

NURSING HOME BOARD OF DIRECTORS AGENDA

County of Champaign, Urbana, Illinois

Monday, November 10, 2014 – 6:00pm

In Service Classroom, Champaign County Nursing Home
500 S. Art Bartell Road, Urbana

CHAIR: Catherine Emanuel
DIRECTORS: Sam Banks, Don Lyn, Josh Hartke, Mary Hodson, Gary Maxwell, Robert Palinkas

<u>ITEM</u>	<u>Page #</u>
I. <u>CALL TO ORDER</u>	
II. <u>ROLL CALL</u>	
III. <u>APPROVAL OF AGENDA</u>	
IV. <u>APPROVAL OF MINUTES</u> October 6, 2014	1 – 5
V. <u>PUBLIC PARTICIPATION</u>	
VI. <u>PROGRESS REPORT FROM HEALTHCARE SERVICES GROUP</u>	
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X. <u>FUTURE MEETINGS</u> a. Review of contracts needing RFP	
b. Evaluations	

XI. **CLOSED SESSION**

Closed Session pursuant to 5 ILCS 120/2©1 to consider the employment, compensation, discipline, performance, or dismissal of an employee.

XII. **NEXT MEETING DATE & TIME**

December 8, 2014 – 6:00pm

X. **ADJOURNMENT**

**Board of Directors
Champaign County Nursing Home (CCNH) –Minutes
Urbana, Illinois
October 6, 2014**

Directors Present: Banks, Lyn, Hartke, Hodson, Palinkas

Directors Absent/Excused: Emanuel, Maxwell

Also Present: Busey, Gima, Noffke, Nolan

1. Call to Order

In Chair Emanuel's absence, the meeting was called to order at 6:00 pm by Vice Chair Palinkas.

2. Roll Call

Nolan called the roll of Directors. A quorum was established.

3. Agenda & Addendum

Agenda was approved (motion by Banks, second by Hartke, unanimous).

4. Approval of Minutes

The open and closed minutes of September 8, 2014 were approved as submitted (motion by Hodson, second by Banks, unanimous).

5. Public Participation

Ms. Darlene Schweighart noted that her emails and phone calls were not returned when she contacted the nursing home administrator with problems she and her family were experiencing. Ms. Schweighart also commented about a lack of communication between nursing home staff members and the lack of cleanliness in the nursing home kitchenettes.

Mr. Dave Laker noted that understaffing on weekends is a problem that needs to be fixed. The biggest problems he noted were timeliness and temperatures of meals. He noted meals have become coarser and arrive sometimes up to 30 minutes late. Additionally, he saw a variance in weight in patients due to malfunctioning scales. He raised the concern that a variance in weight from month to month would skew dietary and medication requirements for patients who have specific needs. Additionally, he noted additional staffing is needed.

Mr. Douglas Goodwine noted that patients have not received proper meals on multiple occasions and wanted to see more food options on the menu. He also noted that wait times for service lights have increased to a half hour at times. Additionally, he noted that the chain of command at the nursing home does not fix problems in a timely fashion. He asked for improvements in respect for families and patients and improvements in communication between staff members.

6. Progress Report from Healthcare Services Group (HCSG)

Mr. Justin Schneider, Regional Manager of HCSG, introduced the new dietician and reported that the new full-time Food Services Director has moved to Champaign County from Indiana. Mr. Schneider noted that progress is being made by increasing staffing levels at the nursing home.

Mr. Palinkas asked if there is a routine practice to ensure patients are eating the correct amount of calories if a patient is unable to articulate their food choice. Mr. Schneider explained that staff members walk the cafeteria to ensure patients are eating their meals and ask if patients would like something different. Additionally, the dietician collects food preferences from each patient and their family. If a food item is not preferred by a patient, it is taken off of the patient's meal ticket and replaced with an item that the patient prefers.

Mr. Lyn noted that the quality of food has dropped since HCSG changed the nursing home's food vendor. Mr. Schneider explained that the food vendor was changed from Gordon's Food Service to U.S. Foods. Since there are 3 major food factories in the United States, Mr. Schneider explained that Gordon's Food Service and U.S. Foods deliver the same food products. Additionally, the process in which the food is made will also impact the quality of the food the patients receive.

Mr. Hartke encouraged Mr. Schneider to work on the quality of the food. The nursing home residents preferred to stay with Gordon's Food Service before the food vendor was changed. Mr. Hartke raised the concern that the quality of the ingredients will determine the quality of the meal. Mr. Schneider explained that he met with U.S. Foods and a new menu is prepared for the fall and winter seasons.

7. Administrator's Report

a. Quality – Psychotropics & Psychology Services

Ms. Karen Noffke introduced Nerissa Germain, the new Social Service Director. Ms. Germain has been working to improve the moods and behaviors of the residents at the nursing home. She has worked to develop an individualized care plan for each resident that focuses on the participating factors that lead to misbehavior and depressed moods. Non-pharmacological interventions are used before medications are administered. Psychotropic medication is used to provide service to the resident when non-pharmacological intervention does not work. Quarterly reviews are held to review each resident's psychotropic medication regimen. An outside clinical psychologist and licensed clinical social worker are utilized for further recommendations with difficult residents.

8. Management Report

a. August 2014 Financials

The average daily census rose to 207.1 in August, which is up from 203.7 in July. Medicare census declined to 13.8 patients. The preliminary census for September is 206 patients with 11 patients using Medicare. Medicaid pending conversion days declined to 367, down from 578 in July. The Medicaid conversion days decreased revenue by \$17,000. Net income in August increased to \$72,496 with net income for the year totaling \$455,276. Expenses fell to

\$1.3 million in August, a decrease of \$77,961 from July. Wages increased due to the payout of the 2% wage increase that was retroactive to 12/1/13. Agency expenses increased to \$78,000 due to the large number of CNA vacancies. Cash flow for August totaled \$133,093 with year-to-date cash flow totaling \$1,008,539. The cash position fell to \$781,417 due to a \$181,000 tax anticipation warrant payment to the county.

b. Strategic Objective Metrics

An update on meal delivery time was not included in the strategic objective metrics for this month. The Pinnacle food quality score increased from July and the dining score remained consistent. Medicare 30-day readmission rates were down to 20% in August. Pinnacle Survey Scores had one score out of sixteen that exceeded the national average. The turnover rate is based on 90 separations from December 2013 to August 2014, and there were 207 active employees as of 8/31/14. The average daily census for FY2014 is 203, which exceeds budget expectations.

Mr. Banks wondered if metrics could be measured against peer homes close to the size of the Champaign County Nursing Home or close in geographic proximity instead of measured against a national average. He stated it would be beneficial to evaluate our nursing home on a scope of nursing homes with similar size and environments. Mr. Gima explained he would need time to gather that information and will need to follow up at a later meeting.

c. Update

IGT Reimbursement under Managed Care - Mr. Gima attended a conference on Sept. 19th to provide an update on Intergovernmental Transfer Payments (IGT). Under the current IGT plan, the county is paid \$200 per day and is required to transfer \$11.25 per day back to the state. However, the state decided it will not require transfer payments in FY2014 because they are planning on filing a state plan amendment to CMS in October with a January 1, 2015 effective date. For the remainder of 2014, the nursing will receive the full \$200 per day.

Managed Care MMAI Enrollment – Approximately 48,000 dual eligible seniors will be enrolled in the Medicare-Medicaid Alignment Initiative by the end of year. The county nursing home will need to track the enrollment of residents that will occur over the next few months. The Health Alliance contract is still in place. Contract negotiations with Molina Healthcare are still in progress to determine they will pay the IGT rate. The biggest issue in the transition will be to keep track of resident's current health plans and retain their primary care providers. If resident's health plans are not tracked, they will be auto-assigned a new primary care provider that may not be their existing primary care provider.

Medicaid Pending – The nursing home currently has over 60 pending Medicaid residents. The Medicaid census averages 110 patients, which means the nursing home is not receiving payments from half of those patients. The state has implemented a new web-based application system called Application for Benefits Eligibility (ABE). ABE is total electronic system for application that will increase the number of applications processed and submitted.

Mr. Lyn asked for the date of the oldest pending application. Mr. Gima responded that it is over 2 years old, which is not out of the ordinary.

Ms. Hodson asked if older applications come from families that have complicating situations, such as owning a business or farm, which would make it difficult to establish eligibility. Mr. Gima explained that some applications fall into the category that Ms. Hodson described, and those applications are sent to the Illinois Office of the Inspector General (OIG) for review. However, the OIG is overwhelmed with pending applications and many families are left without answers as to the status of their application.

Mr. Lyn wanted to know about the application status if a resident were to pass away. Mr. Gima explained that the process would continue as normal and ensured that payments would need to be submitted.

11. Other Business

Mr. Hartke had a general question regarding the supervision and culture of the Champaign County Nursing Home. He readdressed the idea of hiring an Assistant Director of Nursing that would focus on training and quality and wanted to know if any progress has been made in that process. Additionally, he wanted to know if investments could be made in training and staffing given the appropriate resources. Mr. Gima explained that there are no applicants for the Assistant Director of Nursing; however, the supervisor position for units 1 and 3 has been filled. Ms. Noffke explained there are still 2 vacant supervisor positions with the addition of relief for the supervisor. Mr. Gima noted the Assistant Director of Nursing position has been expanded to include applicants with supervision experience and not solely nursing backgrounds. Mr. Lyn noted that supervision positions need to be filled in order to fix the lack of communication that residents and families are experiencing.

a. Update on Establishment of Development of Committee

Mr. Hartke introduced the website Illinois Pioneer Coalition, which is a group that seeks to improve the quality of life in nursing homes and senior care. The committee is still growing and will consult with the Illinois Pioneer Coalition moving forward. It was suggested that the facility change its name from Champaign County Nursing Home to Champaign County Senior Living Center. Additionally, Mr. Hartke hopes to begin raising money in 2015 for the nursing home auxiliary with the goal of providing quality improvements that make the nursing home feel more like a home and less like a hospital.

b. Chair Emanuel's Statement to the Champaign County Nursing Home

On September 19, 2014, The Illinois Department of Public Health (IDPH) surveyors completed the annual inspection to determine compliance with federal certification requirements for nursing homes that participate in the Medicare and Medicaid programs. The Statement of Deficiencies was received on September 25th and it includes 11 citations for dietary and nursing related issues. The highest scope and severity was a G. A "G" is defined as an isolated scope and a severity at actual harm that is not an immediate jeopardy. Immediate action was taken to reduce/eliminate the risk of future events. In July, IDPH conducted a complaint survey that resulted in three deficiencies. On this July survey, the highest scope and severity was a G.

CCNH has made consistent progress in the annual and complaint surveys in the past three years. Currently its ranking on quality measures is 5 Stars and is a data driven indicator of

improved care. The Board of Directors has taken great pride in the overall improvements at CCNH. The improved survey results over the past three years are the result of correcting systemic problems. While the results of these last two surveys are not at the same severity as the surveys in 2011 and earlier, they do provide an opportunity for improvement. Management has launched an investigation to identify any isolated or systemic issues. In either case, appropriate corrective measures will be taken. Earlier this year systemic issues in the dietary service were identified and progress is being made to resolve them.

The Board of Directors has worked diligently with management to improve the quality of care at CCNH. In 2008, CCNH was rated 2 Stars based on the Federal 5 Star rating system. In 2014, CCNH was up to 4 Stars, a significant measure of improvement. Providing the highest quality of care and safety to the residents at CCNH has been and will always be the number one priority.

12. Next Meeting Date & Time

The next meeting date and time for the Nursing Home Board of Directors is Monday, November 10, 2014 at 6:00 pm.

12. Adjournment

Vice Chair Palinkas declared meeting adjourned at 7:06 p.m.

Respectfully submitted

Brian Nolan
Recording Secretary

To: Board of Directors
Champaign County Nursing Home

From: Scott Gima
Manager

Date: November 5, 2014

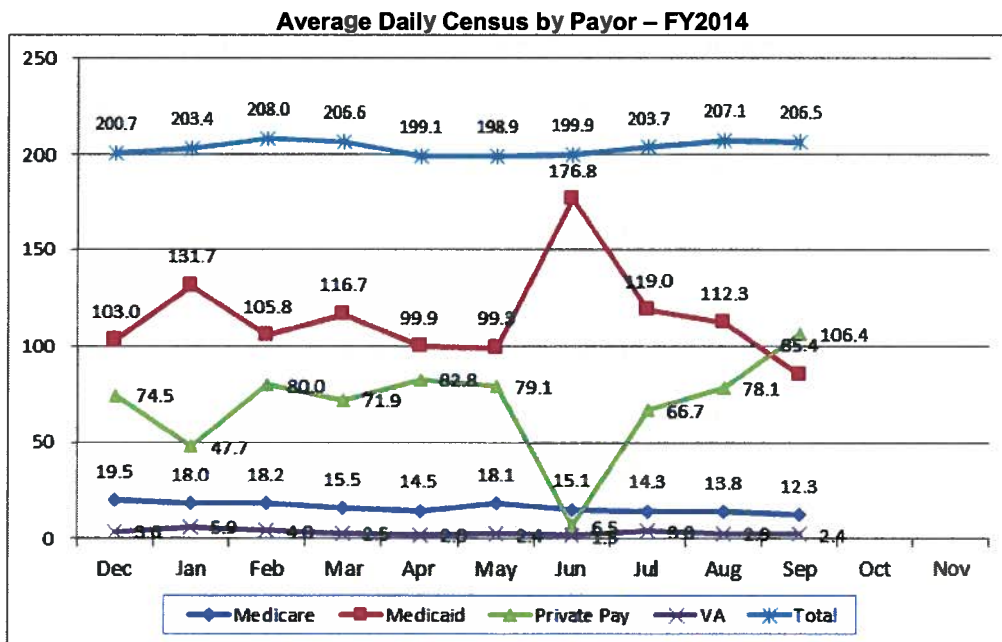
Re: September 2014 Financial Management Report

In September, the average daily census was 206.5, down slightly from 207.1 in August. Medicare fell from 13.8 in August to 12.3 in September. There were no Medicaid pending conversion days in September but there was a reversal of 504 days from Medicaid to private pay. More on this later in the financial review section. Admissions in October were down, but the census for October is still above 200 with a preliminary estimate of 202.5 with 14 Medicare.

September's net income is \$152,264, up from \$72,496 in August. Net income for the year is \$607,540. Cash flow from operations for the month is \$212,861. The YTD cash flow from operations is \$1,221,400.

Statistics

September's overall census totaled 206.5, which is down slightly from 207.1 in August, but is another month of strong census. For the year, the average census is 203.4.



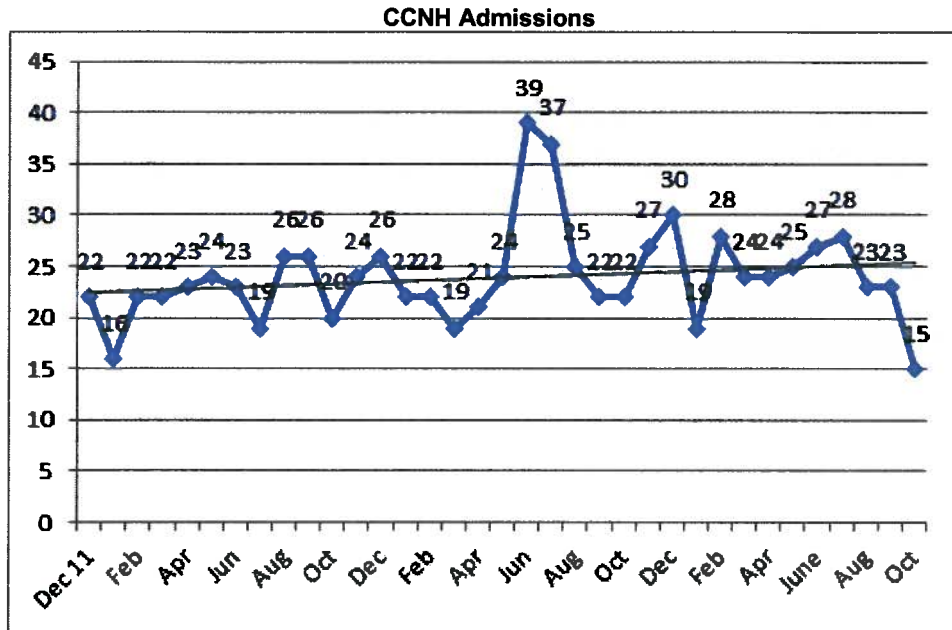
Admissions were down significantly in October, totaling 15. Medicare admissions totaled 12, which is down from 14 in August. Non-Medicare admissions totaled 3, down from 9 in August. Total discharges and expirations was 19 in October, no change from September.

The drop in admissions should be viewed as an isolated occurrence as referrals remain strong. Over the past three months, inquiries have ranged between 42 and 46. But during a two-week period in October, CCNH received and evaluated 13 referrals but only one was accepted and subsequently admitted. The other 12 were not accepted for admission due to medical, nursing, psychosocial issues, or due to a lack of payor source. In September, CCNH received 46 referrals. 26 were accepted for admission. 23 out of the 26 were admitted to CCNH.

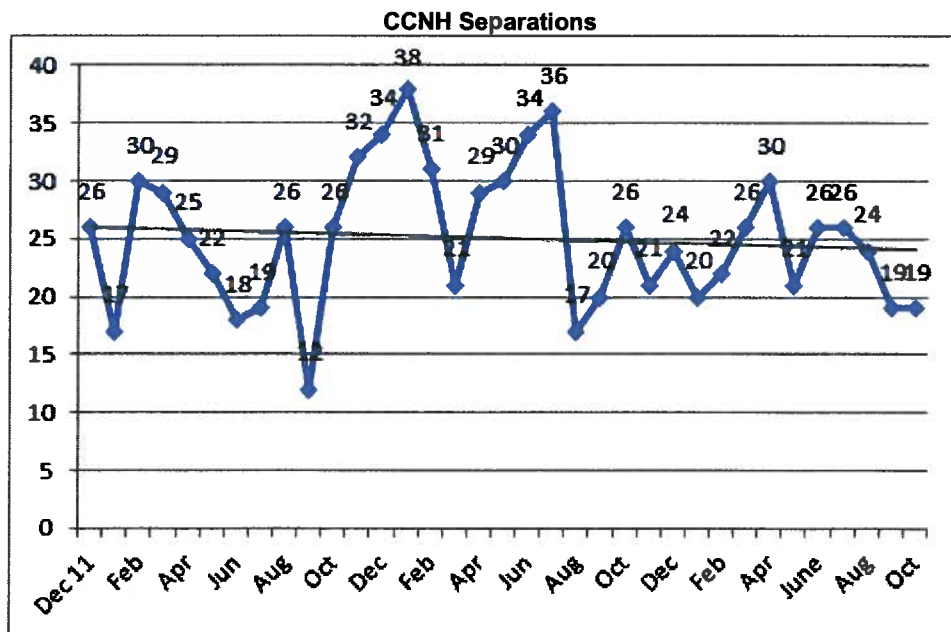
**Admissions and Discharges
July 2013 to October 2014**

	Medicare Admits	Non-Medicare Admits	Total Admits	Discharges	Expirations	Total Discharges/Expirations
Sept	11	14	25	16	4	20
Oct	13	9	22	16	10	26
Nov	16	11	27	12	9	21
Dec	16	14	30	17	7	24
Jan 14	9	10	19	12	8	20
Feb	16	12	28	16	6	22
Mar	10	14	24	18	8	26
Apr	18	6	24	19	11	30
May	13	12	25	17	4	21
June	12	15	27	16	10	26
July	16	12	28	21	5	27
Aug	10	13	23	18	6	24
Sept	14	9	23	16	3	19
Oct	12	3	15	13	6	19

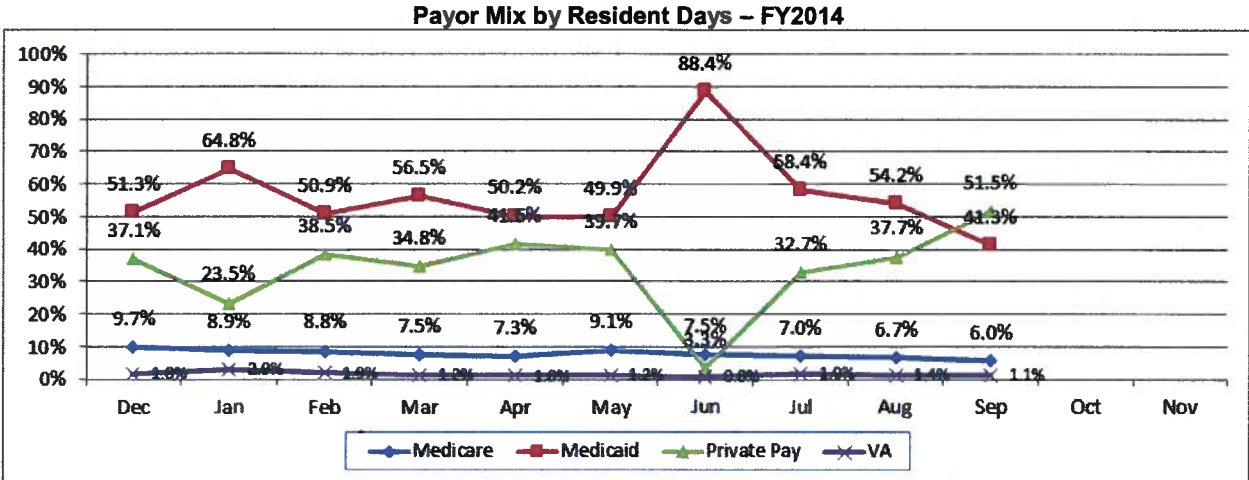
The chart below summarizes the monthly admissions. In FY2012, monthly admissions averaged 22.2 per month. FY2013 admissions averaged 25.5 per month, a 15 percent increase. October's admission total is the lowest monthly total since early 2012, but October's census remained above 200, a positive sign. So far in 2014, the monthly average number of admissions is 24.2.



The chart below summarizes separations. In past reports, discharges was charted. Separations include discharges and deaths. In FY2012, the average separations per month was 23.5, ranging between 12 and 32 in a month. The monthly average for FY2013 was 28.1, a 20 percent increase from 2012. So far in 2014, the monthly average is 23.4, a 17.1% decline from 2013 and just under the 2012 average.



The FY2013 payor mix was Medicare – 8.7%, Medicaid – 56.3% and Private pay 35.0%. FY2014 conversion days totaled as follows: December – 87, January – 970, February, 112, March – 437, April – 70, May – 160, June – 2,139, July – 578 and August – 367. The 2014 YTD payor mix through September is Medicare – 7.8%, Medicaid – 56.6%, Private pay – 34.1%, and VA – 1.5%.



Net Income/(Loss)/Cash from Operations

September's net income is \$152,264, up from \$72,496 in August. Net income for the year is \$607,540. Cash flow from operations for the month is \$212,861. The YTD cash flow from operations is \$1,221,400.

Revenues

- In September, operating revenues totaled \$1.333 million, an increase of \$53,293 from August revenue of \$1.279 million. There were no conversion days from private pay to Medicaid, but there was a conversion of 504 days from Medicaid to private pay. Medicaid initially approved all days of care and all days were previously converted to Medicaid. However, due to a paperwork technicality, Medicaid changed the start of Medicaid coverage, resulting in non-coverage of the first 504 days of care. From an accounting standpoint, the days must be converted back to private pay. The denial does not mean that The caseworker did come up with a workaround which will allow CCNH to apply the resident income to the uncovered days while Medicaid pays 100% of the Medicaid rate. Normally, Medicaid pays the Medicaid rate less the resident income. The "payment plan" will take 25 months before the private pay rate for the 504 days is recovered.

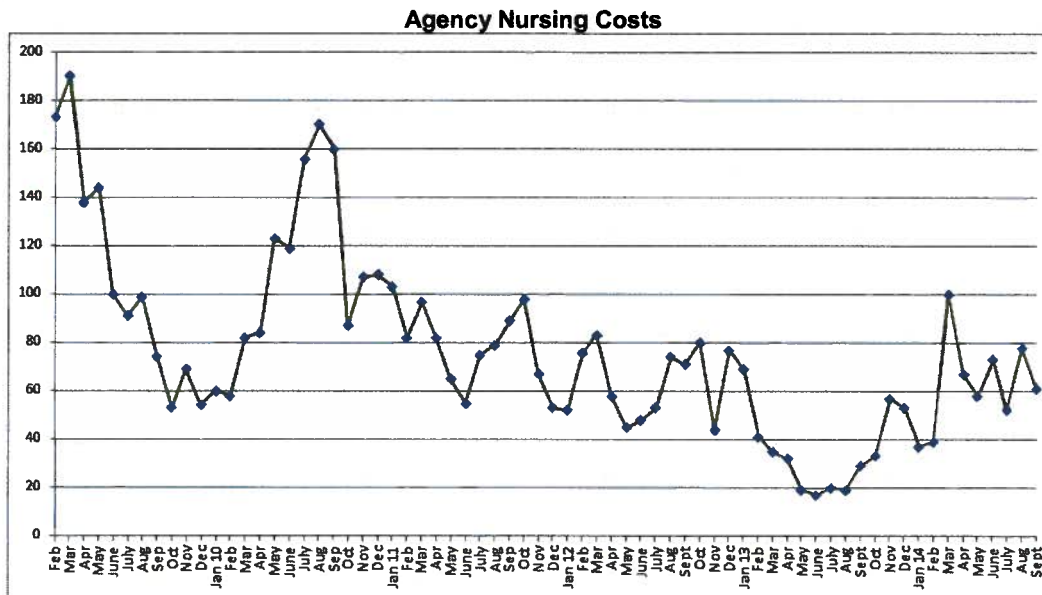
Due to the reverse conversion days, overall revenue per day increased from \$199.25 in August to \$215.12 in September. The YTD average is \$202.87.

Expenses

- Expenses fell from \$1.300 million in August to \$1.276 million in September, a decrease of \$23,904. Expenses per day increased from \$202.42 to \$205.95. The average cost per day in FY2013 was \$220.81 per day. YTD cost per day is \$204.40.
- Wages fell from \$589,421 to \$501,476. Wages per day decreased from \$91.80 to \$80.95. The average for the year is \$82.07.
- Non-labor expenses increased from \$516,792 to \$612,484 between August and September. Expenses per day jumped from \$80.48 to \$98.87. August non-labor expenses reflected a credit adjustment of \$103k that substantially lowered expenses. The September non-labor expenses are in line with July and earlier expenses and September's costs are just slightly over the YTD average of \$97.02 per day.
 - Pharmacy charges – insurance. This line item includes Medicare replacement plan medications that are CCNH expenses under Medicare consolidated billing rules. This means that all Medicare related expenses are covered in the Medicare per diem. In September the line item totaled \$20,652. The monthly average is \$8,500 and the second highest monthly total in 2014 was \$12,466. Medicare and Medicare replacement plans reimburse CCNH at a per diem rate. In September, a resident received a high-cost antibiotic (over \$6,000 for the month) that was prescribed after all other antibiotics regiments had been exhausted.

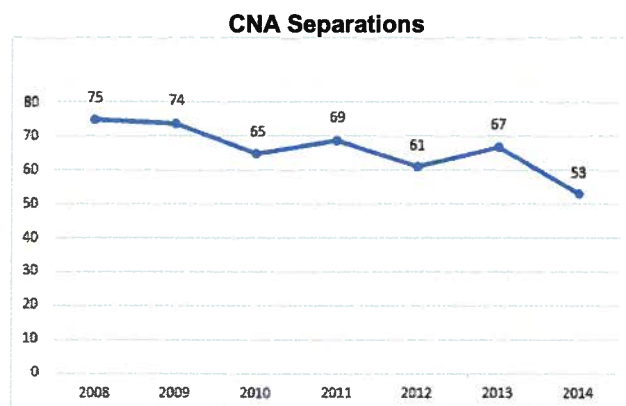
Agency expenses declined in September, falling from \$78k in August to \$61k in September. The monthly average in 2014 is \$61,650. As mentioned previously, a high number of CNA vacancies

has increased agency utilization. The thirty CNA vacancies mentioned at the October Director’s meeting did not change by the end of October. Six CNAs hires are starting this week. Five more are being interviewed this week followed by physicals, drug tests and background checks. If all goes well, they will be on board before Thanksgiving. Applications are coming in at a rate of 10 to 15 per week.



The table below summarizes the number of CNAs that separated from CCNH on an annual basis. The 2014 data is annualized. As of the end of September, there were 44 CNAs separations for a projected annual total of 52.8. Since 2008, the number of CNAs leaving has decreased – clearly a positive trend. Monthly data in 2012 and 2013 does show a higher number of separations in October and November. But that trend was not consistent in 2008 through 2011. Data for October was not available.

	2008	2009	2010	2011	2012	2013	2014
Grand Total	75	74	65	69	61	67	53
Monthly Avg	6.3	6.2	5.4	5.8	5.1	5.6	4.4



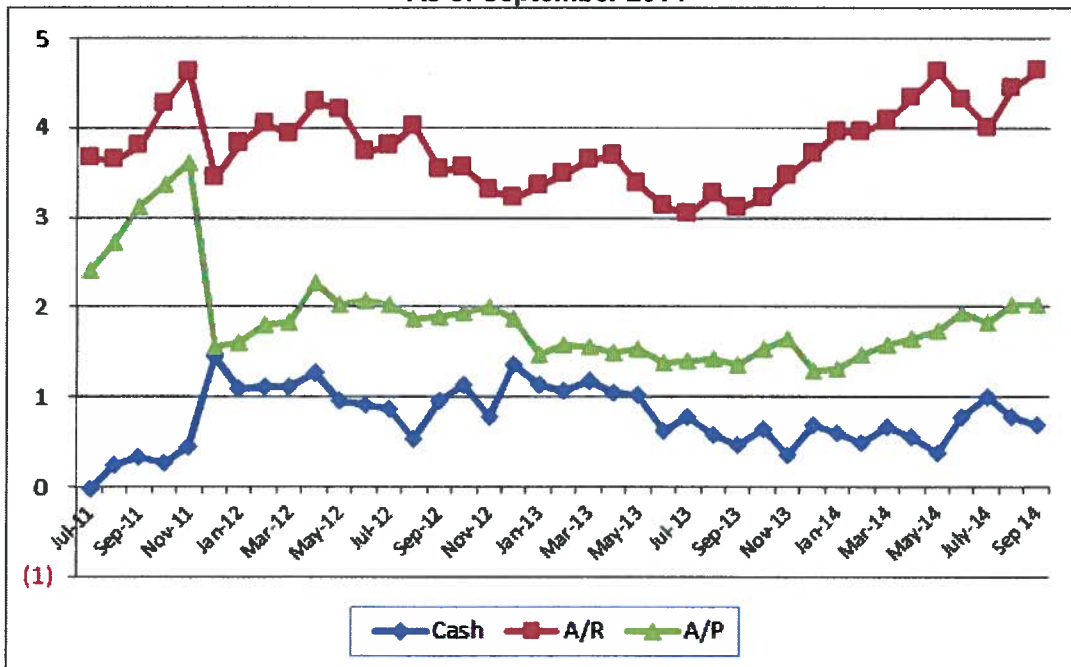
Cash Position

The September ending cash balance is \$691,623, a reduction of \$89,794 from August’s month ending total of \$781,417. The cash balance reflects a \$163k tax anticipation warrant payment to the county. A/R increased by \$210,848, from \$4.430 million in August to \$4.641 million in September. Approximately \$90,000 is a result of the Medicaid to private pay conversion and \$50,000 of private pay payments was received in the first week of October.

The other contributor is a small slowdown in Medicaid payments. June services were paid on July 25th. No Medicaid payment was received in August. Payment for July services was received on September 2nd. August services were not paid until October 21st. The result is Medicaid payments have increased from a 30 day to a 60 day cycle. The one month delay decreases cash by about \$300k.

But the overall driver of receivables is Medicaid pending residents. Since November 2013, private pay receivables have increased by \$714,688. The receivables balance at the end of November 2013 was \$952,889. At the end of September 2014, the balance totals \$1,667,577. In November 2013, CCNH had 35 Medicaid pending residents totaling \$725k. In September of 2014, the total was 47 residents totaling \$1.54 million, an increase of \$815k.

**Cash, Accounts Receivable & Accounts Payable
As of September 2014**



Champaign County Nursing Home
Actual vs Budget Statement of Operations

09/30/14

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Description	Actual	Budget	Variance	YTD Actual	YTD Budget	Variance
Operating Income						
Miscellaneous Revenue						
Lunch Reimbursement	72.00	385.00	(313.00)	3,648.00	3,850.00	(202.00)
Late Charge, NSF Check Charge	7,348.06	1,538.00	5,810.06	18,365.34	15,380.00	2,985.34
Other Miscellaneous Revenue	53.02	115.00	(61.98)	5,788.47	1,150.00	4,638.47
Total Miscellaneous Revenue	7,473.08	2,038.00	5,435.08	27,801.81	20,380.00	7,421.81
Medicare A Revenue						
Medicare A	62,341.24	192,794.00	(130,452.76)	1,161,506.40	1,927,940.00	(766,433.60)
ARD - Medicare A	14,009.38	17,552.00	(3,542.62)	197,500.16	175,520.00	21,980.16
NH Pt_Care - Medicare Advantage/ Hmo	92,680.47	39,042.00	53,638.47	781,648.36	390,420.00	391,228.36
ARD_Pt Care - Medicare Advantage/ HMO		652.00	(652.00)	42,403.68	6,520.00	35,883.68
Total Medicare A Revenue	169,031.09	250,040.00	(81,008.91)	2,183,058.60	2,500,400.00	(317,341.40)
Medicare B Revenue						
Medicare B	49,017.83	28,462.00	20,555.83	361,923.63	284,620.00	77,303.63
Total Medicare B Revenue	49,017.83	28,462.00	20,555.83	361,923.63	284,620.00	77,303.63
Medicaid Revenue						
Medicaid Title XIX (IDHFS)	290,087.14	291,809.00	(1,721.86)	3,600,223.97	2,918,090.00	682,133.97
ARD - Medicaid Title XIX (IDHFS)	108,204.02	117,509.00	(9,304.98)	1,272,398.18	1,175,090.00	97,308.18
Patient Care-Hospice	19,281.86	30,241.00	(10,959.14)	242,195.09	302,410.00	(60,214.91)
ARD Patient Care - Hospice	13,437.34	20,883.00	(7,445.66)	136,312.77	208,830.00	(72,517.23)
Total Medicaid Revenue	431,010.36	460,442.00	(29,431.64)	5,251,130.01	4,604,420.00	646,710.01
Private Pay Revenue						
VA-Veterans Nursing Home Care	14,910.00	12,947.00	1,963.00	220,748.63	129,470.00	91,278.63
ARD - VA - Veterans Care	1,760.00	439.00	1,321.00	16,486.84	4,390.00	12,096.84
Nursing Home Patient Care - Private Pay	466,939.90	270,974.00	197,965.90	2,971,283.89	2,709,740.00	261,543.89
Nursing Home Beauty Shop Revenue	2,960.10	3,141.00	(180.90)	32,181.10	31,410.00	771.10
Medical Supplies Revenue	7,781.61	5,273.00	2,508.61	63,650.97	52,730.00	10,920.97
Patient Transportation Charges	1,874.45	1,831.00	243.45	14,121.37	16,310.00	(2,188.63)
ARD Patient Care- Private Pay	150,760.29	93,152.00	57,608.29	1,191,388.22	931,520.00	259,868.22
Total Private Pay Revenue	648,986.35	387,557.00	261,429.35	4,509,859.02	3,875,570.00	634,289.02
Adult Day Care Revenue						
VA-Veterans Adult Daycare	7,695.81	3,728.00	3,967.81	60,500.24	37,280.00	23,220.24
IL Department Of Aging-Day Care Grant (Title XX)	14,417.11	10,258.00	4,159.11	114,616.19	102,580.00	12,036.19
Adult Day Care Charges-Private Pay	5,046.45	1,481.00	3,565.45	32,679.04	14,810.00	17,869.04
Total Adult Day Care Revenue	27,159.37	15,467.00	11,692.37	207,795.47	154,670.00	53,125.47
Total Income	1,332,678.08	1,144,006.00	188,672.08	12,541,568.54	11,440,060.00	1,101,508.54

Operating Expenses

Administration

Reg. Full-Time Employees	26,709.99	25,061.00	(1,648.99)	268,617.70	250,610.00	(18,007.70)
Temp. Salaries & Wages	1,023.80	1,120.00	96.20	17,191.91	11,200.00	(5,991.91)
Per Diem	225.00	203.00	(22.00)	1,890.00	2,030.00	140.00
Overtime	559.37	230.00	(329.37)	3,500.73	2,300.00	(1,200.73)
TOPS - Balances	(1,155.47)	199.00	1,354.47	3,713.61	1,990.00	(1,723.61)
TOPS - FICA	(88.39)	15.00	103.39	284.09	150.00	(134.09)
Social Security - Employer	2,071.88	1,894.00	(177.88)	21,058.43	18,940.00	(2,118.43)
IMRF - Employer Cost	2,548.70	2,352.00	(196.70)	25,611.32	23,520.00	(2,091.32)
Workers' Compensation Insurance	446.93	1,589.00	1,142.07	8,172.63	15,890.00	7,717.37
Unemployment Insurance	359.89	910.00	550.11	7,556.53	9,100.00	1,543.47

Tuesday, October 28, 2014

4:28 PM

Champaign County Nursing Home
Actual vs Budget Statement of Operations

09/30/14

2

Description	Actual	Budget	Variance	YTD Actual	YTD Budget	Variance
Employee Health/Life Insurance	3,187.00	4,319.00	1,132.00	40,655.60	43,190.00	2,534.40
Employee Development/Recognition	59.95	25.00	(34.95)	1,790.55	250.00	(1,540.55)
Employee Physicals/Lab	2,049.60	1,923.00	(126.60)	21,654.60	19,230.00	(2,424.60)
Stationary & Printing	50.00	78.00	28.00	1,683.17	780.00	(903.17)
Books, Periodicals & Manuals		41.00	41.00	89.00	410.00	341.00
Copier Supplies	390.60	631.00	240.40	5,727.26	6,310.00	582.74
Postage, UPS, Federal Express	401.11	515.00	113.89	6,385.98	5,150.00	(1,235.98)
Equipment < \$2,500	860.80		(860.80)	983.28		(983.28)
Operational Supplies	874.55	845.00	(29.55)	6,085.99	8,450.00	2,364.01
Audit & Accounting Fees	4,179.00	4,308.00	129.00	41,790.00	43,080.00	1,290.00
Attorney Fees	755.50	4,615.00	3,859.50	37,124.95	46,150.00	9,025.05
Professional Services	37,164.45	33,004.00	(4,160.45)	416,429.98	330,040.00	(86,389.98)
Job Required Travel Expense	142.32	257.00	114.68	2,294.80	2,570.00	275.20
Insurance	23,167.00	22,124.00	(1,043.00)	232,070.00	221,240.00	(10,830.00)
Property Loss & Liability Claims	295.00		(295.00)	1,751.50		(1,751.50)
Computer Services	6,150.00	4,922.00	(1,228.00)	65,969.31	49,220.00	(16,749.31)
Telephone Services	1,171.27	1,370.00	198.73	14,615.70	13,700.00	(915.70)
Equipment Maintenance				4,962.74		(4,962.74)
Rental				165.90		(165.90)
Legal Notices, Advertising	1,942.84	2,633.00	690.16	37,335.82	26,330.00	(11,005.82)
Photocopy Services	750.00	1,025.00	275.00	13,488.34	10,250.00	(3,238.34)
Public Relations	4.07	66.00	61.93	806.75	660.00	(146.75)
Dues & Licenses	1,625.08	1,617.00	(8.08)	16,500.80	16,170.00	(330.80)
Conferences & Training	878.58	962.00	83.42	7,701.72	9,620.00	1,918.28
Finance Charges, Bank Fees		192.00	192.00	0.66	1,920.00	1,919.34
Cable/Satellite TV Expense	2,234.84	2,147.00	(87.84)	22,946.18	21,470.00	(1,476.18)
IPA Licensing Fee	47,385.00	40,612.00	(6,773.00)	464,832.00	406,120.00	(58,812.00)
Fines & Penalties		2,308.00	2,308.00		23,080.00	23,080.00
General Liability Claims				45,000.00		(45,000.00)
Furnishings, Office Equipment		5,769.00	5,769.00		57,690.00	57,690.00
Depreciation Expense	60,597.24	56,361.00	(4,236.24)	613,859.75	563,610.00	(50,249.75)
Interest-Tax Anticipation Notes Payable	86.89	538.00	451.11	3,790.50	5,380.00	1,589.50
Interest- Bonds Payable	10,222.08	9,436.00	(786.08)	102,220.80	94,360.00	(7,860.80)
Total Administration	239,316.47	236,216.00	(3,100.47)	2,588,390.58	2,362,160.00	(226,230.58)
Environmental Services						
Reg. Full-Time Employees	28,203.22	32,327.00	4,123.78	277,097.83	323,270.00	46,172.17
Reg. Part-Time Employees	801.97		(801.97)	7,994.14		(7,994.14)
Overtime	1,558.84	462.00	(1,096.84)	16,666.68	4,620.00	(12,046.68)
TOPS - Balances	(496.03)		496.03	6,803.93		(6,803.93)
TOPS- FICA	(37.94)		37.94	520.51		(520.51)
Social Security - Employer	2,286.44	2,394.00	107.56	22,592.26	23,940.00	1,347.74
IMRF - Employer Cost	2,948.81	3,315.00	366.19	29,283.54	33,150.00	3,866.46
Workers' Compensation Insurance	449.94	1,957.00	1,507.06	8,107.14	19,570.00	11,462.86
Unemployment Insurance	101.47	1,452.00	1,350.53	10,459.10	14,520.00	4,060.90
Employee Health/Life Insurance	7,713.18	6,772.00	(941.18)	76,153.62	67,720.00	(7,433.62)
Operational Supplies	3,768.63	5,089.00	1,320.37	45,716.00	50,890.00	5,174.00
Gas Service	9,522.31	9,938.00	415.69	131,638.33	99,380.00	(32,258.33)
Electric Service	30,241.59	19,889.00	(10,352.59)	210,010.16	196,890.00	(11,120.16)
Water Service	2,948.71	2,401.00	(547.71)	25,935.91	24,010.00	(1,925.91)
Pest Control Service	496.46	449.00	(47.46)	4,848.92	4,490.00	(358.92)
Waste Disposal & Recycling	3,028.17	2,627.00	(401.17)	33,953.55	26,270.00	(7,683.55)
Equipment Rentals	258.00	222.00	(36.00)	2,584.40	2,220.00	(364.40)
Conferences & Training				30.00		(30.00)
Sewer Service & Tax	1,702.04	1,250.00	(452.04)	15,806.34	12,500.00	(3,306.34)
Total Environmental Services	95,495.81	90,544.00	(4,951.81)	925,202.36	905,440.00	(19,762.36)

**Champaign County Nursing Home
Actual vs Budget Statement of Operations**

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Description	Actual	Budget	Variance	YTD Actual	YTD Budget	Variance
Laundry						
Reg. Full-Time Employees	9,637.93	8,763.00	(874.93)	99,599.18	87,630.00	(11,969.18)
Overtime	387.28	243.00	(144.28)	3,233.86	2,430.00	(803.86)
TOPS Balances	251.75	425.00	173.25	719.68	4,250.00	3,530.32
TOPS - FICA	19.26	33.00	13.74	55.06	330.00	274.94
Social Security - Employer	744.11	675.00	(69.11)	7,653.22	6,750.00	(903.22)
IMRF - Employer Cost	959.33	905.00	(54.33)	9,915.57	9,050.00	(865.57)
Workers' Compensation Insurance	14.47	538.00	523.53	2,704.40	5,380.00	2,675.60
Unemployment Insurance		415.00	415.00	3,465.24	4,150.00	684.76
Employee Health/Life Insurance	2,547.40	1,683.00	(864.40)	24,814.00	16,830.00	(7,984.00)
Laundry Supplies	2,096.56	1,463.00	(633.56)	5,730.04	14,630.00	8,899.96
Linen & Bedding	1,130.95	1,144.00	13.05	10,477.07	11,440.00	962.93
Laundry & Cleaning Service				3,652.20		(3,652.20)
Conferences & Training	30.00		(30.00)	30.00		(30.00)
Total Laundry	17,819.04	16,287.00	(1,532.04)	172,049.52	162,870.00	(9,179.52)
Maintenance						
Reg. Full-Time Employees	6,131.46	9,870.00	3,738.54	59,104.67	98,700.00	39,595.33
Overtime	129.28	49.00	(80.28)	962.45	490.00	(472.45)
TOPS - Balances	273.61	77.00	(196.61)	1,996.24	770.00	(1,226.24)
TOPS - FICA	20.94	6.00	(14.94)	152.72	60.00	(92.72)
Social Security - Employer	434.73	756.00	321.27	4,285.72	7,560.00	3,274.28
IMRF - Employer Cost	560.65	1,013.00	452.35	5,577.37	10,130.00	4,552.63
Workers' Compensation Insurance	236.76	592.00	355.24	1,820.65	5,920.00	4,099.35
Unemployment Insurance		465.00	465.00	2,254.88	4,650.00	2,395.12
Employee Health/Life Insurance	1,930.80	609.00	(1,321.80)	17,558.80	6,090.00	(11,468.80)
Gasoline & Oil		406.00	406.00	1,380.72	4,060.00	2,679.28
Ground Supplies				467.14		(467.14)
Maintenance Supplies	2,767.82	3,097.00	329.18	22,031.33	30,970.00	8,938.67
Equipment < \$2,500				985.33		(985.33)
Operational Supplies				61.61		(61.61)
Professional Services				350.00		(350.00)
Automobile Maintenance	1,209.58	270.00	(939.58)	9,717.38	2,700.00	(7,017.38)
Equipment Maintenance	2,516.07	2,201.00	(315.07)	27,997.70	22,010.00	(5,987.70)
Equipment Rentals	4.40	95.00	90.60	324.00	950.00	626.00
Nursing Home Building Repair/Maintenance	8,034.86	7,051.00	(983.86)	70,205.25	70,510.00	304.75
Landscaping Services				500.00		(500.00)
Parking Lot/Sidewalk Maintenance	(117.00)	852.00	969.00	13,568.54	8,520.00	(5,046.54)
Nursing Home Building Construction/Improvements		3,846.00	3,846.00		38,460.00	38,460.00
Total Maintenance	24,133.96	31,255.00	7,121.04	241,300.50	312,550.00	71,249.50
Nursing Services						
Reg. Full-Time Employees	130,623.03	105,916.00	(24,707.03)	1,318,228.84	1,059,160.00	(259,068.84)
Reg. Part-Time Employees	3,786.82		(3,786.82)	41,831.10		(41,831.10)
Temp. Salaries & Wages	12,501.93	10,479.00	(2,022.93)	126,258.69	104,790.00	(21,468.69)
Overtime	37,526.31	33,988.00	(3,538.31)	408,934.13	339,880.00	(69,054.13)
TOPS - Balances	5,242.49	(355.00)	(5,597.49)	24,828.32	(3,550.00)	(28,378.32)
No Benefit Full-Time Employees	54,726.23	67,719.00	12,992.77	617,440.85	677,190.00	59,749.15
No Benefit Part-Time Employees	38,599.61	33,548.00	(5,051.61)	308,914.28	335,480.00	26,565.72
TOPS - FICA	401.06	125.00	(276.06)	1,899.37	1,250.00	(649.37)
Social Security - Employer	20,618.25	18,881.00	(1,737.25)	211,684.29	188,810.00	(22,874.29)
IMRF - Employer Cost	25,342.45	24,203.00	(1,139.45)	280,436.76	242,030.00	(18,406.76)
Workers' Compensation Insurance	3,706.90	15,024.00	11,317.10	88,683.21	150,240.00	81,576.79
Unemployment Insurance	2,019.29	9,502.00	7,482.71	73,219.47	95,020.00	21,800.53
Employee Health/Life Insurance	23,241.99	20,522.00	(2,719.99)	227,479.32	205,220.00	(22,259.32)

**Champaign County Nursing Home
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Description	Actual	Budget	Variance	YTD Actual	YTD Budget	Variance
Books, Periodicals & Manuals		79.00	79.00		790.00	790.00
Stocked Drugs	1,877.14	1,685.00	(192.14)	19,349.66	16,850.00	(2,499.66)
Pharmacy Charges-Public Aid	2,385.51	1,004.00	(1,381.51)	19,947.47	10,040.00	(9,907.47)
Oxygen	3,522.05	2,781.00	(741.05)	34,212.55	27,810.00	(6,402.55)
Incontinence Supplies	8,689.88	7,780.00	(909.88)	96,135.13	77,800.00	(18,335.13)
Pharmacy Charges - Insurance	20,652.15	3,000.00	(17,652.15)	84,776.86	30,000.00	(54,776.86)
Equipment < \$2,500	976.09	1,511.00	534.91	16,187.14	15,110.00	(1,077.14)
Operational Supplies	16,266.70	15,396.00	(870.70)	158,867.97	163,960.00	(4,907.97)
Pharmacy Charges-Medicare	8,570.68	14,774.00	6,203.32	103,404.06	147,740.00	44,335.94
Medical/Dental/Mental Health	3,400.00	3,170.00	(230.00)	34,600.00	31,700.00	(2,900.00)
Professional Services	41,046.36	31,997.00	(9,049.36)	332,261.91	319,970.00	(12,291.91)
Job Require Travel		28.00	28.00	194.88	280.00	85.12
Laboratory Fees	2,295.13	2,168.00	(127.13)	23,578.16	21,680.00	(1,898.16)
Equipment Rentals	3,075.77	4,039.00	963.23	32,077.04	40,390.00	8,312.96
Dues & Licenses				150.00		(150.00)
Conferences & Training	310.00		(310.00)	1,760.00		(1,760.00)
Contract Nursing Services	59,434.70	23,077.00	(36,357.70)	569,129.58	230,770.00	(338,359.58)
Medicare Medical Services	777.00	3,555.00	2,778.00	28,893.23	35,550.00	6,656.77
Total Nursing Services	531,615.52	455,598.00	(76,019.52)	5,245,344.27	4,555,960.00	(689,384.27)
Activities						
Reg. Full-Time Employees	15,288.70	18,447.00	3,158.30	129,714.73	184,470.00	54,755.27
Overtime	15.25	114.00	98.75	602.54	1,140.00	537.46
TOPS - Balances	672.35		(672.35)	(1,078.07)		1,078.07
TOPS - FICA	51.43		(51.43)	(82.47)		82.47
Social Security - Employer	1,131.16	1,345.00	213.84	9,493.43	13,450.00	3,956.57
IMRF - Employer Cost	1,457.24	1,803.00	345.76	12,185.08	18,030.00	5,844.92
Workers' Compensation Insurance	236.46	1,108.00	871.54	3,485.94	11,080.00	7,594.06
Unemployment Insurance	489.29	844.00	354.71	4,825.30	8,440.00	3,614.70
Employee Health/Life Insurance	3,191.50	2,609.00	(582.50)	34,034.59	26,090.00	(7,944.59)
Books, Periodicals & Manuals		22.00	22.00	60.00	220.00	160.00
Operational Supplies	476.85	424.00	(52.85)	5,360.31	4,240.00	(1,120.31)
Professional Services	254.40	143.00	(111.40)	1,257.00	1,430.00	173.00
Job Required Travel	16.56		(16.56)	87.84		(87.84)
Conferences & Training	405.00		(405.00)	435.00		(435.00)
Total Activities	23,686.19	26,859.00	3,172.81	200,381.22	268,590.00	68,208.78
Social Services						
Reg. Full-Time Employees	12,544.17	12,827.00	282.83	98,902.86	128,270.00	29,367.14
Overtime	30.43	113.00	82.57	1,059.24	1,130.00	70.76
TOPS - Balances	(180.51)	184.00	364.51	416.23	1,840.00	1,423.77
TOPS - FICA	(13.81)	14.00	27.81	31.84	140.00	108.16
Social Security - Employer	949.82	1,167.00	217.18	7,501.03	11,670.00	4,168.97
IMRF - Employer Cost	1,224.81	1,192.00	(32.81)	9,764.51	11,920.00	2,155.49
Workers' Compensation Insurance	205.85	773.00	567.15	3,019.05	7,730.00	4,710.95
Unemployment Insurance	281.09	592.00	310.91	3,454.08	5,920.00	2,465.92
Employee Health/Life Insurance	3,139.59	1,802.00	(1,337.59)	21,080.12	18,020.00	(3,060.12)
Operational Supplies		8.00	8.00		80.00	80.00
Professional Services	129.70	308.00	178.30	42,018.73	3,080.00	(38,938.73)
Conferences & Training	30.00		(30.00)	30.00		(30.00)
Total Social Services	18,341.14	18,980.00	638.86	187,277.69	189,800.00	2,522.31
Physical Therapy						
Reg. Full-Time Employees	4,436.96	4,015.00	(421.96)	44,009.52	40,150.00	(3,859.52)
Overtime		22.00	22.00	635.27	220.00	(415.27)
TOPS - Balances	421.08	107.00	(314.08)	399.28	1,070.00	670.72

**Champaign County Nursing Home
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Description	Actual	Budget	Variance	YTD Actual	YTD Budget	Variance
TOPS - FICA	32.22	8.00	(24.22)	30.55	80.00	49.45
Social Security - Employer	327.45	356.00	28.55	3,304.00	3,560.00	256.00
IMRF - Employer Cost	422.32	478.00	55.68	4,289.46	4,780.00	480.54
Workers' Compensation Ins.	72.36	241.00	168.64	1,225.87	2,410.00	1,184.13
Unemployment Insurance		181.00	181.00	1,427.13	1,810.00	382.87
Employee Health/Life Insurance	1,287.20	1,137.00	(150.20)	12,575.00	11,370.00	(1,205.00)
Professional Services	42,102.81	23,514.00	(18,588.81)	380,305.21	235,140.00	(125,165.21)
Total Physical Therapy	49,102.40	30,059.00	(19,043.40)	428,211.29	300,590.00	(127,621.29)
Occupational Therapy						
Reg. Full-Time Employees	2,208.81	2,003.00	(205.81)	22,236.76	20,030.00	(2,206.76)
Overtime		21.00	21.00		210.00	210.00
TOPS - Balances	30.75	11.00	(19.75)	160.71	110.00	(50.71)
TOPS - FICA	2.35	1.00	(1.35)	12.29	10.00	(2.29)
Social Security - Employer	167.62	154.00	(13.62)	1,688.51	1,540.00	(148.51)
IMRF - Employer Cost	216.17	206.00	(10.17)	2,197.36	2,060.00	(137.36)
Workers' Compensation Ins.	36.04	121.00	84.96	605.41	1,210.00	604.59
Unemployment Insurance		92.00	92.00	714.90	920.00	205.10
Employee Health/Life Insurance	643.60	569.00	(74.60)	6,271.00	5,690.00	(581.00)
Professional Services	25,408.37	23,105.00	(2,303.37)	275,820.79	231,050.00	(44,770.79)
Total Occupational Therapy	28,713.71	26,283.00	(2,430.71)	309,707.73	262,830.00	(46,877.73)
Speech Therapy						
Professional Services	15,660.41	7,705.00	(7,955.41)	117,553.54	77,050.00	(40,503.54)
Total Speech Therapy	15,660.41	7,705.00	(7,955.41)	117,553.54	77,050.00	(40,503.54)
Respiratory Therapy						
Professional Services	9,116.25	8,000.00	(1,116.25)	91,698.75	80,000.00	(11,698.75)
Total Respiratory Therapy	9,116.25	8,000.00	(1,116.25)	91,698.75	80,000.00	(11,698.75)
Total This Department	24,778.66	15,705.00	(9,073.66)	209,252.29	157,050.00	(52,202.29)
Food Services						
Reg. Full-Time Employees	30,221.86	52,089.00	21,867.14	322,516.02	520,890.00	198,373.98
Reg. Part-Time Employees	1,849.30	3,648.00	1,798.70	11,988.40	36,480.00	24,491.60
Overtime	5,044.08	1,513.00	(3,531.08)	37,286.54	15,130.00	(22,156.54)
TOPS - Balances	(1,433.22)		1,433.22	(1,984.07)		1,984.07
TOPS - FICA	(109.84)		109.84	(151.78)		151.78
Social Security - Employer	2,810.40	4,333.00	1,522.60	28,049.93	43,330.00	15,280.07
IMRF - Employer Cost	3,624.60	5,809.00	2,184.40	36,412.21	58,090.00	21,677.79
Workers' Compensation Insurance	455.10	3,418.00	2,962.90	9,497.98	34,180.00	24,682.04
Unemployment Insurance	780.77	2,695.00	1,914.23	16,143.86	26,950.00	10,806.14
Employee Health/Life Insurance	6,508.00	6,997.00	489.00	72,596.10	69,970.00	(2,628.10)
Books, Periodicals & Manuals				208.58		(208.58)
Food	940.60	32,817.00	31,876.40	283,953.47	328,170.00	44,216.53
Guest Meal Expense				306.00		(306.00)
Non-Food Supply				2,297.67		(2,297.67)
Nutritional Supplements	5,831.45	3,211.00	(2,620.45)	31,333.72	32,110.00	776.28
Equipment < \$2,500	2,104.03		(2,104.03)	3,536.91		(3,536.91)
Operational Supplies	914.98	3,854.00	2,939.02	30,328.62	38,540.00	8,211.38
Professional Services	(169,498.20)	3,615.00	173,113.20	77,504.96	36,150.00	(41,354.96)
Job Required Travel Expense				21.84		(21.84)
Equipment Rentals		378.00	378.00	2,861.65	3,780.00	918.35
Dues & Licenses		12.00	12.00	80.00	120.00	40.00
Conferences & Training	60.00		(60.00)	285.00		(285.00)
Food Service	228,540.17		(228,540.17)	228,540.17		(228,540.17)
Kitchen/ Laundry		3,846.00	3,846.00	10.00	38,460.00	38,450.00

**Champaign County Nursing Home
Actual vs Budget Statement of Operations**

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Description	Actual	Budget	Variance	YTD Actual	YTD Budget	Variance
Total Food Services	118,644.28	128,235.00	9,590.72	1,193,623.76	1,282,350.00	88,726.24
Barber & Beauty						
Reg. Full-Time Employees	4,456.32	4,010.00	(446.32)	44,655.52	40,100.00	(4,555.52)
TOPS - Balances	(215.63)		215.63	649.30		(649.30)
TOPS - FICA	(16.49)		16.49	49.67		(49.67)
Social Security - Employer	285.33	271.00	(24.33)	3,036.21	2,710.00	(326.21)
IMRF - Employer Cost	380.90	364.00	(16.90)	3,950.86	3,640.00	(310.86)
Workers' Compensation Insurance	72.66	239.00	166.34	1,274.69	2,390.00	1,115.31
Unemployment Insurance		180.00	180.00	1,429.83	1,800.00	370.17
Employee Health/Life Insurance	1,287.20	1,213.00	(74.20)	12,542.00	12,130.00	(412.00)
Operational Supplies	77.58	70.00	(7.58)	883.87	700.00	(183.87)
Conferences & Training		25.00	25.00		250.00	250.00
Total Barber & Beauty	6,337.87	6,372.00	34.13	68,471.95	63,720.00	(4,751.95)
Adult Day Care						
Reg. Full-Time Employees	12,686.83	12,515.00	(171.83)	128,535.54	125,150.00	(3,385.54)
Temp. Salaries & Wages				2,584.32		(2,584.32)
Overtime	21.48	21.00	(0.48)	922.79	210.00	(712.79)
TOPS - Balances	237.76		(237.76)	(7,630.13)		7,630.13
Reg. Part-Time Employees				317.63		(317.63)
TOPS - FICA	18.19		(18.19)	(583.70)		583.70
Social Security - Employer	955.36	939.00	(16.36)	9,857.35	9,390.00	(567.35)
IMRF - Employer Cost	1,232.18	1,247.00	14.82	12,631.24	12,470.00	(161.24)
Workers' Compensation Insurance	197.39	748.00	550.61	3,748.09	7,480.00	3,731.91
Unemployment Insurance	88.70	556.00	467.30	3,057.43	5,560.00	2,502.57
Employee Health/Life Insurance	2,574.90	2,426.00	(148.90)	27,377.40	24,260.00	(3,117.40)
Books, Periodicals & Manuals		14.00	14.00		140.00	140.00
Gasoline & Oil	1,580.32	1,086.00	(504.32)	12,082.14	10,860.00	(1,222.14)
Equipment < \$2,500		18.00	18.00		180.00	180.00
Operational Supplies	152.96	23.00	(129.96)	1,271.79	230.00	(1,041.79)
Professional Services	12.00		(12.00)	128.00		(128.00)
Job Required Travel				282.80		(282.80)
Field Trips/Activities	28.21	11.00	(17.21)	219.08	110.00	(109.08)
Dues & Licenses				277.00		(277.00)
Conferences & Training	30.00		(30.00)	75.00		(75.00)
Furnishings, Office Equipment		3,846.00	3,846.00		38,460.00	38,460.00
Total Adult Day Care	19,826.28	23,450.00	3,623.72	195,253.77	234,500.00	39,246.23
Alzheimers and Related Disord						
Reg. Full-Time Employees	21,029.93	26,821.00	5,791.07	212,094.08	268,210.00	56,115.92
Overtime	9,781.01	12,047.00	2,265.99	87,121.23	120,470.00	33,348.77
TOPS - Balances	924.87	308.00	(616.87)	5,748.88	3,080.00	(2,668.88)
No Benefit Full-Time Employees	19,104.10	27,244.00	8,139.90	213,593.88	272,440.00	58,846.12
No Benefit Part-Time Employees	9,624.69	27,898.00	18,273.31	134,317.38	278,980.00	144,662.62
TOPS - FICA	70.75	24.00	(46.75)	439.79	240.00	(199.79)
Social Security - Employer	4,411.07	7,120.00	2,708.93	48,998.25	71,200.00	22,201.75
IMRF - Employer Cost	5,689.61	9,545.00	3,855.39	64,096.63	95,450.00	31,353.97
Workers' Compensation Insurance	759.42	5,612.00	4,852.58	16,015.93	56,120.00	40,104.07
Unemployment Insurance	429.95	3,081.00	2,651.05	20,395.88	30,810.00	10,414.12
Employee Health/Life Insurance	4,460.20	4,500.00	39.80	43,430.50	45,000.00	1,569.50
Books, Periodicals & Manuals				233.10		(233.10)
Operational Supplies	15.38	1.00	(14.38)	241.82	10.00	(231.82)
Professional Services	87.26		(87.26)	785.34		(785.34)
Conferences & Training		9.00	9.00	169.00	90.00	(79.00)
ARD - Contract Nursing	1,650.84	11,538.00	9,887.16	49,434.45	115,380.00	65,945.55

09/30/14

Champaign County Nursing Home
Actual vs Budget Statement of Operations

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Description	Actual	Budget	Variance	YTD Actual	YTD Budget	Variance
Total Alzheimers and Related Disorders	78,039.08	135,748.00	57,708.92	897,115.54	1,357,480.00	460,364.46
Total Expenses	1,275,848.41	1,241,589.00	(34,259.41)	12,861,582.47	12,415,890.00	(445,692.47)
Net Operating Income	56,829.67	(97,583.00)	154,412.67	(320,013.93)	(975,830.00)	655,816.07
NonOperating Income						
Local Taxes						
Current-Nursing Home Operating	91,949.17	79,877.00	12,072.17	919,493.27	798,770.00	120,723.27
Total Local Taxes	91,949.17	79,877.00	12,072.17	919,493.27	798,770.00	120,723.27
Miscellaneous NI Revenue						
Investment Interest	53.84	57.00	(3.16)	306.99	570.00	(263.01)
Restricted Donations	3,431.41	154.00	3,277.41	7,754.01	1,540.00	6,214.01
Total Miscellaneous NI Revenue	3,485.25	211.00	3,274.25	8,061.00	2,110.00	5,951.00
Total NonOperating Income	95,434.42	80,088.00	15,346.42	927,554.27	800,880.00	126,674.27
Net Income (Loss)	152,264.09	(17,495.00)	169,759.09	607,540.34	(174,950.00)	782,490.34

**Champaign County Nursing Home
Historical Statement of Operations**

1

Description	10/13	11/13	12/13	01/14	02/14	03/14	04/14	05/14	06/14	07/14	08/14	09/14	Total
Operating Income													
Miscellaneous Revenue	1,828	2,488	1,348	2,270	3,384	5,219	2,102	962	750	7,473	27,802		27,802
Medicare A Revenue	287,837	245,802	215,221	217,759	170,531	276,413	212,504	217,281	190,899	169,031	2,183,059		2,183,059
Medicare B Revenue	35,157	37,756	46,883	29,316	31,074	37,491	34,479	36,808	25,164	49,018	361,924		361,924
Medicaid Revenue	469,986	601,388	437,374	538,483	449,094	459,595	783,316	567,257	524,949	431,010	5,261,130		5,261,130
Private Pay Revenue	493,612	358,842	484,074	460,083	517,636	512,792	84,079	456,721	513,223	648,968	4,509,869		4,509,869
Adult Day Care Revenue	17,903	13,323	14,550	17,648	22,448	20,805	22,468	26,789	24,701	27,159	207,795		207,795
Total Income	1,278,324	1,259,195	1,198,232	1,285,549	1,194,147	1,311,315	1,118,947	1,308,798	1,279,385	1,332,878			12,541,569
Operating Expenses													
Administration	249,903	258,385	283,618	264,550	261,561	281,778	307,140	311,382	170,757	239,316	2,588,391		2,588,391
Environmental Services	89,239	91,219	90,808	89,972	88,984	80,885	95,945	98,092	104,800	95,498	925,202		925,202
Laundry	15,239	17,613	16,586	17,341	18,387	15,481	15,195	19,377	19,051	17,819	172,060		172,060
Maintenance	20,574	22,631	29,249	28,258	24,304	17,357	28,035	23,124	23,835	24,134	241,301		241,301
Nursing Services	511,150	523,369	468,410	530,748	514,083	517,068	514,302	538,875	585,915	531,816	5,245,344		5,245,344
Activities	16,500	19,891	17,504	19,083	20,081	20,621	17,708	18,302	25,024	23,898	200,381		200,381
Social Services	16,433	16,243	14,405	11,228	10,798	17,128	20,912	30,898	31,100	18,341	187,278		187,278
Physical Therapy	42,804	45,374	41,437	40,610	40,877	43,029	42,941	43,090	39,148	49,102	428,211		428,211
Occupational Therapy	33,140	37,567	33,600	29,716	28,843	31,399	30,743	30,527	25,660	28,714	306,708		306,708
Speech Therapy	9,543	10,714	9,459	11,436	12,584	12,187	11,165	12,577	12,219	15,860	117,564		117,564
Respiratory Therapy	9,226	9,199	8,525	9,199	9,171	9,419	8,773	9,831	9,240	9,116	91,699		91,699
Total This Department	1,789	19,913	17,984	20,635	21,765	21,615	19,938	22,408	21,459	24,777	208,252		208,252
Food Services	122,660	118,984	101,807	109,938	119,263	135,928	111,202	132,481	122,737	118,644	1,193,624		1,193,624
Barber & Beauty	6,316	7,212	5,215	7,036	7,049	7,375	5,739	8,114	8,079	8,338	68,472		68,472
Adult Day Care	18,593	19,543	18,670	24,303	18,800	19,891	17,041	17,129	21,487	19,626	186,254		186,254
Inhalers and Related Disorders	101,641	105,787	87,814	102,043	85,698	85,029	76,008	84,327	90,930	76,039	897,116		897,116
Total Expenses	1,284,950	1,303,712	1,208,888	1,295,460	1,260,030	1,274,361	1,302,848	1,377,724	1,289,783	1,275,948	12,861,582		12,861,582
Net Operating Income	11,374	(44,517)	(8,656)	(29,911)	(65,883)	36,955	(183,900)	(71,928)	(20,377)	66,930	(320,014)		(320,014)
NonOperating Income													
Local Taxes	91,951	91,949	91,947	91,951	91,949	91,949	91,949	91,949	91,949	91,949	918,493		918,493
Miscellaneous NI Revenue	506	111	23	1,448	315	328	759	165	924	3,485	8,081		8,081
Total NonOperating Income	92,457	92,060	91,970	93,398	92,264	92,277	92,707	92,114	92,873	95,434	927,564		927,564
Net Income (Loss)	103,831	47,544	83,314	63,487	26,381	129,231	(91,193)	20,187	72,495	152,284	607,540		607,540

**Champaign County Nursing Home
Historical Statement of Operations**

09/30/14 1

Description	10/13	11/13	12/13	01/14	02/14	03/14	04/14	05/14	06/14	07/14	08/14	09/14	Total
Operating Income													
Miscellaneous Revenue													
Lunch Reimbursement	180		1,648	1,828	171	1,131	177	608	381	687	243	72	3,648
Late Charge, NSF Check Charge					2,478	1,116	629	1,967	1,600	144	377	7,348	18,365
Other Miscellaneous Revenue				10	118	22	2,558	2,646	120	130	130	53	5,788
Total Miscellaneous Revenue	1,828		1,648	1,828	2,486	1,348	2,270	5,219	2,102	962	750	7,473	27,802
Medicare A Revenue													
Medicare A	145,013		145,056	145,013	169,901	130,033	142,128	147,368	105,887	89,359	104,022	62,341	1,161,506
ARD - Medicare A				14,465	25,253	6,385	14,775	6,188	26,108	27,807	17,473	14,009	197,500
NH Pt_Care - Medicare Advantage/ H	56,134		56,134	58,715	52,895	60,857	88,782	122,857	80,510	98,815	69,404	92,680	781,648
ARD_Pt_Care - Medicare Advantage/ H	20,635		20,635	3,520	7,040	9,929				1,280			42,404
Total Medicare A Revenue	267,837		267,837	245,602	215,221	217,759	170,531	276,413	212,504	217,261	190,899	169,031	2,183,059
Medicare B Revenue													
Medicare B	35,157		35,157	37,756	45,863	28,316	31,074	37,491	34,479	38,806	25,164	49,018	361,924
Total Medicare B Revenue	35,157		35,157	37,756	45,863	28,316	31,074	37,491	34,479	38,806	25,164	49,018	361,924
Medicaid Revenue													
Medicaid Title XIX (IDHFS)	271,186		126,622	271,186	431,022	282,473	371,984	317,367	538,775	409,128	380,911	290,087	3,600,224
ARD - Medicaid Title XIX (IDHFS)				129,179	109,668	133,616	117,740	112,146	189,487	131,438	114,101	108,204	1,272,388
Patient Care-Hospice	39,930		39,930	30,703	36,788	24,840	21,221	17,701	25,486	12,787	14,458	19,282	242,195
ARD Patient Care - Hospice	16,047		16,047	10,482	9,447	8,023	6,843	11,381	31,588	13,908	15,178	13,437	136,313
Total Medicaid Revenue	459,986		459,986	601,386	437,374	538,463	449,094	458,595	783,316	567,257	524,649	431,010	5,251,130
Private Pay Revenue													
VA-Veterans Nursing Home Care	25,726		2,187	25,726	34,966	33,123	20,466	18,239	8,659	30,985	16,656	14,910	220,747
ARD - VA - Veterans Care				8,380							4,180	1,780	16,487
Nursing Home Patient Care - Private	355,996		355,996	199,983	311,187	292,298	342,531	311,779	64,161	291,855	332,676	468,940	2,971,284
Nursing Home Beauty Shop Revenue	3,074		3,074	3,429	3,092	3,112	3,345	3,291	3,185	3,367	3,328	2,960	32,181
Medical Supplies Revenue	6,717		6,717	4,748	7,767	8,541	8,098	7,518	591	5,658	6,232	7,782	63,651
Patient Transportation Charges	2,780		2,780	453	2,416	1,000	1,113	1,689	822	1,522	451	1,874	14,121
ARD Patient Care- Private Pay	97,132		97,132	106,824	128,489	134,677	145,532	170,276	(13,338)	123,333	149,702	150,760	1,191,388
Total Private Pay Revenue	493,612		493,612	358,642	494,074	460,083	517,536	512,792	64,079	456,721	513,223	646,986	4,508,859
Adult Day Care Revenue													
VA-Veterans Adult Daycare	3,572		10,258	3,572	4,270	5,586	5,658	4,592	6,726	8,899	7,447	7,696	60,500
IL Department Of Aging-Day Care Gra				7,283	6,821	9,215	13,184	13,376	13,243	13,811	13,010	14,417	114,616
Adult Day Care Charges-Private Pay	4,073		4,073	1,770	2,143	2,775	3,210	2,838	2,499	4,080	4,245	5,046	32,679

Tuesday, October 28, 2014

**Champaign County Nursing Home
Historical Statement of Operations**

	09/30/14	10/1/13	11/1/13	12/1/13	01/1/14	02/1/14	03/1/14	04/1/14	05/1/14	06/1/14	07/1/14	08/1/14	09/1/14	Total
Description														
Total Adult Day Care Revenue	17,903	1,259,195	1,259,195	1,259,195	13,323	14,550	17,648	22,448	20,805	22,468	26,789	24,701	27,159	207,795
Total Income	1,276,324	1,259,195	1,198,232	1,198,232	1,184,147	1,288,549	1,194,147	1,118,947	1,311,315	1,118,947	1,305,796	1,279,385	1,332,678	12,541,589

Operating Expenses

Administration															
Reg. Full-Time Employees	25,469	24,513	25,345	25,978	27,839	27,565	25,387	28,271	27,565	25,387	28,271	31,540	26,710	288,618	
Temp. Salaries & Wages	1,852	1,884	2,353	3,351	1,884	1,128	935	1,380	1,128	935	1,380	1,383	1,024	17,182	
Per Diem	180	225	225	135	180	180	135	225	180	135	225	227	225	1,890	
Overtime	140	1,093	199	81	314	283	210	405	283	210	405	527	559	3,501	
TOPS - Balances	(1,100)	1,674	626	1,568	350		1,241	(16)		1,241	(16)	527	(1,155)	3,714	
TOPS - FICA	(84)	128	48	120	27		95	(1)		95	(1)	40	(88)	284	
Social Security - Employer	1,963	1,992	2,041	2,138	2,179	2,151	1,909	2,178	2,151	1,909	2,178	2,437	2,072	21,058	
IMRF - Employer Cost	2,429	2,376	2,491	2,643	2,708	2,661	2,373	2,670	2,661	2,373	2,670	2,714	2,549	25,811	
Workers' Compensation Insurance	1,028	875	768	613	923	859	1,151	527	859	1,151	368	984	447	8,173	
Unemployment Insurance	116	1,766	1,403	1,158	812	680	436	368	680	436	368	456	360	7,557	
Employee Health/Life Insurance	4,292	4,249	4,381	3,655	4,276	4,408	4,276	4,276	4,408	4,276	4,276	3,655	3,187	40,666	
Employee Development/Recognition	30		78	22	16		284	67		284	67	1,234	60	1,791	
Employee Physicals/Lab	100	312	4,094	3,279	5,214	(400)	1,394	3,851	(400)	1,394	3,851	1,761	2,050	21,655	
Stationary & Printing	212		47	716	254							405	50	1,883	
Books, Periodicals & Manuals	69													69	
Copier Supplies	518	536	548	731	914	368	586	748	368	586	748	391	391	5,727	
Postage, UPS, Federal Express	391	687	534	827	453	955	545	461	955	545	461	1,149	401	6,388	
Equipment < \$2,500			160	(37)										883	
Operational Supplies	1,081	585	701	853	758	178	513	425	178	513	425	119	875	6,086	
Audit & Accounting Fees	4,179	4,179	4,179	4,179	4,179	4,179	4,179	4,179	4,179	4,179	4,179	4,179	4,179	41,790	
Attorney Fees	3,281	1,862	7,323	8,064	4,933	8,690	1,752	(2,100)	8,690	1,752	(2,100)	2,567	756	37,125	
Professional Services	41,722	40,781	38,590	37,939	37,523	39,034	44,245	46,787	39,034	44,245	46,787	54,854	37,154	416,430	
Job Required Travel Expense	123	109	506	204	130	369	183	84	369	183	84	444	142	2,295	
Insurance	23,167	23,167	23,167	23,167	23,167	23,167	23,567	23,167	23,167	23,567	23,167	23,167	23,167	232,070	
Property Loss & Liability Claims				960		371			371			135	295	1,752	
Computer Services	10,271	6,116	6,052	6,179	5,795	6,543	6,150	6,278	6,543	6,150	6,278	6,445	6,150	65,969	
Telephone Services	1,872	1,255	1,280	1,705	1,314	1,701	1,380	1,748	1,701	1,380	1,748	1,212	1,171	14,816	
Equipment Maintenance												4,963		4,963	
Rental								166			166			166	
Legal Notices, Advertising	3,008	2,866	4,892	2,918	4,867	5,483	5,338	3,543	5,483	5,338	3,543	2,477	1,943	37,338	
Photocopy Services	1,591	1,025	1,774	1,075	1,025	1,000	2,249	1,500	1,000	2,249	1,500	1,500	750	13,488	
Public Relations	70	(55)	5	10	221	248	76	229	248	76	229	4	4	807	
Dues & Licenses	1,725	1,725	1,675	1,625	1,625	1,625	1,625	1,625	1,625	1,625	1,625	1,625	1,625	16,501	
Conferences & Training	99	1,028	1,228	(137)	1,862	1,502	745	442	1,502	745	442	254	879	7,702	
Finance Charges, Bank Fees					1									1	
Cable/Satellite TV Expense	2,534	2,534	2,235	2,235	2,235	2,235	2,235	2,235	2,235	2,235	2,235	2,235	2,235	22,946	

**Champaign County Nursing Home
Historical Statement of Operations**

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09/30/14

Description	10/13	11/13	12/13	01/14	02/14	03/14	04/14	05/14	06/14	07/14	08/14	09/14	Total
IPA Licensing Fee	46,385		60,971	46,891	43,093	47,872	45,595	46,069	46,226	47,574	48,145	47,385	484,832
General Liability Claims										45,000			45,000
Furnishings, Office Equipment													
Depreciation Expense													
Bad Debt Expense													
Miscellaneous Expenses													
Interest-Tax Anticipation Notes Payabl													
Interest- Bonds Payable													
Total Administration	249,903	258,365	283,618	261,561	284,550	281,778	307,140	311,382	170,757	239,316	613,860	60,597	2,586,391
Environmental Services													
Reg. Full-Time Employees	27,568	25,755	27,162	27,162	27,165	27,162	26,845	26,497	27,737	27,737	34,931	26,203	277,098
Reg. Part-Time Employees	766	709	738	818	796	847	746	746	837	837	935	802	7,994
Overtime	3,624	6,739	331	67	240	1,334	1,384	1,384	1,384	1,384	1,389	1,559	16,667
TOPS - Balances	1,584	1,274	877	701	1,787	(1,053)	2,115	2,115	(531)	(531)	547	(496)	6,804
TOPS- FICA	121	97	67	54	137	(81)	162	162	(41)	(41)	42	(36)	521
Social Security - Employer	2,392	2,488	1,966	2,094	2,105	2,094	2,192	2,047	2,228	2,228	2,798	2,286	22,592
IMRF - Employer Cost	3,218	3,228	2,547	2,719	2,714	2,814	2,688	2,688	2,892	2,892	3,514	2,949	29,284
Workers' Compensation Insurance	1,050	885	763	793	607	828	1,185	1,185	484	484	1,072	450	8,107
Unemployment Insurance	209	2,102	1,376	1,481	1,481	1,290	1,290	1,209	1,209	1,120	331	101	10,469
Employee Health/Life Insurance	7,450	7,450	7,647	7,449	7,449	7,449	7,449	7,449	7,449	7,449	7,449	7,713	75,164
Operational Supplies	4,662	5,616	4,078	3,796	4,716	4,913	4,531	4,531	4,869	4,869	4,765	3,769	45,716
Gas Service	11,372	18,339	20,970	16,584	18,818	4,037	9,910	9,910	11,387	11,387	10,698	9,522	131,638
Electric Service	15,517	11,077	13,640	17,378	14,346	21,238	29,483	29,483	29,046	29,046	28,044	30,242	210,010
Water Service	2,631	(766)	4,728	2,856	2,394	2,622	2,869	2,869	2,840	2,840	2,823	2,949	25,936
Pest Control Service	482	482	482	482	482	482	482	482	482	482	496	496	4,849
Waste Disposal & Recycling	5,036	2,738	3,766	3,294	3,159	3,031	2,722	2,722	4,057	4,057	3,124	3,028	33,864
Equipment Rentals	258	258	258	258	258	258	258	258	258	258	262	258	2,594
Conferences & Training													30
Sewer Service & Tax	1,300	2,751	1,311	1,219	1,337	1,419	1,592	1,592	1,594	1,594	1,581	1,702	15,806
Total Environmental Services	89,239	91,219	90,808	89,984	89,972	88,984	95,945	98,092	104,800	96,496	95,496	95,496	925,202
Laundry													
Reg. Full-Time Employees	9,465	9,158	9,382	9,786	9,989	9,707	8,970	8,970	10,533	10,533	12,970	9,638	99,599
Overtime	509	1,129	643	238	643	539	(535)	(165)	(213)	(213)	5	387	3,234
TOPS Balances	(494)	846	273	305	539	(535)	(165)	(165)	(16)	(16)	(88)	252	720
TOPS - FICA	(38)	65	21	23	41	(41)	(41)	(41)	(13)	(13)	(7)	19	55
Social Security - Employer	744	764	697	726	791	748	704	704	768	768	970	744	7,653
IMRF - Employer Cost	1,004	993	904	942	1,019	964	922	922	995	995	1,214	959	9,916
Workers' Compensation Insurance	336	324	261	203	203	290	413	413	170	170	388	14	2,704
Unemployment Insurance													3,465
Employee Health/Life Insurance	2,462	2,457	2,525	2,459	2,459	2,525	2,459	2,459	2,459	2,459	2,459	2,547	24,814

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**Champaign County Nursing Home
Historical Statement of Operations**

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Description	10/13	11/13	12/13	01/14	02/14	03/14	04/14	05/14	06/14	07/14	08/14	09/14	Total
Laundry Supplies	1,029				226	254	226	1,297	128	473		2,097	5,730
Linens & Bedding	222			1,210	1,792	415	1,254	579	816	3,080		1,131	10,477
Professional Services						421	1,754	(1,192)	(964)				
Laundry & Cleaning Service							88	421	1,572	462	1,109		3,652
Conferences & Training												30	30
Furnishings, Office Equipment													
Total Laundry	15,239	17,613	16,666	17,341	16,367	15,481	15,195	19,377	19,051	17,819	172,050		
Maintenance													
Reg. Full-Time Employees	5,657	5,585	5,095	5,540	6,018	6,021	5,744	6,335	7,078	6,131	59,105		
Overtime	63	573	197	2,113	518	(756)	(169)	(208)	175	129	962		
TOPS - Balances	(120)	44	126	162	40	(66)	(13)	(18)	13	21	153		
TOPS - FICA	(9)	3	10	391	426	442	408	448	508	435	4,286		
Social Security - Employer	420	437	373	503	563	573	528	582	661	561	5,577		
IMRF - Employer Cost	564	568	485	115	172	180	254	108	212	237	1,821		
Workers' Compensation Insurance	208	190	147	305	305	317	305	294	8		2,255		
Unemployment Insurance	174	331	274	1,865	1,865	1,914	1,865	1,865	1,865	1,931	17,659		
Employee Health/Life Insurance	622	1,865	1,803	15							1,381		
Gasoline & Oil	1,365	26											
Ground Supplies	258	2,508	1,339	1,330	3,663	804	3,747	50			467		
Maintenance Supplies	2,144			985							2,768		
Equipment < \$2,500													
Operational Supplies		45	18										885
Professional Services	(653)	1,003											62
Automobile Maintenance	1,227	764	128	1,195	1,319	1,559	1,431	496	388	1,210	9,717		350
Equipment Maintenance	973	1,765	4,225	6,024	1,062	1,197	5,972	3,368	1,187	2,516	27,998		
Equipment Rentals	262	4	9	9	9	9	9	4	4	4	324		
Nursing Home Building Repair/Mainte	6,318	1,718	9,740	6,005	8,336	5,155	7,340	8,609	8,949	8,035	70,205		
Landscaping Services							500						500
Parking Lot/Sidewalk Maintenance	1,500	5,200	5,167	1,700						117	(117)		13,567
Nursing Home Building Construction													
Total Maintenance	20,574	22,831	29,248	26,258	24,304	17,367	28,035	23,124	23,635	24,134	241,301		
Nursing Services													
Reg. Full-Time Employees	124,975	114,312	116,157	131,433	136,769	135,773	131,508	137,946	158,734	130,623	1,318,229		
Reg. Part-Time Employees	5,299	4,239	3,667	4,566	3,945	3,437	4,146	4,532	4,191	3,787	41,831		
Temp. Salaries & Wages	14,897	15,079	9,722	9,777	11,149	16,057	10,926	12,142	14,008	12,502	126,259		
Overtime	59,507	75,128	28,578	26,220	27,500	42,909	28,489	46,058	39,008	37,526	408,934		
TOPS - Balances	912	1,132	3,302	5,816	3,945	(6,042)	1,107	3,758	5,855	5,242	24,828		
No Benefit Full-Time Employees	71,239	61,996	56,680	61,488	64,172	61,591	61,452	59,748	65,349	54,726	617,441		
No Benefit Part-Time Employees	17,794	23,177	26,352	29,650	27,915	28,814	32,549	36,110	47,952	38,600	308,914		
TOPS - FICA	70	87	253	445	302	(462)	85	287	433	401	1,899		

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09/30/14

Description	10/13	11/13	12/13	01/14	02/14	03/14	04/14	05/14	06/14	07/14	08/14	09/14	Total
Social Security - Employer	22,083		22,069	17,940	19,678	20,307	21,808	20,349	21,881	24,983	20,618	211,684	
IMRF - Employer Cost	27,870		26,450	22,092	24,417	25,137	26,573	26,230	26,950	30,376	26,342	260,437	
Workers' Compensation Insurance	8,716		7,335	6,288	5,010	6,901	7,329	10,575	4,123	8,678	3,707	69,663	
Unemployment Insurance	2,046		19,066	12,068	11,513	7,873	6,665	5,221	4,062	2,576	2,019	73,219	
Employee Health/Life Insurance	21,821		22,439	23,638	23,664	23,664	23,648	20,552	22,417	22,417	23,242	227,479	
Stocked Drugs	2,460		985	2,470	1,889	1,840	1,335	2,366	1,624	2,393	1,877	19,360	
Pharmacy Charges-Public Aid	1,062		2,278	1,645	1,931	1,775	1,642	2,247	2,747	2,214	2,366	19,947	
Oxygen	3,608		1,576	5,424	4,040	3,148	3,294	3,757	2,850	2,792	3,622	34,213	
Incontinence Supplies	11,735		7,767	11,821	8,435	8,278	11,164	7,428	11,545	9,276	8,090	96,135	
Pharmacy Charges - Insurance	6,385		10,492	12,468	3,630	8,428	6,181	5,003	8,328	3,314	20,652	84,777	
Equipment < \$2,500	2,471		328	2,414	2,053	1,266	3,658	458	1,889	885	976	16,187	
Operational Supplies	9,278		17,637	19,899	14,165	15,209	15,601	15,426	22,117	13,071	16,267	156,868	
Pharmacy Charges-Medicare	8,754		12,236	9,250	9,401	9,858	10,869	13,072	10,251	11,144	8,571	103,404	
Medical/Dental/Mental Health	3,400		3,600	3,600	3,600	3,400	3,400	3,400	3,400	3,400	3,400	34,600	
Professional Services	30,149		28,368	34,549	35,432	29,140	27,219	33,042	39,185	34,111	41,046	332,262	
Job Require Travel			195										195
Laboratory Fees	3,770		2,795	2,369	2,051	2,760	2,051	1,468	318	370	2,295	23,578	
Equipment Rentals	3,077		5,437	3,567	2,749	4,046	1,990	2,402	2,313	3,423	3,076	32,077	
Dues & Licenses				150									150
Conferences & Training	120		120	120	1,035								1,760
Contract Nursing Services	45,410		33,085	32,154	84,875	57,819	57,052	71,976	51,288	76,027	59,435	568,130	
Medicare Medical Services	2,022		4,038	720	1,665	7,470	3,516	2,031	1,007	5,648	777	28,893	
Furnishings, Office Equipment													
Medical/Health Equipment													
Total Nursing Services	511,150		523,369	468,410	530,748	514,093	517,068	514,302	538,676	595,915	531,616	5,245,344	
Activities													
Reg. Full-Time Employees	12,573		12,951	10,365	12,696	12,512	12,798	10,317	13,278	16,976	15,289	129,715	
Overtime	6		40	103	7	63	4	84	133	147	15	603	
TOPS - Balances	(799)		(921)	(519)	46	(461)	(126)	15	307	710	672	(1,078)	
TOPS - FICA	(61)		(70)	(40)	4	(35)	(10)	1	23	54	51	(82)	
Social Security - Employer	897		917	751	917	921	953	776	964	1,266	1,131	9,493	
IMRF - Employer Cost	1,206		1,192	974	1,182	1,196	1,259	986	1,253	1,480	1,457	12,185	
Workers' Compensation Insurance	477		426	322	237	364	211	477	229	508	236	3,486	
Unemployment Insurance	146		803	544	678	620	456	255	351	482	489	4,825	
Employee Health/Life Insurance	3,687		3,687	3,785	3,065	4,279	4,389	3,687	1,200	3,065	3,192	34,035	
Books, Periodicals & Manuals									80				80
Operational Supplies	244		741	1,064	166	478	507	1,099	377	208	477	5,360	
Professional Services	125		125	125	125	125	124	124	125	130	254	1,257	
Job Required Travel													
Conferences & Training				30			58	13			17	88	
Total Activities	18,500		19,891	17,504	19,083	20,061	20,621	17,708	18,302	25,024	23,686	200,361	

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**Champaign County Nursing Home
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09/30/14

Description	10/13	11/13	12/13	01/14	02/14	03/14	04/14	05/14	06/14	07/14	08/14	09/14	Total
Social Services													
Reg. Full-Time Employees	10,898		84	10,736	9,670	6,956	6,838	7,048	7,018	13,088	14,106	12,544	98,903
Overtime			575	(957)	401	562	170	(626)	389	523	(440)	30	1,059
TOPS - Balances			(33)	3	31	43	13	(48)	30	40	(34)	(14)	418
TOPS - FICA			823	848	728	524	514	536	527	989	1,082	950	32
Social Security - Employer			1,107	1,102	941	676	888	708	673	1,287	1,379	1,225	7,601
IMRF - Employer Cost			413	354	340	47	193	383	210	450	422	206	9,765
Workers' Compensation Insurance				862	363	370	366	305	246	388	283	281	3,019
Unemployment Insurance			2,442	2,442	1,912	1,846	1,846	1,912	1,846	1,846	1,846	3,140	3,454
Employee Health/Life Insurance				125	(125)								21,080
Operational Supplies			125	125	125	125	125	6,851	9,921	12,047	12,447	130	42,019
Professional Services													30
Conferences & Training													30
Total Social Services	18,433		16,243	18,243	14,405	11,226	10,796	17,128	20,912	30,896	31,100	18,341	187,278
Physical Therapy													
Reg. Full-Time Employees	4,351		8	4,098	3,940	4,153	4,391	4,301	4,022	4,893	5,884	4,437	44,010
Overtime			(42)	351	(14)	87	24	(1,093)	386	298	(18)	421	635
TOPS - Balances			(3)	27	(1)	7	2	(94)	30	23	(1)	32	399
TOPS - FICA			323	348	291	306	320	322	305	338	424	327	31
Social Security - Employer			435	462	377	395	415	408	406	440	560	422	3,304
IMRF - Employer Cost			165	167	59	139	124	129	124	78	170	72	4,299
Workers' Compensation Ins.				308	204	228	218	222	184	79	6		1,228
Unemployment Insurance			1,243	1,243	1,309	1,243	1,243	1,276	1,243	1,243	1,243	1,287	1,427
Employee Health/Life Insurance			36,324	37,772	35,268	34,054	33,966	37,546	36,283	35,893	31,087	42,103	12,575
Professional Services			42,804	45,374	41,437	40,610	40,677	43,029	42,941	43,090	39,148	48,102	380,305
Total Physical Therapy													428,211
Occupational Therapy													
Reg. Full-Time Employees	2,165		(324)	2,263	1,988	2,066	2,165	2,165	1,968	2,380	2,888	2,209	22,237
TOPS - Balances			(25)	(1)	17	(8)	30	64	94	89	62	31	161
TOPS - FICA			164	172	149	157	164	165	157	173	220	168	12
Social Security - Employer			222	223	194	202	213	214	203	225	285	216	1,689
IMRF - Employer Cost			82	46	29	69	82	85	82	68	86	36	2,197
Workers' Compensation Ins.				151	103	114	111	114	103	14	3		605
Unemployment Insurance			622	622	638	622	622	638	622	622	622	644	715
Employee Health/Life Insurance			30,235	34,101	30,274	28,598	25,275	27,989	27,526	28,949	21,489	25,408	6,271
Professional Services			33,140	37,667	33,600	28,716	28,643	31,399	30,743	30,527	25,860	28,714	275,821
Total Occupational Therapy													308,708
Speech Therapy													

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Description	12/13	11/13	10/13	11/13	02/14	03/14	04/14	05/14	06/14	07/14	08/14	09/14	Total
Professional Services	9,543	10,714	9,459	11,436	12,564	12,197	11,165	12,577	12,219	15,660	15,660	15,660	117,654
Total Speech Therapy	9,543	10,714	9,459	11,436	12,564	12,197	11,165	12,577	12,219	15,660	15,660	15,660	117,654
Respiratory Therapy													
Professional Services	9,226	9,199	8,525	9,199	9,171	9,419	8,773	9,831	9,240	9,116	9,240	9,116	91,698
Total Respiratory Therapy	9,226	9,199	8,525	9,199	9,171	9,419	8,773	9,831	9,240	9,116	9,240	9,116	91,698
Total This Department	18,769	19,913	17,984	20,635	21,765	21,615	19,938	22,408	21,459	24,777	21,459	24,777	209,262
Food Services													
Reg. Full-Time Employees	24,375	28,723	29,998	33,630	32,594	34,247	33,323	39,000	36,403	30,222	36,403	30,222	322,516
Reg. Part-Time Employees	63	63	709	1,114	2,361	1,176	1,875	1,571	1,250	1,848	1,250	1,848	11,988
Overtime	4,675	5,538	1,070	1,559	2,636	4,716	2,472	5,228	4,151	5,044	4,151	5,044	37,287
TOPS - Balances	648	210	32	2,227	(908)	(192)	(8,227)	2,963	2,697	(1,433)	2,697	(1,433)	(1,984)
TOPS - FICA	49	16	2	170	(69)	(15)	(629)	227	206	(110)	206	(110)	(152)
Social Security - Employer	2,199	2,598	2,403	2,732	2,840	3,042	2,878	3,393	3,155	2,810	3,155	2,810	26,050
IMRF - Employer Cost	2,955	3,375	3,118	3,524	3,687	3,994	3,691	4,405	4,040	3,625	4,040	3,625	36,412
Workers' Compensation Insurance	885	1,021	396	1,296	984	1,059	1,069	1,197	1,126	455	1,126	455	9,488
Unemployment Insurance	716	1,911	1,897	1,895	1,952	1,831	1,763	2,798	810	781	810	781	16,144
Employee Health/Life Insurance	5,594	6,189	6,992	8,648	8,673	7,894	7,432	8,054	8,811	6,508	8,811	6,508	72,596
Books, Periodicals & Manuals				209									209
Food	49,016	43,855	40,960	34,606	46,275	53,740	14,529	32	941	283,953	308	941	283,953
Guest Meal Expense													308
Non-Food Supply				1,039	(103)	975	386						2,298
Nutritional Supplements	2,638	4,239	3,072	2,642	3,444	4,886	1,206	2,951	523	5,831	523	5,831	31,334
Equipment < \$2,500			173	76	76	1,184				2,104			3,537
Operational Supplies	5,484	6,881	6,007	2,765	4,128	3,706	433	60,827	20	915	20	915	30,328
Professional Services	22,810	13,839	4,724	11,630	9,819	14,582	47,371	61,500	61,500	(169,498)	61,500	(169,498)	77,505
Job Required Travel Expense						7	15						22
Equipment Rentals	715	405	405	405	405	405	405	(283)					2,862
Dues & Licenses				80									80
Conferences & Training			60	(16)	30	75	16	15	45	60	45	60	285
Food Service													228,540
Kitchen/ Laundry							10						10
Total Food Services	122,660	119,964	101,807	109,938	119,263	135,828	111,202	132,481	122,737	118,644	122,737	118,644	1,193,624
Barber & Beauty													
Reg. Full-Time Employees	6,611	2,328	3,973	7,244	1,297	4,370	2,960	5,796	5,601	4,456	5,601	4,456	44,666
TOPS - Balances	(2,389)	2,225	285	(2,510)	3,256	(557)	369	22	165	(216)	165	(216)	649
TOPS - FICA	(11)	(1)	22	43	14	(43)	28	2	13	(16)	13	(16)	50
Social Security - Employer	297	320	278	283	289	309	276	305	385	285	385	285	3,036
IMRF - Employer Cost	400	415	360	365	375	402	358	396	498	381	498	381	3,951
Workers' Compensation Insurance	166	152	59	139	125	131	125	138	167	73	167	73	1,275

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09/30/14

Description	10/13	11/13	12/13	01/14	02/14	03/14	04/14	05/14	06/14	07/14	08/14	09/14	Total
Unemployment Insurance				301	206	228	220	229	209	31	6		1,430
Employee Health/Life Insurance			1,243	1,243	33	1,243	1,243	2,519	1,243	1,243	1,243	1,287	12,542
Operational Supplies				229			229	13	152	183		78	884
Total Barber & Beauty			6,316	7,212	5,215	7,036	7,049	7,375	5,739	8,114	8,079	6,338	68,472
Adult Day Care													
Reg. Full-Time Employees			12,815	12,768	10,856	19,978	10,168	11,598	11,587	12,012	14,240	12,887	128,538
Temp. Salaries & Wages						688	1,202	688					2,584
Overtime			183	59	136	56	139	32	97	70	129	21	923
TOPS - Balances			(985)	(800)	365	(5,440)	(136)	(487)	(28)	(808)	48	238	(7,630)
Reg. Part-Time Employees								318					318
TOPS - FICA			(75)	(46)	28	(416)	(10)	(37)	(2)	(48)	4	18	(594)
Social Security - Employer			961	962	823	1,568	864	957	848	937	1,083	965	9,957
IMRF - Employer Cost			1,292	1,239	1,068	1,957	1,002	1,176	1,099	1,217	1,351	1,232	12,631
Workers' Compensation Insurance			475	427	188	649	322	377	335	371	428	197	3,748
Unemployment Insurance			265	771	590	999	523	469	311	(1,056)	116	89	3,057
Employee Health/Life Insurance			3,081	3,081	3,164	3,081	3,081	3,180	1,216	2,459	2,459	2,575	27,377
Gasoline & Oil			314	861	1,045	1,169	1,211	1,408	1,431	1,358	1,598	1,590	12,082
Operational Supplies			456	(110)	396	(56)	165	180		87		153	1,272
Professional Services							195	46		70		12	128
Job Required Travel					12	65			88			28	283
Field Trips/Activities							75		39			28	219
Dues & Licenses									22	255			277
Conferences & Training					30						15	30	75
Total Adult Day Care	18,583	19,543	18,670	24,303	18,800	19,891	17,041	17,129	21,487	19,826	21,487	19,826	195,264

Alzheimers and Related Disord

Reg. Full-Time Employees	20,180	21,601	19,817	19,285	20,367	21,358	20,367	21,358	19,682	22,816	25,978	21,030	212,094
Overtime	12,787	14,469	6,152	6,049	4,843	8,343	4,843	8,343	6,188	9,913	8,596	9,781	87,121
TOPS - Balances	72	2,050	(131)	758	27	(336)	27	(336)	1,114	(736)	2,007	925	5,749
No Benefit Full-Time Employees	27,237	23,091	22,782	22,884	19,039	19,884	19,039	19,884	18,424	21,463	19,724	19,104	213,594
No Benefit Part-Time Employees	13,494	14,731	13,202	16,147	13,532	14,764	13,532	14,764	13,192	12,005	13,835	9,625	134,317
TOPS - FICA	5	157	(10)	58	2	(26)	2	(26)	85	(56)	154	71	440
Social Security - Employer	5,581	5,583	4,684	4,865	4,374	4,866	4,374	4,866	4,421	4,950	5,232	4,411	48,998
IMRF - Employer Cost	7,507	7,251	6,070	6,273	5,878	6,426	5,878	6,426	5,669	6,434	7,098	5,690	64,086
Workers' Compensation Insurance	2,225	2,047	838	2,053	1,428	1,674	1,428	1,674	1,560	1,657	1,774	759	16,016
Unemployment Insurance	882	4,733	3,214	3,085	2,469	2,299	2,469	2,299	1,797	1,138	349	430	20,398
Employee Health/Life Insurance	4,306	4,306	4,369	4,928	4,928	5,060	4,928	5,060	2,441	4,306	4,306	4,480	43,431
Books, Periodicals & Manuals					233								233
Operational Supplies	39			72		44		44	104		(32)	15	242
Professional Services	87	87		175		70		70	175	87	87	87	765
Conferences & Training					99								169

Tuesday, October 28, 2014

4:29 PM

**Champaign County Nursing Home
Historical Statement of Operations**

9

09/30/14

Description	10/13	11/13	12/13	01/14	02/14	03/14	04/14	05/14	06/14	07/14	08/14	09/14	Total
ARD - Contract Nursing			7,247	6,680	6,628	15,431	8,888	583	1,165	351	2,021	1,851	49,434
Total Alzheimer's and Related Disorde			101,641	105,787	87,614	102,043	85,698	85,029	76,008	84,327	90,930	78,039	897,116
Total Expenses			1,284,950	1,303,712	1,206,888	1,285,460	1,260,030	1,274,361	1,302,848	1,377,724	1,298,763	1,275,948	12,861,582
Net Operating Income			11,374	(44,517)	(6,866)	(29,911)	(65,863)	36,955	(183,900)	(71,928)	(20,377)	56,830	(320,014)
NonOperating Income													
Local Taxes													
Current-Nursing Home Operating	91,951	91,949	91,949	91,949	91,947	91,951	91,949	91,949	91,949	91,949	91,949	91,949	919,493
Total Local Taxes	91,951	91,949	91,949	91,949	91,947	91,951	91,949	91,949	91,949	91,949	91,949	91,949	919,493
Miscellaneous NI Revenue													
Investment Interest			25	36	23	16	25	15	18	25	70	54	307
Restricted Donations			481	75		1,430	290	313	740	140	853	3,431	7,754
Total Miscellaneous NI Revenue			506	111	23	1,446	315	328	758	165	924	3,485	8,061
Total Non-Operating Income	92,457	92,060	92,457	92,060	91,970	93,398	92,264	92,277	92,707	92,114	92,873	95,434	927,554
Net Income (Loss)	103,831	47,544	83,314	63,487	83,314	63,487	26,381	129,231	(91,183)	20,187	72,495	152,284	607,540

09/30/14

Champaign County Nursing Home
Balance Sheet

1

ASSETS

Current Assets

Cash

Cash	\$691,322.94
Petty Cash	\$300.00
Total Cash	\$691,622.94

Rec., Net of Uncollectible Amounts

Accts Rec-Nursing Home Private Pay	\$1,667,576.93
Accts Rec-Nursing Home Med Adv/ HMO/ Ins	\$785,528.09
Total Rec., Net of Uncollectible Amounts	\$2,453,105.02

Rec., Net of Uncollectible Amounts

Accts Rec-Nursing Home Hospice	\$184,424.76
Allowance for Uncollectible Accts-Private Pay	(\$42,520.00)
Allowance for Uncollectible Accts-Patient Care P	(\$35,031.77)
Allowance for Uncollectible Accts-Patient Care H	(\$3,258.00)
Total Rec., Net of Uncollectible Amounts	\$103,614.99

Accrued Interest

Property Tax Revenue Receivable	\$38,383.23
Total Accrued Interest	\$38,383.23

Intergvt. Rec., Net of Uncollectibl

Due from Collector Funds	\$985.42
Due from Other Governmental Units	\$965,415.58
Due from IL. Public Aid	\$611,303.34
Due from IL. Department of Aging-Title XX	\$48,027.23
Due from US Treasury-Medicare	\$406,930.48
Due From VA-Adult Daycare	\$24,566.62
Due From VA-Nursing Home Care	\$81,819.83
Allowance for Uncollectible Accts-IPA	(\$63,244.00)
Allow For Uncollectible Accts-IL. Dept Of Aging	(\$1,630.00)
Allowance for Uncollectible Accts-Medicare	(\$26,119.00)
Allowance For Uncollectible Accts-VA Adult Day C	(\$362.00)
Allowance for Uncollectible Accts-VA Veterans Nu	(\$1,734.00)
Total Intergvt. Rec., Net of Uncollectibl	\$2,045,959.50

Prepaid Expenses

Prepaid Expenses	\$30,663.98
Stores Inventory	\$11,739.41
Total Prepaid Expenses	\$42,403.39

Long-Term Investments

Patient Trust Cash, Invested	\$20,847.26
Total Long-Term Investments	\$20,847.26
Total Current Assets	\$5,395,936.33

Fixed Assets

Nursing Home Buildings	\$23,291,270.61
Improvements not Buildings	\$477,681.52
Equipment, Furniture & Autos	\$1,431,274.01
Construction in Progress	\$0.00
Accumulated Depreciation-Land Improvements	(\$284,969.74)
Accumulated Depreciation-Equipment, Furniture, &	(\$977,995.32)
Accumulated Depreciation-Buildings	(\$4,456,201.14)
Total Fixed Assets	\$19,481,059.94
Total ASSETS	\$24,876,996.27

LIABILITIES & EQUITY**Current Liabilities**

A/R Refunds	\$0.00
Accounts Payable	\$2,033,435.18
Salaries & Wages Payable	\$278,874.81
Interest Payable - Bonds	\$40,888.29
Due To Accounts Payable Fund	(\$131.27)
Tax Anticipation Notes Payable	\$0.00
Notes Payable	\$438,053.10
Total Current Liabilities	\$2,791,120.11

Non-Current Liabilities

Nursing Home Patient Trust Fund	\$20,847.26
Bonds Payable	\$2,885,000.00
Accrued Compensated Absences	\$354,332.90
Total Non-Current Liabilities	\$3,260,180.16
Total Current Liabilities	\$6,051,300.27

Equity

Revenues	\$0.00
Retained Earnings-Unreserved	\$18,218,155.66
Year To Date Earnings	\$0.00
Contributed Capital	\$0.00
Year To Date Earnings	\$607,540.34
Total Equity	\$18,825,696.00
Total LIABILITIES & EQUITY	\$24,876,996.27

09/30/14

Champaign County Nursing Home
Actual vs Budget Statement of Operations

1

Description	Actual	Budget	Variance	YTD Actual	YTD Budget	Variance
Operating Income						
Miscellaneous Revenue	7,473.08	2,038.00	5,435.08	27,801.81	20,380.00	7,421.81
Medicare A Revenue	169,031.09	250,040.00	(81,008.91)	2,183,058.80	2,500,400.00	(317,341.40)
Medicare B Revenue	49,017.83	28,462.00	20,555.83	361,923.63	284,620.00	77,303.63
Medicaid Revenue	431,010.36	460,442.00	(29,431.64)	5,251,130.01	4,604,420.00	646,710.01
Private Pay Revenue	648,986.35	387,557.00	261,429.35	4,509,859.02	3,875,570.00	634,289.02
Adult Day Care Revenue	27,159.37	15,487.00	11,692.37	207,795.47	154,670.00	53,125.47
Total Income	1,332,678.08	1,144,006.00	188,672.08	12,541,568.54	11,440,060.00	1,101,508.54
Operating Expenses						
Administration	239,316.47	236,216.00	(3,100.47)	2,588,390.58	2,362,160.00	(226,230.58)
Environmental Services	95,495.81	90,544.00	(4,951.81)	925,202.36	905,440.00	(19,762.36)
Laundry	17,819.04	16,287.00	(1,532.04)	172,049.52	162,870.00	(9,179.52)
Maintenance	24,133.96	31,255.00	7,121.04	241,300.50	312,550.00	71,249.50
Nursing Services	531,615.52	455,596.00	(76,019.52)	5,245,344.27	4,555,960.00	(689,384.27)
Activities	23,686.19	26,859.00	3,172.81	200,381.22	268,590.00	68,208.78
Social Services	18,341.14	18,980.00	638.86	187,277.69	189,800.00	2,522.31
Physical Therapy	49,102.40	30,059.00	(19,043.40)	428,211.29	300,590.00	(127,621.29)
Occupational Therapy	28,713.71	26,283.00	(2,430.71)	309,707.73	262,830.00	(46,877.73)
Speech Therapy	15,660.41	7,705.00	(7,955.41)	117,553.54	77,050.00	(40,503.54)
Respiratory Therapy	9,116.25	8,000.00	(1,116.25)	91,698.75	80,000.00	(11,698.75)
Total This Department	24,776.66	15,705.00	(9,071.66)	209,252.29	157,050.00	(52,202.29)
Food Services	118,644.28	128,235.00	9,590.72	1,193,623.76	1,282,350.00	88,726.24
Barber & Beauty	6,337.87	6,372.00	34.13	68,471.95	63,720.00	(4,751.95)
Adult Day Care	19,826.28	23,450.00	3,623.72	195,253.77	234,500.00	39,246.23
Alzheimers and Related Disorders	78,039.08	135,748.00	57,708.92	897,115.54	1,357,480.00	460,364.46
Total Expenses	1,275,848.41	1,241,589.00	(34,259.41)	12,861,582.47	12,415,890.00	(445,692.47)
Net Operating Income	56,829.67	(97,583.00)	154,412.67	(320,013.93)	(975,830.00)	655,816.07
NonOperating Income						
Local Taxes	91,949.17	79,877.00	12,072.17	919,493.27	798,770.00	120,723.27
Miscellaneous NI Revenue	3,485.25	211.00	3,274.25	8,061.00	2,110.00	5,951.00
Total NonOperating Income	95,434.42	80,088.00	15,346.42	927,554.27	800,880.00	126,674.27
Net Income (Loss)	152,264.09	(17,495.00)	169,759.09	607,540.34	(174,950.00)	782,490.34

**Champaign County Nursing Home
Strategic Objective Metrics – 2014
Updated October 31, 2014**

Medical Management Metric	Status
<i>Carle Clinic and Christie Clinic</i>	
Carle Clinic – maintain 3 physicians and 2 full-time nurse practitioners	Maintained
Christie Clinic – maintain current level of care (one physician and one nurse practitioner)	Maintained
Implement daily rounds on the Medicare unit by January 1, 2014	Implemented with one NP
<i>Expanded Specialized Services</i>	
Establish pulmonary clinic by March 1, 2014	No progress. Continuing to find a pulmonologist.
Current wound/pain caseload is 16 residents.	12 currently on caseload 7 wound/5 pain 26 residents have healed and have been taken of the caseload.
Establish outpatient rehab program by March 1, 2014.	Symbira to review space and provide therapy volume projections. Outpatient therapy license will be required. Symbira will provide assistance in obtaining license.

Dietary	Status
Meals will be delivered within 15 minutes of scheduled meal times.	Plating times summary table at bottom of page
The Pinnacle food quality score will meet or exceed Pinnacle national average of 3.69.	<p>2013 annual average was 3.60. The rolling 12 month average is 3.54 (Sept)</p> <p>Jan 2014 3.67 Feb 3.50 Mar 3.77 Apr 4.03 May 3.43 June 3.62 July 3.15 Aug 3.25 Sept 2.91</p>
The Pinnacle dining service score will meet or exceed national average of 4.21	<p>The 2013 annual average was 3.74. The rolling 12 month average is 3.43(Sept)</p> <p>Jan 2014 3.57 Feb 3.05 Mar 3.38 Apr 3.50 May 3.65 June 3.27 July 3.30 Aug 3.30 Sept 2.93</p>

Plating Times

	Breakfast Start				Breakfast End			
	Avg	Min	Max	Range	Avg	Min	Max	Range
Sept	7:33	7:10	8:03	0:53	8:59	8:25	9:27	1:02
Oct	7:31	7:15	7:50	0:35	8:40	8:20	8:58	0:38

	Lunch Start				Lunch End			
	Avg	Min	Max	Range	Avg	Min	Max	Range
Sept	11:16	11:00	12:40	01:40	12:55	12:09	01:20	01:11
Oct	11:38	11:30	12:02	00:32	12:38	12:16	12:54	00:38

	Dinner Start				Dinner End			
	Avg	Min	Max	Range	Avg	Min	Max	Range
Sept	04:32	04:30	04:50	00:20	05:33	05:07	05:50	00:43
Oct	04:32	04:28	04:40	00:12	05:43	05:25	06:55	01:30

Nursing Management	Status
<i>Fill Director of Nursing Position in 2014</i>	Filled April 2014
<i>Nurse Education</i>	
Carle Clinic Emergency Department Collaborative Training for nurses and CNAs. The goal is to train 90% of nurses and CNAs.	100% (42/42) nurses trained 78% (67/85) CNAs trained
IV training through pharmacy. The goal is 90% of nurses trained by end of 2014.	40/42 (95%) currently trained and certified. Annual training ongoing. 2 more classes scheduled September 16/42 updated annually so far. October 8/42. December more classes scheduled
Trach education. 90% of all nurses will be trained by the end of 2014.	83% (35/42) trained and more training scheduled in September 33/42 have updated their annual training.
Skills training opportunities – collaborative effort with Carle Clinic or teaching programs. 90% of all nurses will be trained by the end of 2014.	See above Carle Clinic ER collaborative training.
Staff education from Carle Clinic Nurse Practitioners. Quarterly training is ongoing will see about whether monthly is feasible. Education topics and schedule still to be determined.	Dr. McNeal and her Nurse Practitioner will take over the monthly nurse training activities started in October. Flu/respiratory issues was discussed in October. November's topic will be infection control.

Non-Financial Metrics	Status																								
<i>Medicare 30-Day Readmission Rate</i>																									
<p>The national average rate is 19.8 percent. The 25th percentile is 14.8 percent The 75th percentile is 23.4 percent.</p> <p>Source: MedPac Report to Congress: Medicare Payment Policy, March 2013. (Data is from 2011).</p> <p>CCNH will have a current baseline readmission rate by January 1, 2014.</p>	<table> <thead> <tr> <th></th> <th>EHDS Data</th> <th>Interact Data</th> </tr> </thead> <tbody> <tr> <td>April</td> <td>11%</td> <td>11%</td> </tr> <tr> <td>May</td> <td>25%</td> <td>25%</td> </tr> <tr> <td>June (5/16)</td> <td>31%</td> <td>31%</td> </tr> <tr> <td>July (4/11)</td> <td>36%</td> <td>36%</td> </tr> <tr> <td>Aug (3/15)</td> <td>20%</td> <td>20%</td> </tr> <tr> <td>Sept (1/12)</td> <td>8%</td> <td>8%</td> </tr> <tr> <td>Oct (4/12)</td> <td>33%*</td> <td>33%</td> </tr> </tbody> </table> <p>*All assessments may not be transmitted yet</p>		EHDS Data	Interact Data	April	11%	11%	May	25%	25%	June (5/16)	31%	31%	July (4/11)	36%	36%	Aug (3/15)	20%	20%	Sept (1/12)	8%	8%	Oct (4/12)	33%*	33%
	EHDS Data	Interact Data																							
April	11%	11%																							
May	25%	25%																							
June (5/16)	31%	31%																							
July (4/11)	36%	36%																							
Aug (3/15)	20%	20%																							
Sept (1/12)	8%	8%																							
Oct (4/12)	33%*	33%																							
<i>Pinnacle Survey Scores</i>																									
<p>Meet or exceed national average scores, which are shown below. There are 16 separate survey scores. The summation of all surveys conducted in 2012 resulted in two out of 16 scores exceeded the national average. The metric goal is to have four score exceeding the national average for 2013 and six scores for 2014.</p>	<p>Calendar Year 2014 – One score met the national average. Five scores exceeded the national average.</p> <table> <tbody> <tr> <td>Sept</td> <td>3 out of 16</td> </tr> <tr> <td>Aug</td> <td>1 out of 16</td> </tr> <tr> <td>July</td> <td>3 out of 16</td> </tr> <tr> <td>June</td> <td>6 out of 16</td> </tr> <tr> <td>May</td> <td>10 out of 16</td> </tr> <tr> <td>April</td> <td>2 out of 16</td> </tr> <tr> <td>March</td> <td>5 out of 16</td> </tr> </tbody> </table>	Sept	3 out of 16	Aug	1 out of 16	July	3 out of 16	June	6 out of 16	May	10 out of 16	April	2 out of 16	March	5 out of 16										
Sept	3 out of 16																								
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July	3 out of 16																								
June	6 out of 16																								
May	10 out of 16																								
April	2 out of 16																								
March	5 out of 16																								
<i>CMS 5 Star Rating</i>																									
<p>Increase overall rating from one star to two star by the end of 2014</p>	<p>Two Star as of Sept 1, 2014</p>																								
<i>Annual Turnover Rate</i>																									
<p>Annual turnover rate – Data from American Healthcare Association Quality Report 2013</p> <ul style="list-style-type: none"> • 45.0% 2011 • 37.0% 2010 • 42.0% 2009 • 45.1% 2008 	<p>FY2014 – 53.9% (Annualized through Sept)* FY2013 – 63% FY2012 – 52% FY2011 – 68% FY2010 – 53%</p>																								

*90 separations (Dec 2013 thru August 2014) and 207 active employees as of August 31, 2014 58%

97 separations (Dec 2013 thru Sept 2014) and 216 active employees as of September 30, 2014 53.9%

Financial Metrics	Status																				
<i>Average Daily Census</i>																					
FY2014 budget projects a 195 average census	FY2013 ADC – 188.8 FY2014 YTD ADC – 203.4 (as of Sept 2014)																				
<i>Medicare Census</i>																					
FY2014 budget projects a 17.0 Medicare census	FY2013 ADC – 16.4 FY2014 ADC – 15.9 (as of Sept 2014)																				
<i>Payor Mix</i>																					
<table> <tbody> <tr> <td>Medicare</td> <td>8.7%</td> <td>FY2013</td> <td>FY2014 YTD</td> </tr> <tr> <td>Medicaid</td> <td>55.2%</td> <td>Medicare</td> <td>8.7%</td> </tr> <tr> <td>Private pay</td> <td>36.1%</td> <td>Medicaid</td> <td>7.8%</td> </tr> <tr> <td></td> <td></td> <td>Private pay</td> <td>56.6%</td> </tr> <tr> <td></td> <td></td> <td></td> <td>35.6%</td> </tr> </tbody> </table>	Medicare	8.7%	FY2013	FY2014 YTD	Medicaid	55.2%	Medicare	8.7%	Private pay	36.1%	Medicaid	7.8%			Private pay	56.6%				35.6%	
Medicare	8.7%	FY2013	FY2014 YTD																		
Medicaid	55.2%	Medicare	8.7%																		
Private pay	36.1%	Medicaid	7.8%																		
		Private pay	56.6%																		
			35.6%																		
<i>Cash from Operations</i>																					
Positive cash flow from operations in FY2014 – 12 month budget projects a \$34k cash contribution from operations	\$1.221 million as of September 2014																				

Note: All Medicare and Medicaid admissions and treatment shall be consistent with medical necessity standards.

To: Board of Directors
Champaign County Nursing Home

From: Scott T Gima
Manager

Date: November 5, 2014

Re: Management Update

Food Service Update

HCSG is still finalizing the District Director's position. In the interim, a Chicago District Manager will be at the facility this week Thursday and Friday. One of CCNH's supervisors will be leaving CCNH on November 21st. On Wednesday of this week, the HCSG Human Resources Recruiter will be interviewing 5 management/supervisor candidates.

Due to the number of dining rooms, obtaining tray delivery times for the strategic metrics is not feasible. HCSG does keep track of plating times for each meal service. Those times were summarized for the months of September and October. The data includes the average start and end times, minimum and maximum start and end times and the range between the minimum and maximum times. Based on the small comparison data of the months of September and October, the data indicates improvement in plating times.

HCSG is adding additional checklists for the dish machine and kitchenette as efforts to improve sanitation continue. Dining service has shown improvement but is inconsistent from day to day. This problem is being tackled by working with the Director and Supervisors to make sure their supervision of the employees is applied consistently and fairly. This means that checklists have to be reviewed each day – this is the only way that the employees can be held accountable for their responsibilities. One problematic area is the removal of trays from the delivery carts by table. This last step in getting trays to the residents has been an area of inconsistency. CCNH managers that monitor the dining rooms are helping out and in-servicing the dietary personnel as well as non-dietary personnel is ongoing to improve the process.

Operational Update

Interviews for the new Assistant Director of Nursing position and Nurse Supervisor positions continue this week.

Efforts are currently focused on preparing for the survey revisit. Emphasis is being placed on auditing and reviewing tags from the annual survey. This includes:

- Delivering trays to residents of each table at the same time
- Pureed food portions

- Providing assistive eating devices
- Removing any unsecured chemicals in dining rooms, kitchenettes, kitchen and all areas of the building

In the area of nursing care, the services of the DON consultant on a full-time basis is providing additional DON level assistance in preparing for the revisit, which is being viewed as if it was another annual visit where everything in the building can be reviewed. We are retooling our internal communication tools that the nurses and CNAs utilize from shift to shift and from day to day. Additional CNAs have been added to day shift on all units. Staffing will not be consistent until additional CNAs are hired. Additionally, a “charge nurse” position is being added to a couple of the nursing units on a trial basis. The “charge nurse” will not have a resident assignment but will be able to handle no-care tasks such as follow-up with physicians, pharmacy, families, review documentation and to provide hands on assistance to the nurse or CNAs as needed. The list of tasks is much more extensive but this nurse can address issues and complete tasks that do not get immediate attention while the nurse is providing resident care or passing medications.

County Nursing Homes and IGT Reimbursement under Managed Care

There has been no update from HFS on progress on the new managed care IGT methodology. HFS had planned on submitting a State Plan Amendment to the Center for Medicare and Medicaid Services by the end of October. There has not been any confirmation that this has occurred. A meeting with HFS has been scheduled in early December. That will be the next opportunity for an update. In the meantime, managed care plans have been instructed by HFS to pay county homes their certified cost rate and no transfer from the county home to HFS will be applied. This means that for now, CCNH will be paid \$193.46 a day instead of \$154.58.

Managed Care – MMAI Enrollment

In the month of October, five residents are enrolled in Health Alliance Connect, the MMAI managed care plan and one resident is currently covered by Molina Healthcare. It is anticipated that the number of MMAI covered residents will increase significantly in November and December. Work continues on getting Molina’s agreement to pay CCNH the IGT rate. Representatives from HFS as well as LSN legislative lobbyist and myself have been in communication with Molina as high up in the food chain as the Chief Operating Officer. I hope to finally have this wrapped up in the next few weeks.

As always, give me a call (314-434-4227, x21) or contact me via e-mail at stg@healthcareperformance.com.

To: Operating Board
Champaign County Nursing Home

From: Scott Gima

Date: November 5, 2014

Re: **Compliance Program Update**

This month's Flash Update for Compliance summarizes compliance progress made in October, and next steps for November.

Training and Education

Operating Board Training.

As of November 3, three board members have not reviewed the Annual Compliance Training, and three board members have not answered the quiz question associated with the Compliance Program and Code of Conduct. Full board participation is imperative to show a strong commitment to compliance at CCNH. In the event of an OIG investigation related to compliance, the OIG would be expected to evaluate the degree to which the Board participated in compliance education. A 100% participation rate is the goal.

Annual Compliance Training for the Operating Board is available online through MPA's Client Gateway: <http://www.healthcareperformance.com/cg>. The Compliance Training video provides an update on compliance at CCNH, and discusses compliance enforcement trends. You can watch the Compliance Training Video and take the accompanying quiz by logging in to the gateway.

Your login ID is your email address. Your password is your last name, all lower case.
Example:

Login ID: stg@healthcareperformance.com

Password: gima

Please also download and review the Compliance Program and Code of Conduct, and answer the associated quiz question ("Do you agree to adhere to the Compliance Program and Code of Conduct?") on the Client Gateway.

MPA welcomes your feedback about compliance training. If you would like more information on particular compliance topics, please let me know.

Employee training. Annual compliance training was held in late October. As a follow up to annual compliance training, employees will be asked to complete a quiz and an anonymous survey. Employees were also trained on CCNH's new HIPAA & Social Media Policy.

Monthly Compliance Moment. Monthly Compliance Moments for September and October are described below.

Month	Monthly Compliance Moment
October	Due to annual compliance training and social media training, there was not a Monthly Compliance Moment
November	Monthly Compliance Moments were provided on Nursing Documentation; and Gifts

HIPAA

CCNH continues to follow up with business associates who have not returned the updated Business Associate Agreements that were sent out several weeks ago.

Security Officer Andy Rhodes helped draft HIPAA Security Policies and Procedures for CCNH. These were completed in early November. CCNH will also seek Andy's assistance with HIPAA security audits and a risk assessment.

HIPAA remains a high-risk area for all providers, due to the increase in enforcement by the Office of Civil Rights (OCR), and OCR's audit program, expected to begin any day now.

Auditing and Monitoring

Annual Review. If you have not yet returned your copy of the Annual Review in the envelope provided, please do so as soon as possible. The Annual Review can be reviewed at any time by contacting Josh Drake. *As of November 3, four board members reviewed and returned the Annual Review.*

October Audits. The following audits have been completed: Quality of Care (monthly), Billing and Claims (monthly), Care and Discharge Plans (monthly), Employee and Vendor Screening, Kickbacks: Joint Ventures, and HIPAA Privacy Audits (conducted by Privacy Officer Ashley Sherwood). MPA continues to review of the audit tools, and provide improved tools to CCNH.

OIG Work Plan. The Office of Inspector General published its Fiscal Year 2015 Work Plan on October 31. The Work Plan identifies risks in the skilled nursing field that the OIG will monitor. MPA is reviewing the Work Plan and will assist CCNH with conducting any relevant audits in response.

Focus on Antipsychotic Drug Use

The following enforcement update is excerpted from MPA's November Compliance Newsletter, provided to CCNH's Compliance Officer:

In September, the National Partnership to Improve Dementia Care announced its goal to reduce antipsychotic medication use in long-stay nursing home residents by 25% by the end of 2015, and by 30% by the end of 2016. CMS participates in the partnership and thus agrees with the recommendations. Each SNF's antipsychotic drug use is posted on the CMS Nursing Home Compare website, and will soon be posted on the Five Star Quality Rating calculation.

CMS' chief medical officer Dr. Patrick Conway stated: "we know that many of the diagnoses in nursing home residents do not merit antipsychotics but they were being used anyway... there are—for many people with dementia—behavioral and other approaches to provide this care more effectively and safely."

CMS encourages nursing homes to use "non-pharmacologic approaches and person-centered dementia care practices." CMS plans to review prescriptions to make sure SNFs don't replace antipsychotics with other drugs. CMS' review will also determine whether residents with reduced or withdrawn antipsychotics suffer unnecessary decline in functional or cognitive status.

Nursing homes should continue to vigilantly track and monitor antipsychotic drug use and pay close attention to upward trends and usage that is above national norms. But, proceed with caution: while reduction of these drugs is a goal, it should not be done if it jeopardizes patient outcomes. As with all patient care, antipsychotic drug use should be addressed on a case-by-case basis: the medical record will speak for itself.

Source: <http://www.cms.gov/Newsroom/MediaReleaseDatabase/Press-releases/2014-Press-releases-items/2014-09-19.html>

Enforcement Update

The following enforcement update is excerpted from MPA's November Compliance Newsletter, provided to CCNH's Compliance Officer:

➤ DaVita: Can your employees spot an illegal joint venture?

DaVita Healthcare Partners, Inc., a dialysis provider, entered a \$350 million settlement with the government to resolve False Claims Act allegations that it paid kickbacks to physicians to refer renal disease patients to its dialysis clinics. The kickback arrangement involved the following joint venture:

- DaVita offered doctors opportunities to partner with DaVita by acquiring and/or selling an interest in dialysis clinics; the doctors then referred patients to these clinics for dialysis. The amount the doctors paid for these interests was of questionable value.
- Doctors agreed not to compete with DaVita dialysis
- Doctors agreed not to refer to other dialysis providers
- Doctors were paid to be medical directors of these joint venture clinics

This example shows how complicated joint ventures can be—and how it is not always easy to spot a potential illegal kickback. Who in your nursing home has the decision making power to enter a joint venture? Do they have a copy of your Kickbacks Policy? Has the policy been

explained to them? If your organization is involved in any joint ventures, have these ventures been reviewed by legal counsel? Are they documented in writing?

Joint ventures are addressed in MPA's Kickbacks, Inducements and Self-Referrals Policy, and in the Audit Tool for Kickbacks, Inducements and Self-Referrals.

If you have any questions, please call me at 314-434-4227, x21 or email me directly at stg@healthcareperformance.com



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To: Operating Board
Champaign County Nursing Home

From: Scott Gima

Date: November 5, 2014

Re: **Budget Amendment**
Funds Transfer Request – Personnel to Non-Personnel Line Items

The transfer requests from Personnel line items to Non-Personnel line items required to keep the accounts in balance through year-end are summarized below. Total amount requested to transfer is \$867,000. This request concerns only existing budgeted funds and is not a request for additional budget funds. Four of the budget amendments move funds to Contract Nursing, either Nursing Contract Nursing (4 amendments) or ARD (Alzheimer's Unit) Contract Nursing (one amendment). Contract nursing is over budget primarily due to a high number of CNA vacancies.

1. \$70,000 to be transferred from Environmental Services FT Wages to Administrative Professional Services.

Earlier in the year, budgeted dollars were moved from Administrative Professional Services to Social Services Professional Services to cover the cost of the Interim Social Service Director. CCNH has since hired a Social Services Director. The current transfer is now needed now to cover administrative professional expenses for remainder of year. The source of the transfer is Environmental Services full-time wages. This line items is under budget due to vacancies and staff turnover in that department.

2. \$60,000 to be transferred from Activities FT Wages to Administrative Professional Services

Same situation as in bullet one. Earlier in the year, budgeted dollars were moved

from Administrative Professional Services to Social Services Professional Services to cover the cost of the Interim Social Service Director. CCNH has since hired a Social Services Director. The current transfer is now needed now to cover administrative professional expenses for remainder of year. The source of the transfer is Activities full-time wages. This line items is under budget due to vacancies and staff turnover in Activities.

3. \$42,000 to be transferred from Social Services FT Wages to Social Services Professional Service

The shortage in Social Services Professional Services was due to the unexpected need for an Interim Soc. Serv. Director. The excess in Social Services FT Wages was due to the Director vacancy.

4. \$290,000 to be transferred from Dietary FT Wages to Dietary Food Service (Mgmt. Co.)

The shortage in Dietary Food Service coincides with contracting with the Healthcare Services Group (HCSG). The excess in Dietary Full Time Wages was due to the transfer of the dietary management staff to the payroll of HCSG as well as vacancies in Dietary Management positions in 2014.

5. \$25,000 to be transferred from Dietary PT Wages to Dietary Food Service (Mgmt. Co.)

The shortage in Dietary Food Service coincides with contracting with the Healthcare Services Group (HCSG). The excess in Dietary Full Time Wages was due to the transfer of the dietary management staff to the payroll of HCSG as well as vacancies in Dietary Management positions in 2014.

6. \$80,000 to be transferred rom ARD (Dementia Unit) Full Time Wages to Nursing Professional Services

The shortage in Nursing Professional Services is due to the need for an interim Unit 2 Rehab Director and Interim Director of Nursing. The ARD Full Time Wages is under budget due to an internal payroll classification issue and is not a staff shortage issue. Nurses that work in multiple units (including ARD) cannot be classified into a specific nursing units that they are assigned to work. As a result, the payroll expenses in many instances are not expensed to the ARD unit

but are expensed in Nursing Services.

7. \$10,000 to be transferred from ARD (Dementia) Full Time Wages to Nursing Contract Nursing

The shortage in contract nursing is being caused by internal staffing vacancies in particular CNAs. Six new CNAs started this week and five more are in the hiring process and will hopefully start before Thanksgiving. The excess in ARD Unit Wages is due to the payroll classification issue discussed in bullet six.

8. \$100,000 to be transferred from ARD (Dementia) Non-Benefit Full Time Wages to Nursing Contract Nursing

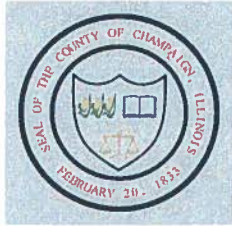
As noted in bullet seven, the shortage in contract nursing is being caused by internal staffing vacancies in particular CNAs. The excess in ARD Unit Wages is due to the payroll classification issue discussed in bullet six.

9. \$175,000 from ARD (Dementia) Non-Benefit PT Wages to Nursing Contract Nursing

As noted in bullet seven and eight, the shortage in contract nursing is being caused by internal staffing vacancies in particular CNAs. The excess in ARD Unit Wages is due to the payroll classification issue discussed in bullet six.

10. \$15,000 from ARD (Dementia) FT Wages to ARD Contract Nursing

As noted in bullet seven, eight and nine, the shortage in contract nursing is being caused by internal staffing vacancies in particular CNAs. The excess in ARD Unit Wages is due to the payroll classification issue discussed in bullet six.



CHAMPAIGN COUNTY BOARD

INTERCOMMITTEE MEMO

TO: Christopher Alix, Deputy Chair Finance Committee of the Whole, and Members of the Champaign County Board

FROM: Catherine Emanuel, Chair and Members of the Nursing Home Board of Directors

DATE: November 10, 2014

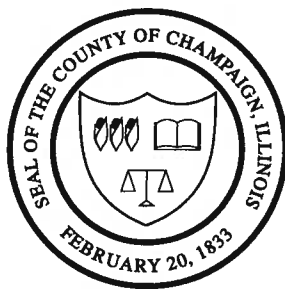
RE: Request Issuance of Tax Anticipation Warrants

To ensure the ongoing cash flow for operations of the Champaign County Nursing Home, the Nursing Home Board of Directors recommends to the Finance Committee of the Whole approval of the issuance of Tax Anticipation Warrants of the County of Champaign pursuant to the tax levy to be adopted on November 20, 2014.

The Nursing Home Board recommends the issuance of \$971,120, which represents the allowable 85% of the \$1,142,494 levy to be collected for the operation of the Champaign County Nursing Home in FY2015.

Alan Kurtz
Chair
email: akurtz@co.champaign.il.us

Jon Schroeder
Vice-Chair



Brookens Administrative Center
1776 East Washington Street
Urbana, Illinois 61802
Phone (217) 384-3772
Fax (217) 384-3896

**Office of
County Board
Champaign County, Illinois**

CHAMPAIGN COUNTY NURSING HOME BOARD of DIRECTORS
2015 CALENDAR OF MEETINGS

All Meetings held in the In-Service Classroom, Champaign County Nursing Home,
500 Art Bartell Drive, Urbana, IL

January 12, 2015 - 6pm

February 9, 2015 - 6pm

March 9, 2015 - 6pm

April 13, 2015 - 6pm

May 11, 2015 - 6pm

June 8, 2015 - 6pm

July 13, 2015 - 6pm

August 10, 2015 - 6pm

September 14, 2015 - 6pm

October 5, 2015 - 6pm *(Note - 1st Monday because of Holiday on 2nd Monday)

November 9, 2015 - 6pm

December 14, 2015 - 6pm

Calendar of Nursing Home Board of Directors Presentations to the County Board
QUARTERY REPORTS:

February 19, 2015 - 6:30pm - for the quarter ending 12/31/2014

May 22, 2015 - 6:30pm - for the quarter ending 3/31/2015

August 20, 2015 - 6:30pm - for the quarter ending 6/30/2015

November 19, 2015 - 6:30pm - for the quarter ending 9/31/2015