

**Board of Directors
Champaign County Nursing Home (CCNH) –Minutes
Urbana, Illinois
June 12, 2017**

Directors Present: Anderson, Banks, Busey, Hartke, Hodson, Sutton

Directors Absent/Excused: Emanuel

Also Present: Asplund, Drake, Esry, Harper, Noffke, McGuire, Petrie, Snider, Winschel

I. Call to Order

Chair Anderson called the meeting to order at 6:00 p.m.

II. Roll Call

Asplund called the roll of Directors. A quorum was established.

III. Approval of Agenda

The board approved the agenda as distributed (motion by Hodson, second by Hartke, unanimous).

IV. Approval of Minutes

The board approved the open session minutes of May 8, 2017 as distributed (motion by Busey, second by Hartke, unanimous).

V. Public Participation

Richard Kruidenier and Josh Drake thanked Karen Noffke and MPA for their years of service with Champaign County Nursing Home.

VI. Communications

None

VII. Management Update

Ms. Noffke stated that the Illinois Department of Public Health (IDPH) corrected its error, resulting in 4 stars for staffing. Mr. Hartke noted this is not an improvement from 3 to 4 stars; the rating should have always been 4 stars. Ms. Noffke informed the committee a new agency Director of Nursing, Teri Rebstock, started 2-1/2 weeks ago. She indicated there is a fresh stock of cloth napkins.

Mr. Winschel reviewed the census and financials. He stated the current census is 142, with 36 pending and 25 in-house. Mr. Winschel does not anticipate needing to draw on the County funds to make the next payroll. According to Mr. Winschel, the vendor accounts payable is approximately \$3.6 million.

VIII. For Information Only

Mr. Snider reviewed the responses to RFI 2017-004 Property Brokerage and Consulting Services. Each of the three qualified submitting firms will present to the Committee of the Whole at the June 13, 2017 meeting.

Mr. Snider reviewed the responses to RFP 2017-005 Management and Consulting Services. The evaluation committee recommends SAK Management Services, LLC. Ms. Busey requested this committee receive the agreement as soon as it is available to the County Board members for review.

IX. Other business

A. Approval of CLOSED session minutes of May 8, 2017

The minutes were unavailable, so this item will be added to the next meeting's agenda.

X. Next Meeting Date & Time

A. Determination to Cancel July Nursing Home Board of Directors Meeting

Mr. Hartke and Ms. Busey expressed concern over cancelling the July meeting. Mr. Hartke suggested it would be a good opportunity for a meet and greet with the new management team. Ms. Noffke noted her last day is June 30, 2017. Ms. Hodson asked whether MPA will provide a financial report for the July meeting. The next meeting is scheduled for Monday, July 10, 2017 at 6:00 pm.

XI. CLOSED Session

Motion by Mr. Hartke to enter into Closed Session pursuant to 5 ILCS 120 to discuss matters protected under the Health Insurance Portability and Accountability Act and pending or imminent litigation against Champaign County and that the following parties remain present: County Administrator, MPA CFO, Director, State's Attorney and recording secretary; seconded by Ms. Busey.

Roll call vote:

Aye: 6 –Banks, Busey, Hartke, Hodson, Sutton, Anderson

Nay: 0

Motion carried with unanimous support.

The Nursing Home Board of Directors entered into Closed Session at 6:35 p.m.

The Nursing Home Board of Directors resumed Open Session at 7:31 p.m.

XII. Adjournment

MOTION by Hodson to adjourn the meeting; seconded by Emanuel. Upon vote, **MOTION CARRIED**. Meeting adjourned at 7:32 p.m.

Respectfully submitted:
Tammy Asplund
Recording Secretary