



**CHAMPAIGN COUNTY BOARD
COMMITTEE OF THE WHOLE**

Finance/ Policy, Personnel, & Appointments/Justice & Social Services

County of Champaign, Urbana, Illinois

Tuesday, November 14, 2023 at 6:30 p.m.

Shields-Carter Meeting Room

Brookens Administrative Center

1776 East Washington Street, Urbana, Illinois

MINUTES – Approved as Amended on December 12, 2023

Members Present: Samantha Carter, Aaron Esry, John Farney, Stephanie Fortado, Elly Hanauer-Friedman, Mike Ingram, Jennifer Locke, Jenny Lokshin, Diane Michaels, Kyle Patterson, Brett Peugh, Emily Rodriguez, Jilmala Rogers, Mike Smith, Chris Stohr, Jennifer Straub, Leah Taylor, Eric Thorsland, Bethany Vanichtheeranont and Jeff Wilson

Members Absent: Lorraine Cowart, Tom ‘Ed’ Sexton

Others Present: Steve Summers (County Executive), Michelle Jett (Director of Administration), Travis Woodcock (Budget Director), Judge Rosenbaum (Presiding Judge), Lori Hansen (Court Administrator), Liz Pollock (Public Defender), Lynn Canfield (Mental Health Board Executive Director), and Megan Robison (Recording Secretary)

Agenda Items

I. Call to Order

Chair Patterson called the meeting to order at 6:31 p.m.

II. Roll Call

Roll Call was taken, and a quorum was declared present.

III. Approval of Agenda/Addenda

MOTION by Mr. Ingram to approve the agenda; seconded by Ms. Vanichtheeranont. Upon vote, the **MOTION CARRIED** unanimously.

IV. Approval of Minutes

A. October 10, 2023 – Regular Meeting

MOTION by Ms. Lokshin to approve the minutes of October 10, 2023; seconded by Mr. Thorsland. Upon vote, the **MOTION CARRIED** unanimously.

V. Public Participation

None

VI. Communications

Mr. Wilson acknowledged all of the Veterans in our community and thanked them for their service.

Mr. Ingram spoke about Trans Awareness Week and gave statistics about violence towards trans people. Regardless of our own thoughts, people know their own identity the best and it is important for us to meet people where they are – please think about that this week.

Ms. Michaels spoke of her recent visit with Ms. Cowart and explained that she was in good spirits and asked everyone to send something or say something to keep her spirits up while she is recuperating.

Mr. Patterson explained that the Committee intends to enter closed session during under other business on this agenda.

VII. Finance

A. Budget Amendments/Transfers

1. Budget Amendment BUA 2023/10/201
Fund 1080 General Corporate / Dept 040 Sheriff
Increased Appropriations: \$4,548
Increased Revenue: \$4,548
Reason: To appropriate funds received from the JAG grant for gasoline costs in FY2023.

MOTION by Mr. Esry to recommend County Board approval of a resolution approving budget amendment BUA 2023/10/201; seconded by Ms. Michaels. Upon vote, the **MOTION CARRIED** unanimously.

2. Budget Amendment BUA 2023/11/44
Fund 2685 Specialty Courts Fund / Dept 031 Circuit Court
Increased Appropriations: \$103,953.50
Increased Revenue: \$103,953.50
Reason: To appropriate funds received from the Illinois Criminal Justice Information Authority Adult Redeploy Illinois grant.

MOTION by Mr. Thorsland to recommend County Board approval of a resolution approving budget amendment BUA 2023/11/44; seconded by Mr. Farney. Upon vote, the **MOTION CARRIED** unanimously.

3. Budget Amendment BUA 2023/11/48
Fund 2090 Mental Health / Dept 053 Mental Health Board
Increased Appropriations: \$326,162.60
Increased Revenue: \$0
Reason: To cover commitments to agencies providing services under contracts with the CCMHB.

MOTION by Mr. Farney to recommend County Board approval of a resolution approving budget amendment BUA 2023/11/48; seconded by Mr. Patterson. Upon vote, the **MOTION CARRIED** unanimously.

4. Budget Amendment BUA 2023/11/126
Fund 1080 General Corporate / Dept 031 Circuit Court
Increased Appropriations: \$50,000
Increased Revenue: \$0
Reason: Appropriation required for the increased cost of professional services.

MOTION by Ms. Lokshin to recommend County Board approval of a resolution approving budget amendment BUA 2023/11/126; seconded by Ms. Taylor. Ms. Fortado explained that this line has been increased for FY2024. Upon vote, the **MOTION CARRIED** unanimously.

5. Budget Transfer BUA 2023/10/396
Fund 2628 Election Assist/Accessibility / Dept 022 County Clerk
Amount: \$46,667.80
Reason: Transfer required to pay end of year maintenance costs.

MOTION by Mr. Ingram to recommend County Board approval of a resolution approving budget transfer BUA 2023/10/396; seconded by Ms. Vanichtheeranont. Ms. Jett explained that the legislative changes require software changes that are not budgeted. Upon vote, the **MOTION CARRIED** unanimously.

B. Treasurer

1. Monthly Report – September & October 2023 – Reports are available on the Treasurer’s webpage

Received and placed on file

2. Resolution authorizing the cancellation of the appropriate Certificate of Purchase on a mobile home, permanent parcel 30-059-0043
3. Resolution authorizing the cancellation of the appropriate Certificate of Purchase on a mobile home, permanent parcel 20-032-0204
4. Resolution authorizing the cancellation of the appropriate Certificate of Purchase on a mobile home, permanent parcel 15-025-0709
5. Resolution authorizing the cancellation of the appropriate Certificate of Purchase on a mobile home, permanent parcel 15-025-0295
6. Resolution authorizing the cancellation of the appropriate Certificate of Purchase on a mobile home, permanent parcel 15-025-0208
7. Resolution authorizing the cancellation of the appropriate Certificate of Purchase on a mobile home, permanent parcel 14-020-0116
8. Resolution authorizing the cancellation of the appropriate Certificate of Purchase on a mobile home, permanent parcel 04-002-0072
9. Resolution authorizing the cancellation of the appropriate Certificate of Purchase on a mobile home, permanent parcel 04-002-0023

OMNIBUS MOTION by Ms. Michaels to recommend County Board approval of resolutions authorizing the cancellation of the appropriate Certificate of Purchase on mobile homes; seconded by Ms. Vanichtheeranont. Upon vote, the **MOTION CARRIED** unanimously.

10. Resolution authorizing the County Executive to Assign Mobile Home Tax Sale Certificate of Purchase, permanent parcel 30-063-0047
11. Resolution authorizing the County Executive to Assign Mobile Home Tax Sale Certificate of Purchase, permanent parcel 30-060-0057
12. Resolution authorizing the County Executive to Assign Mobile Home Tax Sale Certificate of Purchase, permanent parcel 30-058-0127
13. Resolution authorizing the County Executive to Assign Mobile Home Tax Sale Certificate of Purchase, permanent parcel 30-054-0067
14. Resolution authorizing the County Executive to Assign Mobile Home Tax Sale Certificate of Purchase, permanent parcel 30-053-0062
15. Resolution authorizing the County Executive to Assign Mobile Home Tax Sale Certificate of Purchase, permanent parcel 29-050-0130
16. Resolution authorizing the County Executive to Assign Mobile Home Tax Sale Certificate of Purchase, permanent parcel 29-050-0058
17. Resolution authorizing the County Executive to Assign Mobile Home Tax Sale Certificate of Purchase, permanent parcel 15-025-0694
18. Resolution authorizing the County Executive to Assign Mobile Home Tax Sale Certificate of Purchase, permanent parcel 15-025-0447
19. Resolution authorizing the County Executive to Assign Mobile Home Tax Sale Certificate of Purchase, permanent parcel 15-025-0434

20. Resolution authorizing the County Executive to Assign Mobile Home Tax Sale Certificate of Purchase, permanent parcel 14-020-0199
21. Resolution authorizing the County Executive to Assign Mobile Home Tax Sale Certificate of Purchase, permanent parcel 14-020-0167
22. Resolution authorizing the County Executive to Assign Mobile Home Tax Sale Certificate of Purchase, permanent parcel 14-018-0009
23. Resolution authorizing the County Executive to Assign Mobile Home Tax Sale Certificate of Purchase, permanent parcel 15-025-0132
24. Resolution authorizing the County Executive to Assign Mobile Home Tax Sale Certificate of Purchase, permanent parcel 15-025-0563
25. Resolution authorizing the County Executive to Assign Mobile Home Tax Sale Certificate of Purchase, permanent parcel 23-042-0027

OMNIBUS MOTION by Mr. Thorsland to recommend County Board approval of resolutions authorizing the County Executive to assign mobile home tax sale certificates of purchase; seconded by Ms. Lokshin. Upon vote, the **MOTION CARRIED** unanimously.

26. Resolution authorizing the execution of a Deed of Conveyance of the County's interest on real estate, permanent parcel 92-21-16-432-014
27. Resolution authorizing the execution of a Deed of Conveyance of the County's interest on real estate, permanent parcel 21-34-33-428-006
28. Resolution authorizing the execution of a Deed of Conveyance of the County's interest on real estate, permanent parcel 20-09-10-225-003
29. Resolution authorizing the execution of a Deed of Conveyance of the County's interest on real estate, permanent parcel 20-09-02-251-001
30. Resolution authorizing the execution of a Deed of Conveyance of the County's interest on real estate, permanent parcel 20-09-02-208-019
31. Resolution authorizing the execution of a Deed of Conveyance of the County's interest on real estate, permanent parcel 20-09-02-208-010
32. Resolution authorizing the execution of a Deed of Conveyance of the County's interest on real estate, permanent parcel 18-32-23-157-002
33. Resolution authorizing the execution of a Deed of Conveyance of the County's interest on real estate, permanent parcel 02-01-17-413-001
34. Resolution authorizing the execution of a Deed of Conveyance of the County's interest on real estate, permanent parcel 44-20-16-376-067

OMNIBUS MOTION by Ms. Locke to recommend County Board approval of resolutions authorizing the execution of a Deed of Conveyance of the County's interest on real estate; seconded by Mr. Smith. Mr. Ingram mentioned the resolution for #34 was missing the township and Mr. Farney stated that should be listed as City of Champaign Township. This change was accepted as a friendly amendment to the motion. Upon vote, the **MOTION CARRIED** unanimously.

C. Auditor

1. Monthly Report – September 2023 – Reports are available on the Auditor's webpage

Received and placed on file

D. County Executive

1. Request approval of Property, Auto, Liability and Worker's Compensation Insurance Policies

MOTION by Mr. Patterson to recommend County Board approval of a resolution approving the property, auto, liability and worker's compensation insurance policies; seconded by Ms. Carter. Ms. Fortado noted the premium went down slightly. Upon vote, the **MOTION CARRIED** unanimously.

2. Annual Tax Levy Ordinance

MOTION by Mr. Farney to recommend County Board approval of the Annual Tax Levy Ordinance; seconded by Mr. Esry. Upon vote, the **MOTION CARRIED** unanimously.

3. Annual Budget & Appropriation Ordinance

MOTION by Ms. Hanauer-Friedman to recommend County Board approval of the Annual Budget & Appropriation Ordinance; seconded by Ms. Straub. Mr. Summers acknowledged and thanked the many people who helped to put this budget together. Upon vote, the **MOTION CARRIED** unanimously.

E. Other Business

Mr. Wilson gave two updates about the Veterans' Assistance Commission questions that he received last month. First, he explained on December 2nd there will be a Stop the Violence outreach event at the Rantoul Business Center. Second, he explained the State's Attorney's Office provided a memo stating this program can be funded by the Veterans' Assistance Commission.

Mr. Wilson also updated the Committee that the Treasurer has distributed all of the funds to the tax districts within his district.

F. Chair's Report

None

G. Designation of Items to be Placed on the Consent Agenda

VII. A. 1-5, B. 2-34, D.1

VIII. Justice and Social Services

A. Monthly Reports – All reports are available on each department's webpage through the department reports page

- Probation & Court Services – September 2023 & 3rd Quarter Report
- Public Defender – October 2023

Received and placed on file

B. Rosecrance Re-Entry Financial Report – September 2023

Information only

C. Other Business

None

D. Chair's Report

None

E. Designation of Items to be Placed on the Consent Agenda

None

IX. Policy, Personnel, & Appointments

A. County Executive

1. Monthly HR Report – October 2023

Received and placed on file – Ms. Michaels asked for some clarification on the payroll amounts on page 99 and Ms. Jett will be looking into that for her.

2. Appointments/Reappointments (*italics indicates incumbent*)

- a. Resolution Appointing *Oliver Clark* to the Deputy Sheriff Merit Commission, term ending 11/30/2029

MOTION by Ms. Locke to recommend County Board approval of a resolution appointing Oliver Clark to the Deputy Sheriff Merit Commission; seconded by Ms. Straub. Upon vote, the **MOTION CARRIED** unanimously.

- b. Resolution Appointing *Danielle Chynoweth* to the Public Aid Appeals, term ending 11/30/2025
c. Resolution Appointing *Norman Davis* to the Public Aid Appeals, term ending 11/30/2025

OMNIBUS MOTION by Ms. Carter to recommend County Board approval of resolutions appointing Danielle Chynoweth and Norman Davis to the Public Aid Appeals Committee; seconded by Mr. Ingram. Upon vote, the **MOTION CARRIED** unanimously.

- d. Resolution Appointing Cynthia Cunningham to the Zoning Board of Appeals, term ending 11/30/2028

MOTION by Ms. Hanauer-Friedman to recommend County Board approval of a resolution appointing Cynthia Cunningham to the Zoning Board of Appeals; seconded by Ms. Lokshin. Discussion followed with Mr. Summers regarding why he is not reappointing the incumbents. He explained the duties of the Zoning Board of Appeals and how they refused to make a decision that would bring the County into compliance with state law. Mr. Farney worries that this is retaliation against members for listening to their constituents and urged the Committee to vote against Ms. Cunningham's appointment because she lacks the experience for this position. Mr. Esry asked if the other four members are all going to be replaced as well. Several other Board members discussed the risk the County has by not having an ordinance that complies with state law and that we do not have the funds to pay legal fees if someone files a lawsuit against the County. Ms. Michaels reminded the Board members that the County Board has the final say on any ordinances that are passed. Upon vote, the **MOTION CARRIED**.

- e. Resolution Appointing Christopher Flesner to the Zoning Board of Appeals, term ending 11/30/2028

MOTION by Ms. Locke to recommend County Board approval of a resolution appointing Christopher Flesner to the Zoning Board of Appeals; seconded by Mr. Patterson. Upon vote, the **MOTION CARRIED**.

- f. Resolution Appointing Brian Andersen to the Zoning Board of Appeals, term ending 11/30/2028

MOTION by Mr. Thorsland to recommend County Board approval of a resolution appointing Brian Andersen to the Zoning Board of Appeals; seconded by Mr. Patterson. Upon vote, the **MOTION CARRIED**.

- g. Resolution Appointing Mike Smith as the County Board Liaison to the Rural Transit Advisory Group, term ending 11/30/2024

MOTION by Mr. Wilson to recommend County Board approval of a resolution appointing Mike Smith as the County Board liaison to the Rural Transit Advisory Group; seconded by Ms. Michaels. Upon vote, the **MOTION CARRIED** unanimously.

- h. Currently vacant appointments – full list and information is available on the County’s website

Information only

- i. Applications for open appointments

Information only

3. Job Content Evaluation Committee

- a. Approval of the creation of the Deputy Collector/Partner Engagement Lead position in the Treasurer’s Office, effective January 1, 2024

MOTION by Ms. Vanichtheeranont to recommend County Board approval of a resolution creating the Deputy Collector/Partner Engagement Lead position in the Treasurer’s Office; seconded by Ms. Hanauer-Friedman. Mr. Farney stated that the duties on this job description are all duties of the Chief Deputy. He also stated the Treasurer should be the liaison between other government agencies. Ms. Michaels believes we need to look at all of the positions in this office as a whole before creating a position. Ms. Fortado suggested they postpone this vote until they can have a more robust comparison of job descriptions.

MOTION by Ms. Fortado to bring this item back to the Committee of the Whole after they receive the information from the compensation study; seconded by Mr. Farney. Upon vote, the **MOTION to bring this back to a future meeting CARRIED**.

- b. Approval of the creation of the Mitigation Specialist position in the Public Defender’s Office, effective January 1, 2024

MOTION by Ms. Carter to recommend County Board approval of a resolution creating the Mitigation Specialist position in the Public Defender’s Office; seconded by Ms. Vanichtheeranont. Upon vote, the **MOTION CARRIED** unanimously.

- c. Approval of the creation of the Paralegal position in the Public Defender’s Office, January 1, 2024

MOTION by Ms. Locke to recommend County Board approval of a resolution creating the Paralegal position in the Public Defender’s Office; seconded by Ms. Straub. Upon vote, the **MOTION CARRIED** unanimously.

B. County Clerk

1. Monthly Fees Report – October 2023

Received and placed on file

C. Other Business

None

D. Chair's Report

None

E. Designation of Items to be Placed on the Consent Agenda

IX. A. 2. a-c, g, 3. b-c

X. **Other Business**

MOTION by Mr. Thorsland to enter into CLOSED session pursuant to 5 ILCS 120/2(c)(11) to consider litigation which is pending against or on behalf of Champaign County, and litigation that is probable or imminent against Champaign County and that the following parties remain present: County Executive, Director of Administration, Budget Director, Legal Counsel and recording secretary; seconded by Ms. Michaels. Upon roll call vote, the **MOTION CARRIED**.

Yea: Carter, Esry, Fortado, Hanauer-Friedman, Ingram, Locke, Lokshin, Michaels, Patterson, Peugh, Rodriguez, Rogers, Smith, Stohr, Straub, Taylor, Thorsland, Vanichtheeranont, Wilson

Nay: Farney

The Committee of the Whole entered closed session at 7:53 p.m.

The Committee of the Whole resumed open session at 8:34 p.m.

XI. **Adjournment**

Chair Patterson adjourned the meeting at 8:35 p.m.