

CHAMPAIGN COUNTY BOARD  
COMMITTEE MINUTES

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**STRATEGIC PLANNING COMMITTEE**

**Wednesday, May 25, 2011**

**Brookens Administrative Center, Jennifer K. Putman Meeting Room  
1776 E. Washington St., Urbana**

4:30 p.m.

**MEMBERS PRESENT:** Carol Ammons, Tom Betz, Brendan McGinty (Chair), Alan Nudo, Jonathan Schroeder

**MEMBERS ABSENT:** None

**OTHERS PRESENT:** Deb Busey (County Administrator), Patti Petrie (County Board Member)

**CALL TO ORDER**

McGinty called the meeting to order at 4:30 p.m.

**ROLL CALL**

Ammons, Betz, McGinty, Nudo, and Schroeder were present at the time of roll call, establishing the presence of a quorum.

**APPROVAL OF AGENDA/ADDENDUM**

**MOTION** by Betz to approve the agenda; seconded by Ammons. **Motion carried with unanimous support.**

**APPROVAL OF MINUTES**

**MOTION** by Betz to approve the Strategic Planning Committee March 23, 2011 minutes; seconded by Nudo. **Motion carried with unanimous support.**

**PUBLIC PARTICIPATION**

There was no public participation.

**DISCUSSION & REVIEW OF STRATEGIC PLAN 2011 PROGRESS REPORT & TEN POINT PLAN**

Betz asked if McGinty was soliciting new goals. McGinty thought the committee was going to discuss major goal areas and lining up ideas around those goals. McGinty thanked Busey for

compiling the 2011 progress report and the list of new initiatives. Busey explained the statement of goals and objectives was done to give the committee a starting point. It was developed by looking at all of the ideas, initiatives, and the values stated in the previous strategic plan. Busey's efforts were to come up with a more consolidated format for goals and listing objectives under each of the goals. The list of ideas and initiatives has been aligned with those goals.

McGinty asked about the committee's aim to have the department heads' budget requests and proposals tie back to the strategic plan goals. Busey provided an example with the Administrative Services budget document to show the committee this concept. Each department budget should include a section where the department aligns its planning to the County Board's strategic plan.

Nudo asked if the committee was going to evaluate, eliminate, and prioritize items on the list before taking it to the County Board. McGinty confirmed that was his intention. The committee discussed the list. The plan was for the committee to meet on a fairly regular basis to work on shaping the list. The goals and objectives would also be reviewed and updated the first year of every two-year County Board term.

#### **IDEAS SUBMITTED BY BOARD MEMBERS & ELECTED/APPOINTED OFFICIALS**

The committee discussed implementing a regular review of fees as part of the budget process. Nudo wanted to include an analysis of internal costs to the review of fees. The committee agreed to look at this issue further at a subsequent meeting. The members discussed further issues by going through the list of ideas, including further efforts to go paperless, improving the financial management and accounting systems, and County Board orientation.

Ammons exited the meeting at 5:38 p.m.

#### **PLAN FOR STRATEGIC PLAN 2011 UPDATE**

The 2011 update will evolve in future meetings as the committee reviews the input received from Board members and the elected/appointed officials.

Betz exited the meeting at 5:42 p.m.

#### **NEXT MEETING DATE**

The next meeting date would be set by contacting the committee and would likely be held on a Wednesday.

#### **OTHER BUSINESS**

There was no other business.

**ADJOURNMENT**

McGinty adjourned the meeting at 5:44 p.m.

Respectfully submitted,

Kat Bork  
Administrative Assistant

*Secy's note: The minutes reflect the order of the agenda and may not necessarily reflect the order of business conducted at the meeting.*