



CHAMPAIGN COUNTY BOARD

COMMITTEE OF THE WHOLE

Finance/ Policy, Personnel, & Appointments/Justice & Social Services

County of Champaign, Urbana, Illinois

Tuesday, April 15, 2025 at 6:30 p.m.

Shields-Carter Meeting Room

Brookens Administrative Center

1776 East Washington Street, Urbana, Illinois

MINUTES – Approved as Distributed on May 13, 2025

Members Present: Jon Cagle, Lorraine Cowart, Aaron Esry, John Farney, Stephanie Fortado, Carolyn Greer, Elly Hanauer-Friedman, Jenny Lokshin, Emily Rodriguez, Jilmala Rogers, Tom ‘Ed’ Sexton, Chris Stohr, Matt Sullard, Eric Thorsland, Bethany Vanichtheeranont, Daniel Wiggs, Jeff Wilson and Jennifer Locke

Members Absent: Samantha Carter, Ben Crane, Jake Fava, and Brett Peugh

Others Present: Steve Summers (County Executive), Michelle Jett (Director of Administration), Travis Woodcock (Budget Director), Julie Rietz (State’s Attorney), Andrew Bequette (Assistant State’s Attorney), Lisa Liggins-Chambers (Children’s Advocacy Center – Executive Director), Susan McGrath (Circuit Clerk), Aaron Ammons (County Clerk & Recorder), Angela Patton (Chief Deputy County Clerk), and Megan Robison (Recording Secretary)

Agenda Items

I. Call to Order

Chair Locke called the meeting to order at 6:35 p.m.

II. Roll Call

Roll Call was taken, and a quorum was declared present.

III. Approval of Agenda/Addenda

MOTION by Mr. Sexton to approve the agenda; seconded by Mr. Thorsland.

MOTION by Ms. Locke to amend the typographical errors; seconded by Ms. Fortado. Upon vote, the

MOTION TO AMEND CARRIED unanimously.

Upon vote, the **MOTION with Amendments CARRIED** unanimously.

IV. Approval of Minutes

A. March 11, 2025 – Regular Meeting

MOTION by Mr. Farney to approve the minutes of March 11, 2025; seconded by Ms. Greer. Upon vote, the **MOTION CARRIED** unanimously.

V. Public Input

None

VI. Communications

Mr. Wilson wished everyone a happy Tax Day, Patriot's Day and Easter. He also shared some history regarding each of those celebrations.

Mr. Stohr shared information about the first Carbon Sequestration Activities Task Force meeting.

Mr. Thorsland asked everyone to be careful and watch for farm equipment and motorcycles as the weather warms up. Also, with Patriot's Day approaching, he mentioned some of the grievances that were listed in the Declaration of Independence that are relevant today. He asked that we do not relive history.

VII. Justice and Social Services

A. Monthly Reports – All reports are available on each department's webpage through the department reports page

- Probation & Court Services – February 2025
- Public Defender – March 2025
- Emergency Management Agency – March 2025

Received and placed on file

B. Rosecrance

1. Re-Entry Reports

- Financial Report – February 2025
- Program Report – February 2025

Information only

2. Re-Entry Program Update

Dave Kellerhals, Clinical Services Director, presented an update regarding the Re-Entry Program. He gave an overview of the program and services offered. He presented a summary of the data, barriers to success, program highlights and a success story. He stated that help with housing is the most common request for assistance. Their current recidivism rate is 10.6% and they are working to change the narrative to overcome the stigma.

Mr. Wilson asked if this data is typical, and Mr. Kellerhals explained that these numbers are actually lower than normal. They have been promoting the program, but they are not seeing the fruit of their labor. Ms. Locke mentioned there has been some staff turnover and they may need to find a better way to spend the funds that the County gives to this program. They are looking for a way to use these funds for the same type of services in our community.

C. DEIA+ Task Force

1. Approval and Release of RFP 2025-005 Evaluation of Employment

MOTION by Mr. Farney to approve the release of RFP 2025-005 Evaluation of Employment; seconded by Ms. Hanauer-Friedman. Discussion followed regarding the purpose of this RFP. Ms. Fortado reminded everyone that there is a vast difference between a policy and a plan. Ms. Rogers pointed out that County employees do not reflect the diversity within our community. Upon vote, the **MOTION CARRIED**.

D. Other Business

None

E. Chair's Report

None

F. Designation of Items to be Placed on the Consent Agenda

None

VIII. Finance

A. Budget Amendments/Transfers

1. Monthly General Corporate Budget Amendment Report – April 2025

Information only – Mr. Farney noted the current deficit and stated the County is in trouble.

2. Budget Amendment BUA 2025/3/148

Fund 2613 Court's Automation Fund & 2630 Circuit Clerk Operation & Admin / Dept 030 Circuit Clerk

Increased Appropriations: \$82,216

Increased Revenue: \$82,216

Reason: Appropriation of grant funds from the Illinois Court Technology Modernization Program

MOTION by Mr. Sullard to recommend County Board approval of a resolution approving budget amendment BUA 2025/3/148; seconded by Ms. Lokshin. Upon vote, the **MOTION CARRIED** unanimously.

3. Budget Amendment BUA 2025/3/342

Fund 2075 Regional Planning Commission / Dept 100 Regional Planning Commission

Increased Appropriations: \$16,880

Increased Revenue: \$16,880

Reason: Appropriation of additional Emergency and Transitional Housing Support grant funds.

MOTION by Ms. Lokshin to recommend County Board approval of a resolution approving budget amendment BUA 2025/3/342; seconded by Mr. Esry. Upon vote, the **MOTION CARRIED** unanimously.

4. Budget Amendment BUA 2025/3/407

Fund 2083 County Highway / Dept 060 Highway

Increased Appropriations: \$500,000

Increased Revenue: \$0

Reason: Initial investment for the Highway Department Solar Panels.

MOTION by Ms. Vanichtheeranont to recommend County Board approval of a resolution approving budget amendment BUA 2025/3/407; seconded by Mr. Wiggs. Mr. Farney asked that this be amended to include only the amount needed. Upon vote, the **MOTION CARRIED**.

5. Budget Amendment BUA 2025/4/33

Fund 2680 Opioid Settlement Fund / Dept 075 General County

Increased Appropriations: \$15,000

Increased Revenue: \$0

Reason: Appropriation of funds to support programs and services for opioid-impacted individuals and communities as prioritized by the Opioid Settlement Task Force.

MOTION by Ms. Locke to recommend County Board approval of a resolution approving budget amendment BUA 2025/4/33; seconded by Mr. Thorsland. Discussion followed regarding the use of these funds. Upon vote, the **MOTION CARRIED** unanimously.

B. Auditor

1. Resolution Authorizing Interfund Loans from Reserves to Other Funds

MOTION by Mr. Thorsland to recommend County Board approval of a resolution authorizing interfund loans from reserves to other funds; seconded by Mr. Farney. Upon vote, the **MOTION CARRIED** unanimously.

C. County Executive

1. Year End Transfer to Balance Overdrawn Lines for FY2024

Information only

2. Financial Forecast

Mr. Woodcock presented his financial forecast for FY2025-FY2030. He explained that forecasting is very difficult with the ever-changing federal policies. He gave everyone the budget process timeline and explained that forecasting gives a framework for financial planning.

After describing the current economic environment, he showed several graph charts of the fund balance predictions. He explained that cutting personnel costs is the only change that would make a difference to the fund balance. He wrapped up his presentation with some possible scenarios.

Board members clarified some information and agreed that a larger conversation is necessary to find ways to make a positive change to the forecast.

D. County Clerk

1. Approving Award of Contract for Voter Registration and Pollbook Software and Vendor Support, pursuant to RFP 2024-005

MOTION by Ms. Locke to recommend County Board approval of a resolution awarding contract for voter registration and pollbook software and vendor support; seconded by Ms. Lokshin. Discussion followed regarding details of when this RFP was posted, the proposals received and the work that has been done to negotiate the best possible price. Ms. Patton explained issues with their current vendor and noted that they did not submit a proposal. Upon vote, the **MOTION CARRIED**.

E. Regional Planning Commission

1. Approving the application for, and if awarded, acceptance of the Additional Emergency and Transitional Housing Support Grant

MOTION by Ms. Vanichtheeranont to recommend County Board approval of a resolution approving the application for, and if awarded, acceptance of the additional emergency and transitional housing support grant; seconded by Mr. Thorsland. Upon vote, the **MOTION CARRIED** unanimously.

F. Other Business

None

G. Chair's Report

None

H. Designation of Items to be Placed on the Consent Agenda

VIII. A. 2-3, 5, B. 1, E. 1

IX. Policy, Personnel, & Appointments

A. County Executive

1. Monthly HR Report – March 2025

Received and placed on file – Mr. Stohr mentioned the numerous vacancies.

2. Job Content Evaluation Committee

- a. Adjustment to the HR Generalist position in the Administrative Services Department
- b. Creation of an HR Associate position in the Administrative Services Department

OMNIBUS MOTION by Mr. Thorsland to recommend County Board approval of resolutions approving an adjustment to the HR Generalist position and creating the HR Associate position in the Administrative Services Department; seconded by Ms. Rogers. Ms. Jett explained the need to create an HR division in the Administrative Services Department. Board members expressed concern with added duties to admin staff, clarified that they are not adding positions, and funding is not required for this change. Upon vote, the **MOTION CARRIED** unanimously.

- c. Creation of the Deputy Administrator position in the Children's Advocacy Center

MOTION by Mr. Thorsland to recommend County Board approval of a resolution creating the Deputy Administrator position in the Children's Advocacy Center; seconded by Ms. Hanauer-Friedman. Discussion followed about how this is a restructuring and not adding new positions. They also clarified that this change does not require any funding from the County. Upon vote, the **MOTION CARRIED** unanimously.

3. Appointments/Reappointments (*italics indicates incumbent*)
 - a. Resolution Appointing *Justin Leerkamp* to the Broadlands-Longview Fire Protection District, term 5/1/2025-4/30/2028
 - b. Resolution Appointing Keith Miller to the Broadlands-Longview Fire Protection District, unexpired term ending 4/30/2027
 - c. Resolution Appointing *Patricia Chancellor* to the Eastern Prairie Fire Protection District, term 5/1/2025-4/30/2028
 - d. Resolution Appointing Lorenzo Macedo Hernandez to the Edge-Scott Fire Protection District, term 5/1/2025-4/30/2028
 - e. Resolution Appointing *Jeff White* to the Ivesdale Fire Protection District, term 5/1/2025-4/30/2028
 - f. Resolution Appointing *Kenny During* to the Ludlow Fire Protection District, term 5/1/2025-4/30/2028
 - g. Resolution Appointing *Ken Osterbur* to the Ogden-Royal Fire Protection District, term 5/1/2025-4/30/2028
 - h. Resolution Appointing Brooke Mohr to the Ogden-Royal Fire Protection District, term 5/1/2025-4/30/2026
 - i. Resolution Appointing *Alan Holt* to the Pesotum Fire Protection District, term 5/1/2025-4/30/2028
 - j. Resolution Appointing *Clifford Gorman* to the Philo Fire Protection District, term 5/1/2025-4/30/2028
 - k. Resolution Appointing *Frederick Seibold* to the Sadorus Fire Protection District, term 5/1/2025-4/30/2028

OMNIBUS MOTION by Mr. Cagle to recommend County Board approval of resolutions appointing the above-named members to their respective districts; seconded by Ms. Rogers. Upon vote, the **MOTION CARRIED** unanimously.

- l. Resolution Appointing Blake Kuhns to the Sangamon Valley Fire Protection District, term 5/1/2025-4/30/2028
 - m. Resolution Appointing *Bernie Magsamen* to the Scott Fire Protection District, term 5/1/2025-4/30/2028
 - n. Resolution Appointing *Daniel Ehmen* to the St. Joseph Fire Protection District, term 5/1/2025-4/30/2028
 - o. Resolution Appointing William Wilken to the Thomasboro Fire Protection District, term 5/1/2025-4/30/2028
 - p. Resolution Appointing *Roger Hayden* to the Tolono Fire Protection District, term 5/1/2025-4/30/2028
 - q. Resolution Appointing *Kevin Harden* to the Tolono Fire Protection District, term 5/1/2025-4/30/2028
 - r. Resolution Appointing *Tod Courtney* to the Windsor Park Fire Protection District, term 5/1/2025-4/30/2028

OMNIBUS MOTION by Mr. Sexton to recommend County Board approval of resolutions appointed the above-named members to their respective districts; seconded by Ms. Cowart. Upon vote, the **MOTION CARRIED** unanimously.

- s. Resolution Appointing Adam Sharp to the Lower Big Slough Drainage District, unexpired term ending 8/31/2026

MOTION by Mr. Esry to recommend County Board approval of a resolution appointing Adam Sharp to the Lower Big Slough Drainage District; seconded by Ms. Vanichtheeranont. Upon vote, the **MOTION CARRIED** unanimously.

- t. Resolution Appointing David Waters to the Yearsley Cemetery Association, unexpired term ending 6/30/2030

MOTION by Mr. Esry to recommend County Board approval of a resolution appointing David Waters to the Yearsley Cemetery Association; seconded by Mr. Sexton. Upon vote, the **MOTION CARRIED** unanimously.

- u. Currently vacant appointments – full list and information is available on the County’s website

Information only

B. County Clerk

- 1. Monthly Fee Reports – February 2025

Received and placed on file

C. Probation & Court Services

- 1. Amending the Schedule of Authorized Positions in the Probation and Court Services Department

MOTION by Ms. Vanichtheeranont to recommend County Board approval of a resolution amending the schedule of authorized positions in the Probation and Court Services Department; seconded by Mr. Wiggs. Discussion followed that this position will not be funded if the grant ends and they clarified that this is a state grant, not federal. Upon vote, the **MOTION CARRIED** unanimously.

D. Sheriff

- 1. Resolution Approving the Proclamation Designating the Week of May 4th as National Correctional Officer Week

MOTION by Ms. Greer to recommend County Board approval of a resolution approving the proclamation designating the week of May 4th as National Correctional Officer Week; seconded by Ms. Rodriguez. Upon vote, the **MOTION CARRIED** unanimously.

- 2. Resolution Approving the Proclamation Designating the Week of May 11th as National Police Week

MOTION by Mr. Wilson to recommend County Board approval of a resolution approving the proclamation designating the week of May 11th as National Police Week; seconded by Mr. Sexton. Upon vote, the **MOTION CARRIED** unanimously.

Board members requested for items D. 1 & 2 not be included on the consent agenda.

E. County Board of Health

1. Ordinance Amending Chapter 5 of the Health Ordinance of Champaign County and Adopting the Champaign County Public Health Department Retail Food Program Enforcement Policy

MOTION by Ms. Vanichtheeranont to recommend County Board approval of an ordinance amending Chapter 5 of the Health Ordinance of Champaign County and Adopting the Champaign County Public Health Department Retail Food Program Enforcement Policy; seconded by Mr. Thorsland. Discussion followed regarding historical information, why some find the notifications helpful and the concerns with CUPHD. Ms. Rietz mentioned the current litigation. Mr. Thorsland offered to table this item until the Board of Health can attend the meeting.

MOTION to TABLE by Ms. Greer; seconded by Mr. Sexton. Upon vote, the **MOTION CARRIED** unanimously.

F. Other Business

None

E. Chair's Report

None

F. Designation of Items to be Placed on the Consent Agenda

IX. A. 2a-c, 3a-t, C. 1

X. Other Business

- A. Closed Session Pursuant to 5 ILCS 120/2(c)2 to Consider Collective Negotiating Matters between the County and its Employees or their Representatives

MOTION by Ms. Rodriguez to enter into closed session pursuant to 5 ILCS 120/2(c)2 to consider collective negotiating matters between Champaign County and its employees or their representatives. She further moved that the following individuals remain present; State's Attorney, Assistant State's Attorney, Budget Director, Director of Administration, County Executive, and recording secretary; seconded by Mr. Esry. Upon roll call vote, the **MOTION CARRIED** unanimously.

The Committee of the Wole entered Closed Session at 9:23 p.m.

The Committee of the Wole resumed Open Session at 10:01 p.m.

XI. Adjournment

Chair Locke adjourned the meeting at 10:02 p.m.