, Executive Director; William Conlin, Nancy Crawford, Stephanie Howard-Gallo

OTHERS PRESENT: Dale Morrissey, Patty Walters, Carole Powers, Felicia Gooler, Developmental Services Center (DSC); Barb Bressner, George Roth, Consultants; Jack Delzell, Persons Assuming Control of their Environment (PACE); Lynn Watson, Head Start; Melissa Hoerner, Down Syndrome Network (DSN); Sheila Krein, Peggy Pennacchi, C-U Autism Network; Vicki and Annie Niswander, Citizens; Barbara Wysocki, Champaign County Board; Alan Kubbs, Champaign County Advocacy and Mentoring Resources (CCAMR); Nancy McClellan-Hickey, Sara Greenwood, Persons Assuming Control of their Environment (PACE); Paula Vanier, Citizen

CALL TO ORDER:

Mr. Smith, Board President, called the meeting to order at 10:00 a.m.

ROLL CALL:

Roll call was taken and all members were present.

ADDITIONS TO AGENDA:

None.

CITIZEN INPUT:

None.

CHAMPAIGN COUNTY MENTAL HEALTH BOARD (CCMHB) INPUT:

The CCMHB will meet this evening. A Decision Memorandum depicting allocation criteria for the next funding cycle will be presented to the CCMHB. In December, a similar document will be presented to the CCDDDB.

APPROVAL OF MINUTES:

Minutes from the July 10, 2007 Board meeting were included in the packet.

MOTION: Ms. Jordan moved to approve the minutes from the July 10, 2007 Board meeting as corrected. Ms. Dill seconded and the motion passed unanimously.

PRESIDENT'S COMMENTS:

Mr. Smith thanked everyone who was involved in the Disability Resource Expo held on October 13th.

EXECUTIVE DIRECTOR'S REPORT:

Mr. Tracy's report was included in the packet for review and comment.

STAFF REPORT:

Mr. Conlin's report was included in the packet for review and comment. The Autism Society of Illinois is struggling financially. CCDDDB is in communication with the organization and updates will be forthcoming.

AGENCY INFORMATION:

None.

FINANCIAL INFORMATION:

Approval of Claims:

A copy of the claims report was included in the Board packet.

MOTION: Ms. Jordan moved to accept the claims report as presented. Ms. Dill seconded and the motion passed unanimously.

NEW BUSINESS:

Needs Assessment—Testimony by Agencies:

CCDDB funded agencies were invited to provide testimony regarding the needs assessment. The following representatives provided testimony:

Jack Delzell—PACE
Sheila Krein—C-U Autism Network
Melissa Hoerner—DSN
Paula Vanier—Citizen
Nancy McClellan-Hickey (PACE)
Dale Morrissey, Patty Walters—DSC
Sheila Krein—C-U Autism Network
Vicki Niswander, Citizen
Lynn Watson, Headstart
Alan Kubbs, CCAMR

Needs and discussion of those needs included:

- The need for more collaboration between agencies
- The need for more information to get out to families
- School IEP assistance
- Advocacy and mentoring needs
- Emergency funds
- Maintenance of current programs and staff
- Parents need to be able to access other parents

Needs Assessment--Commentary:

A 2007 Needs Assessment Commentary was included in the Board packet.

Draft CCDDB Decision Support Criteria for 2009:

A Briefing Memorandum containing a draft of the FY09 CCDDB Allocation Decision Criteria was included in the Board packet.

Funding Guidelines—Indirect Cost Rate--CCMHB:

A copy of the Decision Memorandum regarding a revision to the CCMHB Funding Guidelines was included in the CCDDB packet for review.

United Way Memorandum of Understanding:

A copy of the proposed Memorandum of Understanding (MOU) between the United Way, the CCHMB and the CCDDB was included in the Board packet for review. The MOU would provide a commitment of partnership in order to improve school readiness for at-risk children in early childhood centers.

MOTION: Ms. Jordan moved to approve the MOU between the United Way, the CCMHB and the CCDDDB. Ms. Dill seconded the motion. The motion passed unanimously.

OLD BUSINESS:

Disabilities Resource Expo:

Barb Bressner reported on the Disabilities Resource Expo. Evaluation results were distributed.

The Expo had:

- 52 exhibitors
- Approximately 300 attendees
- 77 sponsors
- 121 survey respondents

Jennifer Knapp from the Campaign for Real Choice of Illinois provided the CCDDDB with Consumer and Family Questionnaire results from the Expo.

BOARD ANNOUNCEMENTS:

None.

ADJOURNMENT:

The meeting adjourned at 11:35 a.m.

Respectfully Submitted by: Stephanie Howard-Gallo

**Minutes were approved at the 12/4/07 Board meeting.*