



**CHAMPAIGN COUNTY BOARD  
COMMITTEE AGENDA**

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**STRATEGIC PLANNING COMMITTEE**

**Brookens Administrative Center, Jennifer K. Putman Meeting Room**

**1776 E. Washington, Urbana**

**Wednesday, June 8, 2011 – 4:30 p.m.**

**CHAIR: Brendan McGinty**

**MEMBERS: Carol Ammons, Tom Betz, Alan Nudo, Jonathan Schroeder**

<u>ITEM</u>	<u>PAGE NO.</u>
I. <u>Call to Order</u>	
II. <u>Roll Call</u>	
III. <u>Approval of Agenda/Addenda</u>	
IV. <u>Approval of Minutes</u> – May 25, 2011	*1-3
V. <u>Public Participation</u>	
VI. <u>Continuing Review of Ideas &amp; Initiatives</u>	
VII. <u>Next Meeting Date</u>	
VIII. <u>Other Business</u>	
IX. <u>Adjourn</u>	

*Champaign County Administrative Services  
1776 E. Washington St.  
Urbana, IL 61802  
217-384-3776*

*C. Pius Weibel  
County Board Chair  
Debra Busey  
County Administrator*

1 CHAMPAIGN COUNTY BOARD  
2 COMMITTEE MINUTES  
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5 **STRATEGIC PLANNING COMMITTEE**

6 **Wednesday, May 25, 2011**

7 **Brookens Administrative Center, Jennifer K. Putman Meeting Room**  
8 **1776 E. Washington St., Urbana**  
9

10 4:30 p.m.

11  
12 **MEMBERS PRESENT:** Carol Ammons, Tom Betz, Brendan McGinty (Chair), Alan Nudo,  
13 Jonathan Schroeder

14  
15 **MEMBERS ABSENT:** None

16  
17 **OTHERS PRESENT:** Deb Busey (County Administrator), Patsi Petrie (County Board  
18 Member)  
19

20 **CALL TO ORDER**

21  
22 McGinty called the meeting to order at 4:30 p.m.  
23

24 **ROLL CALL**

25  
26 Ammons, Betz, McGinty, Nudo, and Schroeder were present at the time of roll call,  
27 establishing the presence of a quorum.  
28

29 **APPROVAL OF AGENDA/ADDENDUM**

30  
31 **MOTION** by Betz to approve the agenda; seconded by Ammons. **Motion carried with**  
32 **unanimous support.**  
33

34 **APPROVAL OF MINUTES**

35  
36 **MOTION** by Betz to approve the Strategic Planning Committee March 23, 2011 minutes;  
37 seconded by Nudo. **Motion carried with unanimous support.**  
38

39 **PUBLIC PARTICIPATION**

40  
41 There was no public participation.  
42

43 **DISCUSSION & REVIEW OF STRATEGIC PLAN 2011 PROGRESS REPORT & TEN**  
44 **POINT PLAN**

45  
46 Betz asked if McGinty was soliciting new goals. McGinty thought the committee was going  
47 to discuss major goal areas and lining up ideas around those goals. McGinty thanked Busey for

48 compiling the 2011 progress report and the list of new initiatives. Busey explained the statement of  
49 goals and objectives was done to give the committee a starting point. It was developed by looking  
50 at all of the ideas, initiatives, and the values stated in the previous strategic plan. Busey's efforts  
51 were to come up with a more consolidated format for goals and listing objectives under each of the  
52 goals. The list of ideas and initiatives has been aligned with those goals.

53  
54 McGinty asked about the committee's aim to have the department heads' budget requests  
55 and proposals tie back to the strategic plan goals. Busey provided an example with the  
56 Administrative Services budget document to show the committee this concept. Each department  
57 budget should include a section where the department aligns its planning to the County Board's  
58 strategic plan.

59  
60 Nudo asked if the committee was going to evaluate, eliminate, and prioritize items on the list  
61 before taking it to the County Board. McGinty confirmed that was his intention. The committee  
62 discussed the list. The plan was for the committee to meet on a fairly regular basis to work on  
63 shaping the list. The goals and objectives would also be reviewed and updated the first year of  
64 every two-year County Board term.

65  
66 **IDEAS SUBMITTED BY BOARD MEMBERS & ELECTED/APPOINTED OFFICIALS**

67  
68 The committee discussed implementing a regular review of fees as part of the budget  
69 process. Nudo wanted to include an analysis of internal costs to the review of fees. The committee  
70 agreed to look at this issue further at a subsequent meeting. The members discussed further issues  
71 by going through the list of ideas, including further efforts to go paperless, improving the financial  
72 management and accounting systems, and County Board orientation.

73  
74 Ammons exited the meeting at 5:38 p.m.

75  
76 **PLAN FOR STRATEGIC PLAN 2011 UPDATE**

77  
78 The 2011 update will evolve in future meetings as the committee reviews the input received  
79 from Board members and the elected/appointed officials.

80  
81 Betz exited the meeting at 5:42 p.m.

82  
83 **NEXT MEETING DATE**

84  
85 The next meeting date would be set by contacting the committee and would likely be held  
86 on a Wednesday.

87  
88 **OTHER BUSINESS**

89  
90 There was no other business.

91  
92  
93

94 **ADJOURNMENT**

95

96 McGinty adjourned the meeting at 5:44 p.m.

97

98 Respectfully submitted,

99

100 Kat Bork

101 Administrative Assistant

102

103 *Secy's note: The minutes reflect the order of the agenda and may not necessarily reflect the order of business conducted at the*  
104 *meeting.*