



# APPROVED PROGRAM YEAR 2027 ALLOCATIONS

DATE: May 27, 2025

TO: Members, Champaign County Developmental Disabilities Board (CCDDB)

FROM: Kim Bowdry, Associate Director, and Lynn Canfield, Executive Director

SUBJECT: Allocation of Program Year 2027 I/DD Funding

## **Purpose:**

For consideration by the CCDDB, this memorandum presents staff suggestions related to funding for the Program Year 2027 (July 1, 2026 through June 30, 2027.) Decision authority rests with the CCDDB and their sole discretion concerning appropriate use of available dollars based on assessment of community needs, best value, alignment with decision support criteria, pricing, affordability, and distribution across service intensity.

## **Statutory Authority:**

The [Illinois Community Care for Persons with Developmental Disabilities Act \(50 ILCS 835/ Sections 0.05 to14\)](https://www.ilga.gov/Legislation/ILCS/Articles?ActID=3834&ChapterID=11) (<https://www.ilga.gov/Legislation/ILCS/Articles?ActID=3834&ChapterID=11>) is the basis for CCDDB funding policies. Funds are allocated within the intent of the controlling act as codified in the laws of the State of Illinois. The allocation scenarios described in this memorandum are based on board and staff assessment of how closely applications align with statute, CCDDB funding policies, decision support criteria and priorities, and current understanding of the needs of this community. Best and Final Offers may be sought as part of the contract negotiation process. The CCDDB reserves the right to refrain from making an award when such action is deemed to be in the best interest of the County.

## **Background and Other Considerations:**

Input from people with I/DD and their supporters should influence systems advocacy and planning. Although the CCDDB participates in a collaborative community health needs assessment, they have also sought input directly from people

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with I/DD. This appears as agenda item in regular Board meetings and is a theme of advocacy groups.

Other input from people with I/DD was shared with the CCDDDB and the Champaign County Mental Health Board (CCMHB) during a September 2025 joint study session, the recording of which can be [viewed at this link, on the Boards' YouTube channel \(https://www.youtube.com/watch?v=6Axo9IIFEuA\)](https://www.youtube.com/watch?v=6Axo9IIFEuA). Highlights from that session and written input were incorporated into the Program Year 2027 funding priorities to help guide the decisions now under consideration.

Reports from agencies about the utilization and outcome results of the most recent program year may be helpful in planning for the next set of services and supports.

- Service claims of I/DD programs funded in Program Year 2025 are analyzed in a report presented March 25, 2026, [pages 73-96 of the packet posted online \(https://champaigncountyl.gov/MHBDDDB/agendas/ddb/2026/260325\\_Meeting/260325\\_Full\\_Board\\_Packet.pdf\)](https://champaigncountyl.gov/MHBDDDB/agendas/ddb/2026/260325_Meeting/260325_Full_Board_Packet.pdf).
- Utilization and outcomes results for Program Year 2025 are summarized in a report [posted online, pages 83-99 of the October 25, 2025 meeting packet \(https://champaigncountyl.gov/MHBDDDB/agendas/ddb/2025/251022\\_Meeting/251022\\_Full\\_Board\\_Packet.pdf\)](https://champaigncountyl.gov/MHBDDDB/agendas/ddb/2025/251022_Meeting/251022_Full_Board_Packet.pdf).
- Outcome reports for Program Year 2025 are in [this report posted online \(https://champaigncountyl.gov/MHBDDDB/PDFS/PY25\\_IDD\\_POR\\_Combined\\_Report.pdf\)](https://champaigncountyl.gov/MHBDDDB/PDFS/PY25_IDD_POR_Combined_Report.pdf). In these full reports, agencies share information about program goals, successes and plans for improvement, and any challenges which impacted the data.
- This Board packet will have information on the current period, as reported by agencies in their third quarter reports. Although this is only partial year data, and only relates to utilization targets, it may also support Board decisions about future contracts.

Collaboration with the Champaign County Mental Health Board (CCMHB) is described in an Intergovernmental Agreement between the two Boards, requiring integrated planning of Intellectual and Developmental Disabilities allocations, a specific CCMHB set-aside commitment, and shared authority over a separate fund.

The CCMHB set-aside for I/DD programs changes each year by the percentage change in the Board's property tax revenue. By applying the percentage increase from 2025 to 2026 to the CCMHB's Program Year 2026 I/DD set-aside amount, the amount available for Program Year 2027 contracts is \$964,863, to support their Program Year 2027 I/DD contracts. The CCMHB maintains its interest in services for very young children and their families. One current two-year CCMHB contract includes developmental supports and services and was approved last year. Each board

will consider recommendations for the remaining CCMHB I/DD allocation, for which two funding requests were reviewed.

The Boards share a commitment to a special I/DD-focused collaboration, which from 2015 to 2021 enabled the operation of two small group homes. After the sale of the homes, the fund was renamed as I/DD Special Initiatives Fund, and the Boards approved a set of funding priorities, in the hope of serving the population initially of concern, people with I/DD and complex service needs. A contract was awarded for a two-year period, from July 1, 2024 through June 30, 2026. Requests are no longer submitted to the Special Initiatives fund, but one program request includes continuation of those contracted services, to address a CCDDDB priority.

*NOTE: the Boards might consider transferring equal amounts from this fund's balance to each of their funds, to build up the CCMHB and CCDDDB fund balances or to help fund more of the Program Year 2027 requests than appear affordable, or both, though the maximum amounts are lower than \$200,000 each. Such transfers could be made in 2027, to be used for current or subsequent requests.*

## **Priorities, Overarching Considerations, and Expectations for Minimal Responsiveness:**

The Program Year 2027 CCDDDB funding priorities and decision support criteria were approved November 19, 2025.

Sixteen applications proposing I/DD supports and services were submitted for the Board's consideration. One two-year CCDDDB contract continues from Program Year 2026, for \$48,000. This amount plus new requests total \$5,585,247. The new requests have been evaluated by the CCDDDB and staff.

Based on projected property tax levy revenue for 2026 and 2027, a total of \$5,345,613 appears to be affordable for allocation to programs. The requests exceed this amount by \$239,634, so the Board faces difficult decisions.

Two applications totaling \$497,763 were submitted to the CCMHB, proposing a blend of developmental and social-emotional supports for very young children and their families. Due to this combination, each program could be partially funded by CCMHB's I/DD set-aside funds. Because one two-year I/DD contract for \$702,000 is already committed, \$262,863 remains available to allocate. The two Program Year 2027 applications were reviewed by both Boards and discussed by their officers as part of integrated planning.

In their applications for Program Year 2027 funding, agencies identified priority categories as follows:

Advocacy and Linkage: 2 agencies, 2 applications, totaling \$1,044,065

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Home Life: 2 agencies, 2 applications, totaling \$892,000  
Personal Life: 3 agencies, 4 applications, totaling \$900,672  
Work Life: 3 agencies, 4 applications, totaling \$1,013,700  
Community Life: 2 agencies, 3 applications, totaling \$1,399,500  
Strengthening the I/DD Workforce: 2 agencies, 1 application + 1 multi-year contract, totaling \$335,310  
Young Children and Their Families (CCMHB focus): 3 agencies, 2 applications + 1 multi-year contract, totaling \$964,863 when adjusted to remove the cost of mental health services in two applications, so that this total applies to developmental services. The CCMHB will allocate this amount, coordinated with CCDDDB decisions and finalized at a CCMHB meeting.

## **Allocation Scenarios and Decision Section:**

The following scenarios for the distribution of Program Year 2027 awards are based on decision support criteria and other factors outlined above and in prior Board approved documents. For additional information, refer to the draft staff Program Summaries presented in [the April 22, 2026 CCDDDB meeting packet \(https://champaigncountyl.gov/MHBDDDB/agendas/ddb/2026/260422\\_Meeting/260422\\_Full\\_Board\\_Packet.pdf\)](https://champaigncountyl.gov/MHBDDDB/agendas/ddb/2026/260422_Meeting/260422_Full_Board_Packet.pdf). After this meeting, the Board directed its staff to ask for clarifications related to a small number of these funding requests. Agency responses are shared elsewhere in today's Board meeting packet. The following staff allocation scenarios attempt to continue the Board's commitment to fund as much service capacity as possible and to prepare for flexibility during the contract year. Funded programs will support the Board's mission to enhance the lives of our neighbors with I/DD and their families.

In addition to the pre-contracting requirements identified below, a final award which is for a different amount than requested will trigger the need for revised financial forms and, in some cases, adjustment to Scope of Services. As part of the contracting process, agencies will share with the CCDDDB Operations and Compliance Coordinator their annual certificates of insurance, relevant subcontracts, and letters of engagement with CPA firms.

### **Priority: Advocacy and Linkage**

*CCRPC-Community Services – Decision Support PCP* *\$505,565*

- DDB member or staff notes: meets unmet needs, e.g., conflict-free case management and person-centered planning (PCP) for people enrolled in CCDDDB funded programs waiting for waiver funding, transition from Illinois State Board of Education setting to adult life, identification of desired supports (for future system planning), financial support for clients to improve overall wellbeing and increase opportunities for community

involvement/socialization, and case management services for dually diagnosed adults(underserved component of community); new component for Program Year 2027 adds client profile page with pictures and information chosen by client to pair with Personal Plan.

- Prior to contract: revise personnel form; provide updated indirect cost plan and approval letter when available.
- Special provisions: any excess revenue is based on 4th quarter reports; online service claims reporting; collaborate with providers to move toward conflict-free case management for each participating Treatment Plan Client, with plans clarifying specific service needs and preferences; inform CCDDDB staff of any Treatment Plan Clients in which current program placement is not appropriate; work directly with other case management programs toward the best interests of people served and document these collaborative efforts in quarterly service activity report comments section; and contribute information to advance enhancing independence through online technology training and access for staff and clients; work directly with Independent Service Coordination agency and provider agencies to maintain list of participants eligible for conflict-free case management services and case management services for dually diagnosed adults; contract prorated based on any staff vacancies at start of contract year; scholarship denial required prior to specific assistance, as appropriate, and aligns with IDHS-DDD purchase process.
- SUGGESTED MOTION is to approve partial CCDDDB funding of \$425,042 for CCRPC-Community Services – Decision Support PCP, subject to the caveats as presented in this memorandum, and to authorize the CCDDDB Executive Director and Board Officer to execute the agreement.

*DSC – Service Coordination*

*\$538,500*

- DDB member or staff notes: intensive case management and coordination of services and support; helps people access services; longstanding program.
- Special provisions: collaborate with Independent Service Coordination when enrolling new people into the program, with consideration for length of time on PUNS; provide CCRPC Decision Support PCP with list of participants for PCP completion; provide program brochures to Independent Service Coordination for distribution; online service claims reporting; collaborate with providers of similar service; training efforts in natural settings; provide CCDDDB staff with Implementation Strategy/Plan tools, list of clients enrolled in waiver funded services, monthly personnel change reports, and report on service needs otherwise unmet and avoid activities which risk conflict of interest; and contribute information to advance enhancing independence through online technology training and access for staff and clients; parameters on use of this fund for participants who have Medicaid waiver funding for the service.

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- SUGGESTED MOTION is to approve partial CCDDDB funding of \$500,000 for DSC-Service Coordination, subject to the caveats as presented in this memorandum, and to authorize the CCDDDB Executive Director and Board Officer to execute the agreement.

**Priority: Home Life**

*Community Choices, Inc. – Inclusive Community Support*

*\$246,000*

- DDB member or staff notes: community-based living mid-level support in 3 main tracks; supports families in seeking services; very clear outcomes and targets.
- Prior to contract: resolve discrepancy in increase in health insurance cost.
- Special provisions: collaborate with Independent Service Coordination when enrolling new people into the program, with consideration for length of time on PUNS; provide brochures to Independent Service Coordination for distribution; provide CCRPC Decision Support PCP with list of participants for PCP completion; online service claims reporting; collaborate with providers of similar service; provide CCDDDB staff with copies of interagency agreements, and list of clients enrolled in waiver funded services; training efforts in natural settings; and contribute information to advance enhancing independence through online technology training and access for staff and clients.
- SUGGESTED MOTION is to approve CCDDDB funding of \$246,000 for Community Choices, Inc. – Inclusive Community Support, subject to the caveats as presented in this memorandum, and to authorize the CCDDDB Executive Director and Board Officer to execute the agreement.

*DSC – Community Living*

*\$646,000*

- DDB member or staff notes: support for people to live independently; Health Advocate supports those in need of enhanced support due to emerging medical concerns; essential for integrated person-centered arrangement; outcomes are clear; interagency agreements with multiple agencies.
- Special provisions: collaborate with Independent Service Coordination when enrolling new people into the program, with consideration for length of time on PUNS; provide CCRPC Decision Support PCP with list of participants for PCP completion; provide program brochures to Independent Service Coordination for distribution; provide CCDDDB staff with list of clients enrolled in waiver funded services and monthly personnel change report; report service claims online; collaborate with providers of similar service; training efforts in natural settings; and contribute information to advance enhancing independence through online technology training and access for staff and clients.

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- SUGGESTED MOTION is to approve CCDDDB funding of \$646,000 for DSC – Community Living, subject to the caveats as presented in this memorandum, and to authorize the CCDDDB Executive Director and Board Officer to execute the agreement.

**Priority: Personal Life**

*Community Choices, Inc. – Transportation Support*

*\$261,000*

- DDB member or staff notes: addresses transportation gap, identified by people served; rides are with drivers well-known to clients; program currently available Monday through Friday, would like to see weekend rides added; clear outcomes.
- Prior to contract: resolve discrepancy in increase in health insurance cost.
- Special provisions: contribute information to advance enhancing independence through online technology training and access for staff and clients; and provide information about riders and riding trends in comments section of quarterly program reports.
- SUGGESTED MOTION is to approve CCDDDB funding of \$261,000 for Community Choices, Inc. – Transportation Support, subject to the caveats as presented in this memorandum, and to authorize the CCDDDB Executive Director and Board Officer to execute the agreement.

*DSC – Clinical Services*

*\$264,700*

- DDB member or staff notes: behavioral health access, collaborates well with other providers, helps meet behavioral health needs despite low provider capacity; fills in gaps where Independent Service Coordination does not provide eligibility psychological assessments (systemic barrier); no waitlist for services; well-written application.
- Special provisions: provide CCRPC Decision Support PCP with list of participants for PCP completion; provide brochures to Independent Service Coordination for distribution; document efforts to use community alternatives, including providers who bill other payers, which will create capacity for new clients in this program; if consultants bill Medicaid in their other practice, DSC-practice patients with Medicaid might be seen in the consultant’s office OR the agency might bill Medicaid directly for services provided to DSC practice patients with this coverage; provide CCDDDB staff with list of clients enrolled in waiver funded services; monthly personnel change report; samples of assessment tools; and any information to advance enhancing independence through online technology training and access for staff and clients; online service claims reporting; develop individual clinical goals (similar to Medicaid standard) for those receiving counseling, to serve as the basis for quarterly review of progress and need; document whether each

client receiving a service through this contract is eligible for the service through an existing community based behavioral health provider or otherwise through insurance, and for each person with such eligibility, provide justification for serving them under this contract instead.

- SUGGESTED MOTION is to approve CCDDDB funding of \$264,700 for DSC – Clinical Services, subject to the caveats as presented in this memorandum, and to authorize the CCDDDB Executive Director and Board Officer to execute the agreement.

*DSC – Individual and Family Support*

*\$329,000*

- DDB member or staff notes: individual direct support for families, through respite and/or specific assistance in paying for camps, etc. and advocacy opportunities for adults with I/DD; supports advocates doing advocacy work; great program helps people and families.
- Special provisions: enter claims data related to Non-Treatment Plan Clients, collaborate with CCRPC Financial Assistance program to make most efficient use of specific assistance funds; prior approval of specific assistance for clients; collaborate with Independent Service Coordination when enrolling new people into the program, with consideration for length of time on PUNS; collaborate with Illinois Respite Coalition and Envision Unlimited for state-funded Respite; work with PACE Consumer Control Program to help families find Personal Support Workers; provide CCRPC Decision Support PCP with list of participants for PCP completion; provide program brochures to Independent Service Coordination for distribution; provide CCDDDB staff with list of clients enrolled in waiver funded services and monthly personnel change reports; online service claims reporting; collaborate with providers of similar service; training efforts in natural settings; require proof of scholarship denial before providing specific assistance; no dual program enrollment with Community First without CCDDDB approval; and contribute information to advance enhancing independence through online technology training and access for staff and clients.
- SUGGESTED MOTION is to approve partial CCDDDB funding of \$320,000 for DSC- Individual and Family Support, subject to the caveats as presented in this memorandum, and to authorize the CCDDDB Executive Director and Board Officer to execute the agreement.

*Persons Assuming Control of Their Environment (PACE) –*

*Consumer Control in Personal Support*

*\$45,972*

- DDB member or staff notes: recruitment and training of personal support workers (PSWs) and maintains a PSW registry; consumer driven program; would like to know longevity of PSW matches.

- Prior to contract: complete follow-up to the Program Year 2025 audit report; resolve discrepancies in financial forms, especially to justify the amount requested; include specific targets with all outcomes.
- Special provisions: provide CCDDDB Financial Manager with quarterly updates on Program Year 2026 audit activities; continue to work closely with Independent Service Coordination, DSC, Illinois Respite Coalition, and Envision Unlimited on behalf of those seeking PSWs for Home Based Support and/or state-funded Respite workers; provide brochures to Independent Service Coordination for distribution; online service claims reporting, including people with I/DD utilizing PSWs; contribute information to advance enhancing independence through online technology training and access for staff and clients; participate in Evaluation Capacity project activities.
- At the time of this writing, the agency's Program Year 2025 audit has been shared but serious follow-up issues, not yet resolved.  
SUGGESTED MOTION is to approve CCDDDB funding of up to \$45,972 for Persons Assuming Control of Their Environment (PACE) – Consumer Control in Personal Support, subject to the caveats as presented in this memorandum, and to authorize the CCDDDB Executive Director and Board Officer to execute the agreement. The contract maximum will be reduced if audit issues are not resolved before July 1, with adjustment based on a later start date which will follow resolution.

**Priority: Work Life**

*Best Buddies, International – Best Buddies Jobs - NEW*                      \$100,000

- DDB member or staff notes: new program supporting people with I/DD seeking employment and utilizes Medicaid funding; and MOUs with Community Choices, DSC, and Division of Rehabilitation Services.
- Prior to contract: financial forms revised to use corrected revenue amounts and to expend surpluses; develop CSE and SC targets; add PUNS enrollment to eligibility criteria.
- Special provisions: mid-year progress report to the CCDDDB; consult with CLC Coordinator; collaborate with Independent Service Coordination when enrolling new people, with consideration for length of time on PUNS; provide brochures to Independent Service Coordination for distribution; provide CCRPC Decision Support PCP with list of participants for PCP completion; use online service claims reporting; collaborate with providers of similar service and with the Mental Health and Developmental Disabilities Agencies Council; provide CCDDDB staff with Discovery process tools, copies of interagency agreements, and list of clients enrolled in waiver funded services; conduct training activities in natural settings; contribute information to advance enhancing independence through online technology training and

- access for staff and clients; and due to the agency fiscal year being different from the contract year, provide additional quarterly financial information.
- SUGGESTED MOTION is to deny CCDDDB funding of \$100,000 for Best Buddies International – Best Buddies Jobs.

*Community Choices, Inc. – Customized Employment*

*\$267,500*

- DDB member or staff notes: individualized employment services, including: Discovery, Job Matching, Short-term Support, Long-term Support, and Supported Experiences for First-Time Job Seekers; great program – impressive how quickly people get jobs; and works well with similar DSC program with no overlap.
- Prior to contract: resolve discrepancy in increase in health insurance cost.
- Special provisions: collaborate with Independent Service Coordination when enrolling new people, with consideration for length of time on PUNS; provide brochures to Independent Service Coordination for distribution; provide CCRPC Decision Support PCP with list of participants for PCP completion; online service claims reporting; collaborate with providers of similar service; provide CCDDDB staff with Discovery process tools, copies of interagency agreements, and list of clients enrolled in waiver funded services; training efforts in natural settings; and contribute information to advance enhancing independence through online technology training and access for staff and clients.
- SUGGESTED MOTION is to approve CCDDDB funding of \$267,500 for Community Choices, Inc. – Customized Employment, subject to the caveats as presented in this memorandum, and to authorize the CCDDDB Executive Director and Board Officer to execute the agreement.

*DSC – Community Employment*

*\$540,200*

- DDB member or staff notes: support across aspects employment, including: Getting Started (Discovery process), Applying for Jobs, Getting the Job and Ongoing Support, Employment Plus; this program along with Employment First have made countywide improvements in employment; well established in the community.
- Special provisions: collaborate with Independent Service Coordination when enrolling new people into the program, with consideration for length of time on PUNS; provide CCRPC Decision Support PCP with list of participants for PCP completion; provide brochures to Independent Service Coordination for distribution; online service claims reporting; collaborate with providers of similar service; provide CCDDDB staff with Discovery process tools, copies of interagency agreements, and list of clients enrolled in waiver funded services; training efforts in natural settings; monthly personnel change report; and

contribute information to advance enhancing independence through online technology training and access for staff and clients.

- SUGGESTED MOTION is to approve CCDDDB funding of \$540,200 for DSC – Community Employment, subject to the caveats as presented in this memorandum, and to authorize the CCDDDB Executive Director and Board Officer to execute the agreement.

*DSC/Community Choices – Employment First*

*\$106,000*

- DDB member or staff notes: LEAP presentation and staff training to local businesses and hosts Champaign County Directory of Disability-Inclusive Employers; refreshed training model for Program Year 2027 soliciting advocate/employer input and being responsive/welcoming to new businesses; a model of collaboration by agencies with shared mission; helps with culture shift for roles and contributions of people with I/DD in the workforce; would like to see better outcomes.
- Special provisions: include in comments sections of quarterly reports a list of training topics and # attending and data on the frequency of use of LEAP directory; report zip codes of LEAP certified businesses; collaborate with Independent Service Coordination; share complete list of LEAP certified businesses; share details on number of jobs directly resulting from LEAP trainings; monthly personnel change report; participate in Evaluation Capacity Building project; and contribute information to advance enhancing independence through online technology training and access for staff and clients.
- SUGGESTED MOTION is to approve CCDDDB funding of \$106,000 for DSC/Community Choices – Employment First, subject to the caveats as presented in this memorandum, and to authorize the CCDDDB Executive Director and Board Officer to execute the agreement.

### **Priority: Community Life**

*Community Choices, Inc. – Self-Determination Support*

*\$239,000*

- DDB member or staff notes: connection for people with disabilities and their families to each other and the community including: Family Support and Education, Leadership and Self-Advocacy, and Building Community; fabulous program, of which a lot of families rely.
- Prior to contract: resolve discrepancy in increase in health insurance cost.
- Special provisions: provide brochures to Independent Service Coordination for distribution; collaborate with providers of similar service; provide CCDDDB staff with sample PCP documents, copies of interagency agreements, and list of clients enrolled in waiver funded services; training efforts in natural

settings; and contribute information to advance enhancing independence through online technology training and access for staff and clients.

- SUGGESTED MOTION is to approve CCDDDB funding of \$239,000 for Community Choices, Inc. – Self-Determination Support, subject to the caveats as presented in this memorandum, and to authorize the CCDDDB Executive Director and Board Officer to execute the agreement.

*DSC – Community First*

*\$1,035,000*

- DDB member or staff notes: community-focused activities for adults with I/DD; creates meaningful experiences in life for people with I/DD, community focused.
- The per person cost associated with Treatment Plan Clients in this program is very close to the state's rate for Community Day Services, but payment is value-based rather than reimbursed. Performance benchmarks for each quarter relate to volume and type of service: a six-month minimum of 10,000 total service hours and subsequent quarterly minimum of 5,000 total service hours associated with qualifying Treatment Plan Clients; a minimum of 60% (6,000 and 3,000) of those service hours in direct (virtual or in-person) contact with Treatment Plan Clients engaging in activities they have identified in person-centered plans; and a minimum of 50% (3,000 and 1,500) of these direct contact service hours delivered in community settings or the person's home. If benchmarks are not met during a quarter, the following quarter's payments will be pro-rated. Fourth quarter data will inform the final payment.
- Special provisions: collaborate with Independent Service Coordination when enrolling new people into the program, with consideration for length of time on PUNS; provide Decision Support PCP with list of participants for PCP completion, PCP should clarify service needs and preferences; provide program brochures to Independent Service Coordination for distribution; provide CCDDDB staff with list of clients enrolled in waiver funded services and monthly personnel change reports; online service claims reporting; training efforts in natural settings; continue virtual service options and repeat survey on client/family preferences for staying connected; include number of people on program wait list and average wait time in quarterly report; benchmarks determine payments; no dual program enrollment with Individual and Family Support, without CCDDDB staff approval; and contribute information to advance enhancing independence through online technology training and access for staff and clients.
- For potential future contracts for this program, explore a shift to individual contracts with each participant, for up to annual amounts which are based on this contract's proposed targets and cost as well as data on actual utilization.
- SUGGESTED MOTION is to approve CCDDDB funding of \$1,035,000 for DSC – Community First, subject to the caveats as presented in this

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memorandum, and to authorize the CCDDDB Executive Director and Board Officer to execute the agreement.

*DSC – Connections*

*\$125,500*

- DDB member or staff notes: access to recreation, hobbies, and leisure choices related to the Arts; collaboration with community artists, unique program benefits in engaging broader community; promotes inclusion and reduces stigma.
- Special provisions: collaborate with Independent Service Coordination when enrolling new people into the program, with consideration for length of time on PUNS; provide CCRPC Decision Support PCP with list of participants for PCP completion; provide brochures to Independent Service Coordination for distribution; provide CCDDDB staff list of clients enrolled in waiver funded services; online service claims reporting; training efforts in natural settings; monthly personnel change report; allow outside artists to participate in community art shows; allow outside artists to participate in program when feasible; and contribute information to advance enhancing independence through online technology training and access for staff and clients.
- SUGGESTED MOTION is to approve CCDDDB funding of \$125,500 for DSC – Connections, subject to the caveats as presented in this memorandum, and to authorize the CCDDDB Executive Director and Board Officer to execute the agreement.

**Priority: Strengthening the I/DD Workforce**

*DSC – Workforce Development and Retention*

*\$287,310*

- DDB member or staff notes: recruitment and retention bonuses to staff, allows two staff to attend conferences which are usually pricey and often unattainable; great program with history of effectiveness, fulfills Board request for improving staff retention.
- Special provisions: if a two-year term, any 1st year excess revenue cannot be spent in 2nd year, and Program Year 2028 forms should be complete by June 2027; provide CCDDDB staff with list of Direct Support Professionals receiving bonuses; and contribute information to advance enhancing independence through online technology training and access for staff.
- SUGGESTED MOTION is to approve CCDDDB funding of \$287,310 for DSC – Workforce Development and Retention, subject to the caveats as presented in this memorandum, and to authorize the CCDDDB Executive Director and Board Officer to execute the agreement.

## **Priority: Collaboration with the CCMHB (Young Children & their Families)**

*Champaign County Head Start – Early Childhood MH Services*

*\$411,062*

- DDB or MHB member or staff notes: serves children enrolled in HS/EHS and for whom a need has been identified through observation or scheduled screenings; identifying higher number of children with developmental delays (close to twice as many as in prior years); professionally trained staff provide training support to teachers, parents, and caregivers – impact of this has far reach.
- Prior to contract: add specific targets to each outcome.
- Special provisions: continue to collaborate with providers of similar services; inform eligible families of PUNS and Independent Service Coordination; online service claims reporting; and if a two-year term, excess revenue cannot be spent in 2nd year, and an updated Agency Plan for Program Year 2028 submitted prior to June 2027.
- SUGGESTED MOTION to advise the Champaign County Mental Health Board to use I/DD set-aside funds for a two-year term for Champaign County Head Start – Early Childhood MH Services.

*CU Early – CU Early*

*\$86,701*

- DDB or MHB member or staff notes: substantial long-term impacts from preventive Home Visiting and early identification and treatment of delays or social emotional risks; Spanish-speaking staff connect to families who might otherwise not access resources; very important program that fills unmet needs.
- Prior to contract: recategorize FICA and Medicare costs to Payroll Taxes line, correct a typo in Budget Narrative, resolve discrepancies between Budget Narrative and Expense form.
- Special provisions: continue to collaborate with providers of similar services; inform eligible families of PUNS and Independent Service Coordination; and if a two-year term, excess revenue cannot be spent in 2nd year, and an updated Agency Plan for Program Year 2028 submitted prior to June 2027.
- SUGGESTED MOTION to advise the Champaign County Mental Health Board to use I/DD set-aside funds for a two-year term for CU Early – CU Early.

## **Contract Negotiations and Special Notification:**

Many of the allocation scenarios presented above are contingent on completion of contract negotiations, application revisions, or resolution of other issues. Awards may be adjusted by the cost of a staff vacancy and amended when that vacancy is filled. Award recipients may be required to revise program or financial forms to align with CCDDDB planning, budget, and policy specifications. They may be asked for more

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information, to reach terms that are agreeable to both parties. If requirements are not met prior to completion of the contract, a later contract start date may be established and the award may be reduced commensurate with the shorter term. Failure to submit required information shall result in cancellation of the contract award.

- SUGGESTED MOTION to authorize the Executive Director to conduct contract negotiations as specified in this memorandum.

The staff allocation scenarios above are based on revenue estimates not finalized until the Champaign County Board approves budgets in November or December of 2026. For this reason, all Program Year 2027 CCDDDB contract maximums will be subject to reductions to compensate for any CCDDDB revenue shortfall. These reductions will be documented by contract amendment at the discretion of the Executive Director, with every effort made to maintain the viability and integrity of prioritized contracts. All Program Year 2027 contracts will include the following provision:

*Obligations of the Board will cease immediately without penalty or further payment being required if, in any fiscal year, the tax that is levied, collected, and paid into the "Developmental Disabilities Fund" is judged by the CCDDDB Executive Director not to be sufficient for payment as delineated in the terms and conditions under this Contract.*

- SUGGESTED MOTION to authorize the Executive Director to implement contract maximum reductions as described in this memorandum.

*The allocation scenarios and suggested actions in this memorandum were approved by the CCDDDB on May 27, 2026.*