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**CHAMPAIGN COUNTY BOARD FOR CARE AND TREATMENT  
OF PERSONS WITH A DEVELOPMENTAL DISABILITY  
(CCDDB)  
BOARD MEETING**

*Minutes –May 17, 2005*

*Brookens Administrative Center  
1776 E. Washington St.  
Urbana, IL  
Highway Department Conference Room  
2<sup>nd</sup> floor*

*8:00 a.m.*

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**MEMBERS PRESENT:** Holly Jordan, Chair; Joyce Dill, Michael Smith

**STAFF PRESENT:** Peter Tracy, Executive Director; Bill Conlin, Nancy Crawford, Stephanie Howard-Gallo

**OTHERS PRESENT:** Carla Oldham, PROUDD; Laura Bennett, Wendy Sage, Dale Morrissey, Ron Bribriesco, Patty Walters, Bette Chapman, Carole Powers, Annette Becherer, Janice McAteer, Developmental Services Center (DSC); George Roth, Citizen; Kathleen Liffick, Head Start; John LaFond, Champaign County Advocacy and Mentoring Resources; Michael Strader, Lauren Axe, Peace Meal; Duane Northup, Champaign County Coroner; Kathleen Liffick, Champaign County Head Start

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**CALL TO ORDER:**

Ms. Jordan, Board President, called the meeting to order at 8:06 a.m.

**ROLL CALL:**

Roll call was taken and a quorum was present.

**ADDITIONS TO AGENDA:**

Peace Meal was added to the agenda for discussion.

**CITIZEN INPUT:**

None.

**CHAMPAIGN COUNTY MENTAL HEALTH BOARD (CCMHB) INPUT:**

No Comments.

**APPROVAL OF MINUTES:**

Minutes from the May 3, 2005 Board meeting were included in the packet for review.

**MOTION: Ms. Dill moved to approve the minutes from the May 3, 2005 Board meeting. Ms. Jordan seconded the motion and it passed unanimously.**

**PRESIDENT'S COMMENTS:**

None.

**EXECUTIVE DIRECTOR'S COMMENTS:**

None.

**AGENCY INFORMATION:**

None.

**NEW BUSINESS:**

Michael Strater from Peace Meal discussed their application and requested that the CCDDDB consider an addendum or modification to the original proposal. The CCDDDB will accept modification to the original proposal to be submitted as soon as possible.

**Review of Developmental Services Center's (DSC) Applications and Program Summaries:**

Program Summaries were distributed to Board and audience members. Mr. Tracy provided a brief overview of each application for funding received by the CCDDDB, as well as the program's priority listing according to DSC. Comments on the applications were as follows:

DSC Family Development Center:

High Priority. The program would provide services to 140 new children and expand services for 360 existing clients. The program would expand services to ages 0-5 instead of ages 0-3.

Mr. Morrissey requested Carla Oldham from PROUDD be allowed to address the Board. Carla Oldham spoke regarding her organization and the application submitted to the CCDDDB.

DSC Developmental Training:

High Priority. Services would be expanded to Rantoul and northern Champaign County. The expansion would provide services to 30 new clients.

DSC Community Integration:

Lower Priority, but highly needed. The program would expand recreational activities.

Kathleen Liffick addressed the Board concerning Champaign County Head Start's funding application and stated Head Start would like to reduce their grant request to 8 children and intends to collaborate with DSC. Mr. Tracy requested that the agency submit an addendum or modification to their proposal as soon as possible.

DSC Supported Employment:

High Priority. Services would be enhanced for developmental training. Two or three new work sites would be established.

*(Mr. Michael Smith arrived and apologized for his lateness.)*

DSC Residential 24-hour Support:

High Priority. Capital expenses for new group homes. Two facilities would be built and thirteen eligible clients would be served. Discussion ensued regarding the ownership of the residential homes and different options that should be reviewed and considered. Funding options for the residential homes will be explored and findings will be reported at the June 14<sup>th</sup> Board meeting.

DSC Community Living Support:

Lower Priority, but highly needed. The proposal extends support to clients in apartments.

DSC Vocational Community Employment:

High Priority. The program would add eighteen slots for placement of clients with employers with support from DSC staff.

DSC Vocational Services Training:

Lower Priority. The proposal is for additional staff members. Eighteen consumers have been identified for one-on-one training.

DSC Respite:

High Priority. The program would provide respite to 70-120 families. Carla Oldham provided Board members with examples of the importance of respite services. Eighteen clients are on a waiting list.

DSC Individual Family Support:

High Priority. The proposal would add anywhere from 20 – 45 new families. Mr. Ron Bribresco provided Board members with additional information regarding the program.

DSC Clinical Support:

High Priority. The proposal would add up to ninety-five new clients for evaluations.

The CCDDDB members commended Developmental Services Center staff on their high quality of the applications they submitted for review.

CCDDDB staff will continue to review applications. A decision memorandum and staff recommendations will be included in the June 14, 2005 Board packet.

**OLD BUSINESS:**

**Follow up on questions reviewed at the May 3, 2005 Board meeting:**

A Briefing Memorandum was distributed at the Board meeting. It provided follow-up to Board member's questions at the May 3, 2005 meeting.

**BOARD ANNOUNCEMENTS:**

The next meeting of the CCDDDB will be June 14<sup>th</sup> at 8:00 a.m. at the Brookens Administrative Center in Meeting Room 2.

**ADJOURNMENT:**

The meeting adjourned at 10:15 a.m.

Respectfully Submitted by: Stephanie Howard-Gallo

*\*Minutes were approved by the CCDDDB on June 14, 2005*