



**CHAMPAIGN COUNTY BOARD
COMMITTEE OF THE WHOLE**

Finance/ Policy, Personnel, & Appointments/Justice & Social Services Action Plan

County of Champaign, Urbana, Illinois

Tuesday, December 12, 2023 at 6:30 p.m.

Shields-Carter Meeting Room

Brookens Administrative Center

1776 East Washington Street, Urbana, Illinois

Agenda Items

Action

- | | |
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| I. <u>Call to Order</u> | 6:32 p.m. |
| II. <u>Roll Call</u> | 16 members present |
| III. <u>Approval of Agenda/Addenda</u> | Approved |
| IV. <u>Approval of Minutes</u>
A. November 14, 2023 – Regular Meeting | Approved |
| V. <u>Public Participation</u> | None |
| VI. <u>Communications</u> | Ms. Michaels shared information from the first Stop the Violence event.

Ms. Lokshin wished everyone a Happy Hanukkah.

Ms. Hanauer-Friedman gave an update from the Head Start Meeting.

Mr. Patterson reminded everyone of Employee Appreciation Day. |
| VII. <u>Justice and Social Services</u>
A. Monthly Reports – All reports are available on each department’s webpage through the department reports page <ul style="list-style-type: none">• Probation & Court Services – October 2023• Public Defender – November 2023• Emergency Management Agency – October 2023• Animal Control – July, August, September & October 2023 B. Rosecrance Re-Entry Financial Report – October 2023
C. <u>Other Business</u>
D. <u>Chair’s Report</u>
E. <u>Designation of Items to be Placed on the Consent Agenda</u> | Received and placed on file

Information only

Discussed the VAC resuming monthly reports

None

None |
| VIII. <u>Policy, Personnel, & Appointments</u>
A. County Executive
1. Monthly HR Report – November 2023 | Received and placed on file |

2. Appointments/Reappointments (*italics indicates incumbent*)
 - a. Resolution Appointing *Gary Musson* to the Craw Cemetery Association, term ending 6/30/2029 ***RECOMMEND COUNTY BOARD APPROVAL of a resolution appointing Gary Musson to the Craw Cemetery Association**
 - b. Resolution Appointing Cheryl Yearsley to the Yearsley Cemetery Association, term ending 6/30/2029 ***RECOMMEND COUNTY BOARD APPROVAL of a resolution appointing Cheryl Yearsley to the Yearsley Cemetery Association**
 - c. Resolution Appointing Danny Ehmen to the St. Joseph-Stanton Fire Protection District, term ending 4/30/2025 ***RECOMMEND COUNTY BOARD APPROVAL of a resolution appointing Danny Ehmen to the St. Joseph Stanton Fire Protection District**
 - d. Resolution Appointing *Jon Youakim* to the Mental Health Board, term 1/1/2024-12/31/2027 ***RECOMMEND COUNTY BOARD APPROVAL of a resolution appointing Jon Youakim to the Mental Health Board**
 - e. Resolution Appointing Christopher Miner to the Mental Health Board, term 1/1/2024-12/31/2027 ***RECOMMEND COUNTY BOARD APPROVAL of a resolution appointing Christopher Miner to the Mental Health Board**
 - f. Resolution Appointing Mohammad Ullah (D) to the Champaign-Urbana Mass Transit District, term 1/1/2024-12/31/2028 ***RECOMMEND COUNTY BOARD APPROVAL of a resolution appointing Mohammad Ullah to the Champaign-Urbana Mass Transit District**
 - g. Currently vacant appointments – full list and information is available on the County’s website Information only
 3. Job Content Evaluation Committee
 - a. Approval of the creation of the Junior Systems Administrator position in the Information Technology Department, effective December 1, 2023 ***RECOMMEND COUNTY BOARD APPROVAL of a resolution creating the Junior Systems Administrator position in the Information Technology Department, effective December 1, 2023**
 - b. Approval of the creation of the Administrative Assistant position in the Veterans’ Assistance Commission Office, effective January 1, 2024 ***RECOMMEND COUNTY BOARD APPROVAL of a resolution creating the Administrative Assistant position in the Veterans’ Assistance Commission**
- B. County Clerk
1. Monthly Fees Report – November 2023 Received and placed on file

- C. County Board
1. Broadband Task Force Appointments – 3 positions ****RECOMMEND COUNTY BOARD APPROVAL of a resolution appointing Bailey Conrady, Jeff Wilson and Mike Smith to the Broadband Task Force***
- D. Other Business None
- E. Chair’s Report None
- F. Designation of Items to be Placed on the Consent Agenda VIII. A. 2a-f, 3a-b, C. 1

IX. Finance

- A. Budget Amendments/Transfers
1. Budget Amendment BUA 2023/12/162 ****RECOMMEND COUNTY BOARD APPROVAL of a resolution approving budget amendment BUA 2023/12/162***
Fund 6476 Self-Funded Insurance / Dept 119
Workers Comp Insurance
Increased Appropriations: \$115,656
Increased Revenue: \$0
Reason: To pay Workers’ Compensation claims for the remainder of FY2023.
 2. Budget Amendment BUA 2023/12/114 ****RECOMMEND COUNTY BOARD APPROVAL of a resolution approving budget amendment BUA 2023/12/114***
Fund 1080 General Corporate / Dept 140
Correctional Center
Increased Appropriations: \$470,145
Increased Revenue: \$0
Reason: To cover operational expenses that were difficult to predict when creating the FY2023 budget.
 3. Budget Amendment BUA 2023/12/140 ****RECOMMEND COUNTY BOARD APPROVAL of a resolution approving budget amendment BUA 2023/12/140***
Fund 2679 Child Advocacy Center / Dept 176 Child Advocacy Center
Increased Appropriations: \$17,000
Increased Revenue: \$17,000
Reason: To use additional grant funds to cover staff salary increases.
- B. Treasurer
1. Resolution authorizing the cancellation of the appropriate Certificate of Purchase on a mobile home, permanent parcel 04-004-0028 ****RECOMMEND COUNTY BOARD APPROVAL of a resolution authorizing the cancellation of the appropriate Certificate of Purchase on a mobile home, permanent parcel 04-004-0028***

2. Resolution authorizing the cancellation of the appropriate Certificate of Purchase on a mobile home, permanent parcel 04-006-0088
****RECOMMEND COUNTY BOARD APPROVAL of a resolution authorizing the cancellation of the appropriate Certificate of Purchase on a mobile home, permanent parcel 04-006-0088***

3. Resolution authorizing the cancellation of the appropriate Certificate of Purchase on a mobile home, permanent parcel 04-006-0089
****RECOMMEND COUNTY BOARD APPROVAL of a resolution authorizing the cancellation of the appropriate Certificate of Purchase on a mobile home, permanent parcel 04-006-0089***

4. Resolution authorizing the cancellation of the appropriate Certificate of Purchase on a mobile home, permanent parcel 14-019-0130
****RECOMMEND COUNTY BOARD APPROVAL of a resolution authorizing the cancellation of the appropriate Certificate of Purchase on a mobile home, permanent parcel 14-019-0130***

5. Resolution authorizing the cancellation of the appropriate Certificate of Purchase on a mobile home, permanent parcel 14-020-0158
****RECOMMEND COUNTY BOARD APPROVAL of a resolution authorizing the cancellation of the appropriate Certificate of Purchase on a mobile home, permanent parcel***

6. Resolution authorizing the cancellation of the appropriate Certificate of Purchase on a mobile home, permanent parcel 30-060-0024
****RECOMMEND COUNTY BOARD APPROVAL of a resolution authorizing the cancellation of the appropriate Certificate of Purchase on a mobile home, permanent parcel 14-020-0158***

7. Resolution authorizing the cancellation of the appropriate Certificate of Purchase on a mobile home, permanent parcel 30-060-0143
****RECOMMEND COUNTY BOARD APPROVAL of a resolution authorizing the cancellation of the appropriate Certificate of Purchase on a mobile home, permanent parcel 30-060-0143***

8. Resolution authorizing the cancellation of the appropriate Certificate of Purchase on a mobile home, permanent parcel 04-006-0109
****RECOMMEND COUNTY BOARD APPROVAL of a resolution authorizing the cancellation of the appropriate Certificate of Purchase on a mobile home, permanent parcel 04-006-0109***

9. Resolution authorizing the cancellation of the appropriate Certificate of Purchase on a mobile home, permanent parcel 30-058-0299
****RECOMMEND COUNTY BOARD APPROVAL of a resolution authorizing the cancellation of the appropriate Certificate of Purchase on a mobile home, permanent parcel 30-058-0299***

10. Resolution authorizing the cancellation of the appropriate Certificate of Purchase on a mobile home, permanent parcel 11-013-0070

****RECOMMEND COUNTY BOARD APPROVAL of a resolution authorizing the cancellation of the appropriate Certificate of Purchase on a mobile home, permanent parcel 30-058-0299***

11. Resolution authorizing the cancellation of the appropriate Certificate of Purchase on a mobile home, permanent parcel 30-055-0842

****RECOMMEND COUNTY BOARD APPROVAL of a resolution authorizing the cancellation of the appropriate Certificate of Purchase on a mobile home, permanent parcel 30-058-0299***

12. Resolution authorizing the cancellation of the appropriate Certificate of Purchase on a mobile home, permanent parcel 20-032-0062

****RECOMMEND COUNTY BOARD APPROVAL of a resolution authorizing the cancellation of the appropriate Certificate of Purchase on a mobile home, permanent parcel 30-058-0299***

C. Auditor

1. Monthly Report – October 2023 – Reports are available on the Auditor’s webpage

Received and placed on file

D. Circuit Clerk

1. Ordinance Revising Civil Fees to be Charged by the Clerk of the Circuit Court

****RECOMMEND COUNTY BOARD APPROVAL of an ordinance revising civil fees to be charged by the Clerk of the Circuit Court***

2. Market Increase for Circuit Clerk Positions

****RECOMMEND COUNTY BOARD APPROVAL of a resolution approving a market increase for positions in the Circuit Clerk’s Office***

E. Other Business

1. Sheriff’s Public Safety Sales Tax Memo

Information only

2. Increased Revenue Options

Discussion only

F. Chair’s Report

None

G. Designation of Items to be Placed on the Consent Agenda

IX. A. 1-3, B. 1-12, D. 1-2

X. Other Business

A. Approval of closed session minutes

1. November 14, 2023

Approved

XI. Adjournment

8:34 p.m.

****Denotes inclusion on the Consent Agenda***