

**Board of Directors
Champaign County Nursing Home (CCNH) –Minutes
Urbana, Illinois
August 14, 2017**

Directors Present: Anderson, Busey, Emanuel, Hartke, Hodson, Sutton

Directors Absent/Excused: Banks

Also Present: Asplund, Bloomfield, Ciyou, Colbrook, Dankur, Esry, Koenig, McGuire, Petrie, Snider, Weibel

I. Call to Order

Chair Anderson called the meeting to order at 6:07 p.m.

II. Roll Call

Asplund called the roll of Directors. A quorum was established.

III. Approval of Agenda

The board approved the agenda as amended (motion by Busey, second by Hartke, unanimous).

Mr. Anderson requested the addition of item VIII B.

IV. Approval of Minutes

The board approved the minutes as distributed (motion by Hartke, second by Busey, unanimous).

V. Public Participation

David Laker described the operation of the cafeteria as “chaos”. He stated he could not tell if any leadership is involved. Mr. Laker commented that he observed a lot of texting going on by employees in the cafeteria.

Pattsi Petrie shared a case study of Oak Hill (Monroe County) Nursing Home in Waterloo, Illinois. According to Ms. Petrie, MPA managed the home from 1999 to 2013. During that time, MPA worked with the home to build a new facility, increasing the number of beds. Ms. Petrie explained the difference between “assisted” and “supportive” living. She noted the home is unionized. Ms. Petrie stated the home is financially stable enough to discontinue its partnership with MPA. The home has a 4 – 5 star rating.

VI. Communications

Ms. Emanuel reminded the board of the ice cream social and asked the board members to participate. She noted that Red Bicycle Ice Cream has agreed to donate ice cream for the event. She provided flyers for people to hand out and post.

Ms. Hodson thanked Amanda Bloomfield for her service. Ms. Bloomfield is leaving the Nursing Home for another opportunity.

VII. Management Update

Ms. Koenig introduced Tom Dankur (SAK CFO), Joyce Ciyou and Kim Colbrook.

Ms. Koenig and Ms. Ciyou met with Presence today to present "Understanding the Admission and Survey Process from the Skilled Nursing Facilities' Perspective". According to Ms. Koenig, the Nursing Home has recently cleared all regulatory citations and is in full compliance.

Ms. Koenig stated the food service company was changed. The new leadership started last Wednesday. Ms. Koenig commented the former company was overcharging. She encouraged Mr. Laker to continue to offer feedback and promised to address the texting issue.

Ms. Koenig stated there are several other changes underway, including the replacement of consultants with County employees, an RFP for medical supplies, the elimination of five administrative positions, hiring of thirteen CNAs to reduce overtime, and the discontinuation of the attendance bonus program put in place by MPA.

Ms. Busey called a point of order regarding the participation of County Board members who are not members of the Nursing Home Board of Directors. Mr. Anderson will investigate the process and report at the next meeting.

Mr. Dankur stated SAK is reviewing the collection process. Ms. Koenig noted that records provided by the previous management might be incomplete or inaccurate. She indicated the budget would be ready next week.

In response to a question from Ms. Busey, Ms. Koenig stated the Unit Secretary, AP Clerk, Director of HR, and Adult Day Care Coordinator are the five administrative positions eliminated.

VIII. Old Business

A. Publicity for the August 27 Social Event

Mr. Anderson noted this was covered in communications, earlier in the meeting.

B. Carle/Presence as a non-profit

Ms. Emanuel met with Presence and Carle on July 20, 2017. Both organizations expressed interest in helping, but not in a non-profit partnership. Both offered suggestions relating to providing an advisory role, developing quality metrics and a quality care task force.

IX. Next Meeting Date & Time

Monday, September 11, 2017 at 6:00 p.m.

X. Adjournment

Mr. Anderson declared the meeting adjourned 7:18 p.m.

Respectfully submitted:
Tammy Asplund
Recording Secretary