



CHAMPAIGN COUNTY BOARD - DEIA+ TASK FORCE

Joint Subcommittee of the Labor Committee & Justice and Social Services Committee
County of Champaign, Urbana, Illinois

MINUTES – Approved as Distributed on April 3, 2025

DATE: Tuesday, February 18, 2025
TIME: 6:30 p.m.
PLACE: Shields-Carter Meeting Room
Brookens Administrative Center
1776 E. Washington St., Urbana, IL 61802

Committee Members:

Present	Absent
Benjamin Beaupre	Barb Bressner
Jason Benda	John Farney
Heather Rumple	Jacqueline Kalipeni
Jilmala Rogers	Don Owen
	Cecelia Phillips
	Kathleen Robbins

Others Present: Jennifer Locke (County Board Chair), Michelle Jett (Director of Administration & Recording Secretary)

Agenda Items

I. Call to Order

Chair Rogers called the meeting to order at 6:36 p.m.

II. Roll Call

Mr. Benda suggested absence of a quorum.

A verbal roll call was taken, and a quorum was not present.

In the absence of a quorum, the Task Force could not vote on any items but chose to continue the discussion on the proposed RFP's.

VI. Communications

Mr. Beaupre apologized for his recommendation of someone he originally trusted.

Mr. Benda & Ms. Rogers thanked everyone that continues to serve on this Task Force.

CHAMPAIGN COUNTY BOARD

DEIA+ Task Force

February 18, 2025 Minutes

VII. New Business

A. Review Draft RFP #1 – Data Collection and Analysis

Ms. Jett explained that while she was preparing the two RFP's it seemed like splitting them would make it more difficult to get the desired data. So, she put everything into one RFP and would like everyone's feedback. Mr. Benda would prefer to get all of the information from one firm, if possible.

Ms. Rogers asked if there would be a third RFP regarding procurement. Ms. Jett thought they had decided to get the employment RFP released and then work on updating the Purchasing Policy. Mr. Benda read the resolution creating this Task Force and pointed out that they were supposed to focus on employment. Mr. Benda believes they should recommend the County Board revisit the RFP from 2004. Mr. Beaupre would like for the Task Force to address employment and procurement.

Ms. Jett suggested adding language for companies to only write a proposal for the parts that they can complete and then there would be the possibility that they sign two separate contracts to get all of the information required.

B. Review Draft RFP #2 – Evaluation of Employment Accessibility based on EEO Categories

Where the RFP lists the number of County employees, Mr. Benda requested to add information about the number of facilities that those employees are spread across. Ms. Jett believes adding this information could be very helpful in getting companies to understand the broad range of different types of jobs.

Task Force members continued to discuss the issue of elected officials not having to follow any suggestions that come from this RFP, but they would still like to discuss with potential companies on creative ways to get more buy-in from the elected officials. They also discussed including RPC in the proposal and ultimately decided to wait.

C. Next Steps

Another meeting will be scheduled to discuss final revisions and information about the RFP that was released in 2004.

VIII. Other Business

A. Date of next meeting

Staff will send an email to find a date that works for the majority of members.

IX. Chair's Report

None

X. Adjournment

Chair Rogers ended the discussion at 7:23 p.m.