

**CHAMPAIGN COUNTY BOARD  
COMMITTEE AGENDA**

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**VAC COMMITTEE**

**Brookens Administrative Center, Jennifer K. Putman Meeting Room  
1776 E. Washington, Urbana**

**Monday, January 23, 2012 – 4:00 p.m.**

**PLEASE NOTE TIME**

**CHAIR: Ralph Langenheim**

**MEMBERS: Carol Ammons, Lloyd Carter, Stephanie Holderfield, Stan James**

<b><u>ITEM</u></b>	<b><u>PAGE NO.</u></b>
<b>I. <u>Call to Order</u></b>	
<b>II. <u>Roll Call</u></b>	
<b>III. <u>Approval of Agenda/Addenda</u></b>	
<b>IV. <u>Public Participation</u></b>	
<b>V. <u>Constitution and By Laws of Veterans Assistance Commission of Champaign County</u></b>	
<b>VI. <u>Discussion Regarding VAC Committee Role</u></b>	
<b>VII. <u>Next Meeting Date</u></b>	
<b>VIII. <u>Other Business</u></b>	
<b>IX. <u>Adjourn</u></b>	

# CONSTITUTION AND BY LAWS OF VETERANS ASSISTANCE COMMISSION OF CHAMPAIGN COUNTY

## ARTICLE I – NAME

Section 1. The name of this commission shall be “Veterans Assistance Commission of Champaign County”.

## ARTICLE II – PURPOSE

Section 1. The purpose of this commission is to promote the welfare of honorably discharged veterans of military service and their families; to act as a central service office for all veteran organizations included as members of this commission and to handle all government claims work referred to the Commission by member organizations; and to have general oversight of the distribution of all relief and supplies that may be appropriated for the benefit of military and their families and to formulate such rules and regulations in the commission that will enable it to carry out the purposed above set forth.

## ARTICLE III – JURISDICTION

Section 1. The territory to be included within the jurisdiction of this Commission shall be the entire county of Champaign, Illinois.

## ARTICE IV – OFFICE

Section 1. The headquarters and principal office of this Commission shall be in the Champaign County Courthouse or the Brookens Administrative Center.

## ARTICLE V – MEMBERSHIP

Section 1. The membership to this Commission shall be composed of one delegate and one alternate from each of the different posts of the American Legion, the Veterans of Foreign Wars, the American Veterans of World War II (AmVets), Marine Corps League, Disabled American Veterans (DAV), Iraq and Afghanistan Veterans of America (IAVA) and other veterans organizations recognized by the Congress of the United States or the general assembly of the State of Illinois in the future. Each Delegate or Alternate must be a Honorably Discharged Veteran of the United States Armed Forces and must reside in Champaign County, Illinois. All Delegates and Alternates must have their eligibility certified in writing to the VAC Champaign prior to taking office.

Section 2. The following local veterans organizations are recognized and granted full voting membership: Champaign County Veterans Association, University of Illinois Veterans and Student Veterans at Parkland (SVAP).

Section 3. The following organizations shall be represented:

- American Legion Post 24, Champaign
- American Legion Post 71, Urbana
- American Legion Post 287, Rantoul
- American Legion Post 290, Homer
- American Legion Post 433, Sidney
- American Legion Post 518, Ludlow
- American Legion Post 559, Champaign
- American Legion Post 580, Pesotum
- American Legion Post 634, St Joseph
- American Legion Post 996, Royal
- American Legion Post 998, Ogden
- American Legion Post 1015, Mahomet
- American Legion Post 1153, Penfield
- American Legion Post 1171, Philo
- American Legion Post 1492, Savoy
- AmVets Post 3, Champaign
- AmVets Post 52, Fisher
- VFW Post 630, Urbana
- VFW Post 5520, Champaign
- VFW Post 6750, Rantoul
- DAV Chapter 8, Champaign County
- Marine Corp League Detachment 1231
- Champaign County Veterans Association
- University of Illinois Veterans
- Student Veterans at Parkland (SVAP)

Section 4. Any veteran's organization interested in the object and purpose of this Commission and can qualify under the Statutes of the State of Illinois, subject to the rules and regulations governing admission, may upon approval of the members of this Commission, become active members thereof and shall be represented by two of its members, one as delegate and one as alternate.

Section 5. No one delegate or alternate shall be permitted to vote for any organization other than the one they officially represent and they may only represent one organization at each meeting.

## ARTICLE VI - OFFICERS

Section 1. Officers of this Commission shall be President, Vice President, Treasurer, Secretary, Judge Advocate and other officers and deemed necessary by the Commission.

Section 2. All officers shall be elected at the annual meeting in the month of November, and all officers so elected shall be installed and assume their duties at the next regular meeting following their election and shall continue in the office for one year until their successors are regularly elected and installed.

Section 3. Any member of this Commission shall be eligible to hold a Commission office.

Section 4. Vacancies in any office occurring during the year shall be filled by the members of this Commission. A vacancy shall exist when an officer is absent from regular meetings of said Commission for a period of time considered detrimental to the interest of said Commission provided that no vacancy shall be deemed to exist unless said officer shall have been absent for not less than three consecutive meetings. Elections to fill vacancies shall occur at the meeting following the vacancy notice to the commission.

## ARTICLE VII – EXECUTIVE COMMITTEE

Section 1. An Executive Committee, consisting of elected officers and two (2) other delegates elected by the Commission members.

Section 2. The Executive Committee shall direct the work of the Commission in the interim between the regular meetings of the Commission. This Committee shall decide matters of policy and action to be taken in emergencies arising between regular meetings.

Section 3. A quorum of the Executive Committee shall consist of at least three members.

## ARTICLE VIII - COMMITTEES

Section 1. There shall be an Executive Committee, which shall be composed of seven members of this Commission, including the President, Vice President, Secretary, Treasurer and Judge Advocate and two at large delegates. The Superintendent shall hold ex-officio status.

Section 2. The President shall, with the consent of the membership, appoint a Grievance Committee, to which a veteran may appeal for satisfaction if he/she feels that any injustice has been done to him/her by any employee of this Commission, either with reference to service or relief. This Committee shall consist of one member from each of the major veterans' organizations represented on this Commission.

Section 3. The president shall, with the consent of the membership, appoint such other Committees as shall be deemed advisable to carry out the purpose of this commission.

## ARTICLE IX – MEETINGS

Section 1. The regular meeting of this Commission shall be held on the first Saturday of each month, at the hour of 2:30 p.m. Location of the meeting shall rotate between American Legion Post 24&71 and VFW Post 630&5520 and shall transact such business as may be properly brought before it.

Section 2. The regular meeting of this Commission held in the month of November of each year shall be the annual meeting, at which time all officers of this Commission shall be elected.

Section 3. Special meetings may be called by the President or two others members of this Commission and the Secretary shall give notice of such meetings by mailing a copy of the notice to all members of the Commission at least three days prior to the date of said meeting. The call shall state the purpose of the special meeting and no other business then that for which it is called shall be transacted.

Section 4. Procedures at all business meetings shall be governed by Roberts Rules of Order, except as herein otherwise provided or amended.

Section 5. Representatives from 13 member organizations shall constitute a quorum for the purpose of transacting and all business at any meeting of the commission. Majority of Quorum shall be 9.

## ARTICLE X – SUPERINTENDENT

Section 1. The Executive powers of this Commission shall be vested in the Superintendent, who shall be elected by the Commission to serve at the pleasure of the Executive Committee.

Section 2. The Superintendent of the Veteran's Assistance Commission shall appoint a Secretary to assist him/her in the duties of the office, subject to the approval of the Commission delegates.

Section 3. Neither the Superintendent or the Secretary shall be allowed to hold any office or any political office during employment as such Superintendent or Secretary/Assistant to the Superintendent.

Section 4. The Superintendent shall, under the direction of the Commission, maintain an office in the County Courthouse or the Brookens Administrative Center; said office to be used solely by the Commission for the carrying out of its purposes.

Section 5. This office shall be provided, furnished and equipped by the County with all the necessary supplies, including desks, computers, telephones, printing, stationery and postage.

Section 6. This office shall be conducted in the interest of and for service to military veterans and their families and survivors who need assistance and for the rendering of such services as may be considered reasonable for carrying out the purposes of this Commission.

Section 7. The office shall be under the direction of the Superintendent further designated as Superintendent of Veterans Assistance Commission of Champaign County, who shall investigate and report to the Veterans Assistance Commission delegates all claims for relief under the law.

Section 8. The Superintendent and employees of the Commission may be bonded in the amount recommended by the Commission.

Section 9. The Superintendent shall receive annual salary in the amount recommended by this Commission and the office Staff also shall be properly compensated, in order to be able, to carry out intent of the Commission.

## ARTICLE XI – SUPERINTENDENT'S ASSISTANTS

Section 1. The Superintendent shall appoint his Assistant from applications filed by veterans, spouses, widows and or dependents, if possible, subject to approval of the Commission Delegates.

## ARTICLE XIII – AMENDMENTS

Section 1. These By-Laws may be amended at any regular meeting by a vote of two-thirds of the membership attending such regular meeting, provided that the proposed amendment shall have been given to all members of the Commission (delegates and alternates) at least five days in advance of the date when such amendment is to be acted upon, notifying said members that at such meeting a proposal to amend the By-Laws is to be voted upon.

Respectfully submitted,

The Veterans Assistance Commission of Champaign County.

Adopted October 2, 2010

Readopted and amended December 18, 2010

James Wade

## **Proposed Constitutional Changes December 2010 Veterans Assistance Commission of Champaign County Illinois**

### **Change 1. Article V-Membership**

Article V Section 1: Add "Iraq and Afghanistan Veterans of America (IAVA)" following DAV. Delete final sentence "See Chapter 10, exhibit 1."

Article V new Section 2: Add "The following local Veterans organizations shall be recognized and granted full voting membership: Champaign County Veterans Association (CCVA), University of Illinois Veterans and Student Veterans at Parkland (SVAP)." Renumber all sections sequentially.

Article V new Section 3: Add the following 3 organizations to the bottom of the listing in this section: Champaign County Veterans Association (CCVA), University of Illinois Veterans and Student Veterans at Parkland (SVAP). Correct the number of Rantoul VFW to 6750. Flip Amvets Posts to Numerical sequence.

Article V new Section 4: Delete final sentence "See Chapter 10, exhibit 2."

Article V new Section 5: Add the following phrase "and they may only represent one organization at each meeting."

Article IX Section 5: change Quorum to 13. Majority of Quorum to 9.

### **Change 2. Article VIII-Committees**

Article VIII Section 1: Section is not in accordance with Article VII-Executive Committee. The section should read: "There shall be an Executive Committee, which shall be comprised of *seven* members of this commission, including President, Vice President, Secretary, Treasurer, Judge Advocate *and 2 at large members.*"

### **Change 3. Article VI-Officers and Article IX Meetings**

These changes are intended to bring the commission time line into sync with the County Board operational year . The Champaign County Board operates on a December to November operational year.

Article VI Section 2: Change October to November.

Article VI Section 4: Add final sentence" Elections to fill a vacancy shall occur at the meeting following a vacancy notice to the commission."

Article IX Section 1: Finalize regular meeting time and date. Recommendation of the Superintendent is Saturday at 2:30 Location of meeting to rotate between American Legion Posts 24 and 71, VFW Posts 630 and 5520. The Superintendent will publish a meeting schedule upon adoption of the motion.

Article IX Section 2: Change October to November.

Article IX Section 5: Delete duplicate "and".



The eligibility of each adult in the assistance unit is dependent upon the individual maintaining regular registration and corporation with IDHS recommendations for employment and/or training, unless exempt as previously described.

SECTION 400                    ASSISTANCE STANDARDS FOR FINANCIAL EVALUATION

All assistance and determination of need provided by the VACPC is predicated on the established standards set forth by IDHS. It is not the intent of either the Commission or the County to provide assistance either less than or in excess of the levels of assistance adopted by IDHS.

SECTION 500                    ASSISTANCE LEVELS

Sub-Section 501                    LEVEL OF ASSISTANCE

The total level of emergency assistance will not exceed \$1000 per year for a single Veteran. For each dependent the assistance will increase by \$100. If the amount of emergency assistance exceeds the yearly amount it would have to be approved by the Executive and Finance Committees. Rental and mortgage payments will not exceed \$500 monthly payment.

Sub-Section 502                    ONE TIME EMERGENCY ASSISTANCE

If Veteran does not qualify for public aid link card there maybe a one time assistance grant if the emergency guidelines are met. This one time grant cannot exceed \$500 a year. Living beyond your means cannot cause indigence.

1. Veteran has unforeseen medical bill which causes indigence
2. Veteran has emergency situation which causes indigence
3. Veteran is awaiting a decision from Unemployment and/or Social Security
4. Veteran has a recent death in the family

Sub-Section 503                    HYGIENE PRODUCTS

VACPC vouchers will be given every 3 months only if Veteran qualifies for food stamps/link card and will not exceed \$35.00.

Sub-Section 504                    UTILITIES

VACPC will only pay the latest or last month's bill and no monthly payment can exceed \$200.00

SECTION 600:                    ASSISTANCE ITEMS

VAC financial assistance is not public aid, township general assistance, or welfare. The Veterans Assistance Program is an emergency and interim financial assistance program and should not be considered an on-going financial supportive program over any considerable period of time. Veterans Assistance is never given in the form of cash.

The following assistance items are to be considered and may be included for Veterans Assistance:

1. *Food:* The VACPC provides food vouchers. Vouchers are only provided to Kroger for whom a payment agreement has been prearranged between the vendor and the VACPC. Applicants should check with the VACPC at the time of application to receive a copy of the current food expense chart which is taken off the public aid chart Max Allotment for food stamps.

Food vouchers will only be given if the Veteran has his/her own residence and is not living with a family member. Food will be given while public aid is making a decision for food stamps/link card and in emergency situations.

2. *Personal Hygiene:* The VACPC provides personal hygiene vouchers. Personal hygiene needs include: toiletries, paper products, personal hygiene products, and minor first aid products. Applicants should check with the VACPC at the time of application for additional details regarding appropriate uses of and monetary limits for hygiene vouchers. Hygiene vouchers will only be given if the Veteran has his/her own residence and is not living with a family member.
3. *Shelter:* Shelter costs will be allowed according to the applicant's/recipient's living arrangements and the maximum allowable assistance level to the eligible applicant. All shelter costs are paid directly to the person or agency(s) to whom payment is due.

Veteran must have made a shelter payment within the last 90 days and show a reasonable effort to make payment.

Veteran must have a lease agreement in the Veteran or his/her spouse's name.

Payment will not be made for rental deposits, security deposits, delinquent rental payments or payments to relatives of the applicant unless rental involves a separate dwelling unit. The VACPC will not pay rent if Veteran is renting a room from a family member or person other than the landlord.

Subsidized Housing - Applicants receiving Section 8 housing vouchers or living in HUD subsidized units may only be eligible for limited assistance as determined by agreements with the local Housing Authority. Applicants/recipients must meet the eligibility requirements for Emergency Veterans Assistance and the amount of aid can't exceed \$500 in any 24 month period. All such assistance shall be reported directly to the Peoria County Housing Authority. Applicants living with a Section 8 client or subsidized unit recipient shall not be granted housing or utility assistance.

4. *Utilities:* All utility costs shall be paid directly to the persons, agencies, and/or companies to whom payment is due. The VACPC does not pay past-due late charges, deposits, service charges or re-connection fees for discontinued services. VACPC will not make payment if a pledge from another agency has been made in the last 90 days, and Veteran must have made a payment within the last 90 days and show a reasonable effort to pay off the bill. The utility bill must be in the name of the Veteran or his/her spouse before payment is made.
5. *Transportation:* A Veteran, if qualified, may receive travel expense paid (by the cheapest means of public transportation available) to the nearest Veterans Administration Medical Center when:

*veteran was discharged for a disability incurred in the line of duty (not as a result of the members own misconduct) that was found to be service connected by the US Department of Veterans Affairs*

**The Last Period of Service** refers to veterans who had more than one period of active military service and more than one discharge.

**Honorable Discharge** is a discharge in which the character of discharge is described as honorable and General Under Honorable Conditions.

**Active Military Service** is full time service in a branch of the United States Military as opposed to Reserve duty where a member is still in the military but not actively engaged. Active duty for training, service as a Cadet or Midshipman at the United States Military Academy, the United States Naval Academy, United States Coast Guard Academy, United States Air Force Academy, or in any component of the Reserve Officers Training Corps is not considered as qualifying service.

**Veterans Who Began Active Service after September 7, 1980** must complete a minimum of 24 consecutive months of active duty or one day of combat during a period of hostilities as recognized by the President and Congress of the United States of America.

**Veterans Who Began Active Service Before September 8, 1980** must complete a minimum of 181 consecutive active duty days or one day of combat during a period of hostilities as recognized by the President and Congress of the United States of America.

**Reservists or National Guard Members** who were involuntarily activated or federalized by the President of the United States or the Secretary of Defense during a period of hostility, served in the theater of hostility, and completed the term for which the member was activated.

**Any Honorably Discharged Reservist or National Guard Member** who was federally activated and served honorably for a minimum of 24 consecutive active duty months for service other than active duty for training.

**Misconduct** – involves deliberate or intentional wrongdoing with knowledge of or wanton and reckless disregard of its probable consequences. Such a discharge would bar a veteran from Veterans Assistance.

**Service Connected Disability** – A chronic illness or injury found to be related to the veterans military service to a degree of 0% or greater by the US Department of Veterans Affairs.

#### Sub-Section 702

#### U.S. CITIZEN STATUS

To be eligible for Veterans Assistance from the VACPC, an applicant must be a U.S. Citizen or a legal resident of the United States.

#### Sub-Section 703

#### STATE AND COUNTY RESIDENCY

As provided by the Illinois Counties Code (55 ILCS 5/5-2006), the funds provided by the VACPC for its assistance programs are obtained solely from appropriated tax moneys levied on property owners in Peoria County. Therefore, all veterans, and their families, seeking assistance from the VACPC shall be residents of the State of Illinois and shall have been residents of the County of Peoria for at least sixty (60) consecutive days prior to seeking assistance, with no present intent to move from Peoria County.

If a resident is temporarily absent from Peoria County and an application for assistance has been made, he/she meets the residency requirements if the absence does not exceed sixty (60) calendar days and a permanent home is not established elsewhere.

1. There is a prior authorization from the Medical Center. Veteran must be referred by VA Van Coordinator;
  2. Veteran is looking for employment. A monthly City Link bus pass may be issued. Veteran must be referred by IDES or Unemployment.
  3. Veteran has found employment and needs public transportation to get to work until his first paycheck arrives. Veteran must show proof of hire.
6. *Indigent Burial:* The Illinois Counties Code authorizes the Peoria County Board to bear the expense of interment of honorably discharged veterans of selected conflicts and certain family members. These individuals must not have sufficient means to defray the funeral expenses of the deceased, and family members who are receiving public assistance at the time of Veteran's demise are ineligible for this burial expense assistance. The expense of such burial shall not exceed \$900 and such burial shall not be made in any burial ground or cemetery used exclusively for the burial of paupers, nor in a portion of any cemetery or burial ground reserved for paupers (55 ILCS 5/ 5-27001 *et seq.*).
- The County shall pay the expenses of such burial for the veteran, or the veteran's parents, spouse, surviving spouse, or minor children, providing the deceased was a resident of the county at the time of his/her demise. The VACPC has been appointed to represent the Peoria County Board in this matter. Such burial assistance expense shall be borne by the Peoria County General Fund and not the Veterans Assistance Fund.
7. *Miscellaneous/Other:* Applicants should check with the VACPC at the time of application to see whether any other/additional benefits or programs may be available to them at that time.

#### SECTION 700

#### SERVICE AND RESIDENCY ELIGIBILITY REQUIREMENTS

All applicants for assistance from the VACPC must meet the eligibility requirements set forth in the following sub-sections. Additionally, cooperation throughout the application process by applicants for assistance is required for the VACPC to determine eligibility.

For the purposes of the VACPC, the Armed Forces of the United States are deemed to include the United States Army, United States Navy, United States Marine Corps, United States Air Force, United States Coast Guard and all organizations listed in the most current edition of the USDVA handbook, *Federal Benefits for Veterans and Dependents*.

#### Sub-Section 701

#### DOCUMENTATION OF HONORABLE DISCHARGE

Applicants for assistance from the VACPC must present a DD-214 or Certificate of Service showing Honorable Discharge or Under Honorable Conditions. If the applicant does not have a DD-214 or Certificate of Service, he/she must authorize the VACPC to obtain a copy from the appropriate U.S. Department of Defense records center.

Applicants must provide the VACPC with true and complete information. If an applicant makes a misrepresentation to obtain benefits or fails to reimburse the VACPC, the applicant shall be red flagged for a minimum of twelve (12) months. If an applicant makes a misrepresentation to obtain benefits, that applicant may also be: (a) fined, (b) charged with a crime, and/or (c) sued for fraud.

**Eligible Veteran for VAC Assistance** – *A veteran whose last period of active military service was Honorable and met the time in service requirement for the era in which the veteran serviced unless the*

AMVETS POST 3  
JASON MOORE, COMMANDER  
209 WEST HILL STREET  
CHAMPAIGN, IL 61820

AMVETS POST 53  
DAN SPALDING, COMMANDER  
301 EAST DIVISION STREET  
FISHER, IL 61843

Champaign County Veterans Association  
Ron Hubert, Commander  
P.O. BOX 3451  
Urbana, IL 61803

DISABLED AMERICAN VETERANS Chpt. 8  
BILL ANDERSON, COMMANDER  
P.O. BOX 362  
URBANA, IL 61803

AMERICAN LEGION POST 24  
MARK FREIDMAN, COMMANDER  
705 BLOOMINGTON ROAD  
CHAMPAIGN, IL 61820

AMERICAN LEGION POST 71  
BRUCE BROWN, COMMANDER  
107 NORTH BROADWAY  
URBANA, IL 61801

AMERICAN LEGION POST 287  
RICHARD C. ALDERSON, SR., COMMANDER  
1132 North Century Avenue  
Rantoul, IL 61866

AMERICAN LEGION POST 290  
SAM SHREEVES, COMMANDER  
407 EAST SECOND STREET  
HOMER, IL 61849

AMERICAN LEGION POST 433  
BRENDA KAMMEN, COMMANDER  
212 SOUTH DAVID STREET  
SIDNEY, IL 61849

AMERICAN LEGION POST 518  
GLEN W. JEAKINS JR., COMMANDER  
P.O. BOX 176  
LUDLOW, IL 60949

AMERICAN LEGION POST 559  
CHARLES BAND, COMMANDER  
PO BOX 831  
CHAMPAIGN, IL 61820

AMERICAN LEGION POST 580  
KENNETH BROWN, COMMANDER  
PO BOX 166  
PESOTUM, IL 61863

AMERICAN LEGION POST 634  
ROGER GEBBINK, COMMANDER  
PO BOX 466  
ST. JOSEPH, IL 61873

AMERICAN LEGION POST 996  
JASON M. RISLEY, COMMANDER  
PO BOX 302  
ROYAL, IL 61871

AMERICAN LEGION POST 998  
CARL D. LEWIS, COMMANDER  
PO BOX 121  
OGDEN, IL 61859

AMERICAN LEGION POST 1015  
DONALD W. LYNN, COMMANDER  
PO BOX 494  
MAHOMET, IL 61853

AMERICAN LEGION POST 1153  
ROBERT DORSEY, COMMANDER  
117 NORTH MAIN STREET  
PENFIELD, IL 61862

AMERICAN LEGION POST 1171  
LEO CLENNON, COMMANDER  
108 SOUTH HARRISON STREET  
PHILO, IL 61864

AMERICAN LEGION POST 1492  
RONALD F. KARR, COMMANDER  
3002 OLD CHURCH ROAD  
CHAMPAIGN, IL 61822

MARINE CORPS LEAGUE DETACHMENT 1231  
BILL JOBE, COMMANDANT  
605 KENWOOD ROAD  
CHAMPAIGN, IL 61821

VFW POST 630  
JOHN MAGGIO, COMMANDER  
1303 EAST MAIN STREET  
URBANA, IL 61802

VFW POST 5520  
LARRY SOLIDAY, COMMANDER  
609 EDGEBROOK  
CHAMPAIGN, IL 61820

VFW POST 6750  
RICHARD FRANZEN, COMMANDER  
675 NORTH OHIO STREET  
RANTOUL, IL 61866

ILLINOIS COMPILED STATUTES 1992  
VETERANS  
MILITARY VETERANS ASSISTANCE ACT  
CHAPTER 330

MILITARY VETERANS ASSISTANCE ACT

45/0.01.

Short Title

0.01. Short title. This Act may be cited as the Military Veterans Assistance Act. Laws 1907, p. 79, 0.01, added by P.A. 86-1324, 205, eff, Sept. 6, 1990. Amended by P.A. 87-796, 1.2, eff. Dec. 16, 1991.

Formerly Ill.Rev.Stat.1991, ch. 23, 3080

Title of Act

An ACT to regulate the granting of assistance to military veterans and their families. Laws 1907, p. 79, approved May 25, 1907, eff. July 1, 1907. Title amended by Laws 1945, p. 396, 2 approved and eff. July 17, 1945; P.A. 87-796, 1.3, certified and eff. Dec 16, 1991.

45/1.

Overseer of Military Assistance

Sec. 1. The term "Overseer of the military veterans assistance," as used in this Act, shall be construed to mean all persons whose duty it is, under the existing statutes, to care for, relieve or maintain, wholly or in part, any person who may be entitled to such assistance under the statutes of the State of Illinois. This Act shall not infringe upon the mandated powers and authorities vested in the Illinois Department of Veterans' Affairs. Laws 1907, p. 79, 1, eff. July 1, 1907. Amended by Laws 1921, p. 165, 1, eff July 1, 1921; Laws 1923, p. 175, 1, eff. July 1, 1923; 1.2, eff. Dec. 16, 1991.

Formerly Ill.Rev.Stat.1991, ch 23, 3081

45/2.

Manner of providing assistance

Sec. 2. For the assistance of military veterans, who served in the armed forces of the United States, whose last discharge from the service was honorable to be eligible for assistance, their families, and the families of deceased veterans with service as described in this Section who need assistance. The supervisor of general assistance or the county board shall provide such sums of money as may be just and necessary to be drawn by the commander, quartermaster or commandant of any post, ship, camp, chapter or detachment or any congressionally chartered or state chartered veterans organization, in the city or town, or the superintendent of any Veterans' Assistance Commission of the county, upon the recommendation of the assistance committee of the post, ship, camp, chapter or Veterans Assistance Commission. If any supervisor of general assistance or county board fails or refuses after such recommendation to provide any just and necessary sums of money for such assistance, then the commander, post, Chapter or detachment or the superintendent of any Veteran's Assistance Commission located in the district of such supervisor of general assistance or such county board shall apply to the circuit court of the district or county for relief by mandamus upon the supervisor of general assistance or county board requiring him, her or it to pay, or to appropriate and pay such sums of money, and upon proof made of the justice and necessity of the claim, the circuit court shall grant such assistance. Sums of money shall be drawn in the manner now provided by law for the poor. Orders of commander, quarter masters, commandants or superintendents of Veterans' Assistance Commission shall be proper vouchers for the expenditure of such sums of money.

Laws 1907. p. 79, 2, eff. July 1, 1907. Amended by Laws 1921, p. 165, 1, eff. July 1, 1921; Laws 1923, p. 175, 1, eff. July 1, 1923; Laws 1927, p. 204, 1, eff. July 1, 1927; Laws 1933, p. 210, 1, eff. July 13, 1933; Laws 1935, p. 256, 1, eff., July 8, 1935; Laws 1941, vol. 1. p. 315, 1, eff. July 15, 1941; Laws 1943, vol. 1. p. 295, 1, eff. July 15, 1943; Laws 1945, p. 396, 1; July 17, 1945; Laws 1945, p. 428. 1, eff. July 1, 1945; Laws 1947, p. 375, 1, July 8, 1947; Laws 1947, p. 359, 1, eff. Aug. 7, 1947; Laws 1953, p. 141, 1, eff. July. 1953; Laws 1957 p. 2170, 1, eff. July 9, 1957; Laws 1967, p. 764, 1, eff July 1, 1967; P.A. 79-546, 1, eff. Oct. 1, 1975; P.A. 80-1150, 1, eff. July 1978; P.A. 80-1156, 1, eff. July 1, 1978; P.A. 80-1364, 8, eff. Aug. 13, 1978; P.A. 81-1509, Art. II, 18, eff. Sept. 26, 1980; P.A. 83-346, 6 eff. Sept. 14, 1983; P.A. 84-136, 1, eff. Jan. 1, 1986; P.A. 84-453, 1, eff. Sept. 17, 1985; P.A. 84-1308, Art. II, 25, eff. Aug. 25, 1986; P.A. 81-1188, 10, eff. Jan. 1, 1989; P.A. 87-796, 1.2, eff. Dec, 16, 1991.

Formerly Ill.Rev.Stat.1991, ch 23, 3082

45/3. When no post or camp of a military veterans organization

Sec. 3. In case there is no post or camp of military veterans organizations, in any town in which it is necessary that such assistance as provided in section 2 should be granted, the overseer of military veterans assistance shall accept and pay the orders drawn, as here in before provided by the commander, quartermaster or commandant of any post or camp of a military veterans organizations, upon the recommendation of an assistance committee, who shall be residents of the said town in which the assistance may be furnished.

Laws 1907, p. 79, 3, eff. July 1 1907. Amended by Laws 1921, p.165, 1, eff, July 1, 1921; Laws 1923, p. 175, 1, eff. July 1, 1923; Laws 1927, p. 204, 1, eff. July 1, 1927; Laws 1945, p. 396, 1, eff. July 17,1945; Laws 1945, p. 428, 1, eff. July 1, 1945; Laws 1947, p. 375, 1, eff. July 8, 1947; Laws 1947, p. 359, 1, eff. Aug. 7, 1947; P.A. 87-136, 1, eff. Jan. 1, 1986; P.A. 87-796, 1.2, eff. Dec. 16, 1991.

Formerly Ill.Rev.Stat.1991, ch. 23, 3083

330 ILCS45/2



45/4. Notice to undertake assistance-Contents-Penalty

Sec. 4. Upon the taking effect of this Act, the commander of any post or camp of a military veterans organization, which shall undertake the assistance of military veterans and their families, as here in before provided, before the acts of the commander, quartermaster or commandant shall be operative in any city or town, shall file with the city clerk of such city or town clerk of such town, or overseer of military veterans assistance of such town or county, a notice that said post, camp, chapter or detachment intends to undertake such assistance as is provided by this Act, and such notice shall contain the names of the assistance committee of the post, camp, chapter or detachment in such city or town, and the commander and other officers of said post, camp, chapter or detachment. And the commander of the post, camp, chapter or detachment shall annually thereafter, during the month of October, file a similar notice with the city or town clerk or the overseer of military veterans assistance, also a detailed statement of the amount of assistance furnished during the preceding year, with the names of all persons to whom such assistance shall have been furnished, together with a brief statement in such case from the assistance committee upon whose recommendation the orders were drawn. Any person who fails or neglects so to do at the time required by this Act shall be guilty of a petty offense and fined \$250 to be recovered in the name of the county in the circuit court.

Laws 1907, P. 79, 4, eff. July 1, 1907. Amended by Laws 1921, p.165, 1. eff, July 1, 1921; Laws 1923, p. 175, 1, eff. July 1, 1923; Laws 1927, p. 204, 1, eff. July 1, 1927; Laws 1945, p. 396, 1, eff. July 1945; Laws 1945, p. 428, 1, eff. July 1, 1945; Laws 1947, p. 375, 1, eff. July 8, 1947; Laws 1947, p. 359, 1, eff. Aug. 7, 1947; P.A. 77-2830, Art 21, 1, eff. Jan. 1, 1973; P.A. 79-1361, 37, eff. Oct. 1, 1976; P.A. 84-84-136, 1, eff. Jan. 1, 1986; P.A. 87-796, 1.2, eff. Dec. 16, 1991.

Formerly Ill.Rev.Stat.1991, ch 23, 3084

45/5. Commander, ect., may be required to give bond

Sec.5. The auditing board of any city or town, or the overseer of military veterans assistance of any city, town or county, may require of the commander, quartermaster or detachment of any post or camp of a military organization, undertaking such assistance in any city or town, a bond with sufficient and satisfactory sureties for the faithful and honest discharge of their duties under this Act.

Laws 1907, p.79, 5, eff. July 1, 1907. Amended by laws 1921, p. 165, 1, eff July 1, 1921; Laws 1923, p. 175, 1, eff. July 1, 1923; Laws 1927, p. 204, 1, eff. July 1, 1927; Laws 1945, p. 396, 1, eff. July 17, 1945; Laws 1945, p. 428, 1, eff. July 1, 1945; Laws 1947, p. 375, 1, eff. July 1947; Laws 1947, p. 359, 1, eff. Aug. 7, 1947; P.A. 84-136, 1, eff. Jan. 1, 1986; P.A. 87-796, 1.2, eff. Dec. 16, 1991.

Formerly Ill.Rev.Stat.1991, ch 23, 3085

45/6. Sending to almshouse or orphan asylum-  
Residential care-sending to veterans  
home or mental health facility

Sec. 6. Overseers of military veterans assistance are hereby prohibited from sending military veterans (or their families or the families of those deceased) to any almshouse (or orphans asylum) without the full concurrence and consent of the commander and organization, having jurisdiction as provided in sections 2 and 3 of this Act. Military veterans with families and the families of deceased Veterans, shall, whenever practicable, be provided for and assisted at their homes in such city or town in which they shall have residence, in the manner provided in sections 2 and 3 of this Act. Needy or disabled veterans of the classes specified in section 2 of this Act, who are not mentally ill, and who have no families or friends with which they may be domiciled, may be sent to any veterans home. Any less fortunate veterans of either of the family of any living or deceased veterans of said classes, who may be mentally ill, shall, upon the recommendation of the commander and assistance committee of such post or camp of a military veterans organization, within the jurisdiction of which the case may occur, be sent to any mental health facility and cared for as provided for indigent persons who are mentally ill.

45/6 CONTINUED ON NEXT PAGE

Laws 1907, p. 79, 6, eff. July 1, 1907. Amended by laws 1921, p. 165, 1, eff. July 1, 1921; Laws 1923, p. 175, 1, eff. July 1, 1923; Laws 1927, p. 204, 1, eff. July 1, 1927; Laws 1945, p. 428, 1, eff. July 1, 1945; Laws 1945, p. 396, 1, eff. July 17, 1945; Laws 1947, p. 375, 1, eff. July 8, 1947; Laws 1947, p. 359, 1, eff. Aug. 7, 1947; P.A. 83-706, 12, eff. Sept. 23, 1983; P.A. 84-136, 1, eff. Jan. 1, 1986; P.A. 87-796, 1.2, eff. Dec. 16, 1991.

Formerly Ill.Rev.Stat.1991 ch 23, 3086

330 ILCS 45/2

330 ILCS 45/3

45/7.

If more than one post or camp of a  
military veterans organization

Sec. 7. In case there shall be within the limits of any city or town more than one post or camp of military veterans organizations, it shall be the duty of the commander of each post, camp, chapter or detachment, within such limits, to send the commander of every other post, camp, chapter or detachment, as the case may be, within said limits, on the first day of each month, a written list of the names of all persons to whom assistance has been granted during the preceding month, under the provisions of this Act.

Laws 1907, p. 79, 7, eff. July 1, 1907. Amended by Laws 1921, p. 165, 1, eff. July 1, 1921; Laws 1923, p. 175, 1, eff. July 1, 1923; Laws 1927, p. 204, 1, eff. July 1, 1927; Laws 1945, p. 396, 1, eff. July 17, 1945; Laws 1945, p. 428, 1, eff. July 1, 1945; Laws 1947, p. 375, 1, eff. July 8, 1947; Laws 1947, p. 1, eff. Aug. 7, 1947; P.A. 84-136, 1, eff. Jan. 1, 1986; P.A. 87-796, 1.2, eff. Dec. 16, 1991.

Formerly Ill.Rev.Stat.1991, ch 23, 3087

45/8.

Annual reports

Sec. 8. The commander of any post or camp of a military veterans organization, congressionally chartered or state chartered commander, or the superintendent of any county Veterans' Assistance Commission of Illinois shall annually report to the Governor, on or before the first day of January of each year. Such portions of the transaction of the afore mentioned veterans' organizations relating thereto as he may deem to be of interest to that organization and the people of the state.

45/8 CONTINUED ON NEXT PAGE

Laws 1907, p. 79, 8, eff. July 1, 1907. Amended by Laws 1921, p. 165, 1, eff. July 1, 1921; Laws 1923, p. 175, 1, eff. July 1, 1923; Laws 1927, p. 204, 1, eff. July 1, 1927; Laws 1945, p. 428, 1, eff. July 1, 1945; Laws 1947, p. 359, 1, eff. Aug. 7, 1947; P.A. 84-136, 1, eff. Jan. 1, 1986; P.A. 84-1188, 10, eff. Jan. 1, 1989; P.A. 87-796, 1.2, eff. Dec 16, 1991.

Formerly Ill.Rev.Stat.1991, ch 23, 3088

45/9. Veterans Assistance Commission-Administration of funds

Sec. 9. In counties having 2 or more posts, camps, chapters or detachments of military veterans organizations, as may be recognized by law, a central assistance committee may be organized to be known as the Veterans Assistance Commission of such county, composed of one delegate and one alternate from each of such posts, camps, units and chapters of ship selected annually as determined by each post, ship, camp or chapters. When so organized a commission shall be clothed with all the powers and charged with all the duties therefore devolving upon the different posts and chapters as provided in Section 2.

The Commission superintendent and the president or chairman of the county board, or some other county officer appointed by him shall have general oversight of the distribution of all moneys and supplies appropriated by the county for the benefit of military veterans and their families, subject to such rules, regulations and administrative procedures or audit reviews as are necessary as approved by the county board to carry out the spirit and intent of this Act. No warrant authorized under this Act may be issued for the payment of money without the presentation of an itemized statement of claim, approved by the superintendent of the commission.

If general assistance funds are allocated to a county for assistance to military veterans and their families as provided in "The Illinois Public Aid Code", the administration of such funds and of county tax funds levied for such purpose as provided in Section 5-2006 of the Counties Code shall be subject to the supervision of the Illinois Department of Public Aid in accordance with the provisions of the Illinois Public Aid Code. The superintendent of the Veterans Assistance Commission must comply with the procedures and regulations adopted by the Veterans Assistance Commission and the regulations adopted by the Veterans Assistance Commission and the regulations of the Illinois Department of Public Aid. To further the intent of this Act of assisting military veterans, this Act is to be construed so that the Veterans Assistance Commission shall provide needed services to eligible veterans

45/9 CONTINUED ON NEXT PAGE

Laws 1907, p. 79, 10, added by Laws 1909, p. 124, 1, eff. July 1, 1909. Amended by Laws 1921, p. 165, 1, eff. July 1, 1921; Laws 1923, p. 175, 1, eff. July 1, 1923. Renumbered 9 and amended by Laws 1927, p. 204, 1, eff. July 1, 1927. Amended by Laws 1933, p. 210, 1, eff. July 13, 1933; Laws 1935, p. 266, 1, eff. July 8, 1935; Laws 1941, vol. 1, p. 315, 1, eff. July 15, 1941; Laws 1943, vol. 1, p. 295, 1, eff. July 15, 1943; Laws 1945, p. 396, 1, eff. July 17, 1945; Laws 1945, p. 428, 1, eff. July 1, 1945; Laws 1947, p. 375, 1, eff. July 8, 1947; Laws 1947, p. 359, 1, eff. Aug. 7, 1947; Laws 1959, p. 557, 1, eff. July 8, 1959; Laws 1965, p. 2747, 1, eff. Aug. 9, 1965; P.A. 77-1421, 1, eff. Sept. 2, 1971; P.A. 84-136, 1, eff. Jan. 1, 1986; P.A. 85-1188, 10, eff. Jan 1, 1989; P.A. 86-1475, Art. 3, 3-14, eff. Jan 10, 1991.  
Formerly Ill.Rev.Stat.1991, ch 23, 3089

330 ILCS 45/2  
55 ILCS 5/1-1 ET seq.  
55 ILCS 5/5-2006

45/10. Superintendent-Election-Powers and duties-Office  
space and personnel-Bond-Civil service status-Secretary

Sec. 10. The executive powers of the commission shall be vested in a superintendent elected by the commission from among those who served in the armed forces of the United States. The superintendent, designated Superintendent of Veterans Assistance of the county, shall, under the direction of the commission, have charge of and maintain an office in the county building or other central location, to be used solely by the commission for carrying on its assistance work. The county shall provide the office and furnish all necessary supplies, including telephone, printing, stationery and postage therefore.

The county board shall, in any county where a Veterans Assistance Commission is organized, in addition to sums appropriated for assistance and emergency assistance under this Act, appropriate such additional sums, upon recommendation of the Veterans Assistance Commission and as approved by the county board, to properly compensate the officers and employees required to administer such assistance. Such County Board approval shall be based upon recognized and established salary guidelines developed by the county and used by the county and used by the county to compensate county employees. If the county does not have established employee salary guidelines, the county board shall provide funds to the commission compensate the superintendent and his employees in a just manner. The county board shall also provide funds to the commission to reimburse the superintendent, officers, delegated and employees for certain expenses which are approved by the commission. The superintendent and other employees shall be employees of the Veterans Assistance Commission, and no provision in this Section or elsewhere in this Act shall be construed to mean that they are elsewhere in this Act shall be construed to mean that they are employees of the county.

45/10 CONTINUED ON NEXT PAGE

Superintendents, subject to rules formulated by the commission, shall select, as far as possible, secretaries and other employees from among Honorably discharge military veterans as defined in Section 2, or their surviving spouses.

Superintendents of all counties subject to this Act, when required by the commission, shall bond in the sum of \$2,000 for the faithful performance of their duties.

All persons elected or selected to fill positions provided for in this section shall be exempt from the operation and provisions of the civil service act or laws of this State, and the secretary of the commission shall be appointed by the superintendent. However, if "The Illinois Public Aid Code", as amended, becomes applicable in any county, the State Department of Public Aid may exercise the powers therein designated in relation to employees engaged in the administration of assistance under this act.

Laws 1907, p. 79, 11, added by Laws 1909, p. 124, 1, eff July 1, 1909. Amended by Laws 1921, p. 165, 1, eff. July 1921; Laws 1923, p.175, 1, eff. July 1, 1923, Renumbered, 10, and amended by Laws 1927, p. 204, 1, eff. July 1, 1927. Amended by Laws 1933, p. 210, 1, eff. July 13, 1933; Laws 1935, p. 266, 1, eff. July 8, 1935; Laws 1941, vol. 1, p. 315, 1, eff. July 15, 1941; Laws 1943, vol. 1, p. 295, 1, eff, July 15, 1943; Laws 1945, p. 396, 1, eff. July 17, 1945; Laws 1951, p. 345, 1, eff. July 1, 1951; Laws 1953, p. 141, 1, eff. July 1, 1953; Laws 1956, p. 1210, 1, eff. July 8, 1956; Laws 1957, p. 2170, 1, eff. July 9, 1957; Laws 1965, p. 991, 1, eff. July 1, 1965; Laws 1965, p. 2747, 1, eff. Aug. 9, 1965; Laws 1967, p. 3709, 1, eff. Sept. 7, 1967; P.A. 77-859, 1, eff, Aug. 17, 1971; P.A. 80-1156, 1, eff. July 1, 1978; P.A. 85-1188, 10, eff. Jan. 1, 1989; P.A. 87-796, 1.2, eff. Dec. 16, 1991.

Formerly Ill.Rev.Stat.1991, ch. 23, 3090

330 ILCS 45/2  
305 ILCS 5/1-1 et seq.

45/11.

Military veterans organizations

Sec. 11. The term "Military veterans organizations" as used in this Act, shall mean those organizations formed by and for military veterans which are chartered by Congress or which are chartered by the State of Illinois with paid membership of at least 15 and which provide responsible aid, assistance or services to the veterans community.

Laws 1907, p. 79, 11, added by P.A. 84-136, 1, eff. Jan. 1, 1986. Amended by P.A. 87-796, 1.2, eff. Dec. 16, 1991.

Formerly Ill.Rev.Stat.1991, ch. 23, 3091

ILLINOIS COMPILED STATUTES 1992

PUBLIC AID CODE

ADMINISTRATION

LOCAL GOVERNMENT UNITS

CHAPTER 305, 5/12-21.5

5/12-21.5 Veterans Assistance Commission as  
local governmental unit

In counties having less than 3 million inhabitants in which there is created a County veterans Assistance Commission, the superintendent of Veterans Assistance shall be selected and other employees appointed as provided in Section 10 of the Military Veterans Assistance Act and the compensation of the Superintendent and other employees shall be as therein provided.

Laws 1967, p. 122, 12-21.5, eff. april 11, 1967. Amended by P.A. 87-976, 1.1, eff. Dec 16, 1991.

Formerly Ill.Rev.Stat.1991, ch. 23, 12-21.5

330 ILCS 45/10

ILLINOIS COMPILED STATUTES 1992

PUBLIC AID CODE

ADMINISTRATION

CHAPTER 305, 5/12-3

5/12-3

Local governmental units

As provided in Article VI, Local Governmental units shall provide funds for and administer the programs provided in that Article subject, where so provided, to the supervision of the Illinois Department. Local governmental units shall also provide the social services and utilize the rehabilitative facilities authorized in Article IX, for persons served through Article VI, and shall discharge such other duties as may be required by this Code or other laws of this state.

In counties not under township organization, the county shall provide funds for and administer such programs.

In counties under township organization (including and such counties in which the governing authority is a Board of Commissioners) the various towns other than those towns lying entirely within the corporate limits of any city, village or incorporated town having a population of more than 500,000 inhabitants shall provide funds for and administer such programs.

Cities, villages and incorporated towns having a population of more than 500,000 inhabitants shall provide funds for public aid purposes under Article VI but the County Department of Public Aid of the county in which any such municipality is located shall administer the program for such municipality.

Incorporated towns which have superseded civil townships shall provide funds for and administer the public aid program provided by Article VI,

In counties of less than 3 million population having a County Veterans Assistance Commission in which there has been levied a tax as authorized by Section 5-2006 of the Counties Code for the purpose of providing assistance to military veterans and their families, the County Veterans Assistance Commission shall administer the programs provided by Article VI for such military veterans and their families as seek aid through the County Veterans Assistance Commission.

Laws 1967, p. 122, 12-3. eff. April 11, 1967. Amended by P.A. 78-668, 1, eff. Oct. 1, 1973; P.A. 81-1085, 1, eff. Oct. 30, 1979; P.A. 86-1475, Art. 3, 3-13, eff. Jan 10, 1991; P.A. 87-796, 1, 1.1, eff. Dec. 16, 1991.



ILLINOIS COMPILED STATUTES 1992

COUNTIES CODE

COUNTY BOARDS

CHAPTER 55, 5/5-2006

Sec. 5/5-2006 Tax for veterans assistance commission

The county board of each county having a population of less than 3 million in which there is a Veterans Assistance Commission as provided in Section 9 of the Military Veterans Assistance Act may levy a tax of not to exceed .03% of the assessed value annually on all taxable property of the county, for the purpose of providing assistance to military veterans and their families pursuant to such Act. Whenever not less than 10% of the electors of the county petition the county board to levy the tax at not to exceed .04% of the assessed value, the county board shall certify the proposition to the proper election officials who shall submit the proposition at the next general election in accordance with the general revised election law. If a majority of the electors vote in favor of the revised proposition, the county board may, annually, levy the tax as authorized. The proceeds of any tax so levied shall be used exclusively for the assistance purposed authorized thereunder, and a portion thereof may be expended for the salaries or expenses of any officers or employees of the Veterans Assistance Commission or for any other expenses incident to the administration of such assistance.

The tax shall be in addition to all other taxes which the county is authorized to levy on the aggregate valuation of the property within the county and shall not be included in any tax limitation of the rate upon which taxes are required to be extended, but shall be excluded therefrom and in addition thereto. The tax shall be levied and collected in like manner as the general taxes of the county, and, when collected, shall be paid into a special fund in the county treasury and used only herein authorized.

The limitations on tax rates herein provided may be increased or decreased under the referendum provision so the General Revenue Law of Illinois.

5/5-2006 CONTINUED NEXT PAGE

If a county has levied the tax herein authorized or otherwise meets the conditions set out in Section 12-21.13 of "The Illinois Public Aid Code", to qualify for State funds to supplement local funds for public purposes under Articles VI and VII of that Code and otherwise meets the conditions set out in Article XII of that Code for receipt of State aid, the Illinois Department of Public Aid shall allocate and pay to the county such additional sums as it determines to be necessary to meet the of assistance to military veterans and their families in the county and expenses incident to the administration of such assistance.

P.A. 86-962, Art 5, 5-2006, eff. Jan. 1, 1990. Amended by P.A. 87-796, 2.1, eff. Dec. 16, 1991.

Formerly Ill.Rev.Stat.1991, ch. 34, 5-2006

330 ILCS 45/9  
305 ILCS 5/12-21.13  
305 ILCS 5/6-1 et seq.  
305 ILCS 5/12-1 et seq.

## **Veterans Assistance Commission Of Champaign County**

To: C. Pius Weibel, Debra Busey, Mark Sheldon  
From: Mark Friedman, VAC Superintendent  
Re: Budget Proposal  
Date: December 8, 2010

Enclosed you will find our proposal for the coming year. I have also included for reference the budgets of 3 other county VACs for comparison. The reference materials list for the office is also included in the reference documents.

Documents included:

- Champaign County VAC Proposed Budget
- McLean County VAC 2010 Budget Report and Fund Data Sheet
- Peoria County VAC 2011 Budget Request
- Rock Island VAC 2010 Budget Report
- Reference Materials Listing

cc: Mike Iwanicki, Roger Gebbick, Ron Hubert

## Veterans Assistance Commission Of Champaign County

### Fiscal 2011-2012 Budget Proposal

Salary	Superintendent	\$37,500.00	
	Admin Assistant	\$27,500.00	\$65,000.00
Health Insurance		???	
Memberships	IACVAC	\$225.00	
	NACVSO	\$30.00	\$255.00
Reference Documents			\$500.00
Training Expenses	Washington	\$2,500.00	
	NACVSO	\$500.00	\$3,000.00
Office Flags			\$600.00
Postage			\$500.00
Relief Fund			\$80,000.00
<b>Total Expenses</b>			<b>\$149,855.00</b>

It is the understanding of the Commission that the following operational needs will be taken care of by the county administration and are not included in the proposal.

- Office
- Desk and Chairs for office
- Work Tables. 2 minimum
- Phone service and equipment
- Computer with Printer. Printer needs to be able to scan documents and Fax capable.
- Copy Machine
- Stationary supplies
- Business cards for Superintendent
- File Cabinets
- Chairs for waiting clients
- Bulletin Board
- Cabinet/shelving to store supplies
- Dictionary

**Veterans Assistance Commission of Champaign County  
Comparative County Demographics**

County	Land Area	Veteran Population	General Population	V.A. Expenditure	Budget Available	Budget Amount
Sangamon	868.18	16510	195716	\$31.613	no	\$220,925.00
Peoria	619.52	14822	185816	\$27.446	yes	\$192,760.00
Rock Island	426.75	12942	146826	\$37.979	yes	\$327,634.00
McLean	1183.53	12483	167699	\$20.714	yes	\$191,256.00
Champaign	996.81	11365	195671	\$32.435	n/a	
LaSalle	1134.92	9827	112498	\$22.121	no	unknown
Macon	580.52	9745	108204	\$23.553	no	unknown
Kankakee	676.75	8398	113215	\$23.295	no	unknown
Vermilion	899.08	6553	80067	\$59.287	no	unknown

Land area is in square miles.  
V.A. Expenditure is in Millions of Dollars

BUDGET PERFORMANCE REPORT

Month End Date: 9/30/2010

~~APR~~  
 APR

ACCOUNT NUMBER	ADOPTED BUDGET	BUDGET AMENDMENTS	AMENDED BUDGET	CURRENT MONTH TRANSACTIONS	Y-T-D ENCUMBRANCES	Y-T-D EXPENDITURES	AMENDED BUDGET LESS YTD EXPENSES	% USED	LAST YEARS Y-T-D EXPENDITURES
Fund 0136 - VETERANS ASSISTANCE COMM.									0065
Department 0065 - VETERAN'S ASSISTANCE									0065

ACCOUNT CLASSIFICATION EX01 - Salaries

0503-0001 FULL-TIME	75922.00	.00	75922.00	5840.16	.00	55773.53	20148.47	74%	55275.79
0515-0001 PART-TIME	.00	.00	.00	.00	.00	.00	.00	+++	.00
0526-0001 OT PAY	.00	.00	.00	.00	.00	.00	.00	+++	.00
0527-0001 INCENT PAY	.00	.00	.00	.00	.00	.00	.00	0%	.00
Salaries TOTALS :	75922.00	.00	75922.00	5840.16	.00	55773.53	20148.47	74%	55275.79

ACCOUNT CLASSIFICATION EX02 - Fringe Benefits

0599-0001 CO IMRF	.00	.00	.00	787.29	.00	4891.95	4891.95	+++	.00
0599-0002 EMP MED	8000.00	.00	8000.00	.00	.00	6000.00	2000.00	75%	5700.00
0599-0003 SS CONTRIB	.00	.00	.00	661.83	.00	4112.42	4112.42	0%	.00
Benefits TOTALS :	8000.00	.00	8000.00	1449.12	.00	15004.37	7004.37	188%	5700.00

ACCOUNT CLASSIFICATION EX03 - Supplies

0601-0001 CLOTH/EMP	.00	.00	.00	.00	.00	256.00	256.00	+++	.00
0608-0001 FUEL/OIL	2539.00	.00	2539.00	105.67	.00	793.39	1745.61	31%	.00
0612-0001 BOOKS/VDEO	350.00	.00	350.00	.00	.00	249.10	100.90	71%	217.30
0620-0001 OP/OFF SUP	588.00	.00	588.00	289.85	.00	390.57	197.43	66%	552.39
0621-0001 NON-MAJ EQ	686.00	.00	686.00	.00	.00	100.00	586.00	15%	.00
0621-0005 COMP<\$1000	.00	.00	.00	.00	.00	.00	.00	+++	.00
0628-0001 COPY EXPNS	150.00	.00	150.00	.00	.00	.00	150.00	0%	.00
0629-0001 PRNT FORMS	150.00	.00	150.00	.00	.00	.00	150.00	0%	.00
0630-0001 POSTAGE	900.00	.00	900.00	15.35	.00	469.69	430.31	52%	584.14
Supplies TOTALS :	5363.00	.00	5363.00	410.87	.00	2258.75	3104.25	42%	1353.83

ACCOUNT CLASSIFICATION EX04 - Services

0701-0001 ADVER/LEGL	.00	.00	.00	.00	.00	.00	.00	+++	.00
0706-0001 CONTRACT S	.00	.00	.00	.00	.00	.00	.00	+++	.00
0715-0001 DUES/MEMBR	245.00	.00	245.00	.00	.00	.00	245.00	0%	255.00
0715-0002 DO NOT USE	.00	.00	.00	.00	.00	.00	.00	+++	.00
0718-0001 SCHL/CONF	280.00	.00	280.00	.00	.00	197.00	83.00	70%	100.65
0719-0004 PROP. INS.	.00	.00	.00	.00	.00	.00	.00	+++	.00
0741-0001 OFF. EQ/MNT	294.00	.00	294.00	.00	.00	.00	294.00	0%	.00
0742-0001 VHCLE MAIN	500.00	.00	500.00	.00	.00	44.66	455.34	9%	.00
0750-0001 EQUIP MAIN	411.00	.00	411.00	17.94	.00	166.40	244.60	41%	266.77
0757-0002 EMPLOYEES	.00	.00	.00	.00	.00	.00	.00	+++	.00
0760-0001 CONTINGENT	980.00	.00	980.00	.00	.00	.00	980.00	0%	.00

FINANCIAL MANAGEMENT

BUDGET PERFORMANCE REPORT

Month End Date: 9/30/2010

ACCOUNT NUMBER	ADOPTED BUDGET	BUDGET AMENDMENTS	AMENDED BUDGET	CURRENT MONTH TRANSACTIONS	Y-T-D ENCUMBRANCES	Y-T-D EXPENDITURES	AMENDED BUDGET LESS YTD EXPENSES	% USED	LAST YEARS Y-T-D EXPENDITURES
-----									
Fund 0136 - VETERANS ASSISTANCE COMM.									0065
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0760-0002 NON-TRVL	.00	.00	.00	.00	.00	.00	.00	+++	.00
0769-0001 INTEREST E	466.00	.00	466.00	.00	.00	364.67	101.33	78%	.00
0778-0002 ADM SURCHG	7974.00	.00	7974.00	.00	.00	.00	7974.00	0%	.00
0779-0002 VETS ASST	60000.00	.00	60000.00	4260.69	.00	33737.57	26262.43	56%	36211.13
0784-0003 LITIGATION	.00	.00	.00	.00	.00	.00	.00	+++	.00
0790-0003 OFFICE RNT	5301.00	.00	5301.00	5301.41	.00	5301.41	.41	100%	5147.00
0793-0001 TRAVEL EXP	250.00	.00	250.00	.00	.00	.00	250.00	0%	.00
0795-0003 TELEPHONE	1470.00	.00	1470.00	106.98	.00	981.53	488.47	67%	971.26
Services TOTALS :	78171.00	.00	78171.00	9687.02	.00	40793.24	37377.76	52%	42951.81
-----									
ACCOUNT CLASSIFICATION EX07 - Capital Assets									
-----									
0832-0001 FURN/EQUIP	.00	.00	.00	.00	.00	.00	.00	+++	.00
0832-0002 L/P OFF EQ	1800.00	.00	1800.00	.00	.00	670.33	1129.67	37%	.00
0833-0001 DON'T USE	.00	.00	.00	.00	.00	.00	.00	+++	.00
0833-0002 COMPUTR EQ	.00	.00	.00	.00	.00	.00	.00	+++	.00
0833-0004 Do Not Use	.00	.00	.00	.00	.00	.00	.00	+++	.00
0850-0001 CAPITAL AS	22000.00	.00	22000.00	.00	.00	18084.00	3916.00	82%	.00
CapAssets TOTALS :	23800.00	.00	23800.00	.00	.00	18754.33	5045.67	79%	.00
-----									
ACCOUNT CLASSIFICATION EX09 - Transfer To Other Funds									
-----									
0999-0001 XFER-OTHER	.00	.00	.00	.00	.00	.00	.00	+++	.00
XferToOthr TOTAL :	.00	.00	.00	.00	.00	.00	.00	+++	.00
-----									
ACCOUNT CLASSIFICATION EX10 - Other									
-----									
0500-0000 BUDGET BAL	.00	.00	.00	.00	.00	.00	.00	0%	.00
Other TOTALS :	.00	.00	.00	.00	.00	.00	.00	0%	.00
Department TOTALS :	191256.00	.00	191256.00	17387.17	.00	132584.22	58671.78	69%	105281.43
Fund TOTALS . . . . :	191256.00	.00	191256.00	17387.17	.00	132584.22	58671.78	69%	105281.43

New Car

Mclean County Veterans Assistance Commission  
**Veterans Assistance Fund Date Sheet for 2010**

Month	Number of Vouchers	Total Amount	Running Balance	Monthly Average	Budgeted Monthly Average	"+or-"
		<b>Start =</b>	\$62,539.00			
January	47	\$5,914.45	\$56,624.55	\$ 5,914.45	\$5,211.58	\$702.87
February	44	\$4,484.86	\$ 52,139.69	\$ 5,199.66	\$5,211.58	(\$726.72)
March	32	\$3,548.43	\$ 48,591.26	\$ 4,649.25	\$5,211.58	(\$1,663.15)
April	28	\$3,633.94	\$44,957.32	\$ 4,395.42	\$5,211.58	(\$1,577.64)
May	32	\$3,990.70	\$40,966.62	\$ 4,314.48	\$5,211.58	\$ (1,220.88)
June	32	\$2,512.41	\$38,454.21	\$ 4,014.13	\$5,211.58	\$ (2,699.17)
July	21	\$2,199.62	\$36,254.59	\$ 3,442.40	\$5,211.58	(\$3,011.96)
August	38	\$3,445.28	\$32,809.31	\$ 3,716.21	\$5,211.58	(\$1,766.30)
September	31	\$4,343.10	\$28,466.21	\$3,785.87	\$5,211.58	(\$868.48)
October	24	\$5,263.81	\$ 23,202.40	\$ 3,933.66	\$5,211.58	\$52.23
November						
December						
<b>Totals</b>	<b>329</b>	<b>\$ 39,336.60</b>			<b>Total + or -</b>	<b>(\$12,779.20)</b>
<b>Average monthly fluctuation 2010</b>						<b>\$ (1,419.91)</b>

Note: Our Voucher Amounts are accounted for when created. Auditors office takes 8 to 10 days to create check and mail. Amounts may be different when looking at different sources because of date recorded. Auditor Amounts may show up on following month.

**Information for Finance Committee:**

On average the VAC Assistance Fund for Veterans is averaging \$1,419.91 below the budgeted amount here at the five month point of 2010. Many Veterans are having difficulty finding employment that pays a living wage. Also many Veterans are waiting many months for decisions on SSD, VA Disability Claims and/or VA Pension claims.

If more information is needed please contact Jerry Vogler at 309-888-5140  
[jerry.vogler@mcleancountyil.gov](mailto:jerry.vogler@mcleancountyil.gov)



## Veteran's Assistance Commission

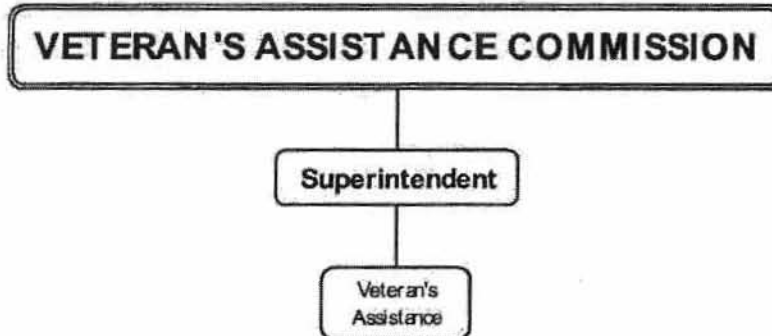
Michael Brooks, Superintendent – 3116 N Dries Lane, Peoria, IL 61604 – <http://www.peoriacounty.org/veteransAssistance>



Members of the Veteran's Assistance Commission are appointed by each of the veterans' organizations in the County. The Commission provides emergency relief to indigent veterans, assists veterans in gaining earned benefits, and advocates for veterans. The Department is supported through a special property tax levy. The Veterans' Assistance levy maximum rate is \$0.03 per \$100 assessed valuation.

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### ORGANIZATION CHART



**Veteran's Assistance Commission**

**MISSION:**

To provide interim financial aid and services to qualifying Peoria County veterans and their families in the form of food, utilities, shelter, transportation, and medical, as well as provide advocacy services to such veterans applying for local, state, or federal assistance.

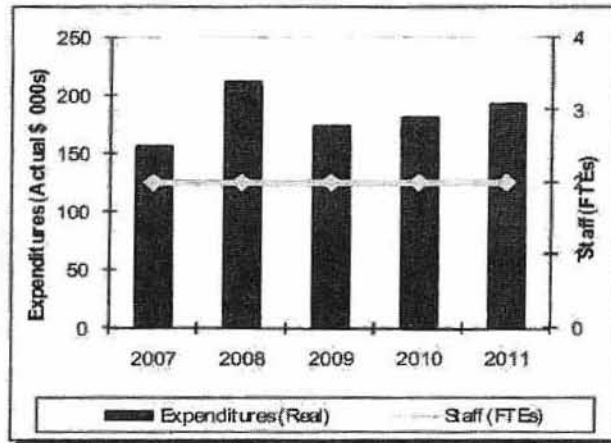
**BUDGET HIGHLIGHTS:**

Overall revenues increase modestly in 2011 to \$173,730, an increase of \$3,765 or 2.2%. Revenues are higher because of 1.5% increase in the EAV for the property tax and a rebound in PPRT revenues from the State of Illinois.

**Budget Program Summary:**

Program	2010		2011	
	Revenues	Expenditures	Revenues	Expenditures
VAC	169,965	182,143	173,730	192,760
<b>TOTAL</b>	<b>169,965</b>	<b>182,143</b>	<b>173,730</b>	<b>192,760</b>

Expenses are recommended to incline \$10,617 for 2011. The biggest area of concern going forward is the amount of Emergency Relief needed by the County's veterans. An additional appropriation was requested at the time of budget submittal in 2010 and this line item will need to be monitored closely in 2011, as the recession has severely impacted those who have proudly served our country and prompted unprecedented requests for emergency relief. This department's core service is providing emergency relief to veterans who need it, and this function was recently named in a survey as one of the most important services for Peoria County to provide to its citizens.



**FINANCIAL SUMMARY:**

### Veteran's Assistance Commission

	2009 Actual	2010 Adopted	2010 Revised	2011 Recommended	\$ Chg. 10-11	% Chg. 10-11
<b>Revenue</b>						
Property Tax	117,435	120,488	120,488	122,508	2,018	1.7%
Intergovernmental Revenues	45,410	43,000	43,000	44,624	1,624	3.8%
Interest Income	106	100	100	100	-	0.0%
Miscellaneous Revenues	1,774	6,377	6,377	6,500	123	1.9%
<b>Total Revenue</b>	<b>164,724</b>	<b>169,965</b>	<b>169,965</b>	<b>173,730</b>	<b>3,765</b>	<b>2.2%</b>
<b>Expense</b>						
Personnel Services	85,383	85,375	85,375	90,980	5,605	6.6%
Commodities	40,241	43,150	43,150	51,850	8,700	20.2%
Contractuals	48,325	53,618	53,618	49,930	(3,688)	-6.9%
<b>Total Expense</b>	<b>173,949</b>	<b>182,143</b>	<b>182,143</b>	<b>192,760</b>	<b>10,617</b>	<b>5.8%</b>

For fund balance information see Fund Balance Changes section in Budget Highlights.

**Veteran's Assistance Commission**

**FINANCIAL DETAIL:**

		FY2011 REVENUES - VAC				\$ Chg	% Chg
Account	Account Title	2009 Actual	2010 Adopted	2010 Revised	2011 Recommended	10-11	10-11
31110	PROPERTY TAX	117,435	120,488	120,488	122,506	2,018	1.7%
33520	PERSONAL PROPERTY REPLACEMENT TAX	45,410	43,000	43,000	44,624	1,624	3.8%
35960	INTEREST	106	100	100	100	-	0.0%
36770	EXPENSE REIMBURSEMENT	1,774	6,377	6,377	6,500	123	1.9%
669 (VAC) Subtotal		164,724	169,965	169,965	173,730	3,765	2.2%

<b>Total Revenues</b>		164,724	169,965	169,965	173,730	3,765	2.2%
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		FY2011 EXPENDITURES - VAC				\$ Chg	% Chg
Account	Account Title	2009 Actual	2010 Adopted	2010 Revised	2011 Recommended	10-11	10-11
51031	FULL-TIME EMPLOYEES	78,414	79,418	79,418	83,860	4,442	5.6%
51060	OVERTIME PREMIUM	149	-	-	-	-	-
51080	LONGEVITY BONUS	700	700	700	700	-	0.0%
51191	PERFORMANCE INCENTIVE PAY	-	361	361	-	(361)	-100.0%
51241	MEDICAL HEALTH BENEFITS	6,120	4,896	4,896	6,420	1,524	31.1%
52041	FOOD	-	-	-	600	600	-
52121	EMERGENCY RELIEF	38,023	40,000	40,000	48,000	8,000	20.0%
52203	BOOKS & PERIODICALS	323	200	200	300	100	50.0%
52207	CLOTHING/UNIFORMS	728	-	-	-	-	-
52210	SPECIALIZED OFFICE SUPPLY	1,167	1,200	1,200	1,200	-	0.0%
52352	NON CAPITAL EQUIPMENT	-	1,750	1,750	1,750	-	0.0%
53600	UTILITIES GAS/ELECTRIC	1,269	2,400	2,400	2,400	-	0.0%
53791	COMPUTER EQUIP MAINT	467	700	700	700	-	0.0%
54000	CONFERENCES & SEMINARS	1,001	1,850	1,850	1,600	(250)	-13.5%
54320	TELEPHONE	4,535	3,500	3,500	3,500	-	0.0%
54330	TRAVEL	12,232	16,000	16,000	13,000	(3,000)	-18.8%
54338	CELLULAR PHONE	853	800	800	900	100	12.5%
54363	WATER	205	400	400	-	(400)	-100.0%
54377	BLDG/GROUND MAINTENANCE	480	-	-	-	-	-
54390	BUILDINGS RENTAL	18,725	18,900	18,900	19,060	160	0.8%
54401	DUES AND MEMBERSHIP	30	500	500	500	-	0.0%
54412	IT USER FEE	8,273	8,268	8,268	8,270	2	0.0%
54491	COFFEE & DONUT PURCHASES	256	300	300	-	(300)	-100.0%
669 (VAC) Subtotal		173,949	182,143	182,143	192,760	10,617	5.8%

<b>Total Expenditures</b>		173,949	182,143	182,143	192,760	10,617	5.8%
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**ANALYSIS**

**Revenue-**

The property tax rate for 2011 will remain the same as 2010 at the rate of 0.0037 cents per \$100 of assessed valuation but revenue will increase slightly due to EAV growth. Personal Property Replacement Taxes for 2011 are projected to increase somewhat for 2010. PPRT revenues fell significantly in 2009 compared with 2008, especially in the first half of the year as the recession took hold in Illinois and locally.

**Expense-**

Expenditures have decreased 5.8% for 2010. Emergency Relief has been increased \$8,000 for 2011 following the surge in demand experienced in the summer and fall of 2010. This demand is anticipated to remain high in 2011 until unemployment begins to improve. The cost of a new

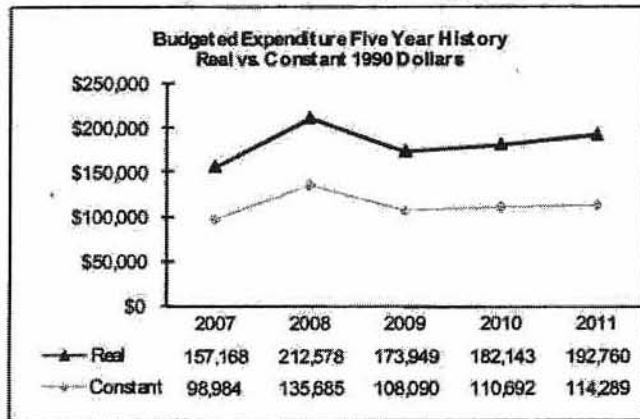
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**Veteran's Assistance Commission**

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software program, Virtual Veteran, has been shifted to IT Services. The estimated cost of this software is around \$9,000.

**Veteran's Assistance Commission**



**EXPENSE PER CAPITA:**

	2007	2008	2009	2010	2011
Real Dollars	0.86	1.16	0.95	0.98	1.03
Constant Dollars (1990)	0.54	0.74	0.59	0.60	0.61

**FTE HISTORY:**

	2007	2008	2009	2010	2011
VAC	2.00	2.00	2.00	2.00	2.00

**ALIGNMENT TO STRATEGIC PLAN:**



Provide emergency assistance to veterans, and aid them and their families in receiving the benefits they earned through their years of service to their country



Screen applicants for assistance to ensure that only those veterans who are eligible for benefits receive them

**Veteran's Assistance Commission**

**PROGRAM BUDGET 669 VETERANS ASSISTANCE**

**ORGANIZATION:** Veteran's Assistance **FUND:** Special

**FUNCTION:** Health & Welfare & Advocacy

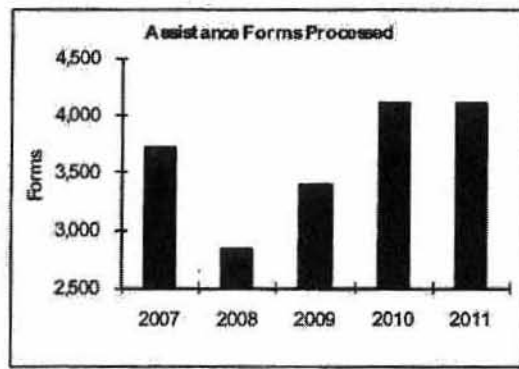
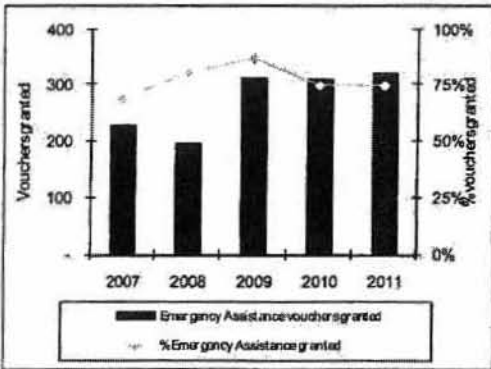
**DESCRIPTION:** To assist Veterans & dependents in providing emergency financial assistance (when applicable), transportation to medical appointments, and completing VA forms.

**OBJECTIVES:**

1. To process Emergency Assistance requests within 7 working days of receipt.
2. To make field inspections as necessary, on a case by case basis.
3. To file VA forms to the U.S. Department of Veterans Affairs within 24 hours of request.
4. To assist Veterans in transportation to medical appointments.

**PERFORMANCE INDICATORS**

	2007	2008	2009	2010	2011
<b>Workload</b>					
Paperwork processed	3,709	2,835	3,400	4,106	4,100
Emergency Assistance vouchers granted	229	194	312	310	320
<b>Effectiveness</b>					
% of forms filed on time	100%	100%	100%	100%	100%
% of emergency assistance requests processed within 30 working days	100%	100%	100%	100%	100%
% emergency assistance that is granted	69%	81%	87%	75%	75%



**ANALYSIS**

In 2008, the VAC office was relocated to 3116 N. Dries Lane in Peoria to allow for easier access to the office for veterans and their family members. Requests for assistance fell in 2008 but

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**Veteran's Assistance Commission**

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picked up again in 2009 and surged in 2010, and are expected to remain high in 2011 until unemployment in the area begins to moderate.



Rock Island County 10-11  
Budget

Schedule E  
Expenditures and Appropriations 12/01/2010 - 11/30/2011

Fund	Dept.	NWS	Object & Purpose	Total
			<b>Veterans Assistance</b>	
109			<b>Administration</b>	
	2310	41100	Superintendent	48,293
		41100	Administrative Assistant I	36,993
		41200	Overtime	
		41300	Employee Health Benefits	24,010
		41310	FICA/Medicare	6,524
		41320	IMRF	9,467
		41400	Uniform/Clothing	
		52100	Office Supplies	150
		52200	Operating Supplies	1,200
		52300	Repair/Maintenance Supplies	300
		52400	Small Tools & Equip Under \$1,000	
		52700	Books & Periodicals	80
		63000	Training & Education	600
		63100	Professional Services	
		63200	Communications	201
		63300	Travel	150
		63400	Publishing	
		63500	Printing & Duplicating	120
		63800	Repairs & Maintenance	
		63900	Rentals	
		64200	Miscellaneous	300
		64400	Outside Contractual	336
		76400	Mach & Equipment \$1,000-\$4,999	
		76800	Mach & Equipment Over \$5,000	
		99100	Transfer to General Fund	54,130
		99110	Transfer to Liability Fund	780
			<b>TOTAL ADMINISTRATION</b>	<b>\$183,634</b>
			<b>Veterans Assistance</b>	
109			<b>Relief</b>	
	2320	52600	Food Purchases	14,400
		63700	Public Utility	14,400
		63900	Rentals	100,800
		64100	Assistance	11,520
		64200	Miscellaneous	2,880
			<b>TOTAL RELIEF</b>	<b>\$144,000</b>
			<b>TOTAL VETERANS ASSISTANCE</b>	<b>\$327,634</b>

**REFERENCE MATERIALS FOR A VETERANS ASSISTANCE COMMISSION OFFICE**

1. Illinois Public Aid Manual  
State of Illinois
2. General Assistance Handbook for Local Government Units  
State of Illinois
3. Code of Federal Regulations (CFR)  
Title 38 - Pensions, Bonuses, and Veterans' Relief  
Parts 0-17 (Revised)  
Parts 18-end (Revised)  
Make check out to:  
Superintendent of Documents  
Government Printing Office  
One Congress Center  
401 S. State Street, Suite #124  
Chicago, Illinois 60605  
Phone: (312) 353-5133 9:00AM - 4:00 PM M-F  
Approximate cost of both editions is \$56.
4. The Legal Rights of Illinois Veterans  
Copies are available at no cost from  
The Veterans Advocacy Division  
Office of the Illinois Attorney Division  
100 West Randolph Street  
Chicago, Illinois 60601  
Phone: (312) 917-2515
5. Guide to Veterans Benefits Service Representatives Manual  
For publication, prices and order form, write:  
VVA Legal Services  
ATTN: Publications  
2001 S. Street, NW  
Washington, DC 20009
6. What Every Veteran Should Know Handbook  
Copies of the handbook and monthly supplements are available  
from:  
Veterans Information Service  
P.O. Box 111  
East Moline, Illinois 61244  
Approximately yearly cost of the handbook and  
supplements is \$27.
7. Federal Benefits for Veterans and Dependents  
Copies are available at \$3.70 each from:  
Superintendent of Documents  
U.S. Government Printing Office  
Washington, DC 20402-9325  
To order with VISA or Mastercard, Phone (202) 783-3238
8. Copy of County Municipal Codes