



CHAMPAIGN COUNTY NURSING HOME BOARD OF DIRECTORS

AGENDA

County of Champaign, Urbana, Illinois

Monday, July 9, 2018 - 6:30 p.m.

In-Service Training Room

Champaign County Nursing Home, 500 S. Art Bartell Road, Urbana

Committee Members:

Jack Anderson – Chair

Sam Banks

Catherine Emanuel

Mary Hodson

Edmund Sutton

- I. Call to Order
- II. Roll Call
- III. Approval of Agenda/Addenda
- IV. Approval of Minutes
 - A. June 11, 2018 1 - 2
- V. Public Participation
- VI. Communications
- VII. Management Update
 - A. May Financials 3 - 5
- VIII. Chair's Report
- IX. Other Business
- X. Next Meeting Date & Time
 - A. Monday, August 13, 2018 at 6:30 p.m.
- XI. Adjournment

**Board of Directors
Champaign County Nursing Home (CCNH) –Minutes
Urbana, Illinois
June 11, 2018**

Directors Present: Anderson, Emanuel, Hartke, Hodson, Sutton

Directors Absent/Excused: Banks

Also Present: Asplund, Busey, Ciyou, Koenig, Miller, Petrie, Reznik, Weibel

I. Call to Order

Chair Anderson called the meeting to order at 6:31 p.m.

II. Roll Call

Asplund called the roll of Directors. A quorum was established.

III. Approval of Agenda

The board approved the agenda as distributed (motion by Emanuel, second by Hodson, unanimous).

IV. Approval of Minutes

The board approved the minutes from May 14, 2018, as distributed (motion by Hodson, second by Sutton, unanimous).

V. Public Participation

County Board Chair Pius Weibel thanked members of the board for their service.

VI. Communications

None

VII. CCNH Sale Progress Report and Next Steps

County Administrator Deb Busey stated the County is in the due diligence process. Ms. Busey stated the list of information requested aligns well with the operations transfer agreement and the asset purchase agreement. According to Ms. Busey, County staff members from the Auditor's office, Physical Plant, Treasurer's office, and Administrative Services are all working to collect the information for due diligence. Ms. Busey stated the anticipated closing date is September 30, 2018. Ms. Busey reviewed the terms of the RFP.

In response to a question from Catherine Emanuel, Ms. Busey stated the agreement with SAK Management will be taken to the County board, to renew it through the closing on the sale of the Nursing Home.

In response to a question from Mary Hodson, Ms. Busey stated she and Van Anderson will meet with Nursing Home employees next week to clarify the RFP requirements of the new owner.

VIII. Management Update

A. April Financials

Suzanne Koenig reviewed the financial reports. Joyce Ciyou added a new HR person started today, and a new marketing person will start next Monday. She also noted the Dementia Coordinator position is open.

IX. Chair's Report

A. 1st Quarter Report

Jack Anderson reviewed the report.

Ms. Emanuel asked about the star rating listed in the report. She believes there was an error in the staffing rating for 2017, which affected the overall rating. Mr. Anderson agreed to review the information and make any correction necessary in the next report. Ms. Emanuel requested this correction be noted in the minutes for this meeting.

X. Other Business

None

XI. Next Meeting Date & Time

Monday, July 9, 2018 at 6:30 p.m.

XII. Adjournment

Mr. Anderson declared the meeting adjourned at 7:00 p.m.

Respectfully submitted:
Tammy Asplund
Recording Secretary

Champaign County Nursing Home
Actual vs Budget Statement of Operations

05/31/18

1

Description	Actual	Budget	Variance	YTD Actual	YTD Budget	Variance
Operating Income						
Miscellaneous Revenue	69.00	150.00	(81.00)	1,225.92	750.00	475.92
Medicare A Revenue	106,809.31	147,327.50	(40,518.19)	659,260.78	704,390.50	(45,129.72)
Medicare B Revenue	18,035.91	18,500.00	(464.09)	58,649.37	92,500.00	(33,850.63)
Medicaid Revenue	819,274.91	489,189.67	330,085.24	2,257,445.82	2,351,904.39	(94,458.57)
Private Pay Revenue	15,121.72	254,989.88	(239,868.16)	1,458,018.18	1,239,677.48	218,340.70
Adult Day Care Revenue	17,257.11	15,000.00	2,257.11	67,613.17	75,000.00	(7,386.83)
Total Income	976,567.96	925,157.05	51,410.91	4,502,213.24	4,464,222.37	37,990.87
Operating Expenses						
Administration	307,928.31	293,457.54	(14,470.77)	1,384,953.30	1,445,015.11	60,061.81
Environmental Services	83,489.31	84,826.69	1,337.38	369,741.88	419,243.01	49,501.13
Laundry	11,947.18	12,140.60	193.42	66,289.07	59,528.94	(6,760.13)
Maintenance	19,193.69	27,016.52	7,822.83	114,448.73	133,255.72	18,806.99
Nursing Services	411,904.10	465,414.92	53,510.82	2,325,207.92	2,271,232.01	(53,975.91)
Activities	16,400.26	18,692.29	2,292.03	85,526.58	91,111.46	5,584.88
Social Services	21,430.15	19,179.10	(2,251.05)	105,299.93	93,437.53	(11,862.40)
Physical Therapy	15,653.97	20,000.00	4,346.03	83,946.41	100,000.00	16,053.59
Occupational Therapy	12,146.97	19,000.00	6,853.03	66,965.88	95,000.00	28,034.12
Speech Therapy	1,286.01	6,750.00	5,463.99	7,471.67	33,750.00	26,278.33
Respiratory Therapy	1,631.51	1,910.00	278.49	11,876.55	9,550.00	(2,326.55)
Total This Department	2,917.52	8,660.00	5,742.48	19,348.22	43,300.00	23,951.78
Food Services	103,462.86	94,921.49	(8,541.37)	561,394.58	462,100.29	(99,294.29)
Barber & Beauty	3,731.35	3,406.25	(325.10)	18,552.97	16,602.47	(1,950.50)
Adult Day Care	18,963.15	15,901.91	(3,061.24)	89,008.91	77,616.29	(11,392.62)
Alzheimers and Related Disorders	10,843.60	41,543.35	30,699.75	77,716.19	202,385.34	124,669.15
Total Expenses	1,040,012.42	1,124,160.64	84,148.22	5,368,400.57	5,509,828.18	141,427.61
Net Operating Income	(63,444.46)	(199,003.59)	135,559.13	(866,187.33)	(1,045,605.82)	179,418.49
NonOperating Income						
Local Taxes	105,565.00	105,565.00		527,825.00	527,825.00	
Miscellaneous NI Revenue		290.00	(290.00)	292.60	1,450.00	(1,157.40)
Total NonOperating Income	105,565.00	105,855.00	(290.00)	528,117.60	529,275.00	(1,157.40)
Net Income (Loss)	42,120.54	(93,148.59)	135,269.13	(338,069.73)	(516,330.82)	178,261.09

Champaign County Nursing Home
 Census Summary Report
 For May-18

	May-18					YTD			
	Total Days	ADC	Incr/(Dcr) to Pr Mth	Mix	Occupancy	Total Days	ADC	Mix	Occupancy
Medicare A	193	6.23	(1.61)	4.35%	2.56%	1,212	8.03	5.73%	3.30%
Medicaid	2,590	83.55	5.68	58.32%	34.38%	11,410	75.56	53.90%	31.10%
Medicaid Pending	979	31.58	(1.92)	22.04%	13.00%	4,927	32.63	23.28%	13.43%
Managed Care	-	-	-	0.00%	0.00%	15	0.10	0.07%	0.04%
Private Pay	648	20.90	(3.06)	14.59%	8.60%	3,400	22.52	16.06%	9.27%
Veterans	31	1.00	-	0.70%	0.41%	204	1.35	0.96%	0.56%
Total	4,441	143.26	(0.91)	100.00%	58.95%	21,168	140.19	100.00%	57.69%

Champaign County Nursing Home
 Avg Daily Census Summary Report
 For May-18

		<u>Jan-18</u>	<u>Feb-18</u>	<u>Mar-18</u>	<u>Apr-18</u>	<u>May-18</u>
<u>Actual:</u>		<u>ADC</u>	<u>ADC</u>	<u>ADC</u>	<u>ADC</u>	<u>ADC</u>
Medicare A	Actual	8.32	10.32	7.65	7.83	6.23
	Budget	7.00	8.00	8.00	8.00	8.00
	Variance	1.32	2.32	-0.35	-0.17	-1.77
Medicaid	Actual	76.77	75.68	64.03	77.87	83.55
	Budget	95.00	96.00	96.00	96.00	96.00
	Variance	-18.23	-20.32	-31.97	-18.13	-12.45
Medicaid Pending	Actual	27.03	28.29	42.35	33.50	31.58
	Budget	11.00	11.00	11.00	11.00	11.00
	Variance	16.03	17.29	31.35	22.50	20.58
Managed Care	Actual	0.26	0.25	0.00	0.00	0.00
	Budget	3.00	3.00	3.00	3.00	3.00
	Variance	-2.74	-2.75	-3.00	-3.00	-3.00
Private Pay	Actual	21.16	22.43	24.16	23.97	20.90
	Budget	23.00	23.00	23.00	23.00	23.00
	Variance	-1.84	-0.57	1.16	0.97	-2.10
Veterans	Actual	2.42	1.36	0.97	1.00	1.00
	Budget	5.00	5.00	5.00	5.00	5.00
	Variance	-2.58	-3.64	-4.03	-4.00	-4.00
Total	Actual	135.97	138.32	139.16	144.17	143.26
	Budget	144.00	146.00	146.00	146.00	146.00
	Variance	-8.03	-7.68	-6.84	-1.83	-2.74