



**CHAMPAIGN COUNTY BOARD
COMMITTEE OF THE WHOLE**

Finance/ Policy, Personnel, & Appointments/Justice & Social Services

County of Champaign, Urbana, Illinois

Tuesday, March 12, 2024 at 6:30 p.m.

Shields-Carter Meeting Room

Brookens Administrative Center

1776 East Washington Street, Urbana, Illinois

MINUTES – Approved as Distributed on April 9, 2024

Members Present: Samantha Carter, Lorraine Cowart, Aaron Esry, Stephanie Fortado, Carolyn Greer, Elly Hanauer-Friedman, Jennifer Locke, Donald Owen, Brett Peugh, Emily Rodriguez, Jilmala Rogers, Tom ‘Ed’ Sexton, Mike Smith, Chris Stohr, Leah Taylor, Eric Thorsland, Bethany Vanichtheeranont and Jeff Wilson

Members Absent: John Farney, Jenny Lokshin, Diane Michaels, and Jennifer Straub

Others Present: Steve Summers (County Executive), Michelle Jett (Director of Administration), Travis Woodcock (Budget Director), Carly McCrory-McKay (Executive Director – Champaign County Economic Development Corporation), Tim Bannon (Executive Director – Willard Airport), Jay DeLuce (President & CEO – Experience Champaign Urbana), Jack Penning (Volaire Aviation) and Mary Ward (Recording Secretary)

Agenda Items

I. Call to Order

Chair Carter called the meeting to order at 6:33 p.m.

II. Roll Call

Roll Call was taken, and a quorum was declared present.

III. Approval of Agenda/Addenda

MOTION by Ms. Locke to approve the agenda; seconded by Ms. Cowart.

MOTION to Amend by Ms. Fortado to move item VII. E before item VII. A.; seconded by Ms. Taylor.

Upon vote, the **MOTION to Amend CARRIED** unanimously.

Upon vote the **MOTION to Approve the Agenda as Amended CARRIED** unanimously.

IV. Approval of Minutes

A. February 13, 2024 – Regular Meeting

MOTION by Mr. Esry to approve the minutes of February 13, 2024; seconded by Mr. Smith. Upon vote, the **MOTION CARRIED** unanimously.

V. Public Participation

None

VI. Communications

Mr. Wilson reminded everyone of the upcoming VAC meeting and also reminded everyone they could check the County Clerk’s website for voting locations and encouraged everyone to go vote.

Mr. Stohr informed the Board that the EDC will be deploying small business recovery grants soon.

Mr. Thorsland reminded everyone to keep their eyes open for farm equipment and motorcycles when driving.

Ms. Locke reminded everyone that junior high basketball championships will be occurring this weekend at several different locations in the community.

VII. Finance

A. Budget Amendments/Transfers

1. Budget Transfer BUA 2023/12/1660
Fund 2076 Tort Immunity Tax Fund / Dept 075 General County
Amount: \$32,972.37
Reason: Transfer required to move non-payroll funds to cover the shortfall in the Workers' Compensation line.
2. Budget Transfer BUA 2023/12/1671
Fund 2091 Animal Control / Dept 247 Animal Warden Services
Amount: \$37,119.54
Reason: Transfer required to cover the shortfall in the non-payroll insurance line.

OMNIBUS MOTION by Ms. Locke to recommend County Board approval of resolutions approving budget transfers BUA 2023/12/1660 and BUA 2023/12/1671; seconded by Mr. Smith. Upon vote, the **MOTION CARRIED** unanimously.

3. Budget Amendment BUA 2023/12/1577
Fund 2110 Workforce Development Fund / Dept 110 Workforce Development
Increased Appropriations: \$125,000
Increased Revenue: \$125,000
Reason: To reflect grant fund expenditures in the appropriate fiscal year.

MOTION by Ms. Carter to recommend County Board approval of a resolution approving budget amendment BUA 2023/12/1577; seconded by Mr. Sexton. Upon vote, the **MOTION CARRIED** unanimously.

4. Budget Amendment BUA 2024/2/510
Fund 1080 General Corporate / Dept 075 General County
Increased Appropriations: \$29,999
Increased Revenue: \$0
Reason: Appropriation for the increased cost of the external audit.

MOTION by Mr. Thorsland to recommend County Board approval of a resolution approving budget amendment BUA 2024/2/510; seconded by Mr. Smith. Upon vote, the **MOTION CARRIED** unanimously.

5. Budget Amendment BUA 2024/2/511
Fund 1080 General Corporate / Dept 075 General County
Increased Appropriations: \$27,146.40
Increased Revenue: \$0
Reason: Appropriation needed in FY2024 to pay remaining amount of the contract with Jackson Physician Search, LLC for the Coroner's pathologist search.

MOTION by Ms. Cowart to recommend County Board approval of a resolution approving budget amendment BUA 2024/2/511; seconded by Mr. Smith. Upon vote, the **MOTION CARRIED** unanimously.

6. Budget Amendment BUA 2024/3/26
Fund 3105 Capital Asset Replacement Fund / Department 028 Information Technology (IT)
Increased Appropriations: \$14,999.98
Increased Revenue: \$0
Reason: Equipment ordered in FY2023 was not received until FY2024.
7. Budget Amendment BUA 2024/3/27
Fund 3105 Capital Asset Replacement Fund / Dept 028 Information Technology (IT)
Increased Appropriations: \$29,999.98
Increased Revenue: \$0
Reason: Equipment ordered in FY2023 was not received until FY2024.

OMNIBUS MOTION by Mr. Owen to recommend County Board approval of resolutions approving budget amendments BUA 2024/3/26 and BUA 2024/3/27; seconded by Mr. Esry. Upon vote, the **MOTION CARRIED** unanimously.

8. Budget Amendment BUA 2024/3/49
Fund 2089 County Public Health Fund / Dept 049 Board of Health
Increased Appropriations: \$19,249.98
Increased Revenue: \$0
Reason: Appropriation for services in FY2023 that have not been billed to the County due to staff turnover at Promise Healthcare.

MOTION by Ms. Carter to recommend County Board approval of a resolution approving budget amendment BUA 2024/3/49; seconded by Mr. Smith. Upon vote, the **MOTION CARRIED** unanimously.

B. Treasurer

1. Monthly Report – December 2023 & January 2024 – Reports are available on the Treasurer’s webpage

Received and placed on file

2. Resolution Authorizing the County Executive to Assign Mobile Home Tax Sale Certificate of Purchase, permanent parcel 20-032-0245
3. Resolution Authorizing the County Executive to Assign Mobile Home Tax Sale Certificate of Purchase, permanent parcel 20-032-0246

MOTION by Ms. Locke to recommend County Board approval of resolutions authorizing the County Executive to assign mobile home tax sale certificates of purchase, permanent parcels 20-032-0245 and 20-032-0246; seconded by Ms. Carter. Upon vote, the **MOTION CARRIED** unanimously.

C. Auditor

1. Monthly Report – January 2024 – Reports are available on the Auditor’s webpage

Received and placed on file

D. GIS Consortium

1. Request approval for travel reimbursement after 60 days for Kayla Bishop

MOTION by Mr. Esry to recommend County Board approval of a resolution approving travel reimbursement after 60 days for Kayla Bishop; seconded by Mr. Smith. Ms. Fortado explained that this will come to the Board again on the purchases not following the purchasing policy. Upon vote, the **MOTION CARRIED** unanimously.

E. County Executive

1. Willard Airport Minimum Revenue Guarantee Fund

Ms. McCrory-McKay introduced everyone presenting with her tonight. She explained that air service development is a top priority for our community. Over the last five years they have been looking to expand their business and leisure routes because it would bring great opportunities for community growth. They are currently focusing on leisure routes to Florida, Las Vegas or Arizona. Mr. Penning gave more specific details of the ongoing efforts at Willard Airport and the data that surrounds those efforts.

Board members discussed the affordability of flights, how this affects the current routes, the changes to travel post-covid, how the revenue fund works, and the other pledges throughout our county. They agreed to put this item on the March County Board agenda for approval.

F. Other Business

None

G. Chair's Report

1. Four-year expense projections

Ms. Fortado gave a quick report explaining the known Public Safety Sales Tax revenue and expenses. She explained the County will gain \$3 million a year when the inmates are no longer housed out-of-county, but the County has a long list of needs to be funded in the near future. She believes there are two paths for the Board to take: they can talk seriously about finding additional revenue or they can issue debt service for the Court Management System and none of the other needs will be funded.

The Board members continued to discuss what they want to do with the money and the need to educate the voters on their plan. Ms. Fortado would like to have a more robust discussion about Public Safety Sales Tax at the April Study Session date.

H. Designation of Items to be Placed on the Consent Agenda

VII. A. 1-8, B. 2-3, D. 1

VIII. Policy, Personnel, & Appointments

A. County Executive

1. Monthly HR Report – February 2024

Received and placed on file – Mr. Wilson raised concerns about the loss of staff at the Juvenile Detention Center. He read the response from Director Siders giving details about the open positions and some of the reasons they struggle to keep staff. Board members recognize that they need to discuss pay and retention. Mr. Wilson also spoke with the Sheriff about the correctional center vacancies. Sheriff Heuerman's response explained that they are receiving more applications than in the recent past and some of these positions will be filled soon.

Ms. Rodriguez left the meeting.

2. Recognizing March 19, 2024 as National Agriculture Day in Champaign County

MOTION by Mr. Esry to recommend County Board approval of a resolution recognizing March 19, 2024 as National Agriculture Day in Champaign County; seconded by Mr. Sexton. Mr. Wilson read some agricultural statistics and concerns from the Champaign County Farm Bureau. Upon vote, the **MOTION CARRIED** unanimously.

3. Appointments/Reappointments

- a. Resolution Appointing Paula Bates as the Supervisor of Assessments, term ending 4/30/2028

MOTION by Ms. Cowart to recommend County Board approval of a resolution appointing Paula Bates as the Supervisor of Assessments; seconded by Mr. Esry. Mr. Esry thanked her for her great service in this position. Ms. Fortado mentioned this position is underpaid and they plan to review that through the next budget cycle. Upon vote, the **MOTION CARRIED** unanimously.

- b. Currently vacant appointments – full list and information is available on the County’s website

Information only

- c. Applications for open appointments

Information only

B. County Clerk

1. Monthly Fee Reports – February 2024

Received and placed on file

C. County Board Chair

1. County Board Committee Appointments
- a) Labor Committee Member
 - b) Labor Committee Vice-Chair
 - c) Litigation Committee Member
 - d) Broadband Task Force Member

MOTION by Ms. Carter to recommend County Board approval of a resolution appointing Mr. Farney as the Labor Committee Vice-Chair, Mr. Owen as a Labor Committee member, Ms. Locke as a Litigation Committee member and Ms. Cowart as a Broadband Task Force member; seconded by Mr. Esry. Upon vote, the **MOTION CARRIED** unanimously.

D. Other Business

None

E. Chair’s Report

None

F. Designation of Items to be Placed on the Consent Agenda

VIII. A. 2, 3a, C. 1

IX. Justice and Social Services

A. Monthly Reports – All reports are available on each department’s webpage through the department reports page

- Public Defender – February 2024
- Emergency Management Agency – February 2024
- Veterans’ Assistance Commission – February 2024
- Probation & Court Services – January 2024

Received and placed on file

B. Rosecrance

1. Re-Entry Program Report – January 2024

Received and placed on file

2. Renewal of Contract for Re-Entry Programming

MOTION by Ms. Locke to recommend County Board approval of a resolution renewing the contract for Re-Entry Programming; seconded by Ms. Hanauer-Friedman. Mr. Smith would like to suggest changing the Board Member representative to be a primary member and an alternate member in future renewals. Board members continued to discuss the renewal of the contract and ensuring they are getting the services needed in the community. Upon vote, the **MOTION CARRIED** unanimously.

C. Other Business

None

D. Chair’s Report

None

E. Designation of Items to be Placed on the Consent Agenda

IX. B. 2

X. Other Business

Board members discussed possibly going on a tractor ride-along to get a better understanding of farming in Champaign County.

XI. Adjournment

Chair Carter adjourned the meeting at 9:00 p.m.