

1 **Champaign County**
 2 **Rural Transit Advisory Group (RTAG)**
 3 **Minutes**

4 **DATE:** Wednesday, May 9th, 2012

5 **PLACE:** John Dimit Room, 1776 E. Washington Street, Urbana, IL 61802

6 **Chair: Andy Kulczycki** (*RTAG Voting + Proxy #Chair)

Attendee	Organization
Chris Bruns*	The Pavilion
Andy Kulczycki*	Community Service Center of Northern Champaign County
Stan James*	Champaign County Board
Martha Paap*	Provena Center for Healthy Aging
Elaine Palencia*	Disability Advocate
Michelle Ramage*	Thomasboro and Rantoul City School Districts
Rita Morocoima-Black	Champaign County Regional Planning Commission, PCD Director
Eileen Sierra	Champaign County Regional Planning Commission, HSTP Coordinator
Preeti Shankar	Champaign County Regional Planning Commission, Planner
Amy Marchant	CRIS Rural Mass Transit District
Kathy Cooksey	CRIS Rural Mass Transit
Sean DeDecker	CRIS Rural Mass Transit
Carol Nichols	CRIS Rural Mass Transit

8 Agenda

9 **I. Call to Order** – Mr. Kulczycki called the meeting to order at 4:02 p.m.

10 **II. Roll Call** – Ms. Sierra called the roll, a quorum was present. Each attendee around the room announced
 11 their presence.

12 **III. Approval of Agenda** – Ms. Ramage motioned to approve the agenda, Ms. Bruns seconded, and the motion
 13 carried.

14 **IV. Approval of Minutes**

15 **A. Meeting of February 1st, 2011** - Mr. James motioned to approve the minutes, Ms. Ramage seconded,
 16 and the motion carried.

17 **V. New Business**

18 **A. Head Start Parents Fares & Discussion – CCRPC**

19 Ms. Morocoima-Black described a meeting between Ms. Liffick, the director of CCRPC's Head
 20 Start Program, and numerous parents/low-income families were concerned that CRIS fares between
 21 Rantoul and Champaign-Urbana at \$5 were too high. Mr. Kulczycki noted that the advisory group
 22 cannot ultimately decide to change the fare, but the group can advise CRIS on the issue. Ms.

23 Marchant noted that CRIS can provide special event transportation related to Head Start's program
 24 needs; however, at this time CRIS cannot do anything about lowering the fare.

25
 26 *B. Operating Resolutions, Ordinance, Etc. – CCRPC*

27 Ms. Sierra described the various operating Fiscal Year 13's resolutions (4 total) and one ordinance
 28 regarding public transportation, special warranty, and joint certification of assurances. As
 29 Champaign County is the grantee, these items have to go in front of COW 1 in order for CRIS to
 30 apply for continued funding in FY 13 (state and federal funding). While there are numerous items –
 31 these are all the same documents originally accepted by the county board when the rural transit
 32 system was established.

33
 34 Currently, the next fiscal year starts July 1; however, with pending federal and state transportation
 35 bills, funding is unknown at this time. Ms. Sierra noted as a result these items would not go before
 36 the county board until a updated grant application is available through IDOT-DIPT with funding
 37 levels; and then CRIS will have to complete the application for the County Board's approval. This is
 38 just a heads up for committee members about these pending documents; hopefully, there will be an
 39 update on these by the next meeting.

40
 41 Ms. Morocoima-Black commented how the county board had no questions regarding approving the
 42 JARC (job access) and New Freedom (increased transportation services) grant application's four
 43 resolutions; and the a few members commented that they appreciated the service CRIS is bringing to
 44 the community.

45
 46 *C. Service Update: Quarterly Report & Other News – CRIS*

47 Ms. Marchant summarized overall Champaign County rural public transportation services as
 48 described in the handouts provided at the start of the meeting. In general, amount of
 49 trips/transportation service has increased, which is expected in winter, even though this was a mild
 50 winter. CRIS is considering adding another phone line to the Urbana offices as a result. For this last
 51 quarter January - March (3rd Quarter FY12), medical trips have decrease, personal business trips
 52 have increased, employment trips have increased and educations trips have decreased.

53
 54 **VI. Old Business**

55 *A. Grant Application Update – CRIS*

56 CRIS applied for new JARC transportation funding, especially as Rantoul appears to be a hub
 57 and needs a deviated fixed routes from Rantoul to Parkland to Champaign-Urbana. The purpose
 58 of which is to provide more access to job training, and employment opportunities for major
 59 medical centers.

60
 61 Additionally, CRIS applied for New Freedom funding to allow for CRIS to provide
 62 transportation for widely in Champaign County for medical trips, and access between Vermillion
 63 and Champaign. This grant application also would allow CRIS to pick up personal assistants for
 64 free and then drive to the rider's home, which will help one mobility barrier for riders. The grant
 65 awards are due out in the late summer.

67 Lastly, CRIS applied for three new vehicles to help with meeting the increase demand for
 68 transportation in Champaign County. However, all of these grants are very competitive for the
 69 federal funding. Ms. Marchant also introduced two of CRIS' staff in attendance, the new director
 70 of operations, Sean DeDecker and communications manager, Carol Nicholas.

71
 72 **B. Rural Transportation Planning Update – CCRPC**

73 Ms. Morocoima-Black went over the analysis of CRIS ridership provided in the yellow handout.
 74 She explained that this is provided to the group to give a better understanding of the
 75 demographics utilizing the service, looking at an entire year of data. The provided handout is
 76 step one in the plan and CCRPC will provide periodic updates regarding the plan. A few
 77 highlights from the provided handouts included:

- 78 - Trip Purpose - highest were medical trips and the lowest were educational trips;
- 79 - Demographics - Senior trips were almost 50% of all trips provided;
- 80 - Mobility needs - 13% of trips required an ADA lift;
- 81 - Geographical area – 67% of all riders were from the Village of Rantoul

82 Ms. Sierra noted that the next phase of the mobility plan will be to look at vehicle ownership,
 83 and trip frequencies with major trip generators to analyze where deviated fixed bus stop may best
 84 serve the communities. Ms. Morocoima-Black stated that the purpose of the Champaign County
 85 Rural Mobility Plan is to find ways to better service the community either through efficiencies,
 86 organizing the flow of vehicles and/or the development of new services/funding applications. In
 87 particular this plan is focused on the Northeast quadrant of Champaign county Ms. Sierra
 88 mentioned that in the upcoming months, there will be public meetings scheduled where RTAG
 89 members will be encouraged to “get out the word” for more public attendance and input.

90
 91 Mr. Kulczycki inquired if the committee could receive in particular the first graph provided in
 92 the handouts so that they could compare on a quarterly basis – visually look at the trends and in
 93 return compare year to year. Ms. Sierra noted that the graphs were provided as part of the rural
 94 mobility plan, but that they will try to have the data available in the graphs when possible.

95
 96 **C. Open Meeting Act Online Certificate Update**

97 Ms. Sierra had received most RTAG members' open meeting act certificates. Ms. Sierra
 98 reminded the committee that they are due by the end of June and are required. The group had a
 99 short discussion on how to log-on and complete the opening meeting act test.

100
 101 **VII. RTAG Announcements** – Ms. Palencia took brochures to the disability meeting last April and is looking
 102 into employment transportation opportunities. Ms. Morocoima-Black reminded everyone to make people
 103 aware that CRIS transportation is for everyone, especially make aware those needing employment and
 104 education transportation. Mr. Kulczycki noted that given the limited hours of transportation hours that
 105 CRIS has that it is not easy to coordination employment transportation.

106 **VIII. Audience Participation** – None

107 **IX. Adjournment** – Ms. Bruns motioned to adjourn the meeting, Mr. James seconded, and the motion carried.
 108 Mr. Kulczycki adjourned the meeting at 4:37 p.m. Next meeting is on ~~August 1st~~ {August 8th set at a later
 109 time}, 2012 in the John Dimit Room at the Brookens Administrative Center in Urbana.

Champaign County Rural Transit Advisory Group (RTAG) Quarterly Report 2/1/12



Provider: CRIS Rural Mass Transit District (CRIS)

FY 12 Second Quarter: October 1st-December 31st, 2011

Numbers below can be reconciled as needed, which is common as numerous items are tracked in rural transit systems. IDOT-DPIT grants operate on State of Illinois Fiscal Year (FY July-June); therefore the quarterly RTAG reports reflect the last completed quarter.

Trips - In the table below, trips reflect (excluding service contract trips) CRIS transportation provided:

- **Average Trips Per Day** – Total trips divided by the business days (M-F) within a month; * indicates a month with a holiday(s).
- **Total Trips Per Month** – A trip is one unit of service (i.e. start and end point for one person entering and exiting the vehicle).
- **Types of Trips** – Trips classified by its destination for purpose then totaled per month. A return trip to the pick-up location's purpose was classified based on the trip's purpose preceding it. *Example, a rider is picked up from home to get to a doctor's office (Trip A = medical) then takes CRIS to a grocery store (Trip B= shopping) before returning home (Trip C= shopping).*
- **Services** – **Lift** service are trips that required an ADA lift to be used. Riders can request to use the lift as needed, regardless if they do or do not have a mobility aid (examples: wheelchair, walker, or scooter). **60+** trips indicates the number of trips provided to people who are 60 years of age or older

Month	Average Trips Per Day	Types of Trips						Total Trips Per Month	Services	
		Medical	Personal	Shopping	Socialization	Employment	Education		Lift	60+
*Oct.	64	477	258	142	110	204	89	1,280	132	526
*Nov.	65	458	240	191	100	169	68	1,226	130	522
*Dec.	61	509	246	216	93	182	28	1,273	176	586

Vehicles – In the table below, vehicles reflect (excluding service contract vehicles) CRIS transportation provided includes: total number of **14 passenger** and **12 passenger vehicles** with ADA lifts that reflects the transit system's capacity; and **total miles** driven by all service vehicles within a month. Currently, all vehicles are being rented from Vermillion County.

Month	Number of Vehicles		Total Miles	Service Days
	14 passenger	12 passenger		
*Oct.	4	2	17,833	20
*Nov.	4.25	2	17,843	19
*Dec.	4.5	2	17,894	21

New Registered Riders – In the table below, CRIS’s registered riders in the second quarter of FY 12 reflect (excluding service contract riders) **residents** who were classified based on their home address’s zip code. In the table:

- **5311 Public** – A rider ends or begins their trips in a rural service area of Champaign County and therefore a 5311trip.
- **5311D** – A rider who is a person with one or more disability and therefore qualifies for the \$2 fare.
- **Rural Riders (60+)** – A rider who is 60 years of age or older, therefore qualifies for the \$2 fare. Senior funding for discounted trips was based at CCRPC senior services and called *Rural Rider Program*, now CRIS provides this service.
- **Nursing Home Riders** – A rider who begins or ends their trip at the Champaign County Nursing Home; however, in this field there is no overlap between 60+ and Nursing Home riders, even if people fall into both categories.

Area	New Riders Residents				Previous Totals	Total Residents
	5311 Public	5311D	Rural Rider (60+)	Nursing Home		
Rantoul	84	14	26		232	356
Urbana	4			32	94	130
Champaign	8		3	1	9	21
Tolono				5	8	13
Mahomet			4		4	8
St. Joseph					6	6
Thomasboro	1				4	5
Ludlow		1			4	5
Fisher					4	4
Gifford		1			3	4
Philo					4	4
Homer					3	3
Savoy					2	2
Sidney					2	2
Ridge Farm				2	0	2
Pesotum					2	2

Indigo Apartment Service Contract - This is a fixed route week day, during school days, through a service contract with Indigo Apartments. This service contract is with CRIS and is not counted towards Champaign County’s local match.

Period	Service Days	Average Trips Per Day	Total Rides	# of Vehicles
Oct.	21	150	3,153	1
Nov.	17	143	2,437	.75
Dec.	12	103	1,237	.5

Champaign County Rural Transit Advisory Group (RTAG)
Provider: CRIS Rural Transit
Quarterly Report 5/9/12



FY 12 Third Quarter: January 1st - March 31st, 2012

Numbers below can be reconciled as needed, which is common as numerous items are tracked in rural transit systems. IDOT-DPIT grants operate on State of Illinois Fiscal Year (FY July-June); therefore the quarterly RTAG reports reflect the last completed quarter.

Trips - In the table below, trips reflect (excluding service contract trips) CRIS transportation provided:

- **Average Trips Per Day** – Total trips divided by the business days (M-F) within a month; * indicates a month with a holiday(s).
- **Total Trips Per Month** – A trip is one unit of service (i.e. start and end point for one person entering and exiting the vehicle).
- **Types of Trips** – Trips classified by its destination for purpose then totaled per month. A return trip to the pick-up location's purpose was classified based on the trip's purpose preceding it. *Example, a rider is picked up from home to get to a doctor's office (Trip A = medical) then takes CRIS to a grocery store (Trip B= shopping) before returning home (Trip C= shopping).*
- **Services** – **Lift** service are trips that required an ADA lift to be used. Riders can request to use the lift as needed, regardless if they do or do not have a mobility aid (examples: wheelchair, walker, or scooter). **60+** trips indicates the number of trips provided to people who are 60 years of age or older.

Month	Average Trips Per Day	Types of Trips						Total Trips Per Month	Services	
		Medical	Personal	Shopping	Socialization	Employment	Education		Lift	60+
*Jan.	70	613	246	173	94	198	69	1,393	185	551
*Feb.	72	469	345	177	135	242	77	1,445	126	589
March	68	497	359	200	122	289	36	1,503	127	659

Vehicles – In the table below, vehicles reflect (excluding service contract vehicles) CRIS transportation provided includes: total **number of 14 passenger and 12 passenger vehicles** with ADA lifts that reflects the transit system's capacity; and **total miles** driven by all service vehicles within a month. Currently, all vehicles are being rented from Vermillion County.

Month	# of Vehicles		Total Miles	# of Service Days
	14 passenger	12 passenger		
*Jan.	6	2	21,835	20
*Feb.	7	2	24,880	20
March	7	2	25,933	22

New Registered Riders - CRIS's registered riders in the FY 12, 2nd quarter, reflects **residents** who were classified based on their home address's zip code. Registered rides from previous service reports is included in order to see what the total ridership has been thus far in Champaign County. In the table, includes:

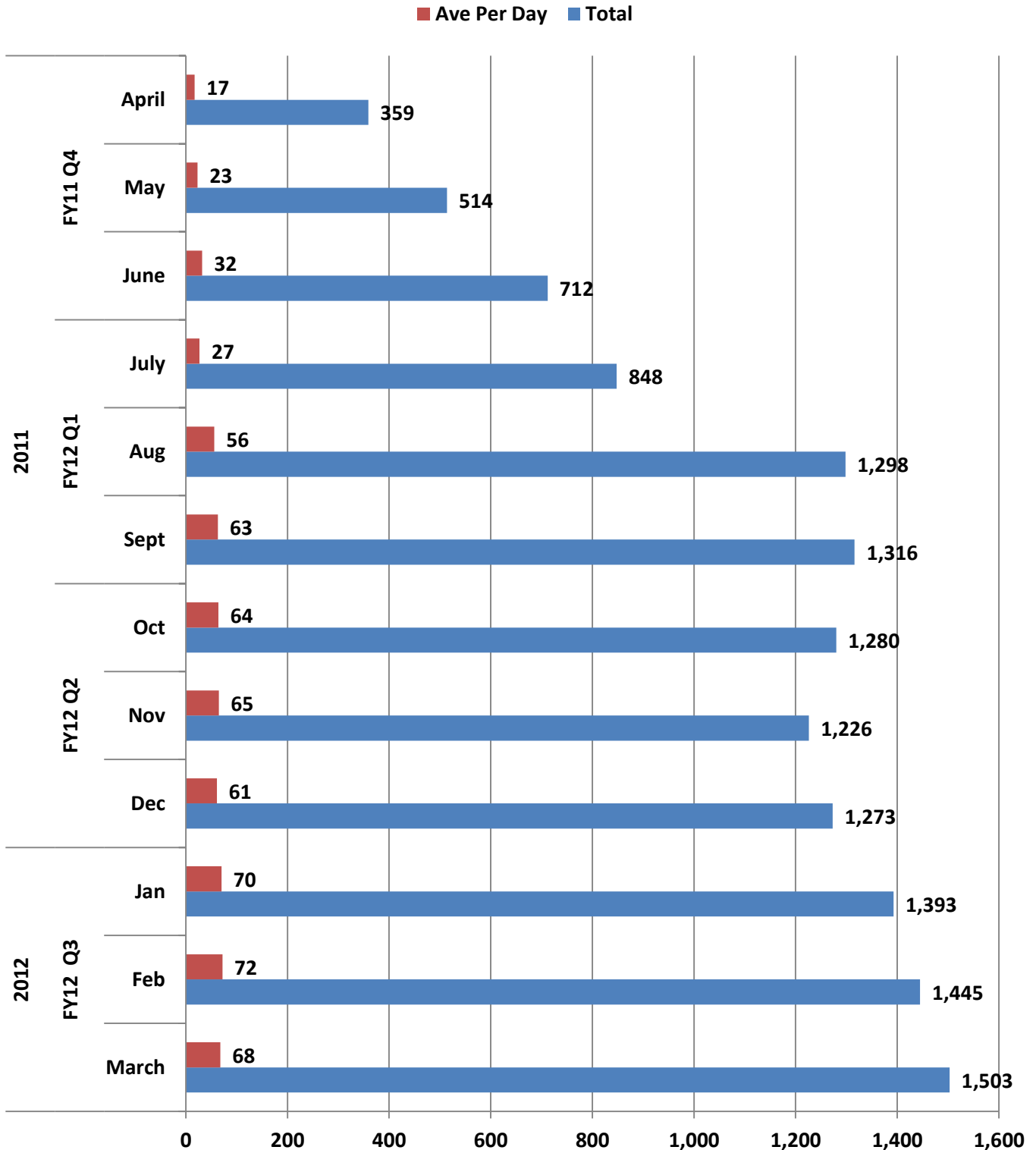
- **5311 Public** – A rider ends or begins their trips in a rural service area of Champaign County and therefore a 5311trip.
- **5311D** – A rider who is a person with one or more disability and therefore qualifies for the \$2 fare.
- **Rural Riders (60+)** – A rider who is 60 years of age or older, therefore qualifies for a suggested fare donation of \$2.
- **Nursing Home Riders** – A rider who begins or ends their trip at the Champaign County Nursing Home; however, in this field there is no overlap between 60+ and Nursing Home riders, even if people fall into both categories.

Area	New Riders				Previous Totals	Total Residents
	5311 Public	5311D	Rural Rider (60+)	Nursing Home		
Rantoul	79	7	17		356	459
Urbana	3			9	130	142
St. Joseph				1	21	22
Champaign					13	13
Tolono					8	8
Mahomet			6		6	12
Thomasboro					5	5
Ludlow	1				5	6
Fisher		1	2		4	7
Gifford			3		4	7
Homer			1		4	5
Philo					3	3
Savoy					2	3
Sidney					2	2
Pesotum					2	2
Armstrong	1		1		0	2
Des Plaines			1		0	1

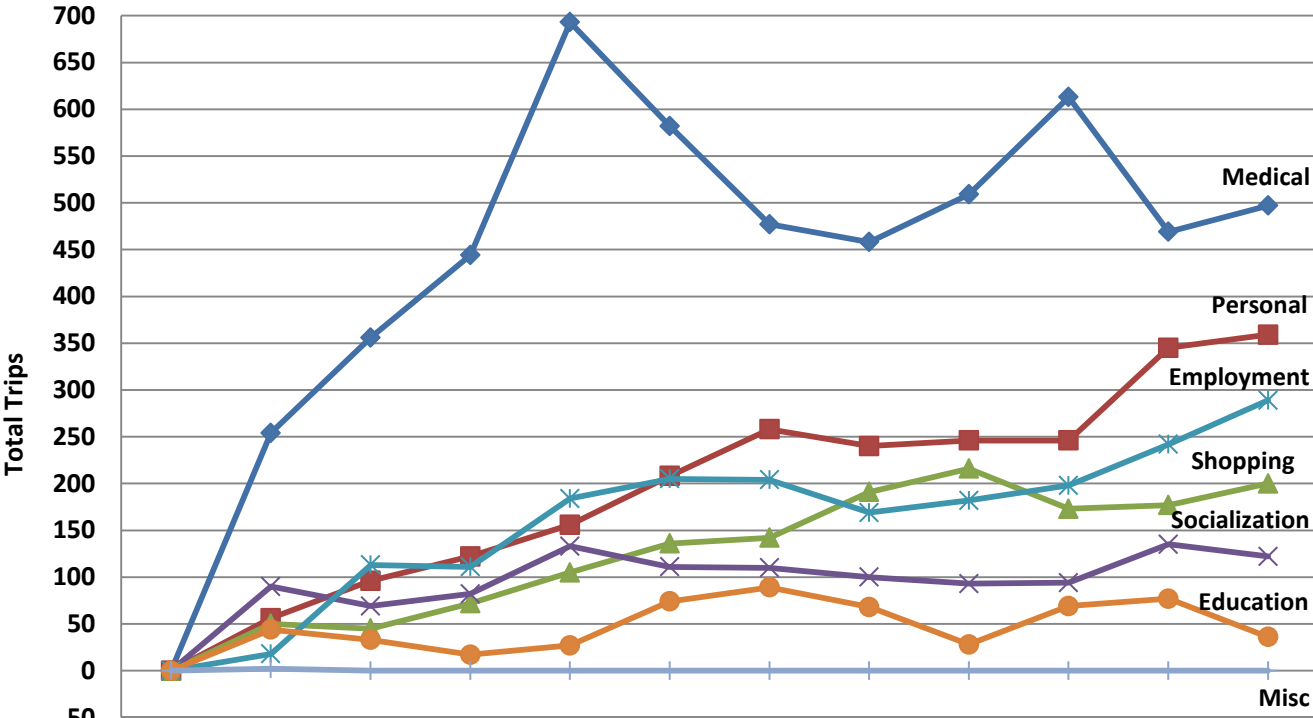
Indigo Apartment Service Contract - This fixed route is weekdays, during school, through a service contract with Indigo Apartments. This CRIS Rural MTD service contract does not counted towards Champaign County's local match.

Period	Service Days	Average Trips Per Day	Total Rides	Number of Vehicles
*Jan.	11	145	1,590	1
*Feb.	21	144	3,032	1
March	17	128	2,182	1

**Champaign County Rural Transportation Plan *First Step*
 CRIS Transit Data Trends**

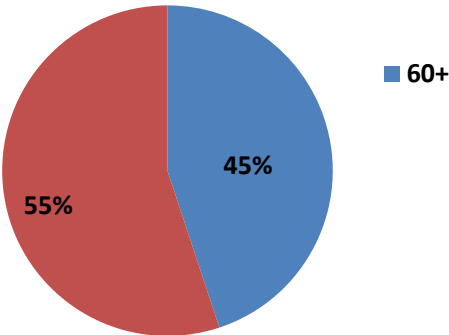


Trip Purpose Trends

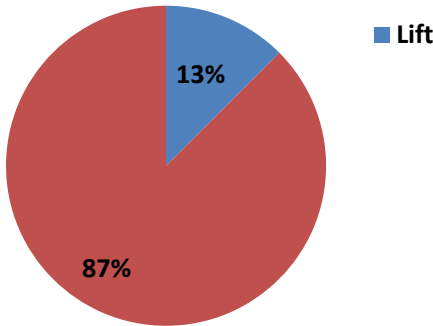


	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March
	FY11Q4				FY12Q1			FY12Q2			FY12Q3	
	2011						2012					
Medical	0	254	356	444	693	582	477	458	509	613	469	497
Personal	0	56	96	122	156	208	258	240	246	246	345	359
Shopping	0	50	45	72	105	136	142	191	216	173	177	200
Socialization	0	90	69	82	133	111	110	100	93	94	135	122
Employment	0	18	113	111	184	205	204	169	182	198	242	289
Education	0	44	33	17	27	74	89	68	28	69	77	36
Misc	0	2	0	0	0	0	0	0	0	0	0	0

Senior Total Trips
April '11 - March '12

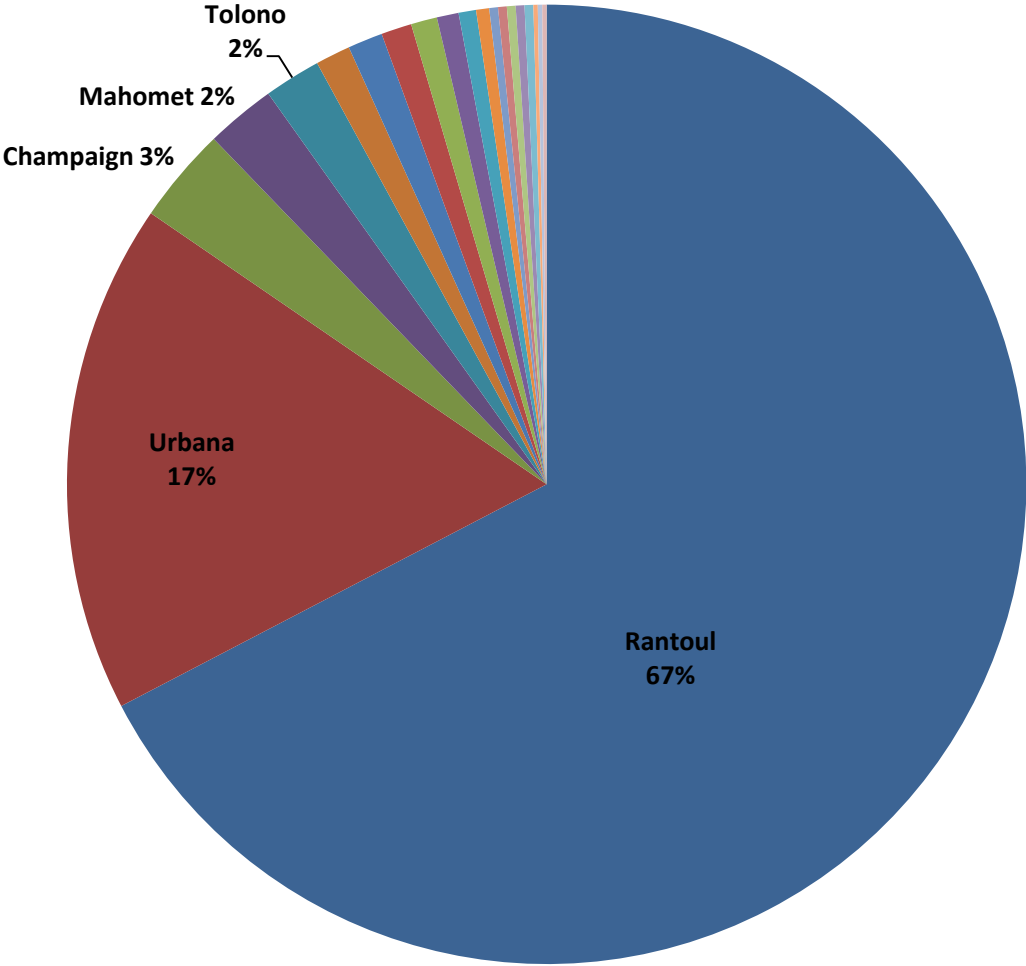


Lift Total Trips
April '11 - March '12



Total Riders By Area

- Rantoul (458)
- Urbana (117)
- Champaign (22)
- Mahomet (16)
- Tolono (13)
- Fisher (8)
- Gifford (8)
- St. Joseph (7)
- Ludlow (6)
- Thomasboro (5)
- Danville (4)
- Homer (3)
- Dewey (2)
- Philo (2)
- Savoy (2)
- Armstong (2)
- Ridge Farm (2)
- Seymour (1)
- Pesotum (1)
- Des Plaines (1)



Total Riders by Type

