

**CHAMPAIGN COUNTY BOARD
COMMITTEE OF THE WHOLE**

Finance/ Policy, Personnel, & Appointments/Justice & Social Services Agenda

County of Champaign, Urbana, Illinois

Tuesday, October 15, 2024 at 6:30 p.m.

Shields-Carter Meeting Room

Brookens Administrative Center

1776 East Washington Street, Urbana, Illinois

Agenda Items

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- I. **Call to Order**
- II. **Roll Call**
- III. **Approval of Agenda/Addenda**
- IV. **Approval of Minutes**
 - A. September 10, 2024 – Regular Meeting 1-5
 - B. September 24, 2024 – Special Finance Meeting 6-8
- V. **Public Participation**
- VI. **Communications**
- VII. **Policy, Personnel, & Appointments**
 - A. County Executive
 1. Monthly HR Report – September 2024 9-14
 2. Resolution Authorizing an Agreement for a Joint Labor/Management Deferred Compensation Committee 15-18
 3. Appointments/Reappointments (*italics indicates incumbent*)
 - a. Resolution Appointing Lloyd Esry to the St. Joseph #3 Drainage District, term 9/1/2024-8/31/2027 19-20
 - b. Resolution Appointing Neil Sharma to the Developmental Disabilities Board, unexpired term ending 6/30/2027 21-22
 - c. Currently vacant appointments – full list and information is available on the County’s website at:
<http://www.co.champaign.il.us/CountyExecutive/appointments/CurrentVacantOpenings.pdf> (*information only*)
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 - B. County Clerk
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 - D. **Chair’s Report**
 - E. **Designation of Items to be Placed on the Consent Agenda**

VIII. Justice and Social Services

- A. Monthly Reports – All reports are available on each department’s webpage through the department reports page at: <http://www.co.champaign.il.us/CountyBoard/Reports.php>
- Emergency Management Agency – August & September 2024
 - Public Defender – September 2024
- B. Rosecrance Re-Entry Reports (*information only*)
- Financial Report – August 2024 26
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- C. Other Business
- D. Chair’s Report
- E. Designation of Items to be Placed on the Consent Agenda

IX. Finance

- A. Budget Amendments/Transfers
1. Budget Amendment BUA 2024/9/443 30-32
Fund 2091 Animal Control / Dept 047 Animal Control
Increased Appropriations: \$42,410
Increased Revenue: \$0
Reason: Increased operational costs and the cost to replace mobile field radios.
 2. Budget Amendment BUA 2024/10/69 33-47
Fund 1080 General Corporate & 2106 Public Safety Sales Tax / Dept 071 Public Properties & 010 County Board
Increased Appropriations: \$17,078.75
Increased Revenue: \$0
Reason: To repay the accounts used for the cost of the boiler burner replacement project and for completion of the recommended boiler boil out procedure.
 3. Budget Transfer BUA 2024/10/168 48-49
Fund 2500 County Grant Fund / Dept 075 General County
Amount: \$13,000
Reason: Reallocation of fringe benefit appropriation to prevent loss of funds.
- B. Auditor
1. Monthly Report – August 2024 – are available on the Auditor’s webpage at: <http://www.co.champaign.il.us/auditor/countyboardreports.php>
- C. Treasurer
1. Monthly Report – August 2024 – Reports are available on the Treasurer’s webpage at: <https://www.co.champaign.il.us/treasurer/reports.php>
 2. Resolution Authorizing the Cancellation of the Appropriate Certificate of Purchase, permanent parcel 30-059-0057 50
 3. Resolution Authorizing the Cancellation of the Appropriate Certificate of Purchase, permanent parcel 04-006-0247 51

Committee of the Whole Agenda
Finance; Policy, Personnel, & Appointments; Justice & Social Services
Tuesday, October 15, 2024
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4. Resolution Authorizing the Cancellation of the Appropriate Certificate of Purchase, permanent parcel 14-024-0004	52
5. Resolution Authorizing the Execution of a Deed of Conveyance of the County's Interest on Real Estate, permanent parcel 20-03-34-480-003	53
6. Resolution Authorizing the Execution of a Deed of Conveyance of the County's Interest on Real Estate, permanent parcel 41-20-11-226-019	54
7. Resolution Authorizing the Execution of a Deed of Conveyance of the County's Interest on Real Estate, permanent parcel 42-20-12-203-012	55
8. Resolution Authorizing the County Executive to Assign a Mobile Home Tax Sale Certificate of Purchase, permanent parcel 11-013-0055	56
9. Resolution Authorizing the County Executive to Assign a Mobile Home Tax Sale Certificate of Purchase, permanent parcel 15-025-0700	57
10. Resolution Authorizing the County Executive to Assign a Mobile Home Tax Sale Certificate of Purchase, permanent parcel 30-057-0005	58
11. Resolution Authorizing the County Executive to Assign a Mobile Home Tax Sale Certificate of Purchase, permanent parcel 30-057-0008	59
12. Resolution Authorizing the County Executive to Assign a Mobile Home Tax Sale Certificate of Purchase, permanent parcel 30-058-0295	60
D. County Clerk	
1. Approval to Release RFP 2024-005 Champaign County Clerk Voter Registration and Pollbook Software and Vendor Support	61-69
E. State's Attorney	
1. Resolution Agreeing to Participate in the service program of the Office of the State's Attorney's Appellate Prosecutor for 2025	70-73
F. County Executive	
1. Recommendation to the County Board to receive and place on file the FY2025 Tentative Budget	74-94
2. Closed Session Pursuant to 5 ILCS 120/2(c)(11) to consider litigation which is pending against or on behalf of Champaign County, and litigation that is probable or imminent against Champaign County	
3. Resolution Approving Amended Judgment in 2008-L-202 (<i>to be distributed</i>)	
G. <u>Other Business</u>	
H. <u>Chair's Report</u>	
1. Investment Policy	95-111
2. ACFR Update	

3. Bond Refinancing Update *(to be distributed)*

4. Delayed Invoice Payments

112

I. Designation of Items to be Placed on the Consent Agenda

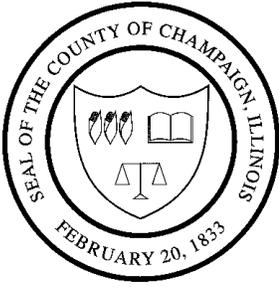
X. Other Business

A. Approval of Closed Session Minutes

1. September 10, 2024 *(to be distributed)*

XI. Adjournment

All meetings are at Brookens Administrative Center – 1776 E Washington Street in Urbana – unless otherwise noted. To enter Brookens after 4:30 p.m., enter at the north (rear) entrance located off Lierman Avenue. Champaign County will generally, upon request, provide appropriate aids and services leading to effective communication for qualified persons with disabilities. Please contact the Office of the County Executive, 217-384-3776, as soon as possible but no later than 48 hours before the scheduled meeting.



**CHAMPAIGN COUNTY BOARD
COMMITTEE OF THE WHOLE**

Finance/ Policy, Personnel, & Appointments/Justice & Social Services

County of Champaign, Urbana, Illinois

Tuesday, September 10, 2024 at 6:30 p.m.

Shields-Carter Meeting Room

Brookens Administrative Center

1776 East Washington Street, Urbana, Illinois

10

11 **MINUTES – Subject to Approval**

12 **Members Present:** Lorraine Cowart, Aaron Esry, John Farney, Stephanie Fortado, Carolyn Greer,
13 Elly Hanauer-Friedman, Jennifer Locke, Jenny Lokshin, Diane Michaels, Donald
14 Owen, Brett Peugh, Emily Rodriguez, Jilmala Rogers, Tom ‘Ed’ Sexton, Jennifer
15 Straub, Leah Taylor, and Bethany Vanichtheeranont

16
17 **Members Absent:** Samantha Carter, Mike Smith, Chris Stohr, Eric Thorsland, and Jeff Wilson

18
19 **Others Present:** Steve Summers (County Executive), Michelle Jett (Director of Administration),
20 Travis Woodcock (Budget Director), Dalitso Sulamoyo (RPC – Chief Executive
21 Officer), Tami Ogden (RPC – Director of Operations), Brandi Granse (RPC – Head
22 Start Director), Matt Banach (Assistant State’s Attorney), Joel Fletcher (Assistant
23 State’s Attorney) Cassandra Johnson (Treasurer), John Malachowski (Broker –
24 Gallagher), Shannon Garrett (Broker – Gallagher), and Megan Robison (Recording
25 Secretary)

26 **Agenda Items**

27

28 **I. Call to Order**

29
30 Vice Chair Locke called the meeting to order at 6:30 p.m.

31

32 **II. Roll Call**

33
34 Roll Call was taken, and a quorum was declared present.

35

36 **III. Approval of Agenda/Addenda**

37
38 **MOTION** by Mr. Sexton to approve the agenda; seconded by Mr. Owen. Upon vote, the **MOTION**
39 **CARRIED** unanimously.

40

41 **IV. Approval of Minutes**

42 A. August 13, 2024 – Regular Meeting

43

44 **MOTION** by Ms. Vanichtheeranont to approve the minutes of August 13, 2024; seconded by Mr. Farney.
45 Upon vote, the **MOTION CARRIED** unanimously.

46

47 **V. Public Participation**

48

49 None

50

51 **VI. Communications**

52

53 Mr. Peugh shared details about the upcoming Pride Parade and requested that whoever is vandalizing his
54 property to stop.

55

56 Ms. Rodriguez mentioned the recent conduct of the County Board Chair and her intentions to take a formal
57 vote to remove the Chair from her position at a future meeting.

58 Mr. Owen took a moment to recognize the vigil that was taking place tonight to commemorate the people
59 killed in the Palestine. He shared information about the amount people who have lost their lives. He asked the
60 County Board members to examine their values and think about what they can do to stop the genocide.
61

62 Ms. Fortado stated the Building and Food Service Worker’s at the University of Illinois are close to striking.
63 She shared details about those positions and the work that they do. She invited everyone to attend the
64 upcoming rally to show their support.
65

66 **VII. Finance**

67 **A. Budget Amendments/Transfers**

- 68 1. Budget Amendment BUA 2024/8/53
69 Fund 2075 Regional Planning Commission / Dept 100 Regional Planning Commission
70 Increased Appropriations: \$120,000
71 Increased Revenue: \$120,000
72 Reason: Appropriation for the Safe Streets and Roads for All Grant Program funds.
73

74 **MOTION** by Mr. Farney to recommend County Board approval of a resolution approving budget amendment
75 BUA 2024/8/53; seconded by Ms. Taylor. Upon vote, the **MOTION CARRIED** unanimously.
76

- 77 2. Budget Amendment BUA 2024/8/494
78 Fund 2104 Early Childhood Fund / Dept 104 Early Childhood Development
79 Increased Appropriations: \$2,500,000
80 Increased Revenue: \$0
81 Reason: To facilitate the payoff of the West Champaign and Urbana Early Childhood facilities.
82

83 **MOTION** by Ms. Michaels to recommend County Board approval of a resolution approving budget
84 amendment BUA 2024/8/494; seconded by Ms. Lokshin. Mr. Farney noted a typographical error on the
85 agenda, the increased appropriations should read \$2,500,00. Upon vote, the **MOTION CARRIED**
86 unanimously.
87

- 88 3. Budget Amendment BUA 2024/8/495
89 Fund 2104 Early Childhood Fund / Dept 104 Early Childhood
90 Increased Appropriations: \$4,291,690
91 Increased Revenue: \$4,291,690
92 Reason: Appropriation of a new grant to expand Head Start and Early Head Start Services in Ford,
93 Iroquois and Vermilion Counties.
94

95 **MOTION** by Ms. Straub to recommend County Board approval of a resolution approving budget amendment
96 BUA 2024/8/495; seconded by Ms. Cowart. Discussion followed with RPC staff and the State’s Attorney’s
97 Office. Mr. Banach went into great detail about the statute creating the RPC, their bylaws and the RPC’s
98 jurisdiction. He stated that an intergovernmental agreement should be completed with each county, and they
99 will work on getting those completed and brought to the Board for approval. Board members continued to
100 discuss the details of this Head Start expansion. Upon vote, the **MOTION CARRIED** unanimously.
101

102 **B. County Executive**

- 103 1. 2014 Bond Refunding
104

105 William Glass, Municipal Advisor from Raymond James, gave a quick overview of the County’s 2005 bonds.
106 He stated they are coming up on their call date and this will be the last chance for savings. He explained that
107 the County should see a savings of approximately 4.3% and explained the bond refunding process. The
108 ordinance will be brought to the County Board for approval this month.

109 Ms. Fortado mentioned a previous comment from the County Auditor about paying off this bond early. She
110 wanted to make sure everyone understands you cannot just pay these bonds off early. Mr. Farney requested
111 that the definition for County Executive be added to the proposed ordinance and asked questions regarding
112 who is required to sign these documents.
113

114 2. Resolution Approving Employee Health Insurance and Related Benefit Plans for FY2025

115
116 **MOTION** by Ms. Taylor to recommend County Board approval of a resolution approving Employee Health
117 Insurance and Related Benefit Plans for FY2025; seconded by Ms. Michaels. Discussion followed with the
118 County’s Broker. Mr. Malachowski gave a quick overview of the renewal costs if changes were not made.
119 The Broker suggested implementing an HRA that is paid by the County. Ms. Jett explained the potential, but
120 unlikely, risks to this program. By implementing this HRA the employees will receive a 5% savings on
121 insurances costs in FY2025. Upon vote, the **MOTION CARRIED**.
122

123 C. Auditor

- 124 1. Monthly Report – July 2024 – are available on the Auditor’s webpage
125

126 Mr. Farney recalled the Auditor stating he would present a report at the next meeting, and he did not attend
127 that meeting, nor is he present at this meeting. Mr. Farney has requested the presence of elected officials at
128 more meetings.
129

130 D. Treasurer

- 131 1. Monthly Report – June & July 2024 – Reports are available on the Treasurer’s webpage
132

133 Treasurer Johnson spoke about the status of property tax collections and an RFP for cash management that
134 will be coming to the Board for approval.
135

- 136 2. Resolution Authorizing the Cancellation of the Appropriate Certificate of Purchase, permanent parcel
137 29-050-0114
138 3. Resolution Authorizing the Cancellation of the Appropriate Certificate of Purchase, permanent parcel
139 30-064-0067
140

141 **OMNIBUS MOTION** by Ms. Taylor to recommend County Board approval of resolutions authorizing the
142 cancellation of the appropriate certificate of purchase, permanent parcel 29-050-0114 and 30-064-0067;
143 seconded by Ms. Vanichtheeranont. Upon vote, the **MOTION CARRIED** unanimously.
144

145 E. Other Business

146 None
147

148 F. Chair’s Report

149 None
150

151 G. Designation of Items to be Placed on the Consent Agenda
152

153 VII. A. 1-3, D. 2-3
154
155
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157
158
159

160 **VIII. Policy, Personnel, & Appointments**

161 A. County Executive

162 1. Monthly HR Report – August 2024

163

164 Received and placed on file

165 2. Appointments/Reappointments (*italics indicates incumbent*)

166 a. Resolution Appointing Justin Leerkamp to the Broadlands-Longview Fire Protection District,
167 unexpired term ending 4/30/2025

168

169 **MOTION** by Mr. Farney to recommend County Board approval of a resolution appointing Justin Leerkamp
170 to the Broadlands-Longview Fire Protection District; seconded by Mr. Esry. Upon vote, the **MOTION**
171 **CARRIED** unanimously.

172

173 b. Resolution Appointing William Sander to the County Board of Health, unexpired term ending
174 6/30/2027

175 c. Resolution Appointing Neil Sharma to the County Board of Health, unexpired term ending
176 6/30/2027

177

178 **OMNIBUS MOTION** by Mr. Owen to recommend County Board approval of resolutions appointing
179 William Sander and Neil Sharma to the County Board of Health; seconded by Ms. Vanichtheeranont. Upon
180 vote, the **MOTION CARRIED** unanimously.

181

182 d. Resolution Appointing a County Board Liaison on the County Board of Health

183

184 **MOTION** by Ms. Taylor to recommend County Board approval of a resolution appointing a County Board
185 liaison on the County Board of Health; seconded by Ms. Greer. Upon vote, the **MOTION CARRIED**
186 unanimously.

187

188 e. Currently vacant appointments – full list and information is available on the County’s website

189

190 Information only

191

192 f. Applications for open appointments

193

194 Information only

195

196 B. County Clerk

197 1. Monthly Fee Reports – August 2024

198

199 Received and placed on file

200

201 C. Other Business

202

203 None

204

205 D. Chair’s Report

206

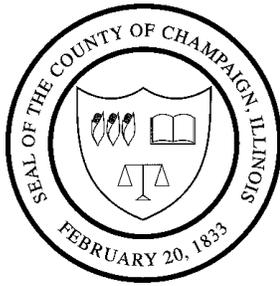
207 None

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210

- 211 E. Designation of Items to be Placed on the Consent Agenda
212
213 VIII. A. 2a-d
214
- 215 **IX. Justice and Social Services**
216 A. Monthly Reports – All reports are available on each department’s webpage through the department
217 reports page
218 • Probation & Court Services – June 2024 & 2nd Quarter Report
219 • Public Defender – July & August 2024
220 • Animal Control – August 2024
221
222 Received and placed on file
223
224 B. Rosecrance Re-Entry Reports
225 • Financial Report – July 2024
226 • Program Report – July 2024
227
228 Information only
229
230 C. Other Business
231
232 None
233
234 D. Chair’s Report
235
236 None
237
238 E. Designation of Items to be Placed on the Consent Agenda
239
240 None
241
- 242 **X. Other Business**
243 A. Closed Session Pursuant to 5 ILCS 120/2(c)(11) to consider litigation which is pending against or on
244 behalf of Champaign County, and litigation that is probable or imminent against Champaign County
245
246 **MOTION** by Ms. Straub to enter into CLOSED session pursuant to 5 ILCS 120/2(c)(11) to consider
247 litigation which is pending against or on behalf of Champaign County, and litigation that is probable or
248 imminent against Champaign County and that the following parties remain present: Assistant State’s
249 Attorney’s, County Executive, Director of Administration, Budget Director, Treasurer and recording
250 secretary; seconded by Ms. Michaels. Upon roll call vote, the **MOTION CARRIED** unanimously.
251
252 The Committee entered Closed Session at 8:05 p.m.
253
254 The Committee resumed Open Session at 8:27 p.m.
255
- 256 **XI. Adjournment**
257
258 Vice Chair Locke adjourned the meeting at 8:27 p.m.
259



CHAMPAIGN COUNTY BOARD
SPECIAL FINANCE COMMITTEE OF THE WHOLE

County of Champaign, Urbana, Illinois
Tuesday, September 24, 2024 – 6:30 p.m.

Shields-Carter Meeting Room
Brookens Administrative Center
1776 East Washington Street, Urbana, Illinois

9

10 **MINUTES – Subject to Approval**

11 **Members Present:** Samantha Carter, Lorraine Cowart, Aaron Esry, John Farney, Stephanie Fortado, Elly
12 Hanauer-Friedman, Jennifer Locke, Jenny Lokshin, Diane Michaels, Brett Peugh, Emily
13 Rodriguez, Jilmala Rogers, Mike Smith, Chris Stohr, Jennifer Straub, Leah Taylor, Eric
14 Thorsland, Bethany Vanichtheeranont and Jeff Wilson

15
16 **Members Absent:** Carolyn Greer, Donald Owen, and Tom ‘Ed’ Sexton

17
18 **Others Present:** Steve Summers (County Executive), Michelle Jett (Director of Administration), Travis
19 Woodcock (Budget Director), Cassandra Johnson (Treasurer), Stephen Thuney (Coroner),
20 and Megan Robison (Recording Secretary)

21 **Agenda Items**

22
23 **I. Call to Order**

24
25 Chair Fortado called the meeting to order at 6:30 p.m.

26
27 **II. Roll Call**

28
29 Roll Call was taken, and a quorum was declared present.

30
31 **III. Approval of Agenda/Addenda**

32
33 **MOTION** by Ms. Straub to approve the agenda; seconded by Ms. Locke. Upon vote, the **MOTION**
34 **CARRIED** unanimously.

35
36 **IV. Public Comment on the Proposed FY2025 Budget**

37
38 None

39
40 **V. Communications**

41
42 Mr. Peugh reminded everyone that the Illini men and women’s hockey games will be starting soon and are an
43 affordable sporting option for anyone that wants to attend.

44
45 Ms. Hanauer-Friedman entered the meeting.
46 Ms. Rogers entered the meeting.

47
48 **VI. Discussion and Decisions Regarding FY2025 Budget**

49
50 Chair Fortado reminded everyone they are currently budgeting in the deficit, to take into account the recurring
51 costs of a decision and that the fund balance directly effects the County’s bond rating.

52
53 Ms. Rodriguez entered the meeting.

54
55 A. FY2025 Decision Points

56

57 Mr. Woodcock began by sharing an update about his meeting with Moody's today and the credit rating will be
58 coming soon. He clarified the different types of fund balance calculations and explained that the County uses
59 budgetary, not gap, fund balance and why.
60

61 Moving on to the FY2025 budget Mr. Woodcock explained that revenue is expected to be lower in 2025 due to
62 lower interest and inflation rates. The current budget has a \$2.5 million deficit that is split between the General
63 Fund and Public Safety Sales Tax Fund balance. He listed the major items that are already included in the
64 budget.
65

66 Chair Fortado explained that they have been saving the \$2 million for the replacement of the court
67 management system, which will take place in 2025, and the remaining \$500,000 is deficit budgeting. Ms.
68 Fortado suggested placing more of the deficit on the Public Safety Sales Tax Fund to raise the General Fund
69 balance. Board members continued to discuss this suggestion. Ms. Jett explained the downside to this decision
70 would be that there won't be any additional funds available if the court management system costs more than
71 anticipated. Board members agreed to placing more of the deficit on the Public Safety Sales Tax Fund.
72

73 Next, the Board members discussed the revenue options, Waste Hauler License Fees and the GIS Recording
74 Fees. Discussion continued about ways to gradually raise the waste hauler fees versus a large increase.
75 Everyone agreed that the fee needs to be raised and wants to see that go to ELUC for discussions and
76 recommendation. No one spoke in opposition to raising the GIS Recording Fee.
77

78 Over the last several months there have been many requests for additional expenditures. Looking through the
79 list of requests, the Board members selected all of the items they wanted to discuss funding in 2025 even if
80 there isn't any additional revenue. After making their selections, they discussed each one individually.
81

82 Circuit Clerk Digitization Project – they discussed space needs, the potential loss of important documents and
83 the possibility of grant funding. While they understand this is an important project that needs to be completed,
84 there are more crucial funding requests and very limited funding.
85

86 Trauma Counselor – this is a great idea, but more research needs to be completed before funding.
87

88 Probation Officer – Board members discussed the overwhelming caseloads in this department and the lack of
89 funds for a recurring cost like this. Due to recent changes in legislation, the requirements of the criminal justice
90 system have grown, and these departments need more funding to successfully complete those requirements.
91 After a show of hands, the majority of Board members want to fund this position.
92

93 The Board members decided the next items under consideration were the ones without recurring costs. They
94 discussed the PREA doors for JDC, ballistic vests for the Sheriff's Office, a new K9 officer and the expert
95 witness funds for the Public Defender. A decision was made to fund the PREA doors and the ballistic vests
96 from the Public Safety Sales Tax Fund. Since there are other K9 officers in the area, they are not funding that
97 item at this time, and they moved the expert witness discussion to the ARPA section.
98

99 The discussion moved back to the items on the list that have recurring costs. After discussing the requests for
100 more attorneys in the Public Defender's Office and replacing a Sheriff Deputy position that was upgraded to
101 Sergeant, the Board members decided not to fund these requests due to the recurring costs and limited funding
102 in future years.
103

104 Attorney in the State's Attorney's Office – this position is being funded at 80% by the Adult Redeploy Grant
105 and the State's Attorney is requesting the County to cover the remaining costs to make this a full-time position.
106 After recalling the details of this arrangement, the Board members wish to fund the remaining 20% of this
107 position.

108 Personal printers in the State’s Attorney’s Office – staff requested for the Board to allow the IT Department to
109 work with our current vendor to fix the issues that were brought to them or to find a new vendor that could
110 provide a better arrangement for the County. Board members agreed and do not wish to fund this request at
111 this time.

112
113 Supervisor of Assessment’s Salary – comparables show that the current Supervisor of Assessments is
114 underpaid, she has been a great employee, has been in the position for several years and the salary is partially
115 reimbursed by the state. The Board would like to fund a salary increase for this position.

116
117 After making all of these changes they are now at a \$2.7 million total deficit across both funds and the General
118 Fund Balance is at 27%.

119
120 **B. American Rescue Plan Act Funding**

121
122 They moved on to discuss allocation of the remaining ARPA funds. Ms. Jett explained that the Pesotum
123 Consolidated Drainage District is having difficulties obtaining their UEI number from the Federal
124 Government. Mr. Farney has pushed their attorney to get this completed and is confident it will be done soon.

125
126 The County funded a digitization project with ARPA funds for several different departments. Currently, this
127 project needs an additional \$409,000 to be fully completed. Clerk Ammons has offered reallocate some of his
128 unused ARPA funds and contribute funds from his Recorder Automation Fund to cover this shortfall. This
129 would only leave a shortfall of \$269,000.

130
131 Mr. Farney just received final numbers from the Village of Ludlow. They need \$108,000 to complete the
132 project for their drinking water within the Village. This project has been paid for by Village funds, USDA
133 Loans and grant funds. This project is ready to go as soon as funding is approved.

134
135 Mr. Peugh left the meeting.

136
137 Ms. Vanichtheeranont suggested approving allocation of funds for the digitization project and the Village of
138 Ludlow water project. No one spoke in opposition to that proposal.

139
140 Ms. Fortado mentioned the requests from Urbana Connections and the one from Reverend Comer. Each group
141 is asking for funding for a van for transportation to and from events. Ms. Carter spoke about the great work
142 these two groups are doing with the youth in our community. Ms. Fortado proposed that they fund both
143 requests for transportation, with the overage coming from the ARPA interest. No one spoke in opposition to
144 that proposal.

145
146 Ms. Fortado also suggested funding the Public Defender’s request for expert witness funds in the amount of
147 \$35,000 from the ARPA interest and the Board members agreed. They also agreed to allow the remaining
148 ARPA interest to grow in case it is needed in the future.

149
150 **VII. Other Business**

151
152 None

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154 **VIII. Adjournment**

155
156 Chair Fortado adjourned the meeting at 8:53 p.m.

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OFFICE OF THE CHAMPAIGN COUNTY EXECUTIVE

1776 East Washington Street, Urbana, Illinois 61802-4581

Steve Summers, County Executive

MONTHLY HR REPORT SEPTEMBER 2024

UNEMPLOYMENT REPORT

Notice of Claims Received – 2
RPC Head Start

Benefit Determination – 5
JDC –

- 1 non-chargeable (Result of Protest noted on August 2024 Report)

RPC Head Start –

- 2 chargeable (1 chargeable is the result of a reversed decision of the non-chargeable decision noted on the August 2024 Report);
- 2 non-chargeable (1 non-chargeable is the result of a Protest noted on the August 2024 Report)

PAYROLL REPORT

SEPTEMBER PAYROLL INFORMATION

	9/6/2024		9/20/2024	
	EE's		EE's	
<u>Pay Group</u>	<u>Paid</u>	<u>Total Payroll \$\$</u>	<u>Paid</u>	<u>Total Payroll \$\$</u>
General Corp	515	\$1,178,900.92	515	\$1,264,595.37
RPC/Head Start	277	\$538,295.17	275	\$555,254.26
Total	792	\$1,717,196.09	790	\$1,819,849.63

HEALTH INSURANCE/BENEFITS REPORT

Total Number of Employees Eligible: 604

General County Union (includes AFSCME & FOP):

166 Single; 23 EE+spouse; 52 EE+child(ren); 12 Family; 75 waived

Non-bargaining employees:

132 Single; 32 EE+spouse; 46 EE+child(ren); 12 Family; 54 waived

Life Insurance Premium paid by County: \$1,511.12

Health Insurance Premium paid by County: \$517,973.08

TURNOVER REPORT

Turnover is the rate at which an employer gains and loses employees. To get the best picture for turnover the calculations are based on rolling year averages.

General County

September 2024: .94% average over the last 12 months

September 2024: 7 out of 741 Employees left Champaign County: 5 resignations, 1 dismissal, 1 retirement

WORKERS' COMPENSATION REPORT

<u>Entire County Report</u>	<u>September 2023</u>	<u>September 2024</u>
New Claims	5	8
Closed	5	6
Open	23	31

ADMINISTRATIVE SUPPORT to COUNTY BOARD REPORT

Agendas Posted	18	Meetings Staffed	6	Minutes Posted	11
Appointments Posted	4	Notification of Appointment	4	Contracts Posted	1
Calendars Posted	5	Resolutions Prepared	18	Ordinances Prepared	1

VACANT POSITIONS

As of Close of Business 09/30/2024

Total Position Vacancies	49	<p>11 Departments with unintended vacancies of the 23 departments</p> <p>\$ 2,700,783.39 Payroll for the current, budgeted vacancies if remain unfilled 1 year</p> <p>94,666 Hours of all current vacancies if remained unfilled for 1 year</p>
New Vacancies This Month	9	
Vacancies from 2024 - prior to current month	31	
Vacancies from 2023	6	
Vacancies from 2022	3	
Intentionally Vacant	2	

ADMINISTRATIVE SERVICES	Date Vacated	Rate of Pay	Annual Hours	Annual Rate of Pay
None		\$ -	0	\$ -

ANIMAL CONTROL	Date Vacated	Rate of Pay	Annual Hours	Annual Rate of Pay
Deputy Administrator/Veterinarian	3/24/2023	\$ 51.72	1000	\$ 51,720.00
Clerk	9/4/2024	\$ 16.65	2096	\$ 34,898.40

AUDITOR'S OFFICE	Date Vacated	Rate of Pay	Annual Hours	Annual Rate of Pay
Chief Deputy Auditor	6/6/2024	\$ 50.56	1965	\$ 99,350.40

BOARD OF REVIEW	Date Vacated	Rate of Pay	Annual Hours	Annual Rate of Pay
None		\$ -	0	\$ -

CIRCUIT CLERK'S OFFICE	Date Vacated	Rate of Pay	Annual Hours	Annual Rate of Pay
Legal Clerk	6/25/2024	\$ 18.25	1965	\$ 35,861.25
Legal Clerk	7/15/2024	\$ 18.25	1965	\$ 35,861.25
Legal Clerk	8/15/2024	\$ 18.00	1965	\$ 35,370.00
Legal Clerk	8/29/2024	\$ 18.25	1965	\$ 35,861.25
Supervisor	7/5/2024	\$ 38.89	1965	\$ 76,418.85

CIRCUIT COURT	Date Vacated	Rate of Pay	Annual Hours	Annual Rate of Pay
Law Librarian		\$ -	1040	

CORONER	Date Vacated	Rate of Pay	Annual Hours	Annual Rate of Pay
Deputy Coroner - Temp	3/9/2024	\$ 22.00	PRN	

COUNTY BOARD	Date Vacated	Rate of Pay	Annual Hours	Annual Rate of Pay
County Administrator		\$ -	1950	\$ 130,000.00

COUNTY CLERK & RECORDER	Date Vacated	Rate of Pay	Annual Hours	Annual Rate of Pay
None		\$ -	0	\$ -

GIS CONSORTIUM	Date Vacated	Rate of Pay	Annual Hours	Annual Rate of Pay
None		\$ -	0	\$ -

HIGHWAY	Date Vacated	Rate of Pay	Annual Hours	Annual Rate of Pay
Senior Engineer	12/31/2023	\$ 43.63	2080	\$ 90,750.40
Highway Maintenance	3/1/2024	\$ 33.37	2096	\$ 69,943.52
Highway Maintenance	6/28/2024	\$ 33.37	2096	\$ 69,943.52

INFORMATION TECHNOLOGY	Date Vacated	Rate of Pay	Annual Hours	Annual Rate of Pay
Senior Systems Administrator	6/16/2023	\$ 42.00	1950	\$ 81,900.00
Systems Administrator (Courthouse)	New Position	\$ 31.75	1950	\$ 61,912.50
Systems Administrator (Courthouse)	7/15/2022	\$ 31.75	1950	\$ 61,912.50

JUVENILE DETENTION CENTER	Date Vacated	Rate of Pay	Annual Hours	Annual Rate of Pay
Records Clerk	8/15/2024	\$ 16.74	1965	\$ 32,894.10
Court Services Officer - JDC	4/11/2024	\$ 25.47	1965	\$ 50,048.55
Court Services Officer - JDC	5/18/2024	\$ 25.47	1965	\$ 50,048.55
Court Services Officer - JDC	6/12/2024	\$ 25.47	1965	\$ 50,048.55
Court Services Officer - JDC	7/4/2024	\$ 27.40	1965	\$ 53,841.00
Court Services Officer - JDC	8/1/2024	\$ 26.01	1965	\$ 51,109.65
Court Services Officer - JDC	8/26/2024	\$ 25.47	1965	\$ 50,048.55
Assistant Detention Officer (PT) - JDC	5/28/2024	\$ 15.60	975	\$ 15,210.00
Assistant Detention Officer (PT) - JDC	9/30/2024	\$ 15.60	975	\$ 15,210.00
Assistant Superintendent - JDC	9/25/2024	\$ 30.50	1965	\$ 59,932.50
Assistant Superintendent - JDC	9/26/2024	\$ 29.64	1965	\$ 58,242.60

MENTAL HEALTH	Date Vacated	Rate of Pay	Annual Hours	Annual Rate of Pay
None		\$ -	0	\$ -

PHYSICAL PLANT	Date Vacated	Rate of Pay	Annual Hours	Annual Rate of Pay
None		\$ -	0	\$ -

PLANNING & ZONING	Date Vacated	Rate of Pay	Annual Hours	Annual Rate of Pay
Planner	6/24/2022	\$ 32.06	1965	\$ 62,997.90
Zoning Officer	3/4/2024	\$ 26.39	1965	\$ 51,856.35
Zoning Officer	New Pos 1/1/22	\$ 21.83	1965	\$ 42,895.95

PROBATION	Date Vacated	Rate of Pay	Annual Hours	Annual Rate of Pay
None		\$ -	0	\$ -

PUBLIC DEFENDER	Date Vacated	Rate of Pay	Annual Hours	Annual Rate of Pay
None		\$ -	0	\$ -

SHERIFF'S OFFICE	Date Vacated	Rate of Pay	Annual Hours	Annual Rate of Pay
Deputy Sheriff - Patrol	8/23/2024	\$ 36.29	2080	\$ 75,483.20
Deputy Sheriff - Patrol	8/25/2024	\$ 36.29	2080	\$ 75,483.20
Deputy Sheriff - Patrol	8/26/2024	\$ 30.80	2080	\$ 64,064.00
Clerk - Corrections	7/15/2023	\$ 21.75	1950	\$ 42,412.50
Master Control Officer (PT)	8/11/2024	\$ 18.68	1040	\$ 19,427.20
Correctional Officer	11/21/2023	\$ 23.56	2080	\$ 49,004.80
Correctional Officer	1/19/2024	\$ 23.56	2080	\$ 49,004.80
Correctional Officer	3/17/2024	\$ 23.56	2080	\$ 49,004.80
Correctional Officer	5/20/2024	\$ 24.74	2080	\$ 51,459.20
Correctional Officer	6/3/2024	\$ 24.74	2080	\$ 51,459.20
Correctional Officer	6/6/2024	\$ 24.74	2080	\$ 51,459.20
Court Security Officer	4/12/2024	\$ 23.55	2080	\$ 48,984.00
Court Security Officer	9/6/2024	\$ 25.38	2080	\$ 52,790.40
Court Security Officer	9/20/2024	\$ 23.55	2080	\$ 48,984.00

STATE'S ATTORNEY	Date Vacated	Rate of Pay	Annual Hours	Annual Rate of Pay
Administrative Legal Secretary - Criminal	9/13/2024	\$ 22.00	1965	\$ 43,230.00
Assistant State's Attorney - Criminal	7/9/2024	\$ 38.47	1965	\$ 75,593.55
Assistant State's Attorney - Criminal	9/13/2024	\$ 38.47	1965	\$ 75,593.55
Assistant State's Attorney - Criminal	9/9/2024	\$ 41.46	1965	\$ 81,468.90

SUPERVISOR OF ASSESSMENTS	Date Vacated	Rate of Pay	Annual Hours	Annual Rate of Pay
None		\$ -	0	\$ -

TREASURER	Date Vacated	Rate of Pay	Annual Hours	Annual Rate of Pay
None		\$ -	0	\$ -

VETERAN'S ASSISTANCE COMMISSION	Date Vacated	Rate of Pay	Annual Hours	Annual Rate of Pay
VAC Superintendent	8/5/2024	\$ 27.02	1664	\$ 44,961.28
Administrative Assistant	6/27/2024	\$ 20.93	1664	\$ 34,827.52

EEO REPORT

Information provided based on EEO Tracking forms submitted by Applicant. Figures are for General County only.

September 2024 Monthly EEO Report General County Only		Candidates closing this month:										Candidates with later or no end date:																		
	Warden - Animal Control	Assistant State's Attorney (Experienced) - State's Attorney	Assistant Public Defender (Specialty Court Attorney) - Public Defender	Records Clerk - Probation & Court Services	Account Clerk - Treasurer	Legal Clerk - Circuit Clerk	Detention Officer (PT) (JDC) - Probation & Court Services	Planning Internship - Planning & Zoning	Zoning Officer - Planning & Zoning	Deputy Administrator/Veterinarian (PT) - Animal Control	Deputy Sheriff - Sheriff	Correctional Officer - Sheriff	Master Control Officer (PT) - Sheriff	Systems Administrator - IT	Senior Systems Administrator - IT	Court Security Officer - Sheriff	Clerk/Kennel Worker - Animal Control	Court Services Officer (JDC) - Probation & Court Services	Victim Witness Advocate (State's Attorney)	Chief Deputy Auditor - Auditor	Assistant State's Attorney (Experienced) - State's Attorney	Assistant State's Attorney (Entry Level) - State's Attorney	Clerk - Animal Control	Administrative Legal Secretary - State's Attorney	Finance Specialist - Administrative Services	Snow Plow Operator - Highway	Supervisor - Veterans Assistance Commission	Assistant Public Defender - Public Defender	Total	
Total Applicants	5	0	0	0	18	10	0	7	1	1	0	5	3	2	2	8	12	8	8	1	1	0	4	24	15	8	2	0	0	149
Male	5	0	0	2	5	2	4	1	1	0	1	3	3	2	2	6	4	4	4	1	0	1	4	1	2	2	0	0	55	
Female	0	0	0	9	13	8	3			0	2	2	1		2	8		4	1	1	0	3	20	14	6		0	0	94	
NonBinary	0	0	0	0	0	0	0			0	0	0	0		0	0		0	0	0	0	0	0	0	0		0	0	0	
Undisclosed	0	0	0	0	0	0	0			0	0	0	0		0	0		0	0	0	0	0	0	0	0		0	0	0	
Hispanic or Latino	0	0	0	1	0	0	1	1	0	0	0	0	0	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0	4	
White	4	0	0	4	12	8	1	0	1	0	0	2	2	2	2	5	8	1	1	1	0	4	16	11	7	2	0	0	94	
Black or African-American	0	0	0	3	1	2	3	0	0	0	1	2	1	0	0	3	1	5	0	0	0	0	7	2	0	0	0	0	31	
Native Hawaiian or Other Pacific Islander	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Asian	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
American Indian or Alaska Native	1	0	0	1	1	0	0	0	0	0	0	0	0	0	0	0	1	0	0	0	0	0	0	0	0	1	0	0	4	
Two or more races	0	0	0	2	4	0	2	0	0	0	0	1	0	0	0	0	0	1	0	0	0	0	1	2	0	0	0	0	15	
Undisclosed	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Veteran Status	0	0	0	0	0	0	0	0	0	0	1	1	1	0	0	3	0	0	0	0	0	0	0	0	0	0	0	0	5	

RESOLUTION NO. 2024-XX

RESOLUTION AUTHORIZING AN AGREEMENT FOR A JOINT LABOR/MANAGEMENT DEFERRED COMPENSATION COMMITTEE- COUNTY OF CHAMPAIGN, ILLINOIS

WHEREAS, the County of Champaign offers a program of deferred compensation to its employees; and

WHEREAS, the Champaign County Board, the American Federation of State County and Municipal Employees Council 31, Local 900 (AFSCME), and the Fraternal Order of Police Labor Council have negotiated an Agreement for a Joint Labor/Management Deferred Compensation Committee for the County of Champaign, as documented in Appendix A of this Resolution; and

WHEREAS, the Champaign County Board Policy, Personnel & Appointments Committee of the Whole recommends the adoption of the Agreement for a Joint Labor/Management Deferred Compensation Committee for the County of Champaign, as documented in Appendix A of this Resolution;

NOW, THEREFORE, BE IT RESOLVED, by the Champaign County Board, that the Agreement for a Joint Labor/Management Deferred Compensation Committee for the County of Champaign as documented in Appendix A of this Resolution is hereby approved; and

BE IT FURTHER RESOLVED by the Champaign County Board hereby authorizes the Agreement for a Joint Labor/Management Deferred Compensation Committee, pursuant to the structure outlined in Appendix A.

PRESENTED, PASSED, APPROVED, AND RECORDED this 24th day of October, A.D. 2024.

Samantha Carter
Champaign County Board Chair

Recorded
& Attest: _____
Aaron Ammons, County Clerk and
Ex-Officio Clerk of the County Board

Approved: _____
Steve Summers
County Executive

APPENDIX A

AGREEMENT FOR A JOINT LABOR/MANAGEMENT DEFERRED COMPENSATION COMMITTEE - COUNTY of CHAMPAIGN, ILLINOIS

WHEREAS, the County of Champaign offers a program of deferred compensation to its employees; and

WHEREAS, the parties to this Agreement, as set forth below in Paragraph 1, seek to establish a joint process for the operation and structure of the management of a deferred compensation program for Champaign County and its employees, and to that end, hereby mutually agree to the establishment of a Joint Labor/Management Deferred Compensation Committee; and

WHEREAS, a consensus has been reached among the County Board of Champaign County, the exclusive representatives of the County employees pursuant to the Illinois Public Labor Relations Act, County Employees not so represented by an exclusive representative, and the Administration of the County, that a Joint Labor/Management Deferred Compensation Committee appears to be the most effective way to maintain a beneficial deferred compensation program for the County employees.

NOW, THEREFORE, IT IS AGREED BETWEEN and AMONG THE PARTIES TO THIS AGREEMENT AS FOLLOWS:

1. The parties to this Agreement are as follows: County of Champaign; American Federation of State, County and Municipal Employees Council 31, Local 900 (AFSCME), and Fraternal Order of Police Labor Council.
2. The provisions of the Deferred Compensation Plan may be modified only upon 75% or $\frac{3}{4}$ vote of the total number of members of the Joint Labor/Management Deferred Compensation Committee, and approved, if necessary (i.e., budget and contract approval), by the County Board of Champaign County, Illinois. As an example, four members of a six-member committee would be required to vote for a change to modify the provisions of the Plan, subject to County Board approval if necessary. Each party shall have the right to discuss all proposed changes with its membership and seek their input prior to any final vote.
3. Each of the parties has full authority of its governing board, its membership, or whatever group or sub- group within its structure who would have the ultimate authority to enter into this Agreement. Each of the parties represents to each of the parties as an inducement to enter into this Agreement that it has such authority and that it intends to and does bind itself and each of its members to the terms of the Agreement. For the term of this Agreement, this Committee shall be the exclusive forum for dealing with deferred compensation plan management issues.

4. The parties to this Agreement, in consideration of their mutual undertakings and obligation, mutually agree for the term of this agreement, that this Agreement represents a collectively bargained agreement between and among all the parties and that no provision concerning this plan shall be raised as an issue in any other collective bargaining agreement, contract or negotiations between those exclusive representatives and the County of Champaign. It is further understood and agreed that this Agreement does not represent a collectively bargained agreement between the County of Champaign and its non-represented employees, either individually or collectively, nor does it represent any undertaking to bargain with any exclusive representative concerning deferred compensation with the retirees who are or were members of any bargaining unit.
5. The Joint Labor/Management Deferred Compensation Committee shall be composed of seven (7) regular members appointed by the parties as follows:
 - a. The AFSCME and FOP unions shall each select one (1) regular member of the Committee.
 - b. The County Auditor, Budget Director, HR Generalist, and one (1) non- bargaining employee appointed by the County Executive shall constitute the four (4) regular members of the Committee.
6. Members of the Committee shall be appointed for a term of 2 years, unless sooner replaced by the appointing authority. Recognizing the need for stability in the Committee, each of the parties and participating groups agree insofar as it is practical to maintain the same representatives on the Committee for the term of this Agreement.
7. Nothing in this resolution shall be construed to limit participation in this committee's business. For purposes of decision-making, the seven regular members of the committee have final authority; however, all meetings of this committee shall remain open to all participating members of the deferred compensation plan.
8. Also recognizing the importance of this committee and the function of this committee attendance is mandatory, and absences must not exceed 2 or more in a one-year period, except for emergency reasons. If it becomes necessary to permanently replace one of its previously designated representatives, such party or group will notify the chair of the Committee in writing as soon as practical and not less than five (5) days prior to any regular Committee meeting.
9. The Committee shall determine its own internal structure, including arrangement for subcommittees and chairing of the Committee and subcommittees.
10. The Committee shall meet as they deem necessary. A special meeting of the Committee shall be called upon demand of any two of the regular members submitted in writing to the chair. Meetings shall be called with a minimum of 10 working days written notice to the members. A quorum for any meeting of the Committee is established when at least four (4) regular members of the Committee are present.
11. Regular meetings of the Committee will be open to all participants in the deferred compensation plan.

12. A designated committee member or the designated alternate (if attending due to the absence of a designated committee member) to the committee who are employees and who are on duty shall be granted time off work to attend Committee and subcommittee meetings and be paid at the appropriate rate when attending said meetings.
13. The Joint Labor/Management Deferred Compensation Committee may be dissolved by the County Board or upon four or more voting Committee members providing written notice of intent to withdraw from participation to the Committee Chairs. Should fewer than four Committee members request to dissolve the Committee, the Committee shall continue to function. If such dissolution occurs, any party to this Agreement may demand to bargain over the issue of deferred compensation. Until the outcome of such negotiations is determined, the Deferred Compensation Plan shall remain unchanged as of the date of dissolution.
14. It is agreed and understood that the County of Champaign, being a unit of local government, that this Agreement and all actions, procedures, and processes under this Agreement are subject to all of the statutes and ordinances governing the conduct of units of local government, including but not limited to, requirements for bidding and contracting for the provisions of goods and services and compliance with all legal provisions for equal employment opportunity and affirmative action applicable to the County and any other party.
15. This Agreement shall remain in full force and effect for a period of three (3) years from the date hereof. This Agreement shall remain in effect from year to year after the expiration date unless one or more of the parties serves a thirty (30) day written notice on the others of their wish to modify or terminate this Agreement.
16. If such notice is served, all parties to this Agreement agree to meet within sixty (60) days to begin good faith negotiations for a successor agreement. If no agreement can be reached within one hundred twenty (120) days after the parties begin good faith negotiations, the parties agree to request the services of a mediator through the Federal Mediation and Conciliation Services (FMCS) to reach resolution in the dispute. If no agreement can be reached with the assistance of an FMCS mediator, the parties may then pursue the matter through interest arbitration. Until such resolution procedure is complete and final, this Agreement shall remain in full force and effect, and the Committee shall continue with the full participation from all parties to the Agreement.

SIGNATURE PAGE FOLLOWS

CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM
PLEASE TYPE OR PRINT IN BLACK INK

RECEIVED
9/18/24

NAME: LLOYDE H. ESRY

ADDRESS: 1987 COUNTY ROAD ST JOSEPH IL 61873
Street City State Zip Code

EMAIL: [REDACTED] PHONE: 217 621 6058

Check Box to Have Email Address Redacted on Public Documents

PARTY AFFILIATION: (Please check one) Democrat Republican Other, please explain:

NAME OF APPOINTMENT BODY OR BOARD: _____

BEGINNING DATE OF TERM: _____ ENDING DATE: _____

The Champaign County Board appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Board in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, A CANDIDATE MUST COMPLETE AND SIGN THIS APPLICATION.

1. What experience and background do you have which you believe qualifies you for this appointment/reappointment?

ST JOSEPH #3 DITCH COMMISSIONER FOR SEVERAL YEAR
INCLUDING PRESENTLY

2. What do you believe is the role of a trustee/commissioner/board member and how do you envision carrying out the responsibilities of that role?

MAINTAINING THE DRAINAGE DITCH TO FUNCTION
EFFECTIANTLY WHILE PROTECTING THE ENVIROMENT
TILE OUTLETS AND MINIMIZING THE COST THER THROOF.

3. What is your knowledge of the appointed body's operations, specifically property holdings and management, staff, taxes, fees?

FAIRLY EXTENSIVE

4. Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the body for which you are applying? (This question is not meant to disqualify you; it is only intended to provide information.) Yes No If yes, please explain:

5. Would you be available to regularly attend the scheduled meeting of the appointed body?

Yes No If no, please explain:

The facts set forth in my application for appointment are true and complete. I understand this application is a document of public record that will be on file in the County Board Office.

Lloyd H. Eary
Signature

9/14/24
Date

Dr. Neil Kant Sharma

Champaign County IL | Generated 9/3/2024 @ 5:54 pm by OnBoardGOV - Powered by ClerkBase

Status

Name Dr. Neil Kant Sharma
Application Date 8/31/2024
Expiration Date 8/31/2123
Status Received

Board	Vacancies	Status
Developmental Disabilities Board (377 Board)	1	Pending

Basic Information

Name
Dr. Neil Kant Sharma

What experience and background do you have which you believe qualifies you for this appointment?

I have a longstanding passion for improving care for people with developmental disabilities and supporting those who care for this vulnerable population. During medical school in Rockford, IL, I volunteered at several events for Easter Seals. Through my discussions with parents at these events, I learned firsthand about the tremendous difficulties and complexity they faced in caring for their children.

As a Neurologist and Epileptologist, I proudly serve this population as they often require lifelong care for neurologic conditions such as epilepsy. During my Neurology residency and fellowships in Neurophysiology and Epilepsy at the University of Illinois in Chicago, I experienced firsthand how difficult care can be, including how often they are overlooked or under-cared for at their long-term facilities. Countless times, I have had the heartbreaking experience of a non-verbal patient arriving at their first appointment in the Epilepsy clinic with no medical history provided by the facility, often with no additional information readily available when I call the facility. The only way to assess whether they have had seizures is to ask their chaperone, who may have had limited experience with the patient, whether they noticed anything. Despite these difficulties, I am happy to say that we could still provide good care for these patients and they often left my office with a smile. Through my discussions with physicians working at these facilities, I have learned about the difficulties and complexities they face, often due to the lack of resources provided, which makes care difficult. These experiences have instilled a deep passion in me to improve care for people with developmental disabilities, and alongside my medical expertise, I believe I can be an effective board member.

What is your knowledge of the appointed body's operations, property holding's staff, taxes, and fees?

I have reviewed the information on the board's website, including some of the past meeting agendas.

Please list any boards, commissions, or public positions to which you have been appointed or elected and are currently serving.

none

Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the appointed body for which you are applying? If yes, please explain.

none

Would you be available to regularly attend the scheduled meeting of the appointed body? If no, please explain.

yes

Contact Information

Address
1607 Melrose Valley Ct.
apt. 512
Urbana, IL 61801

Email
neilsharma5674@gmail.com

Phone
720-935-9384

Cell Phone
720-935-9384

Occupation

Professional Licenses
Licensed Physician in the state of Illinois (license # 036.170804)

What is your gender?

Male

What is your ethnicity?

Asian

What do you believe is the role of a trustee/commissioner/board member and how do you envision carrying out the responsibilities of that role?

I believe that the role of a trustee/commissioner/board member is to be an advocate for this vulnerable population by helping improve resources for them (and their care providers) and ensuring that facilities that care for this population are providing adequate and safe care. I hope that as a board member, I will be an advocate by bringing my passion for supporting and caring for this population along with my medical expertise (Neurologist/Epileptologist).

Additional Information

Notes

Generated 9/3/2024 @ 5:54 pm



OFFICE OF THE CHAMPAIGN COUNTY EXECUTIVE

1776 East Washington Street, Urbana, Illinois 61802-4581

Steve Summers, County Executive

MEMORANDUM

TO: County Board Members
FROM: Steve Summers, County Executive
DATE: October 11, 2024
RE: Recommended Board/Committee Appointments

Executive appointments for expiring terms of other community boards and committees are staggered throughout the year. In advance of term expirations, the Executive's Office advertises upcoming vacancies to notify interested applicants and to offer the Board the opportunity to recruit applicants or provide input to the Executive regarding any concerns or recommendations. Methods used to publicize upcoming vacancies include:

- Post on the county's website on the County Executive's page
- Post on the "vacancies" bulletin board located in Administrative Services
- E-mail notice to County Board Members and the news media
- Notice in the County Board's Committee of the Whole agenda under the Policy, Personnel and Appointments area of responsibility
- Word-of-mouth and inquiries from interested members of the public

Applications are reviewed and applicants interviewed. Considerations for making appointments include:

- Qualifications required by the board/commission statute or by-laws, including residence in the district, specific professional representation, required partisan balance, certifications and bonding requirements
- Constituent representation for demographic characteristics, including gender, race, age
- Constituent representation for geography of the district, including rural/urban or areas of the county
- Representation of consumers of the board's activities
- Difficulties or gaps in skills the board is experiencing
- Balance of experienced and newer members
- Balance of resources, interests and skills appointees can contribute to the board
- Input from County Board members; County officials; board members; staff and partners of the board with the vacancy, and interested members of the public

Prior to appointments being named, Board Members have an opportunity to see all applications (*italics indicates incumbent*) received in the October Committee of the Whole agenda packet. I have attached here the applications for appointments for open positions (*incumbents are noted in italics*) and will forward my recommendations to fill these openings at the November Committee of the Whole meeting.

Pesotum Consolidated Drainage District – 1 position – term ending 8/31/2027

- Tony Stierwalt

Tony Stierwalt

Champaign County IL | Generated 10/11/2024 @ 11:25 am by OnBoardGOV - Powered by ClerkBase

Status

Name Tony Stierwalt
Application Date 9/30/2024
Expiration Date 9/30/2123
Board Member [Tony Stierwalt](#)
Status Validated

Board	Vacancies	Status
Pesotum Consolidated Drainage District	1	Pending

Basic Information

Name
Tony Stierwalt

What experience and background do you have which you believe qualifies you for this appointment?
I am a farmer who lives in this district. I have knowledge of tiling, we have done our own laterals for 20+ years and I know the area.

What is your knowledge of the appointed body's operations, property holding's staff, taxes, and fees?
Limited.

Please list any boards, commissions, or public positions to which you have been appointed or elected and are currently serving.
Premier Cooperative Board of Directors. United Prairie Board of Directors,

Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the appointed body for which you are applying? If yes, please explain.
No

Would you be available to regularly attend the scheduled meeting of the appointed body? If no, please explain.
Yes.

What is your gender?
Male

What is your ethnicity?
White

Contact Information

Address
868 County Road 250 N
PESOTUM, IL 61863

Email
astierwalt21@gmail.com

Phone
2174947155

Occupation

Additional Information

Notes

Generated 10/11/2024 @ 11:25 am



AARON AMMONS
CHAMPAIGN COUNTY CLERK & RECORDER
 Champaign County, Illinois

1776 East Washington Street
 Urbana, IL 61802

Office/Vitals: 217-384-3720 Taxes: 217-384-3722 Elections 217-384-3724

www.champaigncountyclerk.il.gov

COUNTY CLERK
MONTHLY REPORT
SEPTEMBER
2024

Per 55 ILCS 5/3-2003.4

Liquor Licenses & Permits	75.00
Marriage License	7,980.00
Civil Union Licenses	0.00
Interests	3.22
Fidlar Processing Fees	720.00
Vital Clerk Fees	19,339.00
Tax Clerk Fees	1,316.00
Refunds of Overpayments	4.50
TOTAL	29,437.72
Additional Clerk Fees	1,614.00

	Jan	Feb	Mar	Apr	May	June	July	Aug	Total YTD
1. Personnel Costs	\$21,549	\$20,698	\$22,752	\$21,514	\$22,547	\$21,279	\$23,461	\$22,853	\$176,653
2. Payroll Taxes/Benefits	\$5,548	\$4,466	\$5,135	\$5,996	\$6,491	\$5,962	\$7,915	\$7,852	\$49,365
Computer Hardware & Software	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Equipment	\$0								
Property Insurance	\$32	\$32	\$32	\$32	\$32	\$32	\$32	\$32	\$256
Building & Grounds Maintenance	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Utilities	\$338	\$123	\$76	\$88	\$69	\$83	\$127	\$138	\$1,042
Janitorial Service	\$2,300	\$163	\$207	\$179	\$196	\$192	\$285	\$181	\$3,703
Equip Maintenance Agreements	\$50	\$250	\$36	\$50	\$83	\$496	\$144	\$147	\$1,256
Depreciation	\$250	\$258	\$240	\$2,382	\$226	\$2,077	\$207	\$180	\$5,820
Total Occupancy	\$2,970	\$826	\$591	\$2,731	\$606	\$2,880	\$795	\$678	\$12,077
Office Supplies	\$234	\$51	\$169	\$89	\$178	\$125	\$130	\$74	\$1,050
Contractual / Professional Fees	\$418	\$488	\$586	\$507	\$454	\$599	\$398	\$560	\$4,010
Travel / Training	\$346	\$173	\$1,300	\$612	\$525	\$528	\$312	\$634	\$4,430
Client Assistance	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other Rent	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Telephone / Cell Phone	\$259	\$271	\$267	\$257	\$251	\$242	\$252	\$270	\$2,069
Liability / Malpractice Insurance	\$338	\$354	\$344	\$344	\$344	\$336	\$336	\$336	\$2,732
Moving & Recruiting	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Program Expenses	\$31,662	\$27,327	\$31,144	\$32,050	\$31,396	\$31,951	\$33,599	\$33,257	\$252,386
ALLOCATED M&G	\$6,095	\$6,082	\$11,075	\$7,852	\$8,047	\$4,542	\$6,901	\$7,243	\$57,837
TOTAL EXPENSE	\$37,757	\$33,409	\$42,219	\$39,902	\$39,443	\$36,493	\$40,500	\$40,500	\$310,223
Re-Entry Indirect - 11.9% Max									
Max M&G Allowed	\$4,277	\$3,691	\$4,207	\$4,329	\$4,241	\$4,316	\$4,538	\$4,492	\$34,091
Champaign County Total	\$35,939	\$31,018	\$35,351	\$36,379	\$35,637	\$36,267	\$38,137	\$37,749	\$286,477
Champaign County Paid	\$8,333	\$8,333	\$8,333	\$8,333	\$8,333	\$8,333	\$8,333	\$8,333	\$66,667

August Reentry Monthly Program Report

Total active clients: **7**

Clients continuing from previous quarters: **5**

Total new clients: **2**

- New (TPC) Treatment Plan Clients (Clients who have engaged in and completed a full behavioral health assessment, treatment plan, and are actively receiving services): **0**
- New (NTPC) Non-Treatment Plan Clients (Client who had an initial behavioral health screening and engaged in short-term case management services/obtained linkage to resources): **2**

Total discharges: **2**

Total Veteran clients: **0**

Continuing Client Demographics (5)

ID	Client Type	Sex (M/F)	Age	Race	Ethnicity (Hispanic/Latino) Y/N	Zip Code	Date of Admit
116816	TPC	F	39	Black	N	61801	12/20/23
121550	TPC	M	44	Black	N	61820	1/15/24
224848	NTPC	M	46	White	N	61821	6/10/24
160012	TPC	M	37	White	N	61802	11/9/23
101283	NTPC	F	41	Black	N	61821	7/16/24

New Admission Demographics (2)

ID	Admission Type	Sex (M/F)	Age	Race	Ethnicity (Hispanic/Latino) Y/N	Zip Code	Date of Admit
161534	NTPC	M	44	Black	N	61802	8/13/24
227446	NTPC	M	45	Black	N	61822	8/23/24

Total client service contacts (this includes all service contacts such as case management, counseling, phone calls, etc): **22**

Number of clients receiving multiple Rosecrance services: **4**

Types of Rosecrance services

Mental Health Outpatient	0
Substance Use Outpatient	1
Mental Health Case Management	0
Substance Use Residential	0
Mental Health Group Home	0
Mental Health Supportive Living	0
Substance Use Sober Living	0
Crisis Residential Center	0
Psychiatry	4
MAT services	0

Linkage to resources

MRT/AM Groups:	4
Housing:	7
Employment:	8
Education:	6
Insurance:	0
Other Benefits:	7
PCP:	0
MH/SA treatment:	8
Transportation:	1
Other:	9

Discharge details (2)

ID	Length of Stay	Sex (M/F)	Age	Race	Ethnicity (Hispanic /Latino) Y/N	Zip Code	Discharge type
191227	52	M	23	Black	N	61820	Successful
225776	21	M	27	Black	N	61866	Successful

Recidivism Rate for the month: **0%**

Recidivism Rate for the calendar year: **11%**

Reentry Council and Executive Committee Information

The August Reentry Council Meeting was again hosted as a hybrid meeting with the in-person location being the Rosecrance Moreland Campus. A presentation was given by Caren Cohen-Heath and Gabby Calderon on the progress of the 2024 Reentry Resource Fair that is being hosted at the MTD train station in Champaign on the 4th floor on August 29th from 1-4p. Updates included number of vendors who have signed up as well as attendees and potential sponsors. Discussion was had about marketing the event, attracting more vendors and attendees, and specifics of the plan for the day of the event.



CHAMPAIGN COUNTY ANIMAL CONTROL
 1776 East Washington Street, Urbana, Illinois 61802-4581

Jerry Kellems, Director

MEMORANDUM

To: Stephanie Fortado, Chair of Finance; and
 John Farney, Vice-Chair of Finance; and
 Honorable Members of the Champaign County Board

From: Chelsea Angelo

Date: September 27, 2024

Re: BUA 2024/9/443

Introduction

The Animal Control Department is required to amend its budget for the current fiscal year after it was adopted due to unanticipated operation costs. In 2024, Animal Control realized increase operation costs for the housing of stray and mistreated animals. In addition to increased operational costs, the department reallocated \$22,786.16 to cover replacement mobile field radios. The original budget was set before the expense of replacement radios was realized. To balance the operational budget for the remainder of Fiscal Year 2024, Animal Control is in the process of amending the budget, utilizing 2024 Special Fund Balance for the remainder of the 2024 Fiscal Year.

Amendments

Funds	Reason for Amendment	Revenue Increase/(Decrease)	Expenditures Increase/ (Decrease)
Animal Control Fund 047-501001 (Stationery and Printing)	This change increases the FY24 Budget for cost of tag remittance envelopes.		\$ 400.00
Animal Control Fund 047-501002 (Office Supplies)	This change increases the FY24 Budget for cost of office supplies that was reallocated to cover operational costs in FY24.		\$ 200.00
Animal Control Fund 047-501004 (Postage)	This change increases the FY24 Budget for postage that is associated with remittance of rabies tags to citizens.		\$ 2,100.00
Animal Control Fund 247-501009 (Fuel and Oil)	This change increases the FY24 Budget for fuel costs associated with patrol and warden services.		\$ 6,800.00

Animal Control fund 247-502008 (Laboratory Fees)	This change increases the FY24 Budget for rabies testing fees.		\$ 3,000.00
Animal Control fund 247-502048 (Phone/Interne)	This change increases the FY24 Budget for Mobile Data (MDC) and warden cell phones.		\$ 1,410.00
Animal Control Fund 248-501005 (Food Non-Travel)	This change increases the FY24 Budget for animal food.		\$ 8,000.00
Animal Control Fund 248-501006 (Medical)	This change increases the FY24 Budget for animal emergency medical care.		\$ 5,000.00
Animal Control Fund 248-501019 (Operational Supplies)	This change increases the FY24 Budget for operational supplies including FY25 Rabies Tags and kennel disinfectant.		\$ 10,000.00
Animal Control Fund 248-502011 (Utilities)	This change increases the FY24 Budget for Utility costs.		\$ 4,400.00
Animal Control Fund 248-502017 (Waste and Disposal)	This change increases the FY24 Budget for Waste and Disposal Costs.		\$ 1,100.00

Recommended Action

The recommended course of action is to transfer from Special Funds \$42,410 to facilitate the previously explained funding shortage for Fiscal Year 2024.

Journal Proof Report



Journal Number: 443 Year: 2024 Period: 9

Description: Cover cost

Reference 1: Reference 2: Reference 3:

Source	Account	Account Description	Line Description	OB	Debit	Credit	
BUA	2091-00-0252a-02-047-000-000-0000-501001-	STATIONERY AND PRINTING	BUA	N	\$400.00		
BUA	2091-00-0252a-02-047-000-000-0000-501002-	OFFICE SUPPLIES	BUA	N	\$200.00		
BUA	2091-00-0252a-02-047-000-000-0000-501004-	POSTAGE, UPS, FEDEX	BUA	N	\$2100.00		
BUA	2091-00-0252a-02-247-000-000-0000-501009-	VEHICLE SUPP/GAS & OIL	BUA	N	\$6800.00		
BUA	2091-00-0252a-02-247-000-000-0000-502008-	LABORATORY FEES	BUA	N	\$3000.00		
BUA	2091-00-0252a-02-247-000-000-0000-502048-	PHONE/INTERNET	BUA	N	\$1410.00		
BUA	2091-00-0252a-02-248-000-000-0000-501005-	FOOD NON-TRAVEL	BUA	N	\$8000.00		
BUA	2091-00-0252a-02-248-000-000-0000-501006-	MEDICAL SUPPLIES	BUA	N	\$5000.00		
BUA	2091-00-0252a-02-248-000-000-0000-501019-	OPERATIONAL SUPPLIES	BUA	N	\$10000.00		
BUA	2091-00-0252a-02-248-000-000-0000-502011-	UTILITIES	BUA	N	\$4400.00		
BUA	2091-00-0252a-02-248-000-000-0000-502017-	WASTE DISPOSAL AND RECYCLING	BUA	N	\$1100.00		
Journal 2024/9/443					Total	\$42410.00	\$0.00

Fund: 2091 Animal Control

Dept: 047 Animal Control

Reason: Increased operational costs and the cost to replace mobile field radios.

Fund	Account Description	Debit	Credit
2091	ANIMAL CONTROL		
	2091-00-0146t-00-000-000-000-0000-300301-		\$42410.00
	2091-00-0146t-00-000-000-000-0000-300703-	\$42410.00	
Fund Total		42410	42410



OFFICE OF THE CHAMPAIGN COUNTY EXECUTIVE

1776 East Washington Street, Urbana, Illinois 61802-4581

Steve Summers, County Executive

MEMORANDUM

To: Stephanie Fortado, Chair of Finance; and
John Farney, Vice-Chair of Finance; and
Honorable Members of the Champaign County Board

From: **Chris Smith, Building & Grounds Manager**

Date: October 3rd, 2024

Re: BUA for Boiler Burner replacement project

The attached spreadsheet identifies past and upcoming expenditures from Garratt Callahan, our boiler chemical and equipment supplier.

As part of the burner boiler replacement project Garrett Callahan has recommended a boiler boil out procedure to further protect the newly replaced boiler tubes and boiler shell from corrosion. The boiler burner replacements were purchased through CARF funds. Currently all funds used for Garrett Callahan boil out procedures have come out of Physical Plant budget.

Journal Proof Report



Journal Number: 69 Year: 2024 Period: 10 Description: BoilerProj Reference 1: Reference 2: Reference 3:

Source	Account	Account Description	Line Description	OB	Debit	Credit
BUA	1080-00-0251b-01-071-000-000-0000-502037-	REPAIR & MAINT - BUILDING	Reimburse Boiler Burner Projec	N	\$3290.85	
BUA	2106-00-0254t-02-010-000-000-0000-502037-	REPAIR & MAINT - BUILDING	Reimburse Boiler Burner Projec	N	\$13787.90	
				Journal 2024/10/69	Total	\$17078.75
						\$0.00

Fund: 1080 General Coporate & 2106 Public Safety Sales Tax
 Dept: 071 Public Properties & 010 County Board
 Reason: To repay the accounts used for the cost of the boiler burner replacement project and for completion of the recommended boiler boil out procedure.

Fund	Account Description	Debit	Credit
1080	GENERAL CORPORATE		
	1080-00-0146t-00-000-000-000-0000-300301- APPROPRIATIONS		\$3290.85
	1080-00-0146t-00-000-000-000-0000-300703- BUDGETARY FUND BALANCE	\$3290.85	
	Fund Total	3290.85	3290.85
2106	PUBL SAFETY SALES TAX FND		
	2106-00-0146t-00-000-000-000-0000-300301- APPROPRIATIONS		\$13787.90
	2106-00-0146t-00-000-000-000-0000-300703- BUDGETARY FUND BALANCE	\$13787.90	
	Fund Total	13787.9	13787.9

BOILER BURNER REPLACEMENT PROJECT

ITEMS RECEIVED AND PAID

Date	Invoice #	Description	Quantity	Amount	Account Charged
6/19/2024	1333522	MBWB- 1/2" Motorized Ball Valve	2	\$2,702.00	2106-00-0254t-02-010-000-000-0000-501017-
6/19/2024	1333570	Model LB03-SA-KTC1-GCC 12 GPD @150 PSI	1	\$765.00	2106-00-0254t-02-010-000-000-0000-501017-
6/25/2024	1334306	G70 GC 70 Gallon Square Chem Feed Sysstem (01-30006)	1	\$1,174.00	2106-00-0254t-02-010-000-000-0000-501017-
7/9/2024	1338272	XSB2F3-B2 Controller Dual Boiler 3 Times on 1st System	1	\$2,544.00	2106-00-0254t-02-010-000-000-0000-501017-
9/12/2024	1351347	Formula 1010 (55 gal) and Formula 12-L (5 gal)	1	\$3,290.85	1080-00-0251b-01-071-000-000-0000-502037
TOTAL TO BE REPAYED TO ACCOUNTS				\$10,475.85	

QUOTATIONS/ORDERS (Future Expenses)

Date	Quote #	Description	Quantity	Amount
9/16/2024	1435802-000	Formula 247-L (55 GAL)	1	\$1,489.95
9/16/2024	1435802-000	Formula 247-L (5 GAL)	3	\$680.55
9/18/2024	1436129-000	Labor by G-C employee	16	\$4,000.00
9/18/2024	56555	Donelson Corp - Gasket Material		\$432.40
TOTAL TO BE PAID BY PROJECT				\$6,602.90

These funds should either come out of the Boiler Burner Project or be allocated to Public Safety Building R&M acct:
2106-00-0254t-02-010-000-000-0000-502037-

TOTAL FOR PROJECT

\$17,078.75



**Garratt
CALLAHAN**
WATER TREATMENT EXPERTISE SINCE 1904
50 Ingold Road - Burlingame, CA 94010
Phone: 650-697-5811 Fax: 650-692-6476
www.garrattcallahan.com

INVOICE

PAGE	DATE	INVOICE NO
1	6/19/24	1333522

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CHAMPAIGN CO PHYSICAL PLANT
1776 E WASHINGTON ST
URBANA, IL 61802
U.S.A.

Customer #: 8404944

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CHAMPAIGN CO PHYSICAL PLANT
1776 E WASHINGTON ST
ATTN CHRIS SMITH 2178404944
URBANA, IL 61802-4516
U.S.A.

Ship To #: 1

P.O. NO.		TERMS	SALESMAN 1201	SHIP DATE	SHIP VIA			ORDER #		
CHRIS SMITH 6/7/24		NET 30 Days	Stephen Banks	6/18/24	UPS			1414969-050		
QTY ORD	QTY SHIP	ITEM	DESCRIPTION	NET WT	\$/LB	UNIT PRICE	U/M	DIS%	NET AMOUNT	
2	2	2733137	PARTIAL MBWB-1/2" MOTORIZED BALL VALVE ONLY (FOR VP-300)	2		1351.00	EA		2702.00	
SUB-TOTAL		SHIPPING / MISC	TAX	SUB-TOTAL	PAYMENT		BALANCE DUE - USD			
2702.00		.00	.00	2702.00	.00		2702.00			

Remit To: Garratt-Callahan Co. - 50 Ingold Rd - Burlingame, CA 94010

Accepted forms of payment: ACH/Direct Deposit, Amex, Mastercard

AccountsReivable@g-c.com - invoice questions, paperless invoices, address changes, tax status, or W9 36

Feedback@g-c.com - issues related to products or services



Garratt-Callahan Company
 50 Ingold Road
 Burlingame, CA 94010
 (650) 697-5811

PACKING LIST

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PACK LIST NO.	1414969-050



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 URBANA, IL 61802
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CHAMPAIGN CO PHYSICAL PLANT
 1776 E WASHINGTON ST
 ATTN CHRIS SMITH 2178404944
 URBANA, IL 61802-4516
 U.S.A.

ORDER DATE	PURCHASE ORDER NO.	SHIP DATE	SHIP VIA	Salesman	PRINT DATE
6/18/24	CHRIS SMITH 6/7/24	6/18/24	UPS	Stephen Banks	6/18/24

SPECIAL INSTRUCTIONS >

NO.	ORDERED	SHIPPED	B/O	U/M	ITEM NO.
2	2	2		EA	PARTIAL 2733137 A5 MBWB-1/2" MOTORIZED BALL VALVE ONLY (FOR VP-300)



If MSDS sheets for all items were not received, print or download from WWW.G-C.COM or contact Garratt-Callahan immediately.

CHECKED BY

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NUMBER OF CTNS.

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NOTE: THIS SHIPMENT HAS BEEN CHECKED TWICE. ANY DISCREPANCIES MUST BE REPORTED IMMEDIATELY. NO CLAIM WILL BE ACCEPTED AFTER 5 DAYS.

INVOICE

PAGE	DATE	INVOICE NO
1	6/19/24	1333570

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CHAMPAIGN CO PHYSICAL PLANT
1776 E WASHINGTON ST
URBANA, IL 61802
U.S.A.

Customer #: 8404944

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CHAMPAIGN CO PHYSICAL PLANT
1776 E WASHINGTON ST
ATTN CHRIS SMITH 2178404944
URBANA, IL 61802-4516
U.S.A.

Ship To #: 1

P.O. NO.		TERMS	SALESMAN 1201	SHIP DATE	SHIP VIA			ORDER #		
CHRIS SMITH 6/7/24		NET 30 Days	Stephen Banks	6/19/24	UPS			1414969-000		
QTY ORD	QTY SHIP	ITEM	DESCRIPTION	NET WT	\$/LB	UNIT PRICE	U/M	DIS%	NET AMOUNT	
1	0	2529887	PARTIAL XSB2F3-B2 CONTROLLER DUAL BOILER 3 TIMERS ON 1ST SYSTEM	0		2544.00	EA		.00	
1	1	2994057	MODEL LB03-SA-KTC1-GCC 12 GPD @ 150 PSI	1		765.00	EA		765.00	
1	0	2460029	G70GC 70 GALLON SQUARE CHEM FEED SYSTEM (01-30006)	0		1174.00	EA		.00	
SUB-TOTAL		SHIPPING / MISC	TAX	SUB-TOTAL	PAYMENT		BALANCE DUE - USD			
765.00		.00	.00	765.00	.00		765.00			

Remit To: Garratt-Callahan Co. - 50 Ingold Rd - Burlingame, CA 94010

Accepted forms of payment: ACH/Direct Deposit, Amex, Mastercard



Garratt-Callahan Company
 340 S. La Londe Avenue
 Addison, IL 60101-3394
 (630) 543-4411

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PAGE	1
PACK LIST NO.	1414969-000



1414969-000

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CHAMPAIGN CO PHYSICAL PLANT
 1776 E WASHINGTON ST
 URBANA, IL 61802
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CHAMPAIGN CO PHYSICAL PLANT
 1776 E WASHINGTON ST
 ATTN CHRIS SMITH 2178404944
 URBANA, IL 61802-4516
 U.S.A.

ORDER DATE	PURCHASE ORDER NO.	SHIP DATE	SHIP VIA	Salesman	PRINT DATE
6/18/24	CHRIS SMITH 6/7/24	6/18/24	UPS	Stephen Banks	6/18/24

SPECIAL INSTRUCTIONS >

NO.	ORDERED	SHIPPED	B/O	U/M	ITEM NO.
3	1	①		EA	PARTIAL 2994057 MODEL LB03-SA-KTC1-GCC 12 GPD @ 150 PSI <div style="text-align: right;">  2994057 </div>

If MSDS sheets for all items were not received, print or download from WWW.G-C.COM or contact Garratt-Callahan immediately.

CHECKED BY

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NUMBER OF CTNS.

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NOTE: THIS SHIPMENT HAS BEEN CHECKED TWICE. ANY DESCREPANCIES MUST BE REPORTED IMMEDIATELY. NO CLAIM WILL BE ACCEPTED AFTER 5 DAYS.



WATER TREATMENT EXPERTISE SINCE 1904

340 S. La Londe Ave. - Addison, IL 60101

Phone: 630-543-4411 Fax: 630-543-8382

www.garrattcallahan.com

INVOICE

PAGE	DATE	INVOICE NO
1	6/25/24	1334306

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CHAMPAIGN CO PHYSICAL PLANT
1776 E WASHINGTON ST
URBANA, IL 61802
U.S.A.

Customer #: 8404944

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CHAMPAIGN CO PHYSICAL PLANT
1776 E WASHINGTON ST
ATTN CHRIS SMITH 2178404944
URBANA, IL 61802-4516
U.S.A.

Ship To #: 1

P.O. NO.		TERMS	SALESMAN 1201	SHIP DATE	SHIP VIA			ORDER #		
CHRIS SMITH 6/7/24		NET 30 Days	Stephen Banks	6/25/24	UPS			1414969-001		
QTY ORD	QTY SHIP	ITEM	DESCRIPTION	NET WT	\$/LB	UNIT PRICE	U/M	DIS%	NET AMOUNT	
1	0	2529887	PARTIAL XSB2F3-B2 CONTROLLER DUAL BOILER 3 TIMERS ON 1ST SYSTEM	0		2544.00	EA		.00	
1	1	2460029	G70GC 70 GALLON SQUARE CHEM FEED SYSTEM (01-30006)	66		1174.00	EA		1174.00	
SUB-TOTAL		SHIPPING / MISC	TAX	SUB-TOTAL	PAYMENT		BALANCE DUE - USD			
1174.00		.00	.00	1174.00	.00		1174.00			

Remit To: Garratt-Callahan Co. - 50 Ingold Rd - Burlingame, CA 94010

Accepted forms of payment: ACH/Direct Deposit, Amex, Mastercard

AccountsReivable@g-c.com - invoice questions, paperless invoices, address changes, tax status, or W9 40

Feedback@g-c.com - issues related to products or services



AAA COOPER TRANSPORTATION
 P.O. Box 2227, Ocala, FL 32067-2227
 (AACT) Tel: 352-231-7310
 www.aaacooper.com Ocala Direct: 352-231-4333



Customer Copy

AACT Freight Bill Number	Page
61304169 -8	1 of 1

PLT	PCS	HM	DESCRIPTION	WGT LBS	RATE
	1		EMPTY PLASTIC TANK 48X40X47 NMFC# 156600-3 SPH# 864-777-2012 CPH# 217-840-4944 DO NOT DOUBLE STACK DIMENSIONS INCLUDED PO# CHRIS SMITH 6/7/24 PO# 437632 ** WNI 3 GRE ** ** DIMENSIONED 3 GRE **	116	

3865998 PIA
CHAMPAIGN PHYSICAL PLANT
1776 E WASHINGTON ST
ATTN CHRIS SMITH
URBANA IL 61802

Rate and freight charges apply to items shown. Some items may have a name and a quantity. Items not accepted. Our insurance covers up to \$100,000 per item. Damage is subject to appraisal.

Rate led by - Print Name

X
 Rate led by - Signature

Rate led Date

STRETCH WRAP INTACT UNLESS OTHERWISE NOTED ABOVE

2558626 GRE	1	1	TTL (1 on 1 PLT) *PREPAID	116	PPD
Inside Delivery <input type="checkbox"/> Residential Delivery <input type="checkbox"/> Sort & Seg <input type="checkbox"/> Paid by Ship 3P <input type="checkbox"/> Cons <input type="checkbox"/> Liftgate <input type="checkbox"/> Construction Site <input type="checkbox"/> Charge <input type="checkbox"/> Cash S <input type="checkbox"/> Check # <input type="checkbox"/>					

Shipper

2558626
PEABODY ENGINEERING
230 FINANCIAL BLVD
ATTN MICHAEL LIGON
LIBERTY SC 29657

Pickup Date	2024-06-20	Beyond Route At	
PO Number	CHRIS SMITH 67	Prior Carrier FB	
BOL Number	1005859488	From	AACT To
Apt Contact	DAN		
Apt Date	2024-06-28 After 08 00A Before 07 00P	Phone	309-555-1212
Delivered By Driver	<i>Mark</i>	Delivery Trailer	480847
Date Time	6-28-24	Pieces	1

APPOINTMENT DELIVERY REQUIRED
LIFTGATE DELIVERY
RESTRICTED ACCESS DELIVERY

Payment of freight charges are due within 15 days

NEW 64

INVOICE

PAGE	DATE	INVOICE NO
1	7/09/24	1338272

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CHAMPAIGN CO PHYSICAL PLANT
 1776 E WASHINGTON ST
 URBANA, IL 61802
 U.S.A.
 Customer #: 8404944

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CHAMPAIGN CO PHYSICAL PLANT
 1776 E WASHINGTON ST
 ATTN CHRIS SMITH 2178404944
 URBANA, IL 61802-4516
 U.S.A.
 Ship To #: 1

P.O. NO.		TERMS	SALESMAN 1201	SHIP DATE	SHIP VIA			ORDER #		
CHRIS SMITH 6/7/24		NET 30 Days	Stephen Banks	7/08/24	UPS			1414969-002		
QTY ORD	QTY SHIP	ITEM	DESCRIPTION	NET WT	\$/LB	UNIT PRICE	U/M	DIS%	NET AMOUNT	
1	1	2529887	PARTIAL XSB2F3-B2 CONTROLLER DUAL BOILER 3 TIMERS ON 1ST SYSTEM	1		2544.00	EA		2544.00	
SUB-TOTAL		SHIPPING / MISC	TAX	SUB-TOTAL	PAYMENT		BALANCE DUE - USD			
2544.00		.00	.00	2544.00	.00		2544.00			

Remit To: Garratt-Callahan Co. - 50 Ingold Rd - Burlingame, CA 94010

Accepted forms of payment: ACH/Direct Deposit, Amex, Mastercard

AccountsReivable@g-c.com - invoice questions, paperless invoices, address changes, tax status, or W9 42

Feedback@g-c.com - issues related to products or services



SALES ORDER
PACKING

ADVANTAGE CONTROLS
DEPT 2153
TULSA, OK 74182
(918) 686-6211

ORDER NUMBER: 0417257
ORDER DATE: 06/19/2024
SALESPERSON: 0012
CUSTOMER NO: 00-GA1500

SOLD TO:
GARRATT-CALLAHAN COMPANY
50 INGOLD ROAD
BURLINGAME, CA 94010-2206

SHIP TO:
ATTN: CHRIS SMITH 217-840-4944
CHAMPAIGN CO PHYSICAL PLANT
1776 E WASHINGTON ST
URBANA, IL 61802

Comment: ACCT 953140

EST SHIP DATE	SHIP VIA	F.O.B.	TERMS	CUSTOMER P.O.	
07/09/2024	UPS - COLLECT	MUSKOGEE OK	NET 30 DAYS	437616	
ITEM NUMBER	UNIT ORDERED	SHIPPED	BACKORDER	SHIPPED	BO QTY

XSB2F3-B2	EACH	1.0000	0.0000	0.0000	<u>1</u>	<u>⊗</u>
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"XS" MEGATRON DUAL SYSTEM BOILER CONDUCTIVITY
CONTROLLER. EACH HAS BE-32C PROBE. ADD THREE FEED
TIMERS TO SYS 1.
S/N 0417257F24-001

INVOICE

PAGE	DATE	INVOICE NO
1	9/12/24	1351347

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CHAMPAIGN CO PHYSICAL PLANT 1776 E WASHINGTON ST URBANA, IL 61802 U.S.A. Customer #: 8404944
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CHAMPAIGN CO PHYSICAL PLANT 1776 E WASHINGTON ST ATTN CHRIS SMITH 2178404944 URBANA, IL 61802-4516 U.S.A. Ship To #: 1

P.O. NO.		TERMS	SALESMAN 1201	SHIP DATE	SHIP VIA			ORDER #		
Chris 9/10/24		NET 30 Days	Stephen Banks	9/12/24	R & L CARRIERS			1434356-000		
QTY ORD	QTY SHIP	ITEM	DESCRIPTION	NET WT	\$/LB	UNIT PRICE	U/M	DIS%	NET AMOUNT	
			Order Contact: Chris Smith Phone: 2178404944							
1	1	0101055	FORMULA 1010 (55 GAL)	495	5.73	2836.35	EA		2836.35	
1	1	0144006	FORMULA 12-L (5 GAL)	50	9.09	454.50	EA		454.50	
SUB-TOTAL		SHIPPING / MISC	TAX	SUB-TOTAL	PAYMENT		BALANCE DUE - USD			
3290.85		.00	.00	3290.85	.00		3290.85			

Remit To: Garratt-Callahan Co. - 50 Ingold Rd - Burlingame, CA 94010

Accepted forms of payment: ACH/Direct Deposit, Amex, Mastercard

AccountsReivable@g-c.com - invoice questions, paperless invoices, address changes, tax status, or W9

Feedback@g-c.com - issues related to products or services



Garratt-Callahan
 340 S. La Londe Avenue
 Addison, IL 60101-3394
 U.S.A.

Phone: (630) 543-4411
 Fax: (630) 543-8580

Quote Number
 1435802-000

QUOTATION CONFIRMATION

Date
 9/16/24

Page
 1

Customer: 8404944
 CHAMPAIGN CO PHYSICAL PLANT
 1776 E WASHINGTON ST

 URBANA,IL 61802
 U.S.A.

Ship To: 1
 CHAMPAIGN CO PHYSICAL PLANT
 101 E MAIN ST

 ATTN CHRIS SMITH 2178404944
 URBANA,IL 61801
 U.S.A.

Entered..: 9/16/24 **Bid/Promo...:** Quote
Expiration: 10/16/24 **Entered by.:** Stephen Banks

Item	Description	Quantity	UOM	Unit Price	Disc %	Extend. Price
------	-------------	----------	-----	------------	--------	---------------

0873133	FORMULA 247-L (55 GAL)	1.00	EA	1,489.9500		1,489.95
0873141	FORMULA 247-L (5 GAL)	3.00	EA	226.8000		680.40

Please refer to Quote# 1435802
 when placing order.
 Prices/Quote valid for
 30 days.
 Thank You.

Material total: 2,170.35
 Total Quote: 2,170.35

NOTE: \$100 freight charge may apply to shipments of chemicals less than or equal to 100 lbs gross weight
 Additional charges may apply based on minimum order amount or special delivery service.



Garratt-Callahan
 340 S. La Londe Avenue
 Addison, IL 60101-3394
 U.S.A.

Phone: (630) 543-4411
 Fax: (630) 543-8580

Quote Number
 1436129-000

QUOTATION CONFIRMATION

Date
 9/18/24

Page
 1

Customer: 8404944
 CHAMPAIGN CO PHYSICAL PLANT
 1776 E WASHINGTON ST

 URBANA,IL 61802
 U.S.A.

Ship To: 1
 CHAMPAIGN CO PHYSICAL PLANT
 101 E MAIN ST

 ATTN CHRIS SMITH 2178404944
 URBANA,IL 61801
 U.S.A.

Entered..: 9/18/24 **Bid/Promo...:** Quote
Expiration: 10/18/24 **Entered by.:** Stephen Banks

Item	Description	Quantity	UOM	Unit Price	Disc %	Extend. Price
4100002	LABOR BY G-C EMPLOYEE	16.00	EA	250.0000		4,000.00
	Please refer to Quote# 1436129 when placing order.					
	Prices/Quote valid for 30 days.					
	Thank You.					
				Material total:		4,000.00
				Total Quote:		4,000.00

NOTE: \$100 freight charge may apply to shipments of chemicals less than or equal to 100 lbs gross weight. Additional charges may apply based on minimum order amount or special delivery service.



OFFICE OF THE CHAMPAIGN COUNTY EXECUTIVE

1776 East Washington Street, Urbana, Illinois 61802-4581

Steve Summers, County Executive

TO: Dr. Stephanie Fortado, Finance Committee Chairperson

and County Board Members

FROM: Kait Kuzio, Grant Coordinator

DATE: October 09, 2024

Grant Agreement Terms: June 1, 2024 to June 1, 2025

RE: Budget Amendment - FSSS

Champaign County received a Firearms Safe Storage Strategies grant in the amount of \$150,388.69 from IDPH for FY24. We budgeted \$13,000 into Fringe Benefits – Health Insurance for our Training and Outreach Coordinator, however our coordinator has opted out of the health insurance benefit, so I am requesting an amendment to reallocate these funds into the following categories:

Stationery and Printing category - \$3,000

Training and Education - \$500

Equipment (Less than \$5,000) - \$1,220

Supplies - \$8,280

Total: \$13,000

The purpose of this MEMO is to request a Budget Amendment so that these funds can be reallocated to strengthen our grant program and prevent loss of funds.

Increased Revenue: \$0

Increased Expense: \$0

Thank you for your support.

Journal Proof Report



Journal Number: 168 Year: 2024 Period: 10

Description:

Reference 1: Reference 2: Reference 3:

Source	Account	Account Description	Line Description	OB	Debit	Credit
BUA	2500-00-0252d-02-075-000-111-0000-500103-	REGULAR FULL-TIME EMPLOYEES	reg full time employees (fring	N		\$13000.00
BUA	2500-00-0252d-02-075-000-111-0000-501001-	STATIONERY AND PRINTING	Stationery & Printing	N	\$3000.00	
BUA	2500-00-0252d-02-075-000-111-0000-502004-	CONFERENCES AND TRAINING	Education & Training	N	\$500.00	
BUA	2500-00-0252d-02-075-000-111-0000-501017-	EQUIPMENT LESS THAN \$5000	Equipment less than \$5000	N	\$1220.00	
BUA	2500-00-0252d-02-075-000-111-0000-501002-	OFFICE SUPPLIES	Supplies	N	\$8280.00	
				Journal 2024/10/168	Total	\$13000.00
						\$13000.00

Fund: 2500 County Grant Fund

Dept: 075 General County

Reason: Reallocation of fringe benefit appropriation to prevent loss of funds.

RESOLUTION



WHEREAS, pursuant to the authority of 35 ILCS 516/35 the County of Champaign, as Trustee for the Taxing Districts therein, has undertaken a program to collect delinquent mobile home taxes;

WHEREAS, Pursuant to this program, the County of Champaign, as Trustee for the Taxing Districts therein, has acquired an interest in the following described mobile home:

VIN: 56906
1986 FREEMONT 924 SqFt

PERMANENT PARCEL NUMBER: 30-059-0057

As described in certificate(s): 2020-9274 sold on November 25, 2020

Commonly known as: 5 FERN ST

and it appearing to the Budget & Finance Committee that it is in the best interest of the County to accept full payment of the delinquent taxes, penalties, interest, and costs from the owner of an interest in said property.

WHEREAS, Omar Garcia & Lara Garcia, has paid \$1,450.24 for the full amount of taxes involved and a request for surrender of the tax sale certificate has been presented to the Budget & Finance Committee and at the same time it having been determined that the County shall receive \$821.93 as a return for its Certificate(s) of Purchase. The County Clerk shall receive \$51.00 for cancellation of Certificate(s) and to reimburse the revolving account the charges advanced from this account. The Agent under his contract for services shall receive \$577.31.

WHEREAS, your Budget & Finance Committee recommends the adoption of the following resolution:

BE IT RESOLVED BY THE COUNTY BOARD OF CHAMPAIGN COUNTY, ILLINOIS, that the Chairman of the Board of Champaign County, Illinois, hereby authorizes the cancellation of the appropriate Certificate(s) of Purchase on the above described mobile home for the sum of \$821.93 to be paid to the Treasurer of Champaign County, Illinois, to be disbursed according to law. This resolution to be effective for sixty (60) days from this date and any transaction between the above parties not occurring within this period shall be null and void.

ADOPTED this _____ day of _____, _____

ATTEST:

CLERK

COUNTY EXECUTIVE

SURRENDER

09-24-001

RESOLUTION



WHEREAS, pursuant to the authority of 35 ILCS 516/35 the County of Champaign, as Trustee for the Taxing Districts therein, has undertaken a program to collect delinquent mobile home taxes;

WHEREAS, Pursuant to this program, the County of Champaign, as Trustee for the Taxing Districts therein, has acquired an interest in the following described mobile home:

VIN: 010P16260
1987 HOLLYPARK 924 SqFt

PERMANENT PARCEL NUMBER: 04-006-0247

As described in certificate(s): 2021-9036 sold on October 22, 2021

Commonly known as: 18 SANDALWOOD DR

and it appearing to the Budget & Finance Committee that it is in the best interest of the County to accept full payment of the delinquent taxes, penalties, interest, and costs from the owner of an interest in said property.

WHEREAS, Eulalia Jesus-Gaspar, has paid \$1,402.85 for the full amount of taxes involved and a request for surrender of the tax sale certificate has been presented to the Budget & Finance Committee and at the same time it having been determined that the County shall receive \$838.14 as a return for its Certificate(s) of Purchase. The County Clerk shall receive \$51.00 for cancellation of Certificate(s) and to reimburse the revolving account the charges advanced from this account. The Agent under his contract for services shall receive \$513.71.

WHEREAS, your Budget & Finance Committee recommends the adoption of the following resolution:

BE IT RESOLVED BY THE COUNTY BOARD OF CHAMPAIGN COUNTY, ILLINOIS, that the Chairman of the Board of Champaign County, Illinois, hereby authorizes the cancellation of the appropriate Certificate(s) of Purchase on the above described mobile home for the sum of \$838.14 to be paid to the Treasurer of Champaign County, Illinois, to be disbursed according to law. This resolution to be effective for sixty (60) days from this date and any transaction between the above parties not occurring within this period shall be null and void.

ADOPTED this _____ day of _____, _____

ATTEST:

CLERK

COUNTY EXECUTIVE

SURRENDER

09-24-002

RESOLUTION



WHEREAS, pursuant to the authority of 35 ILCS 516/35 the County of Champaign, as Trustee for the Taxing Districts therein, has undertaken a program to collect delinquent mobile home taxes;

WHEREAS, Pursuant to this program, the County of Champaign, as Trustee for the Taxing Districts therein, has acquired an interest in the following described mobile home:

VIN: 187198
1982 SCHULT 924 SqFt
MH PARK: CITIZENS MHP

PERMANENT PARCEL NUMBER: 14-024-0004

As described in certificate(s): 2021-9081 sold on October 22, 2021

Commonly known as: 333 NORTH DR LOT 4

and it appearing to the Budget & Finance Committee that it is in the best interest of the County to accept full payment of the delinquent taxes, penalties, interest, and costs from the owner of an interest in said property.

WHEREAS, Christopher Foster, has paid \$1,362.85 for the full amount of taxes involved and a request for surrender of the tax sale certificate has been presented to the Budget & Finance Committee and at the same time it having been determined that the County shall receive \$798.14 as a return for its Certificate(s) of Purchase. The County Clerk shall receive \$51.00 for cancellation of Certificate(s) and to reimburse the revolving account the charges advanced from this account. The Agent under his contract for services shall receive \$513.71.

WHEREAS, your Budget & Finance Committee recommends the adoption of the following resolution:

BE IT RESOLVED BY THE COUNTY BOARD OF CHAMPAIGN COUNTY, ILLINOIS, that the Chairman of the Board of Champaign County, Illinois, hereby authorizes the cancellation of the appropriate Certificate(s) of Purchase on the above described mobile home for the sum of \$798.14 to be paid to the Treasurer of Champaign County, Illinois, to be disbursed according to law. This resolution to be effective for sixty (60) days from this date and any transaction between the above parties not occurring within this period shall be null and void.

ADOPTED this _____ day of _____, _____

ATTEST:

CLERK

COUNTY EXECUTIVE

SURRENDER

09-24-003

RESOLUTION



WHEREAS, The County of Champaign, as Trustee for the Taxing Districts therein, has undertaken a program to collect delinquent taxes and to perfect titles to real property in cases in which the taxes on such real property have not been paid, pursuant to 35ILCS 200/21-90, and

WHEREAS, Pursuant to this program, the County of Champaign, as Trustee for the Taxing Districts therein, has acquired an interest in the following described real estate:

RANTOUL TOWNSHIP

PERMANENT PARCEL NUMBER: 20-03-34-480-003

As described in certificates(s) : 2020-0245 sold October 2021

and it appearing to the Budget & Finance Committee that it is in the best interest of the County to dispose of its interest in said property.

WHEREAS, RHONDA ROZIER, has bid \$1,650.00 for the County's interest, such bid having been presented to the Budget & Finance Committee at the same time it having been determined by the Budget & Finance Committee and the Agent for the County, that the County shall receive from such bid \$1,149.00 as a return for its certificate(s) of purchase. The County Clerk shall receive \$0.00 for cancellation of Certificate(s) and to reimburse the revolving account the charges advanced from this account, the auctioneer shall receive \$0.00 for his services and the Recorder of Deeds shall receive \$51.00 for recording. The Agent under his contract for services shall receive \$450.00. The total paid by purchaser is \$1,650.00.

WHEREAS, your Budget & Finance Committee recommends the adoption of the following resolution:

BE IT RESOLVED BY THE COUNTY BOARD OF CHAMPAIGN COUNTY, ILLINOIS, that the Chairman of the Board of Champaign County, Illinois, be hereby authorized to execute a deed of conveyance of the County's interest on the above described real estate for the sum of \$1,149.00 to be paid to the Treasurer of Champaign County Illinois, to be disbursed according to law. This resolution to be effective for sixty (60) days from this date and any transaction between the above parties not occurring within this period shall be null and void.

ADOPTED this _____ day of _____, _____

ATTEST:

CLERK

COUNTY EXECUTIVE

SALE TO NEW OWNER

10-24-001

RESOLUTION



WHEREAS, The County of Champaign, as Trustee for the Taxing Districts therein, has undertaken a program to collect delinquent taxes and to perfect titles to real property in cases in which the taxes on such real property have not been paid, pursuant to 35ILCS 200/21-90, and

WHEREAS, Pursuant to this program, the County of Champaign, as Trustee for the Taxing Districts therein, has acquired an interest in the following described real estate:

CITY OF CHAMPAIGN TOWNSHIP

PERMANENT PARCEL NUMBER: 41-20-11-226-019

As described in certificates(s) : 2020-0641 sold October 2021

and it appearing to the Budget & Finance Committee that it is in the best interest of the County to dispose of its interest in said property.

WHEREAS, ZORAN PETREVSKI, has bid \$11,785.00 for the County's interest, such bid having been presented to the Budget & Finance Committee at the same time it having been determined by the Budget & Finance Committee and the Agent for the County, that the County shall receive from such bid \$8,800.50 as a return for its certificate(s) of purchase. The County Clerk shall receive \$0.00 for cancellation of Certificate(s) and to reimburse the revolving account the charges advanced from this account, the auctioneer shall receive \$0.00 for his services and the Recorder of Deeds shall receive \$51.00 for recording. The Agent under his contract for services shall receive \$2,933.50. The total paid by purchaser is \$11,785.00.

WHEREAS, your Budget & Finance Committee recommends the adoption of the following resolution:

BE IT RESOLVED BY THE COUNTY BOARD OF CHAMPAIGN COUNTY, ILLINOIS, that the Chairman of the Board of Champaign County, Illinois, be hereby authorized to execute a deed of conveyance of the County's interest on the above described real estate for the sum of \$8,800.50 to be paid to the Treasurer of Champaign County Illinois, to be disbursed according to law. This resolution to be effective for sixty (60) days from this date and any transaction between the above parties not occurring within this period shall be null and void.

ADOPTED this _____ day of _____, _____

ATTEST:

CLERK

COUNTY EXECUTIVE



WHEREAS, The County of Champaign, as Trustee for the Taxing Districts therein, has undertaken a program to collect delinquent taxes and to perfect titles to real property in cases in which the taxes on such real property have not been paid, pursuant to 35ILCS 200/21-90, and

WHEREAS, Pursuant to this program, the County of Champaign, as Trustee for the Taxing Districts therein, has acquired an interest in the following described real estate:

CITY OF CHAMPAIGN TOWNSHIP

PERMANENT PARCEL NUMBER: 42-20-12-203-012

As described in certificates(s) : 2020-0689 sold October 2021

and it appearing to the Budget & Finance Committee that it is in the best interest of the County to dispose of its interest in said property.

WHEREAS, Carlos Williams, Sr., has bid \$6,000.00 for the County's interest, such bid having been presented to the Budget & Finance Committee at the same time it having been determined by the Budget & Finance Committee and the Agent for the County, that the County shall receive from such bid \$4,461.75 as a return for its certificate(s) of purchase. The County Clerk shall receive \$0.00 for cancellation of Certificate(s) and to reimburse the revolving account the charges advanced from this account, the auctioneer shall receive \$0.00 for his services and the Recorder of Deeds shall receive \$51.00 for recording. The Agent under his contract for services shall receive \$1,487.25. The total paid by purchaser is \$6,000.00.

WHEREAS, your Budget & Finance Committee recommends the adoption of the following resolution:

BE IT RESOLVED BY THE COUNTY BOARD OF CHAMPAIGN COUNTY, ILLINOIS, that the Chairman of the Board of Champaign County, Illinois, be hereby authorized to execute a deed of conveyance of the County's interest on the above described real estate for the sum of \$4,461.75 to be paid to the Treasurer of Champaign County Illinois, to be disbursed according to law. This resolution to be effective for sixty (60) days from this date and any transaction between the above parties not occurring within this period shall be null and void.

ADOPTED this _____ day of _____, _____

ATTEST:

CLERK

COUNTY EXECUTIVE

RESOLUTION



RESOLUTION AUTHORIZING THE COUNTY EXECUTIVE TO ASSIGN MOBILE HOME TAX SALE CERTIFICATE OF PURCHASE

WHEREAS, pursuant to the authority of 35 ILCS 516/35 the County of Champaign, as Trustee for the Taxing Districts, has undertaken a program to collect delinquent mobile home taxes;

AND WHEREAS, pursuant to this program the County of Champaign, as Trustee for the Taxing Districts, has obtained a Tax Sale Certificate of Purchase as to the following described mobile home

1938 CR 3000N #39

PERMANENT PARCEL NUMBER: 11-013-0055

As described in certificates(s) : 64 sold October 2009

AND WHEREAS, pursuant to public auction sale, JOHN HANFORD, Purchaser(s), has/have deposited the total sum of \$2,100.00 for the purchase of the said Certificate of Purchase and has/have requested that the County of Champaign assign to said Purchaser(s) the said Certificate of Purchase and all of the rights of Champaign County to obtain a Tax Certificate of Title as to the said mobile home and further, from said payment the County shall receive \$1,451.25 as a return for its certificates(s) of Purchase. The County Clerk shall receive \$0.00 for cancellation of certificate(s) and to reimburse for the charges advanced therefrom; the Auctioneer shall receive \$0.00 for services rendered; the Illinois Secretary of State shall receive the sum of \$165.00 for issuance of the Tax Certificate Title to said Purchaser(s); The Agent under his contract for services shall receive \$483.75;

AND WHEREAS, it appears to the Budget & Finance Committee that Champaign County and its taxing districts will be best served by assigning its said Tax Sale Certificate of Purchase to said Purchaser(s) in exchange for the aforesaid payment;

NOW THEREFORE BE IT RESOLVED BY THE COUNTY BOARD OF CHAMPAIGN COUNTY, ILLINOIS, that the CountyExecutive is authorized to assign the abovesaid Tax Sale Certificate of Purchase as to the above described mobile home in exchange for payment to the Treasurer of Champaign County, Illinois, of the sum of \$1,451.25, which shall be disbursed according to law. This resolution shall be effective for sixty (60) days from this date and any transaction between the above parties not occurring within this period shall be null and void.

ADOPTED this _____ day of _____,

ATTEST:

CLERK

COUNTY EXECUTIVE

RESOLUTION



RESOLUTION AUTHORIZING THE COUNTY EXECUTIVE TO ASSIGN MOBILE HOME TAX SALE CERTIFICATE OF PURCHASE

WHEREAS, pursuant to the authority of 35 ILCS 516/35 the County of Champaign, as Trustee for the Taxing Districts, has undertaken a program to collect delinquent mobile home taxes;

AND WHEREAS, pursuant to this program the County of Champaign, as Trustee for the Taxing Districts, has obtained a Tax Sale Certificate of Purchase as to the following described mobile home:

348 LOGAN ST

PERMANENT PARCEL NUMBER: 15-025-0700

As described in certificate(s) : 2021-9112 sold October 2021

AND WHEREAS, pursuant to public auction sale, JOHN HANFORD, Purchaser(s), has/have deposited the total sum of \$1,975.00 for the purchase of the said Certificate of Purchase and has/have requested that the County of Champaign assign to said Purchaser(s) the said Certificate of Purchase and all of the rights of Champaign County to obtain a Tax Certificate of Title as to the said mobile home and further, from said payment the County shall receive \$1,357.50 as a return for its certificate(s) of Purchase. The County Clerk shall receive \$0.00 for cancellation of certificate(s) and to reimburse for the charges advanced therefrom; the Auctioneer shall receive \$0.00 for services rendered; the Illinois Secretary of State shall receive the sum of \$165.00 for issuance of the Tax Certificate Title to said Purchaser(s); The Agent under his contract for services shall receive \$452.50;

AND WHEREAS, it appears to the Budget & Finance Committee that Champaign County and its taxing districts will be best served by assigning its said Tax Sale Certificate of Purchase to said Purchaser(s) in exchange for the aforesaid payment;

NOW THEREFORE BE IT RESOLVED BY THE COUNTY BOARD OF CHAMPAIGN COUNTY, ILLINOIS, that the County Executive is authorized to assign the abovesaid Tax Sale Certificate of Purchase as to the above described mobile home in exchange for payment to the Treasurer of Champaign County, Illinois, of the sum of \$1,357.50, which shall be disbursed according to law. This resolution shall be effective for sixty (60) days from this date and any transaction between the above parties not occurring within this period shall be null and void.

ADOPTED this _____ day of _____, _____

ATTEST:

CLERK

COUNTY EXECUTIVE

RESOLUTION



RESOLUTION AUTHORIZING THE COUNTY EXECUTIVE TO ASSIGN MOBILE HOME TAX SALE CERTIFICATE OF PURCHASE

WHEREAS, pursuant to the authority of 35 ILCS 516/35 the County of Champaign, as Trustee for the Taxing Districts, has undertaken a program to collect delinquent mobile home taxes;

AND WHEREAS, pursuant to this program the County of Champaign, as Trustee for the Taxing Districts, has obtained a Tax Sale Certificate of Purchase as to the following described mobile home

3206 UNIVERSITY DR LOT 5

PERMANENT PARCEL NUMBER: 30-057-0005

As described in certificates(s) : 2021-9195 sold October 2021

AND WHEREAS, pursuant to public auction sale, ALLEN FISHER, Purchaser(s), has/have deposited the total sum of \$915.00 for the purchase of the said Certificate of Purchase and has/have requested that the County of Champaign assign to said Purchaser(s) the said Certificate of Purchase and all of the rights of Champaign County to obtain a Tax Certificate of Title as to the said mobile home and further, from said payment the County shall receive \$300.00 as a return for its certificates(s) of Purchase. The County Clerk shall receive \$0.00 for cancellation of certificate(s) and to reimburse for the charges advanced therefrom; the Auctioneer shall receive \$0.00 for services rendered; the Illinois Secretary of State shall receive the sum of \$165.00 for issuance of the Tax Certificate Title to said Purchaser(s); The Agent under his contract for services shall receive \$450.00;

AND WHEREAS, it appears to the Budget & Finance Committee that Champaign County and its taxing districts will be best served by assigning its said Tax Sale Certificate of Purchase to said Purchaser(s) in exchange for the aforesaid payment;

NOW THEREFORE BE IT RESOLVED BY THE COUNTY BOARD OF CHAMPAIGN COUNTY, ILLINOIS, that the County Executive is authorized to assign the abovesaid Tax Sale Certificate of Purchase as to the above described mobile home in exchange for payment to the Treasurer of Champaign County, Illinois, of the sum of \$300.00, which shall be disbursed according to law. This resolution shall be effective for sixty (60) days from this date and any transaction between the above parties not occurring within this period shall be null and void.

ADOPTED this _____ day of _____, _____

ATTEST:

CLERK

COUNTY EXECUTIVE

RESOLUTION



RESOLUTION AUTHORIZING THE COUNTY EXECUTIVE TO ASSIGN
MOBILE HOME TAX SALE CERTIFICATE OF PURCHASE

WHEREAS, pursuant to the authority of 35 ILCS 516/35 the County of Champaign, as Trustee for the Taxing Districts, has undertaken a program to collect delinquent mobile home taxes;

AND WHEREAS, pursuant to this program the County of Champaign, as Trustee for the Taxing Districts, has obtained a Tax Sale Certificate of Purchase as to the following described mobile home:

3206 UNIVERSITY DR LOT 8

PERMANENT PARCEL NUMBER: 30-057-0008

As described in certificate(s) : 2021-9197 sold October 2021

AND WHEREAS, pursuant to public auction sale, DALE RUECK, Purchaser(s), has/have deposited the total sum of \$930.00 for the purchase of the said Certificate of Purchase and has/have requested that the County of Champaign assign to said Purchaser(s) the said Certificate of Purchase and all of the rights of Champaign County to obtain a Tax Certificate of Title as to the said mobile home and further, from said payment the County shall receive \$315.00 as a return for its certificate(s) of Purchase. The County Clerk shall receive \$0.00 for cancellation of certificate(s) and to reimburse for the charges advanced therefrom; the Auctioneer shall receive \$0.00 for services rendered; the Illinois Secretary of State shall receive the sum of \$165.00 for issuance of the Tax Certificate Title to said Purchaser(s); The Agent under his contract for services shall receive \$450.00;

AND WHEREAS, it appears to the Budget & Finance Committee that Champaign County and its taxing districts will be best served by assigning its said Tax Sale Certificate of Purchase to said Purchaser(s) in exchange for the aforesaid payment;

NOW THEREFORE BE IT RESOLVED BY THE COUNTY BOARD OF CHAMPAIGN COUNTY, ILLINOIS, that the County Executive is authorized to assign the abovesaid Tax Sale Certificate of Purchase as to the above described mobile home in exchange for payment to the Treasurer of Champaign County, Illinois, of the sum of \$315.00, which shall be disbursed according to law. This resolution shall be effective for sixty (60) days from this date and any transaction between the above parties not occurring within this period shall be null and void.

ADOPTED this _____ day of _____, _____

ATTEST:

CLERK

COUNTY EXECUTIVE

RESOLUTION



RESOLUTION AUTHORIZING THE COUNTY EXECUTIVE TO ASSIGN MOBILE HOME TAX SALE CERTIFICATE OF PURCHASE

WHEREAS, pursuant to the authority of 35 ILCS 516/35 the County of Champaign, as Trustee for the Taxing Districts, has undertaken a program to collect delinquent mobile home taxes;

AND WHEREAS, pursuant to this program the County of Champaign, as Trustee for the Taxing Districts, has obtained a Tax Sale Certificate of Purchase as to the following described mobile home:

25 ROWENA DR

PERMANENT PARCEL NUMBER: 30-058-0295

As described in certificates(s) : 2021-9208 sold October 2021

AND WHEREAS, pursuant to public auction sale, JOHN HANFORD, Purchaser(s), has/have deposited the total sum of \$2,165.00 for the purchase of the said Certificate of Purchase and has/have requested that the County of Champaign assign to said Purchaser(s) the said Certificate of Purchase and all of the rights of Champaign County to obtain a Tax Certificate of Title as to the said mobile home and further, from said payment the County shall receive \$1,500.00 as a return for its certificates(s) of Purchase. The County Clerk shall receive \$0.00 for cancellation of certificate(s) and to reimburse for the charges advanced therefrom; the Auctioneer shall receive \$0.00 for services rendered; the Illinois Secretary of State shall receive the sum of \$165.00 for issuance of the Tax Certificate Title to said Purchaser(s); The Agent under his contract for services shall receive \$500.00;

AND WHEREAS, it appears to the Budget & Finance Committee that Champaign County and its taxing districts will be best served by assigning its said Tax Sale Certificate of Purchase to said Purchaser(s) in exchange for the aforesaid payment;

NOW THEREFORE BE IT RESOLVED BY THE COUNTY BOARD OF CHAMPAIGN COUNTY, ILLINOIS, that the County Executive is authorized to assign the abovesaid Tax Sale Certificate of Purchase as to the above described mobile home in exchange for payment to the Treasurer of Champaign County, Illinois, of the sum of \$1,500.00, which shall be disbursed according to law. This resolution shall be effective for sixty (60) days from this date and any transaction between the above parties not occurring within this period shall be null and void.

ADOPTED this _____ day of _____, _____

ATTEST:

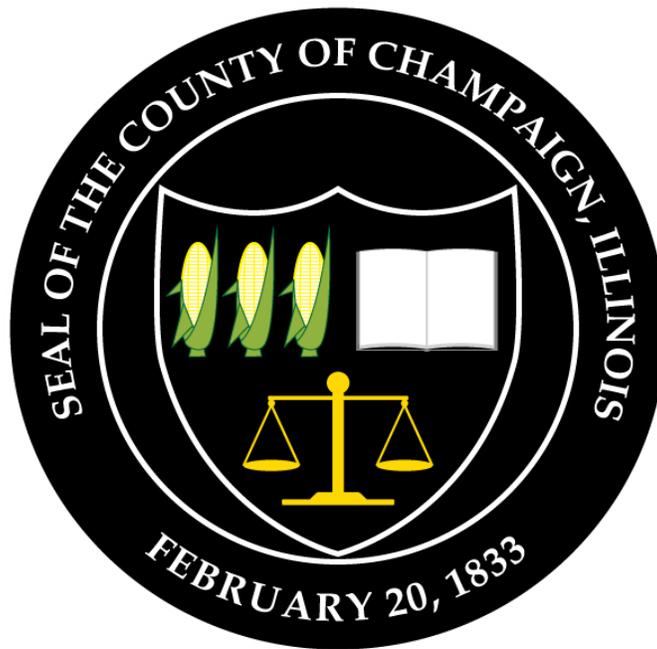
CLERK

COUNTY EXECUTIVE

Request for Proposal

Champaign County Clerk Voter Registration
and Pollbook Software and Vendor
Support

RFP 2024-005



Issue Date: October 15, 2024

REQUEST FOR PROPOSAL (RFP 2024-005)
Champaign County Clerk Voter Registration and Pollbook Software and
Vendor Support

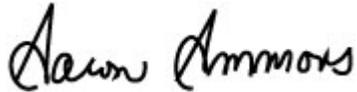
October 16, 2024

The County of Champaign invites you to submit proposals in accordance with the requirements documented within this Request for Proposal (“RFP”). You must carefully read the attached documents and follow the procedures as outlined to be considered for evaluation and selection. Please refer to section II for complete instructions for submissions.

The proposal shall include the entire response to this Request for Proposal document and any amendments which may subsequently be issued. Proposals received after the deadline stated in this RFP will be considered late and will be disqualified from further consideration.

Thank you for your interest in this Request for Proposal.

Sincerely,

A handwritten signature in black ink that reads "Aaron Ammons". The signature is written in a cursive, slightly slanted style.

Aaron Ammons

Champaign County Clerk

I. INTRODUCTION AND GENERAL INFORMATION

Champaign County, Illinois (the "County") is requesting proposals for Voter Registration and Pollbook Software and Vendor Support.

The County has a population of 205,865 according to the 2020 U.S. Census. Urbana is the county seat. In the last presidential election 96,185 people voted, on average there are 130,000 registered voters in Champaign County, and 67 polling locations.

II. INSTRUCTIONS TO PROPOSERS

1. All proposals will be submitted in hard copy and .pdf format to:

Angie Patton
Chief Deputy Clerk, Champaign County Clerk's Office
1776 East Washington
Urbana, IL 61802
apatton@champaigncountyil.gov

2. Six hard copy responses to this RFP must be delivered in a sealed envelope clearly labeled "RFP 2024-xx – Voter Registration and Pollbook Software and Vendor Support." In addition, one digital/electronic copy of your response to this RFP must be submitted to the email address listed in paragraph 1. All proposals must be received by 2:00 pm Central time on Tuesday, November 26, 2024. Proposals arriving after the deadline will not be accepted.

3. Proposals should provide a concise and accurate description of Proposer's capabilities to satisfy the requirements of the RFP. Emphasis should be on completeness and clarity of content.

4. An authorized representative of the Proposer must complete and sign the proposal.

5. Failure to comply with any part of the RFP may result in rejection of the proposal as non-responsive.

6. In submitting information, it is understood by the undersigned that the right is reserved by the County to accept any submissions, to reject any and all submissions, and to waive any irregularities or informalities which are in the best interest of the County.

7. Addendum to the RFP and any additional information will be posted at <http://www.co.champaign.il.us/bids>

III. GENERAL REQUIREMENTS AND SCOPE OF SERVICES

Insurance

(1) GENERAL The successful bidder shall maintain for the duration of the contract and any extensions thereof, at bidder's expense, insurance that includes "Occurrence" basis wording and is issued by a company or companies qualified to do business in the State of Illinois that are acceptable to the County, which generally requires that the company(ies) be assigned a Best's Rating of A or higher with a Best's financial size category of Class A-/VII or higher, in the following types and amounts:

(a) Commercial General Liability in a broad form, to include, but not limited to, coverage for the following where exposure exists: Bodily Injury and Property Damage, Premises/Operations, Independent contractors, Products/Completed Operations, Personal Injury and Contractual Liability; limits of liability not less than: \$1,000,000 per occurrence and \$2,000,000 in the aggregate, and inclusion of a waiver of subrogation in favor of Champaign County;

(b) Business Auto Liability to include, but not be limited to, coverage for the following where exposure exists: Owned Vehicles, Hired and Non-Owned Vehicles and Employee Non-Ownership; limits of liability not less than: \$1,000,000 per occurrence, combined single limit for: Bodily Injury Liability and Property Damage Liability;

(c) Workers' Compensation Insurance to cover all employees and meet statutory limits in compliance with applicable state and federal laws. The coverage must also include Employer's Liability with minimum limits of \$500,000 for each incident, \$500,000 for each disease and \$500,000 aggregate, and a waiver of subrogation in favor of Champaign County.

(2) EVIDENCE OF INSURANCE The successful bidder agrees that with respect to the above required insurance that:

(a) The County of Champaign shall be provided with Certificates of Insurance evidencing the above required insurance, prior to commencement of the contract and thereafter with certificates evidencing renewals or replacements of said policies of insurance at least fifteen (15) days prior to the expiration or cancellation of any such policies;

(b) The contractual liability arising out of the contract shall be acknowledged on the Certificate of Insurance by the insurance company;

(c) The County of Champaign shall be provided with thirty (30) days prior notice, in writing, of Notice of Cancellation or material change and said notification requirement shall be stated on the Certificate of Insurance;

(d) Subcontractors, if any, shall execute the Subcontractor Agreement provided by Champaign County, and comply with the same insurance requirements as contractors.

(e) In addition to being named as an additional insured on the Certificate of Insurance, each liability policy shall contain an endorsement naming the County of Champaign as an additional insured. A copy of the endorsement shall be provided to Champaign County along with the Certificate of Insurance; and,

(f) Champaign County must be named as an additional insured, on a primary and noncontributory basis, and the address for certificate holder must read exactly as: County of Champaign, a body politic 1776 East Washington Street, Urbana, IL 61802

(g) Insurance Notices and Certificates of Insurance shall be provided to: Champaign County, Insurance Specialist, Administrative Services Department, 1776 East Washington Street, Urbana, IL 61802

Requirements

In a separate document identify the status of your product on each of these points. If your program has them provide a brief description and if not, what state of development is the item for your program.

System Features and Functionality

- Conform to the State of Illinois implementation and integration of the Illinois Voter Registration System (IVRS), Automatic Voter Registration requirements, the Help America Vote Act of 2002(HAVA), the National Voter Registration Act of 1993 (NVRA) and all current Voter Registration mandates of the State of Illinois.
- Provide procedures for standard, mail, online, and paperless voter registration application processing, record maintenance for active and inactive voters, identify duplicate records, print voter registration cards, post voter history and provide an audit trail of all changes.
- Provide functionality or supporting module to allow for processing vote by mail and early voting ballots, poll worker scheduling and payroll tracking, polling place management, reporting and street address validation.
- Provide listing of units of government and elected officials tied to voter record including ballot style definition.
- Provide detection of duplicate voter entry using data fields required under IVRS, HAVA, NVRA, ERIC and Illinois State mandates, including user alerts for cancelled, inactive, and suspended registrations.
- Provide capabilities to handle ALL vote by mail elections and in-person voting and tracking.
- Provide capabilities for web interface for voters to track their ballot by mail.
- Provide capabilities to accept and track all candidate filings, offices, objections and electoral board hearings.
- Provide capabilities to capture voter records, candidate, and referenda data as it relates to current and past elections.
- Provide secure method for search of voter records by public for objection filing.
- Provide data field verification including, suffix, gender, date of birth (must be 18 by the next general election), citizenship code and township number. The legal address must be verified as being in Champaign County as linked to PIN and USPS proper addressing.
- Provide for bar coding of all forms, mailings, and correspondence.
- Provide smart search capabilities.
- Provide the capability to create reports and correspondence on an ad hoc basis.
- Provide for statistical reports and demographics of precinct, townships, and all municipalities.
- Provide a method to report daily transaction statistics by operator.
- Provide details and procedures for high volume printing such as voter applications, vote by mail applications and envelopes, and voter registration ID cards.
- Provide methods to execute queries on the databases including creating various reports of voting rolls by data elements.
- Maintain Deputy Registrar information including affiliate organization, location, hours of operation and commission date.
- Provide access to various query methods for record location, verification and retrieval.
- Provide procedures for standard imaging, indexing and retrieval of all voter registration documents. Software should allow for multiple documents to be attached, updated and viewed from a voter record.
- Provide procedures for interface with ePollbook upload of voter records, voter history, and statistical data.

- Provide an intuitive, user friendly, interface that is [can be] customized to meet the specific needs of the Champaign County Clerk’s Office.
- Provide a scalable and modular architecture to allow the Champaign County Clerk’s office to implement specific functionality, but also enhance and build on the system for future Election Administration needs.
- Software should handle vote-by-mail “programs” to allow for date–limited enrollment and unlimited enrollment, including intelligent barcode tracking of mailed ballots.
- Provide for archive of imaged documents including backup procedures and hardware.
- Include the hardware necessary to support the operation of the system to include the file server, scanner(s), and any upgrade to the workstations that may be necessary. Include specifications for database server and file server hardware components, as well as database software that is specific to the solution.
- Provide for software maintenance, training, installation, and configuration of solution.
- Provide various levels of security allowing for limited access by assigned staff and unlimited access for supervisors.
- Platform must exist on open architecture database format.
- Provide the capability to utilize electronic data transfer and to receive data electronically.
- Provide the conversion of data in the existing system to the proposed system. Provide the associated costs for the conversion of approximately 250,000 records.
- Provide the policy and plan associated with the conversion of the data for Champaign County’s existing data that requires conversion to the proposed software application.
- Comply with all State of Illinois and Federal regulations. The proposer’s ability to constantly be aware of, and the software being modified in a timely manner, as required to comply with all State and Federal regulations as they occur.
- Provide a written manual and written updates to the manual as changes are made to the program.

CYBERSERURITY REQUIREMENTS

- System Features and Functionality
- Disclose all countries in which your organization operates.
- Describe the corporate structure and ownership (e.g., publicly traded corporation, privately held partnership, nonprofit). Disclose all board members or any entity with more than 10% ownership in the organization.
- Also, disclose any ownership in your company by non-U.S. persons or entities, regardless of ownership percentage.
- Describe your processes for identifying specific cybersecurity risks and mitigating them in the election environment and how the implementation of the mitigation processes will increase the likelihood of success on the current proposal. Be specific and provide specific examples of how this process has been successful in both confirming proper implementation and identifying needed changes. Include lab testing and third-party testing you regularly employ.
- Describe how you monitor ongoing security threat changes and respond to evolving threats, including monitoring common vulnerabilities and exposures (CVEs) and any ability to receive and share real-time threat information.

- Indicate participation in information sharing networks, including the Sector Coordinating Council of the Election Infrastructure Subsector (EIS-SCC), the Information Technology Information Sharing & Analysis Center (IT-ISAC), the Election Infrastructure ISAC (EI-ISAC), and others.
- Describe the specific security controls that you will implement. These may be international information security standards such as ISO 27000 or common sets of controls specific to elections, such as the CIS Elections Best Practices.
- Define specific levels of service for key work activities including performance standards for each service. These should include, but not be limited to:
 - Expected outcomes for normal security activities and, separately, around the time of elections.
 - Include your policies for response time, types of support (e.g., in-person, phone) provided.
 - Approach to ensuring continuity of mission critical services (e.g., failure restoral, patching and updates, and other relevant service component failures).
 - Clearly describe trigger points for deploying updates and the approvals needed on both the vendor and government sides. This response should address vulnerability detection and remediation, patching speeds, and incident response and escalation procedures.
- For those products that cannot be readily updated, describe controls and monitoring that will be used to identify suspicious access or activity
- Detail your approach to supply chain management, including the selection process for suppliers. Provide specific information including, but not limited to:
 - How do you handle content originating from non-U.S. sources?
 - How do you review suppliers and their products to ensure that they do not contain security vulnerabilities or malicious content and are free from unexpected or unwanted procedures?
 - Which processes are used to monitor compliance of suppliers to requirements of the contract?
 - Describe any process for auditing suppliers' ability to maintain security in their development process.

IV. EVALUATION PROCEDURE

The Champaign County Clerk's Office shall review the proposals submitted. After each proposal has been evaluated on the basis of the Vendor's approach to meeting Champaign County needs, the field of candidates will be narrowed to the two or more best qualified firms. Champaign County expects to ask for references related to quality of service and ability to deliver, after choosing the top contenders. Each of these firms may then be invited to an interview at which time each firm will be given an opportunity to answer questions of the evaluation committee.

1. All proposals must include at least five (5) references, complete with contact name, address, telephone number, e-mail address and connection to the Proposer. The County reserves the right to contact additional individuals associated with the Proposer.
2. All Proposers should demonstrate to the County that the Proposer has the capability, experience and resources to perform the requirements of this request, and that it has the integrity, experience and reliability to ensure good faith performance in meeting the expectations of this request for proposal, should the Proposer's offer be accepted.

3. All proposals should include an implementation plan including system design and hardware specifications.
4. The County reserves the right, at its sole discretion, to terminate this process at any time, or reject any and all proposals without penalty. Priority for the final selection will be given to those proposals that best meet the requirements set forth in the RFP and are in the best interest of the County.
5. All proposals must include all-inclusive costs including software licensing, annual support, third party software licensing that may apply, implementation and training.
6. The County reserves the right to request clarification of information submitted and to request additional information of one or more applicants.
7. The County shall not be responsible for any costs incurred by the Proposer in preparing, submitting, or presenting its response to the request for qualifications.
8. All proposals submitted to the County are subject to the Illinois Compiled Statutes Chapter 5, Section 140 (5 ILCS 140/Freedom of Information Act). Any information submitted in a proposal which the Respondent considers to be proprietary or otherwise exempt from disclosure, the Respondent must invoke, in writing, the exemption(s) to disclosure provided by 5 ILCS 140/Freedom of Information Act in its proposal by providing the specific statutory authority for claimed exemptions, identifying the data or other materials to be protected, and stating the reasons why such exclusion from public disclosure is necessary. Furthermore, to designate portions of the bid as confidential, the Respondent must:

Mark the cover page as follows: "This proposal includes trade secrets or other proprietary data."

Mark each sheet or data to be restricted with the following legend: "Confidential: Use of disclosure of data contained on this sheet is subject to the restriction on the title page of this proposal."

Provide an electronic, redacted copy of the entire bid or submission in .pdf format for posting on the County's website for public inspection. Respondent is responsible for properly and adequately redacting any proprietary information or data which Respondent desires remain confidential. If entire pages or sections are removed, they must be represented by a page indicating that the page or section has been redacted. Failure to provide an electronic version of a redacted copy may result in the posting of an un-redacted copy.

Indiscriminate labeling of material as "Confidential" may be grounds for deeming a bid as non-responsive.

Champaign County will make the final determination as to whether information, even if marked "confidential," will be disclosed pursuant to a request under the Freedom of Information Act or valid subpoena. Respondent agrees not to pursue any cause of action against Champaign County or its agents for its determination in this regard and disclosure of information. At some point after proposal opening, all opened proposals will be made available for public inspection consistent with 5 ILCS 140/Freedom of Information Act. If a contract is awarded through this RFP, the awarded contract will also become a public record consistent with 5 ILCS 140/Freedom of Information Act. The County has the right to use any or all information/material submitted. Champaign County reserves the right to make an award to the Respondent offering a proposal in the best interests of the County and meeting all the requirements of this RFP.

IV. PROPOSAL FORMAT

The proposal must be presented in the order as requested. To be considered substantive, the proposal must respond to all requirements of this part of the RFP. Any other information thought to be relevant, but not applicable to the enumerated categories, should be provided as an appendix to the proposal.

V. TIMELINE

Publication of RFP in local newspaper	10/28/24, 11/4/24, 11/11/24
Questions Due	11/12/24
Addendum or Addenda Issued	11/13/24
Proposals Due – Bid Deadline	11/26/24
Interviews and Demos (if necessary)	12/3/24-12/4/24
Select Qualified Respondent and make recommendation to County Board	12/9/24
County Board Approval	12/19/24



STATE'S ATTORNEYS APPELLATE PROSECUTOR

Administrative Office • 725 South Second Street • Springfield, IL 62704 • 217-782-1628 • Fax 217-782-6305

PATRICK J. DELFINO
DIRECTOR

DAVID J. ROBINSON
CHIEF DEPUTY DIRECTOR

DEPUTY DIRECTORS

EDWARD R. PSENICKA
SECOND DISTRICT

THOMAS D. ARADO
THIRD DISTRICT

DAVID J. ROBINSON
FOURTH DISTRICT

PATRICK D. DALY
FIFTH DISTRICT

BOARD OF GOVERNORS

FIRST DISTRICT:

KIMBERLY M. FOXF
STATE'S ATTORNEY
COOK COUNTY

SECOND DISTRICT:

PATRICK D. KENNEALLY
STATE'S ATTORNEY
McHENRY COUNTY

ERIC WEIS
STATE'S ATTORNEY
KENDALL COUNTY

THIRD DISTRICT:

ROBERT BERLIN
STATE'S ATTORNEY
DuPAGE COUNTY

JOSEPH R. NAVARRO
STATE'S ATTORNEY
LaSALLE COUNTY

FOURTH DISTRICT:

BEN GOETTEN
STATE'S ATTORNEY
JERSEY COUNTY

J. HANLEY
STATE'S ATTORNEY
WINNEBAGO COUNTY

GRAY HERNDON NOLL
STATE'S ATTORNEY
MORGAN COUNTY

FIFTH DISTRICT:

JAMES GOMRIC
STATE'S ATTORNEY
ST. CLAIR COUNTY

JUSTIN HOOD
STATE'S ATTORNEY
HAMILTON COUNTY

BEN GOETTEN
CHAIRMAN

September 9, 2024

Honorable Julia Rietz
Champaign County State's Attorney
Champaign County Courthouse
101 East Main - Room 301
Urbana, Illinois 61801

Dear State's Attorney Rietz:

At its regularly scheduled Board Meeting, the Board of Governors of the State's Attorneys Appellate Prosecutor reviewed in detail the county contributions needed for the upcoming period of December 1, 2024, to November 30, 2025.

Because of severe budgeting constraints and anticipated reductions in drug forfeitures, the Board voted unanimously to increase county contributions per enclosed Attachment A.

This will be the first increase for all counties since 2019.

This Agency will continue in its goal to provide the highest quality legal services in the most professional and effective manner. This includes the complete handling of appeals (including SAFE-T Act appeals), serving as special prosecutor when needed, providing tax objection services, and offering comprehensive continuing legal education programs to assist all prosecutors in meeting their mandatory requirements.

We are sending you the new invoice statement and a resolution. The resolution serves as the official contract between your county and our Agency. Because of audit requirements, we must have a signed copy of the resolution without any changes being made. Unless you send the signed resolution, we are unable to provide any legal services to your county.

When the resolution is approved, kindly return a fully executed copy to our Chief Fiscal Officer, Gloria Mundy.

As always, thank you for your active participation and support.

Please let me know if you have any questions or need any additional information.

Very truly yours,


Patrick J. Delfino
Director

**FY25 County Contributions
Based on 2020 U.S. Census Information**

<u>Population</u>	<u>FY25 New Amount</u>	<u>FY24 Current Amount</u>	<u>Increase</u>
500,000 & over	\$55,000	\$49,000	\$6,000
200,000 - 499,999	\$47,000	\$42,000	\$5,000
114,000 - 199,999	\$41,000	\$37,000	\$4,000
65,000 - 113,999	\$31,000	\$28,000	\$3,000
50,000 - 64,999	\$25,000	\$22,000	\$3,000
37,500 - 49,999	\$21,000	\$18,000	\$3,000
30,000 - 37,499	\$18,000	\$15,000	\$3,000
23,000 - 29,999	\$12,000	\$9,000	\$3,000
14,500 - 22,999	\$10,000	\$8,000	\$2,000
9,000 - 14,499	\$7,500	\$5,500	\$2,000
6,200 - 8,999	\$5,000	\$4,000	\$1,000
0 - 6,199	\$3,500	\$2,500	\$1,000



STATE'S ATTORNEYS APPELLATE PROSECUTOR

Administrative Office • 725 South Second Street • Springfield, IL 62704 • 217-782-1628 • Fax 217-782-6305

PATRICK J. DELFINO
DIRECTOR

BEN GOETTEN
CHAIRMAN

September 9, 2024

Honorable Julia Rietz
Champaign County State's Attorney
Champaign County Courthouse
101 East Main - Room 301
Urbana, Illinois 61801

COLLECTION OF COUNTY MATCHING FUNDS January 1, 2025 - December 31, 2025

County contribution for participation in the State's Attorneys Appellate Prosecutor's Program.

AMOUNT DUE: \$47,000

Make check payable to **State's Attorneys Appellate Prosecutor's County Fund** and remit to:

Gloria Mundy
Chief Fiscal Officer
State's Attorneys Appellate Prosecutor
725 South Second Street
Springfield, Illinois 62704

For questions please contact Gloria Mundy at 217-782-1632 or gmundy@ilsaap.org.

PLEASE NOTE: A signed resolution must be returned to the Agency as soon as possible. The resolution serves as your contract with the Agency and must be kept by the Agency for auditing purposes.

PLEASE SUBMIT PAYMENT TO THE AGENCY FOR YOUR **COUNTY CONTRIBUTIONS ONLY** ... do not include payment for any other billing statement such as for special prosecution charges, cannabis fines, etc.

RESOLUTION

WHEREAS, the Office of the State's Attorneys Appellate Prosecutor was created to provide services to State's Attorneys in Counties containing less than 3,000,000 inhabitants; and

WHEREAS, the powers and duties of the Office of the State's Attorneys Appellate Prosecutor are defined and enumerated in the "State's Attorneys Appellate Prosecutor's Act", 725 ILCS 210/1 et seq., as amended; and

WHEREAS, the Illinois General Assembly appropriates monies for the ordinary and contingent expenses of the Office of the State's Attorneys Appellate Prosecutor, one-third from the State's Attorneys Appellate Prosecutor's County Fund and two-thirds from the General Revenue Fund, provided that such funding receives approval and support from the respective Counties eligible to apply; and

WHEREAS, the Office of the State's Attorneys Appellate Prosecutor shall administer the operation of the appellate offices so as to insure that all participating State's Attorneys continue to have final authority in preparation, filing, and arguing of all appellate briefs and any trial assistance; and

NOW, THEREFORE, BE IT RESOLVED that the Champaign County Board, in regular session, this _____ day of _____, 20____ does hereby support the continued operation of the Office of the State's Attorneys Appellate Prosecutor, and designates the Office of the State's Attorneys Appellate Prosecutor as its Agent to administer the operation of the appellate offices and process said appellate court cases for this County.

BE IT FURTHER RESOLVED that the attorneys employed by the Office of the State's Attorneys Appellate Prosecutor are hereby authorized to act as Assistant State's Attorneys on behalf of the State's Attorney of this County in the appeal of all cases when requested to do so by the State's Attorney, and with the advice and consent of the State's Attorney, prepare, file, and argue appellate briefs for those cases; and also, as may be requested by the State's Attorney, to assist in the prosecution of cases under the Illinois Controlled Substances Act, the Cannabis Control Act, the Drug Asset Forfeiture Procedure Act, and the Narcotics Profit Forfeiture Act. Such attorneys are further authorized to assist the State's Attorney in the trial and appeal of tax objections.

BE IT FURTHER RESOLVED that the Office of the State's Attorneys Appellate Prosecutor will offer Continuing Legal Education training programs to the State's Attorneys and Assistant State's Attorneys.

BE IT FURTHER RESOLVED that the attorneys employed by the Office of the State's Attorneys Appellate Prosecutor may also assist the State's Attorney of this County in the discharge of the State's Attorney's duties in the prosecution and trial of other cases, and may act as Special Prosecutor if duly appointed to do so by a court having jurisdiction.

BE IT FURTHER RESOLVED that if the Office of the State's Attorneys Appellate Prosecutor is duly appointed to act as a Special Prosecutor in this County by a court having jurisdiction, this County will provide reasonable and necessary clerical and administrative support and victim-witness coordination on an as-needed basis and will also cover all reasonable and necessary case expenses such as expert witness fees, transcripts, evidence presentation, documents, lodgings, and all other expenses directly related to the prosecution of the case.

BE IT FURTHER RESOLVED that the Champaign County Board hereby agrees to participate in the service program of the Office of the State's Attorneys Appellate Prosecutor, commencing January 1, 2025 and ending December 31, 2025, by hereby appropriating the sum of \$47,000 as consideration for the express purpose of providing a portion of the funds required for financing the operation of the Office of the State's Attorneys Appellate Prosecutor, and agrees to deliver the same to the Office of the State's Attorneys Appellate Prosecutor on request during the stated twelve month period.

Passed and adopted by the County Board of Champaign County, Illinois, this _____ day of _____ 20____.

Chairman _____

ATTEST: _____
County Clerk

Budget Summary

Summary of Revenue, Expenditure and Fund Balance

	2023 Actual	2024 Revenues	2024 Expenditures	2024 Projected Fund Balance	2025 Revenues	2025 Expenditures	2025 Projected Fund Balance	% Change
General Corporate Fund								
1080 - General Corporate	15,138,315	51,307,713	49,759,408	16,023,081	50,673,664	50,900,861	15,795,884	-1.4%
General Corporate Fund Total	15,138,315	51,307,713	49,759,408	16,023,081	50,673,664	50,900,861	15,795,884	-1.4%
Special Revenue Fund								
2060 - Rpc - Police Training	611,687	852,208	820,283	643,612	867,020	867,020	643,612	0.0%
2075 - Regional Planning Comm	2,876,845	26,271,366	27,045,278	2,102,933	38,355,820	38,355,820	2,102,933	0.0%
2076 - Tort Immunity Tax Fund	1,269,866	2,944,732	2,390,000	1,824,598	3,061,502	2,890,000	1,996,100	9.4%
2083 - County Highway	4,803,713	4,290,965	4,331,078	4,763,600	4,613,661	4,494,443	4,882,818	2.5%
2084 - County Bridge	2,582,491	1,783,136	1,732,794	2,632,833	1,825,892	1,840,000	2,618,725	(0.5)%
2085 - County Motor Fuel Tax	10,644,808	3,939,200	4,001,573	10,582,435	3,841,753	5,625,457	8,798,731	(16.9)%
2088 - Ill.Municipal Retirement	1,521,425	2,214,996	2,163,962	1,572,459	2,218,440	1,690,751	2,100,148	33.6%
2089 - County Public Health Fund	663,782	2,115,277	2,186,777	592,282	2,203,216	2,213,354	582,144	(1.7)%
2090 - Mental Health	3,835,827	6,833,485	6,862,947	3,806,365	7,168,742	7,168,742	3,806,365	0.0%
2091 - Animal Control	607,877	821,340	836,051	593,166	804,000	1,031,442	365,724	(38.3)%
2092 - Law Library	179,397	89,700	82,477	186,620	83,000	81,177	188,443	1.0%
2093 - Foreclosure Mediation Fnd	42,488	14,300	2,725	54,063	13,250	1,100	66,213	22.5%
2101 - I/Dd Special Initiatives	695,726	22,000	405,800	311,926	6,000	239,063	78,863	(74.7)%
2103 - Hwy Fed Aid Matching Fund	690,941	167,025	0	857,966	167,505	0	1,025,471	19.5%
2104 - Early Childhood Fund	4,235,236	13,067,230	15,495,710	1,806,756	19,340,970	19,340,970	1,806,756	0.0%
2106 - Publ Safety Sales Tax Fnd	7,565,009	7,117,896	6,944,011	7,738,894	6,963,388	9,191,342	5,510,940	(28.8)%
2107 - Geographic Inf Sys Fund (Gis)	391,724	240,000	343,025	288,699	355,000	353,181	290,518	0.6%
2108 - Devlpmntl Disability Fund	3,617,988	5,281,506	5,262,729	3,636,765	5,518,336	5,518,336	3,636,765	0.0%
2109 - Indoor Climate Resources Agency	(45,658)	7,663,156	8,117,500	(500,002)	14,611,700	14,611,700	(500,002)	0.0%
2110 - Workforce Development Fnd	(228,925)	3,873,150	3,923,735	(279,510)	4,648,244	4,648,244	(279,510)	0.0%
2120 - Hwy Idot Rebuild Grant	0	0	0	0	0	0	0	0.0%
2188 - Social Security Fund	1,118,732	2,272,250	2,262,250	1,128,732	2,292,250	2,279,217	1,141,765	1.2%
2474 - Rpc Usda Revolving Loans	806,214	15,040	43,000	778,254	10,035	40,500	747,789	(3.9)%
2475 - Rpc Econ Developmnt Loans	5,881,246	176,000	220,000	5,837,246	56,500	1,660,000	4,233,746	(27.5)%
2609 - Tax Indemnity Fund	489,986	17,000	207,000	299,986	187,500	198,000	289,486	(3.5)%
2610 - Working Cash Fund	383,677	14,000	8,000	389,677	8,000	12,000	385,677	(1.0)%
2612 - Sheriff Drug Forfeitures	125,524	15,000	14,300	126,224	12,000	14,300	123,924	(1.8)%
2613 - Court's Automation Fund	220,716	222,500	217,000	226,216	216,800	216,000	227,016	0.4%
2614 - Recorder's Automation Fnd	720,020	205,000	262,220	662,800	181,000	403,520	440,280	(33.6)%
2615 - Public Defender Automatn	7,655	3,640	3,640	7,655	3,500	0	11,155	45.7%
2617 - Child Support Serv Fund	56,818	9,246	8,946	57,118	7,000	7,000	57,118	0.0%
2618 - Probation Services Fund	2,174,276	332,300	310,250	2,196,326	297,250	489,000	2,004,576	(8.7)%
2619 - Tax Sale Automation Fund	28,502	18,000	24,171	22,331	9,200	4,500	27,031	21.0%

	2023	2024	2024	2024	2025	2025	2025	2025	
	Actual	Revenues	Expenditures	Projected Fund Balance	Revenues	Expenditures	Projected Fund Balance	% Change	
2621 - Sts Atty Drug Forfeitures	75,184	26,700	35,000	66,884	25,250	35,850	56,284	(15.8)%	
2627 - Property Tax Int Fee Fund	150,015	61,400	57,000	154,415	51,000	57,000	148,415	(3.9)%	
2628 - Electn Assist/Accessibly	(178,324)	205,000	215,677	(189,001)	225,000	184,677	(148,678)	(21.3)%	
2629 - County Historical Fund	9,306	330	0	9,636	100	5,000	4,736	(50.9)%	
2630 - Cir Clk Operation & Admin	388,770	609,400	559,154	439,016	575,000	575,000	439,016	0.0%	
2632 - Cir Clk Electrnc Citations	350,640	65,000	300,000	115,640	52,970	75,000	93,610	(19.1)%	
2633 - Sts Atty Records Automatn	7,527	4,250	4,000	7,777	4,150	4,000	7,927	1.9%	
2634 - Public Defender Grant Fund	92,728	302,401	234,301	160,828	325,425	337,847	148,406	(7.7)%	
2635 - Cannabis Regulation Fund	142,701	52,800	50,099	145,402	50,500	50,500	145,402	0.0%	
2638 - Coroner Statutory Fees	143,301	116,800	117,301	142,800	120,000	120,000	142,800	0.0%	
2658 - Jail Commissary	715,343	142,368	78,216	779,495	131,000	115,000	795,495	2.1%	
2659 - County Jail Medical Costs	3,150	10,200	10,010	3,340	10,010	10,010	3,340	0.0%	
2670 - County Clk Automation Fnd	45,308	39,000	42,700	41,608	37,900	41,465	38,043	(8.6)%	
2671 - Court Document Storage Fd	219,416	223,438	223,438	219,416	200,000	200,000	219,416	0.0%	
2676 - Solid Waste Management	20,179	30,199	39,839	10,539	29,869	39,839	569	(94.6)%	
2679 - Child Advocacy Center	56,078	409,655	391,286	74,447	410,101	404,765	79,783	7.2%	
2680 - Opioid Settlement Fund	0	0	0	663,539	500,300	585,000	578,839	-12.76%	
2685 - Specialty Courts Fund	140,854	203,338	218,839	125,353	277,159	305,458	97,054	(22.6)%	
2840 - Arpa	27,470,108	45,000	19,073,861	8,441,247	25,000	6,356,206	2,110,041	(75.0)%	
5081 - Nursing Home	82,041	3,000	85,041	0	0	0	0	0.0%	
Special Revenue Fund Total	88,509,938	95,452,923	118,264,993	66,361,407	122,999,208	134,988,796	53,708,280	(19.1)%	
Capital Projects									
3105 - Capital Asset Replcmt Fnd	20,479,901	10,839,384	28,248,964	3,070,321	7,634,656	7,794,656	2,910,321	(5.2)%	
3303 - Court Complex Constr Fund	17,958	615	2,500	16,073	150	16,223	0	(100.0)%	
Capital Projects Total	20,497,859	10,839,999	28,251,464	3,086,394	7,634,806	7,810,879	2,910,321	(5.7)%	
Proprietary/Internal Service									
6476 - Self-Funded Insurance	5,599,283	2,989,266	2,834,266	5,754,283	2,874,266	2,816,050	5,812,499	1.0%	
6620 - Health-Life Insurance	621,100	71,780	71,279	621,601	719,530	727,350	613,781	(1.3)%	
Proprietary/Internal Service Total	6,220,383	3,061,046	2,905,545	6,375,884	3,593,796	3,543,400	6,426,280	0.8%	
Joint Venture									
8850 - Geog Inf Sys Joint Ventur	552,234	749,096	728,003	573,327	740,623	765,403	548,547	(4.3)%	
Joint Venture Total	552,234	749,096	728,003	573,327	740,623	765,403	548,547	(4.3)%	
Total	130,918,729	161,410,777	199,909,413	92,420,093	185,642,097	198,009,339	80,052,851	(13.4)%	

Character Code Full Summary by Department

Revenue Summary by Department

	2023 Actual	2024 Original	2024 Projected	2025 Budget
Animal Control				
Intergov Revenue	420,302	441,340	441,340	443,000
Fees, Fines, Charges	13,864	25,000	25,000	25,000
Licenses And Permits	304,263	335,000	335,000	335,000
Misc Revenue	22,684	1,000	20,000	1,000
Animal Control Total	761,113	802,340	821,340	804,000
Arpa				
Misc Revenue	348,551	100,000	45,000	25,000
Interfund Revenue	127,535	0	0	0
Arpa Total	476,086	100,000	45,000	25,000
Cannabis Regulation Fund				
Intergov Revenue	45,869	48,000	48,000	48,000
Misc Revenue	3,577	2,500	4,800	2,500
Cannabis Regulation Fund Total	49,446	50,500	52,800	50,500
Capital Asset Replcmt Fnd				
Misc Revenue	1,786,716	30,000	702,000	30,000
Interfund Revenue	4,222,905	10,137,384	10,137,384	7,604,656
Capital Asset Replcmt Fnd Total	6,009,621	10,167,384	10,839,384	7,634,656
Child Advocacy Center				
Intergov Revenue	86,162	90,598	90,598	94,374
Grant Revenue	295,227	299,824	315,057	314,527
Misc Revenue	18,783	6,801	4,000	1,200
Child Advocacy Center Total	400,172	397,223	409,655	410,101
Child Support Serv Fund				
Fees, Fines, Charges	13,028	4,000	7,146	7,000
Misc Revenue	1,400	0	2,100	0
Child Support Serv Fund Total	14,428	4,000	9,246	7,000
Cir Clk Electrnc Citations				
Fees, Fines, Charges	65,130	58,000	52,000	50,970
Misc Revenue	9,702	2,000	13,000	2,000
Cir Clk Electrnc Citations Total	74,832	60,000	65,000	52,970
Cir Clk Operation & Admin				
Grant Revenue	30,556	0	0	0
Fees, Fines, Charges	599,865	569,463	592,300	575,000

Revenue Summary by Department

	2023 Actual	2024 Original	2024 Projected	2025 Budget
Misc Revenue	9,873	0	17,100	0
Cir Clk Operation & Admin Total	640,295	569,463	609,400	575,000
Coroner Statutory Fees				
Fees, Fines, Charges	73,228	116,800	116,800	120,000
Coroner Statutory Fees Total	73,228	116,800	116,800	120,000
County Bridge				
Property Taxes	1,598,575	1,697,636	1,697,636	1,790,892
Misc Revenue	86,654	35,000	85,500	35,000
County Bridge Total	1,685,228	1,732,636	1,783,136	1,825,892
County Clk Automation Fnd				
Fees, Fines, Charges	14,132	25,000	25,000	25,000
Misc Revenue	6,476	12,900	14,000	12,900
County Clk Automation Fnd Total	20,608	37,900	39,000	37,900
County Highway				
Property Taxes	3,187,301	3,384,576	3,383,076	3,564,661
Intergov Revenue	156,778	0	5,877	0
Grant Revenue	0	250,000	0	250,000
Fees, Fines, Charges	590,033	555,000	555,000	555,000
Misc Revenue	121,448	60,000	169,012	60,000
Interfund Revenue	120,000	178,000	178,000	184,000
County Highway Total	4,175,560	4,427,576	4,290,965	4,613,661
County Historical Fund				
Misc Revenue	287	100	330	100
County Historical Fund Total	287	100	330	100
County Jail Medical Costs				
Fees, Fines, Charges	0	10,000	10,000	10,000
Misc Revenue	(98)	10	200	10
County Jail Medical Costs Total	(98)	10,010	10,200	10,010
County Motor Fuel Tax				
Intergov Revenue	4,683,242	3,587,200	3,587,200	3,589,753
Fees, Fines, Charges	0	2,000	2,000	2,000
Misc Revenue	429,757	250,000	350,000	250,000
County Motor Fuel Tax Total	5,112,999	3,839,200	3,939,200	3,841,753

Revenue Summary by Department

	2023 Actual	2024 Original	2024 Projected	2025 Budget
County Public Health Fund				
Property Taxes	1,509,501	1,604,301	1,604,301	1,690,474
Intergov Revenue	42,029	50,000	50,000	50,000
Grant Revenue	676,775	306,651	306,651	319,577
Licenses And Permits	148,678	131,611	131,611	135,551
Misc Revenue	37,693	4,214	22,714	7,614
County Public Health Fund Total	2,414,675	2,096,777	2,115,277	2,203,216
Court Complex Constr Fund				
Misc Revenue	693	150	615	150
Court Complex Constr Fund Total	693	150	615	150
Court Document Storage Fd				
Grant Revenue	79,982	0	0	0
Fees, Fines, Charges	251,797	189,373	215,438	200,000
Misc Revenue	4,778	0	8,000	0
Court Document Storage Fd Total	336,556	189,373	223,438	200,000
Court's Automation Fund				
Grant Revenue	52,323	0	0	0
Fees, Fines, Charges	252,286	215,000	217,000	216,000
Misc Revenue	3,643	800	5,500	800
Court's Automation Fund Total	308,252	215,800	222,500	216,800
Devlpmntl Disability Fund				
Property Taxes	4,884,869	5,188,983	5,189,506	5,458,496
Misc Revenue	134,622	49,834	85,000	49,840
Interfund Revenue	5,064	7,000	7,000	10,000
Devlpmntl Disability Fund Total	5,024,555	5,245,817	5,281,506	5,518,336
Early Childhood Fund				
Intergov Revenue	347,235	370,000	370,000	404,700
Grant Revenue	12,048,519	12,488,880	12,284,480	18,384,300
Fees, Fines, Charges	51,450	128,000	128,000	120,370
Misc Revenue	194,910	285,000	284,750	431,600
Early Childhood Fund Total	12,642,114	13,271,880	13,067,230	19,340,970
Electn Assist/Accessibility				
Intergov Revenue	115,598	184,677	165,000	200,000

Revenue Summary by Department

	2023 Actual	2024 Original	2024 Projected	2025 Budget
Grant Revenue	2,000	30,000	40,000	25,000
Electn Assist/Accessibilty Total	117,598	214,677	205,000	225,000
Foreclosure Mediation Fnd				
Fees, Fines, Charges	9,250	10,000	12,800	13,000
Misc Revenue	793	250	1,500	250
Interfund Revenue	19,900	0	0	0
Foreclosure Mediation Fnd Total	29,943	10,250	14,300	13,250
General Corporate				
Property Taxes	18,050,469	18,910,067	18,910,067	20,160,120
Intergov Revenue	22,983,418	23,643,582	23,284,145	23,920,158
Grant Revenue	845,511	607,251	1,443,411	760,716
Fees, Fines, Charges	3,063,743	3,036,848	2,938,900	2,911,333
Licenses And Permits	776,072	830,631	850,680	666,509
Misc Revenue	1,924,824	1,596,570	1,768,407	1,389,612
Interfund Revenue	177,174	2,083,401	2,112,103	865,216
General Corporate Total	47,821,210	50,708,350	51,307,713	50,673,664
Geog Inf Sys Joint Ventur				
Intergov Revenue	665,190	603,832	642,742	619,623
Fees, Fines, Charges	63,722	62,500	60,000	65,500
Misc Revenue	22,404	23,500	20,500	28,750
Interfund Revenue	58,500	60,500	60,500	58,500
Geog Inf Sys Joint Ventur Total	809,816	750,332	783,742	772,373
Geographic Inf Sys Fund (Gis)				
Fees, Fines, Charges	254,259	263,000	225,000	350,000
Misc Revenue	14,064	5,000	15,000	5,000
Geographic Inf Sys Fund (Gis) Total	268,323	268,000	240,000	355,000
Health-Life Insurance				
Fees, Fines, Charges	57,363	60,780	60,780	60,780
Misc Revenue	11,889	2,500	11,000	2,500
Interfund Revenue	0	0	0	656,250
Health-Life Insurance Total	69,253	63,280	71,780	719,530
Hwy Fed Aid Matching Fund				
Property Taxes	133,641	142,025	142,025	152,505

Revenue Summary by Department

	2023 Actual	2024 Original	2024 Projected	2025 Budget
Misc Revenue	21,506	15,000	25,000	15,000
Hwy Fed Aid Matching Fund Total	155,147	157,025	167,025	167,505
I/Dd Special Initiatives				
Misc Revenue	23,966	6,000	22,000	6,000
Interfund Revenue	50,000	0	0	0
I/Dd Special Initiatives Total	73,966	6,000	22,000	6,000
III.Municipal Retirement				
Property Taxes	2,044,003	2,019,440	2,019,440	2,079,440
Intergov Revenue	124,000	124,000	124,000	124,000
Misc Revenue	51,771	15,000	65,000	15,000
Interfund Revenue	0	6,556	6,556	0
III.Municipal Retirement Total	2,219,773	2,164,996	2,214,996	2,218,440
Indoor Climate Resources Agency				
Grant Revenue	1,763,279	18,880,000	7,663,156	14,611,700
Indoor Climate Resources Agency Total	1,763,279	18,880,000	7,663,156	14,611,700
Jail Commissary				
Misc Revenue	103,338	115,000	142,368	131,000
Jail Commissary Total	103,338	115,000	142,368	131,000
Law Library				
Fees, Fines, Charges	84,877	85,000	83,700	80,000
Misc Revenue	5,666	3,000	6,000	3,000
Law Library Total	90,543	88,000	89,700	83,000
Mental Health				
Property Taxes	5,943,982	6,311,236	6,315,339	6,642,370
Intergov Revenue	389,194	425,371	418,571	446,102
Misc Revenue	122,200	101,268	99,575	80,270
Mental Health Total	6,455,376	6,837,875	6,833,485	7,168,742
Nursing Home				
Misc Revenue	(147,199)	250	3,000	0
Nursing Home Total	(147,199)	250	3,000	0
Opioid Settlement Fund				
Grant Revenue	0	0	0	500,000
Misc Revenue	0	0	0	300
Opioid Settlement Fund Total	0	0	0	500,300

Revenue Summary by Department

	2023 Actual	2024 Original	2024 Projected	2025 Budget
Probation Services Fund				
Fees, Fines, Charges	310,717	325,700	257,050	257,000
Misc Revenue	68,647	40,500	75,250	40,250
Probation Services Fund Total	379,363	366,200	332,300	297,250
Property Tax Int Fee Fund				
Fees, Fines, Charges	(145)	55,000	55,000	49,000
Misc Revenue	(83)	2,000	6,400	2,000
Property Tax Int Fee Fund Total	(228)	57,000	61,400	51,000
Publ Safety Sales Tax Fnd				
Intergov Revenue	6,599,113	6,783,000	6,877,896	6,923,388
Misc Revenue	214,512	40,000	240,000	40,000
Publ Safety Sales Tax Fnd Total	6,813,624	6,823,000	7,117,896	6,963,388
Public Defender Automatn				
Fees, Fines, Charges	5,049	3,640	3,640	3,500
Public Defender Automatn Total	5,049	3,640	3,640	3,500
Public Defender Grant Fund				
Grant Revenue	132,422	0	302,401	325,425
Public Defender Grant Fund Total	132,422	0	302,401	325,425
Recorder's Automation Fnd				
Fees, Fines, Charges	257,942	180,000	180,000	180,000
Misc Revenue	18,749	1,000	25,000	1,000
Recorder's Automation Fnd Total	276,691	181,000	205,000	181,000
Regional Planning Comm				
Intergov Revenue	1,358,142	1,830,206	1,924,477	2,058,306
Grant Revenue	18,766,946	21,112,605	18,488,733	23,620,997
Fees, Fines, Charges	1,914,768	1,545,500	2,845,500	4,577,424
Misc Revenue	142,304	101,025	101,025	3,255,512
Interfund Revenue	419,464	262,080	2,911,631	4,843,581
Regional Planning Comm Total	22,601,624	24,851,416	26,271,366	38,355,820
Rpc - Police Training				
Intergov Revenue	0	311,000	183,658	249,000
Grant Revenue	165,449	174,000	321,815	463,020
Fees, Fines, Charges	0	5,000	0	0

Revenue Summary by Department

	2023 Actual	2024 Original	2024 Projected	2025 Budget
Interfund Revenue	649,866	160,000	346,735	155,000
Rpc - Police Training Total	815,315	650,000	852,208	867,020
Rpc Econ Developmnt Loans				
Misc Revenue	210,680	76,000	76,000	56,500
Interfund Revenue	0	100,000	100,000	0
Rpc Econ Developmnt Loans Total	210,680	176,000	176,000	56,500
Rpc Usda Revolving Loans				
Misc Revenue	11,921	15,040	15,040	10,035
Rpc Usda Revolving Loans Total	11,921	15,040	15,040	10,035
Self-Funded Insurance				
Fees, Fines, Charges	1,319,918	2,834,266	2,834,266	2,834,266
Misc Revenue	120,635	40,000	155,000	40,000
Self-Funded Insurance Total	1,440,552	2,874,266	2,989,266	2,874,266
Sheriff Drug Forfeitures				
Fees, Fines, Charges	30,474	10,000	10,000	10,000
Misc Revenue	2,828	2,000	5,000	2,000
Sheriff Drug Forfeitures Total	33,301	12,000	15,000	12,000
Social Security Fund				
Property Taxes	2,024,235	2,253,250	2,253,250	2,283,250
Misc Revenue	34,509	9,000	19,000	9,000
Social Security Fund Total	2,058,744	2,262,250	2,272,250	2,292,250
Solid Waste Management				
Intergov Revenue	26,386	26,378	26,514	26,514
Licenses And Permits	3,080	3,700	3,185	3,185
Misc Revenue	467	161	500	170
Solid Waste Management Total	29,933	30,239	30,199	29,869
Specialty Courts Fund				
Intergov Revenue	47,253	43,000	43,000	51,990
Grant Revenue	0	0	142,338	222,569
Fees, Fines, Charges	14,946	13,000	13,000	0
Misc Revenue	10,114	2,600	5,000	2,600
Specialty Courts Fund Total	72,313	58,600	203,338	277,159
Sts Atty Drug Forfeitures				
Fees, Fines, Charges	49,366	24,000	24,000	24,000

Revenue Summary by Department

	2023 Actual	2024 Original	2024 Projected	2025 Budget
Misc Revenue	2,621	1,250	2,700	1,250
Sts Atty Drug Forfeitures Total	51,987	25,250	26,700	25,250
Sts Atty Records Automatr				
Fees, Fines, Charges	4,476	4,000	4,000	4,000
Misc Revenue	271	150	250	150
Sts Atty Records Automatr Total	4,747	4,150	4,250	4,150
Tax Indemnity Fund				
Fees, Fines, Charges	51,388	0	0	183,000
Misc Revenue	12,596	4,500	17,000	4,500
Tax Indemnity Fund Total	63,984	4,500	17,000	187,500
Tax Sale Automation Fund				
Fees, Fines, Charges	29,200	17,000	17,000	9,000
Misc Revenue	386	200	1,000	200
Tax Sale Automation Fund Total	29,586	17,200	18,000	9,200
Tort Immunity Tax Fund				
Property Taxes	2,727,035	2,896,732	2,896,732	3,051,502
Misc Revenue	50,338	10,000	48,000	10,000
Tort Immunity Tax Fund Total	2,777,373	2,906,732	2,944,732	3,061,502
Township Bridge				
Misc Revenue	109	0	50	0
Township Bridge Total	109	0	50	0
Township Motor Fuel Tax				
Intergov Revenue	3,473,406	0	1,731,820	0
Misc Revenue	137,397	0	125,000	0
Township Motor Fuel Tax Total	3,610,803	0	1,856,820	0
Workforce Development Fnd				
Grant Revenue	2,804,141	3,678,000	3,542,150	4,398,244
Fees, Fines, Charges	200,881	326,000	331,000	250,000
Workforce Development Fnd Total	3,005,022	4,004,000	3,873,150	4,648,244
Working Cash Fund				
Misc Revenue	5,953	8,000	14,000	8,000
Working Cash Fund Total	5,953	8,000	14,000	8,000
Grand Total	144,481,887	168,929,447	163,302,293	185,673,847

Expenditure Summary by Department

	2023 Actual	2024 Original	2024 Projected	2025 Budget
Animal Control				
Personnel	481,053	665,806	645,053	730,732
Commodities	92,731	57,100	75,038	89,450
Services	93,620	77,640	65,960	91,260
Capital	0	150,000	50,000	120,000
Animal Control Total	667,404	950,546	836,051	1,031,442
Arpa				
Personnel	25,612	0	62	0
Commodities	50,848	120,000	120,000	0
Services	4,212,232	8,321,770	7,559,618	2,106,720
Capital	2,566,478	17,282,780	11,283,957	4,136,058
Interfund Expense	104,933	110,224	110,224	113,428
Arpa Total	6,960,102	25,834,774	19,073,861	6,356,206
Cannabis Regulation Fund				
Commodities	11,400	27,000	2,100	0
Services	0	21,000	23,594	50,500
Capital	0	0	24,405	0
Cannabis Regulation Fund Total	11,400	48,000	50,099	50,500
Capital Asset Replcmt Fnd				
Commodities	278,546	215,933	215,883	590,625
Services	1,568,433	2,218,072	2,236,100	1,551,107
Capital	27,781,783	25,766,877	25,796,981	5,652,924
Capital Asset Replcmt Fnd Total	29,628,762	28,200,882	28,248,964	7,794,656
Child Advocacy Center				
Personnel	232,717	250,604	250,604	265,991
Commodities	7,621	15,200	16,023	8,493
Services	107,589	126,247	124,659	130,281
Child Advocacy Center Total	347,926	392,051	391,286	404,765
Child Support Serv Fund				
Services	5,000	0	0	0
Interfund Expense	0	4,000	8,946	7,000
Child Support Serv Fund Total	5,000	4,000	8,946	7,000
Cir Clk Electrnc Citations				
Commodities	0	135,000	0	0

Expenditure Summary by Department

	2023 Actual	2024 Original	2024 Projected	2025 Budget
Services	0	365,000	300,000	75,000
Cir Clk Electrnc Citations Total	0	500,000	300,000	75,000
Cir Clk Operation & Admin				
Commodities	27,118	0	0	0
Services	154,258	0	0	0
Interfund Expense	19,900	569,463	559,154	575,000
Cir Clk Operation & Admin Total	201,276	569,463	559,154	575,000
Coroner Statutory Fees				
Commodities	13,502	40,905	20,080	43,550
Services	15,886	27,596	28,781	28,450
Capital	0	45,000	68,440	48,000
Coroner Statutory Fees Total	29,389	113,501	117,301	120,000
County Bridge				
Services	107,166	300,000	285,000	300,000
Capital	913,186	1,432,636	1,447,794	1,540,000
County Bridge Total	1,020,352	1,732,636	1,732,794	1,840,000
County Clk Automation Fnd				
Commodities	0	13,500	13,500	13,500
Services	12,462	27,965	29,200	27,965
County Clk Automation Fnd Total	12,462	41,465	42,700	41,465
County Highway				
Personnel	1,925,154	2,337,092	2,307,092	2,445,343
Commodities	218,651	276,700	533,200	550,600
Services	622,145	782,784	527,506	444,500
Capital	729,190	1,075,000	835,280	920,000
Interfund Expense	120,000	128,000	128,000	134,000
County Highway Total	3,615,140	4,599,576	4,331,078	4,494,443
County Historical Fund				
Services	0	5,000	0	5,000
County Historical Fund Total	0	5,000	0	5,000
County Jail Medical Costs				
Interfund Expense	0	10,010	10,010	10,010
County Jail Medical Costs Total	0	10,010	10,010	10,010

Expenditure Summary by Department

	2023 Actual	2024 Original	2024 Projected	2025 Budget
County Motor Fuel Tax				
Personnel	180,154	185,229	185,229	190,457
Commodities	0	0	400,000	400,000
Services	808,169	1,635,000	1,172,409	1,035,000
Capital	3,842,805	2,000,000	2,243,935	4,000,000
County Motor Fuel Tax Total	4,831,128	3,820,229	4,001,573	5,625,457
County Public Health Fund				
Services	2,255,216	2,186,777	2,186,777	2,213,354
County Public Health Fund Total	2,255,216	2,186,777	2,186,777	2,213,354
Court Complex Constr Fund				
Services	0	17,751	2,500	16,223
Court Complex Constr Fund Total	0	17,751	2,500	16,223
Court Document Storage Fd				
Personnel	66,931	0	0	0
Commodities	66,403	0	0	0
Services	65,737	0	0	0
Capital	36,358	0	0	0
Interfund Expense	0	189,373	223,438	200,000
Court Document Storage Fd Total	235,429	189,373	223,438	200,000
Court's Automation Fund				
Commodities	61,134	10,000	10,000	10,000
Services	149,404	199,961	207,000	206,000
Court's Automation Fund Total	210,537	209,961	217,000	216,000
Devlpmntl Disability Fund				
Services	4,480,095	5,245,817	5,262,729	5,518,336
Interfund Expense	50,000	0	0	0
Devlpmntl Disability Fund Total	4,530,095	5,245,817	5,262,729	5,518,336
Early Childhood Fund				
Personnel	7,824,377	8,686,810	8,461,635	12,131,875
Commodities	731,035	611,120	859,750	1,644,670
Services	2,871,030	3,098,950	5,299,325	4,627,425
Capital	375,572	150,000	150,000	462,000
Interfund Expense	0	725,000	725,000	475,000
Early Childhood Fund Total	11,802,013	13,271,880	15,495,710	19,340,970

Expenditure Summary by Department

	2023 Actual	2024 Original	2024 Projected	2025 Budget
Electn Assist/Accessibilty				
Personnel	13,680	77,035	77,035	77,035
Commodities	0	57,642	57,642	37,642
Services	33,436	0	81,000	70,000
Electn Assist/Accessibilty Total	47,116	134,677	215,677	184,677
Foreclosure Mediation Fnd				
Commodities	0	100	0	0
Services	67	5,250	2,725	1,100
Foreclosure Mediation Fnd Total	67	5,350	2,725	1,100
General Corporate				
Personnel	25,871,836	32,870,381	31,468,358	33,594,463
Commodities	2,061,543	2,126,370	1,961,813	2,645,692
Services	9,721,201	11,452,885	11,452,374	8,169,407
Capital	718,124	249,725	330,005	312,479
Interfund Expense	3,602,210	2,896,008	2,896,008	4,528,470
Debt	1,648,718	1,650,850	1,650,850	1,650,350
General Corporate Total	43,623,632	51,246,219	49,759,408	50,900,861
Geog Inf Sys Joint Ventur				
Personnel	498,840	548,629	517,303	572,594
Commodities	7,281	11,200	11,200	15,400
Services	243,155	110,175	103,000	110,409
Capital	0	27,000	33,000	7,500
Interfund Expense	58,500	63,500	63,500	59,500
Geog Inf Sys Joint Ventur Total	807,777	760,504	728,003	765,403
Geographic Inf Sys Fund (Gis)				
Services	332,867	343,025	343,025	353,181
Geographic Inf Sys Fund (Gis) Total	332,867	343,025	343,025	353,181
Health-Life Insurance				
Personnel	(1,424)	0	0	656,250
Commodities	541	600	600	600
Services	49,885	70,679	70,679	70,500
Health-Life Insurance Total	49,002	71,279	71,279	727,350

Expenditure Summary by Department

	2023 Actual	2024 Original	2024 Projected	2025 Budget
Hwy Idot Rebuild Grant				
Capital	2,496,063	0	0	0
Hwy Idot Rebuild Grant Total	2,496,063	0	0	0
I/Dd Special Initiatives				
Commodities	0	5,063	5,063	5,063
Services	142,998	400,937	400,737	234,000
I/Dd Special Initiatives Total	142,998	406,000	405,800	239,063
III.Municipal Retirement				
Personnel	2,137,909	2,163,962	2,163,962	1,690,751
III.Municipal Retirement Total	2,137,909	2,163,962	2,163,962	1,690,751
Indoor Climate Resources Agency				
Personnel	701,001	3,290,300	2,493,000	3,840,500
Commodities	95,023	151,800	178,200	422,000
Services	746,534	2,623,500	2,046,300	4,500,200
Capital	266,378	12,814,400	3,400,000	5,849,000
Indoor Climate Resources Agency Total	1,808,935	18,880,000	8,117,500	14,611,700
Jail Commissary				
Commodities	11,936	15,500	15,280	28,105
Services	14,623	17,675	17,936	41,895
Capital	0	45,000	45,000	45,000
Jail Commissary Total	26,559	78,175	78,216	115,000
Law Library				
Personnel	0	17,025	17,025	20,665
Commodities	29,933	25,400	28,253	24,800
Services	29,242	36,185	37,199	35,712
Law Library Total	59,175	78,610	82,477	81,177
Mental Health				
Personnel	581,916	646,383	646,627	691,987
Commodities	19,409	15,985	18,700	23,835
Services	5,570,149	6,168,507	6,190,620	6,442,920
Interfund Expense	132,599	7,000	7,000	10,000
Mental Health Total	6,304,073	6,837,875	6,862,947	7,168,742

Expenditure Summary by Department

	2023 Actual	2024 Original	2024 Projected	2025 Budget
Nursing Home				
Services	133,998	114,057	85,041	0
Nursing Home Total	133,998	114,057	85,041	0
Opioid Settlement Fund				
Services	0	0	0	585,000
Opioid Settlement Fund Total	0	0	0	585,000
Probation Services Fund				
Commodities	36,994	79,500	55,000	79,500
Services	136,879	409,500	229,250	399,500
Capital	45,720	0	16,000	0
Interfund Expense	10,000	10,000	10,000	10,000
Probation Services Fund Total	229,593	499,000	310,250	489,000
Property Tax Int Fee Fund				
Interfund Expense	0	57,000	57,000	57,000
Property Tax Int Fee Fund Total	0	57,000	57,000	57,000
Publ Safety Sales Tax Fnd				
Personnel	109,943	120,006	120,006	120,000
Commodities	0	0	32,005	30,000
Services	1,379,031	1,740,000	1,710,000	3,550,000
Interfund Expense	610,695	2,025,358	2,025,358	2,389,208
Debt	3,033,874	3,056,642	3,056,642	3,102,134
Publ Safety Sales Tax Fnd Total	5,133,543	6,942,006	6,944,011	9,191,342
Public Defender Automatn				
Commodities	0	3,640	3,640	0
Public Defender Automatn Total	0	3,640	3,640	0
Public Defender Grant Fund				
Personnel	39,694	50,000	175,037	284,425
Commodities	0	38,422	25,494	0
Services	0	0	33,770	53,422
Public Defender Grant Fund Total	39,694	88,422	234,301	337,847
Recorder's Automation Fnd				
Personnel	17,274	30,157	30,037	31,337
Commodities	7,525	11,000	11,000	11,000
Services	111,519	130,843	218,343	358,343

Expenditure Summary by Department

	2023 Actual	2024 Original	2024 Projected	2025 Budget
Capital	0	2,840	2,840	2,840
Recorder's Automation Fnd Total	136,319	174,840	262,220	403,520
Regional Planning Comm				
Personnel	6,875,518	8,651,352	8,270,807	9,939,567
Commodities	183,322	431,968	431,613	312,617
Services	15,205,642	15,291,984	18,102,776	21,038,203
Capital	76,704	45,000	94,800	6,906,000
Interfund Expense	1,028,733	110,000	145,282	159,433
Regional Planning Comm Total	23,369,919	24,530,304	27,045,278	38,355,820
Rpc - Police Training				
Personnel	79,839	238,291	215,683	352,075
Commodities	975	12,870	19,950	14,435
Services	122,813	266,904	274,150	298,510
Capital	0	0	30,500	0
Interfund Expense	0	68,000	280,000	202,000
Rpc - Police Training Total	203,627	586,065	820,283	867,020
Rpc Econ Developmnt Loans				
Services	1,798,789	80,000	80,000	60,000
Interfund Expense	61,642	140,000	140,000	1,600,000
Rpc Econ Developmnt Loans Total	1,860,431	220,000	220,000	1,660,000
Rpc Usda Revolving Loans				
Services	31,838	35,000	35,000	34,500
Interfund Expense	4,802	8,000	8,000	6,000
Rpc Usda Revolving Loans Total	36,640	43,000	43,000	40,500
Self-Funded Insurance				
Personnel	1,044,586	1,048,000	1,048,000	1,048,000
Commodities	106	50	50	50
Services	80,355	1,768,000	1,768,000	1,768,000
Interfund Expense	0	18,216	18,216	0
Self-Funded Insurance Total	1,125,047	2,834,266	2,834,266	2,816,050
Sheriff Drug Forfeitures				
Commodities	8,438	8,500	8,500	8,500
Services	12,646	5,800	5,800	5,800
Sheriff Drug Forfeitures Total	21,084	14,300	14,300	14,300

Expenditure Summary by Department

	2023 Actual	2024 Original	2024 Projected	2025 Budget
Social Security Fund				
Personnel	1,881,674	2,262,250	2,262,250	2,279,217
Social Security Fund Total	1,881,674	2,262,250	2,262,250	2,279,217
Solid Waste Management				
Commodities	462	839	839	839
Services	26,623	39,000	39,000	39,000
Solid Waste Management Total	27,085	39,839	39,839	39,839
Specialty Courts Fund				
Personnel	58,568	127,922	125,789	72,339
Commodities	339	13,799	7,620	5,000
Services	7,644	174,263	85,430	228,119
Specialty Courts Fund Total	66,550	315,984	218,839	305,458
Sts Atty Drug Forfeitures				
Commodities	49,318	15,000	10,725	10,725
Services	27,842	20,000	24,275	25,125
Sts Atty Drug Forfeitures Total	77,159	35,000	35,000	35,850
Sts Atty Records Automatn				
Services	5,000	4,000	4,000	4,000
Sts Atty Records Automatn Total	5,000	4,000	4,000	4,000
Tax Indemnity Fund				
Services	99,000	207,000	207,000	198,000
Tax Indemnity Fund Total	99,000	207,000	207,000	198,000
Tax Sale Automation Fund				
Personnel	12,654	19,671	19,671	0
Commodities	0	2,000	2,000	2,000
Services	410	2,500	2,500	2,500
Tax Sale Automation Fund Total	13,064	24,171	24,171	4,500
Tort Immunity Tax Fund				
Personnel	(0)	1,390,000	1,390,000	1,390,000
Services	1,110,603	1,500,000	1,000,000	1,500,000
Tort Immunity Tax Fund Total	1,110,603	2,890,000	2,390,000	2,890,000
Township Motor Fuel Tax				
Commodities	0	0	3,318,176	0

Expenditure Summary by Department

	2023 Actual	2024 Original	2024 Projected	2025 Budget
Services	3,737,249	0	1,020,000	0
Township Motor Fuel Tax Total	3,737,249	0	4,338,176	0
Twp Idot Rebuild Grant				
Services	1,810,366	0	0	0
Twp Idot Rebuild Grant Total	1,810,366	0	0	0
Workforce Development Fnd				
Personnel	892,597	1,450,500	1,319,335	1,511,968
Commodities	30,027	145,850	145,250	198,860
Services	2,102,515	2,650,650	2,459,150	2,937,416
Workforce Development Fnd Total	3,025,140	4,247,000	3,923,735	4,648,244
Working Cash Fund				
Interfund Expense	0	8,000	8,000	12,000
Working Cash Fund Total	0	8,000	8,000	12,000
Grand Total	168,342,589	215,089,512	204,247,589	198,009,339



**OFFICE OF THE CHAMPAIGN COUNTY
TREASURER
Cassandra "CJ" Johnson**

INVESTMENT POLICY

Modified & reviewed June 14, 2024

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Summary of the Champaign County Treasurer's Office Investment Policy

Overall Objectives of the Policy

To preserve the safety of public capital while meeting the liquidity needs of the County and obtaining a fair market rate of return relative to acceptable risk as defined within the Investment Policy. To the extent that it is possible, prudent, and likely to foment economic growth in Champaign County, public funds of the County Treasurer's Office shall be invested in financial institutions having a presence in Champaign County.

Consolidated Cash Balances

Except for cash in certain restricted and special funds, the County Treasurer's Office will consolidate cash balances to maximize investment earnings within the constraints of this policy.

Competitive Selection of Depositories and Brokerage Firms

The policy specifies that depositories and broker/dealers will be selected competitively (whenever feasible), on the basis of capitalization requirements, experience in institutional investments, acceptance of specific prototype agreements, and certification of having read and agreeing to comply with the County Treasurer's Investment Policy.

Competitive Bids

Investment purchases shall be made on the basis of the highest effective yield within the maturity required and within the risk categories and other parameters of the investment policy.

Internal Controls

The Treasurer's Office shall establish a system of internal controls to ensure the integrity of the investment process and to guard against misuse. This system will be reviewed on an annual basis.

Ethical Standards

The Investment Policy requires that all investment and treasury personnel adhere to the highest standards of conduct as defined by the Champaign County Ethics Ordinance, the Code of Professional Ethics for the Government Finance Officers Association of the United States and Canada, and, when within the bounds of financial and fiduciary prudence, the Illinois Sustainable Investing Act.

Prohibited Investments

The Investment Policy expressly prohibits investments in any instrument not specifically stated in Section V of this policy or instruments that have been associated with misuse and loss of public funds as determined by the Champaign County Treasurer (eventually with the advice of CCTO Investment Policy Committee).

Champaign County Treasurer's Office Investment Policy

It is the policy of the Office of the County Treasurer of the County of Champaign, Illinois (the "County Treasurer's Office"), to invest public funds in a manner that seeks to preserve capital while obtaining a fair market rate of return relative to acceptable levels of risk as defined in this policy, meeting the cash flow demands of the County of Champaign, Illinois (the "County"), and conforming to all applicable governing laws. Such laws shall include, but are not limited to, the Illinois Compiled Statutes and the County ordinances governing the deposit or investment of public funds.

I. SCOPE

This Investment Policy applies to the investment of all public funds under the actual control of the County Treasurer of the County of Champaign, Illinois (the "County Treasurer"), exempting the investment of employees' retirement funds, proceeds of debt issues that are invested according to County debt ordinances, and court-ordered escrow funds that are invested according to judicial direction. The applicable public funds are accounted for in the County's Comprehensive Annual Financial Report and the Treasurer's Office external audit and generally include the following three classes of funds:

Class A – All taxes and special assessments received by the County Treasurer acting in the capacity of ex officio county collector or ex officio town collector, and held by the County Treasurer pending distribution to the several governments or authorities entitled to receive the same;

Class C – All monies belonging to the County in its corporate capacity;

Class D – All other County monies, including "all monies to whomsoever belonging, received by or in possession or control of the incumbent of the office of county treasurer when acting as such or in any other official capacity incident to the incumbency of the office of County Treasurer." (55ILCS 5/3-11001) (e.g., condemnation award deposits, court-ordered escrows on real estate taxes, and Estate of Heirs funds for known or unknown heirs).

Except for cash in certain restricted and special funds, the County Treasurer's Office will consolidate cash balances to maximize investment earnings consistent with the constraints of this policy. Investment income will be allocated to the various funds based on their respective participation and in accordance with generally accepted accounting principles.

II. GENERAL OBJECTIVES

The primary objectives, in order of priority, of investment activities shall be safety, liquidity and yield. Where possible and beneficial, the County Treasurer's Office shall also seek to

increase investment in Champaign County.

1. Safety

Safety of principal is the foremost objective of the investment program. Investments shall be undertaken in a manner that seeks to ensure the preservation of capital in the overall portfolio. The objective will be to mitigate credit risk and interest-rate risk.

a. Credit Risk

The County Treasurer's Office will minimize credit risk – the risk of loss due to the failure of the security issuer or backer – by:

- Limiting investments to those permissible under the Illinois Public Funds Investment Act (30 ILCS 235/2), considered the safest types of securities;
- Qualifying the financial institutions, broker/dealers, intermediaries, and advisers with which the County will do business, in accordance with applicable laws and the criteria specified in Section IV of this Investment Policy; and
- Diversifying the investment portfolio so that potential losses on individual securities will be minimized.

b. Interest Rate Risk

The County Treasurer's Office will minimize interest-rate risk – the risk that the market value of securities in the portfolio will fall due to changes in general interest rates – by:

- Structuring portions of the investment portfolio so that securities mature to meet cash requirements for ongoing operations, thereby avoiding the need to sell securities on the open market prior to maturity; and
- Investing operating funds primarily in short-term securities, money market mutual funds, or similar investment pools.

2. Liquidity

The investment portfolio shall remain sufficiently liquid to meet all operating requirements that may be reasonably anticipated by structuring the portfolio so that securities mature concurrent with cash needs to meet anticipated demands. In addition, since all possible cash demands cannot be anticipated, the portfolio shall consist largely of securities with active secondary or resale markets or deposits that can be converted to cash with no loss of principal. A portion of the portfolio also may be placed in money market mutual funds and state or local government investment pools that offer high – if not same-day – liquidity for short-term funds.

On a bi-monthly basis, or more frequently if necessary, the County Treasurer's Office shall research all projected expenditures/disbursements and all anticipated incomes/revenues for the following week and a calculation of surplus funds that need to be invested or the potential deficits that must be covered. Investment maturities, from a few days to several months, shall also be identified through such a cash-flow analysis.

3. Yield

The investment portfolio shall be designed with the objective of attaining a market-average rate of return throughout budgetary and economic cycles, taking into account the investment risk and placement constraints of the County Treasurer's Office, as well as the cash-flow demands of the various County funds.

Return on investment is of secondary importance to the safety and liquidity objectives described above. The core of investments is limited to relatively low-risk securities in anticipation of earning a fair return relative to the risk being assumed. Securities shall not be sold prior to maturity with the following exceptions:

- A security with declining credit may be sold early to minimize loss of principal;
- A security swap that would improve the quality, yield or target duration in the portfolio;
- Liquidity needs of the County Treasurer's Office require that the security be sold; or
- At the discretion of the Treasurer in keeping with the best interests of the County.

4. Investment in Champaign County

To the extent that it is possible, prudent, and likely to foment economic growth in Champaign County, public funds of the County Treasurer's Office shall be invested in financial institutions having a presence in Champaign County. The County Treasurer's Office may place funds in eligible financial institutions for a reduced rate of interest provided there is documentation of the financial institution's Community Reinvestment Act Performance Rating of "Satisfactory" or above. The Treasurer or the Treasurer's designee(s) must approve all investments that are at a reduced rate of return. All counterparties to the investment of County Treasurer's Office funds shall demonstrate commitment to equal opportunity employment at all levels.

III. STANDARDS OF CARE

1. Prudence

The standard of prudence to be used by investment officials shall be the "prudent person" standard and shall be applied in the context of managing an overall portfolio. The prudent person standard states:

Investments shall be made with judgment and care, under circumstances then prevailing, which persons of prudence, discretion and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering the

probable safety of their capital as well as the probable income to be derived.

Investment officers acting in accordance with this Investment Policy and exercising due diligence shall be relieved of personal responsibility for an individual security's credit or market risk, provided deviations from expectations are reported in a timely fashion and appropriate action is taken to control adverse developments. The Investment Policy recognizes that there are circumstances beyond the control of even the most prudent investor, which may impact the return obtained.

2. Ethics and Conflicts of Interest

The County Treasurer shall use best efforts to ensure that all investment personnel are acting in accordance with the Illinois Government Ethics Act, 5 ILCS420/4A-101 *et seq.*, and the Champaign County Ethics Ordinance, which establishes a Code of Conduct for all Champaign County employees. Further, all investment personnel shall adhere to the standards prescribed under the Code of Professional Ethics for the Government Finance Officers Association of the United States and Canada.

All investment personnel shall adhere to the highest standards of professional conduct and shall properly discharge their fiduciary duties. Investment personnel shall seek to act responsibly as custodians of the public trust. The overall investment program shall be managed with a degree of professionalism worthy of the public trust.

Investment personnel shall avoid any personal or business activity that might impair public confidence in the County Treasurer's Office's ability to discharge the duties of the office effectively.

Officers and employees involved in the investment process shall refrain from personal or business activity that could conflict with the proper execution and management of the investment program, or that could impair their ability to make impartial decisions. Investment personnel in management roles shall annually file with the County Clerk a Disclosure of Economic Interest. Such personnel shall also report to the County Treasurer any real or potential conflict of interest. Under no circumstances shall investment personnel receive any type of personal or financial gain, either directly or indirectly, from the investments or the investment process of the County Treasurer's Office.

3. Delegation of Authority

Authority to manage the investments of the County Treasurer's Office is derived from all applicable State statutes and County ordinances. The ultimate responsibility and authority for the investment of public funds of the County Treasurer's Office resides with the County Treasurer. Responsibility for the operation of the investment program is hereby delegated to the Treasurer or the Treasurer's designee(s), who shall act in accordance with established written procedures and internal controls for the operation of the investment program consistent with this Investment Policy. No person may engage in an investment transaction except as provided under the terms of this policy and the procedures established by the

County Treasurer. The Treasurer shall be responsible for all transactions undertaken and shall establish a system of internal controls to regulate the investment activities of subordinate officials. The Treasurer shall be bonded, as shall such other office personnel as the Treasurer deems necessary. The County may utilize the services of a qualified registered investment advisor if the Treasurer deems appropriate.

4. Investment Policy Committee (possible implementation in FY2025)

The County Treasurer may establish an Investment Policy Committee (the “IPC”, which shall review the written investment procedures, policies, controls, and reports of the Treasurer’s Office not less than annually in order to evaluate those procedures and policies and recommend changes, if necessary, to the Investment Policy. The IPC shall make recommendations regarding current or pending State legislation and County ordinances that affect the investment program of the Treasurer’s Office. The IPC will advise the Treasurer’s Office of potential investment opportunities that would enable the Treasurer’s Office to obtain the highest yield consistent with liquidity needs and risk parameters. The Treasurer or Deputy shall appoint the IPC and chair it. The Committee is intended to consist primarily of members of the Treasurer’s senior staff and no fewer than three individuals from the business, government or academic communities whose expertise is judged by the Treasurer to be valuable in formulating and maintaining the Investment Policy. It is emphasized that the role of these non-staff individuals is not as investment advisors and decision-makers but to conduct a review and analysis of current economic and financial data and current investment policies of the Treasurer. Attendance of non-staff individuals will be either in person or by telephone (including web connect services at meetings of the County Treasurer’s Office’s senior staff. Non-staff members will collaborate with other colleagues to generate and provide suggested amendments to the Investment Policy; however, final decisions concerning the implementation of suggested amendments shall be made by the Treasurer/Deputy.

IV. SAFEKEEPING AND CUSTODY

1. Authorized Financial Institutions and Broker/Dealers

The Treasurer, in an arm’s-length decision-making process and in accordance with State statutes and County ordinances, shall limit the deposits and investments of the Treasurer’s Office to authorized financial institutions and broker/dealers. No public deposit or investment shall be made except with qualified financial institutions and broker/dealers as established by State statutes, County ordinances and this Investment Policy.

Authorized Financial Institutions

The Treasurer’s Office shall select financial institutions that are insured by the Federal Deposit Insurance Corporation (FDIC) and meet, at a minimum, the following requirements:

- Minimum capital requirement of \$5,000,000.00

- The institution must have been in operation for at least five years
- Located in Champaign County (to the extent possible)
- Have a Community Reinvestment Act rating of “Outstanding” or “Satisfactory”
- Not engage in predatory lending practices as adjudicated by a court of competent jurisdiction.
- Texas Ratio below 100

All financial institutions that wish to become qualified depositories must supply the Treasurer’s Office with the documents listed below. These documents, as well as proof of collateral from the custodial bank, will be received prior to the transfer of funds from the Treasurer’s Office:

- Depository contract
- Collateral agreement
- Custodial agreement – unless the collateral is held by one of the twelve regional banks comprising the Federal Reserve System
- Statement of condition (the “call report”)
- Audited financial statements
- Community Reinvestment Act report
- Consent to exclusive venue and jurisdiction being with the Circuit Court of Champaign County, Illinois with regard to all disputes, issues, or controversies whatsoever
- Certification that the institution is not subject to a consent decree or cease and desist letter which could materially affect transactions with, funds of, or services provided to, the Treasurer’s Office.
- Certification of having read, having understood and agreeing to comply with the County Treasurer’s Investment Policy
- Certification that the financial institution is in compliance with the Champaign County Predatory Lending Ordinance.
- Organizational Chart (including any holding company relationships)
- Listing of the Bank’s Board of Directors

Notwithstanding the foregoing, the Treasurer shall have the unilateral right and ability to reject, bar, or terminate, either on a long-term or short-term basis, any financial institution from doing business with the County Treasurer's Office.

Authorized Financial Broker/Dealer

The County Treasurer’s Office shall select security broker/dealers on the basis of creditworthiness, reputation, financial soundness, and experience in *institutional* brokerage. Qualified broker/dealers will meet, at a minimum, the following requirements:

- Minimum capital requirement of \$5,000,000.00
- The institution must have been in operation for at least five years

- Blanket SIPC coverage.
- Texas Ratio below 100

Broker/dealers may include "primary" dealers or regional dealers that qualify under Securities and Exchange Commission (SEC) Rule 15C3-1 (uniform net capital rule).

All broker/dealers who desire to become qualified for investment transactions must supply the following, as appropriate:

- Trading resolution
- Custodial agreement
- Audited financial statements
- Proof of National Association of Securities Dealers (NASD) certification
- Proof of Financial Industry Regulatory Authority (FINRA) compliance
- Proof of State of Illinois registration
- Consent to exclusive venue and jurisdiction being with the Circuit Court of Champaign County, Illinois with regard to all disputes, issues, or controversies whatsoever
- Certification that the institution is not subject to any federal, state, or NASD restrictions which could materially affect transactions with, funds of, or services provided to the County Treasurer's Office.
- Certification of having read, understood, and agreeing to comply with the Treasurer's Investment Policy.

The County Treasurer's Office shall conduct an annual review of the financial condition and required documents of the financial institutions and broker/dealers.

In addition to the requirements above, the County Treasurer's Office may take into consideration social capital factors along with business model and innovation factors when selecting a financial institution and/or a broker/dealer. Social factors include, but are not limited to, human rights, customer welfare, customer privacy, data security, access and affordability, selling practices and product labeling, community reinvestment, community relations, and pending FDIC orders. Business model and innovation factors include, but are not limited to, the ability to plan and forecast opportunities and risk, and a company's business structure.

From time to time, the Treasurer may choose to invest in authorized instruments offered by minority and community financial dealers and institutions. In such situations, and consistent with applicable laws, the County Treasurer or Deputy Treasurer may waive the above requirements of ratings and capitalization, but in no instance shall the County Treasurer's Office waive collateral requirements.

2. Internal Controls

The County Treasurer's Office shall have a system of internal controls to maintain the integrity of the investment process.

The County Treasurer's Office shall be responsible for establishing and maintaining a system of controls to regulate the investment activities of investment personnel. The County Treasurer's Office shall have an annual independent review by the Treasurer's external auditor to review the internal controls and to ensure compliance with written investment procedures and the Investment Policy.

The internal controls shall address, but shall not be limited to, the following points:

- Separation of transaction authority from accounting and recordkeeping
- Avoidance of physical delivery securities
- Clear delegation of authority to subordinate staff members
- Written confirmation of transactions for investments and wire transfers
- Safekeeping agreements with all banks and third-party custodians.

The internal control structure shall be designed to provide reasonable assurance that these objectives are met. The concept of reasonable assurance recognizes that (1) the cost of a control should not exceed the benefits likely to be derived, and (2) the valuation of costs and benefits requires estimates and judgments by management.

3. Safekeeping and Custody

All security transactions, including the pledging of collateral, entered into by the Treasurer's Office shall be conducted on a delivery-versus-payment (DVP) basis to ensure that securities are deposited in an eligible financial institution prior to the release of funds. Securities shall be held in safekeeping by a third-party custodian designated by the Treasurer's Office and shall be evidenced by custodial receipts. Except when the securities are held by one of the twelve regional banks comprising the Federal Reserve System, custodial banks shall act on behalf of the Treasurer's Office under the terms of a custodial agreement. The Treasurer's external auditor shall review compliance with the safekeeping procedures annually.

V. SUITABLE AND AUTHORIZED INVESTMENTS

1. Investment Types

Taking into consideration the Government Finance Officers Association (GFOA) Policy Statement on State and Local Laws Concerning Investment Practices, and in accordance with the Public Funds Investment Act of the State of Illinois, as amended, 30 ILCS 235/1 *et seq.* (the "Public Funds Investment Act"), the following investments will be permitted

by this policy:

- a. Bonds, notes, certificates of indebtedness, Treasury bills or other securities, now or hereafter issued, which are guaranteed by the full faith and credit of the United States of America as to principal and interest, and which have a liquid market with a readily determinable market value;
- b. Bonds, notes, debentures or other similar obligations of the United States of America or its agencies;
- c. Repurchase agreements whose underlying purchased securities consist of the obligations described in paragraph (a) or (b) above;
- d. Interest-bearing savings accounts, interest-bearing certificates of deposit, interest-bearing time deposits, or any other investments constituting direct obligations of any bank as defined by the Illinois Banking Act, 205 ILCS 5/1, *et seq.*; provided, however, that any such bank is insured by the Federal Deposit Insurance Corporation, is rated in one of the two highest rating categories by at least two of the three major credit rating agencies, and meets all the Treasurer's criteria of creditworthiness and soundness.
- e. Money market mutual funds registered under the Investment Company Act of 1940, as from time to time amended (including those funds managed by the Investment Advisor and its affiliates), *provided, however*, that the portfolio of any such money market fund is limited to obligations described in paragraphs (a) (b) or (d) above and to agreements to repurchase such obligations. All money market mutual funds must have a weighted average maturity of 60 days or less and be managed in accordance with rule 2A-7 of the Investment Company Act of 1940. All funds must be available for redemption on a daily basis. Repurchase agreements within the money market mutual fund must be collateralized using securities consisting only of obligations described in paragraph (a) and (b) above and must be collateralized at 102% of principal amount.
- f. Local government investment pools (such as the Illinois Funds or the Illinois Metropolitan Investment Fund), either state-administered or created pursuant to joint powers statutes and other intergovernmental agreement legislation; *provided, however*, that the pool is rated at the time of investment in one of the two highest rating categories by at least two of the three major credit rating agencies. The collateral requirement on County funds invested by the County Treasurer in a local government investment pool shall be maintained by the state agency administering the pool or by the pooled fund's custodial institution, provided that the state agency has collateralized all County funds in accordance with all State laws, County ordinances, and this Investment Policy.
- g. Corporate Bonds – Max maturity of 3 years – Max 1/3 of County funds invested: In short-term obligations of corporations organized in the United States with assets exceeding \$500,000,000, such obligations are rated at the time of purchase at one of the 3 highest classifications established by at least 2 standard rating services.

h. Commercial Paper – Max 270 day maturity – Max 1/3 of County funds invested in short-term obligations of corporations organized in the United States with assets exceeding \$500,000,000, such obligations are rated at the time of purchase at one of the 3 highest classifications established by at least 2 standard rating services.

i. Municipal Bonds – Only in the state of Illinois: The bonds shall be rated at the time of purchase within the 4 highest general classifications established by a rating service of nationally recognized expertise in rating bonds of states and their political subdivisions

The County Treasurer’s Office prohibits the purchase of derivatives such as financial forwards, swaps, or futures contracts, and any leveraged investments, lending securities, or reverse repurchase agreements.

2. Collateralization

Collateralization of deposits in excess of Federal Deposit Insurance Corporation coverage shall be at the discretion of the County Treasurer, but at a minimum will comply with all applicable State statutes and County ordinances. Collateral securities shall be marked to market regularly. Additional collateral shall be required when the market value of the principal and accrued interest falls below the designated level and collateral will be released only if the collateral percentage exceeds the required level. Taking into consideration the GFOA’s Recommended Practices on the Collateralization of Public Deposits, County Treasurer’s Office deposits in excess of Federal Deposit Insurance Corporation coverage shall be secured through the pledging of eligible collateral securities; or, at the Treasurer’s discretion and with prior written approval of the Treasurer or Deputy Treasurer, through the execution of a surety bond or letter of credit. Collateral for investments in the Illinois Public Treasurers’ Investment Pool (IPTIP) or other pooled accounts shall be maintained by the State Treasurer or by the pooled fund’s custodial institution, provided, however, that all IPTIP fund custodial institutions adhere to the investment requirements of the Treasurer’s Office.

The County Treasurer’s Office shall require that all financial institutions in possession of County Treasurer’s Office funds shall have in effect a legally binding security agreement in form substantially as set forth annually and incorporated by reference herein and made a part hereof.

The County Treasurer’s Office shall require that collateral be transferred and valued before the deposits or investments are made. The collateral securities shall also be valued on a monthly basis (more frequently for those financial institutions that the Treasurer deems to be “watched”). Collateral shall be held in the County Treasurer’s Office’s name by an independent third-party custodial/safekeeping bank designated by the County Treasurer’s Office, with whom the Treasurer’s Office has a current custodial/safekeeping agreement. Clearly marked evidence of ownership in the form of a safekeeping receipt will be supplied by the custodial bank to the County Treasurer’s Office before the deposits or investments are made. The right of collateral substitution with respect to any type of collateral that is

not among the types of eligible collateral securities listed below, e.g., with respect to letters of credit or surety bonds, shall be granted at the Treasurer's discretion and only with the prior written approval of the County Treasurer's Office.

All funds not insured by the Federal Deposit Insurance Corporation or funds invested by the county Treasurer in a local government investment pool maintained by a state agency, provided that the state agency has collateralized all county funds in accordance with all State acts, County ordinances, and this Investment Policy, must be collateralized by securities at an amount equal to at least 102% of the market value of that amount of funds deposited exceeding the insurance limitation provided by the Federal Deposit Insurance Corporation.

All callable and pay down securities and collateralized mortgage obligations are prohibited forms of collateral unless accepted with written consent from the Treasurer and legal counsel.

The County Treasurer's Office shall limit eligible collateral securities to the following:

1. Bonds, notes, or other securities constituting direct and general obligations of the United States, the interest and principal of which is unconditionally guaranteed by the United States;
2. Bonds, notes, or other securities constituting the direct and general obligations of any agency or instrumentality of the United States, the interest and principal of which is unconditionally guaranteed by the United States;
3. Bonds, notes, or other securities or evidence of indebtedness constituting the obligation of a US agency or instrumentality listed in the United States Department of Treasury's category 1 of Acceptable Collateral for 31 CFR part 202 (Depositaries and Financial Agents of the Government), provided they are guaranteed by the full faith and credit of the United States as to principal and interest;
4. Direct and general obligation bonds of any state provided they are rated in one of the two highest rating categories by at least two of the three major credit rating agencies; and
5. Direct and general obligation bonds of any city, town, county, school district, or other taxing body of any state provided they are rated in one of the two highest rating categories by at least two of the three major credit rating agencies.
6. Irrevocable letters of credit with the intention of not exceeding an aggregate amount of \$500 million pledged against active deposits, issued by a member of the Federal Home Loan Bank System, and used to collateralize Class C funds only.

If legal action is necessary for failure to provide the required collateral, all actions against the custodial institution shall be brought in any State of Illinois Court having jurisdiction and located in Champaign County.

3. Repurchase Agreements

The County Treasurer's Office shall take into consideration the GFOA's Recommended Practices on Repurchase Agreements when entering all repurchase agreements.

VI. INVESTMENT PARAMETERS

1. Diversification

Investments shall be diversified by security type, financial institution, and maturity. Public funds shall be diversified to eliminate the risk of loss resulting from an over-concentration of public funds in a specific class of securities, a specific issuer, a specific financial institution or broker/dealer, or a specific maturity. In order to limit concentration risk, no more than 5% of the County Treasurer's Office total non-collateralized, non-U.S. government guaranteed investments shall be with any one security, issuer, or financial institution.

2. Maximum Maturities

To the extent possible, the County Treasurer's Office shall attempt to match its investments with anticipated cash-flow requirements. Unless matched to a specific cash flow, the County Treasurer's Office will minimize direct investment in securities maturing more than five (5) years from the date of purchase. As a means of managing interest-rate risk, the weighted average maturity of the investments in the portfolio that are not matched to specific cash flows is limited to less than 3 years.

Reserve funds and other funds with longer-term investment horizons may be invested in securities exceeding five (5) years if the maturity of such investments is made to coincide as nearly as practicable with the expected use of funds. The intent to invest in securities with longer maturities shall be disclosed in writing to the Champaign County Board.

A portion of the portfolio shall be continuously invested in readily available funds such as Local Government Investment Pools (LGIP), money market funds, or overnight repurchase agreements to ensure that appropriate liquidity is maintained to meet ongoing obligations.

3. Competitive Bids

Before the County Treasurer's Office invests surplus funds, whenever feasible, a competitive "bid" process shall be conducted. If a specific maturity date is required, either for cash flow purposes or for conformance to maturity guidelines, bids shall be requested for instruments that meet the maturity requirement. If no specific maturity is required, a market trend analysis shall be conducted to determine which maturity would be most advantageous. Bids shall be requested for various alternatives with regards to term and instrument. The County Treasurer's Office shall maintain a record of all bids and accept the bids that provide the highest rate of return within the maturity required and within the parameters of the Investment Policy. Typically, awards shall be made to the bidder offering the highest effective yield; however, diversification requirements and other factors may be considered when awarding investments.

VII. REPORTING

1. Methods

The County Treasurer shall be responsible for the monthly reporting of investment activity as required under 55 ILCS 5/3-11007. The monthly County Board report shall include investment, collateral, and financial institution information to fairly inform the general public of the Treasurer's Office's investment activities.

The County Treasurer's Office shall also prepare semi-annual investment reports, including a management summary that provides an analysis of the status of the current investment portfolio and a summary of transactions. This management summary will be prepared in a manner that will allow the County Treasurer's Office to ascertain whether investment activities during the reporting period have conformed to the Investment Policy. The report shall be provided to the County Board and the Treasurer's external auditor. The report will include the following:

- a. Listing of individual securities held at the end of the reporting period;
- b. Realized and unrealized gains or losses resulting from appreciation or depreciation by listing the cost and market value of securities over one-year duration that are not intended to be held until maturity;
- c. Average yield to maturity of portfolio on investments;
- d. Listing of investments by maturity date; and
- e. Percentage of the total portfolio which each type of investment represents.

If it is deemed necessary, the County Treasurer's Office shall retain an independent firm to evaluate investment performance and to conduct an operations audit. The purpose of this shall be to obtain suggestions for improved future performance and to verify that investment personnel have acted in accordance with written investment procedures and the Investment Policy.

2. Performance Standards

The investment strategy of the County Treasurer's Office shall be designed to obtain a market-average rate of return during a market/economic environment of stable interest rates, taking into account the safety, liquidity, yield, and economic development objectives of this Investment Policy. The following series of benchmarks shall be established against which portfolio performance shall be compared on a regular basis: 24-month trailing average yield of the 2-year Constant Maturity Treasury (CMT).

3. Marking to Market

Taking into consideration the GFOA's Recommended Practice on "Mark-to-Market Practices for State and Local Government Investment Portfolios and Investment Pools," the market value of the portfolio shall be calculated at least quarterly and a statement of the market value of the portfolio shall be issued at least quarterly.

In defining market value, consideration shall be given to Statement No. 31 of the Governmental Accounting Standards Board Accounting and Financial Reporting for Certain Investments and External Investment Pools.

VIII. POLICY CONSIDERATIONS

1. Exemption

Any investment held as of the date of this policy that does not meet the guidelines of this policy shall be exempt from the requirements of this policy. At maturity or liquidation, such monies shall be reinvested only as provided by this policy.

2. Adoption and Amendments

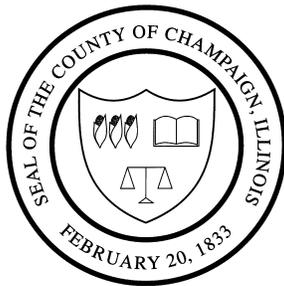
The Investment Policy shall be adopted by the Treasurer. This policy shall be reviewed not less than annually. Any changes to the Investment Policy must be approved by the County Treasurer.

3. Environmental Factors

When selecting investments, the County Treasurer's Office will, when within the bounds of financial and fiduciary prudence, select the most environmentally conscious option. Environmental factors may include, but not limited to, the investment's effect on greenhouse gas emissions, air quality, energy management, water and wastewater management, waste and hazardous materials management, and ecological impacts.

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**Office of
County Board
Champaign County, Illinois**

October 6, 2024

To: George Danos, Auditor
From: Stephanie Fortado, County Board Finance Committee Chair
Copy: Samantha Carter, County Board Chair; John Farney, Champaign County Finance Vice-Chair; Steve Summers, Champaign County Executive
Topic: Delayed Invoice Payment

County Board members have expressed growing concern about the number of FY 2023 Payments made in 2024 that have routinely appeared on the Purchases Not Following Purchasing Policy list. During 2023, as far as I have been able to review, there was just one 2022 Payment made in 2023 that was submitted for County Board review. Already in 2024 there have been 49 payments that should have been completed in 2023, totaling more than \$200,000 across multiple months for several County Departments. The issue does not seem to be getting better, as the September Purchases Not Following Purchasing Policy list included 10 such items.

Paying our vendors in a timely manner should be a priority for the County—those who provide goods and services to our County deserve to have confidence in prompt payment. Please provide the Board with an explanation of the corrective measures your office has taken to address this issue, and what action you plan to take going forward.

I remind you that the auditor appears on every agenda of the Committee of the Whole (COW), as an opportunity to keep the board informed of the activity of the office.

Thank you for your attention.