



**CHAMPAIGN COUNTY BOARD  
COMMITTEE OF THE WHOLE**

*Finance/ Policy, Personnel, & Appointments/Justice & Social Services*

County of Champaign, Urbana, Illinois

Tuesday, February 13, 2024 at 6:30 p.m.

Shields-Carter Meeting Room

Brookens Administrative Center

1776 East Washington Street, Urbana, Illinois

**MINUTES – Approved as Distributed on March 12, 2024**

**Members Present:** Samantha Carter, Lorraine Cowart, Aaron Esry, John Farney, Stephanie Fortado, Carolyn Greer, Jennifer Locke, Jenny Lokshin, Diane Michaels, Brett Peugh, Tom ‘Ed’ Sexton, Mike Smith, Chris Stohr, Jennifer Straub, Leah Taylor, Eric Thorsland, and Bethany Vanichtheeranont

**Members Absent:** Elly Hanauer-Friedman, Emily Rodriguez, Jilmala Rogers and Jeff Wilson

**Others Present:** Steve Summers (County Executive), Michelle Jett (Director of Administration), Elisabeth Pollock (Public Defender) and Megan Robison (Recording Secretary)

**Agenda Items**

**I. Call to Order**

Vice-Chair Carter called the meeting to order at 6:33 p.m.

**II. Roll Call**

Roll Call was taken, and a quorum was declared present.

**III. Approval of Agenda/Addenda**

**MOTION** by Ms. Straub to approve the agenda; seconded by Ms. Lokshin. Upon vote, the **MOTION CARRIED** unanimously.

**IV. Approval of Minutes**

A. January 9, 2024 – Regular Meeting

**MOTION** by Mr. Farney to approve the minutes of January 9, 2024; seconded by Ms. Straub. Upon vote, the **MOTION CARRIED** unanimously.

**V. Public Participation**

None

**VI. Communications**

Ms. Vanichtheeranont encouraged Board Members to voice their opinions on the proposed Post Office consolidation, moving the Champaign Processing and Distribution Center to Chicago which would delay mail and the newspaper by several days.

Ms. Locke shared information about the upcoming IHSA Wrestling Championships. She encouraged everyone to go support our high school athletes.

Ms. Carter mentioned the proposed rate increase from Illinois Water for 2025 and encouraged everyone to vote “no” for this increase.

**VII. Justice and Social Services**

A. Monthly Reports – All reports are available on each department’s webpage through the department reports page

- Public Defender – January 2024
- Emergency Management Agency – December 2023 & January 2024
- Animal Control – January 2024
- Veterans’ Assistance Commission – 2023 Annual Report & January 2024
- Probation & Court Services – November 2023, December 2023 & 4<sup>th</sup> Quarter Statistics

Received and placed on file

B. Rosecrance Re-Entry Financial Report – December 2023

Information only – Ms. Locke disbursed a prototype for a new report format for January 2024 and asked everyone to share their thoughts and suggestions on changes they would like to see made. Board members discussed the information in the report and thoughts on future funding for this program.

C. Public Defender

1. Update from the Public Defender’s Office

Public Defender Pollock took office approximately a year ago and came to share an update on things they have done in her office over the last year. She reminded everyone of how dire the circumstances were when she took office. Unlike other counties, her office is taking new cases, they are fully staffed, and she has employees that can speak three different languages. They have setup an externship program to create a pipeline of new people that want to work in our community. With the assistance of ARPA funds, she has been able to modernize the office. A year ago, she was receiving two to five complaints per day and has not received a complaint in three months now.

Ms. Pollock gave details of their new grants and other programs they are working to update within the Courthouse. She listed her goals moving forward; increase community outreach, inspire the next generation of attorneys and find funding for better resources. She thanked the County Board for their understanding of the office needs over the last year and their support.

Board members praised Ms. Pollock for the changes she has been able to implement over the last year and expressed their appreciation.

D. Other Business

None

E. Chair’s Report

None

F. Designation of Items to be Placed on the Consent Agenda

None

**VIII. Policy, Personnel, & Appointments**

A. County Executive

1. Monthly HR Report – January 2024

Received and placed on file – Mr. Stohr mentioned the current vacancies in County positions.

2. Appointments/Reappointments
  - a. Resolution Appointing Dana Kamradt to the Crow Cemetery Association, term ending 6/30/2026
  - b. Resolution Appointing George Friedman to the Champaign-Urbana Mass Transit District Board, term ending 12/31/2028
  - c. Resolution Appointing Kyle Patterson to the Public Aid Appeals Committee, term ending 11/30/2025

**OMNIBUS MOTION** by Ms. Locke to recommend County Board approval of resolutions appointing Dana Kamradt, George Friedman and Kyle Patterson to their respective boards; seconded by Ms. Straub. Upon vote, the **MOTION CARRIED** unanimously.

- d. Appointing County Board Liaisons

**MOTION** by Ms. Locke to recommend County Board approval of a resolution appointing County Board Liaisons; seconded by Mr. Farney. Upon vote, the **MOTION CARRIED** unanimously.

- e. Currently vacant appointments – full list and information is available on the County’s website

Information only

- f. Applications for open appointments

Information only – Mr. Stohr mentioned the upcoming appointment vacancies.

B. County Clerk

1. Monthly Fee Reports – January 2024

Received and placed on file

C. Other Business

None

D. Chair’s Report

Mr. Stohr shared a joke: “The Superbowl had the highest TV viewer rating, said Taylor Swiftly”

E. Designation of Items to be Placed on the Consent Agenda

VIII. A. 2a-d

**IX. Finance**

A. Budget Amendments/Transfers

1. Budget Amendment BUA 2023/12/1283  
Fund 1080 General Corporate / Dept 031 Circuit Court  
Increased Appropriations: \$40,000  
Increased Revenue: \$0  
Reason: To pay final invoices for professional services in FY2023.

**MOTION** by Mr. Farney to recommend County Board approval of a resolution approving budget amendment 2023/12/1283; seconded by Ms. Vanichtheeranont. Mr. Thorsland asked for more detail when asking for more money. Upon vote, the **MOTION CARRIED** unanimously.

B. Treasurer

1. Resolution Authorizing the County Executive to Assign Mobile Home Tax Sale Certificate of Purchase, permanent parcel 02-001-0030
2. Resolution Authorizing the County Executive to Assign Mobile Home Tax Sale Certificate of Purchase, permanent parcel 14-019-0057
3. Resolution Authorizing the County Executive to Assign Mobile Home Tax Sale Certificate of Purchase, permanent parcel 30-058-0297
4. Resolution Authorizing the County Executive to Assign Mobile Home Tax Sale Certificate of Purchase, permanent parcel 30-059-0019
5. Resolution Authorizing the County Executive to Assign Mobile Home Tax Sale Certificate of Purchase, permanent parcel 30-060-0032
6. Resolution Authorizing the County Executive to Assign Mobile Home Tax Sale Certificate of Purchase, permanent parcel 30-053-0053

**OMNIBUS MOTION** by Ms. Michaels to recommend County Board approval of resolutions authorizing the County Executive to Assign Mobile Home Tax Sale Certificates of Purchase for the above referenced parcel numbers; seconded by Mr. Smith. Upon vote, the **MOTION CARRIED** unanimously.

C. Auditor

1. Monthly Report – December 2023 – Reports are available on the Auditor’s webpage

Received and placed on file

2. Approval of award of contract to the Review Committee’s recommendation for Financial Auditing Services, pursuant to RFP 2023-009

**MOTION** by Mr. Esry to recommend County Board approval of a resolution approving award of contract to CliftonLarsonAllen for Financial Auditing Services; seconded by Ms. Vanichtheeranont. Upon vote, the **MOTION CARRIED** unanimously.

D. County Executive

1. Resolution Abating Certain Taxes Hereto Levied to Pay the Principal of and Interest on Various Outstanding Bonds of the County of Champaign, Illinois

**MOTION** by Ms. Carter to recommend County Board approval of a resolution abating certain taxes hereto levied to pay the principal of and interest on various outstanding bonds of the County of Champaign, Illinois; seconded by Mr. Sexton. Upon vote, the **MOTION CARRIED** unanimously.

2. Subrecipient Agreement between the County of Champaign and the Champaign County Health Department and the Champaign-Urbana Public Health District

**MOTION** by Ms. Carter to recommend County Board approval of a resolution approving a Subrecipient Agreement between the County of Champaign and the Champaign County Health Department and the Champaign-Urbana Public Health District; seconded by Ms. Lokshin. Upon vote, the **MOTION CARRIED** unanimously.

3. Additional Commitment for Participation in the Minimum Revenue Guarantee Fund for the University of Illinois – Willard Airport

Mr. Summers clarified that this item is just for discussion only. Ms. Locke attended an informational session about the proposed minimum revenue guarantee fund and shared those details with the Board. Discussion continued about the economic impact this would have on the community and they requested for the Economic Development Corporation to bring them more information at the next meeting.

E. Chair's Report

None

F. Designation of Items to be Placed on the Consent Agenda

IX. A. 1, B. 1-6, C. 2, D. 1-2

X. Other Business

Ms. Michaels gave kudos to the Highway Department for not requiring any budget amendments at the end of year, as everything has been completed for FY2023.

XI. Adjournment

Vice-Chair Carter adjourned the meeting at 7:30 p.m.