

**Board of Directors
Champaign County Nursing Home
Urbana, Illinois
February 11, 2013**

Directors Present: Czajkowski, Emanuel, Hartke, Hodson, Maxwell, Palinkas

Directors Absent/Excused: None

Also Present: Busey, Gima, Noffke

1. Call to Order

The meeting was called to order at 6:00 pm by Chair Emanuel

2. Roll Call

Busey called the roll of Directors. A quorum was established.

3. Agenda & Addendum

Agenda was approved (motion by Palinkas, second by Maxwell, unanimous).

4. Approval of Minutes

The open session minutes of January 14, 2013 and the closed session minutes for September 10, 2012, October 15, 2012 and November 19, 2012 were approved as submitted (motion by Palinkas, second by Hartke, unanimous).

5. Public Participation

None

6. Old Business

Gima updated the Board on the start of the respiratory therapy program on January 22, 2013. There are currently 8 to 10 Medicare residents that are in the program. Discussions are currently underway with a pulmonologist to implement a respiratory clinic at CCNH. The pulmonologist would evaluate, treat, and develop respiratory therapy treatment plans in conjunction with the respiratory therapist.

7. New Business

a. Operations (Management Report)

Gima reviewed the statistics and financials for December 2012. The average daily census was 204.8 in December. Medicare census was 21.1, a significant increase from 12.7 in November. Medicaid was 122.1 in November and fell to 116.2 in December. Private pay decreased from 70.4 in November to 67.5 in December. There were only 30 Medicaid pending conversion days in December.

In the month of December, CCNH showed a net profit of just under \$80k. Revenues increased from \$1.241 million in November to \$1.351 million in December. Medicare revenue increased from \$184k to \$301k during the same period.

Operating expenses fell from \$1.312 million in November to \$1.271 million in December. The average wage was \$97.45 per day in November and dropped to \$82.73 per day in December. Nursing professional services expense totaled \$26k in December, which was \$21k over budget due to the continued use of a interim Director of Nursing and MDS Coordinator. A discussion took place regarding the inability to recruit a Director of Nursing. Gima was asked by the BOD to review the position's existing salary structure and provide any salary recommendations that could potentially help recruitment efforts.

b. Cash Position

The cash balance increased from \$786k in November to \$1.361 million in December. Accounts receivable increased from \$3.709 million to \$3.841 million. Accounts payable decreased from \$2.014 million to \$1.883 million between November and December.

Gima reviewed the cash flow projection which was the same report that was discussed last month but had been updated to include the impact of a longer Medicaid payment delay and the impact of conserving cash by reducing the payout of vendor bills by \$200k per month. If Medicaid payments would stop in March, there is enough cash through June. Reducing monthly payables by \$200k per month provides enough cash through August.

c. Health & Life Safety Survey Update

CCNH has closed its' survey window. The State has accepted the plan of correction for the health and life safety surveys.

d. Quality Measures

Noffke discussed the Center for Medicare and Medicaid Services (CMS) 5 Star nursing home rating system.

e. County Board Study Session Recap

Maxwell and Hartke provided a summary of the County Board study session including highlights from the financial overview and review of the CCNH Board of Directors By-Laws and Policy Book. Busey and Gima will address any inconsistencies between the Board documents and the management agreement and provide a report to the Board of Directors for review.

8. Next Meeting Date

Monday, March 11, 2014, 6:00 p.m.

9. Adjournment

Chair Emanuel declared meeting adjourned at 7:35 pm.

Respectfully submitted

Scott T. Gima
Recording Secretary