



CHAMPAIGN COUNTY BOARD HIGHWAY COMMITTEE AGENDA

County of Champaign, Urbana, Illinois

Friday, April 11, 2025, 9:00 AM

Lorraine Cowart Conference Room

1605 E Main Street, Urbana, Illinois

Committee Members:

Lorraine Cowart – Chair

Jake Fava

Ed Sexton – Vice-Chair

Brett Peugh

Jon Cagle

Matt Sullard

Samantha Carter

- I. Call to Order and Roll Call
- II. Approval of Agenda/Addendum
- III. Approval of Minutes of Previous Meetings– March 7, 2025 1-3
- IV. Public Input
- V. Presentations from Outside Entities
- VI. Communications
- VII. New Business
 - A. County & Township Motor Fuel Tax Claims – March 2025 4
 - B. Resolution Awarding of Contract for 2025 Pavement Striping of Various County Highways, Section #25-00000-00-GM (The Resolution will be updated after the April 8, 2025, letting). 5
 - C. Resolution Awarding of Contract for the Furnish and Spread on the Road of Bituminous Material for 2025 Maintenance of Various Road Districts and County Highways in Champaign County (The Resolution will be updated after the April 8, 2025, letting). 6
 - D. Resolution Awarding of Contract for the Furnish of Bituminous Material from the Plant for 2025 Maintenance of Various Road Districts and County Highways in Champaign County (The Resolution will be updated after the April 8, 2025, letting). 7
 - E. Petition Requesting and Resolution Approving Appropriation of Funds from the County Bridge Fund, Hensley Township Section #25-12152-00-BR 8-10
 - F. Petition Requesting and Resolution Approving Appropriation of Funds from the County Bridge Fund, Pesotum Township Section #25-18150-00-BR 11-13
- VIII. Other Business
- IX. Presiding Officer's Report
- X. Designation of Items to be Placed on the Consent Agenda
- XI. Adjournment

Champaign County strives to provide an environment welcoming to all persons regardless of disabilities, race, gender, or religion.
Please call 217-384-3776 to request special accommodations at least two business days in advance.



Champaign County Board
Highway & Transportation Committee
County of Champaign, Urbana, Illinois

MINUTES –SUBJECT TO REVIEW AND APPROVAL

DATE: Friday, March 7, 2025
TIME: 9:00 AM
PLACE: Lorraine Cowart Conference Room
1605 East Main Street, Urbana, Illinois

Committee Members

Present: Samantha Carter, Lorraine Cowart, Jake Fava, Brett Peugh, Matt Sullard
Absent: Jon Cagle, Ed Sexton

County Staff: Jeff Blue (County Engineer), Jenni Marner (Assistant County Engineer), Ryan Mumm (Assistant County Engineer), Michelle Carter (Office Manager/Accountant), Steve Summers (County Executive), Rita Morocoima-Black, (CCRPC/CUUATS Planning and Community Development Director), Emma Woods (CCRPC/Program Compliance Oversight Monitor)

Others Present: Eli Mitzennacher (University of Illinois Student Journalist)

Minutes

I. Call to Order and Roll Call

Committee Chair Cowart called the meeting to order at 9:00 AM. A verbal roll call was taken, and a quorum was declared present.

II. Approval of Agenda/Addendum

MOTION by Carter to approve the agenda; seconded by Peugh.
Upon vote, the **MOTION CARRIED unanimously.**

III. Approval of Minutes – February 7, 2025

MOTION by Fava to approve the minutes of the February 7, 2025, meeting; seconded by Peugh.
Upon vote, the **MOTION CARRIED unanimously.**

IV. Public Input

None

Matt Sullard joined the meeting at 9:02 AM

V. Presentations from Outside Entities

None

VI. Communications

None

51 **VII. New Business**

52 **A. County & Township Motor Fuel Tax Claims February 2025**

53
54 **MOTION** by Carter to receive and place on file the County and Township Motor Fuel Tax Claims for
55 February 2025; seconded by Sullard.

56 Upon vote, the **MOTION CARRIED unanimously**.
57

58 **B. FY 2026 Section 5311 Rural Public Transportation and Downstate Operating Assistance**
59 **Program (DOAP) Applications for Champaign County Area Rural Transit System (C-CARTS)**
60

61 Emma Woods, CCRPC/Program Compliance Oversight Monitor, presented information for the
62 annual grant applications for C-CARTS. Woods discussed background information, current projects,
63 vehicle inventory, and possible service opportunities. She stated to continue to receive rural public
64 transportation funding, Champaign County is required annually to submit grant applications for FTA
65 section 5311 (Rural Public Transportation) and IL Downstate Operating Assistance Program (DOAP).
66 The grants are awarded based on the Illinois Department of Transportation's Fiscal Year (July 1,
67 2025-June30, 2026
68

- 69 1. Resolution Authorizing Execution and Amendment of Section 5311 Grant Agreement
- 70 2. Public Transportation Ordinance
- 71 3. Acceptance of Special Warranty
- 72 4. Resolution Authorizing Execution and Amendment of Downstate Operating Assistance
- 73 Agreement
74

75 **OMNIBUS MOTION** by Sullard to approve (1) Resolution Authorizing Execution and Amendment of
76 Section 5311 Grant Agreement, (2) Public Transportation Ordinance, (3) Acceptance of Special
77 Warranty, (4) Resolution Authorizing Execution and Amendment of Downstate Operating
78 Assistance Agreement; seconded by Carter.

79 Upon vote, the **MOTION CARRIED unanimously**.
80

81 **C. Resolution Authorizing an Intergovernmental Agreement for Participation in the Illinois Public**
82 **Works Mutual Aid Network (IPWMAN)**
83

84 **D. Intergovernmental Agreement Providing for Membership in the Illinois Public Works Mutual**
85 **Aid Network Agreement**
86

87 Blue discussed Champaign County's participation in the Illinois Public Works Mutual Aid Network.
88 He said the State's Attorney's office has reviewed and approved the Intergovernmental Agreement
89 and the Resolution.
90

91 **MOTION** by Peugh to approve the Resolution Authorizing an Intergovernmental Agreement for
92 Participation in the Illinois Public Works Mutual Aid Network (IPWMAN); seconded by Carter.

93 Upon vote, the **MOTION CARRIED unanimously**.
94

95 **E. Highway Department Budget Review FY 2025**
96

97 Blue provided an overview of each of the Highway Department Funds explaining the major expense
98 categories. The County Highway Fund 2083 is primarily used as the operations fund. This includes
99 personnel, commodities, utilities, and equipment. He explained that each year funds are
100 transferred to the Highway Building Capital Fund 062. The funds accumulate until large building

repairs are necessary. The County Bridge Fund 2084 is used to build bridges. The fund was set up in statute for counties to use the Bridge Funds to help townships build their bridges. If township needs are met, then available funds are used on county bridges. The Motor Fuel Tax Fund is from the State of Illinois gas tax. The funds are used for the County Engineer's salary and for road and bridge maintenance and improvements. The townships receive separate Motor Fuel Tax Funds. The Highway Federal Aid Matching Fund is used to match federal projects that require local matching funds. The IDOT Rebuild Grant Funds have all been expended.

F. Bridge Report FY 2023-2024

Blue discussed the bridge projects that were closed out in fiscal years 2023 and 2024. Champaign County Highway Resolutions state that the Highway Department will report back to the County Board and Townships the total funds spent on each bridge project.

MOTION by Sullard to receive and place on file the Bridge Report for fiscal year 2023-2024; seconded by Peugh.

Upon vote, the **MOTION CARRIED unanimously.**

VIII. Other Business

None

IX. Presiding Officer's Report

None

X. Designation of Items to be Placed on the Consent Agenda

Cowart stated that items VII-B (1-4) and VII-C be placed on the consent agenda.

XI. Adjournment

There being no further business, Chair Cowart adjourned the meeting at 9:54 AM.

***Please note the minutes reflect the order of the agenda and may not necessarily reflect the order of business conducted at the meeting.*

County Motor Fuel Tax Claims

Date	Check No.	Payee	Description	Amount
1/21/2025	43856	Warning Lites of Southern Illinois	Sign Posts	\$ 364.16
2/19/2025	43831	University of Illinois	THE Conference	\$ 65.00
3/5/2025	44254	NCUTCD	Midyear Meeting	\$ 275.00
3/5/2025	44063	City of Danville	200 Gal Emulsion	\$ 550.00
3/18/2025	44833	Warning Lites of Southern Illinois	Signs	\$ 503.75
3/20/2025	44802	Sport Redi-Mix	30LB Hot Pour Sealant	\$ 890.71

Township Motor Fuel Tax Claims

Date	Check No.	Payee	Description	Amount
2/6/2025	44486	Heidelberg Materials Midwest Agg, Inc.	1,308.29 Ton CM-16 Sadorus TWP	\$ 30,417.80
3/6/2025	44497	T.J. Miller	Aggregate Hauling Sadorus TWP	\$ 11,447.45
2/28/2025		Tuscola Stone	711.81 Ton CA-16, Mahomet TWP	\$ 19,112.10

RESOLUTION NO.

RESOLUTION AWARDING OF CONTRACT
FOR 2025 PAVEMENT STRIPING
OF VARIOUS COUNTY HIGHWAYS
SECTION #25-00000-00-GM

WHEREAS, the following bid was received at a Public Letting held on April 8, 2025 in Urbana, Illinois, for the Pavement Striping of various County Highways:

XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX

WHEREAS, the County Engineer recommends to the County Board that the above bid be awarded; and

WHEREAS, the County Board of Champaign County concurs in the action recommended by the County Engineer.

NOW, THEREFORE, BE IT RESOLVED, the County Board of Champaign County does hereby award the above listed bid to XXXXXXXXXXXXXXXXXXXXXXXXXXXX.

PRESENTED, ADOPTED, APPROVED and RECORDED this 24th day of April 2025.

Jennifer Locke, Chair
Champaign County Board

Approved: _____
Steve Summers, County Executive

Date: _____

Recorded
& Attest: _____
Aaron Ammons, County Clerk
and ex-Officio Clerk of the
Champaign County Board

Date: _____

RESOLUTION NO. ____

RESOLUTION AWARDING OF CONTRACT
FOR THE FURNISH AND SPREAD ON THE ROAD
OF BITUMINOUS MATERIAL FOR
2025 MAINTENANCE OF VARIOUS ROAD DISTRICTS AND
COUNTY HIGHWAYS
IN CHAMPAIGN COUNTY

WHEREAS, The following low bid was received at a Public Letting held on April 8, 2025 in Urbana, Illinois, for Furnish and Spread on the roads of Bituminous Materials for the 2025 Maintenance of Various Road Districts and County Roads in Champaign County;

XXXXXXXXXXXXXXXXXXXXXXXXXXXX

WHEREAS, The County Engineer recommends to the County Board that the above bid be awarded; and

WHEREAS, The County Board of Champaign County concurs in the action recommended by the County Engineer.

NOW, THEREFORE, BE IT RESOLVED, The County Board of Champaign County does hereby award the above listed bid to XXXXXXXXXXXXXXXX.

PRESENTED, ADOPTED, APPROVED and RECORDED this 24th day of April 2025.

Jennifer Locke, Chair
Champaign County Board

Approved: _____
Steve Summers, County Executive

Date: _____

Recorded
& Attest: _____
Aaron Ammons, County Clerk
and ex-Officio Clerk of the
Champaign County Board

Date: _____

RESOLUTION NO. ____

RESOLUTION AWARDING OF CONTRACT
FOR THE FURNISH
OF BITUMINOUS MATERIAL FROM THE PLANT FOR
2025 MAINTENANCE OF VARIOUS ROAD DISTRICTS AND
COUNTY HIGHWAYS
IN CHAMPAIGN COUNTY

WHEREAS, The following low bid was received at a Public Letting held on April 8, 2025 in Urbana, Illinois, for FOB, furnished from the plant, of Bituminous Materials for the 2025 Maintenance of Various Road Districts and County Roads in Champaign County;

XXXXXXXXXXXXXXXXXXXXXXXXXXXX

WHEREAS, The County Engineer recommends to the County Board that the above bid be awarded; and

WHEREAS, The County Board of Champaign County concurs in the action recommended by the County Engineer.

NOW, THEREFORE, BE IT RESOLVED, The County Board of Champaign County does hereby award the above listed bid to XXXXXXXXXXXXXXXXXXXX.

PRESENTED, ADOPTED, APPROVED and RECORDED this 24th day of April 2025.

Jennifer Locke, Chair
Champaign County Board

Approved: _____
Steve Summers, County Executive

Date: _____

Recorded
& Attest: _____
Aaron Ammons, County Clerk
and ex-Officio Clerk of the
Champaign County Board

Date: _____

PETITION REQUESTING AND RESOLUTION APPROVING APPROPRIATION
OF FUNDS FROM THE COUNTY BRIDGE FUND
PURSUANT TO 605 ILCS 5/5-501

PETITION

Petitioner, Robert Sherman, hereby requests an appropriation of funds from the Champaign County Bridge Fund pursuant to 605 ILCS 5/5-501. In support of this petition, Petitioner states the following:

1. Petitioner is the duly elected Highway Commissioner for the Hensley Road District, Champaign County, Illinois; and
2. There is a Bridge located on North Rising Road (700 E) between Sections 29 and 30 in Hensley Township, which is in poor condition; and
3. To ensure the adequacy of said structure for the traveling public, it is necessary that said bridge be replaced; and
4. The cost to replace the aforesaid structure is estimated to be \$300,000 which will be more than .02% of the value of all the taxable property in the Hensley Road District, as equalized or assessed by the Department of Revenue; and
5. The tax rate for road purposes in the Hensley Road District was in each year for the last two (2) years not less than the maximum allowable rate provided for in Section 6-501 of the Illinois Highway Code (605 ILCS 5/6-501); and
6. The Hensley Road District is prepared to pay 50% of the local cost associated with the replacement of said structure.

Respectfully submitted,

Robert Sherman

Commissioner of Highways of
Hensley Road District,
Champaign County, Illinois

RESOLUTION NO.

WHEREAS, the County Board finds that based on the representations in the foregoing Petition, it is required pursuant to 605 ILCS 5/5-501 to provide the requested aid.

NOW, THEREFORE, BE IT RESOLVED by the County Board of Champaign County as follows:

1. The County Board hereby appropriates from the County Bridge Fund a sufficient sum to meet 50% of the local cost to replace the aforesaid structure.
2. The County Board hereby directs the County Engineer to cause plans and specifications to be prepared for said improvement.
3. The County Board hereby orders that said improvement be made under the general supervision of the County Engineer, by receiving bids for the improvements.
4. The County Board hereby directs the County Engineer to certify to the County Board when the work has been satisfactorily completed to meet his approval. Such certificate shall include an itemized account of the cost of all items of work incurred in the completion of said improvement and shall show the division of cost between the County and the Hensley Road District.
5. The County Board further directs the County Engineer to file said certificate with the clerk of the Hensley Road District.
6. This Resolution shall become effective upon its adoption.

PRESENTED, ADOPTED, APPROVED and RECORDED this 24th day of April, A.D., 2025.

Jennifer Locke, Chair
Champaign County Board

Approved:

Recorded & Attest _____
Aaron Ammons, County Clerk
and ex-officio Clerk of the
Champaign County Board

Steve Summers
County Executive

Date: _____

Prepared by: Jeff Blue
County Engineer

Hensley 010-0231



This map was prepared with geographic information system (GIS) data created by the Champaign County GIS Consortium (CCGISC), or other CCGISC member agency. These entities do not warrant or guarantee the accuracy or suitability of GIS data for any purpose. The GIS data within this map is intended to be used as a general index to spatial information and not intended for detailed, site-specific analysis or resolution of legal matters. Users assume all risk arising from the use or misuse of this map and information contained herein. The use of this map constitutes acknowledgement of this disclaimer.



PETITION REQUESTING AND RESOLUTION APPROVING APPROPRIATION
OF FUNDS FROM THE COUNTY BRIDGE FUND
PURSUANT TO 605 ILCS 5/5-501

PETITION

Petitioner, Josh Eisenmenger, hereby requests an appropriation of funds from the Champaign County Bridge Fund pursuant to 605 ILCS 5/5-501. In support of this petition, Petitioner states the following:

1. Petitioner is the duly elected Highway Commissioner for the Pesotum Road District, Champaign County, Illinois; and
2. There is a structure located on 700 E between Sections 5 and 6 in Pesotum Township, which is in poor condition; and
3. To ensure the adequacy of said structure for the traveling public, it is necessary that said structure be replaced; and
4. The cost to replace the aforesaid structure is estimated to be \$50,000 which will be more than .02% of the value of all the taxable property in the Pesotum Road District, as equalized or assessed by the Department of Revenue; and
5. The tax rate for road purposes in the Pesotum Road District was in each year for the last two (2) years not less than the maximum allowable rate provided for in Section 6-501 of the Illinois Highway Code (605 ILCS 5/6-501); and
6. The Pesotum Road District is prepared to pay 50% of the cost associated with the replacement of said structure.

Respectfully submitted,

Josh Eisenmenger

Commissioner of Highways of
Pesotum Road District,
Champaign County, Illinois

RESOLUTION NO.

WHEREAS, the County Board finds that based on the representations in the foregoing Petition, it is required pursuant to 605 ILCS 5/5-501 to provide the requested aid.

NOW, THEREFORE, BE IT RESOLVED by the County Board of Champaign County as follows:

1. The County Board hereby appropriates from the County Bridge Fund a sufficient sum to meet 50% of the cost to replace the aforesaid structure.
2. The County Board hereby directs the County Engineer to cause plans and specifications to be prepared for said improvement.
3. The County Board hereby orders that said improvement be made under the general supervision of the County Engineer, by receiving bids for the improvements.
4. The County Board hereby directs the County Engineer to certify to the County Board when the work has been satisfactorily completed to meet his approval. Such certificate shall include an itemized account of the cost of all items of work incurred in the completion of said improvement and shall show the division of cost between the County and the Pesotum Road District.
5. The County Board further directs the County Engineer to file said certificate with the clerk of the Pesotum Road District.
6. This Resolution shall become effective upon its adoption.

PRESENTED, ADOPTED, APPROVED and RECORDED this 24th day of April, A.D., 2025.

Jennifer Locke, Chair
Champaign County Board

Approved:

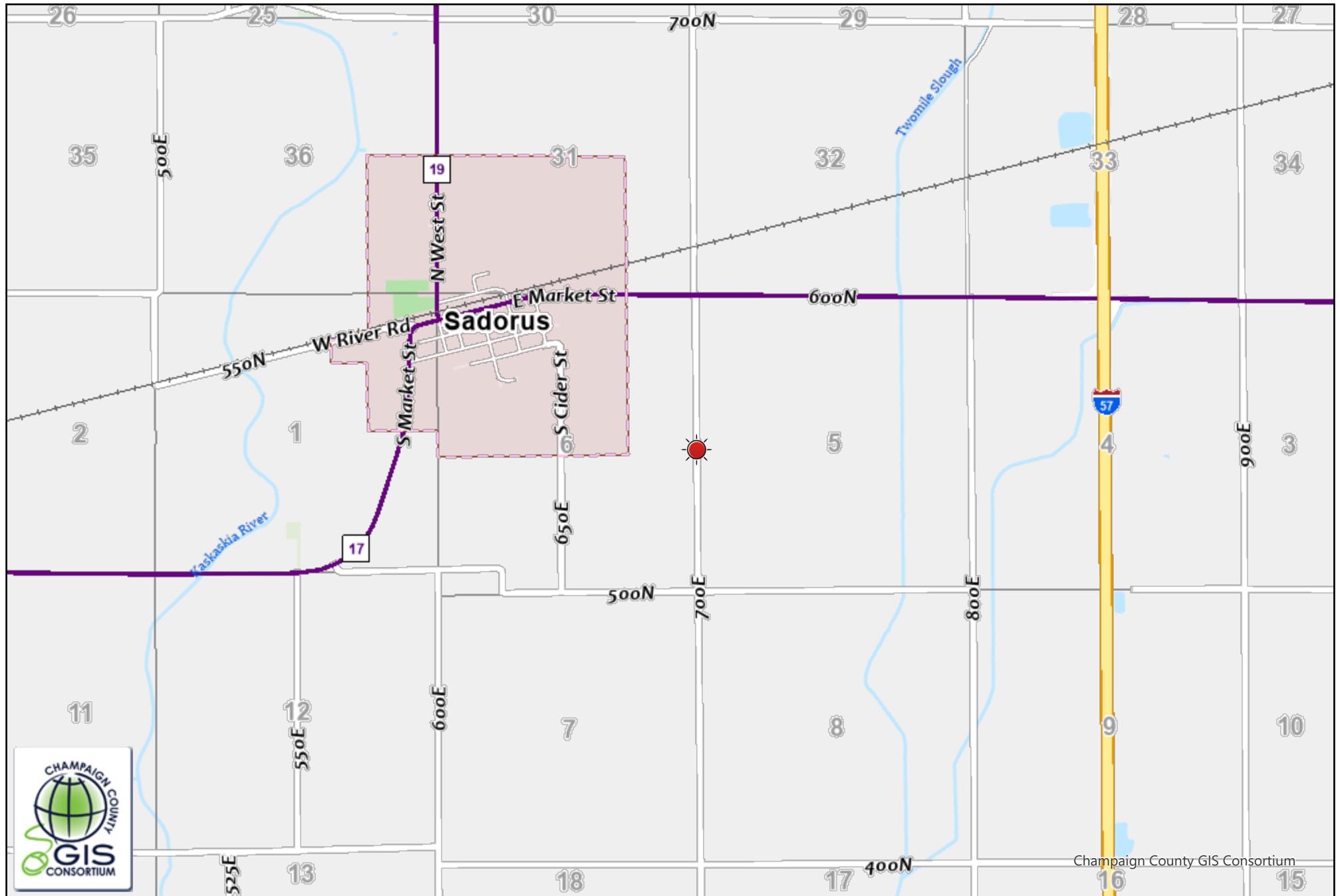
Recorded & Attest _____
Aaron Ammons, County Clerk
and ex-officio Clerk of the
Champaign County Board

Steve Summers
County Executive

Date: _____

Prepared by: Jeff Blue
County Engineer

Location Map - 550N / 700E - Pesotum Twp.



Champaign County GIS Consortium

0.35

mi

This map was prepared with geographic information system (GIS) data created by the Champaign County GIS Consortium (CCGIS), or other CCGISC member agency. These entities do not warrant or guarantee the accuracy or suitability of GIS data for any purpose. The GIS data within this map is intended to be used as a general index to spatial information and not intended for detailed, site-specific analysis or resolution of legal matters. Users assume all risk arising from the use or misuse of this map and information contained herein. The use of this map constitutes acknowledgement of this disclaimer.

Date: Thursday, March 13, 2025

