



**Champaign County Board
Highway & Transportation Committee
County of Champaign, Urbana, Illinois**

MINUTES –APPROVED AUGUST 7, 2026

DATE: Friday, June 5, 2026

TIME: 9:05AM

PLACE: Lorraine Cowart Conference Room
1605 East Main Street, Urbana, Illinois

Committee Members

Present: Samantha Carter, Lorraine Cowart, Jake Fava, Brett Peugh, Ed Sexton, Matt Sullard

Absent: Jon Cagle

County Staff: Jeff Blue (County Engineer), Jenni Marner (Assistant County Engineer), Ryan Mumm (Assistant County Engineer), Michelle Carter (Office Manager/Accountant), Evan Henrard (Engineering Intern), Rita Morocoima-Black (CCRPC/CUUATS Planning and Community Development Director), Emma Woods (CCRPC/Program Compliance Oversight Monitor for Champaign County Rural Public Transportation)

Others Present:

Minutes

I. Call to Order and Roll Call

Committee Chair Cowart called the meeting to order at 9:05 AM. A verbal roll call was taken, and a quorum was declared present.

II. Approval of Agenda/Addendum

MOTION by Sullard to approve the agenda; seconded by Sexton.

Upon vote, the **MOTION CARRIED unanimously.**

III. Approval of Minutes – April 10, 2026

MOTION by Sullard to approve the minutes of the April 10, 2026, meeting; seconded by Sexton.

Upon vote, the **MOTION CARRIED unanimously.**

IV. Public Input

None

V. Presentations from Outside Entities

None

VI. Communications

None

Blue introduced Evan Henrard, Highway Department summer intern.
Samantha Carter joined the meeting at 9:08 AM.

VII. New Business

A. Presentation and Approval of Proposed Intergovernmental Agreement between Champaign County and CUMTD

B. Presentation and Approval of Proposed Vehicle Lease Agreement between Champaign County and CUMTD

Emma Woods provided information for the FY 2027-2029 Intergovernmental Agreement between Champaign County and the Champaign Urbana Mass Transit District. The purpose of the agreement is to ensure continued transportation services in Champaign County Area Rural Transportation System (C-CARTS) for the next three fiscal years. The Agreement is identical to the Agreement approved in June 2023 except for the following changes: removed GATA requirements, updated list of quarterly documents, increased maintenance rates by 3.5%, and increased parking and office space rental for C-CARTS by 3%.

Next, Emma discussed the purpose of the FY 2027-2029 Vehicle Lease Agreement to ensure continued transportation services of the Champaign County Area Rural Transit System (C-CARTS) for the next three fiscal years. The Agreement is identical to the Agreement approved in June 2023 except for the following changes: Section 1 lists all vehicles listed in the previous Agreement, lists the vehicles that were delivered last year and were added to service last year, and grant agreements are now listed individually with corresponding vehicles.

MOTION by Carter to approve the Resolution for the Proposed Intergovernmental Agreement between Champaign County and CUMTD and the Resolution for the Proposed Vehicle Lease Agreement between Champaign County and CUMTD; seconded by Sexton. Upon vote, the **MOTION CARRIED unanimously**.

C. County & Township Motor Fuel Tax Claims April & May 2026

MOTION by Sullard to receive and place on file the County and Township Motor Fuel Tax Claims for April & May 2026; seconded by Carter. Upon vote, the **MOTION CARRIED unanimously**.

D. Review Striping Bid Tab

Blue discussed the striping bid tab from the June 4, 2026, letting. Two companies submitted bids with Varsity Striping submitting the lowest bid of \$127,544.81. The bid amount was 32% lower than the engineers' estimate. Blue was given award authority and awarded the project to Varsity Striping.

E. Resolution for Improvement Under the Illinois Highway Code, Supplemental CH 6, Section #25-00475-00-RS

Blue stated the Resolution is a supplemental resolution for the project on CH 6. The Resolution makes sure there are enough funds authorized by IDOT to pay the contractor.

MOTION by Peugh to approve the Resolution; seconded by Carter. Upon vote, the **MOTION CARRIED unanimously**.

Blue said the next four resolutions are for award authority since there is no meeting in July. If the County waits until the August County Board Meeting to award the projects, it may be too late in the construction season to get them done.

F. Resolution for Contract Award Authority, Rantoul Township, Section #24-20142-00-BR

Blue said the first project is in Rantoul Township and the letting is scheduled for June 23, 2026. The bid tabs will be brought back after the letting and he will only approve the project if it's reasonable and in the best interest of the public.

MOTION by Sexton to approve the Resolution; seconded by Sullard.

Upon vote, the **MOTION CARRIED unanimously**.

G. Resolution for Contract Award Authority, CH 19, Section #25-00149-00-BR

Blue stated the next project is on CH 19 north of Sadorus. He is not sure if this project will get done this year because the environmental and bridge condition reports were not passed through IDOT in a timely manner.

MOTION by Fava to approve the Resolution; seconded by Sexton.

Upon vote, the **MOTION CARRIED unanimously**.

H. Resolution for Contract Award Authority, CH 20, Section #25-00150-00-BR

Blue stated the next project is on CH 20 (Hensley Road) east of Dewey-Fisher Road.

MOTION by Sexton to approve the Resolution; seconded by Peugh.

Upon vote, the **MOTION CARRIED unanimously**.

I. Resolution for Contract Award Authority, CH 8, Section #25-00144-00-BR

Blue said the last project is on CH 8 in Foosland. The engineering consultant is waiting on the state to approve the bridge condition report and the hydraulic study.

MOTION by Carter to approve the Resolution; seconded by Peugh.

Upon vote, the **MOTION CARRIED unanimously**.

J. Petition Requesting and Resolution Approving Appropriation of Funds from the County Bridge Fund, Raymond Township, Section #26-21159-00-BR

Blue said a bridge in Raymond Township was recently struck by a vehicle and damaged. No accident report is available to determine who was responsible for the damage. The repair cost is estimated to be \$30,000. Quotes will be received for the project until June 23, 2026. There is a correction on line 6 of the petition that should read as construction of the bridge not the culvert. The petition will be corrected before it is sent to the County Board.

MOTION by Sullard to approve the Resolution; seconded by Sexton.

Upon vote, the **MOTION CARRIED unanimously**.

K. Petition Requesting and Resolution Approving Appropriation of Funds from the County Bridge Fund, Compromise Township, Section #26-06158-00-BR

Blue said there is a culvert located in Compromise Township that needs replaced. The estimated replacement cost is \$44,000. The cost of the culvert is \$22,000 and the township will pay for the cost of installation.

MOTION by Sullard to approve the Resolution; seconded by Peugh.

Upon vote, the **MOTION CARRIED unanimously**.

VIII. Other Business

None

IX. Presiding Officer's Report

None

X. Designation of Items to be Placed on the Consent Agenda

Cowart stated that items, VII-A, B and E-K be placed on the consent agenda.

Carter informed the committee that this is Gun Violence Awareness Month. She said she would like to see more community members involved with this issue.

XI. Adjournment

There being no further business, Chair Cowart adjourned the meeting at 9:30 AM.

***Please note the minutes reflect the order of the agenda and may not necessarily reflect the order of business conducted at the meeting.*