

CHAMPAIGN COUNTY BOARD
COMMITTEE MINUTES

COUNTY EXECUTIVE TRANSITION COMMITTEE

Monday, June 18, 2018

**Brookens Administrative Center, Jennifer K. Putman Meeting Room
1776 E. Washington St., Urbana**

MEMBERS PRESENT: Jim Goss, Jim McGuire, Steve Summers, C. Pius Weibel (Chair)

MEMBERS ABSENT: Kyle Patterson

OTHERS PRESENT: Deb Busey (County Administrator), Patti Petrie (County Board member), Kay Rhodes (Administrative Assistant)

CALL TO ORDER

Weibel called the meeting to order at 4:35 p.m.

ROLL CALL

Goss, McGuire, Summers, and Weibel were present at the time of roll call, establishing the presence of a quorum.

APPROVAL OF AGENDA/ADDENDUM

MOTION by McGuire to approve the agenda; seconded by Goss. **Motion carried with unanimous support.**

APPROVAL OF MINUTES

MOTION by Goss to approve the May 21, 2018 minutes; seconded by McGuire. **Motion carried with unanimous support.**

PUBLIC PARTICIPATION

There was no public participation.

DISCUSSION & APPROVAL OF NEW COUNTY BOARD RULES

Weibel indicated that the State's Attorney's office had not reviewed all of the updates from the last meeting yet. He suggested a review of the County Board committee rules listed on pages 10-13 of Resolution No. 9162 as distributed.

Finance

Weibel began with the Areas of Responsibility Duties and Roles/Finance. Item a) was eliminated. Item b) was amended to *Plans overall county long-range needs with County Executive, including consideration of the County's information technology systems and infrastructure.*

Item c) was eliminated. Weibel would check with State's Attorney as to whether item d) *Convenes a public hearing on the preliminary budget in compliance with legal requirements*, would fall under the responsibilities of the County Executive or the County Board.

Item e) was eliminated. Item f) was amended to **Reviews and submits final budget to the Board**. Item i) was amended to *Evaluates **in conjunction with the County Executive** distribution of funds and appropriation of expenditures within the County with the goal to achieve maximum efficiency and economy within the government structure*.

Weibel would check with the State's Attorney on item k.

Justice & Social Services

Weibel would review item a) with the State's Attorney, specifically, which entities should report to this committee.

Policy, Personnel, & Appointments

Item a) was amended to *Reviews and acts upon all appointments recommended by the County Executive*. Item c) was amended to *Accepts and reviews reports for **County Executive**, County Board Chair, and County Clerk*. Item d) was eliminated. Item e), regarding grievance procedures, would be reviewed with the State's Attorney.

Weibel would review item g) regarding position classification and evaluation, with the State's Attorney.

County Facilities

Item a) amended to *Reviews and approves construction and remodeling, maintenance and operation of County buildings, property and recreational land, in compliance with all federal and state requirements **subject to appropriation by County Board***.

Environment & Land Use

Item b (guidance on future economic development) and item f (Cable television oversight) were eliminated. Item g was amended to *Provides Solid Waste **and recycling** oversight*.

Highway & Transportation

Weibel would discuss the rules of the Highway and Transportation Committee with the County Engineer, Jeff Blue.

Determination of Timeline for Review

The committee agreed to distribute a final version of County Board Rules, except for committee structure, at the August 14, 2018 Committee of the Whole meeting. Discussion would take place at the September 11, 2018 Committee of the Whole meeting without a vote. The County Board would vote on the Rules at the September 20, 2018 meeting.

The committee agreed that options for future committee structure would be distributed at the November 13, 2018 Committee of the Whole meeting. Committee structure would be decided by new County Board at the Organizational meeting on December 3, 2018. Committee assignments could take place at the December 18 County Board meeting. Busey suggested the creation of a calendar of meetings for each of the options.

MOTION by McGuire to approve all changes as discussed; seconded by Summers. **Motion carried with unanimous support.**

Determination of Additional Meetings

Weibel announced that he would schedule additional meetings in late July or August to complete the committee's work.

OTHER BUSINESS

There was no other business.

ADJOURNMENT

The meeting adjourned at 5:24 p.m.

Respectfully submitted,

Kay Rhodes,
Administrative Assistant