



**CHAMPAIGN COUNTY BOARD
COMMITTEE OF THE WHOLE**

Finance/ Policy, Personnel, & Appointments/Justice & Social Services Action Plan

County of Champaign, Urbana, Illinois

Tuesday, November 14, 2023 at 6:30 p.m.

Shields-Carter Meeting Room

Brookens Administrative Center

1776 East Washington Street, Urbana, Illinois

Agenda Items

Action

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| <p>I. <u>Call to Order</u></p> | <p>6:31 p.m.</p> |
| <p>II. <u>Roll Call</u></p> | <p>20 members present</p> |
| <p>III. <u>Approval of Agenda/Addenda</u></p> | <p>Approved</p> |
| <p>IV. <u>Approval of Minutes</u>
A. October 10, 2023 – Regular Meeting</p> | <p>Approved</p> |
| <p>V. <u>Public Participation</u></p> | <p>None</p> |
| <p>VI. <u>Communications</u></p> | <p>Mr. Wilson acknowledged and thanked the Veterans of Champaign County.</p> <p>Mr. Ingram stated this week is Trans Awareness Week.</p> <p>Ms. Michaels encouraged everyone to reach out to Ms. Cowart.</p> <p>Mr. Patterson stated the Board will be entering closed session at the end of the agenda.</p> |
| <p>VII. <u>Finance</u>
A. Budget Amendments/Transfers</p> | <p><i>*RECOMMEND COUNTY BOARD APPROVAL of a resolution approving budget amendment BUA 2023/10/201</i></p> |
| <p>1. Budget Amendment BUA 2023/10/201
Fund 1080 General Corporate / Dept 040 Sheriff
Increased Appropriations: \$4,548
Increased Revenue: \$4,548
Reason: To appropriate funds received from the JAG grant for gasoline costs in FY2023.</p> | <p><i>*RECOMMEND COUNTY BOARD APPROVAL of a resolution approving budget amendment BUA 2023/10/201</i></p> |
| <p>2. Budget Amendment BUA 2023/11/44
Fund 2685 Specialty Courts Fund / Dept 031 Circuit Court
Increased Appropriations: \$103,953.50
Increased Revenue: \$103,953.50
Reason: To appropriate funds received from the Illinois Criminal Justice Information Authority Adult Redeploy Illinois grant.</p> | <p><i>*RECOMMEND COUNTY BOARD APPROVAL of a resolution approving budget amendment BUA 2023/11/44</i></p> |

3. Budget Amendment BUA 2023/11/48
Fund 2090 Mental Health / Dept 053 Mental Health Board
Increased Appropriations: \$326,162.60
Increased Revenue: \$0
Reason: To cover commitments to agencies providing services under contracts with the CCMHB.
****RECOMMEND COUNTY BOARD APPROVAL of a resolution approving budget amendment BUA 2023/11/48***

4. Budget Amendment BUA 2023/11/126
Fund 1080 General Corporate / Dept 031 Circuit Court
Increased Appropriations: \$50,000
Increased Revenue: \$0
Reason: Appropriation required for the increased cost of professional services.
****RECOMMEND COUNTY BOARD APPROVAL of a resolution approving budget amendment BUA 2023/11/126***

5. Budget Transfer BUA 2023/10/396
Fund 2628 Election Assist/Accessibility / Dept 022 County Clerk
Amount: \$46,667.80
Reason: Transfer required to pay end of year maintenance costs.
****RECOMMEND COUNTY BOARD APPROVAL of a resolution approving budget transfer BUA 2023/10/396***

- B. Treasurer

 1. Monthly Report – September & October 2023 –
Reports are available on the Treasurer’s webpage
Received and placed on file

 2. Resolution authorizing the cancellation of the appropriate Certificate of Purchase on a mobile home, permanent parcel 30-059-0043
****RECOMMEND COUNTY BOARD APPROVAL of a resolution authorizing the cancellation of the appropriate certificate of purchase on a mobile home, permanent parcel 30-059-0043***

 3. Resolution authorizing the cancellation of the appropriate Certificate of Purchase on a mobile home, permanent parcel 20-032-0204
****RECOMMEND COUNTY BOARD APPROVAL of a resolution authorizing the cancellation of the appropriate certificate of purchase on a mobile home, permanent parcel 20-032-0204***

 4. Resolution authorizing the cancellation of the appropriate Certificate of Purchase on a mobile home, permanent parcel 15-025-0709
****RECOMMEND COUNTY BOARD APPROVAL of a resolution authorizing the cancellation of the appropriate certificate of purchase on a mobile home, permanent parcel 15-025-0709***

 5. Resolution authorizing the cancellation of the appropriate Certificate of Purchase on a mobile home, permanent parcel 15-025-0295
****RECOMMEND COUNTY BOARD APPROVAL of a resolution authorizing the cancellation of the appropriate certificate of purchase on a mobile home, permanent parcel 15-025-0295***

6. Resolution authorizing the cancellation of the appropriate Certificate of Purchase on a mobile home, permanent parcel 15-025-0208
****RECOMMEND COUNTY BOARD APPROVAL of a resolution authorizing the cancellation of the appropriate certificate of purchase on a mobile home, permanent parcel 15-025-0208***

7. Resolution authorizing the cancellation of the appropriate Certificate of Purchase on a mobile home, permanent parcel 14-020-0116
****RECOMMEND COUNTY BOARD APPROVAL of a resolution authorizing the cancellation of the appropriate certificate of purchase on a mobile home, permanent parcel 14-020-0116***

8. Resolution authorizing the cancellation of the appropriate Certificate of Purchase on a mobile home, permanent parcel 04-002-0072
****RECOMMEND COUNTY BOARD APPROVAL of a resolution authorizing the cancellation of the appropriate certificate of purchase on a mobile home, permanent parcel 14-020-0116***

9. Resolution authorizing the cancellation of the appropriate Certificate of Purchase on a mobile home, permanent parcel 04-002-0023
****RECOMMEND COUNTY BOARD APPROVAL of a resolution authorizing the cancellation of the appropriate certificate of purchase on a mobile home, permanent parcel 04-002-0023***

10. Resolution authorizing the County Executive to Assign Mobile Home Tax Sale Certificate of Purchase, permanent parcel 30-063-0047
****RECOMMEND COUNTY BOARD APPROVAL of a resolution authorizing the County Executive to assign mobile home tax sale certificate of purchase, permanent parcel 30-063-0047***

11. Resolution authorizing the County Executive to Assign Mobile Home Tax Sale Certificate of Purchase, permanent parcel 30-060-0057
****RECOMMEND COUNTY BOARD APPROVAL of a resolution authorizing the County Executive to assign mobile home tax sale certificate of purchase, permanent parcel 30-060-0057***

12. Resolution authorizing the County Executive to Assign Mobile Home Tax Sale Certificate of Purchase, permanent parcel 30-058-0127
****RECOMMEND COUNTY BOARD APPROVAL of a resolution authorizing the County Executive to assign mobile home tax sale certificate of purchase, permanent parcel 30-058-0127***

13. Resolution authorizing the County Executive to Assign Mobile Home Tax Sale Certificate of Purchase, permanent parcel 30-054-0067
****RECOMMEND COUNTY BOARD APPROVAL of a resolution authorizing the County Executive to assign mobile home tax sale certificate of purchase, permanent parcel 30-054-0067***

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| 14. Resolution authorizing the County Executive to Assign Mobile Home Tax Sale Certificate of Purchase, permanent parcel 30-053-0062 | <i>*RECOMMEND COUNTY BOARD APPROVAL of a resolution authorizing the County Executive to assign mobile home tax sale certificate of purchase, permanent parcel 30-053-0062</i> |
| 15. Resolution authorizing the County Executive to Assign Mobile Home Tax Sale Certificate of Purchase, permanent parcel 29-050-0130 | <i>*RECOMMEND COUNTY BOARD APPROVAL of a resolution authorizing the County Executive to assign mobile home tax sale certificate of purchase, permanent parcel 29-050-0130</i> |
| 16. Resolution authorizing the County Executive to Assign Mobile Home Tax Sale Certificate of Purchase, permanent parcel 29-050-0058 | <i>*RECOMMEND COUNTY BOARD APPROVAL of a resolution authorizing the County Executive to assign mobile home tax sale certificate of purchase, permanent parcel 29-050-0058</i> |
| 17. Resolution authorizing the County Executive to Assign Mobile Home Tax Sale Certificate of Purchase, permanent parcel 15-025-0694 | <i>*RECOMMEND COUNTY BOARD APPROVAL of a resolution authorizing the County Executive to assign mobile home tax sale certificate of purchase, permanent parcel 15-025-0694</i> |
| 18. Resolution authorizing the County Executive to Assign Mobile Home Tax Sale Certificate of Purchase, permanent parcel 15-025-0447 | <i>*RECOMMEND COUNTY BOARD APPROVAL of a resolution authorizing the County Executive to assign mobile home tax sale certificate of purchase, permanent parcel 15-025-0447</i> |
| 19. Resolution authorizing the County Executive to Assign Mobile Home Tax Sale Certificate of Purchase, permanent parcel 15-025-0434 | <i>*RECOMMEND COUNTY BOARD APPROVAL of a resolution authorizing the County Executive to assign mobile home tax sale certificate of purchase, permanent parcel 15-025-0434</i> |
| 20. Resolution authorizing the County Executive to Assign Mobile Home Tax Sale Certificate of Purchase, permanent parcel 14-020-0199 | <i>*RECOMMEND COUNTY BOARD APPROVAL of a resolution authorizing the County Executive to assign mobile home tax sale certificate of purchase, permanent parcel 14-020-0199</i> |
| 21. Resolution authorizing the County Executive to Assign Mobile Home Tax Sale Certificate of Purchase, permanent parcel 14-020-0167 | <i>*RECOMMEND COUNTY BOARD APPROVAL of a resolution authorizing the County Executive to assign mobile home tax sale certificate of purchase, permanent parcel 14-020-0167</i> |

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| 22. Resolution authorizing the County Executive to Assign Mobile Home Tax Sale Certificate of Purchase, permanent parcel 14-018-0009 | <i>*RECOMMEND COUNTY BOARD APPROVAL of a resolution authorizing the County Executive to assign mobile home tax sale certificate of purchase, permanent parcel 14-018-0009</i> |
| 23. Resolution authorizing the County Executive to Assign Mobile Home Tax Sale Certificate of Purchase, permanent parcel 15-025-0132 | <i>*RECOMMEND COUNTY BOARD APPROVAL of a resolution authorizing the County Executive to assign mobile home tax sale certificate of purchase, permanent parcel 15-025-0132</i> |
| 24. Resolution authorizing the County Executive to Assign Mobile Home Tax Sale Certificate of Purchase, permanent parcel 15-025-0563 | <i>*RECOMMEND COUNTY BOARD APPROVAL of a resolution authorizing the County Executive to assign mobile home tax sale certificate of purchase, permanent parcel 15-025-0563</i> |
| 25. Resolution authorizing the County Executive to Assign Mobile Home Tax Sale Certificate of Purchase, permanent parcel 23-042-0027 | <i>*RECOMMEND COUNTY BOARD APPROVAL of a resolution authorizing the County Executive to assign mobile home tax sale certificate of purchase, permanent parcel 23-042-0027</i> |
| 26. Resolution authorizing the execution of a Deed of Conveyance of the County's interest on real estate, permanent parcel 92-21-16-432-014 | <i>*RECOMMEND COUNTY BOARD APPROVAL of a resolution authorizing the execution of a deed of conveyance of the County's interest on real estate, permanent parcel 92-21-16-432-014</i> |
| 27. Resolution authorizing the execution of a Deed of Conveyance of the County's interest on real estate, permanent parcel 21-34-33-428-006 | <i>*RECOMMEND COUNTY BOARD APPROVAL of a resolution authorizing the execution of a deed of conveyance of the County's interest on real estate, permanent parcel 21-34-33-428-006</i> |
| 28. Resolution authorizing the execution of a Deed of Conveyance of the County's interest on real estate, permanent parcel 20-09-10-225-003 | <i>*RECOMMEND COUNTY BOARD APPROVAL of a resolution authorizing the execution of a deed of conveyance of the County's interest on real estate, permanent parcel 20-09-10-225-003</i> |
| 29. Resolution authorizing the execution of a Deed of Conveyance of the County's interest on real estate, permanent parcel 20-09-02-251-001 | <i>*RECOMMEND COUNTY BOARD APPROVAL of a resolution authorizing the execution of a deed of conveyance of the County's interest on real estate, permanent parcel 20-09-02-251-001</i> |

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| 30. Resolution authorizing the execution of a Deed of Conveyance of the County's interest on real estate, permanent parcel 20-09-02-208-019 | <i>*RECOMMEND COUNTY BOARD APPROVAL of a resolution authorizing the execution of a deed of conveyance of the County's interest on real estate, permanent parcel 20-09-02-208-019</i> |
| 31. Resolution authorizing the execution of a Deed of Conveyance of the County's interest on real estate, permanent parcel 20-09-02-208-010 | <i>*RECOMMEND COUNTY BOARD APPROVAL of a resolution authorizing the execution of a deed of conveyance of the County's interest on real estate, permanent parcel 20-09-02-208-010</i> |
| 32. Resolution authorizing the execution of a Deed of Conveyance of the County's interest on real estate, permanent parcel 18-32-23-157-002 | <i>*RECOMMEND COUNTY BOARD APPROVAL of a resolution authorizing the execution of a deed of conveyance of the County's interest on real estate, permanent parcel 18-32-23-157-002</i> |
| 33. Resolution authorizing the execution of a Deed of Conveyance of the County's interest on real estate, permanent parcel 02-01-17-413-001 | <i>*RECOMMEND COUNTY BOARD APPROVAL of a resolution authorizing the execution of a deed of conveyance of the County's interest on real estate, permanent parcel 02-01-17-413-001</i> |
| 34. Resolution authorizing the execution of a Deed of Conveyance of the County's interest on real estate, permanent parcel 44-20-16-376-067 | <i>*RECOMMEND COUNTY BOARD APPROVAL of a resolution authorizing the execution of a deed of conveyance of the County's interest on real estate, permanent parcel 44-20-16-376-067</i> |
| C. Auditor | |
| 1. Monthly Report – September 2023 – Reports are available on the Auditor's webpage | Received and placed on file |
| D. County Executive | |
| 1. Request approval of Property, Auto, Liability and Worker's Compensation Insurance Policies | <i>*RECOMMEND COUNTY BOARD APPROVAL of a resolution approving property, auto, liability and worker's compensation insurance policies</i> |
| 2. Annual Tax Levy Ordinance | RECOMMEND COUNTY BOARD APPROVAL of the annual tax levy ordinance |
| 3. Annual Budget & Appropriation Ordinance | RECOMMEND COUNTY BOARD APPROVAL of the annual budget & appropriation ordinance |

E. <u>Other Business</u>	Mr. Wilson received an opinion back from the State’s Attorney stating the Stop the Violence initiative is an eligible expense under VAC statute
F. <u>Chair’s Report</u>	None
G. <u>Designation of Items to be Placed on the Consent Agenda</u>	VII. A. 1-5, B. 2-34, D. 1
VIII. <u>Justice and Social Services</u>	
A. Monthly Reports – All reports are available on each department’s webpage through the department reports page <ul style="list-style-type: none">• Probation & Court Services – September 2023 & 3rd Quarter Report• Public Defender – October 2023	Received and placed on file
B. Rosecrance Re-Entry Financial Report – September 2023	Information only
C. <u>Other Business</u>	None
D. <u>Chair’s Report</u>	None
E. <u>Designation of Items to be Placed on the Consent Agenda</u>	None
IX. <u>Policy, Personnel, & Appointments</u>	
A. County Executive	
1. Monthly HR Report – October 2023	Received and placed on file
2. Appointments/Reappointments (<i>italics indicates incumbent</i>)	
a. Resolution Appointing <i>Oliver Clark</i> to the Deputy Sheriff Merit Commission, term ending 11/30/2029	*RECOMMEND COUNTY BOARD APPROVAL of a resolution appointing Oliver Clark to the Deputy Merit Commission, term ending 11/30/2029
b. Resolution Appointing <i>Danielle Chynoweth</i> to the Public Aid Appeals, term ending 11/30/2025	*RECOMMEND COUNTY BOARD APPROVAL of a resolution appointing Danielle Chynoweth to the Public Aid Appeals, term ending 11/30/2025
c. Resolution Appointing <i>Norman Davis</i> to the Public Aid Appeals, term ending 11/30/2025	*RECOMMEND COUNTY BOARD APPROVAL of a resolution appointing Norman Davis to the Public Aid Appeals, term ending 11/30/2025

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| d. Resolution Appointing Cynthia Cunningham to the Zoning Board of Appeals, term ending 11/30/2028 | RECOMMEND COUNTY BOARD APPROVAL of a resolution appointing Cynthia Cunningham to the Zoning Board of Appeals, term ending 11/30/2028 |
| e. Resolution Appointing Chris Flesner to the Zoning Board of Appeals, term ending 11/30/2028 | RECOMMEND COUNTY BOARD APPROVAL of a resolution appointing Chris Flesner to the Zoning Board of Appeals, term ending 11/30/2028 |
| f. Resolution Appointing Brian Andersen to the Zoning Board of Appeals, term ending 11/30/2028 | RECOMMEND COUNTY BOARD APPROVAL of a resolution appointing Brian Andersen to the Zoning Board of Appeals |
| g. Resolution Appointing Mike Smith as the County Board Liaison to the Rural Transit Advisory Group, term ending 11/30/2024 | *RECOMMEND COUNTY BOARD APPROVAL of a resolution appointing Mike Smith as the County Board liaison to the Rural Transit Advisory Group |
| h. Currently vacant appointments – full list and information is available on the County’s website | Information only |
| i. Applications for open appointments | Information only |
| 3. Job Content Evaluation Committee | |
| a. Approval of the creation of the Deputy Collector/Partner Engagement Lead position in the Treasurer’s Office, effective January 1, 2024 | Postponed to the Committee of Whole meeting after the meeting when a compensation plan has been approved |
| b. Approval of the creation of the Mitigation Specialist position in the Public Defender’s Office, effective January 1, 2024 | *RECOMMEND COUNTY BOARD APPROVAL of a resolution creating the Mitigation Specialist position in the Public Defender’s Office, effective January 1, 2024 |
| c. Approval of the creation of the Paralegal position in the Public Defender’s Office, January 1, 2024 | *RECOMMEND COUNTY BOARD APPROVAL of a resolution creating the Paralegal position in the Public Defender’s Office, effective January 1, 2024 |
| B. County Clerk | |
| 1. Monthly Fees Report – October 2023 | Received and placed on file |
| C. <u>Other Business</u> | None |
| D. <u>Chair’s Report</u> | None |
| E. <u>Designation of Items to be Placed on the Consent Agenda</u> | IX. A. 2. a-c, g, 3. b-c |

X. Other Business

Committee entered closed session

XI. Adjournment

8:35 p.m.

**Denotes inclusion on the Consent Agenda*