



**CHAMPAIGN COUNTY BOARD  
COMMITTEE AGENDA**

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**STRATEGIC PLANNING COMMITTEE  
Brookens Administrative Center, Meeting Room 4  
1776 E. Washington, Urbana  
Wednesday, March 23, 2011 – 4:30 p.m.**

**CHAIR: Brendan McGinty**

**MEMBERS: Carol Ammons, Thomas Betz, Alan Nudo, Jonathan Schroeder**

<b><u>ITEM</u></b>	<b><u>PAGE NO.</u></b>
<b>I. <u>Call to Order</u></b>	
<b>II. <u>Roll Call</u></b>	
<b>III. <u>Approval of Agenda/Addenda</u></b>	
<b>IV. <u>Approval of Minutes</u> – March 9, 2011</b>	<b>*1-3</b>
<b>V. <u>Public Participation</u></b>	
<b>VI. <u>Review &amp; Analysis of Progress Under Current Strategic Plan</u></b>	
<b>VII. <u>Discussion – Next Steps</u></b>	
<b>VIII. <u>Next Meeting Date</u></b>	
<b>IX. <u>Other Business</u></b>	
<b>X. <u>Adjourn</u></b>	

1 CHAMPAIGN COUNTY BOARD  
2 COMMITTEE MINUTES  
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5 **STRATEGIC PLANNING COMMITTEE**

6 **Wednesday, March 9, 2011**

7 **Brookens Administrative Center, Lyle Shields Meeting Room**

8 **1776 E. Washington St., Urbana**  
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10 4:30 p.m.

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12 **MEMBERS PRESENT:** Carol Ammons, Tom Betz, Brendan McGinty (Chair), Alan Nudo

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14 **MEMBERS ABSENT:** None

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16 **OTHERS PRESENT:** Kat Bork (Administrative Assistant), Deb Busey (County  
17 Administrator), Patsi Petrie (County Board Member)  
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19 **CALL TO ORDER**

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21 McGinty called the meeting to order at 4:47 p.m.  
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23 **ROLL CALL**

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25 Ammons, Betz, McGinty, and Nudo were present at the time of roll call, establishing the  
26 presence of a quorum.  
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28 **APPROVAL OF AGENDA/ADDENDUM**

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30 **MOTION** by Betz to approve the agenda; seconded by Ammons. **Motion carried with**  
31 **unanimous support.**  
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33 **PUBLIC PARTICIPATION**

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35 Petrie stated she emailed comments to the committee members about her willingness to  
36 help facilitate this process as someone with a planning background and as a County Board  
37 member.  
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39 **BRIEF HISTORY OF PREVIOUS COMMITTEE**

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41 Busey provided a history of the Strategic Planning Committee's activities; such as  
42 adopting the Champaign County Board Strategic Plan, working with Robert Rich from the  
43 University of Illinois, and placing issue of County Board size on the ballot. A great deal of  
44 information was compiled from department heads, as well as County Board members, during the  
45 development of the Strategic Plan.  
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47 **GOALS FROM NON-COMMITTEE MEMBERS**

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49 McGinty offered Petrie and Busey the opportunity to share their ideas with the  
50 committee. Busey suggested the goal to update and document the Strategic Plan so it can be  
51 more comprehensively tied to the budget and departments' goals. McGinty asked if  
52 departments were required to tie their new projects or initiatives to the Champaign County Board  
53 Strategic Plan and what Busey's thoughts were on updating the plan. Busey said they should  
54 review the plan no later than the second quarter to complete any updates before the next budget  
55 process begins. Petrie said she viewed a strategic plan as more than a document to be tied to the  
56 budget. She wanted a plan to describe what the County Board would like Champaign County to  
57 be in the future.

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59 **GOALS FROM COMMITTEE MEMBERS**

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61 McGinty spoke about how the language of the current strategic plan was developed. He  
62 thought the plan should be audited every year, especially the objectives.

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64 The Board members present discussed their understanding of the current strategic plan  
65 and its purpose. Nudo wanted to develop a system to rate and prioritize expenditures. Betz  
66 commented that the will to translate the County Board's goals into actions was not present and  
67 may never be there. The committee discussed not taking on a comprehensive plan at the same  
68 time it updates the strategic plan. Ammons wanted to review the previous plan and put some  
69 measurable goals in place. This would include proposing priorities for the County Board to  
70 complete during the remainder of the 2010-2012 Board term. Betz wanted an assessment of the  
71 progress that has been made on strategic plan issues since the plan was adopted. He felt this  
72 would help to sell the other County Board members on the value of updating and modifying the  
73 strategic plan. Nudo wanted to survey the public to get feedback on their feelings regarding the  
74 County Board's performance. The committee continued to converse about ideas to review the  
75 current plan, set benchmarks, gather input from departments and the public, and other issues that  
76 have faced the County for many years.

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78 McGinty set reviewing the current strategic plan and reaching out to others for feedback  
79 as the next steps for the committee. There were no objections from the other committee  
80 members. McGinty asked the committee to review the Champaign County Board Strategic Plan  
81 posted on the County's website to determine what progress has been made on the goals.

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83 Busey suggested that it might be helpful for the committee to read the document  
84 developed during the last strategic planning process which collected the input from departments  
85 and County Board members. It was not the end result vision and mission, but it might be a  
86 useful document. She would send it to the committee before the next meeting. The committee  
87 members agreed they wanted to develop a statement of what has been accomplished to give to  
88 the full County Board. This statement would enable the committee to receive feedback from the  
89 Board.

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92 **DISCUSSION OF GUIDELINES TO CONDUCT COMMITTEE BUSINESS**

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McGinty recommended bringing items to the Committee of the Whole under Policy because the Strategic Planning Committee reported to the Policy, Personnel, & Appointments Committee in its previous incarnation.

**DISCUSSION OF FIRST ITEMS TO ADDRESS**

The committee members would review the Champaign County Board Strategic Plan and other documents sent by Deb Busey which were used in the development of the plan to consider what accomplishments have been made.

**NEXT MEETING DATE**

After debating when to hold the next meeting, the committee agreed to the date of March 23, 2011 at 4:30 p.m.

**OTHER BUSINESS**

There was no other business.

**ADJOURNMENT**

McGinty adjourned the meeting at 5:48 p.m.

Respectfully submitted,

Kat Bork

Administrative Assistant

*Secy's note: The minutes reflect the order of the agenda and may not necessarily reflect the order of business conducted at the meeting.*