

**Board of Directors  
Champaign County Nursing Home  
Urbana, Illinois  
April 11, 2011**

Directors Present: Nudo, Palinkas, Hirsbrunner, O'Shaughnessey, Hambrick, Anderson, Czajkowski

Directors Excused: None

Also Present: Busey, Scavotto, Buffenbarger

**1. Call to Order**

The meeting was called to order at 6:00 pm by Chair O'Shaughnessey

**2. Roll Call**

Busey called the roll of Directors. A quorum was established.

**3. Agenda & Addendum**

On motion by Hirsbrunner (second Czajkowski) the agenda and addendum were approved as submitted (unanimous).

**4. Approval of Minutes**

The open session minutes of March 14 2011 were approved as submitted (motion Anderson, second Palinkas, unanimous).

The closed session minutes of March 14 2011 were approved as submitted (motion Hambrick, second Palinkas, unanimous).

The open session minutes of the MPA Evaluation subcommittee dated March 21 2011 were approved as submitted (motion Palinkas, second Anderson, unanimous).

The closed session minutes of the MPA Evaluation subcommittee were approved as submitted (motion Palinkas, second Anderson, unanimous).

**5. Public Participation**

There was no public participation.

**6. Old Business**

None

## **7. New Business**

### **a. IDPH Update**

Buffenbarger brought the Board up to date on the status of the recent complaint survey where CCNH was cited by IDPH under F222 and F314 for abuse and neglect regarding wound care for one resident. Final notices of fines have been received from CMS and from IDPH. The CMS fine is \$8350, which represents the net amount after CCNH waives appeal rights. The IDPH fines total \$16,250 and include a double citation for failure to report an incident; CCNH may challenge the doubling of the fines as the incident was reported. At this juncture, CCNH awaits re-survey; if CCNH passes the survey, the survey closes without further incident and there is no denial of payment. If CCNH fails the survey, Denial of Payment is effective April 7.

### **b. Management Report**

Scavotto reviewed the operating results for February, representing a small loss of \$(8205). The outlook for March is questionable. Volume was down with an average daily census of 190.7; the target census level is 195. The payer mix remains a positive trend with March reporting 52 percent Medicaid, 37.5 percent Private Pay, and approximately 10.5 percent Medicare. Over the past year, there has not been much variation in the mix.

Accounts payable stood at \$1.505 million at February 28; Accounts receivable were \$2.75 million, approximately \$862k of which is due from Medicare Advantage plans. The Medicare Advantage plans have been slow to pay and require significantly more administrative effort to certify stays; this phenomenon does not appear to be limited to CCNH. February's cash balance was \$371k, far too thin for any degree of comfort.

Revenues for March 2011 are estimated to be between \$1.1 and \$1.2 million. Contract agency expense for nursing services should be in the same range as last month (\$80-82k). We are estimating salaries to be down from previous per-day levels. As a point of comparison, March of 2010 had revenues of \$1.197m and a gain of \$15,429.

Additional access openings to the new smoke barrier compartment are being required by ODPH and are in process.

### **c. Need for Establishing an HR Position for CCNH**

O'Shaughnessey led a discussion and outlined the need for such a position. Citing a very small management team and a large, complicated staff, the Board concluded that an HR position would add consistency to management activities in several areas – job descriptions, training, investigation, and early intervention during the probationary period. All of these skills would allow management to move faster in developing a

positive work environment, particularly in the first six (6) months of employment, and a culture of patient safety. Scavotto is to accelerate efforts beginning with a position description and salary estimate for an HR position.

**d. MPA Evaluation Sub-Committee Report**

Czajkowski presented the subcommittee's report. The ratings were based on the goals expressed in the management contract; the County's rating scale (1-5) was used. Not only did the committee review MPA's performance, but it also took the opportunity to revise several goals for the future. In particular, service development, capital budgeting, and external marketing were mentioned. Palinkas recommended establishing a goal of creating a unified culture oriented to patient safety and quality of care; this change is to be added to Item 4a of the management contract, Primary Goal. The subcommittee's findings were positive, recommending renewal of the MPA management contract.

In addition, the Board recommended that the Nursing Board be responsible for the approval of the Administrator, a power now held by the County Board, that the term of the management contract be renewed for three years, and that the kill penalty be dropped from the contract.

It was moved (Hambrick, second Palinkas) that the Nursing Board forward the MPA Evaluation Report and recommended changes to the management contract to the Finance Committee/Committee of the Whole for processing to the County Board in May.

**e. Closed Session**

It was moved (Hirsbrunner), seconded Palinkas, that the Board enter closed session pursuant to 5 ILCS 120/2 (c) 11 to consider the appointment, employment, compensation, discipline, performance or dismissal of specific employees. Busey called the roll and closed session commenced at 7:00 pm. Scavotto and Busey were requested to remain. Subsequently, Scavotto was excused from the closed session and was called back at 7:30 pm. The Board returned to open session at 7:45 pm with no action being taken.

**8. Other Business**

None

**9. Next Meeting Date**

Monday May 9, 2011, 6 pm.

**10. Adjournment**

Chair O'Shaughnessey declared meeting adjourned at 7:45 pm.

Respectfully submitted

Michael A. Scavotto  
Recording Secretary