



**CHAMPAIGN COUNTY BOARD
COMMITTEE OF THE WHOLE**

Finance/ Policy, Personnel, & Appointments/Justice & Social Services Agenda

County of Champaign, Urbana, Illinois

Tuesday, March 12, 2024 at 6:30 p.m.

Shields-Carter Meeting Room

Brookens Administrative Center

1776 East Washington Street, Urbana, Illinois

Agenda Items

Action

- I. Call to Order** 6:33 p.m.
- II. Roll Call** 18 members present
- III. Approval of Agenda/Addenda** Motion to move item VII. E. to before item VII. A. passed unanimously. Motion to approve the agenda passed unanimously.
- IV. Approval of Minutes**
A. February 13, 2024 – Regular Meeting Approved
- V. Public Participation** None
- VI. Communications** Mr. Wilson reported that the VAC will have a meeting on March 20 at 6 p.m. Also, it's voting season. Check the County Clerk's website for locations and encouraged everyone to vote.
- Mr. Stohr announced that the EDC is moving forward with the Small Business Recovery Grants. Carly from the EDC spoke briefly about them.
- Mr. Thorsland reminded everyone it's planting season and to watch for equipment on the roads. Also, motorcycles are back out and on the roads. Be sure to be aware of and watch for them.
- Ms. Locke encouraged everyone to attend and support the middle-school basketball tournament being held at various locations in Champaign and Rantoul this weekend.
- VII. Finance**
- A. Budget Amendments/Transfers
1. Budget Transfer BUA 2023/12/1660
Fund 2076 Tort Immunity Tax Fund / Dept 075
General County
Amount: \$32,972.37
Reason: Transfer required to move non-payroll funds to cover the shortfall in the Workers' Compensation line.

****RECOMMEND COUNTY BOARD
APPROVAL of a resolution approving
budget transfer BUA 2023/12/1660***

2. Budget Transfer BUA 2023/12/1671
Fund 2091 Animal Control / Dept 247 Animal
Warden Services
Amount: \$37,119.54
Reason: Transfer required to cover the shortfall in
the non-payroll insurance line.

****RECOMMEND COUNTY BOARD
APPROVAL of a resolution approving
budget transfer BUA 2023/12/1671***

3. Budget Amendment BUA 2023/12/1577
Fund 2110 Workforce Development Fund / Dept
110 Workforce Development
Increased Appropriations: \$125,000
Increased Revenue: \$125,000
Reason: To reflect grant fund expenditures in the
appropriate fiscal year.

****RECOMMEND COUNTY BOARD
APPROVAL of a resolution approving
budget amendment BUA 2023/12/1577***

4. Budget Amendment BUA 2024/2/510
Fund 1080 General Corporate / Dept 075 General
County
Increased Appropriations: \$29,999
Increased Revenue: \$0
Reason: Appropriation for the increased cost of the
external audit.

****RECOMMEND COUNTY BOARD
APPROVAL of a resolution approving
budget amendment BUA 2024/2/510***

5. Budget Amendment BUA 2024/2/511
Fund 1080 General Corporate / Dept 075 General
County
Increased Appropriations: \$27,146.40
Increased Revenue: \$0
Reason: Appropriation needed in FY2024 to pay
remaining amount of the contract with Jackson
Physician Search, LLC for the Coroner's pathologist
search.

****RECOMMEND COUNTY BOARD
APPROVAL of a resolution approving
budget amendment BUA 2024/2/511***

6. Budget Amendment BUA 2024/3/26
Fund 3105 Capital Asset Replacement Fund /
Department 028 Information Technology (IT)
Increased Appropriations: \$14,999.98
Increased Revenue: \$0
Reason: Equipment ordered in FY2023 was not
received until FY2024.

****RECOMMEND COUNTY BOARD
APPROVAL of a resolution approving
budget amendment BUA 2024/3/26***

7. Budget Amendment BUA 2024/3/27
Fund 3105 Capital Asset Replacement Fund / Dept
028 Information Technology (IT)
Increased Appropriations: \$29,999.98
Increased Revenue: \$0
Reason: Equipment ordered in FY2023 was not
received until FY2024.

****RECOMMEND COUNTY BOARD
APPROVAL of a resolution approving
budget amendment BUA 2024/3/27***

8. Budget Amendment BUA 2024/3/49
Fund 2089 County Public Health Fund / Dept 049
Board of Health
Increased Appropriations: \$19,249.98
Increased Revenue: \$0
Reason: Appropriation for services in FY2023 that have not been billed to the County due to staff turnover at Promise Healthcare.
- *RECOMMEND COUNTY BOARD APPROVAL of a resolution approving budget amendment BUA 2024/3/49***

B. Treasurer

1. Monthly Report – December 2023 & January 2024 – Reports are available on the Treasurer’s webpage
- Received and placed on file
2. Resolution Authorizing the County Executive to Assign Mobile Home Tax Sale Certificate of Purchase, permanent parcel 20-032-0245
- *RECOMMEND COUNTY BOARD APPROVAL of a resolution authorizing the County Executive to assign mobile home tax sale certificate of purchase, permanent parcel 20-032-0245***
3. Resolution Authorizing the County Executive to Assign Mobile Home Tax Sale Certificate of Purchase, permanent parcel 20-032-0246
- *RECOMMEND COUNTY BOARD APPROVAL of a resolution authorizing the County Executive to assign mobile home tax sale certificate of purchase, permanent parcel 20-032-0246***

C. Auditor

1. Monthly Report – January 2024 – Reports are available on the Auditor’s webpage
- Received and placed on file

D. GIS Consortium

1. Request approval for travel reimbursement after 60 days for Kayla Bishop
- *RECOMMEND COUNTY BOARD APPROVAL of a resolution approving travel reimbursement after 60 days for Kayla Bishop***

E. County Executive

1. Willard Airport Minimum Revenue Guarantee Fund
- Presentation – Requested to place on March County Board Agenda

F. Other Business

None

G. Chair’s Report

1. Four-year expense projections
- Ms. Fortado gave a presentation

H. Designation of Items to be Placed on the Consent Agenda

VII. A. 1-8, B. 2-3, D.1

VIII. **Policy, Personnel, & Appointments**

A. County Executive

1. Monthly HR Report – February 2024
- Received and placed on file

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| 2. Recognizing March 19, 2024 as National Agriculture Day in Champaign County | <i>*RECOMMEND COUNTY BOARD APPROVAL of a resolution recognizing March 19, 2024 as National Agriculture Day in Champaign County</i> |
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| 3. Appointments/Reappointments | |
| a. Resolution Appointing Paula Bates as the Supervisor of Assessments, term ending 4/30/2028 | <i>*RECOMMEND COUNTY BOARD APPROVAL of a resolution appointing Paula Bates as the Supervisor of Assessments, term ending 4/30/2028</i> |
| b. Currently vacant appointments – full list and information is available on the County’s website | Information only |
| c. Applications for open appointments | Information only |
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| B. County Clerk | |
| 1. Monthly Fee Reports – February 2024 | Received and placed on file |
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| C. County Board Chair | |
| 1. County Board Committee Appointments | |
| a) Labor Committee Member | <i>*RECOMMEND COUNTY BOARD APPROVAL of a resolution appointing Don Owen to the Labor Committee, John Farney as the Vice-Chair of the Labor Committee, Jen Locke to the Litigation Committee and Lorraine Cowart to the Broadband Task Force</i> |
| b) Labor Committee Vice-Chair | |
| c) Litigation Committee Member | |
| d) Broadband Task Force Member | |
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| D. <u>Other Business</u> | None |
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| E. <u>Chair’s Report</u> | None |
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| F. <u>Designation of Items to be Placed on the Consent Agenda</u> | VIII. A. 2, 3. a, C. 1 |
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| IX. <u>Justice and Social Services</u> | |
| A. Monthly Reports – All reports are available on each department’s webpage through the department reports page | Received and placed on file |
| • Public Defender – February 2024 | |
| • Emergency Management Agency – February 2024 | |
| • Veterans’ Assistance Commission – February 2024 | |
| • Probation & Court Services – January 2024 | |
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| B. Rosecrance | |
| 1. Re-Entry Program Report – January 2024 | Information only |
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| 2. Renewal of Contract for Re-Entry Programming | <i>*RECOMMEND COUNTY BOARD APPROVAL of a resolution renewing the contract for Re-Entry Programming</i> |

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|---|---|
| C. <u>Other Business</u> | None |
| D. <u>Chair's Report</u> | None |
| E. <u>Designation of Items to be Placed on the Consent Agenda</u> | IX. B. 2 |
| X. <u>Other Business</u> | Board Members discussed possibly doing tractor ride-alongs to get a better understanding of farming in Champaign County |
| XI. <u>Adjournment</u> | 9:00 p.m. |

** Denotes inclusion on the Consent Agenda*