

**CHAMPAIGN COUNTY BOARD  
COMMITTEE OF THE WHOLE**

*Finance/ Policy, Personnel, & Appointments/Justice & Social Services Agenda*

County of Champaign, Urbana, Illinois

Tuesday, November 14, 2023 at 6:30 p.m.

Shields-Carter Meeting Room

Brookens Administrative Center

1776 East Washington Street, Urbana, Illinois

**Agenda Items**

**Page #'s**

- I. Call to Order**
- II. Roll Call**
- III. Approval of Agenda/Addenda**
- IV. Approval of Minutes**
  - A. October 10, 2023 – Regular Meeting (*to be distributed*)
- V. Public Participation**
- VI. Communications**
- VII. Finance**
  - A. Budget Amendments/Transfers
    1. Budget Amendment BUA 2023/10/201 1-2  
Fund 1080 General Corporate / Dept 040 Sheriff  
Increased Appropriations: \$4,548  
Increased Revenue: \$4,548  
Reason: To appropriate funds received from the JAG grant for gasoline costs in FY2023.
    2. Budget Amendment BUA 2023/11/44 3-4  
Fund 2685 Specialty Courts Fund / Dept 031 Circuit Court  
Increased Appropriations: \$103,953.50  
Increased Revenue: \$103,953.50  
Reason: To appropriate funds received from the Illinois Criminal Justice Information Authority Adult Redeploy Illinois grant.
    3. Budget Amendment BUA 2023/11/48 5-6  
Fund 2090 Mental Health / Dept 053 Mental Health Board  
Increased Appropriations: \$326,162.60  
Increased Revenue: \$0  
Reason: To cover commitments to agencies providing services under contracts with the CCMHB.
    4. Budget Amendment BUA 2023/11/126 7-9  
Fund 1080 General Corporate / Dept 031 Circuit Court  
Increased Appropriations: \$50,000  
Increased Revenue: \$0  
Reason: Appropriation required for the increased cost of professional services.

5. Budget Transfer BUA 2023/10/396 10-11  
Fund 2628 Election Assist/Accessibility / Dept 022 County Clerk  
Amount: \$46,667.80  
Reason: Transfer required to pay end of year maintenance costs.
  
- B. Treasurer
1. Monthly Report – September & October 2023 – Reports are available on the Treasurer’s webpage at: <https://www.co.champaign.il.us/treasurer/reports.php>
  
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*Committee of the Whole Agenda*  
*Finance; Policy, Personnel, & Appointments; Justice & Social Services*  
*Tuesday, November 14, 2023*  
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C. Auditor

1. Monthly Report – September 2023 – Reports are available on the Auditor's webpage at: <http://www.co.champaign.il.us/auditor/countyboardreports.php>

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E. Other Business

F. Chair's Report

G. Designation of Items to be Placed on the Consent Agenda

**VIII. Justice and Social Services**

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- Probation & Court Services – September 2023 & 3<sup>rd</sup> Quarter Report
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B. Rosecrance Re-Entry Financial Report – September 2023 (*information only*) 98

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E. Designation of Items to be Placed on the Consent Agenda

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- e. Resolution Appointing Member to the Zoning Board of Appeals, term ending 11/30/2028 *(to be distributed)*
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- g. Resolution Appointing Mike Smith as the County Board Liaison to the Rural Transit Advisory Group, term ending 11/30/2024
- h. Currently vacant appointments – full list and information is available on the County’s website at:  
<http://www.co.champaign.il.us/CountyExecutive/appointments/CurrentVacantOpenings.pdf> *(information only)*
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  - b. Approval of the creation of the Mitigation Specialist position in the Public Defender’s Office, effective January 1, 2024 122-123
  - c. Approval of the creation of the Paralegal position in the Public Defender’s Office, January 1, 2024 124-125
- B. County Clerk
  - 1. Monthly Fees Report – October 2023 126
- C. Other Business
- D. Chair’s Report
- E. Designation of Items to be Placed on the Consent Agenda
- X. **Other Business**
- XI. **Adjournment**

All meetings are at Brookens Administrative Center – 1776 E Washington Street in Urbana – unless otherwise noted. To enter Brookens after 4:30 p.m., enter at the north (rear) entrance located off Lierman Avenue. Champaign County will generally, upon request, provide appropriate aids and services leading to effective communication for qualified persons with disabilities. Please contact the Office of the County Executive, 217-384-3776, as soon as possible but no later than 48 hours before the scheduled meeting.



# SHERIFF DUSTIN D. HEUERMAN CHAMPAIGN COUNTY SHERIFF'S OFFICE

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204 E. Main Street  
Urbana, Illinois 61801-2702  
(217) 384-1204

## **Dustin D. Heuerman**

*Sheriff*

ph (217) 384-1205  
fax (217) 384-3023

## **Chief Deputy**

**Shannon Barrett**

ph (217) 384-1222  
fax (217) 384-1219

## **Captain**

**Law Enforcement**

**Shane Cook**

ph (217) 384-1207  
fax (217) 384-1219

## **Captain/Jail Supt.**

**Corrections**

**Karee Voges**

ph (217) 819-3534  
fax (217) 384-1272

## **Jail Information**

ph (217) 384-1243  
fax (217) 384-1272

## **Investigations**

ph (217) 384-1213  
fax (217) 384-1219

## **Civil Process**

ph (217) 384-1204  
fax (217) 384-1219

**TO: Stephanie Fortado, Finance Committee Chairperson**

**FR: Sheriff Dustin D. Heuerman**

**DA: October 12, 2023**

**RE: Budget Amendment**

We have submitted a budget amendment request in the amount of \$4,548, which is due to receiving JAG grant funds. Each year we generally apply this funding to help offset gasoline costs. We will do the same this year. This budget amendment will allow us to get this money into our operating budget for FY23.

**Increased Revenue: \$4,548**

**Increased Expense: \$4,548**

Thank you for your consideration and continued support of the Sheriff's Office.

# Journal Proof Report



Journal Number: 201 Year: 2023 Period: 10 Description: JAG Grant Reference 1: Reference 2: Reference 3:

| Source | Account                                  | Account Description     | Line Description       | OB    | Debit     | Credit    |
|--------|--|-------------------------|------------------------|-------|-----------|-----------|
| BUA    | 1080-00-0226t-02-040-000-000-0000-400476 | OTHER INTERGOVERNMENTAL | Other Governmental     | N     |           | \$4548.00 |
| BUA    | 1080-00-0252a-02-040-000-000-0000-501009 | VEHICLE SUPP/GAS & OIL  | Vehicle Supp/Gas & Oil | N     | \$4548.00 |           |
|        |  |                         | Journal 2023/10/201    | Total | \$4548.00 | \$4548.00 |

Fund:1080 General Corporate  
 Dept: 040 Sheriff  
 Reason: To appropriate funds received from the JAG Grant for gasoline costs in FY2023.

| Fund | Account Description                       | Debit             | Credit    |
|------|---|-------------------|-----------|
| 1080 | GENERAL CORPORATE                         |                   |           |
|      | 1080-00-0146t-00-000-000-000-0000-300101- | BUDGETED REVENUES | \$4548.00 |
|      | 1080-00-0146t-00-000-000-000-0000-300301- | APPROPRIATIONS    | \$4548.00 |
|      |   | Fund Total        | 4548 4548 |

# CHAMPAIGN COUNTY CIRCUIT COURT

101 East Main Street  
Urbana, Illinois 61801



Kyle Schiebert, LPC, CADC  
Problem Solving Court  
Coordinator

Telephone (217) 800-1272  
Fax (217) 384-1264  
kschiebert@champaigncountyl.gov

To: Champaign County Board  
Committee of the Whole – Finance

From: Kyle Schiebert  
Champaign County Problem Solving Courts Coordinator

Date: 11/2/23

Re: BUA - ICJIA ARI Grant

I write to request an amendment to the Specialty Courts budget for FY 2023. We expect a deposit of \$103,953.50 into the Specialty Courts revenue line created to receive the Illinois Criminal Justice Information Authority Adult Redeploy Illinois grant. As the Board is aware, the Specialty Courts applied to receive a grant from ICJIA to supplement the existing budget and allow for growth of the Problem-Solving Courts program. These funds have been released for standard reimbursement. As soon as the Specialty Courts budget is amended to account for these funds, we should be able to begin using them to support Problem-Solving Courts programming. The term of the grant is from present day to June 30, 2024. This grant is set for a 3-year cycle ending on July 30<sup>th</sup>, 2026.

By this memorandum, I am requesting that this action be taken, and that the funds be appropriated as follows, with a portion of the funds to be used in FY23.

For immediate expenditure, to be appropriated for use in FY23:

\$3,500 bonus to personnel for supplement to salary for added duties,  
\$756.50 for fringe benefits due to personnel bonus,  
\$197 for equipment less than \$5,000,  
\$80,000 for professional services for clients (Residential Treatment),  
\$15,000 for client rent, food and other supports,  
\$2,500 for software to enhance court performance,  
\$2,000 for client other such as incentives and sober events.  
These expenditures total \$103,953.50

It should be noted that these line items are secured through ICJIA in the grant budget that was submitted in May of 2023.

Respectfully submitted,

Kyle J. Schiebert  
Problem-Solving Courts Coordinator

# Journal Proof Report



Journal Number: 44 Year: 2023 Period: 11

Description: ADJUST BDGT

Reference 1: Reference 2: Reference 3:

| Source             | Account                                   | Account Description                 | Line Description  | OB | Debit      | Credit      |             |
|--------------------|---|-------------------------------------|-------------------|----|------------|-------------|-------------|
| BUA                | 2685-00-0254t-02-031-000-111-0000-500113- | EMPLOYEE BONUS                      | INCREASE EXPENSES | N  | \$3500.00  |             |             |
| BUA                | 2685-00-0254t-02-031-000-111-0000-500301- | SOCIAL SECURITY-EMPLOYER            | INCREASE EXPENSES | N  | \$268.00   |             |             |
| BUA                | 2685-00-0254t-02-031-000-111-0000-500302- | IMRF - EMPLOYER COST                | INCREASE EXPENSES | N  | \$95.00    |             |             |
| BUA                | 2685-00-0254t-02-031-000-111-0000-500304- | WORKERS' COMPENSATION               | INCREASE EXPENSES | N  | \$15.50    |             |             |
| BUA                | 2685-00-0254t-02-031-000-111-0000-501017- | INSURANC EQUIPMENT LESS THAN \$5000 | INCREASE EXPENSES | N  | \$197.00   |             |             |
| BUA                | 2685-00-0254t-02-031-000-111-0000-502001- | PROFESSIONAL SERVICES               | INCREASE EXPENSES | N  | \$80000.00 |             |             |
| BUA                | 2685-00-0254t-02-031-000-111-0000-502039- | CLIENT RENT/HLTHSAF/TUITION         | INCREASE EXPENSES | N  | \$15000.00 |             |             |
| BUA                | 2685-00-0254t-02-031-000-111-0000-502047- | SOFTWARE LICENSE & SAAS             | INCREASE EXPENSES | N  | \$2500.00  |             |             |
| BUA                | 2685-00-0254t-02-031-000-111-0000-502051- | CLIENT OTHER                        | INCREASE EXPENSES | N  | \$2000.00  |             |             |
| BUA                | 2685-00-0254t-02-031-000-111-0000-500103- | REGULAR FULL-TIME EMPLOYEES         | INCREASE EXPENSES | N  | \$378.00   |             |             |
| BUA                | 2685-00-0215j-02-031-000-111-0000-400411- | STATE - OTHER (NON-MANDATORY)       | INCREASE REVENUE  | N  |            | \$103953.50 |             |
| Journal 2023/11/44 |   |                                     |                   |    | Total      | \$103953.50 | \$103953.50 |

Fund: 2685 Specialty Courts Fund

Dept: 031 Circuit Court

Reason: To appropriate funds received from the Illinois Criminal Justice Information Authority Adult Redeploy Illinois grant.

| Fund       | Account Description                       | Debit       | Credit      |
|------------|---|-------------|-------------|
| 2685       | SPECIALTY COURTS FUND                     |             |             |
|            | 2685-00-0146t-00-000-000-000-0000-300101- | \$103953.50 |             |
|            | 2685-00-0146t-00-000-000-000-0000-300301- |             | \$103953.50 |
| Fund Total |   | 103953.5    | 103953.5    |



## MEMORANDUM

DATE: November 14, 2023  
TO: Members, Champaign County Board  
FROM: Lynn Canfield, Executive Director  
SUBJECT: Request to Transfer from Fund Balance

### **Purpose:**

We request authorization to use \$326,162.60 of Champaign County Mental Health Board (CCMHB) Fund Balance so that obligations may be paid in a timely fashion, regardless of the timing of remaining revenue distributions and in the event of a revenue shortfall.

### **Background:**

During the recent budget process, I identified and shared with the CCMHB, Champaign County Board, County Executive, and Director of Finance that a transfer from fund balance may be necessary later in 2023, to cover commitments to agencies providing services under contracts with the CCMHB.

- In 2021, \$770,436 was transferred from the County's ARPA fund to the CCMHB fund, for PY2022 CCMHB contracts with agencies for mental health services. \$385,218 would be paid in each of 2021 and 2022, as the contract period was from July 1, 2021 to June 30, 2022.
- Both Boards approved, with the instruction that this would increase fund balance in 2021 and be offset by using that amount of fund balance in 2022.
- Some payments which would have been made in 2022 were withheld due to delayed submission of required agency audit reports, causing lower than anticipated 2022 expenditures in Contributions & Grants.
- In 2023, we released payments budgeted for 2022 but withheld due to late audits.
- In 2023, we transferred to the County ARPA fund those amounts which had been returned by contracted agencies as unspent revenue.

### **Update:**

Other issues now contribute to a shortfall which may be resolved by the end of 2023 but not soon enough to make remaining 2023 payments in a timely fashion:

- While overall spending is on track, scheduled payments exceed available funds.
- Not all anticipated 2023 revenues have been distributed at this time, and some large Expo sponsorship payments have not been received.
- Excess revenue related to underspent PY23 agency contracts has not all been returned. Most cannot be determined until audit reports are reviewed.

# Journal Proof Report



Journal Number: 48 Year: 2023 Period: 11 Description: Cont/Grant Reference 1: Reference 2: Reference 3:

| Source | Account                                   | Account Description    | Line Description  | OB | Debit              | Credit |             |        |
|--------|---|------------------------|-------------------|----|--------------------|--------|-------------|--------|
| BUA    | 2090-00-0256b-03-053-000-000-0000-502025- | CONTRIBUTIONS & GRANTS | From Fund Balance | N  | \$326162.60        |        |             |        |
|        |   |                        |                   |    | Journal 2023/11/48 | Total  | \$326162.60 | \$0.00 |

Fund: 2090 Mental Health  
 Dept: 053 Mental Health Board  
 Reason: To cover commitments to agencies providing services under contracts with the CCMHB.

| Fund | Account Description   | Debit       | Credit      |
|------|---|-------------|-------------|
| 2090 | MENTAL HEALTH   |             |             |
|      | 2090-00-0146t-00-000-000-000-0000-300301-<br>APPROPRIATIONS         |             | \$326162.60 |
|      | 2090-00-0146t-00-000-000-000-0000-300703-<br>BUDGETARY FUND BALANCE | \$326162.60 |             |
|      |   | Fund Total  | 326162.6    |
|      |   |             | 326162.6    |

**Randall B Rosenbaum**

Presiding Judge  
Courtroom B  
Courthouse  
101 E. Main St.  
Urbana, Illinois 61801

Sixth Judicial Circuit  
Champaign County

Telephone (217) 384-3866  
Fax (217) 384-8424

To: Champaign County Board  
From: Judge Randall B Rosenbaum, Presiding Judge  
Re: Budget amendment for November 2023  
Date: 11/7/23

My staff has prepared a budget amendment for November 2023, in the amount of \$50,000. I wanted to put this amendment in perspective. For many years, the Court has exceeded its budget, primarily in the line item for Professional Services. This encompasses payments for appointed attorneys, forensic psychiatrists and interpreters. For 2024, you have increased this line item in response to being over budget every year in this line item. As I will describe, I am not sure that will even be enough for 2024.

These are services for which the Court has little or no control over. If the PD has a conflict, we have to appoint private counsel. If there is a fitness or sanity issue, we are required to appoint a psychiatrist to conduct an evaluation. If a person does not speak English, we are required to provide an interpreter in court.

We have a number of bills on our desk that need to be paid. Most are for services rendered recently. However, despite our efforts to advise lawyers to get us bills sooner, some are for attorney fees going back a number of months. The \$50,000 amendment would cover the bills we have in hand. We have two more months of the fiscal year. Most will likely be for expenses for November-December but, as stated above, we may well get bills from attorneys for work done a while back. We do not know what our final costs will be for this fiscal year but it would not surprise me if we do another budget amendment in December or January for another \$100,000.

As background, I do not think we have been this far over budget in the past but there is a reason for it. Last year, the Public Defender's Office was woefully short-staffed. At the time they had a dozen or more murder cases. The PD asked if, for a few months, the Court could appoint private counsel in murders cases. There was no alternative, so we did it. Unfortunately, there was a rash of murders, many with multiple defendants. At one point, I believe the Court appointed private counsel to represent well over a dozen defendants. Some of those cases are resolved but some are still pending and will not be resolved until 2024.

The agreement that the Court had with the PD was that any savings in their personnel line item (because they were short-staffed), could be transferred to the Court's

Professional Services line item to assist in paying the private attorney costs. My recollection is that \$150,000 was transferred in 2022. Nothing has been transferred from the PD to the Court in 2023. Regardless of the transfer amount, it will not fully cover the cost of the attorneys.

To add to the problem, I have been told in the last few days that our costs in Professional Services will increase in 2024. One of our two forensic psychiatrists, Joshua Camins, is raising his hourly rate by \$45 per hour. Also, the Illinois Supreme Court amended its Rule 299 which requires courts to pay appointed counsel a minimum of \$150 per hour. Currently, we pay \$125 per hour.

# Journal Proof Report



Journal Number: 126 Year: 2023 Period: 11

Description: ADJST BDGT

Reference 1: Reference 2: Reference 3:

| Source | Account                                   | Account Description   | Line Description    | OB    | Debit      | Credit |
|--------|---|-----------------------|---------------------|-------|------------|--------|
| BUA    | 1080-00-0254t-02-031-000-000-0000-502001- | PROFESSIONAL SERVICES | INCREASE            | N     | \$50000.00 |        |
|        |   |                       | APPROPRIATIONS      |       |            |        |
|        |   |                       | Journal 2023/11/126 | Total | \$50000.00 | \$0.00 |

Fund: 1080 General Corporate

Dept: 031 Circuit Court

Reason: Appropriation required for the increased cost of professional services.

| Fund | Account Description                       | Debit      | Credit     |
|------|---|------------|------------|
| 1080 | GENERAL CORPORATE                         |            |            |
|      | 1080-00-0146t-00-000-000-000-0000-300301- |            | \$50000.00 |
|      | 1080-00-0146t-00-000-000-000-0000-300703- | \$50000.00 |            |
|      | Fund Total                                | 50000      | 50000      |



**AARON AMMONS**  
**CHAMPAIGN COUNTY CLERK & RECORDER**

Champaign County, Illinois

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1776 East Washington Street

Urbana, IL 61802

Office/Vitals: 217-384-3720   Taxes: 217-384-3722   Elections 217-384-3724   Recorder: 217-384-3774

[www.champaigncountyclerk.il.gov](http://www.champaigncountyclerk.il.gov)

TO: Champaign County Board  
FROM: Champaign County Clerk & Recorder, Aaron Ammons  
RE: Budget Amendment in Grant Fund

10/24/23

The Champaign County Clerk's office is need of a budget amendment in our grant fund that will move \$46,668 from the temp personnel line to the software and licenses line to pay for end of year maintenance costs. This is money that has already been appropriated, so no additional funding is needed.

Thank you for your consideration to this matter,

Aaron Ammons  
Champaign County Clerk & Recorder

# Journal Proof Report



Journal Number: 396 Year: 2023 Period: 10 Description: Reference 1: Reference 2: Reference 3:

| Source | Account                                   | Account Description     | Line Description    | OB    | Debit      | Credit     |
|--------|---|-------------------------|---------------------|-------|------------|------------|
| BUA    | 2628-00-0251c-01-022-000-000-0000-500105- | TEMPORARY STAFF         | temp staff          | N     |            | \$46667.80 |
| BUA    | 2628-00-0280t-01-022-000-000-0000-502047- | SOFTWARE LICENSE & SAAS | software            | N     | \$46667.80 |            |
|        |   |                         | Journal 2023/10/396 | Total | \$46667.80 | \$46667.80 |

Fund: 2628 Election Assist/Accessibility  
 Dept: 022 County Clerk  
 Reason: Transfer required to pay for end of year maintenance costs.

**RESOLUTION**



WHEREAS, pursuant to the authority of 35 ILCS 516/35 the County of Champaign, as Trustee for the Taxing Districts therein, has undertaken a program to collect delinquent mobile home taxes;

WHEREAS, Pursuant to this program, the County of Champaign, as Trustee for the Taxing Districts therein, has acquired an interest in the following described mobile home:

VIN: 2703B018404  
1975 FESTIVAL 924 SqFt

PERMANENT PARCEL NUMBER: 30-059-0043

As described in certificate(s): 2020-9271 sold on November 25, 2020

Commonly known as: 1 FERN ST

and it appearing to the Budget & Finance Committee that it is in the best interest of the County to accept full payment of the delinquent taxes, penalties, interest, and costs from the owner of an interest in said property.

WHEREAS, Richard David Shreeves, Mystical Driver, has paid \$1,398.16 for the full amount of taxes involved and a request for surrender of the tax sale certificate has been presented to the Budget & Finance Committee and at the same time it having been determined that the County shall receive \$811.93 as a return for its Certificate(s) of Purchase. The County Clerk shall receive \$51.00 for cancellation of Certificate(s) and to reimburse the revolving account the charges advanced from this account. Richard David Shreeves, Mystical Driver shall receive \$1.84 for overpayment. The Agent under his contract for services shall receive \$535.23.

WHEREAS, your Budget & Finance Committee recommends the adoption of the following resolution:

BE IT RESOLVED BY THE COUNTY BOARD OF CHAMPAIGN COUNTY, ILLINOIS, that the Chairman of the Board of Champaign County, Illinois, hereby authorizes the cancellation of the appropriate Certificate(s) of Purchase on the above described mobile home for the sum of \$811.93 to be paid to the Treasurer of Champaign County, Illinois, to be disbursed according to law. This resolution to be effective for sixty (60) days from this date and any transaction between the above parties not occurring within this period shall be null and void.

ADOPTED this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_

ATTEST:

\_\_\_\_\_  
CLERK

\_\_\_\_\_  
COUNTY EXECUTIVE

SURRENDER

11-23-001

RESOLUTION



WHEREAS, pursuant to the authority of 35 ILCS 516/35 the County of Champaign, as Trustee for the Taxing Districts therein, has undertaken a program to collect delinquent mobile home taxes;

WHEREAS, Pursuant to this program, the County of Champaign, as Trustee for the Taxing Districts therein, has acquired an interest in the following described mobile home:

VIN: 01311636H  
1974 SKYLINE 624 SqFt

PERMANENT PARCEL NUMBER: 20-032-0204

As described in certificate(s): 2020-9162 sold on November 25, 2020

Commonly known as: 1312 SYCAMORE LN

and it appearing to the Budget & Finance Committee that it is in the best interest of the County to accept full payment of the delinquent taxes, penalties, interest, and costs from the owner of an interest in said property.

WHEREAS, Noe Vazquez, has paid \$1,273.06 for the full amount of taxes involved and a request for surrender of the tax sale certificate has been presented to the Budget & Finance Committee and at the same time it having been determined that the County shall receive \$721.93 as a return for its Certificate(s) of Purchase. The County Clerk shall receive \$51.00 for cancellation of Certificate(s) and to reimburse the revolving account the charges advanced from this account. The Agent under his contract for services shall receive \$500.13.

WHEREAS, your Budget & Finance Committee recommends the adoption of the following resolution:

BE IT RESOLVED BY THE COUNTY BOARD OF CHAMPAIGN COUNTY, ILLINOIS, that the Chairman of the Board of Champaign County, Illinois, hereby authorizes the cancellation of the appropriate Certificate(s) of Purchase on the above described mobile home for the sum of \$721.93 to be paid to the Treasurer of Champaign County, Illinois, to be disbursed according to law. This resolution to be effective for sixty (60) days from this date and any transaction between the above parties not occurring within this period shall be null and void.

ADOPTED this \_\_\_\_\_ day of \_\_\_\_\_,

ATTEST:

\_\_\_\_\_  
CLERK

\_\_\_\_\_  
COUNTY EXECUTIVE

SURRENDER

11-23-002

**RESOLUTION**



WHEREAS, pursuant to the authority of 35 ILCS 516/35 the County of Champaign, as Trustee for the Taxing Districts therein, has undertaken a program to collect delinquent mobile home taxes;

WHEREAS, Pursuant to this program, the County of Champaign, as Trustee for the Taxing Districts therein, has acquired an interest in the following described mobile home:

VIN:  
2007 1456 SqFt

PERMANENT PARCEL NUMBER: 15-025-0709

As described in certificate(s): 2020-9140 sold on November 25, 2020

Commonly known as: 323 MCLEAN ST

and it appearing to the Budget & Finance Committee that it is in the best interest of the County to accept full payment of the delinquent taxes, penalties, interest, and costs from the owner of an interest in said property.

WHEREAS, Jeremy Luhrsen, has paid \$1,715.60 for the full amount of taxes involved and a request for surrender of the tax sale certificate has been presented to the Budget & Finance Committee and at the same time it having been determined that the County shall receive \$1,038.31 as a return for its Certificate(s) of Purchase. The County Clerk shall receive \$51.00 for cancellation of Certificate(s) and to reimburse the revolving account the charges advanced from this account. The Agent under his contract for services shall receive \$626.29.

WHEREAS, your Budget & Finance Committee recommends the adoption of the following resolution:

BE IT RESOLVED BY THE COUNTY BOARD OF CHAMPAIGN COUNTY, ILLINOIS, that the Chairman of the Board of Champaign County, Illinois, hereby authorizes the cancellation of the appropriate Certificate(s) of Purchase on the above described mobile home for the sum of \$1,038.31 to be paid to the Treasurer of Champaign County, Illinois, to be disbursed according to law. This resolution to be effective for sixty (60) days from this date and any transaction between the above parties not occurring within this period shall be null and void.

ADOPTED this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_

ATTEST:

\_\_\_\_\_  
CLERK

\_\_\_\_\_  
COUNTY EXECUTIVE

SURRENDER

11-23-003

**RESOLUTION**



WHEREAS, pursuant to the authority of 35 ILCS 516/35 the County of Champaign, as Trustee for the Taxing Districts therein, has undertaken a program to collect delinquent mobile home taxes;

WHEREAS, Pursuant to this program, the County of Champaign, as Trustee for the Taxing Districts therein, has acquired an interest in the following described mobile home:

VIN: 15606AB  
1988 FAIRMONT 1344 SqFt

PERMANENT PARCEL NUMBER: 15-025-0295

As described in certificate(s): 2020-9117 sold on November 25, 2020

Commonly known as: 295 DUPAGE ST

and it appearing to the Budget & Finance Committee that it is in the best interest of the County to accept full payment of the delinquent taxes, penalties, interest, and costs from the owner of an interest in said property.

WHEREAS, Tonya Bliss-Craig, has paid \$1,123.50 for the full amount of taxes involved and a request for surrender of the tax sale certificate has been presented to the Budget & Finance Committee and at the same time it having been determined that the County shall receive \$536.33 as a return for its Certificate(s) of Purchase. The County Clerk shall receive \$51.00 for cancellation of Certificate(s) and to reimburse the revolving account the charges advanced from this account. The Agent under his contract for services shall receive \$536.17.

WHEREAS, your Budget & Finance Committee recommends the adoption of the following resolution:

BE IT RESOLVED BY THE COUNTY BOARD OF CHAMPAIGN COUNTY, ILLINOIS, that the Chairman of the Board of Champaign County, Illinois, hereby authorizes the cancellation of the appropriate Certificate(s) of Purchase on the above described mobile home for the sum of \$536.33 to be paid to the Treasurer of Champaign County, Illinois, to be disbursed according to law. This resolution to be effective for sixty (60) days from this date and any transaction between the above parties not occurring within this period shall be null and void.

ADOPTED this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_

ATTEST:

\_\_\_\_\_  
CLERK

\_\_\_\_\_  
COUNTY EXECUTIVE

SURRENDER

11-23-004

**RESOLUTION**



WHEREAS, pursuant to the authority of 35 ILCS 516/35 the County of Champaign, as Trustee for the Taxing Districts therein, has undertaken a program to collect delinquent mobile home taxes;

WHEREAS, Pursuant to this program, the County of Champaign, as Trustee for the Taxing Districts therein, has acquired an interest in the following described mobile home:

VIN: 36940  
1981 HAPPYHOUSE 924 SqFt

PERMANENT PARCEL NUMBER: 15-025-0208

As described in certificate(s): 2020-9110 sold on November 25, 2020

Commonly known as: 208 FRANKLIN BLVD

and it appearing to the Budget & Finance Committee that it is in the best interest of the County to accept full payment of the delinquent taxes, penalties, interest, and costs from the owner of an interest in said property.

WHEREAS, Crystal Rollins & K Medina, has paid \$1,413.16 for the full amount of taxes involved and a request for surrender of the tax sale certificate has been presented to the Budget & Finance Committee and at the same time it having been determined that the County shall receive \$826.93 as a return for its Certificate(s) of Purchase. The County Clerk shall receive \$51.00 for cancellation of Certificate(s) and to reimburse the revolving account the charges advanced from this account. The Agent under his contract for services shall receive \$535.23.

WHEREAS, your Budget & Finance Committee recommends the adoption of the following resolution:

BE IT RESOLVED BY THE COUNTY BOARD OF CHAMPAIGN COUNTY, ILLINOIS, that the Chairman of the Board of Champaign County, Illinois, hereby authorizes the cancellation of the appropriate Certificate(s) of Purchase on the above described mobile home for the sum of \$826.93 to be paid to the Treasurer of Champaign County, Illinois, to be disbursed according to law. This resolution to be effective for sixty (60) days from this date and any transaction between the above parties not occurring within this period shall be null and void.

ADOPTED this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_

ATTEST:

\_\_\_\_\_  
CLERK

\_\_\_\_\_  
COUNTY EXECUTIVE

SURRENDER

11-23-005

RESOLUTION



WHEREAS, pursuant to the authority of 35 ILCS 516/35 the County of Champaign, as Trustee for the Taxing Districts therein, has undertaken a program to collect delinquent mobile home taxes;

WHEREAS, Pursuant to this program, the County of Champaign, as Trustee for the Taxing Districts therein, has acquired an interest in the following described mobile home:

VIN: AC5784  
1973 ARTJAMESMF 980 SqFt

PERMANENT PARCEL NUMBER: 14-020-0116

As described in certificate(s): 2020-9081 sold on November 25, 2020

Commonly known as: 16 MAHONING AVE

and it appearing to the Budget & Finance Committee that it is in the best interest of the County to accept full payment of the delinquent taxes, penalties, interest, and costs from the owner of an interest in said property.

WHEREAS, Jose Hernandez, has paid \$1,157.00 for the full amount of taxes involved and a request for surrender of the tax sale certificate has been presented to the Budget & Finance Committee and at the same time it having been determined that the County shall receive \$615.46 as a return for its Certificate(s) of Purchase. The County Clerk shall receive \$51.00 for cancellation of Certificate(s) and to reimburse the revolving account the charges advanced from this account. The Agent under his contract for services shall receive \$490.54.

WHEREAS, your Budget & Finance Committee recommends the adoption of the following resolution:

BE IT RESOLVED BY THE COUNTY BOARD OF CHAMPAIGN COUNTY, ILLINOIS, that the Chairman of the Board of Champaign County, Illinois, hereby authorizes the cancellation of the appropriate Certificate(s) of Purchase on the above described mobile home for the sum of \$615.46 to be paid to the Treasurer of Champaign County, Illinois, to be disbursed according to law. This resolution to be effective for sixty (60) days from this date and any transaction between the above parties not occurring within this period shall be null and void.

ADOPTED this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_

ATTEST:

\_\_\_\_\_  
CLERK

\_\_\_\_\_  
COUNTY EXECUTIVE

SURRENDER

**RESOLUTION**



WHEREAS, pursuant to the authority of 35 ILCS 516/35 the County of Champaign, as Trustee for the Taxing Districts therein, has undertaken a program to collect delinquent mobile home taxes;

WHEREAS, Pursuant to this program, the County of Champaign, as Trustee for the Taxing Districts therein, has acquired an interest in the following described mobile home:

VIN: 3M6012FD2B1255  
1973 COACHMAN 792 SqFt

PERMANENT PARCEL NUMBER: 04-002-0072

As described in certificate(s): 2020-9014 sold on November 25, 2020

Commonly known as: 4809 WINDSOR RD LOT C20

and it appearing to the Budget & Finance Committee that it is in the best interest of the County to accept full payment of the delinquent taxes, penalties, interest, and costs from the owner of an interest in said property.

WHEREAS, Steven Keenen, New Century Estates, has paid \$1,095.86 for the full amount of taxes involved and a request for surrender of the tax sale certificate has been presented to the Budget & Finance Committee and at the same time it having been determined that the County shall receive \$572.93 as a return for its Certificate(s) of Purchase. The County Clerk shall receive \$51.00 for cancellation of Certificate(s) and to reimburse the revolving account the charges advanced from this account. The Agent under his contract for services shall receive \$471.93.

WHEREAS, your Budget & Finance Committee recommends the adoption of the following resolution:

BE IT RESOLVED BY THE COUNTY BOARD OF CHAMPAIGN COUNTY, ILLINOIS, that the Chairman of the Board of Champaign County, Illinois, hereby authorizes the cancellation of the appropriate Certificate(s) of Purchase on the above described mobile home for the sum of \$572.93 to be paid to the Treasurer of Champaign County, Illinois, to be disbursed according to law. This resolution to be effective for sixty (60) days from this date and any transaction between the above parties not occurring within this period shall be null and void.

ADOPTED this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_

ATTEST:

\_\_\_\_\_  
CLERK

\_\_\_\_\_  
COUNTY EXECUTIVE

SURRENDER

11-23-007

RESOLUTION



WHEREAS, pursuant to the authority of 35 ILCS 516/35 the County of Champaign, as Trustee for the Taxing Districts therein, has undertaken a program to collect delinquent mobile home taxes;

WHEREAS, Pursuant to this program, the County of Champaign, as Trustee for the Taxing Districts therein, has acquired an interest in the following described mobile home:

VIN: X2119  
1972 OXFORD 780 SqFt

PERMANENT PARCEL NUMBER: 04-002-0023

As described in certificate(s): 2020-9011 sold on November 25, 2020

Commonly known as: 4809 W WINDSOR RD LOT A23

and it appearing to the Budget & Finance Committee that it is in the best interest of the County to accept full payment of the delinquent taxes, penalties, interest, and costs from the owner of an interest in said property.

WHEREAS, Dominique Jackson, New Century Estates, has paid \$1,100.07 for the full amount of taxes involved and a request for surrender of the tax sale certificate has been presented to the Budget & Finance Committee and at the same time it having been determined that the County shall receive \$578.33 as a return for its Certificate(s) of Purchase. The County Clerk shall receive \$51.00 for cancellation of Certificate(s) and to reimburse the revolving account the charges advanced from this account. The Agent under his contract for services shall receive \$470.74.

WHEREAS, your Budget & Finance Committee recommends the adoption of the following resolution:

BE IT RESOLVED BY THE COUNTY BOARD OF CHAMPAIGN COUNTY, ILLINOIS, that the Chairman of the Board of Champaign County, Illinois, hereby authorizes the cancellation of the appropriate Certificate(s) of Purchase on the above described mobile home for the sum of \$578.33 to be paid to the Treasurer of Champaign County, Illinois, to be disbursed according to law. This resolution to be effective for sixty (60) days from this date and any transaction between the above parties not occurring within this period shall be null and void.

ADOPTED this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_

ATTEST:

\_\_\_\_\_  
CLERK

\_\_\_\_\_  
COUNTY EXECUTIVE

SURRENDER

11-23-008

RESOLUTION



RESOLUTION AUTHORIZING THE COUNTY BOARD CHAIR TO ASSIGN MOBILE HOME TAX SALE CERTIFICATE OF PURCHASE

WHEREAS, pursuant to the authority of 35 ILCS 516/35 the County of Champaign, as Trustee for the Taxing Districts, has undertaken a program to collect delinquent mobile home taxes;

AND WHEREAS, pursuant to this program the County of Champaign, as Trustee for the Taxing Districts, has obtained a Tax Sale Certificate of Purchase as to the following described mobile home

216 DEWEY ST

PERMANENT PARCEL NUMBER: 30-063-0047

As described in certificates(s) : 2020-9294 sold November 2020

AND WHEREAS, pursuant to public auction sale, LAUROYSSA COLBERT, Purchaser(s), has/have deposited the total sum of \$1,500.00 for the purchase of the said Certificate of Purchase and has/have requested that the County of Champaign assign to said Purchaser(s) the said Certificate of Purchase and all of the rights of Champaign County to obtain a Tax Certificate of Title as to the said mobile home and further, from said payment the County shall receive \$885.00 as a return for its certificates(s) of Purchase. The County Clerk shall receive \$0.00 for cancellation of certificate(s) and to reimburse for the charges advanced therefrom; the Auctioneer shall receive \$0.00 for services rendered; the Illinois Secretary of State shall receive the sum of \$165.00 for issuance of the Tax Certificate Title to said Purchaser(s); The Agent under his contract for services shall receive \$450.00;

AND WHEREAS, it appears to the Budget & Finance Committee that Champaign County and its taxing districts will be best served by assigning its said Tax Sale Certificate of Purchase to said Purchaser(s) in exchange for the aforesaid payment;

NOW THEREFORE BE IT RESOLVED BY THE COUNTY BOARD OF CHAMPAIGN COUNTY, ILLINOIS, that the County Board Chair is authorized to assign the abovesaid Tax Sale Certificate of Purchase as to the above described mobile home in exchange for payment to the Treasurer of Champaign County, Illinois, of the sum of \$885.00, which shall be disbursed according to law. This resolution shall be effective for sixty (60) days from this date and any transaction between the above parties not occurring within this period shall be null and void.

ADOPTED this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_

ATTEST:

\_\_\_\_\_  
CLERK

\_\_\_\_\_  
COUNTY EXECUTIVE

**RESOLUTION**



**RESOLUTION AUTHORIZING THE COUNTY BOARD CHAIR TO ASSIGN  
MOBILE HOME TAX SALE CERTIFICATE OF PURCHASE**

WHEREAS, pursuant to the authority of 35 ILCS 516/35 the County of Champaign, as Trustee for the Taxing Districts, has undertaken a program to collect delinquent mobile home taxes;

AND WHEREAS, pursuant to this program the County of Champaign, as Trustee for the Taxing Districts, has obtained a Tax Sale Certificate of Purchase as to the following described mobile home

57 NORTHWOOD DR

PERMANENT PARCEL NUMBER: 30-060-0057

As described in certificate(s) : 2020-9284 sold November 2020

AND WHEREAS, pursuant to public auction sale, GEOFFERY LI, Purchaser(s), has/have deposited the total sum of \$1,315.00 for the purchase of the said Certificate of Purchase and has/have requested that the County of Champaign assign to said Purchaser(s) the said Certificate of Purchase and all of the rights of Champaign County to obtain a Tax Certificate of Title as to the said mobile home and further, from said payment the County shall receive \$700.00 as a return for its certificate(s) of Purchase. The County Clerk shall receive \$0.00 for cancellation of certificate(s) and to reimburse for the charges advanced therefrom; the Auctioneer shall receive \$0.00 for services rendered; the Illinois Secretary of State shall receive the sum of \$165.00 for issuance of the Tax Certificate Title to said Purchaser(s); The Agent under his contract for services shall receive \$450.00;

AND WHEREAS, it appears to the Budget & Finance Committee that Champaign County and its taxing districts will be best served by assigning its said Tax Sale Certificate of Purchase to said Purchaser(s) in exchange for the aforesaid payment;

NOW THEREFORE BE IT RESOLVED BY THE COUNTY BOARD OF CHAMPAIGN COUNTY, ILLINOIS, that the County Board Chair is authorized to assign the abovesaid Tax Sale Certificate of Purchase as to the above described mobile home in exchange for payment to the Treasurer of Champaign County, Illinois, of the sum of \$700.00, which shall be disbursed according to law. This resolution shall be effective for sixty (60) days from this date and any transaction between the above parties not occurring within this period shall be null and void.

ADOPTED this \_\_\_\_\_ day of \_\_\_\_\_,

ATTEST:

\_\_\_\_\_  
CLERK

\_\_\_\_\_  
COUNTY EXECUTIVE

RESOLUTION



RESOLUTION AUTHORIZING THE COUNTY BOARD CHAIR TO ASSIGN MOBILE HOME TAX SALE CERTIFICATE OF PURCHASE

WHEREAS, pursuant to the authority of 35 ILCS 516/35 the County of Champaign, as Trustee for the Taxing Districts, has undertaken a program to collect delinquent mobile home taxes;

AND WHEREAS, pursuant to this program the County of Champaign, as Trustee for the Taxing Districts, has obtained a Tax Sale Certificate of Purchase as to the following described mobile home

68 GURTH DR

PERMANENT PARCEL NUMBER: 30-058-0127

As described in certificates(s) : 2020-9240 sold November 2020

AND WHEREAS, pursuant to public auction sale, ELVIA MARTINEZ CONTRERAS, Purchaser(s), has/have deposited the total sum of \$2,500.00 for the purchase of the said Certificate of Purchase and has/have requested that the County of Champaign assign to said Purchaser(s) the said Certificate of Purchase and all of the rights of Champaign County to obtain a Tax Certificate of Title as to the said mobile home and further, from said payment the County shall receive \$1,751.25 as a return for its certificates(s) of Purchase. The County Clerk shall receive \$0.00 for cancellation of certificate(s) and to reimburse for the charges advanced therefrom; the Auctioneer shall receive \$0.00 for services rendered; the Illinois Secretary of State shall receive the sum of \$165.00 for issuance of the Tax Certificate Title to said Purchaser(s); The Agent under his contract for services shall receive \$583.75;

AND WHEREAS, it appears to the Budget & Finance Committee that Champaign County and its taxing districts will be best served by assigning its said Tax Sale Certificate of Purchase to said Purchaser(s) in exchange for the aforesaid payment;

NOW THEREFORE BE IT RESOLVED BY THE COUNTY BOARD OF CHAMPAIGN COUNTY, ILLINOIS, that the County Board Chair is authorized to assign the abovesaid Tax Sale Certificate of Purchase as to the above described mobile home in exchange for payment to the Treasurer of Champaign County, Illinois, of the sum of \$1,751.25, which shall be disbursed according to law. This resolution shall be effective for sixty (60) days from this date and any transaction between the above parties not occurring within this period shall be null and void.

ADOPTED this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_

ATTEST:

\_\_\_\_\_  
CLERK

\_\_\_\_\_  
COUNTY EXECUTIVE

RESOLUTION



RESOLUTION AUTHORIZING THE COUNTY BOARD CHAIR TO ASSIGN MOBILE HOME TAX SALE CERTIFICATE OF PURCHASE

WHEREAS, pursuant to the authority of 35 ILCS 516/35 the County of Champaign, as Trustee for the Taxing Districts, has undertaken a program to collect delinquent mobile home taxes;

AND WHEREAS, pursuant to this program the County of Champaign, as Trustee for the Taxing Districts, has obtained a Tax Sale Certificate of Purchase as to the following described mobile home:

21 POTAWATOMI

PERMANENT PARCEL NUMBER: 30-054-0067

As described in certificates(s) : 2019-9155 sold December 2019

AND WHEREAS, pursuant to public auction sale, SUTTER PARK LLC, GEOFFERY LI, Purchaser(s), has/have deposited the total sum of \$2,150.00 for the purchase of the said Certificate of Purchase and has/have requested that the County of Champaign assign to said Purchaser(s) the said Certificate of Purchase and all of the rights of Champaign County to obtain a Tax Certificate of Title as to the said mobile home and further, from said payment the County shall receive \$1,488.75 as a return for its certificates(s) of Purchase. The County Clerk shall receive \$0.00 for cancellation of certificate(s) and to reimburse for the charges advanced therefrom; the Auctioneer shall receive \$0.00 for services rendered; the Illinois Secretary of State shall receive the sum of \$165.00 for issuance of the Tax Certificate Title to said Purchaser(s); The Agent under his contract for services shall receive \$496.25;

AND WHEREAS, it appears to the Budget & Finance Committee that Champaign County and its taxing districts will be best served by assigning its said Tax Sale Certificate of Purchase to said Purchaser(s) in exchange for the aforesaid payment;

NOW THEREFORE BE IT RESOLVED BY THE COUNTY BOARD OF CHAMPAIGN COUNTY, ILLINOIS, that the County Board Chair is authorized to assign the abovesaid Tax Sale Certificate of Purchase as to the above described mobile home in exchange for payment to the Treasurer of Champaign County, Illinois, of the sum of \$1,488.75, which shall be disbursed according to law. This resolution shall be effective for sixty (60) days from this date and any transaction between the above parties not occurring within this period shall be null and void.

ADOPTED this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_

ATTEST:

\_\_\_\_\_  
CLERK

\_\_\_\_\_  
COUNTY EXECUTIVE

RESOLUTION



RESOLUTION AUTHORIZING THE COUNTY BOARD CHAIR TO ASSIGN MOBILE HOME TAX SALE CERTIFICATE OF PURCHASE

WHEREAS, pursuant to the authority of 35 ILCS 516/35 the County of Champaign, as Trustee for the Taxing Districts, has undertaken a program to collect delinquent mobile home taxes;

AND WHEREAS, pursuant to this program the County of Champaign, as Trustee for the Taxing Districts, has obtained a Tax Sale Certificate of Purchase as to the following described mobile home

11 BRIDLE LN

PERMANENT PARCEL NUMBER: 30-053-0062

As described in certificates(s) : 2020-9207 sold November 2020

AND WHEREAS, pursuant to public auction sale, GEOFFERY LI, Purchaser(s), has/have deposited the total sum of \$1,565.00 for the purchase of the said Certificate of Purchase and has/have requested that the County of Champaign assign to said Purchaser(s) the said Certificate of Purchase and all of the rights of Champaign County to obtain a Tax Certificate of Title as to the said mobile home and further, from said payment the County shall receive \$950.00 as a return for its certificates(s) of Purchase. The County Clerk shall receive \$0.00 for cancellation of certificate(s) and to reimburse for the charges advanced therefrom; the Auctioneer shall receive \$0.00 for services rendered; the Illinois Secretary of State shall receive the sum of \$165.00 for issuance of the Tax Certificate Title to said Purchaser(s); The Agent under his contract for services shall receive \$450.00;

AND WHEREAS, it appears to the Budget & Finance Committee that Champaign County and its taxing districts will be best served by assigning its said Tax Sale Certificate of Purchase to said Purchaser(s) in exchange for the aforesaid payment;

NOW THEREFORE BE IT RESOLVED BY THE COUNTY BOARD OF CHAMPAIGN COUNTY, ILLINOIS, that the County Board Chair is authorized to assign the abovesaid Tax Sale Certificate of Purchase as to the above described mobile home in exchange for payment to the Treasurer of Champaign County, Illinois, of the sum of \$950.00, which shall be disbursed according to law. This resolution shall be effective for sixty (60) days from this date and any transaction between the above parties not occurring within this period shall be null and void.

ADOPTED this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_

ATTEST:

\_\_\_\_\_  
CLERK

\_\_\_\_\_  
COUNTY EXECUTIVE

**RESOLUTION**



**RESOLUTION AUTHORIZING THE COUNTY BOARD CHAIR TO ASSIGN  
MOBILE HOME TAX SALE CERTIFICATE OF PURCHASE**

WHEREAS, pursuant to the authority of 35 ILCS 516/35 the County of Champaign, as Trustee for the Taxing Districts, has undertaken a program to collect delinquent mobile home taxes;

AND WHEREAS, pursuant to this program the County of Champaign, as Trustee for the Taxing Districts, has obtained a Tax Sale Certificate of Purchase as to the following described mobile home

130 THE OAKS

PERMANENT PARCEL NUMBER: 29-050-0130

As described in certificates(s) : 2020-9196 sold November 2020

AND WHEREAS, pursuant to public auction sale, STONETOWN VINTAGE HOMES LLC, Purchaser(s), has/have deposited the total sum of \$1,000.00 for the purchase of the said Certificate of Purchase and has/have requested that the County of Champaign assign to said Purchaser(s) the said Certificate of Purchase and all of the rights of Champaign County to obtain a Tax Certificate of Title as to the said mobile home and further, from said payment the County shall receive \$385.00 as a return for its certificates(s) of Purchase. The County Clerk shall receive \$0.00 for cancellation of certificate(s) and to reimburse for the charges advanced therefrom; the Auctioneer shall receive \$0.00 for services rendered; the Illinois Secretary of State shall receive the sum of \$165.00 for issuance of the Tax Certificate Title to said Purchaser(s); The Agent under his contract for services shall receive \$450.00;

AND WHEREAS, it appears to the Budget & Finance Committee that Champaign County and its taxing districts will be best served by assigning its said Tax Sale Certificate of Purchase to said Purchaser(s) in exchange for the aforesaid payment;

NOW THEREFORE BE IT RESOLVED BY THE COUNTY BOARD OF CHAMPAIGN COUNTY, ILLINOIS, that the County Board Chair is authorized to assign the abovesaid Tax Sale Certificate of Purchase as to the above described mobile home in exchange for payment to the Treasurer of Champaign County, Illinois, of the sum of \$385.00, which shall be disbursed according to law. This resolution shall be effective for sixty (60) days from this date and any transaction between the above parties not occurring within this period shall be null and void.

ADOPTED this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_

ATTEST:

\_\_\_\_\_  
CLERK

\_\_\_\_\_  
COUNTY EXECUTIVE

RESOLUTION



RESOLUTION AUTHORIZING THE COUNTY BOARD CHAIR TO ASSIGN MOBILE HOME TAX SALE CERTIFICATE OF PURCHASE

WHEREAS, pursuant to the authority of 35 ILCS 516/35 the County of Champaign, as Trustee for the Taxing Districts, has undertaken a program to collect delinquent mobile home taxes;

AND WHEREAS, pursuant to this program the County of Champaign, as Trustee for the Taxing Districts, has obtained a Tax Sale Certificate of Purchase as to the following described mobile home

58 THE OAKS

PERMANENT PARCEL NUMBER: 29-050-0058

As described in certificates(s) : 2020-9187 sold November 2020

AND WHEREAS, pursuant to public auction sale, STONETOWN VINTAGE HOMES LLC, Purchaser(s), has/have deposited the total sum of \$950.00 for the purchase of the said Certificate of Purchase and has/have requested that the County of Champaign assign to said Purchaser(s) the said Certificate of Purchase and all of the rights of Champaign County to obtain a Tax Certificate of Title as to the said mobile home and further, from said payment the County shall receive \$335.00 as a return for its certificates(s) of Purchase. The County Clerk shall receive \$0.00 for cancellation of certificate(s) and to reimburse for the charges advanced therefrom; the Auctioneer shall receive \$0.00 for services rendered; the Illinois Secretary of State shall receive the sum of \$165.00 for issuance of the Tax Certificate Title to said Purchaser(s); The Agent under his contract for services shall receive \$450.00;

AND WHEREAS, it appears to the Budget & Finance Committee that Champaign County and its taxing districts will be best served by assigning its said Tax Sale Certificate of Purchase to said Purchaser(s) in exchange for the aforesaid payment;

NOW THEREFORE BE IT RESOLVED BY THE COUNTY BOARD OF CHAMPAIGN COUNTY, ILLINOIS, that the County Board Chair is authorized to assign the abovesaid Tax Sale Certificate of Purchase as to the above described mobile home in exchange for payment to the Treasurer of Champaign County, Illinois, of the sum of \$335.00, which shall be disbursed according to law. This resolution shall be effective for sixty (60) days from this date and any transaction between the above parties not occurring within this period shall be null and void.

ADOPTED this \_\_\_\_\_ day of \_\_\_\_\_,

ATTEST:

\_\_\_\_\_  
CLERK

\_\_\_\_\_  
COUNTY EXECUTIVE

RESOLUTION



RESOLUTION AUTHORIZING THE COUNTY BOARD CHAIR TO ASSIGN MOBILE HOME TAX SALE CERTIFICATE OF PURCHASE

WHEREAS, pursuant to the authority of 35 ILCS 516/35 the County of Champaign, as Trustee for the Taxing Districts, has undertaken a program to collect delinquent mobile home taxes;

AND WHEREAS, pursuant to this program the County of Champaign, as Trustee for the Taxing Districts, has obtained a Tax Sale Certificate of Purchase as to the following described mobile home

177 UNION ST

PERMANENT PARCEL NUMBER: 15-025-0694

As described in certificates(s) : 2020-9139 sold November 2020

AND WHEREAS, pursuant to public auction sale, GEOFFERY LI, Purchaser(s), has/have deposited the total sum of \$1,465.00 for the purchase of the said Certificate of Purchase and has/have requested that the County of Champaign assign to said Purchaser(s) the said Certificate of Purchase and all of the rights of Champaign County to obtain a Tax Certificate of Title as to the said mobile home and further, from said payment the County shall receive \$850.00 as a return for its certificates(s) of Purchase. The County Clerk shall receive \$0.00 for cancellation of certificate(s) and to reimburse for the charges advanced therefrom; the Auctioneer shall receive \$0.00 for services rendered; the Illinois Secretary of State shall receive the sum of \$165.00 for issuance of the Tax Certificate Title to said Purchaser(s); The Agent under his contract for services shall receive \$450.00;

AND WHEREAS, it appears to the Budget & Finance Committee that Champaign County and its taxing districts will be best served by assigning its said Tax Sale Certificate of Purchase to said Purchaser(s) in exchange for the aforesaid payment;

NOW THEREFORE BE IT RESOLVED BY THE COUNTY BOARD OF CHAMPAIGN COUNTY, ILLINOIS, that the County Board Chair is authorized to assign the abovesaid Tax Sale Certificate of Purchase as to the above described mobile home in exchange for payment to the Treasurer of Champaign County, Illinois, of the sum of \$850.00, which shall be disbursed according to law. This resolution shall be effective for sixty (60) days from this date and any transaction between the above parties not occurring within this period shall be null and void.

ADOPTED this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_

ATTEST:

\_\_\_\_\_  
CLERK

\_\_\_\_\_  
COUNTY EXECUTIVE

**RESOLUTION**



**RESOLUTION AUTHORIZING THE COUNTY BOARD CHAIR TO ASSIGN  
MOBILE HOME TAX SALE CERTIFICATE OF PURCHASE**

WHEREAS, pursuant to the authority of 35 ILCS 516/35 the County of Champaign, as Trustee for the Taxing Districts, has undertaken a program to collect delinquent mobile home taxes;

AND WHEREAS, pursuant to this program the County of Champaign, as Trustee for the Taxing Districts, has obtained a Tax Sale Certificate of Purchase as to the following described mobile home

447 KENDALL ST

PERMANENT PARCEL NUMBER: 15-025-0447

As described in certificate(s) : 2020-9127 sold November 2020

AND WHEREAS, pursuant to public auction sale, GEOFFERY LI, Purchaser(s), has/have deposited the total sum of \$1,215.00 for the purchase of the said Certificate of Purchase and has/have requested that the County of Champaign assign to said Purchaser(s) the said Certificate of Purchase and all of the rights of Champaign County to obtain a Tax Certificate of Title as to the said mobile home and further, from said payment the County shall receive \$600.00 as a return for its certificate(s) of Purchase. The County Clerk shall receive \$0.00 for cancellation of certificate(s) and to reimburse for the charges advanced therefrom; the Auctioneer shall receive \$0.00 for services rendered; the Illinois Secretary of State shall receive the sum of \$165.00 for issuance of the Tax Certificate Title to said Purchaser(s); The Agent under his contract for services shall receive \$450.00;

AND WHEREAS, it appears to the Budget & Finance Committee that Champaign County and its taxing districts will be best served by assigning its said Tax Sale Certificate of Purchase to said Purchaser(s) in exchange for the aforesaid payment;

NOW THEREFORE BE IT RESOLVED BY THE COUNTY BOARD OF CHAMPAIGN COUNTY, ILLINOIS, that the County Board Chair is authorized to assign the abovesaid Tax Sale Certificate of Purchase as to the above described mobile home in exchange for payment to the Treasurer of Champaign County, Illinois, of the sum of \$600.00, which shall be disbursed according to law. This resolution shall be effective for sixty (60) days from this date and any transaction between the above parties not occurring within this period shall be null and void.

ADOPTED this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_

ATTEST:

\_\_\_\_\_  
CLERK

\_\_\_\_\_  
COUNTY EXECUTIVE

**RESOLUTION**



**RESOLUTION AUTHORIZING THE COUNTY BOARD CHAIR TO ASSIGN  
MOBILE HOME TAX SALE CERTIFICATE OF PURCHASE**

WHEREAS, pursuant to the authority of 35 ILCS 516/35 the County of Champaign, as Trustee for the Taxing Districts, has undertaken a program to collect delinquent mobile home taxes;

AND WHEREAS, pursuant to this program the County of Champaign, as Trustee for the Taxing Districts, has obtained a Tax Sale Certificate of Purchase as to the following described mobile home

434 KENDALL ST

PERMANENT PARCEL NUMBER: 15-025-0434

As described in certificate(s) : 2020-9125 sold November 2020

AND WHEREAS, pursuant to public auction sale, GEOFFERY LI, Purchaser(s), has/have deposited the total sum of \$1,565.00 for the purchase of the said Certificate of Purchase and has/have requested that the County of Champaign assign to said Purchaser(s) the said Certificate of Purchase and all of the rights of Champaign County to obtain a Tax Certificate of Title as to the said mobile home and further, from said payment the County shall receive \$950.00 as a return for its certificate(s) of Purchase. The County Clerk shall receive \$0.00 for cancellation of certificate(s) and to reimburse for the charges advanced therefrom; the Auctioneer shall receive \$0.00 for services rendered; the Illinois Secretary of State shall receive the sum of \$165.00 for issuance of the Tax Certificate Title to said Purchaser(s); The Agent under his contract for services shall receive \$450.00;

AND WHEREAS, it appears to the Budget & Finance Committee that Champaign County and its taxing districts will be best served by assigning its said Tax Sale Certificate of Purchase to said Purchaser(s) in exchange for the aforesaid payment;

NOW THEREFORE BE IT RESOLVED BY THE COUNTY BOARD OF CHAMPAIGN COUNTY, ILLINOIS, that the County Board Chair is authorized to assign the abovesaid Tax Sale Certificate of Purchase as to the above described mobile home in exchange for payment to the Treasurer of Champaign County, Illinois, of the sum of \$950.00, which shall be disbursed according to law. This resolution shall be effective for sixty (60) days from this date and any transaction between the above parties not occurring within this period shall be null and void.

ADOPTED this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_

ATTEST:

\_\_\_\_\_  
CLERK

\_\_\_\_\_  
COUNTY EXECUTIVE



RESOLUTION AUTHORIZING THE COUNTY BOARD CHAIR TO ASSIGN MOBILE HOME TAX SALE CERTIFICATE OF PURCHASE

WHEREAS, pursuant to the authority of 35 ILCS 516/35 the County of Champaign, as Trustee for the Taxing Districts, has undertaken a program to collect delinquent mobile home taxes;

AND WHEREAS, pursuant to this program the County of Champaign, as Trustee for the Taxing Districts, has obtained a Tax Sale Certificate of Purchase as to the following described mobile home

20 MAHONING AVE

PERMANENT PARCEL NUMBER: 14-020-0199

As described in certificates(s) : 2020-9095 sold November 2020

AND WHEREAS, pursuant to public auction sale, HOMES APM LLC, Purchaser(s), has/have deposited the total sum of \$916.00 for the purchase of the said Certificate of Purchase and has/have requested that the County of Champaign assign to said Purchaser(s) the said Certificate of Purchase and all of the rights of Champaign County to obtain a Tax Certificate of Title as to the said mobile home and further, from said payment the County shall receive \$301.00 as a return for its certificates(s) of Purchase. The County Clerk shall receive \$0.00 for cancellation of certificate(s) and to reimburse for the charges advanced therefrom; the Auctioneer shall receive \$0.00 for services rendered; the Illinois Secretary of State shall receive the sum of \$165.00 for issuance of the Tax Certificate Title to said Purchaser(s); The Agent under his contract for services shall receive \$450.00;

AND WHEREAS, it appears to the Budget & Finance Committee that Champaign County and its taxing districts will be best served by assigning its said Tax Sale Certificate of Purchase to said Purchaser(s) in exchange for the aforesaid payment;

NOW THEREFORE BE IT RESOLVED BY THE COUNTY BOARD OF CHAMPAIGN COUNTY, ILLINOIS, that the County Board Chair is authorized to assign the abovesaid Tax Sale Certificate of Purchase as to the above described mobile home in exchange for payment to the Treasurer of Champaign County, Illinois, of the sum of \$301.00, which shall be disbursed according to law. This resolution shall be effective for sixty (60) days from this date and any transaction between the above parties not occurring within this period shall be null and void.

ADOPTED this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_

ATTEST:

\_\_\_\_\_  
CLERK

\_\_\_\_\_  
COUNTY EXECUTIVE

**RESOLUTION**



**RESOLUTION AUTHORIZING THE COUNTY BOARD CHAIR TO ASSIGN  
MOBILE HOME TAX SALE CERTIFICATE OF PURCHASE**

WHEREAS, pursuant to the authority of 35 ILCS 516/35 the County of Champaign, as Trustee for the Taxing Districts, has undertaken a program to collect delinquent mobile home taxes;

AND WHEREAS, pursuant to this program the County of Champaign, as Trustee for the Taxing Districts, has obtained a Tax Sale Certificate of Purchase as to the following described mobile home

24 MAHONING AVE

PERMANENT PARCEL NUMBER: 14-020-0167

As described in certificates(s) : 2020-9088 sold November 2020

AND WHEREAS, pursuant to public auction sale, HOMES APM LLC, Purchaser(s), has/have deposited the total sum of \$916.00 for the purchase of the said Certificate of Purchase and has/have requested that the County of Champaign assign to said Purchaser(s) the said Certificate of Purchase and all of the rights of Champaign County to obtain a Tax Certificate of Title as to the said mobile home and further, from said payment the County shall receive \$301.00 as a return for its certificates(s) of Purchase. The County Clerk shall receive \$0.00 for cancellation of certificate(s) and to reimburse for the charges advanced therefrom; the Auctioneer shall receive \$0.00 for services rendered; the Illinois Secretary of State shall receive the sum of \$165.00 for issuance of the Tax Certificate Title to said Purchaser(s); The Agent under his contract for services shall receive \$450.00,

AND WHEREAS, it appears to the Budget & Finance Committee that Champaign County and its taxing districts will be best served by assigning its said Tax Sale Certificate of Purchase to said Purchaser(s) in exchange for the aforesaid payment;

NOW THEREFORE BE IT RESOLVED BY THE COUNTY BOARD OF CHAMPAIGN COUNTY, ILLINOIS, that the County Board Chair is authorized to assign the abovesaid Tax Sale Certificate of Purchase as to the above described mobile home in exchange for payment to the Treasurer of Champaign County, Illinois, of the sum of \$301.00, which shall be disbursed according to law. This resolution shall be effective for sixty (60) days from this date and any transaction between the above parties not occurring within this period shall be null and void.

ADOPTED this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_

ATTEST:

\_\_\_\_\_  
CLERK

\_\_\_\_\_  
COUNTY EXECUTIVE

RESOLUTION



RESOLUTION AUTHORIZING THE COUNTY BOARD CHAIR TO ASSIGN MOBILE HOME TAX SALE CERTIFICATE OF PURCHASE

WHEREAS, pursuant to the authority of 35 ILCS 516/35 the County of Champaign, as Trustee for the Taxing Districts, has undertaken a program to collect delinquent mobile home taxes;

AND WHEREAS, pursuant to this program the County of Champaign, as Trustee for the Taxing Districts, has obtained a Tax Sale Certificate of Purchase as to the following described mobile home

224 POPLAR ST LOT 9

PERMANENT PARCEL NUMBER: 14-018-0009

As described in certificates(s) : 2020-9065 sold November 2020

AND WHEREAS, pursuant to public auction sale, Frances Merritt-Farley, Purchaser(s), has/have deposited the total sum of \$1,250.00 for the purchase of the said Certificate of Purchase and has/have requested that the County of Champaign assign to said Purchaser(s) the said Certificate of Purchase and all of the rights of Champaign County to obtain a Tax Certificate of Title as to the said mobile home and further, from said payment the County shall receive \$635.00 as a return for its certificates(s) of Purchase. The County Clerk shall receive \$0.00 for cancellation of certificate(s) and to reimburse for the charges advanced therefrom; the Auctioneer shall receive \$0.00 for services rendered; the Illinois Secretary of State shall receive the sum of \$165.00 for issuance of the Tax Certificate Title to said Purchaser(s); The Agent under his contract for services shall receive \$450.00;

AND WHEREAS, it appears to the Budget & Finance Committee that Champaign County and its taxing districts will be best served by assigning its said Tax Sale Certificate of Purchase to said Purchaser(s) in exchange for the aforesaid payment;

NOW THEREFORE BE IT RESOLVED BY THE COUNTY BOARD OF CHAMPAIGN COUNTY, ILLINOIS, that the County Board Chair is authorized to assign the abovesaid Tax Sale Certificate of Purchase as to the above described mobile home in exchange for payment to the Treasurer of Champaign County, Illinois, of the sum of \$635.00, which shall be disbursed according to law. This resolution shall be effective for sixty (60) days from this date and any transaction between the above parties not occurring within this period shall be null and void.

ADOPTED this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_

ATTEST:

\_\_\_\_\_  
CLERK

\_\_\_\_\_  
COUNTY EXECUTIVE

**RESOLUTION**



**RESOLUTION AUTHORIZING THE COUNTY BOARD CHAIR TO ASSIGN  
MOBILE HOME TAX SALE CERTIFICATE OF PURCHASE**

WHEREAS, pursuant to the authority of 35 ILCS 516/35 the County of Champaign, as Trustee for the Taxing Districts, has undertaken a program to collect delinquent mobile home taxes;

AND WHEREAS, pursuant to this program the County of Champaign, as Trustee for the Taxing Districts, has obtained a Tax Sale Certificate of Purchase as to the following described mobile home

132 LAWRENCE ST

PERMANENT PARCEL NUMBER: 15-025-0132

As described in certificates(s) : 2020-9106 sold November 2020

AND WHEREAS, pursuant to public auction sale, Gene Jiang, Purchaser(s), has/have deposited the total sum of \$2,535.00 for the purchase of the said Certificate of Purchase and has/have requested that the County of Champaign assign to said Purchaser(s) the said Certificate of Purchase and all of the rights of Champaign County to obtain a Tax Certificate of Title as to the said mobile home and further, from said payment the County shall receive \$1,777.50 as a return for its certificates(s) of Purchase. The County Clerk shall receive \$0.00 for cancellation of certificate(s) and to reimburse for the charges advanced therefrom; the Auctioneer shall receive \$0.00 for services rendered; the Illinois Secretary of State shall receive the sum of \$165.00 for issuance of the Tax Certificate Title to said Purchaser(s); The Agent under his contract for services shall receive \$592.50;

AND WHEREAS, it appears to the Budget & Finance Committee that Champaign County and its taxing districts will be best served by assigning its said Tax Sale Certificate of Purchase to said Purchaser(s) in exchange for the aforesaid payment;

NOW THEREFORE BE IT RESOLVED BY THE COUNTY BOARD OF CHAMPAIGN COUNTY, ILLINOIS, that the County Board Chair is authorized to assign the abovesaid Tax Sale Certificate of Purchase as to the above described mobile home in exchange for payment to the Treasurer of Champaign County, Illinois, of the sum of \$1,777.50, which shall be disbursed according to law. This resolution shall be effective for sixty (60) days from this date and any transaction between the above parties not occurring within this period shall be null and void.

ADOPTED this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_

ATTEST:

\_\_\_\_\_  
CLERK

\_\_\_\_\_  
COUNTY EXECUTIVE

RESOLUTION



RESOLUTION AUTHORIZING THE COUNTY BOARD CHAIR TO ASSIGN MOBILE HOME TAX SALE CERTIFICATE OF PURCHASE

WHEREAS, pursuant to the authority of 35 ILCS 516/35 the County of Champaign, as Trustee for the Taxing Districts, has undertaken a program to collect delinquent mobile home taxes;

AND WHEREAS, pursuant to this program the County of Champaign, as Trustee for the Taxing Districts, has obtained a Tax Sale Certificate of Purchase as to the following described mobile home

563 RANDOLPH ST

PERMANENT PARCEL NUMBER: 15-025-0563

As described in certificates(s) : 2020-9135 sold November 2020

AND WHEREAS, pursuant to public auction sale, Gene Jiang, Purchaser(s), has/have deposited the total sum of \$2,535.00 for the purchase of the said Certificate of Purchase and has/have requested that the County of Champaign assign to said Purchaser(s) the said Certificate of Purchase and all of the rights of Champaign County to obtain a Tax Certificate of Title as to the said mobile home and further, from said payment the County shall receive \$1,777.50 as a return for its certificates(s) of Purchase. The County Clerk shall receive \$0.00 for cancellation of certificate(s) and to reimburse for the charges advanced therefrom; the Auctioneer shall receive \$0.00 for services rendered; the Illinois Secretary of State shall receive the sum of \$165.00 for issuance of the Tax Certificate Title to said Purchaser(s); The Agent under his contract for services shall receive \$592.50;

AND WHEREAS, it appears to the Budget & Finance Committee that Champaign County and its taxing districts will be best served by assigning its said Tax Sale Certificate of Purchase to said Purchaser(s) in exchange for the aforesaid payment;

NOW THEREFORE BE IT RESOLVED BY THE COUNTY BOARD OF CHAMPAIGN COUNTY, ILLINOIS, that the County Board Chair is authorized to assign the abovesaid Tax Sale Certificate of Purchase as to the above described mobile home in exchange for payment to the Treasurer of Champaign County, Illinois, of the sum of \$1,777.50, which shall be disbursed according to law. This resolution shall be effective for sixty (60) days from this date and any transaction between the above parties not occurring within this period shall be null and void.

ADOPTED this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_

ATTEST:

\_\_\_\_\_  
CLERK

\_\_\_\_\_  
COUNTY EXECUTIVE

**RESOLUTION**



**RESOLUTION AUTHORIZING THE COUNTY BOARD CHAIR TO ASSIGN  
MOBILE HOME TAX SALE CERTIFICATE OF PURCHASE**

WHEREAS, pursuant to the authority of 35 ILCS 516/35 the County of Champaign, as Trustee for the Taxing Districts, has undertaken a program to collect delinquent mobile home taxes;

AND WHEREAS, pursuant to this program the County of Champaign, as Trustee for the Taxing Districts, has obtained a Tax Sale Certificate of Purchase as to the following described mobile home

27 COOPER'S MHP

PERMANENT PARCEL NUMBER: 23-042-0027

As described in certificate(s) : 2020-9178 sold November 2020

AND WHEREAS, pursuant to public auction sale, Brandon Shaffer, Purchaser(s), has/have deposited the total sum of \$915.00 for the purchase of the said Certificate of Purchase and has/have requested that the County of Champaign assign to said Purchaser(s) the said Certificate of Purchase and all of the rights of Champaign County to obtain a Tax Certificate of Title as to the said mobile home and further, from said payment the County shall receive \$300.00 as a return for its certificate(s) of Purchase. The County Clerk shall receive \$0.00 for cancellation of certificate(s) and to reimburse for the charges advanced therefrom; the Auctioneer shall receive \$0.00 for services rendered; the Illinois Secretary of State shall receive the sum of \$165.00 for issuance of the Tax Certificate Title to said Purchaser(s); The Agent under his contract for services shall receive \$450.00;

AND WHEREAS, it appears to the Budget & Finance Committee that Champaign County and its taxing districts will be best served by assigning its said Tax Sale Certificate of Purchase to said Purchaser(s) in exchange for the aforesaid payment;

NOW THEREFORE BE IT RESOLVED BY THE COUNTY BOARD OF CHAMPAIGN COUNTY, ILLINOIS, that the County Board Chair is authorized to assign the abovesaid Tax Sale Certificate of Purchase as to the above described mobile home in exchange for payment to the Treasurer of Champaign County, Illinois, of the sum of \$300.00, which shall be disbursed according to law. This resolution shall be effective for sixty (60) days from this date and any transaction between the above parties not occurring within this period shall be null and void.

ADOPTED this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_

ATTEST:

\_\_\_\_\_  
CLERK

\_\_\_\_\_  
COUNTY EXECUTIVE

RESOLUTION



WHEREAS, The County of Champaign, as Trustee for the Taxing Districts therein, has undertaken a program to collect delinquent taxes and to perfect titles to real property in cases in which the taxes on such real property have not been paid, pursuant to 35ILCS 200/21-90, and

WHEREAS, Pursuant to this program, the County of Champaign, as Trustee for the Taxing Districts therein, has acquired an interest in the following described real estate:

CUNNINGHAM TOWNSHIP

PERMANENT PARCEL NUMBER: 92-21-16-432-014

As described in certificates(s) : 0666 sold October 1998

and it appearing to the Budget & Finance Committee that it is in the best interest of the County to dispose of its interest in said property.

WHEREAS, METANG LLC METANG LLC, has bid \$5,000.00 for the County's interest, such bid having been presented to the Budget & Finance Committee at the same time it having been determined by the Budget & Finance Committee and the Agent for the County, that the County shall receive from such bid \$3,711.75 as a return for its certificate(s) of purchase. The County Clerk shall receive \$0.00 for cancellation of Certificate(s) and to reimburse the revolving account the charges advanced from this account, the auctioneer shall receive \$0.00 for his services and the Recorder of Deeds shall receive \$51.00 for recording. The Agent under his contract for services shall receive \$1,237.25. The total paid by purchaser is \$5,000.00.

WHEREAS, your Budget & Finance Committee recommends the adoption of the following resolution:

BE IT RESOLVED BY THE COUNTY BOARD OF CHAMPAIGN COUNTY, ILLINOIS, that the Chairman of the Board of Champaign County, Illinois, be hereby authorized to execute a deed of conveyance of the County's interest on the above described real estate for the sum of \$3,711.75 to be paid to the Treasurer of Champaign County Illinois, to be disbursed according to law. This resolution to be effective for sixty (60) days from this date and any transaction between the above parties not occurring within this period shall be null and void.

ADOPTED this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_

ATTEST:

\_\_\_\_\_  
CLERK

\_\_\_\_\_  
COUNTY EXECUTIVE



WHEREAS, The County of Champaign, as Trustee for the Taxing Districts therein, has undertaken a program to collect delinquent taxes and to perfect titles to real property in cases in which the taxes on such real property have not been paid, pursuant to 35ILCS 200/21-90, and

WHEREAS, Pursuant to this program, the County of Champaign, as Trustee for the Taxing Districts therein, has acquired an interest in the following described real estate:

RAYMOND TOWNSHIP

PERMANENT PARCEL NUMBER 21-34-33-428-006

As described in certificates(s) : 2019-0265 sold November 2020

and it appearing to the Budget & Finance Committee that it is in the best interest of the County to dispose of its interest in said property.

WHEREAS, APRIL MORGAN, has bid \$2,500.00 for the County's interest, such bid having been presented to the Budget & Finance Committee at the same time it having been determined by the Budget & Finance Committee and the Agent for the County, that the County shall receive from such bid \$1,836.75 as a return for its certificate(s) of purchase. The County Clerk shall receive \$0.00 for cancellation of Certificate(s) and to reimburse the revolving account the charges advanced from this account, the auctioneer shall receive \$0.00 for his services and the Recorder of Deeds shall receive \$51.00 for recording. The Agent under his contract for services shall receive \$612.25. The total paid by purchaser is \$2,500.00.

WHEREAS, your Budget & Finance Committee recommends the adoption of the following resolution:

BE IT RESOLVED BY THE COUNTY BOARD OF CHAMPAIGN COUNTY, ILLINOIS, that the Chairman of the Board of Champaign County, Illinois, be hereby authorized to execute a deed of conveyance of the County's interest on the above described real estate for the sum of \$1,836.75 to be paid to the Treasurer of Champaign County Illinois, to be disbursed according to law. This resolution to be effective for sixty (60) days from this date and any transaction between the above parties not occurring within this period shall be null and void.

ADOPTED this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_

ATTEST:

\_\_\_\_\_  
CLERK

\_\_\_\_\_  
COUNTY EXECUTIVE

SALE TO NEW OWNER

11-23-023

RESOLUTION



WHEREAS, The County of Champaign, as Trustee for the Taxing Districts therein, has undertaken a program to collect delinquent taxes and to perfect titles to real property in cases in which the taxes on such real property have not been paid, pursuant to 35ILCS 200/21-90, and

WHEREAS, Pursuant to this program, the County of Champaign, as Trustee for the Taxing Districts therein, has acquired an interest in the following described real estate:

RANTOUL TOWNSHIP

PERMANENT PARCEL NUMBER: 20-09-10-225-003

As described in certificate(s) : 2019-0246 sold November 2020

and it appearing to the Budget & Finance Committee that it is in the best interest of the County to dispose of its interest in said property.

WHEREAS, SCOTT ANDERSON, has bid \$10,100.00 for the County's interest, such bid having been presented to the Budget & Finance Committee at the same time it having been determined by the Budget & Finance Committee and the Agent for the County, that the County shall receive from such bid \$7,536.75 as a return for its certificate(s) of purchase. The County Clerk shall receive \$0.00 for cancellation of Certificate(s) and to reimburse the revolving account the charges advanced from this account, the auctioneer shall receive \$0.00 for his services and the Recorder of Deeds shall receive \$51.00 for recording. The Agent under his contract for services shall receive \$2,512.25. The total paid by purchaser is \$10,100.00.

WHEREAS, your Budget & Finance Committee recommends the adoption of the following resolution:

BE IT RESOLVED BY THE COUNTY BOARD OF CHAMPAIGN COUNTY, ILLINOIS, that the Chairman of the Board of Champaign County, Illinois, be hereby authorized to execute a deed of conveyance of the County's interest on the above described real estate for the sum of \$7,536.75 to be paid to the Treasurer of Champaign County Illinois, to be disbursed according to law. This resolution to be effective for sixty (60) days from this date and any transaction between the above parties not occurring within this period shall be null and void.

ADOPTED this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_

ATTEST:

\_\_\_\_\_  
CLERK

\_\_\_\_\_  
COUNTY EXECUTIVE

SALE TO NEW OWNER

11-23-024



WHEREAS, The County of Champaign, as Trustee for the Taxing Districts therein, has undertaken a program to collect delinquent taxes and to perfect titles to real property in cases in which the taxes on such real property have not been paid, pursuant to 35ILCS 200/21-90, and

WHEREAS, Pursuant to this program, the County of Champaign, as Trustee for the Taxing Districts therein, has acquired an interest in the following described real estate:

RANTOUL TOWNSHIP

PERMANENT PARCEL NUMBER: 20-09-02-251-001

As described in certificates(s) : 2019-0233 sold November 2020

and it appearing to the Budget & Finance Committee that it is in the best interest of the County to dispose of its interest in said property.

WHEREAS, Dream Keys LLC, has bid \$803.00 for the County's interest, such bid having been presented to the Budget & Finance Committee at the same time it having been determined by the Budget & Finance Committee and the Agent for the County, that the County shall receive from such bid \$302.00 as a return for its certificate(s) of purchase. The County Clerk shall receive \$0.00 for cancellation of Certificate(s) and to reimburse the revolving account the charges advanced from this account, the auctioneer shall receive \$0.00 for his services and the Recorder of Deeds shall receive \$51.00 for recording. The Agent under his contract for services shall receive \$450.00. The total paid by purchaser is \$803.00.

WHEREAS, your Budget & Finance Committee recommends the adoption of the following resolution:

BE IT RESOLVED BY THE COUNTY BOARD OF CHAMPAIGN COUNTY, ILLINOIS, that the Chairman of the Board of Champaign County, Illinois, be hereby authorized to execute a deed of conveyance of the County's interest on the above described real estate for the sum of \$302.00 to be paid to the Treasurer of Champaign County Illinois, to be disbursed according to law. This resolution to be effective for sixty (60) days from this date and any transaction between the above parties not occurring within this period shall be null and void.

ADOPTED this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_

ATTEST:

\_\_\_\_\_  
CLERK

\_\_\_\_\_  
COUNTY EXECUTIVE

SALE TO NEW OWNER

11-23-025



WHEREAS, The County of Champaign, as Trustee for the Taxing Districts therein, has undertaken a program to collect delinquent taxes and to perfect titles to real property in cases in which the taxes on such real property have not been paid, pursuant to 35ILCS 200/21-90, and

WHEREAS, Pursuant to this program, the County of Champaign, as Trustee for the Taxing Districts therein, has acquired an interest in the following described real estate:

RANTOUL TOWNSHIP

PERMANENT PARCEL NUMBER: 20-09-02-208-019

As described in certificates(s) : 323 sold October 2015

and it appearing to the Budget & Finance Committee that it is in the best interest of the County to dispose of its interest in said property.

WHEREAS, Dream Keys LLC, has bid \$802.00 for the County's interest, such bid having been presented to the Budget & Finance Committee at the same time it having been determined by the Budget & Finance Committee and the Agent for the County, that the County shall receive from such bid \$301.00 as a return for its certificate(s) of purchase. The County Clerk shall receive \$0.00 for cancellation of Certificate(s) and to reimburse the revolving account the charges advanced from this account, the auctioneer shall receive \$0.00 for his services and the Recorder of Deeds shall receive \$51.00 for recording. The Agent under his contract for services shall receive \$450.00. The total paid by purchaser is \$802.00.

WHEREAS, your Budget & Finance Committee recommends the adoption of the following resolution:

BE IT RESOLVED BY THE COUNTY BOARD OF CHAMPAIGN COUNTY, ILLINOIS, that the Chairman of the Board of Champaign County, Illinois, be hereby authorized to execute a deed of conveyance of the County's interest on the above described real estate for the sum of \$301.00 to be paid to the Treasurer of Champaign County Illinois, to be disbursed according to law. This resolution to be effective for sixty (60) days from this date and any transaction between the above parties not occurring within this period shall be null and void.

ADOPTED this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_

ATTEST:

\_\_\_\_\_  
CLERK

\_\_\_\_\_  
COUNTY EXECUTIVE

SALE TO NEW OWNER

11-23-026

RESOLUTION



WHEREAS, The County of Champaign, as Trustee for the Taxing Districts therein, has undertaken a program to collect delinquent taxes and to perfect titles to real property in cases in which the taxes on such real property have not been paid, pursuant to 35ILCS 200/21-90, and

WHEREAS, Pursuant to this program, the County of Champaign, as Trustee for the Taxing Districts therein, has acquired an interest in the following described real estate:

RANTOUL TOWNSHIP

PERMANENT PARCEL NUMBER: 20-09-02-208-010

As described in certificates(s) : 256 sold October 2017

and it appearing to the Budget & Finance Committee that it is in the best interest of the County to dispose of its interest in said property.

WHEREAS, ALLIANCE INVESTMENT SOLUTIONS LLC, SUELI DOS SANTOS, has bid \$900.00 for the County's interest, such bid having been presented to the Budget & Finance Committee at the same time it having been determined by the Budget & Finance Committee and the Agent for the County, that the County shall receive from such bid \$399.00 as a return for its certificate(s) of purchase. The County Clerk shall receive \$0.00 for cancellation of Certificate(s) and to reimburse the revolving account the charges advanced from this account, the auctioneer shall receive \$0.00 for his services and the Recorder of Deeds shall receive \$51.00 for recording. The Agent under his contract for services shall receive \$450.00. The total paid by purchaser is \$900.00.

WHEREAS, your Budget & Finance Committee recommends the adoption of the following resolution:

BE IT RESOLVED BY THE COUNTY BOARD OF CHAMPAIGN COUNTY, ILLINOIS, that the Chairman of the Board of Champaign County, Illinois, be hereby authorized to execute a deed of conveyance of the County's interest on the above described real estate for the sum of \$399.00 to be paid to the Treasurer of Champaign County Illinois, to be disbursed according to law. This resolution to be effective for sixty (60) days from this date and any transaction between the above parties not occurring within this period shall be null and void.

ADOPTED this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_

ATTEST:

\_\_\_\_\_  
CLERK

\_\_\_\_\_  
COUNTY EXECUTIVE

SALE TO NEW OWNER

11-23-027



WHEREAS, The County of Champaign, as Trustee for the Taxing Districts therein, has undertaken a program to collect delinquent taxes and to perfect titles to real property in cases in which the taxes on such real property have not been paid, pursuant to 35ILCS 200/21-90, and

WHEREAS, Pursuant to this program, the County of Champaign, as Trustee for the Taxing Districts therein, has acquired an interest in the following described real estate:

PESOTUM TOWNSHIP

PERMANENT PARCEL NUMBER: 18-32-23-157-002

As described in certificates(s) : 2019-0167 sold November 2020

and it appearing to the Budget & Finance Committee that it is in the best interest of the County to dispose of its interest in said property.

WHEREAS, Village of Pesotum, has bid \$801.00 for the County's interest, such bid having been presented to the Budget & Finance Committee at the same time it having been determined by the Budget & Finance Committee and the Agent for the County, that the County shall receive from such bid \$300.00 as a return for its certificate(s) of purchase. The County Clerk shall receive \$0.00 for cancellation of Certificate(s) and to reimburse the revolving account the charges advanced from this account, the auctioneer shall receive \$0.00 for his services and the Recorder of Deeds shall receive \$51.00 for recording. The Agent under his contract for services shall receive \$450.00. The total paid by purchaser is \$801.00.

WHEREAS, your Budget & Finance Committee recommends the adoption of the following resolution:

BE IT RESOLVED BY THE COUNTY BOARD OF CHAMPAIGN COUNTY, ILLINOIS, that the Chairman of the Board of Champaign County, Illinois, be hereby authorized to execute a deed of conveyance of the County's interest on the above described real estate for the sum of \$300.00 to be paid to the Treasurer of Champaign County Illinois, to be disbursed according to law. This resolution to be effective for sixty (60) days from this date and any transaction between the above parties not occurring within this period shall be null and void.

ADOPTED this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_

ATTEST:

\_\_\_\_\_  
CLERK

\_\_\_\_\_  
COUNTY EXECUTIVE



WHEREAS, The County of Champaign, as Trustee for the Taxing Districts therein, has undertaken a program to collect delinquent taxes and to perfect titles to real property in cases in which the taxes on such real property have not been paid, pursuant to 35ILCS 200/21-90, and

WHEREAS, Pursuant to this program, the County of Champaign, as Trustee for the Taxing Districts therein, has acquired an interest in the following described real estate:

BROWN TOWNSHIP

PERMANENT PARCEL NUMBER 02-01-17-413-001

As described in certificates(s) : 2019-0009 sold November 2020

and it appearing to the Budget & Finance Committee that it is in the best interest of the County to dispose of its interest in said property.

WHEREAS, Latif Khan, has bid \$1,786.00 for the County's interest, such bid having been presented to the Budget & Finance Committee at the same time it having been determined by the Budget & Finance Committee and the Agent for the County, that the County shall receive from such bid \$1,285.00 as a return for its certificate(s) of purchase. The County Clerk shall receive \$0.00 for cancellation of Certificate(s) and to reimburse the revolving account the charges advanced from this account, the auctioneer shall receive \$0.00 for his services and the Recorder of Deeds shall receive \$51.00 for recording. The Agent under his contract for services shall receive \$450.00. The total paid by purchaser is \$1,786.00.

WHEREAS, your Budget & Finance Committee recommends the adoption of the following resolution:

BE IT RESOLVED BY THE COUNTY BOARD OF CHAMPAIGN COUNTY, ILLINOIS, that the Chairman of the Board of Champaign County, Illinois, be hereby authorized to execute a deed of conveyance of the County's interest on the above described real estate for the sum of \$1,285.00 to be paid to the Treasurer of Champaign County Illinois, to be disbursed according to law. This resolution to be effective for sixty (60) days from this date and any transaction between the above parties not occurring within this period shall be null and void.

ADOPTED this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_

ATTEST:

\_\_\_\_\_  
CLERK

\_\_\_\_\_  
COUNTY EXECUTIVE

SALE TO NEW OWNER

11-23-029

RESOLUTION



WHEREAS, The County of Champaign, as Trustee for the Taxing Districts therein, has undertaken a program to collect delinquent taxes and to perfect titles to real property in cases in which the taxes on such real property have not been paid, pursuant to 35ILCS 200/21-90, and

WHEREAS, Pursuant to this program, the County of Champaign, as Trustee for the Taxing Districts therein, has acquired an interest in the following described real estate:

TOWNSHIP

PERMANENT PARCEL NUMBER: 44-20-16-376-067

As described in certificate(s) : 716 sold October 2013

and it appearing to the Budget & Finance Committee that it is in the best interest of the County to dispose of its interest in said property.

WHEREAS, Latif Khan, has bid \$3,786.00 for the County's interest, such bid having been presented to the Budget & Finance Committee at the same time it having been determined by the Budget & Finance Committee and the Agent for the County, that the County shall receive from such bid \$2,801.25 as a return for its certificate(s) of purchase. The County Clerk shall receive \$0.00 for cancellation of Certificate(s) and to reimburse the revolving account the charges advanced from this account, the auctioneer shall receive \$0.00 for his services and the Recorder of Deeds shall receive \$51.00 for recording. The Agent under his contract for services shall receive \$933.75. The total paid by purchaser is \$3,786.00.

WHEREAS, your Budget & Finance Committee recommends the adoption of the following resolution:

BE IT RESOLVED BY THE COUNTY BOARD OF CHAMPAIGN COUNTY, ILLINOIS, that the Chairman of the Board of Champaign County, Illinois, be hereby authorized to execute a deed of conveyance of the County's interest on the above described real estate for the sum of \$2,801.25 to be paid to the Treasurer of Champaign County Illinois, to be disbursed according to law. This resolution to be effective for sixty (60) days from this date and any transaction between the above parties not occurring within this period shall be null and void.

ADOPTED this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_

ATTEST:

\_\_\_\_\_  
CLERK

\_\_\_\_\_  
COUNTY EXECUTIVE

SALE TO NEW OWNER



## OFFICE OF THE CHAMPAIGN COUNTY EXECUTIVE

1776 East Washington Street, Urbana, Illinois 61802-4581

Steve Summers, County Executive

### MEMORANDUM

To: Stephanie Fortado, Chair of Finance; and  
John Farney, Vice-Chair of Finance; and  
Honorable Members of the Champaign County Board

From: Steve Summers, County Executive  
DeShonna Matthew, Insurance Specialist

Date: November 7, 2023

Re: FY2023-2024 Renewal of Insurance Policies: Property, Auto, Liability, and Worker's  
Compensation

Through the County's Broker – Dimond Brothers Insurance Agency – the County has received renewal proposals for the County's liability and worker's compensation FY2023-24 insurance coverage from the following companies: Cincinnati Insurance Company; Capitol Indemnity; NFIP/Selective Flood and Illinois Counties Risk Management Trust (ICRMT). Detailed information regarding the policies purchased is attached for your review.

The total cost of all premiums is \$1,139,805 and reflects a decrease of \$34,503 or 2.94% over the total FY2022-23 rate of \$1,174,308. The FY2023-24 budget has adequate funds appropriated to pay premium costs.

### RECOMMENDED ACTION

**The Finance Committee of the Whole recommends to the County Board approval of insurance coverage for liability and worker's compensation for FY2023-24 from December 1, 2023 – November 30, 2024 through plans and premiums provided as follows:**

- **Property/inland marine/boiler and machinery coverage provided by ICRMT in the amount of \$204,534;**
- **Liability coverage for Champaign County provided by ICRMT in the amount of \$652,725;**
- **Student Accidental Death & Dismemberment coverage for the Champaign County Head Start program provided by Great American in the amount of \$1,080;**
- **Worker's Compensation coverage for Champaign County provided ICRMT in the amount of \$198,858;**
- **Flood Insurance coverage for Champaign County provided by NFIP/Selective Flood in the amount of \$20,527;**
- **Cyber Liability coverage for Champaign County by Houston Casualty Company in the amount of \$62,081;**
- **Unemployment Insurance at the rate of 2.33% of the first \$13,271 earned *\*estimate – rate released after 12/01/2023* (policy period January 1, 2024 to December 31, 2024).**

Thank you for your consideration of this recommendation.



**Dimond Bros.**  
INSURANCE | Est. 1867

# County of Champaign

**Summary Presented by**  
Molly M. Rollings, CIC  
Sales Executive



**Dimond Bros.**  
INSURANCE | Est. 1867

#### DISCLAIMER

The following presentation is designed to give you an overview of the insurance coverages we have proposed for your business through one of the insurance carriers Dimond Bros. Insurance, LLC represents. In the event you would like to review proposals from other carriers we represent, please let us know. This proprietary company proposal is meant only as a general understanding of your insurance needs and should not be construed as an authoritative or legal interpretation of the insurance policies that can or will be written for you. Please refer to your specific insurance contracts for details on coverages, specific terms, conditions, limitations and exclusions that will govern in the event of a loss. Specimen policies are available for review before coverage is bound. All premiums quoted are subject to receipt of favorable 3-year loss history, acceptable MVR's, favorable loss control survey and compliance with loss control survey recommendations.

In evaluating your exposure to loss, we have depended on information provided by you, the insured. If there are other areas that need to be evaluated prior to binding coverage, please bring these to our attention. Also, should any of your exposures change after coverage is bound, such as new operations in or out-of-state, purchase of additional assets (vehicles, equipment, buildings, etc.), changes in employee count or sales totals, etc., please let us know so that proper coverage can be discussed.

# Policy Information

| Line of Business  | Company                                 | A.M. Best Rating | Admitted/ Non-Admitted | Policy Period           |
|---|---|------------------|------------------------|-------------------------|
| Accident/Health - C   | Francis L Dean & Associates, Inc        | A                | Admitted               | 05/15/2023 - 05/15/2024 |
| Inland Marine (C), Commercial Property, Inland Marine (C)                       | Cincinnati Insurance Co                 | A+               | Admitted               | 12/01/2023 - 12/01/2024 |
| Flood (C)   | Selective Insurance                     | A+               | Admitted               | 01/30/2024 - 01/30/2025 |
| Flood (C)   | Selective Insurance                     | A+               | Admitted               | 01/30/2024 - 01/30/2025 |
| Commercial Cyber and Privacy Liability  | US Pro Insurance                        | A                | Non-Admitted           | 07/01/2023 - 12/01/2024 |
| Umbrella(C), Business Auto, General Liability, Workers Compensation, Crime, etc | Illinois Counties Risk Management Trust |                  | Admitted               | 12/01/2023 - 12/01/2024 |
| Unemployment Insurance  | Illinois Counties Risk Management Trust |                  | Admitted               | 01/01/2024 - 01/01/2025 |

### Non-Admitted Carrier Notice

The (line of business) carrier is not admitted to do business in the State of (State). To the best of our knowledge, this company has complied with the laws of this state, but in the event the company was declared insolvent, policyholders would not receive the protection of the (State) Insurance Guaranty Fund for the payment of claims or the return of unearned premiums. We have no other information at our disposal which would indicate the (name of insurance company) is not properly funded and paying claims at this time.

### A.M. BEST Financial Strength Rating

A.M. Best Company is the leading provider of ratings, news, and financial data for the insurance industry worldwide. Their Best Financial Strength Rating is an independent opinion of an insurer's financial strength and ability to meet its ongoing insurance policy and contract obligations. The rating is based on a comprehensive quantitative and qualitative evaluation of a company's balance sheet strength, operating performance, and business profile.

| Rating  | Descriptor | Definition  |
|---------|------------|---|
| A++, A+ | Superior   | Assigned to companies that have, in Best's opinion, a superior ability to meet their ongoing insurance obligations.   |
| A, A-   | Excellent  | Assigned to companies that have, in Best's opinion, an excellent ability to meet their ongoing insurance obligations. |

| Rating     | Descriptor | Definition   |
|------------|------------|--|
| B++,<br>B+ | Good       | Assigned to companies that have, in Best's opinion, a good ability to meet their ongoing insurance obligations.  |
| B, B-      | Fair       | Assigned to companies that have, in Best's opinion, marginal ability to meet their ongoing insurance obligations. Financial strength is vulnerable to adverse changes in underwriting and economic conditions. |

# ILLINOIS COUNTIES RISK MANAGEMENT TRUST

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## INSURANCE PROGRAM RENEWAL



## Champaign County

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**PRESENTED BY:**

Dimond Bros - Main Office

**POLICY YEAR:**

DEC 01, 2023 - DEC 01, 2024

**Quote Number:**

R2-1000247-2324-01

**ADMINISTERED BY:**





## ABOUT ICRMT

*Providing insurance and risk management services to Illinois Public Entities since 1983.*

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Illinois Counties Risk Management Trust (ICRMT) is one of the leading insurance programs in Illinois, providing property, and workers' compensation coverages for Illinois public entities since 1983. Owned by its members and administered by IPMG, ICRMT provides an integrated approach to risk management, claims administration, and underwriting tailored to fit the needs of your entity. ICRMT provides broad coverage and the most comprehensive service package specifically designed to protect the entity's exposures and budgetary constraints.



*Size: 470+ Members*



*Retention Rate: 97%*



*Total Premium: \$116+ Million*



# PROGRAM MANAGEMENT

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PROVIDED BY INSURANCE PROGRAM MANAGERS GROUP

## ACCOUNT EXECUTIVES

**JEFF WEBER**  
President  
jeff.weber@ipmg.com  
314.293.9707

**BOB SPRING**  
Sr. VP - Public Entity Practice  
bob.spring@ipmg.com  
630.485.5885

**KYLE SHELL**  
Account Executive  
kyle.shell@ipmg.com  
314.293.9717

## UNDERWRITING

**TODD GREER**  
COO  
todd.greer@ipmg.com  
630.485.5869

**KRISTEN TRACY**  
Senior Vice President of Programs  
kristen.tracy@ipmg.com  
630.485.5970

**DANIEL KOLE**  
Program Underwriter  
daniel.kole@ipmg.com  
630.485.5952

## PROGRAM ADMINISTRATION

**JACKIE KING**  
ICRMT Program Manager  
jackie.king@ipmg.com  
630.485.5874

**KIM DIEDERICH**  
ICRMT Account Assistant  
kim.diederich@ipmg.com  
630.485.5863

**TIM OLSON**  
Claims Liaison  
tim.olson@ipmg.com  
630.485.5924



## RISK MANAGEMENT & LOSS CONTROL SERVICES

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ICRMT Risk Management Services consultants deliver a catalog of resources with material expertise in public entity risk management. The staff has field-based experts in clinical medicine, physical therapy, and advanced degree safety experts. ICRMT's risk consultants have a background working in local law enforcement, fire, and emergency medical services.

The RMS consultants work with each entity to facilitate risk mitigation efforts through policy, training and engineering controls. These controls are delivered onsite and through online training options. ICRMT RMS consultants provide policy and training solutions for all lines of coverage with focus on industry and client loss trends and emerging risks.

### SERVICES INCLUDED:

- Use of Force Training
- Jail Policies and Procedures Audits
- Policy and Procedure Implementation
- Auto/Driving Exposure Evaluation
- Employment Practices Strategies, Education, and Training
- Safety Committee Development
- Hiring and Management Strategies
- Law Enforcement Seminars
- Fire Fighter/EMS Training
- Regulatory Compliances
- Essential Functions Testing Policy
- Background Check Policy
- Supervisors/Leadership Development
- Loss Analysis and Trending
- Slip and Fall Prevention Program
- Supervisory/Personnel Safety Training
- Accident Investigation Training
- Hazard Communication Training
- Blood Born Pathogens Training



## RISK MANAGEMENT & LOSS CONTROL CONSULTANTS

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### **BRIAN DEVLIN**

Senior Vice President  
brian.devlin@ipmg.com  
630.485.5922

### **MARK BELL**

Public Entity Team Director  
mark.bell@ipmg.com  
630.200.8711

### **JEFF BACIDORE**

Senior Risk Management Consultant  
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630.253.4463

### **DAN LUTTRELL**

Senior Risk Management  
Consultant  
dan.luttrell@ipmg.com  
224.239.7407

### **JOSH BLACKWELL**

Risk Management Consultant  
-Law Enforcement Practice  
josh.blackwell@ipmg.com  
224.227.0819

### **BEN HARMENING**

Risk Management Consultant  
- Law Enforcement Practice  
ben.harmening@ipmg.com  
224.840.4405

### **KEVIN MADEIRA**

Risk Management Support Specialist  
kevin.madeira@ipmg.com  
630.485.1065

### **BRANDON BEYER**

Risk Management Support Specialist  
brandon.beyer@ipmg.com  
630.485.5954



## CLAIMS MANAGEMENT SERVICES

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IPMG Claims Management Services offers a full-service claims team specializing in the public entity sector. IPMG CMS services claims for property, casualty and workers compensation claims.

IPMG CMS has a staff of 39 including 21 seasoned claims professionals with an average claims experience of over ten years. IPMG CMS's leadership team boasts well over 20 years of experience. IPMG CMS's staff specializes in program business, including unique self-insured retention structures.

### SERVICES INCLUDED:

- Dedicated service adjuster approach, which promotes service continuity and trust
- On-line claim reporting and investigation tool through In-Sight with loss experience access
- On-line claim review and claim report generation
- 24-hour contact on every new claim submission
- Clients are updated on all critical events and participate in all major claims decisions
- Quarterly claim file reviews
- Data analytics to quickly identify potential high cost claims
- Tailor made service plans
- Nurse Case Management

### CONTACT:

**MIKE CASTRO**  
Senior Vice President  
mike.castro@ipmg.com  
630.485.5895

**Jeff Waldron**  
WC Claims Manager  
jeff.waldron@ipmg.com  
630.203.5366

**SUSANNE SKJERSETH**  
PC Claims Manager  
susanne.skjerseth@ipmg.com  
314.293.9723



## ICRMT FEATURES AND BENEFITS

### Program Highlights

- Property and Casualty Policy is Non-Auditable
- Terrorism Coverage Included
- The ICRMT Trust Agreement contains a Resolution by the Executive Board making the program Non-Assessable
- Specialized Law Enforcement Risk Management Services
- Open Door Legal Consultation
- Tailored Risk Management Services
- Professional Property Appraisals
- Online Claims Reporting
- Crisis Management Assistance
- Enhanced Case Management
- PEDDA Coverage Available
- Unemployment Insurance Program

### Who is an Insured

- An individual while appointed as a director or executive officer
- A volunteer, unpaid worker, leased or temporary worker
- A board member, commissioner, trustee, or council person
- An employee or staff member
- An elected or appointed official or a member of your governing body, board, commission, council or agency of yours
- A partnership or Joint Venture, including a mutual assistance pact, joint powers agreement or similar agreement
- Your Medical Directors in conjunction with the medical facilities covered under this Policy, but only with respect to their administrative duties on your behalf.

Visit our page for more information:

[www.ICRMT.com](http://www.ICRMT.com)

This is a summary of coverages provided. Please refer to the full policy for complete coverage, exclusions, and terms & conditions.



## COVERAGE SUMMARY: GENERAL LIABILITY

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### GENERAL LIABILITY

### LIMITS

|  |             |
|--|-------------|
| Each Occurrence  | \$1,000,000 |
| General Annual Aggregate                                 | \$3,000,000 |
| Products/Completed Operations Annual Aggregate           | \$1,000,000 |
| Advertising and Personal Injury                          | \$1,000,000 |
| <b>Self-Insured Retention: \$250,000 each occurrence</b> |             |

### Sexual Abuse Liability – Claims Made

|                  |             |
|------------------|-------------|
| Each Occurrence  | \$1,000,000 |
| Annual Aggregate | \$1,000,000 |

Retroactive Date: **12/01/2006**

Innocent Party Defense Coverage Included

**Self-Insured Retention: \$250,000**

### COVERAGES INCLUDE

- Non-Monetary Legal Defense
 

|                  |          |
|------------------|----------|
| Each Occurrence  | \$50,000 |
| Annual Aggregate | \$50,000 |
- Liquor Liability
- Medical Professional (Excluding Doctors & Dentists)
- Special Events
- Terrorism
- Volunteers
- Non-Auditable
- Herbicides & Pesticides - \$50,000 Coverage Limits
- Premises Liability



## COVERAGE SUMMARY: VIOLENT EVENT RESPONSE COVERAGE

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### COVERAGE

|  | LIMITS              |
|--|---------------------|
| - Violent Event Response Coverage                                  | \$500,000/\$500,000 |
| - Crisis Investigation   | Included            |
| - Personal Crisis Management Event Response Team                   | Included            |
| - Crisis Communication Support, Media Management, Public Relations | Included            |
| - Temporary Security Measures                                      | Included            |
| - The following Sublimited Coverages:                              |                     |
| o Medical Expenses   | \$25,000 Per Person |
| o Counseling Service Expenses                                      | \$10,000 Per Person |
| o Funeral Service Expenses   | \$15,000 Per Person |
| o Per Event Crisis Team Services                                   | \$100,000           |
| o Memorialization Expenses   | \$250,000           |

### Self-Insured Retention: \$250,000 each occurrence

This is addition to the standard liability coverages offered under this policy.



## COVERAGE SUMMARY: LAW ENFORCEMENT LIABILITY

---

### COVERAGE

|                          | LIMITS      |
|--------------------------|-------------|
| Each Occurrence          | \$1,000,000 |
| General Annual Aggregate | \$3,000,000 |

**Self-Insured Retention: \$250,000 each occurrence**

### COVERAGES INCLUDE

ICRMT has partnered with Legal Liability Risk Management Institute, giving all members access to updated law enforcement policies and procedures and the necessary training. For more info please contact your designated ICRMT Risk Manager.

- Non-Monetary Legal Defense
  - Each Occurrence \$50,000
  - Annual Aggregate \$50,000
- Auxiliary Officers
- Intergovernmental/Mutual Aid Agreements
- Jails/Holding Cells
- Good Samaritan
- Commandeered Autos



## COVERAGE SUMMARY: AUTO LIABILITY & PHYSICAL DAMAGE

### AUTO LIABILITY

Each Occurrence

#### LIMITS

\$1,000,000

**Self-Insured Retention: \$250,000 each occurrence**

### UNINSURED & UNDERINSURED MOTORIST LIABILITY

Each Occurrence

NOT COVERED

### AUTO PHYSICAL DAMAGE

Total Scheduled Value

\$3,663,375

Total Agreed Value

\$0

Number of Vehicles

203

**Comprehensive Per Loss Deductible: \$25,000**

**Collision Per Loss Deductible: \$25,000**

*\*Or as indicated on the Schedule*

### COVERAGES INCLUDE

- |   |           |
|---|-----------|
| • Automatic Liability for Newly Acquired Vehicles (Non-Auditable) | Included  |
| • Newly Acquired Automobiles Physical Damage (Non-Auditable)      | \$500,000 |
| • Hired/Non-Owned Liability                                       | Included  |
| • Hired Auto Physical Damage                                      | Included  |
| • Garagekeepers Legal Liability - per Occurrence                  | \$100,000 |
| • Pollution Caused by Upset/Overturn                              | Included  |
| • Commandeered Autos  | Included  |
| • Loss of Use and Lease Gap Coverage                              | Included  |
| • Rental Reimbursement  | Included  |



## COVERAGE SUMMARY: PUBLIC OFFICIALS LIABILITY

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### PUBLIC OFFICIALS LIABILITY - CLAIMS MADE

Each Occurrence  
Annual Aggregate

### LIMITS

\$1,000,000  
\$1,000,000

Retroactive Date: **01/01/1996**

**Self-Insured Retention: \$250,000 each occurrence**

### EMPLOYMENT PRACTICES LIABILITY - CLAIMS MADE

Each Occurrence  
Annual Aggregate

Included  
Included

Retroactive Date: **01/01/1996**

**Self-Insured Retention: \$250,000 each occurrence**

### EMPLOYEE BENEFITS LIABILITY

Each Occurrence  
Annual Aggregate

Included  
Included

Retroactive Date: **12/01/2013**

**Self-Insured Retention: \$250,000 each occurrence**

### COVERAGES INCLUDE

- Non-Monetary Legal Defense
  - Each Occurrence \$50,000
  - Annual Aggregate \$50,000
- Sexual Harassment
- Discrimination
- Wrongful Termination
- FOIA/Open Meetings Act



## COVERAGE SUMMARY: EXCESS LIABILITY

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| Coverage                       | Underlying Limits       | Excess Limit |
|--------------------------------|-------------------------|--------------|
| General Liability              | \$1,000,000/\$3,000,000 | \$9,000,000  |
| Law Enforcement Liability      | \$1,000,000/\$3,000,000 | \$9,000,000  |
| Auto Liability                 | \$1,000,000             | \$9,000,000  |
| Public Officials (Claims Made) | \$1,000,000/\$1,000,000 | \$9,000,000  |

### COVERAGES EXCLUDED

- Sanitary Sewer Backup
- Sexual Abuse
- Uninsured/Underinsured Motorist Coverage
- Workers Compensation and Employers Liability
- Unmanned Aircraft
- Cyber Liability
- Claims arising out of the actual or alleged transmission of a communicable disease or virus
- PFA's (Polyfluoroalkyl Substances)



## COVERAGE SUMMARY: PROPERTY

LIMITS OF INSURANCE: In no event shall liability in any one occurrence for any one Building, and one Structure or Business Personal Property at any one location exceed 125% of the individually stated value for such property as shown in the latest Statement of Values or other documentation on file with the Trust, nor shall liability exceed any specific Limit of Insurance applying to any Insured, Loss, coverage or location(s).

### COVERED PROPERTY

|   | LIMITS        |
|---|---------------|
| Total Loss Limit per Occurrence                     | \$174,287,176 |
| Building Value                                      | \$163,279,376 |
| Business Personal Property Including Stationary EDP | \$11,007,800  |
| Solar Panels  | \$0           |
| Personal Property of Others                         | \$100,000     |
| Newly Constructed or Acquired Property              | \$1,000,000   |
| Footbridges   | \$100,000     |
| Covered Property in Transit                         | \$1,000,000   |
| Course of Construction                              | \$1,000,000   |
| <b>Deductible: \$50,000</b>                         |               |

**\*Or as indicated on the Schedule**

### ADDITIONAL PROPERTY COVERAGES

|  |               |
|--|---------------|
| Earth Movement, Volcanic Eruption, Landslide and Subsidence                      | \$5,000,000   |
| Program Aggregate  | \$250,000,000 |
| <b>Deductible: \$100,000 or 5% of the damaged location; whichever is greater</b> |               |
| Flood  | \$5,000,000   |
| Program Aggregate (Excluding Flood Zone A and V)                                 | \$250,000,000 |
| <b>Deductible: \$100,000 per occurrence</b>                                      |               |

### COVERED COSTS & EXPENSES

|  |                  |
|--|------------------|
| Debris Removal (whichever is greater)                            | 25% or \$500,000 |
| Pollutant Cleanup and Removal (Aggregate in any one Policy Year) | \$100,000        |
| Fire Department Service Charge                                   | \$5,000          |
| Fire Protection Equipment Discharge                              | \$5,000          |
| Ordinance or Law Coverage  | \$10,000,000     |
| Preservation of Property   | \$100,000        |
| Protection of Property   | \$100,000        |
| Roofs 20 years old are valued at ACV                             |                  |
| Business Income/Extra Expense                                    | \$1,000,000      |



Business Income/Extra Expense Increased Limits

\$0



## COVERAGE SUMMARY: PROPERTY (cont.)

| SUPPLEMENT COVERAGE  | LIMITS               |                              |
|--|----------------------|------------------------------|
| Communication Towers   | \$100,000            |                              |
| Trees, Shrubs, and Plants; subject to a Maximum Per Item of: |                      |                              |
| Per Item   | \$25,000             |                              |
| Per Occurrence   | \$100,000            |                              |
| Golf Course Greens, Tees and Fairways                        |                      |                              |
| Per Item   | \$25,000             |                              |
| Per Occurrence   | \$100,000            |                              |
| Contractors Equipment - Non-Owned                            |                      |                              |
| Per Item   | \$100,000            |                              |
| Per Occurrence   | \$250,000            |                              |
| Interruption of Computer Operations                          |                      |                              |
| Per occurrence   | \$50,000             |                              |
| Annual Aggregate   | \$100,000            |                              |
| Personal Effects Owned By Employees                          | \$100,000            |                              |
| Retaining Walls and Other Outdoor Walls                      | \$10,000             |                              |
| Underground Sprinkler Systems                                | \$100,000            |                              |
| Unnamed Locations - Unintentional Errors and Omissions       | \$1,000,000          |                              |
| Utility Services - Direct Damage                             | \$1,000,000          |                              |
| Utility Services - Time Element                              | \$1,000,000          |                              |
| Limited Fungus/Fungi, Wet Rot, and Dry Rot Coverage          |                      |                              |
| Direct Damage  | \$15,000             |                              |
| Business Income and Extra Expense                            | \$15,000             |                              |
| Extra Expense Number of Days                                 | 30 days              |                              |
| Backup of Sewer, Drains or Sump Pump Failures                | \$250,000            |                              |
| Ancillary Buildings  | \$10,000             |                              |
| Outdoor Property - including but not limited to:             | \$100,000            |                              |
| Fences   | Goal Posts           | Traffic Lights/Control Boxes |
| Light Fixtures/Poles   | Playground Equipment | Bleachers                    |
| Road Signs   | Scoreboards          | Ticket Booths                |
| Non-Utility Poles  | Benches              | Dugouts                      |
| Fountains  | Statues              | Bike Racks                   |
| Monuments  | Fire Hydrants        |                              |

All Supplemental Property Coverages are subject to a \$5,000 minimum deductible



## COVERAGE SUMMARY: MOBILE EQUIPMENT & MISC. ARTICLES

---

### SCHEDULED LIMITS

|   | LIMITS      |
|---|-------------|
| Cameras, Radios, & Communications Equipment                 | \$830,187   |
| EDP Equipment/Media   | \$4,481,074 |
| Mobile Equipment greater than or equal to \$10,000 per item | \$3,591,184 |
| Mobile Equipment less than \$10,000 per item                | \$1,125,217 |
| Voting Equipment  | \$1,808,361 |

**Deductible: \$5,000**

**\*Or as indicated on the Schedule**

### COVERED COSTS & EXPENSES

|  |             |
|--|-------------|
| Newly Acquired Property<br>Per Item                        | \$250,000   |
| Rental Expense Reimbursement                               | \$10,000    |
| Pollutant Cleanup and Removal                              | \$100,000   |
| Fire Department Equipment                                  | \$50,000    |
| Fine Arts  | \$1,000,000 |
| Accounts Receivable  | \$1,000,000 |
| Valuable Papers and Records                                | \$1,000,000 |
| Unscheduled Watercraft                                     | \$100,000   |
| Musical Instruments, Band Uniforms, and Athletic Equipment | \$500,000   |



## COVERAGE SUMMARY: EQUIPMENT BREAKDOWN

---

| COVERAGE                          | LIMIT         |
|-----------------------------------|---------------|
| Total Building and Contents Value | \$174,287,176 |

**Deductible: \$50,000**

**BI/EE & Utility Interruption Deductible: 24 Hours**

### COVERAGE EXTENSION

|   |                  |
|---|------------------|
| Combined Business Income                              | Included         |
| Combined Extra Expense                                | Included         |
| Spoilage Damage                                       | Included         |
| Utility Interruption - Time Element                   | \$10,000,000     |
| Electronic Data or Media                              | \$10,000,000     |
| Expediting Expenses                                   | Included         |
| Ordinance or Law                                      | \$10,000,000     |
| Hazardous Substance, Contamination, Pollutants        | \$10,000,000     |
| Newly Acquired Property                               | \$1,000,000      |
| Debris Removal  | 25% or \$500,000 |
| Water Damage  | \$500,000        |
| Emergency Power Generating Equipment 1,000 kw or less | Included         |

Non Emergency Power Generating Equipment is Excluded.



## COVERAGE SUMMARY: CRIME

---

| COVERAGE                                      | LIMIT     |
|---|-----------|
| Blanket Employee Dishonesty                   | \$500,000 |
| Loss Inside the Premises - Money & Securities | \$500,000 |
| Loss Outside the Premises                     | \$500,000 |
| Money Orders and Counterfeit Currency         | \$500,000 |
| Depositors Forgery or Alterations             | \$500,000 |
| Computer Fraud                                | \$500,000 |
| Funds Transfer Fraud                          | \$500,000 |
| Social Engineering/False Pretenses            | \$50,000  |

**Deductible: \$5,000**

The ICRMT Crime Form includes coverage for any of your officials who are required by law to give bonds for the faithful performance of their service against Loss through the failure of any Employee under the supervision of that official to faithfully perform his or her duties as prescribed by law and will meet the requirements for Public Officials bonds up to the statutory limit or policy limit, whichever is less.



## COVERAGE SUMMARY: WORKERS' COMPENSATION

---

### COVERAGE

|                            | LIMIT       |
|----------------------------|-------------|
| Workers' Compensation      | Statutory   |
| Employer's Liability Limit |             |
| Each Accident              | \$2,500,000 |
| Each Employee for Disease  | \$2,500,000 |

**Self-Insured Retention: \$300,000**

### ICRMT FEATURES AND BENEFITS

- Volunteers Covered
- Payrolls are subject to an annual audit
- Enhanced Case Management
- Tailored Risk Management Services
- Online Claims Reporting
- Crisis Management Assistance
- Terrorism Coverage Included
- ICRMT Trust Agreement contains a resolution making the program non-assessable



## COVERAGE SUMMARY: WC PREMIUM CALCULATION

| CODE | CLASSIFICATION                                    | ANNUAL ESTIMATED PAYROLL | RATE  | MANUAL PREMIUM     |
|------|---|--------------------------|-------|--------------------|
| 4299 | Print Shop Assistant                              | \$4,774                  | 2.38  | \$114              |
| 5403 | Carpentry - Commercial                            | \$85,408                 | 7.05  | \$6,021            |
| 5437 | Carpentry - Cabinetry/Interior Trim               | \$6,872                  | 9.19  | \$632              |
| 5506 | Street & Road                                     | \$859,115                | 8.70  | \$74,743           |
| 5606 | Contractor - Supervisor                           | \$189,494                | 1.55  | \$2,937            |
| 5645 | Carpentry - Residential Constr, Repair or Remodel | \$68,380                 | 18.36 | \$12,555           |
| 7610 | Radio or Television Broadcasting                  | \$2,509                  | 0.67  | \$17               |
| 7720 | Law Enforcement                                   | \$12,097,311             | 6.72  | \$812,939          |
| 8017 | Store Retail                                      | \$1,421                  | 1.28  | \$18               |
| 8380 | Auto Repair                                       | \$8,352                  | 4.69  | \$392              |
| 8601 | Architect/Engineer                                | \$520,409                | 0.56  | \$2,914            |
| 8810 | Clerical  | \$15,590,550             | 0.42  | \$65,480           |
| 8820 | Attorney - All Employees & Clerical               | \$4,101,825              | 0.11  | \$4,512            |
| 8831 | Animal Control                                    | \$438,943                | 3.61  | \$15,846           |
| 8832 | Physician/Coroner/Health Department & Clerical    | \$486,643                | 0.55  | \$2,677            |
| 8869 | Child Day Care Center - Professionals             | \$5,418,555              | 1.50  | \$81,278           |
| 9015 | Building Operations/Custodial/Maintenance NOC     | \$1,055,596              | 14.06 | \$148,417          |
| 9082 | Restaurant NOC                                    | \$9,876                  | 1.23  | \$121              |
| 9102 | Parks   | \$17,008                 | 6.64  | \$1,129            |
| 9410 | Municipal NOC                                     | \$222,206                | 2.19  | \$4,866            |
|      | <b>TOTALS</b>                                     | <b>\$41,185,247</b>      |       | <b>\$1,237,608</b> |



|                             |         |                  |
|-----------------------------|---------|------------------|
| Gross Annual Premium        |         | \$1,237,608      |
| Increased Limit Multiplier  | 1.02    | \$1,262,361      |
| Minimum Premium             | \$1,000 | \$1,262,361      |
| Experience Modifier         | 0.99    | \$1,249,737      |
| Schedule Modifier           | 0.18    | \$224,953        |
| Expense Modifier            |         | \$224,953        |
| Subtotal                    |         | \$224,953        |
| Premium Discount            | 11.60%  | \$198,858        |
| <b>Total Annual Premium</b> |         | <b>\$198,858</b> |



## PREMIUM SUMMARY

---

Presented By:

**Illinois Counties Risk Management Trust**

**Named Insured:** Champaign County  
**Quote Number:** R2-1000247-2324-01  
**Policy Year:** DEC 01, 2023 - DEC 01, 2024

| Coverage Parts                           | Premium            |
|--|--------------------|
| General Liability                        | Included           |
| Law Enforcement Liability                | Included           |
| Auto                                     | Included           |
| Public Officials Liability - Claims Made | Included           |
| Property                                 | Included           |
| Inland Marine                            | Included           |
| Equipment Breakdown                      | Included           |
| Sales Tax Interruption                   | Not Covered        |
| Crime                                    | Included           |
| Cyber Liability                          | Not Covered        |
| Excess Liability                         | Included           |
| Package Premium                          | \$858,036          |
| Workers' Compensation                    | \$198,858          |
| <b>Total Annual Premium</b>              | <b>\$1,056,894</b> |



## REQUIREMENTS TO BIND

---

The following must be received prior to binding:

- Signed Acceptance Statement
- Requested Payment Plan (if annual policy)
- Insured's Contact Information (space below)

### PRIMARY CONTACT

---

Name

Title

---

Phone

Email

Role: (check the role that applies)     Accounting/Invoices     Claims     Loss Control

### ADDITIONAL CONTACTS

---

Name

Title

---

Phone

Email

Role: (enter one person per role)     Accounting/Invoices     Claims     Loss Control



# ACCEPTANCE STATEMENT

---

**Named Insured:** Champaign County  
**Quote Number:** R2-1000247-2324-01  
**Policy Year:** DEC 01, 2023 - DEC 01, 2024

|                             |                    |
|-----------------------------|--------------------|
| <b>Total Annual Premium</b> | <b>\$1,056,894</b> |
|-----------------------------|--------------------|

### Terms and Conditions

- The Named Insured can only cancel the Policy at program anniversary and only if 90-day prior written notice of cancellation is given. If required notice is not given, full estimated premium is earned, due and payable.
- All terms and conditions of membership in the Illinois Counties Risk Management Trust are set forth in the Trust by-laws. A copy of this document is available for your review
- Per the Membership Agreement, the member must be with the Trust for 12 months prior to withdrawing and can only withdraw at anniversary date of effective date.

### REQUESTED PAYMENT PLAN:

Annual                       50/50                       25/6

**FEIN:** \_\_\_\_\_

### Acceptance Statement:

Please accept this as a formal confirmation that all terms and conditions, attached scheduled items, and premiums proposed by the Illinois Counties Risk Management Trust are accepted effective 12/01/2023.

---

Signature of Official

Date



# INVOICE

PRESENTED BY: ILLINOIS COUNTIES RISK MANAGEMENT TRUST

**Named Insured:** Champaign County  
**Quote Number:** R2-1000247-2324-01  
**Policy Year:** DEC 01, 2023 - DEC 01, 2024

|                             |                    |
|-----------------------------|--------------------|
| <b>Total Annual Premium</b> | <b>\$1,056,894</b> |
|-----------------------------|--------------------|

**Premium Due by Effective Date of Coverage.**

Based upon the payment plan you select, the following down payment is due:

|        |           |
|--------|-----------|
| Annual |           |
| 50/50  | \$528,447 |
| 25/6   | \$264,223 |

Please Make Checks Payable to:

Illinois Counties Risk Management Trust  
PO Box 8291  
Carol Stream, IL 60197-8291

|                                  |                    |
|----------------------------------|--------------------|
| <b>Named Insured:</b>            | Champaign County   |
| <b>Quote Number:</b>             | R2-1000247-2324-01 |
| <b>Package Premium Remitted:</b> |                    |



# ILLINOIS COUNTIES RISK MANAGEMENT TRUST UNEMPLOYMENT INSURANCE PROPOSAL

**Named Insured:** Champaign County  
1776 E. Washington  
Urbana, IL 61802

**Agency Name:** Dimond Bros - Main Office  
P. O. Box 1090  
Paris, IL 61944

**Quote Number:** R10-1000247-2425-01

**Program Year:** 01/01/2024-01/01/2025

**Deductible:**

\$0

**Rate:**

2.330%

#### ICRMT Features and Benefits:

- Pre-separation assistance and legal council
- Review of tax rate for potential savings
- Handling of claims and auditing benefit charge statements
- Assisting with appeals as well as hearing preparation and representation

#### Acceptance Statement:

Please accept this as a formal confirmation that all terms and conditions of the proposed insurance program by the Illinois Counties Risk Management Trust are accepted effective ( 01/01/2024)

---

Signature of Official

Date



# ILLINOIS COUNTIES RISK MANAGEMENT TRUST

## UNEMPLOYMENT INSURANCE PROPOSAL

**Named Insured:** Champaign County  
1776 E. Washington  
Urbana, IL 61802

**Agency Name:** Dimond Bros - Main Office  
P. O. Box 1090  
Paris, IL 61944

**Quote Number:** R10-1000247-2425-01

**Program Year:** 01/01/2024-01/01/2025

### Terms and Conditions:

- Payment terms are “pay as you go” quarterly. After each quarterly wage statement is received, an invoice will be sent to the insured for the premium due based on the taxable wages and applicable policy rate.
- Policy is only cancellable at program anniversary and after 90 day written notice is given. If required notice is not given, full estimated premium is earned, due and payable.
- By electing to become a reimbursable employer, the State of Illinois requires an entity to maintain this status for at least two calendar years.
- All terms and conditions of membership in the Illinois Counties Risk Management Trust are set forth in the Trust by-laws and Membership Agreement. A copy of this document is available for your review.
- Policy premium is fully earned upon inception.

### The following must be received prior to binding:

- Signed Proposal



Quote for **NetGuard® Plus**  
Cyber Liability Insurance

October 27, 2023

Underwriter Mark Pawula

Producer  
Email

Benjamin Erdmanis  
[berdmanis@usproins.com](mailto:berdmanis@usproins.com)

Tokio Marine HCC - Cyber & Professional Lines

NAS Insurance Services, LLC, CA | License #0677191

ATLANTA | CHICAGO | CONCORD | ENCINO | MT. KISCO | NEW YORK | SACRAMENTO

# NO ONE DOES CYBER LIKE **TMHCC**

Our innovative cyber products are uniquely designed to keep you informed and your business safe. From underwriting to risk management and expert claims handling, our integrated insurance services offer you a smart, simple solution that you can count on.

Being a part of the Tokio Marine Group, one of the world's largest insurance groups, gives us the financial strength to keep you confident and secure.

**Stronger. Smarter. Faster.**

## TOKIO MARINE HCC Part of Tokio Marine, a premier global company

FOUNDED IN

**1879**

Underwrites over  
**100 CLASSES**  
of specialty insurance

MARKET CAP

**33 BILLION\***

Over **18** different  
**BUSINESS UNITS**

Highly-rated insurance company achieving

**A<sup>+</sup>**

**SUPERIOR  
A.M.  
Best**

**A<sup>+</sup>**

**STRONG  
S&P Global  
Ratings**

**AA<sup>-</sup>**

**VERY STRONG  
Fitch  
Ratings**

**10+ YEARS**

UNDERWRITING  
CYBER



**\$320M+**

IN CYBER  
PREMIUM\*\*



**850K+**

COMMERCIAL  
CYBER POLICYHOLDERS



**120+ CARRIERS**

REINSURE THEIR  
CYBER WITH CPLG



## CYBER CLAIMS EXPERTISE



10+ years  
handling  
claims



30+ in-house  
expert claims  
team members



2600  
annual  
claims



24/7 cyber  
breach  
hotline



50+ expert  
IT, Legal,  
PR partners

## BEING INSURED ISN'T THE SAME AS BEING PREPARED

When you purchase a policy from us, you get access to TMHCC's state-of-the-art risk management and training platform. Visit [cyberNET.tmhcc.com](https://cyberNET.tmhcc.com) to learn more.



1. Explore our training platform
2. Click Request a Demo and fill in your contact information with a quote request from [cyberNET.tmhcc.com](https://cyberNET.tmhcc.com)
3. Enjoy a live training session with our experts on the phone



25+ ONLINE TRAINING  
COURSES & 100+ TUTORIALS



CYBER EXPERT  
PHONE SUPPORT



EMAIL  
ALERTS



PHISHING  
SIMULATIONS



# Introducing Our Cyber Protection Services



## It's simple to set up and use.

Tokio Marine HCC – Cyber & Professional Lines Group (TMHCC - CPLG) offers a Cyber insurance policy that does more than protect you on paper. It gives you access to tools and services that allow you to confidently and securely manage your data and network. With us, you are more than insured, you are prepared.

## System and Data Control Readiness



### Threat Prevention Partnerships

We partner with our insureds to bring value beyond insurance. For example, we have negotiated preferred rates with cyber threat prevention vendors to give our policyholders access to leading-edge cybersecurity tools. We also provide policy discounts for implementing tighter security controls.

Click the icons below to get more information about our partner solutions and preferred rates.

Learn more about CrowdStrike's Falcon Prevent, NGAV and EDR.

**CROWDSTRIKE**

Learn more about Datto's BCDR & SaaS Protect, the leading global provider of cloud-based software.

**datto**

Learn more about Cisco's Duo multifactor authentication offering.

**DUO**



### Phishing Test

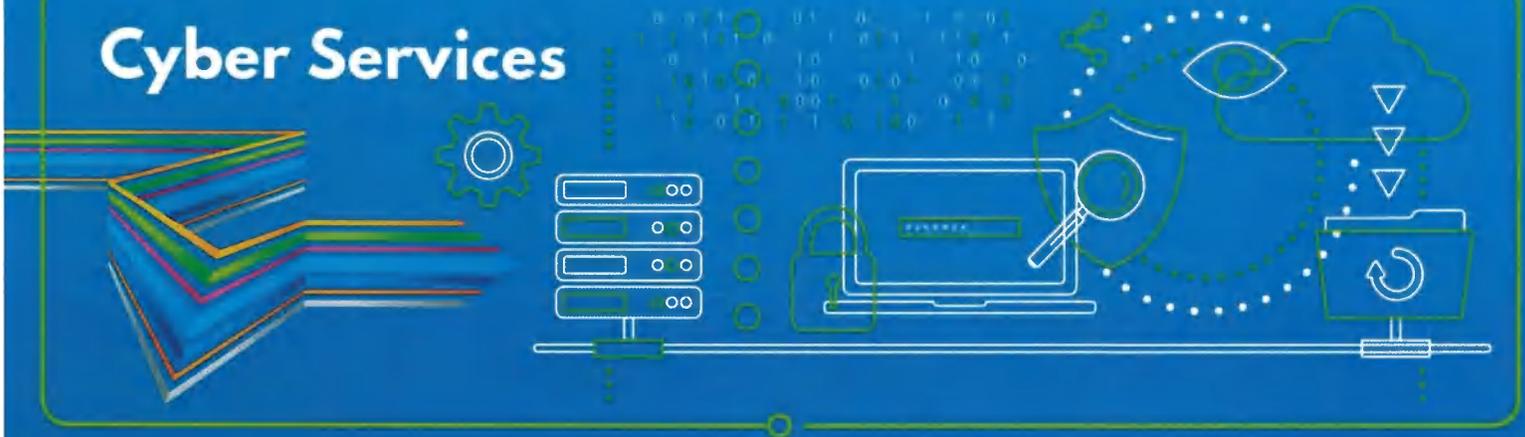
Phishing simulations can test your incident response plan and employee awareness. Our CyberNet™ training platform gives you access to set up your own simulations to minimize exposure and phishing threats.



### Cyber Risk Report

Enclosed is a Cyber Risk report that lets you know what we see at a quick glance. Once you bind with us, we will provide a full comprehensive risk report identifying your network weaknesses and what you can do to remedy any potential security gaps.

# Cyber Services



## Breach Control

When it comes to providing exceptional service and rapid, expert breach response, TMHCC - CPLG's in-house claims team gives careful consideration to the needs of each insured. You also have continuous support to control and manage your network.

Bind your policy with us and experience what it is like to be a TMHCC - CPLG policyholder.

### Continuous Exposure Monitoring

Alleviate and fix security vulnerabilities. Through a non-intrusive scan, we assess your internet-facing systems and applications for common vulnerabilities, so you can fix any identified issues. Once you become a policyholder, we continue to monitor monthly to ensure your network remains in good health. If there are any issues, we'll be sure you know about it.



### Access to Cyber Security Experts

You can speak with a Cyber Security expert to talk through legal/privacy matters, best practices, vulnerability scans, phishing simulations, trainings, and guides. Need an incident response plan? We've got one for you. Need to focus on ransomware protection? We can help. Go on, ask the experts.



### Claims Specialists

Our goal is to get you back up and running by reaching a successful resolution. How do we do it? Simple: we manage and handle your claim so you can focus on your customers. We know criminals strike anytime and anywhere, which is why our claims team is there for you 24/7 in the event of a cyber attack.



### Dark Web Security Scans

Often times hackers sell access to a breached network before they execute an attack. We know the places to look to get ahead of a breach. Dark web scans can provide you with an early warning that your domain information has been accessed or breached.





## We Know Risk

Our Underwriter, Mark Pawula, prepared the following non-binding renewal indication for you after reviewing your application, network vulnerability risk scan, and analyzing your overall exposure. Here is what we know about you:

|                      |   |
|----------------------|---|
| APPLICANT            | Champaign County                                  |
| STATE                | Illinois  |
| REFERENCE #          | 13057375  |
| PRODUCER             | US Pro Insurance                                  |
| PRODUCER CONTACT     | Benjamin Erdmanis                                 |
| COVERAGE/POLICY TYPE | NetGuard Policy <a href="#">NGP 1000 (4.2020)</a> |
| CARRIER              | Houston Casualty Company (A++ "Superior")         |
| RETROACTIVE DATE     | None; Full Prior Acts Coverage                    |
| KNOWLEDGE DATE       | July 01, 2022                                     |
| POLICY TERM          | One Year  |



**NETGUARD® PLUS CYBER LIABILITY INSURANCE NON-BINDING RENEWAL INDICATION**

Date: October 27, 2023

|  | Option 1 |
|--|----------|
| Maximum Policy Aggregate Limit         | \$3M     |
| Premium                                | \$59,243 |
| Policy Fee (fully earned at inception) | \$195    |
| Total Payable Premium                  | \$59,438 |

**LIMITS PER INSURING AGREEMENT**

“NIL” or “N/A” indicates that the Coverage is not included in the quoted premium and that portion of the Policy will not apply.

Third Party Liability Insuring Agreements (Claims Made and Reported Coverage)

|   |               |
|---|---------------|
| Multimedia Liability Coverage                     | \$3M/\$3M     |
| Security and Privacy Liability Coverage           | \$3M/\$3M     |
| Privacy Regulatory Defense and Penalties Coverage | \$3M/\$3M     |
| PCI DSS Liability Coverage                        | \$3M/\$3M     |
| Bodily Injury Liability Coverage                  | \$250K/\$250K |
| Property Damage Liability Coverage                | \$50K/\$50K   |
| TCPA Defense Coverage                             | \$50K/\$50K   |

First Party Insuring Agreements (Event Discovered and Reported Coverage)

|  |               |
|--|---------------|
| Breach Event Costs Coverage  | \$3M/\$3M     |
| Post Breach Remediation Costs Coverage   | \$25K/\$25K   |
| BrandGuard™ Coverage   | \$3M/\$3M     |
| System Failure Coverage  | \$3M/\$3M     |
| Dependent System Failure Coverage  | \$3M/\$3M     |
| Cyber Extortion Coverage   | \$1M/\$1M     |
| Cyber Crime Coverage   |               |
| A. Financial Fraud Sublimit  | \$250K/\$250K |
| B. Telecommunications and Utilities Fraud Sublimit   | \$250K/\$250K |
| C. Phishing Fraud Sublimits  |               |
| 1. Your Phishing Fraud Loss Sublimit   | \$250K/\$250K |
| 2. Client Phishing Fraud Loss Sublimit   | \$100K/\$100K |
| 3. Phishing Fraud Aggregate Sublimit (C.1. & C. 2 combined)  | \$250K        |
| Cyber Crime Aggregate Limit (A., B., & C. combined)  | \$250K        |
| Bricking Loss Coverage   | \$3M/\$3M     |
| Property Damage Loss Coverage  | \$50K/\$50K   |
| Reward Expenses Coverage   | \$50K/\$50K   |
| Court Attendance Costs Coverage  | \$25K/\$25K   |
| Additional Defense Costs Limit:<br>(Not applicable to Bodily Injury Liability, Property Damage Liability or TCPA Defense Coverage) | NIL           |
| Breach Event Costs Outside the Limit Enhancement:  | N/A           |



**DEDUCTIBLES, WAITING PERIODS, PERIODS OF INDEMNITY AND PERIOD OF RESTORATION**

|   | Option 1  |
|---|-----------|
| Aggregate Deductible                              | None      |
| <b>DEDUCTIBLE PER INSURING AGREEMENT</b>          |           |
| Deductibles shown below apply to each claim       |           |
| Multimedia Liability Coverage                     | \$250,000 |
| Security and Privacy Liability Coverage           | \$250,000 |
| Privacy Regulatory Defense and Penalties Coverage | \$250,000 |
| PCI DSS Liability Coverage                        | \$250,000 |
| Bodily Injury Liability Coverage                  | \$250,000 |
| Property Damage Liability Coverage                | \$250,000 |
| TCPA Defense Coverage                             | \$250,000 |
| Breach Event Costs Coverage                       | \$250,000 |
| Post Breach Remediation Costs Coverage            | \$250,000 |
| BrandGuard™ Coverage                              |           |
| Waiting Period                                    | 2 weeks   |
| Period of Indemnity                               | 6 months  |
| System Failure Coverage                           |           |
| A. Data Recovery Deductible                       | \$250,000 |
| B. Non-Physical Business Interruption             |           |
| Waiting Period                                    | 8 hours   |
| Period of Restoration                             | 6 months  |
| Dependent System Failure Coverage                 |           |
| A. Data Recovery Deductible                       | \$250,000 |
| B. Non-Physical Business Interruption             |           |
| Waiting Period                                    | 12 hours  |
| Period of Indemnity                               | 4 months  |
| Cyber Extortion Coverage                          | \$250,000 |
| Cyber Crime Coverage                              | \$250,000 |
| Bricking Loss Coverage                            | \$250,000 |
| Property Damage Loss Coverage                     | \$250,000 |
| Reward Expenses Coverage                          | \$250,000 |
| Court Attendance Costs Coverage                   | None      |



**REQUIRED ADDITIONAL UNDERWRITING INFORMATION**

All quoted terms are subject to our receipt, review, and acceptance of the following information:

**DUE PRIOR TO BINDING:**

- Confirmation of the Applicant's total operating expenditures. (Please also input on the application )
- A signed application, dated within 45 days of the effective date. (Answer to incomplete questions #2, #3, and #4A-C. Terms may alter depending on responses. )

**DUE WITHIN 7 DAYS OF BINDING:**

- A completed Surplus Line Form ([SLFORM](#)).

**NOTES AND APPLICABLE ENDORSEMENTS**

|                               |   |
|-------------------------------|---|
| <a href="#">NGP1012-42020</a> | Amendment of Created or Acquired Subsidiaries Clause<br>Subsidiary acquisition threshold: 10%   |
| <a href="#">NGP1082-52020</a> | Amendment of Other Insurance Provisions: Excess Insurance   |
| <a href="#">NGP1045-92023</a> | Biometric Information Privacy Act Exclusion   |
| <a href="#">NGP1078-52020</a> | Nuclear Incident Exclusion  |
| <a href="#">NGP1076-42020</a> | Policyholder Disclosure Notice of Terrorism Insurance Coverage  |
| <a href="#">NGP1098-52022</a> | Ransomware Attack Sublimit and Coinsurance<br>Ransomware Attack Sublimit: \$1,000,000 Aggregate<br>Ransomware Attack Coinsurance: zero percent (0%) |
| <a href="#">NGP1075-42020</a> | Service of Suit   |

**TERMS AND CONDITIONS**

Third Party Liability Coverage provided on a claims-made and reported basis. First Party Coverage provided on an event discovered and reported basis.

If coverage is bound, the Applicant consents to periodic non-intrusive scans of the Applicant's internet-facing systems/applications for common vulnerabilities. The individual responsible for the Applicant's network security, as designated on the Application for this insurance, will receive direct communications from the Insurer and/or its representatives regarding the results of such scans and any potentially urgent security issues identified in relation to the Applicant's organization.

Payment of premium is due 30 days from the effective date of coverage.

Non-Binding Renewal Indication is valid through December 01, 2023. Underwriters reserve the right to change the terms indicated or decline to quote the account.

| Line of Business                               | Expiring Premium -<br>2022 | Renewal Premium -<br>2023 | % Change       |
|--|----------------------------|---------------------------|----------------|
| <b>ICRMT</b>                                   |                            |                           |                |
| Crime  | \$ 5,361                   | \$ 5,361                  | 0.00%          |
| Automobile Liability                           | \$ 24,360                  | \$ 26,421                 | 8.46%          |
| Auto Physical Damage ( <i>Highway</i> )        | \$ 11,001                  | \$ 12,026                 | 9.32%          |
| Auto Physical Damage ( <i>EMA</i> )            | \$ 940                     | \$ 1,500                  | 59.57%         |
| Errors & Omissions                             | \$ 43,314                  | \$ 44,377                 | 2.45%          |
| General Liability                              | \$ 55,819                  | \$ 58,451                 | 4.72%          |
| Law Enforcement Liability                      | \$ 106,657                 | \$ 109,696                | 2.85%          |
| Excess Liability                               | \$ 308,613                 | \$ 394,893                | 27.96%         |
| <b>Total ICRMT</b>                             | <b>\$ 556,065</b>          | <b>\$ 652,725</b>         | <b>17.38%</b>  |
| <b>Workers Compensation</b>                    |                            |                           |                |
|  | \$ 197,310                 | \$ 198,858                | 0.78%          |
| <i>Payroll</i>                                 | \$ 45,082,312              | \$ 41,185,247             | -8.64%         |
| <b>ICRMT</b>                                   |                            |                           |                |
| Property ( <i>County</i> )                     | \$ 246,885                 | \$ 172,699                | -30.05%        |
| Inland Marine                                  | \$ 54,696                  | \$ 21,835                 | -60.08%        |
| Boiler & Machinery                             | \$ 21,203                  | \$ 10,000                 | -52.84%        |
| <b>Total ICRMT</b>                             | <b>\$ 322,784</b>          | <b>\$ 204,534</b>         | <b>-36.63%</b> |
| <b>NFIP/Selective Flood - <i>Estimated</i></b> |                            |                           |                |
| 101 E Main                                     | \$ 3,698                   | \$ 7,500                  | 102.81%        |
| 204 E Main                                     | \$ 9,305                   | \$ 13,027                 | 40.00%         |
| <b>Total NFIP/Selective</b>                    | <b>\$ 13,003</b>           | <b>\$ 20,527</b>          | <b>57.86%</b>  |
| <b>Great American</b>                          |                            |                           |                |
| Student AD&D                                   | \$ 1,080                   | \$ 1,080                  | 0.00%          |
| <b>Houston Casualty Company</b>                |                            |                           |                |
| Cyber Liability                                | \$ 84,066                  | \$ 62,081                 | -26.15%        |
| <b>Total Premium</b>                           | <b>\$ 1,174,308</b>        | <b>\$ 1,139,805</b>       | <b>-2.94%</b>  |

**ORDINANCE NO. 2023-xx**

**FY2024 ANNUAL TAX LEVY ORDINANCE CHAMPAIGN COUNTY, ILLINOIS**

**WHEREAS** we the County Board of Champaign County, Illinois, have determined that for County purposes, it will be necessary to levy a tax in the total amount of \$43,698,339 on the real property and railroad property, in Champaign County, Illinois, for raising of monies for the several objects and purposes specified in the FY2024 Annual Budget and Appropriation Ordinance,

**NOW, THEREFORE, BE IT ORDAINED** that there is hereby levied a tax in the amount of \$17,800,767 for the County General Corporate purposes;

**BE IT FURTHER ORDAINED** that there is hereby levied a tax in the amount of \$2,891,532 for the purpose of acquiring insurance against any loss or liability which may be imposed upon the County, in accordance with 745 ILCS 10/9-107, said \$2,891,532 is exclusive of and in addition to those sums heretofore levied; and

**BE IT FURTHER ORDAINED** that there is hereby levied a tax, in the amount of \$3,379,576 as the County Highway Tax, as provided in the Illinois Highway Code, being for the purpose of improving, repairing, maintaining, constructing, and reconstructing highways in this county required to be repaired, maintained, and constructed by the County in accordance with 605 ILCS 5/5-601, said sum raised to be placed in a separate fund known as the County Highway Fund, which \$3,379,576 is exclusive of and in addition to those sums heretofore levied; and

**BE IT FURTHER ORDAINED** that there is hereby levied a tax, in the amount of \$1,695,036 as provided in the Illinois Highway Code, for the County Bridge Fund for expenditures payable from the County Bridge Fund and for the purpose of constructing and repairing bridges, culverts, drainage structures or grade separations, including approaches thereto, on public roads in the County, required to be so constructed and repaired by the County under the Illinois Highway Code, in accordance with 605 ILCS 5/5-602, said sum of \$1,695,036 being exclusive of and in addition to those sums heretofore levied; and

**BE IT FURTHER ORDAINED** that there is hereby levied a tax, in the amount of \$6,302,595 for the purpose of providing community mental health facilities and services in Champaign County, pursuant to an election held November 7, 1972, authorizing a levy of a tax not to exceed 10 percent of the full assessed valuation, and amendments to the Community Mental Health Act, 405 ILCS 20/4, authorizing an increase to the maximum levy of tax not to exceed .15 percent of the full assessed valuation, said sum shall be placed into a special fund in the Champaign County Treasury to be designated as the "Community Mental Health Fund" and shall be used only for the purpose specified in the Illinois Compiled Statutes; said sum of \$6,302,595 is exclusive of and in addition to those sums heretofore levied; and

**BE IT FURTHER ORDAINED** that there is hereby levied a tax, in the amount of \$2,015,000 in accordance with an act entitled Illinois Municipal Retirement Fund Act, as amended, 40 ILCS 5/7-171, and being for the purpose of making county contributions to said Illinois Municipal Retirement Fund as required by law, said \$2,015,000 being exclusive of and in addition to those sums heretofore levied; and

**BE IT FURTHER ORDAINED** that there is hereby levied a tax, in the amount of \$2,250,000 for the purpose of participation in the Federal Social Security Insurance Program and Federal Medicare Program, in accordance with 40 ILCS 5/21-110 to 5/21-110.1, said \$2,250,000 is exclusive of and in addition to those sums heretofore levied; and

**BE IT FURTHER ORDAINED** that there is hereby levied a tax, in the amount of \$141,690 for the purpose of providing funds to pay expenses in the construction and maintenance of highways in the federal aid network or

County highway network in accordance with 605 ILCS 5/5-603, and said sum of \$141,690 shall be placed in a separate fund known as the Matching Fund and is exclusive of and in addition to those sums heretofore levied; and

**BE IT FURTHER ORDAINED** that there is hereby levied a tax, in the amount of \$442,000 for the purpose of the County’s share of the Cooperative Extension service programs, in accordance with 505 ILCS 45/8, said \$442,000 is exclusive of and in addition to those sums heretofore levied; and

**BE IT FURTHER ORDAINED** that there is hereby levied a tax, in the amount of \$1,600,576 for the purpose of the County Health Fund in accordance with 70 ILCS 905/15 and 55 ILCS 5/5-25010 to 5-25011, said \$1,600,576 shall be held in a separate fund known as the County Health Fund and is exclusive of and in addition to those sums heretofore levied; and

**BE IT FURTHER ORDAINED** that there is hereby levied a tax, in the amount of \$5,179,568 for the purpose of providing facilities or services for the benefit of residents in Champaign County who are cognitively challenged or under a developmental disability and who are not eligible to participate in any such program conducted under Article 14 of the School Code, pursuant to an election held November 2, 2004, authorizing a levy of a tax not to exceed .10 percent of the full assessed valuation, said sum shall be placed into a special fund in the Champaign County Treasury to be designated as the “Fund for Persons With a Developmental Disability” and shall be used only for the purpose specified in 55 ILCS 105; said sum of \$5,179,568 is exclusive of and in addition to those sums heretofore levied; and

**BE IT FURTHER ORDAINED** that the sums heretofore levied in the total amount of \$43,698,339 be raised by taxation upon property in this County and the County Clerk of Champaign County is hereby ordered to compute and extend upon the proper books of the County Collector for the said year, the sums heretofore levied for so much thereof as will not in the aggregate exceed the limit established by law on the assessed valuation as equalized for the year 2023.

**PRESENTED** in accordance with 35 ILCS 200/18-10 at the September 2023 session.

**PRESENTED, PASSED, APPROVED and RECORDED** by the County Board of Champaign County, Illinois, this 21<sup>st</sup> day of November, A.D. 2023.

\_\_\_\_\_  
Kyle Patterson, Chair  
Champaign County Board

\_\_\_ **AYE** \_\_\_ **NAY** \_\_\_ **ABSENT**

Recorded  
& Attest: \_\_\_\_\_  
Aaron Ammons, County Clerk  
And ex-officio Clerk of the Champaign  
County Board  
Date: \_\_\_\_\_

Approved: \_\_\_\_\_  
Steve Summers, County Executive  
Date: \_\_\_\_\_

**TRUTH IN TAXATION  
CERTIFICATE OF COMPLIANCE**

I, the undersigned, hereby certify that I am the presiding officer of Champaign County, Illinois, and as such presiding officer I certify that the levy ordinance, a copy of which is attached, was adopted pursuant to, and in all respects in compliance with the provisions of Section 18-60 through 18-85 of the “Truth in Taxation” law.

Check One of the Choices Below

1) The taxing district published a notice in the newspaper and conducted a hearing meeting the requirements of the Truth in Taxation Law.

2) The taxing district’s aggregate levy did not exceed a 5% increase over the prior year’s extension. Therefore, a notice and a hearing were not necessary.

3) The proposed aggregate levy did not exceed a 5% increase over the prior year’s extension. Therefore, a hearing was not held. The adopted aggregate tax levy exceeded 5% of the prior year’s extension and a notice was published within 15 days of its adoption in accordance with the Truth in Taxation Law.

4) The adopted levy exceeded the amount stated in the published notice. A second notice was published within 15 days of the adoption in accordance with the Truth in Taxation Law.

This certificate applies to the RY2023 levy.

Date \_\_\_\_\_

Presiding Officer \_\_\_\_\_  
Steve Summers  
County Executive

## **ORDINANCE NO. 2023-XX**

### **FY2024 ANNUAL BUDGET AND APPROPRIATION ORDINANCE**

**WHEREAS**, the Finance Committee of the Whole of the County Board of Champaign County, Illinois, has considered and determined the amounts of monies estimated and deemed necessary expenses to be incurred by and against the County of Champaign, State of Illinois, within and for the fiscal year beginning January 1, 2024 and ending December 31, 2024, and has further proposed County expenditures in the attached recommended Budget; and

**WHEREAS**, pursuant to 55 ILCS 5/6-1002, the recommended Budget includes the following:

- a. A statement of the receipts and payments and a statement of the revenues and expenditures of the fiscal year last ended.
- b. A statement of all monies in the county treasury or in any funds thereof, unexpended at the termination of the fiscal year last ended, of all amounts due or accruing to such county, and of all outstanding obligations or liabilities of the county incurred in any preceding fiscal year.
- c. Estimates of all probable income for the current fiscal year and for the ensuing fiscal year covered by the budget, specifying separately for each of said years the estimated income from taxes, from fees, and from all other sources. The estimated income from fees shall indicate both the estimated total receipts from fees by county fee officers and the estimated net receipts from fees to be paid into the county treasury.
- d. A detailed statement showing estimates of expenditures for the current fiscal year, revised to the date of such estimate, and, separately, the proposed expenditures for the ensuing fiscal year for which the budget is prepared. Said revised estimates and proposed expenditures shall show the amounts for current expenses and capital outlay, shall specify the several objects and purposes of each item of current expenses, and shall include for each of said years all floating indebtedness as of the beginning of the year, the amount of funded debt maturing during the year, the interest accruing on both floating and funded debt, and all charges fixed or imposed upon counties by law.
- e. A schedule of proposed appropriations itemized as provided for proposed expenditures included in the schedule prepared in accordance with the provisions of paragraph (d) hereof, as approved by the county board.

**WHEREAS**, the level of appropriation for each fund and department is defined by the amount as listed with the following exceptions: the legal level of control in all departments (except the Regional Planning Commission) is by category, Personnel and Non-Personnel, for each department or group of departments within the same fund and headed by the same administrator. Transfers between any line items in the Personnel category and transfers between any line items in the Non-Personnel category, in the same department or group of departments headed by the same administrator within the same fund, may be made with the approval of the signing authority for the fund/department. Transfers between the Personnel and Non-Personnel categories, as well as transfers between different departments headed by different administrators may be made only with the approval of a 2/3 vote of the full County Board; and

**WHEREAS**, the Regional Planning Commission's legal level of budgetary control is by fund. Transfers between any line items in the same department or group of departments within the same fund may be made with the approval of the signing authority for the fund/department;

**NOW, THEREFORE, BE IT ORDAINED** by the Champaign County Board that the attached recommended Budget is hereby adopted as the Annual Budget and Appropriation Ordinance of Champaign County for the fiscal year beginning January 1, 2024 and ending December 31, 2024. The full budget is available on the County website at the following link <http://www.co.champaign.il.us/CountyBoard/Budget.php>.

**PRESENTED** by the County Board of Champaign County, Illinois, at the recessed October, A.D. 2024 session.

**PRESENTED, PASSED, APPROVED, AND RECORDED** by the County Board of Champaign County, Illinois, this 21st day of November, A.D. 2023.

\_\_\_\_\_  
Kyle Patterson, Chair  
Champaign County Board

**AYES**

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**NAYS**

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**ABSENT**

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Recorded  
& Attest: \_\_\_\_\_  
Aaron Ammons, County Clerk  
And ex-officio Clerk of the Champaign  
County Board  
Date: \_\_\_\_\_

Approved:  
\_\_\_\_\_  
Steve Summer, County Executive  
Date: \_\_\_\_\_

# Letter of Transmittal

To: Honorable Members of the Champaign County Board

Fr: Steve Summers, County Executive  
Michelle Jett, Director of Administration  
Sheila Jackman, Finance Specialist

Re: Letter of Transmittal – FY2024 Budget

The Fiscal Year 2024 Annual Budget for the period beginning January 1, 2024, and ending December 31, 2024, is presented for your consideration and approval. The budget was developed pursuant to Illinois Statutes 55 ILCS 5/2-5009 and 55 ILCS 5/6-1001. The consolidated budget is submitted with revenue of \$168,929,447 and expenditure of \$215,184,164 and complies with relevant [Champaign County Financial Policies](#). The budget honors the [Long-Range Financial Plan](#), and supports the goals and plans of the [Facilities Plan](#) and the [Technology Plan](#).

The budget was developed over a 5-month period starting with individual department meetings in July and [Legislative Budget Hearings](#) in August. It was placed on file in October and formally adopted in November. The Legislative Hearings can be viewed here: [Night 1](#), [Night 2](#), and [Night 3](#). The [County website](#) provides the budget in full detail and includes required notices pertaining to the budget. Public comment on the proposed budget was available at the Legislative Budget Hearings, all Board meetings following the Hearings, and at the Truth in Taxation Hearing on October 19, 2024.

The budget is a lengthy but highly informative document. We encourage all members of the public to take the time to read through it. It is a detailed documentation of the priorities, commitments, and goals of your local government.

We are happy to report the budget process this year was a collaborative, positive experience. The County Executive and the County Board listened to the needs of the departments, carefully weighed the options, and through deliberate and frank conversation, made decisions in the best interest of the County.

This transmittal letter is intended to provide an executive summary and overview of the budget document. Additional budget details are included in the Budget Summary All Funds.

**Budget Document**

Champaign County strives to publish its budget in a format that is accessible to screen readers. Implementation of a new financial system and budget publication platform resulted in a more streamlined and modern budget document beginning in FY2023. The budget provides extensive financial information for every component of Champaign County government. The Department/Fund Relationship matrix illustrates the relationship between the County's financial structure and its organizational structure.

**Economic Environment**

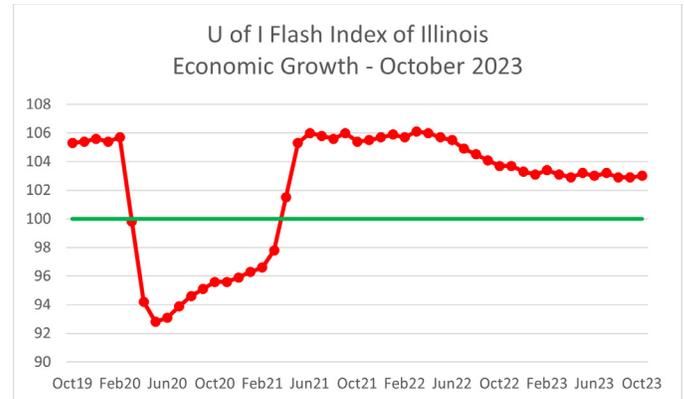
Economic uncertainty has caused consumer confidence to continue to fall, as stated in an October 2023 report from The Conference Board. According to Chief Economist Dana Peterson, "October's retreat reflected pullbacks in both the Present Situation and Expectations Index. Write-in responses showed that consumers continued to be preoccupied with rising prices in general and for grocery and gasoline prices in particular. Consumers also expressed concerns about the political situation and higher interest rates. Worries around war/ conflicts also rose amid the recent turmoil in the Middle East. The decline in consumer confidence was evident across householders aged 35 and up, and not limited to any one income group." [1]

In October, the University of Illinois Flash Index, designed to give a quick reading of the state economy, slightly increased to 103.0 from September's reading of 102.9. The index is slightly lower than the October 2022 reading of 103.7, recorded at the time of last year's budget submission. In a November 1 report, University of Illinois Economist and Professor Emeritus J. Fred Giertz stated, "Though the

Index has remained stable, this steadiness results from countervailing factors. State revenues remain strong while Illinois unemployment has ticked upward. Moreover, robust third-quarter national GDP growth suggests a stronger-than-expected U.S. economy." [2]

[1] <https://www.conference-board.org/topics/consumer-confidence>

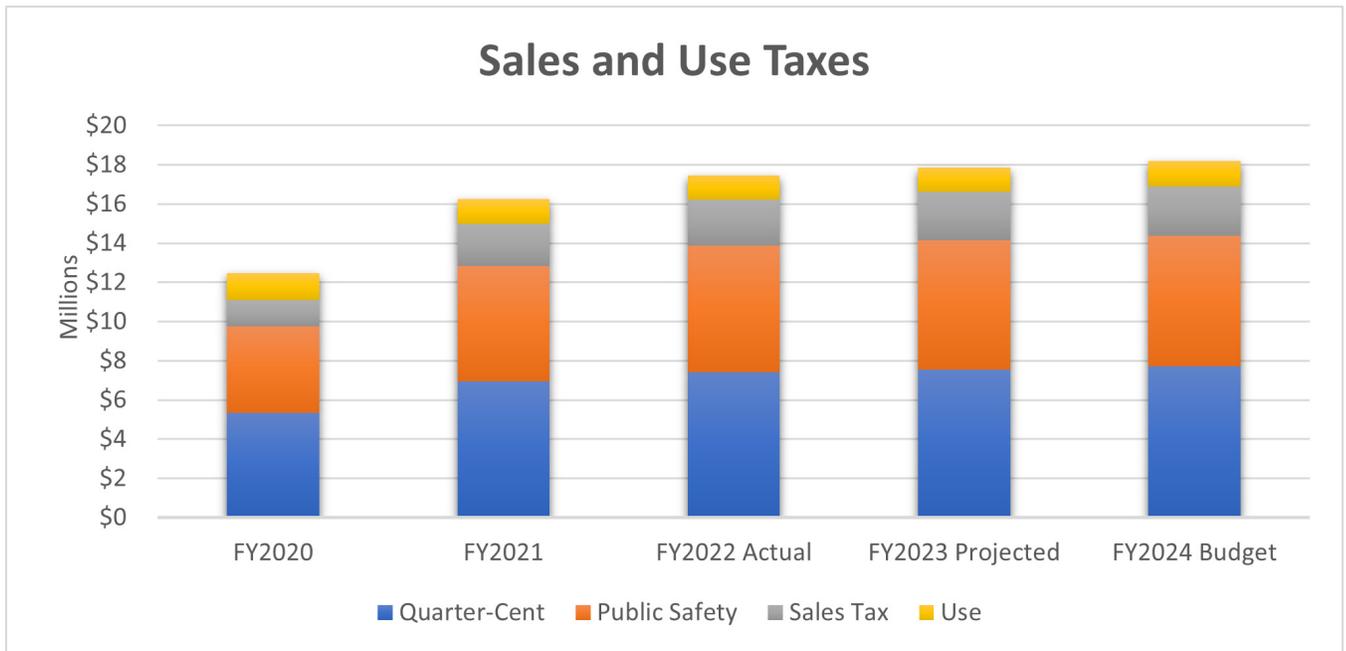
[2] <https://igpa.uillinois.edu/october-u-of-i-flash-index-increases-slightly/>



The September 2023 unemployment rate for Champaign County was 4.8% and reflects an increase in the local rate compared to the year-ago period of 3.4%. The Illinois' and national unemployment rates for September compare at 4.9% and 3.6%, respectively. [3]

With the implementation of Level the Playing Field legislation, imposing both state and local taxes where a product is delivered, sales tax revenues have been increasing since FY2021. The County has continued to experience healthy increases in 2023, with the FY2024 budget reflecting more moderate increases. The following chart shows total sales and use tax revenues for fiscal years 2020 through the 2024 Budget.

[3] <https://ides.illinois.gov/resources/labor-market-information/laus/current-monthly-unemployment-rates.html>



According to the Champaign County Association of Realtors, year-to-date home sales are down 15.35% (367 homes) compared to 2022, with the median sale price in Champaign County at \$198,500 in September and the average sale price at \$245,185.[4] Growth in this sector is important for the county as property taxes represent a major segment of its revenue sources. Equalized Assessed Valuation (EAV) for

the tax year 2022 is \$4.9 billion and reflects a 7.9% increase over the tax year 2021, with growth in EAV from new construction at \$143 million. The County's total EAV, tax rate, and property tax extension comparison for the past ten levy years are shown in the following table.

[4] <https://champaigncountyassociationofrealtors.com/assets/pdf/September+2023/>

| Tax Levy Year | EAV             | % Increase/Decrease | Tax Rate/\$100 EAV | Property Tax Extension |
|---------------|-----------------|---------------------|--------------------|------------------------|
| 2013          | \$3,479,591,533 | -1.5%               | 0.8511             | \$29,700,112           |
| 2014          | \$3,532,923,580 | 1.5%                | 0.8255             | \$30,598,651           |
| 2015          | \$3,600,615,388 | 1.9%                | 0.8322             | \$31,404,567           |
| 2016          | \$3,806,286,018 | 5.7%                | 0.8458             | \$32,245,372           |
| 2017          | \$3,972,464,264 | 4.4%                | 0.8481             | \$33,737,737           |
| 2018          | \$4,132,219,001 | 4.0%                | 0.8157             | \$33,706,510           |
| 2019          | \$4,299,867,692 | 4.1%                | 0.8189             | \$35,211,617           |
| 2020          | \$4,414,988,843 | 2.7%                | 0.8327             | \$36,763,612           |
| 2021          | \$4,579,852,302 | 3.7%                | 0.8342*            | \$38,205,128           |
| 2022          | \$4,939,824,671 | 7.9%                | 0.8355             | \$41,272,235           |

\*Rate includes Revenue Recapture (capped rate is 0.8301)

For the tax year 2023, FY2024 budget, rate-setting EAV is estimated to reach nearly \$5.4 billion, with \$64 million being captured as new growth revenue and a levy increase of 6.23%.

**Budget Priorities**

Since FY2023, the County has undertaken two major facility projects: The consolidation of its jail facilities and the renovation of the County Plaza building, purchased in 2022, for relocation of various County offices. Bonds were sold in December 2022 for the projects, with some capital for the jail consolidation project coming from ARPA funds.

Expending the remaining balance of the County's American Rescue Plan Act funding was a priority of the County Board. Budget direction for ARPA funds was guided by study sessions, [ARPA Study Sessions](#), and board member prioritization surveys [ARPA Funding Priorities](#), which were conducted in 2021, and ongoing planning during County Board meetings held in 2022. More information about the County's ARPA agreements and contracts and both FY2023 and FY2024 funding can be accessed here: [Champaign County ARPA](#), or in the ARPA section of the budget.

**Revenues and Expenditures**

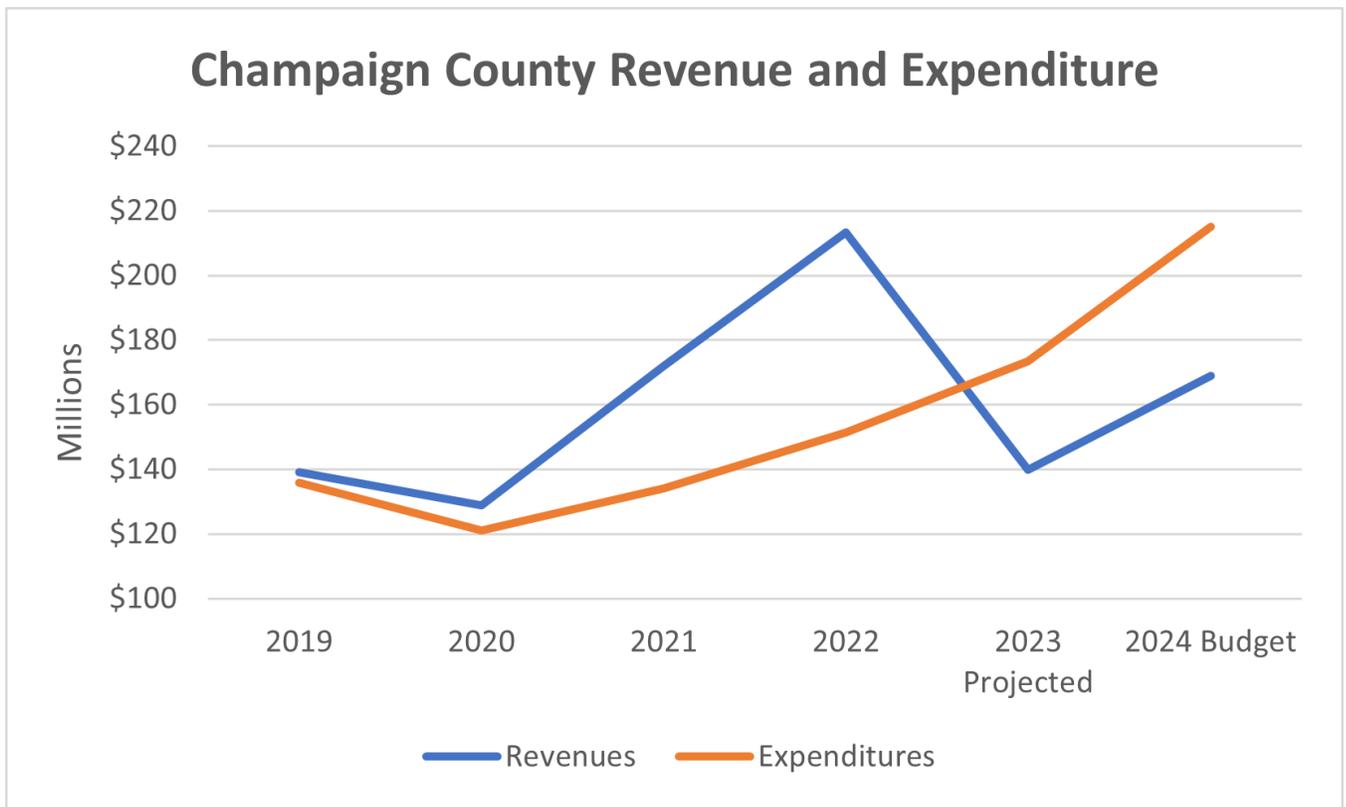
Revenue for all county funds in FY2024 is budgeted to increase \$11.5 million (7.3%) compared to the original FY2023 budget. The County received its second, and last, tranche of ARPA funding in 2022 resulting in a decrease in grant funding of \$20.4 million in 2023.

The property tax levy was prepared with the inflationary increase allowed under the Property Tax Extension Limitation Law (PTELL) of 5%, and to capture \$62 million in new growth revenue from new construction and recovered Enterprise Zone EAV. The increase in the total levy over the prior year extension is \$2.56 million (6.23%).

Expenditure for all county funds in FY2024 is budgeted to decrease \$11 million (4.9%) compared to the original FY2023 budget and is attributed to the capital investment for two major facility projects, jail consolidation and County Plaza renovation.

A \$46 million revenue-to-expenditure deficit is the result of appropriating reserve balances within individual funds for planned projects and capital expenditures.

The FY2024 budget is balanced per the County's [Financial Policies](#). A budget is balanced when total appropriations do not exceed total revenues and appropriated fund balance within an individual fund.



In the chart above, an influx of federal funding in fiscal years 2021 and 2022, as well as the issuance of debt in 2022 for FY2023 facility projects, correlates to increased revenues in those fiscal years.

**Proposed Budget Compared to Adopted Budget**

Differences between the budget as originally presented by the County Executive to the County Board and the budget to be approved are explained as follows. Revenue adjustments include updated state shared revenue estimates, a decrease in County Clerk grant funding, ARPA interest income budgeted in miscellaneous revenue, and interfund transfer adjustments associated with the Capital Asset Replacement Fund.

Expenditure adjustments included personnel changes due to negotiated labor contracts, non-bargaining wage increases, and turnover. The largest expenditure changes in the proposed versus adopted budget are attributed to budgeting ARPA funds. The proposed budget did not include any ARPA appropriation for FY2023 as that budget was not ready to be presented. The adopted budget increased by \$22.1 million when ARPA appropriation was added.

| FY2024                | Proposed Budget | Adopted Budget | Change |
|-----------------------|-----------------|----------------|--------|
| Property Taxes        | \$44,408,246    | \$44,408,246   | 0%     |
| Intergov Revenue      | \$38,562,184    | \$38,562,184   | 0%     |
| Grants                | \$57,827,211    | \$57,827,211   | 0%     |
| Fees Fines Charges    | \$10,758,870    | \$10,758,870   | 0%     |
| Licenses and Permits  | \$1,300,942     | \$1,300,942    | 0%     |
| Misc. Revenue         | \$3,077,073     | \$3,077,073    | 0%     |
| Interfund Revenue     | \$12,994,921    | \$12,994,921   | 0%     |
| REVENUE TOTAL         | \$168,929,447   | \$168,929,447  | 0%     |
| Personnel             | \$67,127,405    | \$67,127,405   | 0%     |
| Commodities           | \$4,695,556     | \$4,695,556    | 0%     |
| Services              | \$70,455,649    | \$70,455,649   | 0%     |
| Capital               | \$61,086,258    | \$61,086,258   | 0%     |
| Interfund Expenditure | \$7,147,152     | \$7,147,152    | 0%     |
| Debt                  | \$4,707,492     | \$4,707,492    | 0%     |
| EXPENDITURE TOTAL     | \$215,219,512   | \$215,219,512  | 0%     |

**General Fund**

Revenue and expenditure are budgeted respectively at \$50,708,350 and \$51,296,219. The FY2024 General Fund budget is balanced per the County’s Financial Policies with a projected budgetary fund balance of \$14.45 million, or 28.2% of operating expenditures at the end of 2024. The General Fund balance minimum is 16.7%, or two months of operating expenditure.

Revenue growth measures \$2.4 million, or 4.9% year-over-year with the increase predominantly in the property taxes and intergovernmental revenue categories. Expenditure growth measures \$2.9 million, or 6.1% year-over-year with increases in the personnel, services, and debt categories. Detailed information about General Fund revenue and expenditure is documented in the General Fund Budget Summary.

**Acknowledgements**

Producing an annual budget for the County is a monumental task and requires the assistance of many people. The cooperation and collaboration of the department heads and elected officials to balance the needs of their office with the best outcome for the County is greatly appreciated.

The budget would not be done without the assistance of the following people: Megan Robison, Mary Ward, and Elisabeth Dillingham, Administrative Assistants; Gabe Lewis, RPC Planner; and Jill Stewart, Chief Deputy Auditor. Special thanks to Travis Woodcock, who joined the County at the end of October as Budget Director and immediately jumped in to assist with outstanding budget preparation.

And a very special thank you to Tami Ogden. Tami served as the Director of Finance for Champaign County from 2015 until September of 2023. In her tenure, Tami’s financial acumen, detailed analysis, and collaborative spirit guided the County through difficult financial times and brought us to a healthy financial place. Because of her sound financial counsel, the County was able to capitalize on the ARPA funding

and our improved bond rating to undertake two major facilities projects at the same time. The County has a healthy fund balance to carry us through a potential economic decline and a realistic and clear picture of the County's financial future so we can adjust and plan now for a secure future for our County. Tami always demonstrates a commitment to the taxpayers of Champaign County and her fiduciary responsibilities. We wish her the best in her future endeavors.

On behalf of our officials and staff, we are pleased to present to you the fiscal year 2024 Champaign County Budget.

Respectfully submitted,

Steve Summers, County Executive

Michelle Jett, Director of Administration

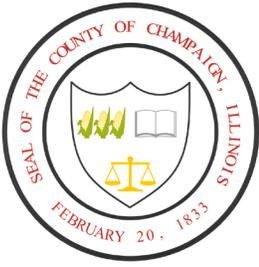
Sheila Jackman, Finance Specialist

[5] <https://www.forbes.com/advisor/investing/are-we-in-a-recession/>

[6] [https://www.civicfed.org/sites/default/files/executive\\_summary.pdf](https://www.civicfed.org/sites/default/files/executive_summary.pdf)

Rosecrance, Inc (Formerly Community Elements)  
 Champaign Co Re-Entry Grant  
 For the Month Ending Sep 30, 2023

|                                      | Jan             | Feb             | Mar             | Apr             | May             | June            | July            | Aug             | Sept            | Total YTD        |
|--------------------------------------|-----------------|-----------------|-----------------|-----------------|-----------------|-----------------|-----------------|-----------------|-----------------|------------------|
| <b>1. Personnel Costs</b>            | <b>\$24,059</b> | <b>\$22,938</b> | <b>\$25,421</b> | <b>\$18,937</b> | <b>\$23,300</b> | <b>\$21,736</b> | <b>\$17,052</b> | <b>\$20,415</b> | <b>\$10,636</b> | <b>\$184,494</b> |
| <b>2. Payroll Taxes/Benefits</b>     | <b>\$5,616</b>  | <b>\$6,697</b>  | <b>\$7,630</b>  | <b>\$6,611</b>  | <b>\$5,487</b>  | <b>\$5,453</b>  | <b>\$5,271</b>  | <b>\$5,949</b>  | <b>\$3,642</b>  | <b>\$52,356</b>  |
| Computer Hardware & Software         | \$0             | \$0             | \$0             | \$0             | \$0             | \$0             | \$0             | \$0             | \$0             | \$0              |
| <b>Total Equipment</b>               | <b>\$0</b>       |
| Property Insurance                   | \$31            | \$31            | \$31            | \$31            | \$31            | \$31            | \$31            | \$25            | \$25            | \$267            |
| Building & Grounds Maintenance       | \$0             | \$0             | \$0             | \$0             | \$0             | \$0             | \$0             | \$0             | \$0             | \$0              |
| Utilities                            | \$432           | \$23            | \$216           | \$191           | \$124           | \$821           | \$22            | \$111           | \$106           | \$2,046          |
| Janitorial Service                   | \$272           | \$286           | \$343           | \$325           | \$229           | \$217           | \$232           | \$141           | \$171           | \$2,216          |
| Equip Maintenance Agreements         | \$152           | \$161           | \$208           | \$118           | \$60            | \$30            | \$68            | \$43            | \$60            | \$900            |
| Depreciation                         | \$582           | \$570           | \$562           | \$569           | \$559           | \$562           | \$440           | \$218           | \$264           | \$4,326          |
| <b>Total Occupancy</b>               | <b>\$1,469</b>  | <b>\$1,071</b>  | <b>\$1,360</b>  | <b>\$1,234</b>  | <b>\$1,003</b>  | <b>\$1,661</b>  | <b>\$793</b>    | <b>\$538</b>    | <b>\$626</b>    | <b>\$9,755</b>   |
| Office Supplies                      | \$57            | \$56            | \$47            | \$218           | \$146           | \$59            | \$85            | \$109           | \$70            | \$847            |
| Contractual / Professional Fees      | \$765           | \$670           | \$642           | \$551           | \$671           | \$514           | \$477           | \$390           | \$580           | \$5,260          |
| Travel / Training                    | \$366           | \$230           | \$264           | \$290           | \$121           | \$905           | \$217           | \$433           | \$211           | \$3,037          |
| Client Assistance                    | \$0             | \$0             | \$0             | \$0             | \$0             | \$0             | \$0             | \$0             | \$0             | \$0              |
| Other Rent                           | \$0             | \$0             | \$0             | \$0             | \$0             | \$0             | \$0             | \$0             | \$0             | \$0              |
| Telephone / Cell Phone               | \$379           | \$355           | \$188           | \$310           | \$303           | \$277           | \$265           | \$272           | \$275           | \$2,624          |
| Liability / Malpractice Insurance    | \$345           | \$345           | \$345           | \$345           | \$345           | \$345           | \$300           | \$256           | \$256           | \$2,882          |
| Moving & Recruiting                  | \$0             | \$0             | \$0             | \$0             | \$0             | \$0             | \$0             | \$0             | \$0             | \$0              |
| <b>Total Program Expenses</b>        | <b>\$33,056</b> | <b>\$32,362</b> | <b>\$35,897</b> | <b>\$28,496</b> | <b>\$31,376</b> | <b>\$30,950</b> | <b>\$24,460</b> | <b>\$28,362</b> | <b>\$16,296</b> | <b>\$261,255</b> |
| <b>ALLOCATED M&amp;G</b>             | <b>\$8,186</b>  | <b>\$8,070</b>  | <b>\$8,069</b>  | <b>\$7,800</b>  | <b>\$7,841</b>  | <b>\$7,687</b>  | <b>\$7,516</b>  | <b>\$8,059</b>  | <b>\$7,337</b>  | <b>\$70,565</b>  |
| <b>TOTAL EXPENSE</b>                 | <b>\$41,242</b> | <b>\$40,432</b> | <b>\$43,966</b> | <b>\$36,296</b> | <b>\$39,217</b> | <b>\$38,637</b> | <b>\$31,976</b> | <b>\$36,421</b> | <b>\$23,633</b> | <b>\$331,820</b> |
| <b>Re-Entry Indirect - 11.9% Max</b> |                 |                 |                 |                 |                 |                 |                 |                 |                 |                  |
| Max M&G Allowed                      | \$4,465         | \$4,371         | \$4,849         | \$3,849         | \$4,238         | \$4,181         | \$3,304         | \$3,831         | \$2,201         | \$35,289         |
| <b>Champaign County Total</b>        | <b>\$37,521</b> | <b>\$36,733</b> | <b>\$40,746</b> | <b>\$32,345</b> | <b>\$35,614</b> | <b>\$35,131</b> | <b>\$27,764</b> | <b>\$32,193</b> | <b>\$18,497</b> | <b>\$296,544</b> |
| Champaign County Paid                | \$8,333         | \$8,333         | \$8,333         | \$8,333         | \$8,333         | \$8,333         | \$8,333         | \$8,333         | \$8,333         | \$75,000         |



# OFFICE OF THE CHAMPAIGN COUNTY EXECUTIVE

1776 East Washington Street, Urbana, Illinois 61802-4581

Steve Summers, County Executive

## MONTHLY HR REPORT OCTOBER 2023

### UNEMPLOYMENT REPORT

Notice of Claims Received – 7

Administrative Services – 1

County Clerk – 1

Highway – 1

Recorder – 1

RPC Head Start – 2

Sheriff – 1

Benefit Determination – 4

Administrative Services – 1 Chargeable

County Clerk – 1 Protest\*

Highway – 1 Non-Chargeable

Recorder – 1 Chargeable

RPC Head Start – 1 Non-Chargeable; 1 Protest\*

Sheriff – 1 Protest/Fraud\*

\*Protest has been filed. Final determination will be included on a future report.

### PAYROLL REPORT

#### OCTOBER PAYROLL INFORMATION

| Pay Group      | 10/6/2023    |                    | 10/20/2023   |                    |
|----------------|--------------|--------------------|--------------|--------------------|
|                | EE's<br>Paid | Total Payroll \$\$ | EE's<br>Paid | Total Payroll \$\$ |
| General Corp   | 487          | \$1,098,556.48     | 489          | \$1,119,140.10     |
| RPC/Head Start | 243          | \$980,360.25       | 243          | \$467,845.68       |
| Total          | 730          | \$2,078,916.73     | 732          | \$1,586,985.78     |

**HEALTH INSURANCE/BENEFITS REPORT**

Total Number of Employees Eligible: 574  
General County Union (includes AFSCME & FOP):  
132 Single; 27 EE+spouse; 53 EE+child(ren); 13 Family; 79 waived  
Non-bargaining employees:  
117 Single; 33 EE+spouse; 45 EE+child(ren); 9 Family; 66 waived  
Life Insurance Premium paid by County: \$1,456.13  
Health Insurance Premium paid by County: \$393,564.51

**TURNOVER REPORT**

Turnover is the rate at which an employer gains and loses employees. To get the best picture for turnover the calculations are based on rolling year averages.

General County  
October 2023: 1.56% average over the last 12 months  
October 2023: 11 out of 704 Employees left Champaign County: 8 resignations, 1 retirement, 2 dismissals

**WORKERS' COMPENSATION REPORT**

| <u>Entire County Report</u> | <u>October 2022</u> | <u>October 2023</u> |
|-----------------------------|---------------------|---------------------|
| New Claims                  | 6                   | 6                   |
| Closed                      | 4                   | 5                   |
| Open                        | 29                  | 31                  |

**ADMINISTRATIVE SUPPORT to COUNTY BOARD REPORT**

|                     |    |                             |    |                     |    |
|---------------------|----|-----------------------------|----|---------------------|----|
| Agendas Posted      | 14 | Meetings Staffed            | 5  | Minutes Posted      | 8  |
| Appointments Posted | 4  | Notification of Appointment | 5  | Contracts Posted    | 11 |
| Calendars Posted    | 5  | Resolutions Prepared        | 23 | Ordinances Prepared | 1  |

## VACANT POSITIONS

As of COB 10/31/2023

|                          |    |   |
|--------------------------|----|---|
| Total Position Vacancies | 53 |   |
| New Vacancies This Month | 13 | 12 Departments with unintended vacancies of tl<br>\$ 3,074,494.30 Payroll for the current, budgeted vacancies |
| Vacancies from 2023      | 32 |   |
| Vacancies from 2022      | 8  | 107,470 Hours of all current vacancies if they remained ur  |
| Intentionally Vacant     | 2  |   |

| ADMINISTRATIVE SERVICES | Date Vacated | Rate of Pay | Annual Hours | Annual Rate of Pay |
|-------------------------|--------------|-------------|--------------|--------------------|
| None                    |              |             |              |                    |

| ANIMAL CONTROL        | Date Vacated | Rate of Pay | Annual Hours | Annual Rate of Pay |
|-----------------------|--------------|-------------|--------------|--------------------|
| Veternarian           | 3/24/2023    | \$ 51.72    | 1000         | \$ 51,720.00       |
| Animal Control Warden | 9/6/2023     | \$18.19     | 2080         | \$ 37,835.20       |

| AUDITOR'S OFFICE | Date Vacated | Rate of Pay | Annual Hours | Annual Rate of Pay |
|------------------|--------------|-------------|--------------|--------------------|
| None             |              |             |              |                    |

| BOARD OF REVIEW | Date Vacated | Rate of Pay | Annual Hours | Annual Rate of Pay |
|-----------------|--------------|-------------|--------------|--------------------|
| None            |              |             |              |                    |

| CIRCUIT CLERK'S OFFICE | Date Vacated | Rate of Pay | Annual Hours | Annual Rate of Pay |
|------------------------|--------------|-------------|--------------|--------------------|
| Legal Clerk            |              | 16.01       | 1950         | \$ 31,219.50       |
| Legal Clerk            | 5/4/2023     | 16.01       | 1950         | \$ 31,219.50       |
| Legal Clerk            | 9/5/2023     | 16.01       | 1950         | \$ 31,219.50       |
| Legal Clerk            | 9/5/2023     | 16.01       | 1950         | \$ 31,219.50       |
| Legal Clerk            | 10/30/2023   | 16.01       | 1950         | \$ 31,219.50       |

| CIRCUIT COURT       | Date Vacated | Rate of Pay | Annual Hours | Annual Rate of Pay |
|---------------------|--------------|-------------|--------------|--------------------|
| Law Librarian       |              |             | 1040         |                    |
| Executive Assistant | 11/9/2023    | \$ 27.62    | 1950         | \$ 53,859.00       |

| COUNTY EXECUTIVE | Date Vacated | Rate of Pay | Annual Hours | Annual Rate of Pay |
|------------------|--------------|-------------|--------------|--------------------|
| None             |              |             |              |                    |

| COUNTY BOARD         | Date Vacated | Rate of Pay | Annual Hours | Annual Rate of Pay |
|----------------------|--------------|-------------|--------------|--------------------|
| County Administrator |              |             | 1950         | \$ 130,000.00      |

| COUNTY CLERK'S OFFICE    | Date Vacated | Rate of Pay | Annual Hours | Annual Rate of Pay |
|--------------------------|--------------|-------------|--------------|--------------------|
| Tax Extention Specialist | 10/27/2023   | 35.11       | 1950         | \$ 68,464.50       |
| Clerk - Recorder         | 10/20/2023   | \$ 18.00    | 1950         | \$ 35,100.00       |

| CORONER | Date Vacated | Rate of Pay | Annual Hours | Annual Rate of Pay |
|---------|--------------|-------------|--------------|--------------------|
| None    |              |             |              |                    |

| GIS CONSORTIUM | Date Vacated | Rate of Pay | Annual Hours | Annual Rate of Pay |
|----------------|--------------|-------------|--------------|--------------------|
| None           |              |             |              |                    |

| HIGHWAY                | Date Vacated | Rate of Pay | Annual Hours | Annual Rate of Pay |
|------------------------|--------------|-------------|--------------|--------------------|
| Maintenance            | 10/17/2023   | \$ 31.10    | 2080         | \$ 64,688.00       |
| Highway MFT Accountant | 9/22/2023    | \$ 26.33    | 2080         | \$ 54,766.40       |

| INFORMATION TECHNOLOGY             | Date Vacated | Rate of Pay | Annual Hours | Annual Rate of Pay |
|------------------------------------|--------------|-------------|--------------|--------------------|
| Systems Administrator (Courthouse) | New Position | \$ 35.00    | 1950         | \$ 68,250.00       |
| Systems Administrator (Courthouse) | 7/15/2022    | \$ 38.46    | 1950         | \$ 74,997.00       |
| Senior Systems Administrator       | 6/16/2023    | \$ 42.00    | 1950         | \$ 81,900.00       |

| JUVENILE DETENTION CENTER | Date Vacated | Rate of Pay | Annual Hours | Annual Rate of Pay |
|---------------------------|--------------|-------------|--------------|--------------------|
| Court Services Officer    | 3/8/2023     | \$ 26.10    | 1950         | \$ 50,895.00       |
| Court Services Officer    | 4/10/2023    | \$ 24.83    | 1950         | \$ 48,418.50       |
| Court Services Officer    | 6/30/2023    | \$ 24.83    | 1950         | \$ 48,418.50       |
| Court Services Officer    | 9/12/2023    | \$ 25.20    | 1950         | \$ 49,140.00       |
| Court Services Officer    | 11/5/2023    | \$ 24.83    | 1950         | \$ 48,418.50       |

| MENTAL HEALTH                   | Date Vacated | Rate of Pay | Annual Hours | Annual Rate of Pay |
|---------------------------------|--------------|-------------|--------------|--------------------|
| None                            |              |             |              |                    |
| PHYSICAL PLANT                  | Date Vacated | Rate of Pay | Annual Hours | Annual Rate of Pay |
| None                            |              |             |              |                    |
| PLANNING & ZONING               | Date Vacated | Rate of Pay | Annual Hours | Annual Rate of Pay |
| Planner                         | 6/24/2022    | 32.06       | 1950         | \$ 62,517.00       |
| Zoning Tech                     | 5/10/2023    | 19.8        | 1950         | \$ 38,610.00       |
| Zoning Officer                  | New Position | 21.83       | 1950         | \$ 42,568.50       |
| PROBATION                       | Date Vacated | Rate of Pay | Annual Hours | Annual Rate of Pay |
| Court Services Officer          | 9/20/2023    | 34.36       | 1950         | \$ 67,002.00       |
| PUBLIC DEFENDER                 | Date Vacated | Rate of Pay | Annual Hours | Annual Rate of Pay |
| Asst Public Defender            | New Position | 36.86       | 1950         | \$ 71,877.00       |
| Asst Public Defender            | 4/21/2023    | 35.34       | 1950         | \$ 68,913.00       |
| SHERIFF'S OFFICE                | Date Vacated | Rate of Pay | Annual Hours | Annual Rate of Pay |
| Sergeant - Patrol               | 10/25/2023   | 48.9        | 2080         | \$ 101,712.00      |
| Deputy Sheriff - Investigations | 5/1/2023     | 39.37       | 2080         | \$ 81,889.60       |
| Deputy Sheriff - Patrol         | 8/14/2023    | 31.28       | 2080         | \$ 65,062.40       |
| Deputy Sheriff - Patrol         | 8/25/2023    | 36.94       | 2080         | \$ 76,835.20       |
| Deputy Sheriff - Patrol         | 8/30/2023    | 29.33       | 2080         | \$ 61,006.40       |
| Court Security Officer          | 10/20/2023   | 24.17       | 2080         | \$ 50,273.60       |
| Sergeant - Corrections          | 8/25/2022    | 40.62       | 2080         | \$ 84,489.60       |
| Clerk - Corrections             | 9/30/2022    | 21.27       | 1950         | \$ 41,476.50       |
| Master Control Officer - FT     | 9/18/2023    | 18.19       | 2080         | \$ 37,835.20       |
| Master Control Officer - PT     | 8/22/2022    | 18.29       | 1040         | \$ 19,021.60       |
| Master Control Officer - PT     | 7/24/2023    | 18.73       | 1040         | \$ 19,479.20       |
| Master Control Officer - PT     | 10/13/2023   | 18.19       | 1040         | \$ 18,917.60       |
| Correctional Officer            | 8/10/2022    | 26.28       | 2080         | \$ 54,662.40       |
| Correctional Officer            | 8/15/2022    | 26.28       | 2080         | \$ 54,662.40       |
| Correctional Officer            | 12/25/2022   | 22.61       | 2080         | \$ 47,028.80       |
| Correctional Officer            | 2/16/2023    | 21.39       | 2080         | \$ 44,491.20       |
| Correctional Officer            | 6/7/2023     | 24.19       | 2080         | \$ 50,315.20       |
| Correctional Officer            | 8/10/2023    | 25.28       | 2080         | \$ 52,582.40       |
| Correctional Officer            | 8/17/2023    | 24.19       | 2080         | \$ 50,315.20       |
| Correctional Officer            | 8/21/2023    | 24.19       | 2080         | \$ 50,315.20       |
| Correctional Officer            | 8/23/2023    | 31.28       | 2080         | \$ 65,062.40       |
| Correctional Officer            | 10/15/2023   | 34.79       | 2080         | \$ 72,363.20       |
| Correctional Officer            | 10/27/2023   | 26.73       | 2080         | \$ 55,598.40       |
| STATE'S ATTORNEY                | Date Vacated | Rate of Pay | Annual Hours | Annual Rate of Pay |
| Asst State's Attorney           | 8/14/2023    | 31.28       | 1950         | \$ 60,996.00       |
| Asst State's Attorney           | 9/15/2023    | 37.7        | 1950         | \$ 73,515.00       |
| Asst State's Attorney           | 10/30/2023   | 40.39       | 1950         | \$ 78,760.50       |
| Asst State's Attorney           | 10/31/2023   | 46.89       | 1950         | \$ 91,435.50       |
| Administrative Legal Secretary  | 10/30/2023   | 20.48       | 1950         | \$ 39,936.00       |
| SUPERVISOR OF ASSESSMENTS       | Date Vacated | Rate of Pay | Annual Hours | Annual Rate of Pay |
| None                            |              |             |              |                    |
| TREASURER                       | Date Vacated | Rate of Pay | Annual Hours | Annual Rate of Pay |
| None                            |              |             |              |                    |
| VETERAN'S ASSISTANCE COMMISSION | Date Vacated | Rate of Pay | Annual Hours | Annual Rate of Pay |
| None                            |              |             |              |                    |

**EEO REPORT**

Information provided based on EEO Tracking forms submitted by Applicant. Figures are for General County only.

| October 2023 Monthly EEO Report<br>General County Only | ads closing this month:                |                              |   |                                      |   |                             |                         |                            |                                 |                                   |                              | ads with no end date:                  |                                    |                                     |   |  |                                   |  |                                       |                                   |   |   |   |   |   |   |                                     |                                |                              |  |    |     |
|--|--|------------------------------|---|--------------------------------------|---|-----------------------------|-------------------------|----------------------------|---------------------------------|-----------------------------------|------------------------------|--|------------------------------------|-------------------------------------|---|--|-----------------------------------|--|---------------------------------------|-----------------------------------|---|---|---|---|---|---|-------------------------------------|--------------------------------|------------------------------|--|----|-----|
|  | Accountant, Highway Projects - Highway | Victim Witness Advocate - PT | Grant Coordinator - PT- Administrative Services | Support Services Officer/Corrections | Court Services Officer-Juvenile Probation | Legal Clerk - Circuit Clerk | Court Security- Sheriff | Custodian - Physical Plant | Desktop Support Technician - IT | Office Manager - State's Attorney | Court Services Officer - JDC | Planning Internship- Planning & Zoning | Zoning Officer - Planning & Zoning | PT Master Control Officer - Sheriff | Systems Administrator - IT (Courthouse 2 positions) | Deputy Administrator/ Veterinarian (PT) - Animal Control | Senior Systems Administrator - IT | Assistant State's Attorney - Civil Div. - State's Attorney | Zoning Technician - Planning & Zoning | Grant Coordinator - Amin Services | Highway Projects - Accountant - Highway | Deputy Clerk - Recorder of Deeds - County Clerk | Tax Extension Specialist - County Clerk | Assistant Public Defender - Public Defender | Assistant State's Attorney (Entry Level) - State's Attorney | Assistant State's Attorney - Experienced - State's Attorney | Executive Assistant - Circuit Court | Kennel Worker - Animal Control | Cpirt Services Officer - JDC | Animal Control Warden - Animal Control |    |     |
| <b>Total Applicants</b>                                | 0                                      | 6                            | 2   | 3                                    | 6   | 13                          | 12                      | 1                          | 9                               | 6                                 | 8                            | 1                                      | 1                                  | 4                                   | 5   | 0  | 2                                 | 3  | 0                                     | 7                                 | 4                                       | 10  | 2                                       | 0   | 1   | 0   | 2                                   | 1                              | 2                            | 0                                      | 0  | 111 |
| <b>Male</b>  | 0                                      | 1                            | 1   | 1                                    | 2   | 2                           | 8                       | 0                          | 7                               | 1                                 | 2                            | 0                                      | 0                                  | 2                                   | 4   | 0  | 2                                 | 0  | 3                                     | 2                                 | 1                                       | 0   | 0                                       | 0   | 0   | 0   | 0                                   | 0                              | 1                            | 0                                      | 40 |     |
| <b>Female</b>  | 0                                      | 5                            | 1   | 2                                    | 4   | 11                          | 4                       | 1                          | 1                               | 5                                 | 6                            | 1                                      | 1                                  | 2                                   | 0   | 0  | 0                                 | 3  | 0                                     | 4                                 | 2                                       | 9   | 2                                       | 0   | 1   | 0   | 2                                   | 1                              | 1                            | 0                                      | 69 |     |
| <b>NonBinary</b>                                       | 0                                      | 0                            | 0   | 0                                    | 0   | 0                           | 0                       | 0                          | 1                               | 0                                 | 0                            | 0                                      | 0                                  | 0                                   | 1   | 0  | 0                                 | 0  | 0                                     | 0                                 | 0                                       | 0   | 0                                       | 0   | 0   | 0   | 0                                   | 0                              | 0                            | 0                                      | 2  |     |
| <b>Undisclosed</b>                                     | 0                                      | 0                            | 0   | 0                                    | 0   | 0                           | 0                       | 0                          | 0                               | 0                                 | 0                            | 0                                      | 0                                  | 0                                   | 0   | 0  | 0                                 | 0  | 0                                     | 0                                 | 0                                       | 0   | 0                                       | 0   | 0   | 0   | 0                                   | 0                              | 0                            | 0                                      | 0  |     |
| <b>Hispanic or Latino</b>                              | 0                                      | 0                            | 0   | 0                                    | 1   | 0                           | 0                       | 0                          | 0                               | 1                                 | 0                            | 0                                      | 0                                  | 1                                   | 0   | 0  | 0                                 | 0  | 0                                     | 2                                 | 0                                       | 0   | 0                                       | 0   | 0   | 0   | 0                                   | 0                              | 0                            | 0                                      | 5  |     |
| <b>White</b>   | 0                                      | 5                            | 0   | 3                                    | 2   | 6                           | 9                       | 0                          | 4                               | 3                                 | 3                            | 0                                      | 0                                  | 3                                   | 0   | 1  | 2                                 | 0  | 3                                     | 4                                 | 5                                       | 0   | 0                                       | 0   | 0   | 2   | 1                                   | 1                              | 0                            | 57                                     |    |     |
| <b>Black or African-American</b>                       | 0                                      | 1                            | 1   | 0                                    | 3   | 5                           | 2                       | 1                          | 2                               | 2                                 | 4                            | 1                                      | 1                                  | 2                                   | 1   | 0  | 1                                 | 1  | 0                                     | 1                                 | 0                                       | 3   | 2                                       | 0   | 0   | 0   | 0                                   | 0                              | 1                            | 0                                      | 35 |     |
| <b>Native Hawaiian or Other Pacific Islander</b>       | 0                                      | 0                            | 0   | 0                                    | 0   | 0                           | 0                       | 0                          | 0                               | 0                                 | 0                            | 0                                      | 0                                  | 0                                   | 0   | 0  | 0                                 | 0  | 0                                     | 0                                 | 0                                       | 0   | 0                                       | 0   | 0   | 0   | 0                                   | 0                              | 0                            | 0                                      |    |     |
| <b>Asian</b>   | 0                                      | 0                            | 0   | 0                                    | 0   | 0                           | 0                       | 0                          | 2                               | 0                                 | 0                            | 0                                      | 0                                  | 0                                   | 0   | 0  | 0                                 | 0  | 0                                     | 0                                 | 0                                       | 1   | 0                                       | 0   | 0   | 0   | 0                                   | 0                              | 0                            | 3                                      |    |     |
| <b>American Indian or Alaska Native</b>                | 0                                      | 0                            | 0   | 0                                    | 0   | 0                           | 0                       | 0                          | 0                               | 0                                 | 0                            | 0                                      | 0                                  | 0                                   | 0   | 0  | 0                                 | 0  | 0                                     | 0                                 | 0                                       | 0   | 0                                       | 0   | 0   | 0   | 0                                   | 0                              | 0                            | 0                                      |    |     |
| <b>Two or more races</b>                               | 0                                      | 0                            | 1   | 0                                    | 0   | 2                           | 1                       | 0                          | 1                               | 0                                 | 1                            | 0                                      | 0                                  | 1                                   | 1   | 0  | 0                                 | 0  | 0                                     | 1                                 | 0                                       | 1   | 0                                       | 0   | 1   | 0   | 0                                   | 0                              | 0                            | 11                                     |    |     |
| <b>Undisclosed</b>                                     | 0                                      | 0                            | 0   | 0                                    | 0   | 0                           | 0                       | 0                          | 0                               | 0                                 | 0                            | 0                                      | 0                                  | 0                                   | 0   | 0  | 0                                 | 0  | 0                                     | 0                                 | 0                                       | 0   | 0                                       | 0   | 0   | 0   | 0                                   | 0                              | 0                            | 0                                      |    |     |
| <b>Veteran Status</b>                                  | 0                                      | 0                            | 0   | 0                                    | 0   | 1                           | 0                       | 0                          | 0                               | 0                                 | 0                            | 0                                      | 0                                  | 0                                   | 0   | 0  | 0                                 | 0  | 0                                     | 0                                 | 0                                       | 0   | 0                                       | 0   | 0   | 0   | 0                                   | 0                              | 0                            | 0                                      | 1  |     |

Status

**Name** Oliver J Clark  
**Application Date** 9/28/2023  
**Expiration Date** 9/28/2122  
**Board Member** [Oliver J. Clark](#)  
**Status** Validated

| Board   | Vacancies | Status  |
|---|-----------|---------|
| <a href="#">Deputy Sheriff Merit Commission</a> | 0         | Pending |

Basic Information

**Name**  
Oliver J Clark

**What experience and background do you have which you believe qualifies you for this appointment?**  
Police Chief and Executive Director of Public Safety at U of I

**What is your knowledge of the appointed body's operations, property holding's staff, taxes, and fees?**  
o

**Please list any boards, commissions, or public positions to which you have been appointed or elected and are currently serving.**  
None at present

**Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the appointed body for which you are applying? If yes, please explain.**  
No

**Would you be available to regularly attend the scheduled meeting of the appointed body? If no, please explain.**  
Yes

Contact Information

**Address**  
2910 Greystone Pl  
Champaign, IL 61822

**Email**  
[oliver.clark@sbcglobal.net](mailto:oliver.clark@sbcglobal.net)

**Phone**  
12178400234

Occupation

Other Questions

**Question #2**

**What do you believe is the role of a trustee/commissioner/board member and how do you envision carrying out the responsibilities of that role?**  
Help carry out the mission of the county Sheriff

Additional Information

Notes

Gender

**What is your gender?**  
Male

Ethnicity

**What is your ethnicity?**  
Black or African American

Status

**Name** Ms. Danielle Chynoweth  
**Application Date** 9/20/2023  
**Expiration Date** 9/20/2122  
**Board Member** [Danielle Chynoweth](#)  
**Status** Validated

| Board                              | Vacancies | Status  |
|------------------------------------|-----------|---------|
| <a href="#">Public Aid Appeals</a> | 0         | Pending |

Basic Information

**Name**  
Ms. Danielle Chynoweth

**What experience and background do you have which you believe qualifies you for this appointment?**  
This would be my 3rd term on the committee. I am very aware of the state code and local policies and procedures.

**What is your knowledge of the appointed body's operations, property holding's staff, taxes, and fees?**  
Significant knowledge.

**Please list any boards, commissions, or public positions to which you have been appointed or elected and are currently serving.**  
Current: Cunningham Township Supervisor, UI School of Social Work Field Instructor, Board member at CU Public Health, Executive Committee member of Continuum of Service Providers for the Homeless, Independent Media Center. Past: Housing Authority Board, Urbana City Council, Economic Development Corporation Board, Cable and Telecommunications Commission, Public Arts Task Force Chair.

**Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the appointed body for which you are applying? If yes, please explain.**  
If the PAC has an appeal from a Cunningham Township participant I would recuse myself from the PAC.

**Would you be available to regularly attend the scheduled meeting of the appointed body? If no, please explain.**  
Yes

Other Questions

Question #1

**What is your political party affiliation?**  
Democrat

Question #2

**What do you believe is the role of a trustee/commissioner/board member and how do you envision carrying out the responsibilities of that role?**  
Committee members should fairly hear appeals of public aid in Champaign County. I would like the committee to follow up on appeals that address lack of responsiveness from Townships regarding GA applications as I consider these a kind of denial.

Gender

**What is your gender?**  
Female

Contact Information

**Address**  
205 W. Green St.  
Urbana, IL 61801

**Email**  
[danielle@ctso.org](mailto:danielle@ctso.org)

**Phone**  
[2173844144](tel:2173844144)

**Cell Phone**  
[2177217223](tel:2177217223)

Occupation

**Professional Licenses**  
Cunningham Township Supervisor, MA in Political Science, Board member at CU Public Health

Additional Information

Notes

## Ethnicity

**What is your ethnicity?**

White

Generated 10/3/2023, 9:55:01 AM

Status

**Name** Norman E. Davis  
**Application Date** 9/20/2023  
**Expiration Date** 9/20/2122  
**Board Member** [Norman E. Davis](#)  
**Status** Validated

| Board                              | Vacancies | Status  |
|------------------------------------|-----------|---------|
| <a href="#">Public Aid Appeals</a> | 0         | Pending |

Basic Information

**Name**  
Norman E. Davis

**What experience and background do you have which you believe qualifies you for this appointment?**  
As township supervisor, I have taken a number of classes with the General Assistance Training Institute and know their guidelines.

**What is your knowledge of the appointed body's operations, property holding's staff, taxes, and fees?**  
I have served on this board for two years, and am familiar with the appeals process.

**Please list any boards, commissions, or public positions to which you have been appointed or elected and are currently serving.**  
Champaign Township Supervisor

**Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the appointed body for which you are applying? If yes, please explain.**  
no

**Would you be available to regularly attend the scheduled meeting of the appointed body? If no, please explain.**  
Yes. My schedule is reasonably flexible

Contact Information

**Address**  
3900 Kearns Rd.  
PO Box 3428  
Champaign, IL 61826-3428

**Email**  
[supervisor@champaigntownship.com](mailto:supervisor@champaigntownship.com)

**Phone**  
1217352943

Occupation

**Registrations/Certifications**  
Notary Public

Other Questions

**Question #1**

**What is your political party affiliation?**  
Republican

Question #2

**What do you believe is the role of a trustee/commissioner/board member and how do you envision carrying out the responsibilities of that role?**  
By having experience in the public aid process, reviewing the appeals made to this committee should help me to resolve conflicts

Ethnicity

**What is your ethnicity?**  
White

Additional Information

Notes



## OFFICE OF THE CHAMPAIGN COUNTY EXECUTIVE

1776 East Washington Street, Urbana, Illinois 61802-4581

Steve Summers, County Executive

### MEMORANDUM

**TO:** County Board Members  
**FROM:** Steve Summers, County Executive  
**DATE:** November 9, 2023  
**RE:** Recommended Board/Committee Appointments

Executive appointments for expiring terms of other community boards and committees are staggered throughout the year. In advance of term expirations, the Executive's Office advertises upcoming vacancies to notify interested applicants and to offer the Board the opportunity to recruit applicants or provide input to the Executive regarding any concerns or recommendations. Methods used to publicize upcoming vacancies include:

- Post on the county's website on the County Executive's page
- Post on the "vacancies" bulletin board located in Administrative Services
- E-mail notice to County Board Members and the news media
- Notice in the County Board's Committee of the Whole agenda under the Policy, Personnel and Appointments area of responsibility
- Word-of-mouth and inquiries from interested members of the public

Applications are reviewed and applicants interviewed. Considerations for making appointments include:

- Qualifications required by the board/commission statute or by-laws, including residence in the district, specific professional representation, required partisan balance, certifications and bonding requirements
- Constituent representation for demographic characteristics, including gender, race, age
- Constituent representation for geography of the district, including rural/urban or areas of the county
- Representation of consumers of the board's activities
- Difficulties or gaps in skills the board is experiencing
- Balance of experienced and newer members
- Balance of resources, interests and skills appointees can contribute to the board
- Input from County Board members; County officials; board members; staff and partners of the board with the vacancy, and interested members of the public

Prior to appointments being named, Board Members have an opportunity to see all applications (*italics indicates incumbent*) received in the November Committee of the Whole agenda packet. I have attached here the applications for appointments for open positions (*incumbents are noted in italics*) and will forward my recommendations to fill these openings at the December Committee of the Whole meeting.

**Craw Cemetery Association – 1 position – term ending 6/30/2029**

- Gary Musson

**Mental Health Board – 2 positions – terms 1/1/2024-12/31/2027**

- Jon Youakim

**Yearsley Cemetery Association – 1 position – term ending 6/30/2029**

- Cheryl Yearsley

**Champaign-Urbana Mass Transit District – 2 positions – terms 1/1/2024-12/31/2028**

- Donna Tanner-Harold
- Mohammad Ullah

CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM  
Cemetery Association/Board

NAME: Gary Musson

ADDRESS: 510 Co. Rd. 700N Sadorus IL 60182  
Street City State Zip Code

EMAIL: vcn@prairie.net PHONE: 217-369-5043

Check Box to Have Email Address Redacted on Public Documents

CEMETERY ASSOCIATION/BOARD: Crow Cemetery

BEGINNING DATE OF TERM: July 1, 2023 ENDING DATE: \_\_\_\_\_

The Champaign County Executive appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Executive in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. **IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, CANDIDATE MUST COMPLETE THIS APPLICATION AND AN INTERVIEW WITH THE COUNTY EXECUTIVE.**

1. Are you a resident of the State of Illinois?  Yes  No
2. Do you live within 15 miles of the cemetery or have a family interest?  Yes  No
3. What experience and background do you have which you believe qualifies you for this appointment?

Farm and live in the Sadorus area  
all my life  
Church Board of Elders

4. What is your knowledge of the appointed body's operations, property holdings, staff, taxes, and fees?

Been a trustee for a year now.  
know the basics

5. Please list any boards, commissions, or public positions to which you have been appointed or elected and are currently serving.

Church Board

6. Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the body for which you are applying? (This question is not meant to disqualify you; it is only intended to provide information.)  Yes  No If yes, please explain:

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7. Would you be available to regularly attend the scheduled meeting of the appointed body?  Yes  No If no, please explain:

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The facts set forth in my application for appointment are true and complete. I understand this application is a document of public record that will be on file in the Office of the County Executive.

  
Signature

Date: Oct 8, 2023

# Mrs. Cheryl DeLap Yearsley

Champaign County IL | Generated 11/9/2023 @ 12:23 pm by OnBoard2 - Powered by ClerkBase

## Status

**Name** Mrs. Cheryl DeLap Yearsley  
**Application Date** 10/11/2023  
**Expiration Date** 10/11/2122  
**Board Member** [Cheryl D Yearsley](#)  
**Status** Validated

| Board                             | Vacancies | Status               |
|-----------------------------------|-----------|----------------------|
| <a href="#">Yearsley Cemetery</a> | 3         | <span>Pending</span> |

## Basic Information

**Name**  
Mrs. Cheryl DeLap Yearsley

**What experience and background do you have which you believe qualifies you for this appointment?**

I have managed a family farm operation for 40 years + and owned and edited a national tractor magazine for 24 years.

**What is your knowledge of the appointed body's operations, property holding's staff, taxes, and fees?**

I am adequately knowledgeable of the Board's functions and holdings and prepared to ask the appropriate questions to the Trustee.

**Please list any boards, commissions, or public positions to which you have been appointed or elected and are currently serving.**

I have served on State Boards for Extension in the State of Indiana before moving to Illinois ten years ago.

**Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the appointed body for which you are applying? If yes, please explain.**

No

**Would you be available to regularly attend the scheduled meeting of the appointed body? If no, please explain.**

Yes

## Gender

**What is your gender?**  
Female

## Ethnicity

**What is your ethnicity?**  
White

Generated 11/9/2023 @ 12:23 pm

## Contact Information

**Address**  
2294 County Rd 1800 E  
Urbana, IL 61802

**Email**  
[pgembroidery@gmail.com](mailto:pgembroidery@gmail.com)

**Phone**  
8123717827

**Cell Phone**  
8123717827

## Occupation

## Additional Information

**Notes**

# Dr. Jon Paul Youakim

Champaign County IL | Generated 11/9/2023 @ 12:21 pm by OnBoard2 - Powered by ClerkBase

## Status

**Name** Dr. Jon Paul Youakim  
**Application Date** 10/3/2023  
**Expiration Date** 10/3/2122  
**Board Member** [Jon Youakim](#)  
**Status** Validated

| Board   | Vacancies | Status               |
|---|-----------|----------------------|
| <a href="#">Mental Health Board (708 Board)</a> | 0         | <span>Pending</span> |

## Basic Information

**Name**  
Dr. Jon Paul Youakim

### What experience and background do you have which you believe qualifies you for this appointment?

I have been on the mental health board since December 2019 and have been the VP and am now the current president of the board. I believe this experience has allowed me to understand the function and needs of the board along with the time demands of the work needed to be done. This experience has given me insight on the function of agencies and programs they provide. I also am a pediatrician which provides me with insight and experience in child development, mental and behavioral health and the importance of improving and fostering the well-being of children to maximize their overall outcome to become thriving members of society and the community. As a physician I have also seen an increased need in mental healthcare and treatment in the community. I believe this background is an invaluable addition the board.

### What is your knowledge of the appointed body's operations, property holding's staff, taxes, and fees?

I understand that the board has the executive director that is charge of the staff and office. Lynn contacts board members with updates and information on meetings, agency concerns, questions, funding/financial updates and her experience and guidance for the board is greatly appreciated. The mental health board staff are an excellent group that work with communicating with agencies, following up with reports and audits, going to meetings related to mental health, being aware of pending or upcoming state and federal legislation that may affect the board. The taxes levied by the county are the source of funding for the board.

### Please list any boards, commissions, or public positions to which you have been appointed or elected and are currently serving.

Previously the VP of the CCMHB, currently the president of the CCMHB. I am also a board member of the City of Champaign Zoning Board of Appeals.

### Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the appointed body for which you are applying? If yes, please explain.

Yes, as I am a physician that works for Carle any decisions related to Carle or its competitors I would have to recuse myself from voting on to maintain the impartiality of the board.

### Would you be available to regularly attend the scheduled meeting of the appointed body? If no, please explain.

Yes

## Contact Information

**Address**  
3848 Thornhill Circle  
Champaign, IL 61822

**Email**  
[Jon.Youakim@carle.com](mailto:Jon.Youakim@carle.com)

**Phone**  
2172555711

## Occupation

**Professional Licenses**  
Physician

**Registrations/Certifications**  
MD

## Other Questions

## Additional Information

## Question #2

## Notes

### **What do you believe is the role of a trustee/commissioner/board member and how do you envision carrying out the responsibilities of that role?**

I believe the role of a mental health board member is to ensure that public funds raised through taxes are to be spent wisely on local agency programs that serve the underserved in the community and gaps in mental health resources in the community. The role of the board in my view is to ensure that funds are going to agencies that demonstrate that they have the appropriate accounting and audits to know where the money is being spent as well as the proper short term goals outlined in applications to demonstrate if the money being spent is actually achieving the goals desired by the agency and the board to serve the community. I envision carrying out those responsibilities by collaborating with other board members during the oversight process during the agency application period to ensure the funding goes to responsible agencies that have demonstrated effective and appropriate use of county funds. I also believe the role of the board is to help guide agencies with what programs may be needed in the community and to encourage local advocates to reach out to guide funding decisions as well as obtain surveys of those participating in current programs to determine if needs are being met and what programs may be needed in the future or which programs may need to be changed and which ones are doing well and should receive more funding if there is an increased need.

## Gender

### **What is your gender?**

Male

## Ethnicity

### **What is your ethnicity?**

Middle Eastern or North African

Generated 11/9/2023 @ 12:21 pm

# Donna K Tanner-Harold

Champaign County IL | Generated 11/9/2023 @ 12:24 pm by OnBoard2 - Powered by ClerkBase

## Status

**Name** Donna K Tanner-Harold  
**Application Date** 10/31/2023  
**Expiration Date** 10/31/2122  
**Board Member** [Donna K Tanner-Harold](#)  
**Status** Validated

| Board  | Vacancies | Status               |
|--|-----------|----------------------|
| <a href="#">Champaign-Urbana Mass Transit District</a> | 0         | <span>Pending</span> |

## Basic Information

**Name**  
Donna K Tanner-Harold

### What experience and background do you have which you believe qualifies you for this appointment?

I have served on other boards and am familiar with many requirements of board membership, leadership, and accountability. I believe these experiences would qualify and transfer to being an effective member. As a member of the newly formed Decennial Committee on Local Government Efficiency, I am becoming acquainted with MTD policies and procedures.

### What is your knowledge of the appointed body's operations, property holding's staff, taxes, and fees?

Limited but am learning and am willing to continue to gain knowledge.

### Please list any boards, commissions, or public positions to which you have been appointed or elected and are currently serving.

Decennial Committee on Local Government Efficiency

### Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the appointed body for which you are applying? If yes, please explain.

No

### Would you be available to regularly attend the scheduled meeting of the appointed body? If no, please explain.

Yes

## Other Questions

### Question #1

**What is your political party affiliation?**

### Question #2

**What do you believe is the role of a trustee/commissioner/board member and how do you envision carrying out the responsibilities of that role?**

The role of a board member is to review and establish policies to provide prompt, safe, accessible, efficient, and affordable transportation to individuals in the district. I will review current policies, procedures, and by-laws and interact and learn from current board members.

## Gender

**What is your gender?**

Female

## Ethnicity

## Contact Information

**Address**  
115 E. Holmes St.  
Urbana, IL 61801

**Email**  
[donnatannerharold@yahoo.com](mailto:donnatannerharold@yahoo.com)

**Phone**  
217-328-1103

**Cell Phone**  
217-493-3754

## Occupation

**Professional Licenses**  
Licensed Clinical Professional  
Counselor - State of Illinois

## Additional Information

**Notes**

**What is your ethnicity?**

Black or African American

Generated 11/9/2023 @ 12:24 pm

# Mr. Mohammad Sharif Ullah

Champaign County IL | Generated 11/9/2023 @ 12:23 pm by OnBoard2 - Powered by ClerkBase

## Status

**Name** Mr. Mohammad Sharif Ullah  
**Application Date** 10/19/2023  
**Expiration Date** 10/19/2122  
**Status** Received

| Board  | Vacancies | Status               |
|--|-----------|----------------------|
| <a href="#">Champaign-Urbana Mass Transit District</a> | 0         | <span>Pending</span> |

## Basic Information

**Name**  
Mr. Mohammad Sharif Ullah

### What experience and background do you have which you believe qualifies you for this appointment?

I have more than 18 years of public and private sector experience in transportation planning, traffic safety, transit planning and operations. I have worked with local municipalities, state DOTs and the federal government on various projects and helped complete major studies and developed various transportation policies.

My experience in transportation planning will be a significant asset to the CUMTD board.

### What is your knowledge of the appointed body's operations, property holding's staff, taxes, and fees?

I have reviewed CUMTD Board meetings minutes and familiar with the key responsibilities of the board members. I have worked with the CUMTD staff on different projects when I worked for the Champaign County Regional Planning Commission.

### Please list any boards, commissions, or public positions to which you have been appointed or elected and are currently serving.

None

### Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the appointed body for which you are applying? If yes, please explain.

None

### Would you be available to regularly attend the scheduled meeting of the appointed body? If no, please explain.

Yes.

## Other Questions

### Question #1

#### What is your political party affiliation?

Democrat

### Question #2

#### What do you believe is the role of a trustee/commissioner/board member and how do you envision carrying out the responsibilities of that role?

The key roles of a trustee should include the following: 1. Representing the community interests. 2. Careful review of the use of resources. 3. Advocating for public transportation in the region. I envision to fulfill these responsibilities to the best of my ability. I am a transit enthusiast and I have background in transit planning and traffic engineering. I am confident that with my experience, I will be able to be a positive force for the CUMTD Board.

## Contact Information

**Address**  
2608 S Muirfield Place  
Urbana, IL 61802

**Email**  
[sr1470@gmail.com](mailto:sr1470@gmail.com)

**Phone**  
[2177214143](tel:2177214143)

## Occupation

**Professional Licenses**  
Professional Engineer  
Professional Transportation Planner

## Additional Information

### Notes

## Gender

**What is your gender?**

Male

## Ethnicity

**What is your ethnicity?**

Asian

Generated 11/9/2023 @ 12:23 pm



## **OFFICE OF THE CHAMPAIGN COUNTY EXECUTIVE**

1776 East Washington Street, Urbana, Illinois 61802-4581

**Steve Summers, County Executive**

### **MEMORANDUM**

**TO: Stephanie Fortado, Chair – Finance Committee of the Whole, and  
Chris Stohr, Chair – Policy, Personnel & Appointments Committee of the Whole**

**FROM: Michelle Jett, Director of Administration, and  
Job Content Evaluation Committee**

**DATE: November 6, 2023**

**RE: REVIEW and RECOMMENDATION for Multiple JEC Requests**

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The Job Content Evaluation Committee reviewed multiple positions and the recommendations are listed below.

#### **DEPUTY COLLECTOR/PARTNER ENGAGEMENT LEAD – TREASURER/COLLECTOR**

Date of Review by the JEC: October 18, 2023

Department Requesting: Treasurer/Collector

Recommended Title of Position: Deputy Collector

Evaluated Job Points: 613

Recommended Classification Range: H

FY2023 Current Range Minimum: \$21.20

FY2023 Current Range Midpoint: \$26.50

FY2023 Current Range Maximum: \$31.80

Bargaining Status: Non-Bargaining

FLSA Status: Exempt

This is a new position to serve as the primary liaison for Collector functions for collector banks, vendors, other government entities (including county departments) and the public.

#### **MITIGATION SPECIALIST – PUBLIC DEFENDER**

Date of Review by the JEC: October 18, 2023

Department Requesting: Public Defender

Recommended Title of Position: Mitigation Specialist

Evaluated Job Points: 460

Recommended Classification Range: G

FY2023 Current Range Minimum: \$19.22

FY2023 Current Range Midpoint: \$24.02

FY2023 Current Range Maximum: \$28.83

Bargaining Status: Non-Bargaining

FLSA Status: Exempt

New position approved for FY2024 Public Defender Personnel Budget Appropriation.

**PARALEGAL– PUBLIC DEFENDER**

Date of Review by the JEC: October 18, 2023

Department Requesting: Public Defender

Recommended Title of Position: Paralegal

Evaluated Job Points: 388

Recommended Classification Range: G\*

FY2023 Current Range Minimum: \$19.22

FY2023 Current Range Midpoint: \$24.02

FY2023 Current Range Maximum: \$28.83

Bargaining Status: Non-Bargaining

FLSA Status: Exempt

New position approved for FY2024 Public Defender Personnel Budget Appropriation. \*Position is compensated in the grade indicated – one grade above points placement, based on market.

Pursuant to these reviews and evaluations, the Committee recommends the actions listed below. A copy of each job description is attached for your information and review.

**REQUESTED ACTION for POLICY, PERSONNEL & APPOINTMENTS:**

***The Policy, Personnel & Appointments Committee recommends the approval of the creation of the Deputy Collector, Mitigation Specialist, and Paralegal positions, effective January 1, 2024***

**REQUESTED ACTION for FINANCE:**

***No requests of the Finance Committee at this time.***

Thank you for your consideration of this recommendation.

*Attachments*

- Job Descriptions

## Champaign County Job Description

**Job Title:** Deputy Collector/Partner Engagement Lead

**Department:** Treasurer

**Reports To:** Treasurer (in their absence Chief Deputy)

**FLSA Status:**

**Employment Status:**

**Prepared Date:** August, 2023

**SUMMARY** Serves as the primary liaison for Collector functions for collector banks, vendors, other government entities (including county departments/offices), and the public.

**ESSENTIAL DUTIES AND RESPONSIBILITIES** include the following. Other duties may be assigned.

Establishes and maintains working relationships with banks, mortgage and tax servicing companies, and taxing body staff members; coordinates processing of transactions in accordance with state statute and financial regulations.

Oversees contract compliance with vendors, government entities, and other associations. Manages contract updates and agreements to conform to current office processes.

Oversees, validates, and initiates ACH processes for distribution to taxing bodies; prepares ACH bank withdrawals related to installment payments of property taxes.

Manages Treasurer's website content and social media presence; schedules and directs completion of press releases related to Collector/Treasurer activities.

Oversees bankruptcy cases and senior deferral program administration; directs and trains account clerks on proper documentation, requisite follow-on actions, and interest determination.

Reviews and conducts remedial training for collection balancing, refund processing, deposit variance investigation, and taxation adjustments/abatements.

Serves as primary contact for taxing bodies regarding property tax payments and distribution. Serves as office contact for public information requests and research into individual cases; directs clerks to research and/or review cases depending on level of difficulty.

Monitors and wires collector funds for the County in the absence of the Treasurer and Chief Deputy.

Evaluates and recommends modifications to office procedures and processes to improve efficiencies and adapt to new legislature.

Performs other duties as required.

**SUPERVISORY RESPONSIBILITIES** Oversees office staff regarding all collector related functions.

**QUALIFICATIONS** To perform this job successfully, an individual must be able to perform each essential duty satisfactorily and duties of the subordinate positions (specifically account clerk). The requirements listed below are representative of the knowledge, skill, and/or ability required.

**EDUCATION and/or EXPERIENCE** High school diploma or general education degree (GED) plus three to five years related experience and/or training; or equivalent combination of education and experience.

**LANGUAGE SKILLS** Ability to read, analyze, and interpret general business periodicals, professional journals, technical procedures, or governmental regulations. Ability to write reports, business correspondence, and procedure manuals. Ability to effectively present information and respond to questions from groups of managers, employees, and the general public. Spanish fluency desired.

**MATHEMATICAL SKILLS** Ability to add, subtract, multiply, and divide in all units of measure, using whole numbers, common fractions, and decimals. Ability to compute rate, ratio, and percent and to draw and interpret bar graphs.

**REASONING ABILITY** Ability to solve practical problems and deal with a variety of concrete variables in situations where only limited standardization exists. Ability to interpret a variety of instructions furnished in written, oral, diagram, or schedule form.

**PHYSICAL DEMANDS** The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. While performing the duties of this job, the employee is regularly required to sit. The employee frequently is required to use hands to finger, handle, or feel and talk or hear. The employee must occasionally lift and/or move up to 25 pounds. Specific vision abilities required by this job include close vision, distance vision, and ability to adjust focus.

**WORK ENVIRONMENT** Usually, normal office working conditions. The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. The noise level in the work environment is usually quiet.

## Champaign County Job Description

**Job Title:** Mitigation Specialist

**Department:** Public Defender

**Reports to:** Public Defender

**FLSA Status:** Exempt

**Grade Range:** G

**Prepared Date:** September 2023

**SUMMARY** Assists attorneys representing clients in criminal cases. Includes conducting biopsychosocial interviews with clients and their families, identifying issues related to intellectual disability, mental health, substance abuse, and trauma, refers clients to experts, obtains medical and treatment records, creates treatment plans for substance abuse and mental health clients, and assists in securing treatment placements for clients in need of services.

**PRIMARY DUTIES AND RESPONSIBILITIES** include the following. Other duties may be assigned.

Perform assessments regarding mental illness and addiction diagnoses

Conduct interviews of clients to collect information for biopsychosocial profiles

Conduct interviews of client's families to collection social history information

Gather mental health, medical, educational and substance abuse treatment records

Gather letters of support and other mitigation evidence for sentencing hearings

Draft mitigation reports summarizing client biopsychosocial profiles and testify to same in court

Provide social services information/education to attorneys and clients

Coordinate, refer, and monitor relevant social services for clients

Advocate for clients in the criminal justice system by investigating, developing, and presenting information that supports alternative sentences

Initiate and maintain a variety of resource materials, files and records (computerized and manual) related to case mitigation and information gathered.

Perform other duties as assigned.

**SUPERVISORY RESPONSIBILITIES** This position has limited supervisory responsibilities.

**QUALIFICATIONS** To perform this job successfully, an individual must be able to perform each primary duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required.

**EDUCATION and/or EXPERIENCE** Bachelor's degree (B. A.) from a four-year college or university with a major in social work or a related field. One to three years' previous experience in criminal justice and victim rights is beneficial; or equivalent combination of education and experience.

**LANGUAGE SKILLS** Ability to read and interpret documents such as law enforcement reports, governmental or agency regulations and legal interpretations. Ability to write reports, business correspondence and policy and procedure recommendations. Ability to speak effectively before individuals, public groups and employees of the organization.

**REASONING ABILITY** Ability to solve practical problems and deal with a variety of variables in situations where only limited standardization exists. Ability to interpret a variety of instructions furnished in written, oral, diagram, or schedule form.

**CERTIFICATES, LICENSES, REGISTRATIONS** as required.

**PHYSICAL DEMANDS** The physical demands described here are representative of those that must be met by an employee to successfully perform the primary functions of this job. While performing the duties of this job, the employee is occasionally required to stand; walk; sit; use hands to finger, handle, or feel; reach with hands and arms; and talk; or hear.

**WORK ENVIRONMENT** The work environment characteristics described here are representative of those an employee encounters while performing the primary functions of this job. Normal office conditions. Occasionally will do home or on-site visits. The noise level in the work environment is usually moderate.

## Champaign County Job Description

**Job Title:** Paralegal

**Department:** Public Defender

**Reports to:** Public Defender

**FLSA Status:** Exempt

**Grade Range:** G

**Prepared Date:** September 2023

**SUMMARY** Assists attorneys by providing clerical and research support services including document preparation and review, interviewing clients and witnesses, legal research and writing, and trial preparation.

**PRIMARY DUTIES AND RESPONSIBILITIES** include the following. Other duties may be assigned.

Provides assistance in interviewing clients on behalf of attorneys.

Conducts legal research and writing to support attorneys.

Conducts interviews with witnesses to prepare them for testifying in court.

Compiles list of witnesses and submits for subpoenas to insure appropriate witnesses are present at next hearing. Contacts witnesses to insure attendance in court.

Attends court hearings to assist attorneys with research and witnesses.

Assists in drafting pleadings to have appropriate orders and documents ready for hearing.

Co-ordinates the scheduling of expert witnesses to insure testimony of appropriate experts at hearing.

Serves as backup for preparing payroll and benefit register when Senior Administrative Assistant is absent.

**SUPERVISORY RESPONSIBILITIES** This job has limited supervisory responsibilities. Provides work direction, training and work oversight to law interns and clerical staff.

**QUALIFICATIONS** to perform this job successfully, an individual must be able to perform each primary duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required.

**EDUCATION and/or EXPERIENCE** Bachelor's Degree or Associate's Degree with Paralegal certification.

**LANGUAGE SKILLS** Ability to read and interpret documents such as police reports, case assessments, regulations, court judgments and procedure manuals. Ability to write accurate reports and correspondence. Ability to speak effectively before individuals, attorneys, witnesses and agency personnel.

**REASONING ABILITY** Ability to solve practical problems and deal with a variety of variables in situations where only limited standardization exists. Ability to interpret a variety of instructions furnished in written, oral, diagram, or schedule form.

**CERTIFICATES, LICENSES, REGISTRATIONS** Bachelor's Degree or Associate's Degree with Paralegal Certification.

**PHYSICAL DEMANDS** The physical demands described here are representative of those that must be met by an employee to successfully perform the primary functions of this job. While performing the duties of this job, the employee is frequently required to stand; walk; sit; use hands to finger, handle, or feel; reach with hands and arms; and talk; or hear. The employee must occasionally lift and/or move up to 25 pounds. Specific vision abilities required by this job include close vision and distance vision.

**WORK ENVIRONMENT** The work environment characteristics described here are representative of those an employee encounters while performing the primary functions of this job. Normal office conditions. The noise level in the work environment is usually moderate.



**AARON AMMONS**  
**CHAMPAIGN COUNTY CLERK & RECORDER**  
 Champaign County, Illinois

1776 East Washington Street  
 Urbana, IL 61802

Office/Vitals: 217-384-3720 Taxes: 217-384-3722 Elections 217-384-3724

[www.champaigncountyclerkil.gov](http://www.champaigncountyclerkil.gov)

**COUNTY CLERK**  
**MONTHLY REPORT**  
**OCTOBER**  
**2023**

Per 55 ILCS 5/3-2003.4

|                           |                  |
|---------------------------|------------------|
| Liquor Licenses & Permits | 1,848.75         |
| Civil Union Licenses      | 0.00             |
| Marriage License          | 7,700.00         |
| Interests                 | 5.27             |
| Fidlar Processing Fees    | 555.00           |
| Vital Clerk Fees          | 17,261.50        |
| Tax Clerk Fees            | 3,023.00         |
| Refunds of Overpayments   | <u>252.96</u>    |
| <b>TOTAL</b>              | <b>30,646.48</b> |
| Additional Clerk Fees     | 1,390.00         |