
**CHAMPAIGN COUNTY BOARD FOR CARE AND TREATMENT
OF PERSONS WITH A DEVELOPMENTAL DISABILITY
(CCDDB)
BOARD MEETING**

Minutes –November 14, 2006

*Brookens Administrative Center
1776 E. Washington St.
Urbana, IL
Meeting Room 2*

8:00 a.m.

MEMBERS PRESENT: Michael Smith, Chair; Joyce Dill, Holly Jordan

STAFF PRESENT: Peter Tracy, Executive Director; William Conlin, Nancy Crawford, Stephanie Howard-Gallo

OTHERS PRESENT: Dale Morrissey, Developmental Services Center (DSC); Sarah Jo Brenner, Jack Delzell, Persons Assuming Control of their Environment (PACE); Lynn Watson, Head Start; Paula Vanier, Advocate; George Roth, Consultant; Melissa Hoerner, Down Syndrome Network (DSN)

CALL TO ORDER:

Mr. Smith, Board President, called the meeting to order at 8:03 a.m.

ROLL CALL:

Roll call was taken and all members were present.

ADDITIONS TO AGENDA:

None.

CITIZEN INPUT:

None.

CHAMPAIGN COUNTY MENTAL HEALTH BOARD (CCMHB) INPUT:

None.

APPROVAL OF MINUTES:

Minutes from the July 11, 2006 Board meeting were included in the packet.

MOTION: Ms. Jordan moved to approve the minutes from the July 11, 2006 Board meeting. Ms. Dill seconded and the motion passed unanimously.

PRESIDENT'S COMMENTS:

None.

EXECUTIVE DIRECTOR'S REPORT:

Mr. Tracy's staff report was included in the Board packet for review. Mr. Tracy provided additional information regarding the progress of The Autism Project and Medicaid.

STAFF REPORT:

Mr. Conlin's report was included in the Board packet.

AGENCY INFORMATION:

None.

FINANCIAL INFORMATION:

The CCDDDB fund balance was reported to be \$ 1,657,286 as of 9/30/06.

Approval of Claims:

A copy of the claims report was included in the Board packet.

MOTION: Ms. Jordan moved to accept the claims report as presented. Ms. Dill seconded and the motion passed unanimously.

NEW BUSINESS:

Social Emotional Learning Presentation:

Tammy Lemke, the President/CEO of the United Way of Champaign County (UW), provided the Board with information regarding the UW's special initiative project with emphasis on social-emotional development. The goals of the project are to strengthen center-based early childhood programs, enhance teacher skills and classroom environments by offering training and

on-site technical assistance, to provide support for families of children in preschool and to provide the opportunity for children to receive more one on one interaction. The ultimate goal is to improve school readiness for at-risk children in early childhood centers.

It is anticipated the project will run for an initial period of 5 years. The first phase will involve planning and needs assessments and will run from January 2007 through June 2007. The second phase will begin in July 2007 and end in June 2011.

Further information will be forthcoming as the project develops.

FY08 Funding Criteria:

The Decision Memorandum for CCDDDB Allocation Decision Support Criteria for FY08 was included in the Board packet for review and action. Criteria are to be used as a guideline by the Board in assessing applications for funding.

MOTION: Ms. Jordan moved to approve the CCDDDB FY08 Allocation Decision Support Criteria as described in the decision memorandum identified as Agenda Item 12.B. Ms. Dill seconded the motion.

Discussions followed. Ms. Dill expressed the need for a central location for information on developmental disabilities and developmental disability services in the community. Staff members were instructed to investigate organizing a “developmental disabilities fair”. Ideas will be presented by staff to the CCDDDB at the December 2006 Board meeting.

A voice vote on the motion was taken. The motion passed unanimously.

OLD BUSINESS:

By-Laws—Amendment to Section IV. Item D. Part 3 :

Mr. Conlin distributed the proposed change to the CCDDDB By-Laws.

MOTION: Ms. Jordan moved to approve the proposed change to the CCDDDB By-Laws as presented. Ms. Dill Seconded the motion. A voice vote was taken and the motion passed unanimously.

Mr. Morrissey proposed a change to Part II. C. of the CCDDDB By-Laws. Staff members will present the proposed change at the December CCDDDB meeting.

Future Meetings—Study Session Topics:

The next CCDDDB meeting will be December 5, 2006. CCDDDB members requested that a topic for a future Committee of the Whole (COW) study session should be “Social Emotional Learning”.

Update on The Autism Project:

Mr. Conlin provided an update on the project. The steering committee of the project will meet this evening.

Program Performance Measures:

Mr. Conlin provided an update on Program Performance Measures.

BOARD ANNOUNCEMENTS:

Brian Rubin has been invited to do a presentation in the community on March 8, 2006. The event is being sponsored by Developmental Services Center (DSC) and the Champaign County Mental Health Board (CCMHB).

ADJOURNMENT:

The meeting adjourned at 9:20 a.m.

Respectfully Submitted by: Stephanie Howard-Gallo

**Minutes were approved at the 12/5/06 CCDDDB meeting.*