

**CHAMPAIGN COUNTY BOARD
COMMITTEE OF THE WHOLE**

Finance/ Policy, Personnel, & Appointments/Justice & Social Services Agenda

County of Champaign, Urbana, Illinois

Tuesday, October 10, 2023 at 6:30 p.m.

Shields-Carter Meeting Room

Brookens Administrative Center

1776 East Washington Street, Urbana, Illinois

<u>Agenda Items</u>	<u>Page #'s</u>
I. <u>Call to Order</u>	
II. <u>Roll Call</u>	
III. <u>Approval of Agenda/Addenda</u>	
IV. <u>Approval of Minutes</u>	
A. September 12, 2023 – Regular Meeting	1-7
V. <u>Public Participation</u>	
VI. <u>Communications</u>	
VII. <u>Justice and Social Services</u>	
A. Monthly Reports – All reports are available on each department’s webpage through the department reports page at: http://www.co.champaign.il.us/CountyBoard/Reports.php	
• Probation & Court Services – August 2023	
• Public Defender – September 2023	
• Emergency Management Agency – September 2023	
• Animal Control – June 2023	
• Veterans’ Assistance Commission – 2021 & 2022 Annual Reports	
B. Rosecrance Re-Entry Financial Report – August 2023 (<i>information only</i>)	8
C. <u>Other Business</u>	
D. <u>Chair’s Report</u>	
E. <u>Designation of Items to be Placed on the Consent Agenda</u>	
VIII. <u>Policy, Personnel, & Appointments</u>	
A. County Executive	
1. Monthly HR Report – September 2023	9-13
2. Appointments/Reappointments (<i>italics indicates incumbent</i>)	
a. Resolution Appointing <i>Daniel Noel</i> to the Drainage District #2 Town of Scott, term ending 8/31/2026	14-15
b. Resolution Appointing <i>Dennis Bergman</i> to the Salt Fork Drainage District, term ending 8/31/2026	16-17
c. Resolution Appointing <i>Martha Newton</i> to the Rural Transit Advisory Group, term ending 12/31/2024	18-19

d.	Resolution Appointing <i>Mary Lakey</i> to the Yearsley Cemetery Association, term ending 6/30/2029	20-21
e.	Resolution Appointing <i>Joseph Marriott</i> to the Yearsley Cemetery Association, term ending 6/30/2029	22
f.	Currently vacant appointments – full list and information is available on the County’s website at: http://www.co.champaign.il.us/CountyExecutive/appointments/CurrentVacantOpenings.pdf (<i>information only</i>)	
g.	Applications for open appointments (<i>information only</i>)	23-29
3.	Job Content Evaluation Committee	30-31
a.	Approval of the creation of the Senior Secretary position in the Circuit Clerk’s Office, effective October 19, 2023	32-34
b.	Approval of the creation of the Case Manager position in the Circuit Court, effective October 19, 2023	35-37
B.	County Clerk	
1.	Monthly Fees Report – September 2023	38
C.	<u>Other Business</u>	
D.	<u>Chair’s Report</u>	
E.	<u>Designation of Items to be Placed on the Consent Agenda</u>	
IX.	<u>Finance</u>	
A.	Budget Amendments/Transfers	
1.	Budget Amendment BUA 2023/9/490 Fund 2634 Public Defender Grant Fund / Dept 036 Public Defender Increased Appropriations: \$132,422.41 Increased Revenue: \$132,422.41 Reason: Received a grant from AOIC to supplement the existing Public Defender’s budget.	39-41
2.	Budget Amendment BUA 2023/9/457 Fund 1080 General Corporate / Dept 031 Circuit Court Increased Appropriations: \$14,089 Increased Revenue: \$0 Reason: Wage adjustments for several court clerks for the remainder of FY2023.	42-43
B.	Treasurer	
1.	Monthly Report – July & August 2023 – Reports are available on the Treasurer’s webpage at: https://www.co.champaign.il.us/treasurer/reports.php	
2.	Resolution authorizing the cancellation of the appropriate Certificate of Purchase on a mobile home, permanent parcel 04-006-0143	44

3. Resolution authorizing the cancellation of the appropriate Certificate of Purchase on a mobile home, permanent parcel 04-006-0236 45
4. Resolution authorizing the cancellation of the appropriate Certificate of Purchase on a mobile home, permanent parcel 04-006-0307 46
5. Resolution authorizing the cancellation of the appropriate Certificate of Purchase on a mobile home, permanent parcel 29-050-0077 47
6. Resolution authorizing the cancellation of the appropriate Certificate of Purchase on a mobile home, permanent parcel 30-058-0260 48

C. Auditor

1. Monthly Report – August 2023 – Reports are available on the Auditor’s webpage at: <http://www.co.champaign.il.us/auditor/countyboardreports.php>

D. Regional Planning Commission

1. FY2024 Budget Adjustment of Fund 2109 – Indoor Climate Research and Training (ICRT) 49

E. County Executive

1. Recommendation to the County Board to receive and place on file the FY2024 Tentative Budget (*to be distributed*)
2. Veterans’ Assistance Commission funding requests (*discussion only*)
3. Increased revenue options (*discussion only*)

F. Other Business

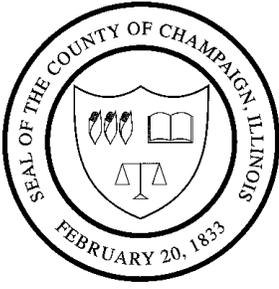
G. Chair’s Report

H. Designation of Items to be Placed on the Consent Agenda

X. Other Business

XI. Adjournment

All meetings are at Brookens Administrative Center – 1776 E Washington Street in Urbana – unless otherwise noted. To enter Brookens after 4:30 p.m., enter at the north (rear) entrance located off Lierman Avenue. Champaign County will generally, upon request, provide appropriate aids and services leading to effective communication for qualified persons with disabilities. Please contact the Office of the County Executive, 217-384-3776, as soon as possible but no later than 48 hours before the scheduled meeting.



**CHAMPAIGN COUNTY BOARD
COMMITTEE OF THE WHOLE**

Finance/ Policy, Personnel, & Appointments/Justice & Social Services

County of Champaign, Urbana, Illinois

Tuesday, September 12, 2023 at 6:30 p.m.

Shields-Carter Meeting Room

Brookens Administrative Center

1776 East Washington Street, Urbana, Illinois

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MINUTES – Subject to Approval

Members Present: Samantha Carter, Lorraine Cowart, Aaron Esry, Stephanie Fortado, Jim Goss, Elly Hanauer-Friedman, Mike Ingram, Jennifer Locke, Jenny Lokshin, Diane Michaels, Kyle Patterson, Brett Peugh, Emily Rodriguez, Jilmala Rogers, Tom ‘Ed’ Sexton, Jennifer Straub, Leah Taylor, Eric Thorsland, Bethany Vanichtheeranont and Jeff Wilson

Members Absent: Chris Stohr

Others Present: Steve Summers (County Executive), Michelle Jett (Director of Administration), Matt Banach (Assistant State’s Attorney), M.C. Neal (Chief Information Officer), John Malachowski (Gallagher Representative), Megan Robison (Recording Secretary)

Agenda Items

I. Call to Order

Mr. Patterson called the meeting to order at 6:34 p.m.

II. Roll Call

Roll Call was taken, and a quorum was declared present.

III. Approval of Agenda/Addenda

MOTION by Mr. Esry to approve the agenda; seconded by Ms. Lokshin. Upon vote, the **MOTION CARRIED** unanimously.

IV. Approval of Minutes

A. August 15, 2023 – Regular Meeting

MOTION by Ms. Straub to approve the minutes of August 15, 2023; seconded by Ms. Locke. Upon vote, the **MOTION CARRIED** unanimously.

V. Public Participation

None

VI. Communications

Mr. Peugh reminded everyone of the Electronic Recycling event on October 14th and urged everyone to sign-up early for a spot as they go quickly.

Mr. Wilson attended the first Veterans’ Stand Down event in Champaign County that was funded by American Rescue Plan Act funds. He mentioned that it was an emotional experience and thanked the Board for allocating funds for this event.

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VII. Policy, Personnel, & Appointments

A. County Executive

1. Monthly HR Report – June, July & August 2023

Received and placed on file – Mr. Wilson highlighted the multiple vacancies in Corrections and the Juvenile Detention Center.

2. Appointments/Reappointments (*italics indicates incumbent*)

- a. Resolution Appointing Brian Buss to the St. Joseph-Stanton Fire Protection District, term ending 4/30/2024

MOTION by Mr. Esry to recommend County Board approval of a resolution appointing Brian Buss to the St. Joseph Stanton Fire Protection District; seconded by Mr. Sexton. Mr. Esry mentioned Mr. Buss’ significant qualifications. Upon vote, the **MOTION CARRIED** unanimously.

- b. Resolution Appointing *Randall Zindars* to the Penfield Water District, term ending 5/31/2028

MOTION by Ms. Michaels to recommend County Board approval of a resolution appointing Randall Zindars to the Penfield Water District; seconded by Ms. Rogers. Upon vote, the **MOTION CARRIED** unanimously.

- c. Resolution Appointing *John Ehmen* to the Drainage District #10 Town of Ogden, term ending 8/31/2026
- d. Resolution Appointing *Lucas Rogers* to the Nelson-Moore-Fairfield Drainage District, term ending 8/31/2026
- e. Resolution Appointing *John Leonard* to the Sangamon & Drummer Drainage District, term ending 8/31/2026
- f. Resolution Appointing *Travis Fruhling* to the St. Joseph #4 Drainage District, term ending 8/31/2026
- g. Resolution Appointing *Linda Lee Drozt* to the Union Drainage District #3 of South Homer & Sidney, term ending 8/31/2026
- h. Resolution Appointing *Steven Herriott* to the Wrisk Drainage District, term ending 8/31/2026

OMNIBUS MOTION by Mr. Goss to recommend County Board approval of resolutions appointing John Ehmen, Lucas Rogers, John Leonard, Travis Fruhling, Linda Lee Drozt and Steven Herriott to their respective drainage districts; seconded by Ms. Straub. Friendly amendment to the motion by Mr. Goss and accepted by Ms. Straub to correct the typographical error in the term ending date for Mr. Herriott from 8/3/2026 to 8/31/2026. Upon vote, the **MOTION CARRIED** unanimously.

- i. Currently vacant appointments – full list and information is available on the County’s website

Information only

- j. Applications for open appointments

Information only

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- 3. Job Content Evaluation Committee
 - a. Approval of the Creation of the Grant Coordinator Position in the Administrative Services Department, effective September 21, 2023

MOTION by Ms. Vanichtheeranont to recommend County Board approval of a resolution approving the creation of the Grant Coordinator position in the Administrative Services Department; seconded by Ms. Lokshin. Ms. Fortado clarified that this is just the formal process for creating this position, thanked the Executive’s Office for taking those steps and mentioned this position will be funded through the budgeting process. Board members continued to discuss the details of the job description. Upon vote, the **MOTION CARRIED** unanimously.

- b. Approval of the Creation of the Resource Coordinator Position in the Animal Control Department, effective September 21, 2023

MOTION by Ms. Straub to recommend County Board approval of resolution approving the creation of Resource Coordinator position in the Animal Control Department; seconded by Mr. Patterson. Upon vote, the **MOTION CARRIED** unanimously.

- c. Accountant, Auditor’s Office – No Recommended Changes

Information only

- d. Senior Accountant, Auditor’s Office – No Recommended Changes

Information only

B. County Clerk

- 1. Monthly Fees Report – August 2023

Received and placed on file

C. Other Business

- 1. Semi-Annual Closed Session Minutes Review

MOTION by Mr. Thorsland to follow the State’s Attorney’s recommendation to open the minutes of February 6, 2008 and for all other closed session minutes to remain closed; seconded by Ms. Taylor. Upon vote, the **MOTION CARRIED** unanimously.

D. Chair’s Report

Mr. Wilson expressed his appreciation to Ms. Jett and the Job Content Evaluation Committee for the work they did on the recommendations.

E. Designation of Items to be Placed on the Consent Agenda

VII. A. 2. a-h, 3. a-b

160 **VIII. Finance**

161 A. Budget Amendments/Transfers

162 1. Budget Amendment BUA 2023/8/453

163 Fund 2075 Regional Planning Commission / Dept 100 Regional Planning Commission

164 Increased Appropriations: \$362,050

165 Increased Revenue: \$362,050

166 Reason: To receive funding for three new programs; Scattered Site Permanent Supportive Housing,
167 Shelter Diversion and Rapid Rehousing to address homelessness in Illinois.

168

169 **MOTION** by Mr. Ingram to recommend County Board approval of a resolution approving BUA 2023/8/453;
170 seconded by Ms. Michaels. Upon vote, the **MOTION CARRIED** unanimously.

171

172 2. Budget Amendment BUA 2023/9/19

173 Fund 1080 General Corporate / Dept 041 State's Attorney

174 Increased Appropriations: \$15,015

175 Increased Revenue: \$0

176 Reason: Increase in appropriations required to pay for personnel expenses for departing employees in
177 FY23.

178

179 **MOTION** by Mr. Farney to recommend County Board approval of a resolution approving BUA 2023/9/19;
180 seconded by Mr. Esry. Discussion followed with Mr. Banach regarding why this request is being made earlier
181 in the year than typical.

182 **MOTION** by Mr. Thorsland to postpone this item until the November Committee of the Whole meeting;
183 seconded by Mr. Farney. Ms. Fortado mentioned that they must be cognizant to treat all elected officials
184 equally. Upon vote, the **MOTION to postpone CARRIED**.

185

186 3. Budget Amendment BUA 2023/9/38

187 Fund 1080 General Corporate / Dept 040 Sheriff

188 Increased Appropriations: \$110,132.84

189 Increased Revenue: \$110,132.84

190 Reason: To appropriate grant funds received from the Illinois Law Enforcement Training and
191 Standards Board.

192

193 **MOTION** by Ms. Taylor to recommend County Board approval of a resolution approving BUA 2023/9/38;
194 seconded by Ms. Locke. Mr. Esry thanked the Sheriff and his Chief Deputy for the detailed information
195 regarding this grant and Ms. Jett reminded the Board Members they will need to give Administration some
196 guidance on how they want to proceed with the Sheriff's FY2024 budget. Upon vote, the **MOTION**
197 **CARRIED** unanimously.

198

199 B. Treasurer

200 1. Monthly Report – June 2023 – Reports are available on the Treasurer's webpage

201

202 Received and placed on file – Mr. Wilson mentioned the amount of money withheld from the various taxing
203 bodies and did not see a provision for the Treasurer to be able to withhold funds. He just wants to ensure that
204 our taxing bodies are receiving their funds on a timely basis.

205

206 C. Auditor

207 1. Monthly Report – July 2023 – Reports are available on the Auditor's webpage

208

209 Received and placed on file

210

211 D. County Clerk

212 1. Approval of County Clerk Notary Fees

213
214 **MOTION** by Ms. Vanichtheeranont to recommend County Board approval of an ordinance approving
215 County Clerk notary fees; seconded by Ms. Lokshin. Discussion continued regarding wanting to keep free
216 services, as such and others stated this is a very nominal fee. Upon vote, the **MOTION PASSED** by a hand
217 vote of 13-8.

218
219 E. County Executive

220 1. Approving award of contract to Terrazon Group for Fiber Optic Loop Cable Replacement, pursuant to
221 RFP 2023-008

222
223 **MOTION** by Ms. Vanichtheeranont to recommend County Board approval of a resolution awarding contract
224 to Terrazon Group for Fiber Optic Loop Cable Replacement; seconded by Ms. Carter. Mr. Neal gave more
225 details on why this is required and clarified that moving to the Bennett Administrative Center does not change
226 the need for this replacement. Lucas from GHR explained his conversation with the Terrazon Group and why
227 he is comfortable that this company can handle the project within their bid proposal cost. Upon vote, the
228 **MOTION CARRIED** unanimously.

229
230 2. Resolution approving employee health insurance and related benefit plans for FY2024

231
232 **MOTION** by Ms. Michaels to recommend County Board approval of a resolution approving employee health
233 insurance and related benefit plans for FY2024; seconded by Ms. Carter. Mr. Malachowski explained how
234 successful they have been with negotiating down the costs in the past, but they are no longer able to get a
235 lower rate due to the losses incurred by our group. He also mentioned three other companies declined to
236 provide a quote for our group. Ms. Fortado suggested working to make our insurance options more attractive
237 to families. Upon vote, the **MOTION CARRIED** unanimously.

238
239 3. Veterans' Assistance Commission funding requests

240
241 Ms. Fortado explained the changes going on with the Veterans' Assistance Commission and distributed a
242 memo for the VAC Liaison, Mr. Wilson. The memo laid out four specific questions she has for the VAC and
243 would like Mr. Wilson to help facilitate answers for the Board. Mr. Wilson requested for Board Members to
244 send additional questions via email.

245
246 4. FY2024 Budget Decisions

247
248 Ms. Fortado requested for the Board Members to go around the room and explain their philosophy regarding
249 the FY2024 budget decisions. The majority of the members stated their philosophy is "*Caution*". Many of
250 them stated they want to focus on retention of the current personnel. A few members mentioned how hard it
251 was to make cuts around 2010 and they don't want to put themselves in that place again. Some also
252 mentioned some new positions they would like to discuss funding. Ms. Fortado stated she thinks the answer
253 for FY2024 requests is "No". Ms. Jett suggested the Board take a "wait & see" approach for the impacts of
254 the SAFE-T Act and be prepared to be responsive when needs arise.

255
256 5. Increased revenue options

257
258 Ms. Jett gave a presentation to detailing the current options for increasing revenue; raising property taxes,
259 repealing PTELL, adding a VAC levy, adding a facilities sales tax, increasing public safety sales tax. She
260 believes the most viable option is an increase to the public safety sales tax but asked Board Members to let
261 her know if they would like her to research additional options.

262 Ms. Jett explained that the Public Safety Sales Tax has not been increased in 24 years and she displayed a
263 chart of what the increase would look like for the average weekly spending. She ended the presentation by
264 reminding everyone of the current FY2024 budget deficit and the expected deficits in future years. Ms.
265 Fortado would like to continue this conversation at future meetings and collectively make a decision on the
266 best option to advocate for as a whole.

267
268 F. Other Business

269 1. Semi-Annual Review of Closed Session Minutes

270
271 **MOTION** by Mr. Thorsland to follow the State’s Attorney’s recommendation to open the minutes of August
272 13, 2013 and for all other closed session minutes to remain closed. Upon vote, the **MOTION CARRIED**
273 unaniously.

274
275 G. Chair’s Report

276
277 None

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279 H. Designation of Items to be Placed on the Consent Agenda

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281 VIII. A. 1, 3, E. 1-2

282
283 **IX. Justice and Social Services**

284 A. Monthly Reports – All reports are available on each department’s webpage through the department
285 reports page

- 286
 - Probation & Court Services – July 2023
 - Public Defender – August 2023
 - Emergency Management Agency – August 2023

287
288
289 Received and placed on file

290
291 B. Rosecrance Re-Entry Financial Report – July 2023

292
293 Information only

294
295 C. Other Business

296 1. Semi-Annual Closed Session Minutes Review

297
298
299 **MOTION** by Mr. Thorsland to follow the State’s Attorney’s recommendation for all closed session minutes
300 to remain closed; seconded by Ms. Michaels. Upon vote, the **MOTION CARRIED** unaniously.

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302 D. Chair’s Report

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304 None

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306 E. Designation of Items to be Placed on the Consent Agenda

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308 None

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310 **X. Other Business**

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312 None

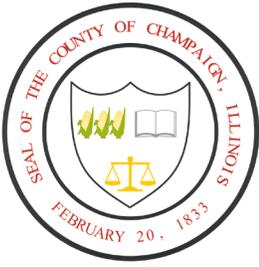
313 **XI. Adjournment**

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315 Chair Patterson adjourned the meeting at 8:43 p.m.

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	Jan	Feb	Mar	Apr	May	June	July	Aug	Total YTD
1. Personnel Costs	\$24,059	\$22,938	\$25,421	\$18,937	\$23,300	\$21,736	\$17,052	\$20,415	\$173,858
2. Payroll Taxes/Benefits	\$5,616	\$6,697	\$7,630	\$6,611	\$5,487	\$5,453	\$5,271	\$5,949	\$48,714
Computer Hardware & Software	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Equipment	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Property Insurance	\$31	\$31	\$31	\$31	\$31	\$31	\$31	\$25	\$242
Building & Grounds Maintenance	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Utilities	\$432	\$23	\$216	\$191	\$124	\$821	\$22	\$111	\$1,940
Janitorial Service	\$272	\$286	\$343	\$325	\$229	\$217	\$232	\$141	\$2,045
Equip Maintenance Agreements	\$152	\$161	\$208	\$118	\$60	\$30	\$68	\$43	\$840
Depreciation	\$582	\$570	\$562	\$569	\$559	\$562	\$440	\$218	\$4,062
Total Occupancy	\$1,469	\$1,071	\$1,360	\$1,234	\$1,003	\$1,661	\$793	\$538	\$9,129
Office Supplies	\$57	\$56	\$47	\$218	\$146	\$59	\$85	\$109	\$777
Contractual / Professional Fees	\$765	\$670	\$642	\$551	\$671	\$514	\$477	\$390	\$4,680
Travel / Training	\$366	\$230	\$264	\$290	\$121	\$905	\$217	\$433	\$2,826
Client Assistance	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other Rent	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Telephone / Cell Phone	\$379	\$355	\$188	\$310	\$303	\$277	\$265	\$272	\$2,349
Liability / Malpractice Insurance	\$345	\$345	\$345	\$345	\$345	\$345	\$300	\$256	\$2,626
Moving & Recruiting	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Program Expenses	\$33,056	\$32,362	\$35,897	\$28,496	\$31,376	\$30,950	\$24,460	\$28,362	\$244,959
ALLOCATED M&G	\$8,186	\$8,070	\$8,069	\$7,800	\$7,841	\$7,687	\$7,516	\$8,059	\$63,228
TOTAL EXPENSE	\$41,242	\$40,432	\$43,966	\$36,296	\$39,217	\$38,637	\$31,976	\$36,421	\$308,187
Re-Entry Indirect - 11.9% Max									
Max M&G Allowed	\$4,465	\$4,371	\$4,849	\$3,849	\$4,238	\$4,181	\$3,304	\$3,831	\$33,088
Champaign County Total	\$37,521	\$36,733	\$40,746	\$32,345	\$35,614	\$35,131	\$27,764	\$32,193	\$278,047
Champaign County Paid	\$8,333	\$8,333	\$8,333	\$8,333	\$8,333	\$8,333	\$8,333	\$8,333	\$66,667



OFFICE OF THE CHAMPAIGN COUNTY EXECUTIVE

1776 East Washington Street, Urbana, Illinois 61802-4581

Steve Summers, County Executive

MONTHLY HR REPORT SEPTEMBER 2023

UNEMPLOYMENT REPORT

Notice of Claims Received – 3

RPC Head Start – 1

RPC WIOA – 1

RPC – 1

Benefit Determination – 3

RPC Head Start – 1 Non-Chargeable

RPC WIOA – 1 Fraud

RPC – 1 Chargeable

PAYROLL REPORT

SEPTEMBER PAYROLL INFORMATION

Pay Group	9/8/2023		9/22/2023	
	EE's Paid	Total Payroll \$\$	EE's Paid	Total Payroll \$\$
General Corp	494	\$1,121,718.44	499	\$1,149,457.33
RPC/Head Start	233	\$415,373.63	234	\$416,474.96
Total	727	\$1,537,092.07	733	\$1,565,932.29

HEALTH INSURANCE/BENEFITS REPORT

Total Number of Employees Eligible: 574

General County Union (includes AFSCME & FOP):

131 Single; 28 EE+spouse; 56 EE+child(ren); 12 Family; 82 waived

Non-bargaining employees:

115 Single; 32 EE+spouse; 43 EE+child(ren); 9 Family; 66 waived

Life Insurance Premium paid by County: \$1,456.13

Health Insurance Premium paid by County: \$390,783.29

TURNOVER REPORT

Turnover is the rate at which an employer gains and loses employees. To get the best picture for turnover the calculations are based on rolling year averages.

General County

September 2023: 1.13% average over the last 12 months

September 2023: 8 out of 708 Employees left Champaign County: 6 resignations, 2 retirements

WORKERS' COMPENSATION REPORT

Entire County Report

September 2022

September 2023

New Claims

7

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Closed

2

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Open

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ADMINISTRATIVE SUPPORT to COUNTY BOARD REPORT

Agendas Posted	13	Meetings Staffed	5	Minutes Posted	9
Appointments Posted	7	Notification of Appointment	8	Contracts Posted	2
Calendars Posted	6	Resolutions Prepared	24	Ordinances Prepared	1

VACANT POSITIONS

As of COB 9/30/2023

Total Position Vacancies	48		10	Departments with unintended
New Vacancies This Month	11	\$ 2,716,022.55		Payroll for the current, budgeted
Vacancies from 2023	26			vacancies if they remained
Vacancies from 2022	11		98,685	Hours of all current vacancies if they
Vacancies from 2021	0			remained unfilled for 1 year
Intentionally Vacant	3			

ADMINISTRATIVE SERVICES	Date Vacated	Rate of Pay	Annual Hours	Annual Rate of Pay
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ANIMAL CONTROL	Date Vacated	Rate of Pay	Annual Hours	Annual Rate of Pay
Veternarian	3/24/2023	\$ 51.72	1000	\$ 51,720.00
Animal Control Warden	8/30/2023	\$ 19.75	2080	\$ 41,080.00
Kennel Worker	9/30/2023	\$ 16.01	2080	\$ 33,300.80

AUDITOR'S OFFICE	Date Vacated	Rate of Pay	Annual Hours	Annual Rate of Pay
None				

BOARD OF REVIEW	Date Vacated	Rate of Pay	Annual Hours	Annual Rate of Pay
None				

CIRCUIT CLERK'S OFFICE	Date Vacated	Rate of Pay	Annual Hours	Annual Rate of Pay
Legal Clerk			1950	
Legal Clerk	8/25/2023	\$ 20.11	975	\$ 19,607.25
Legal Clerk	5/4/2023	\$ 18.71	1950	\$ 36,484.50
Legal Clerk	9/5/2023	\$18.11	1950	\$ 35,314.50
Legal Clerk	9/5/2023	\$22.62	1950	\$ 44,109.00
Legal Clerk	9/26/2023	\$16.01	1950	\$ 31,219.50

CIRCUIT COURT	Date Vacated	Rate of Pay	Annual Hours	Annual Rate of Pay
Law Librarian			1040	

COUNTY BOARD	Date Vacated	Rate of Pay	Annual Hours	Annual Rate of Pay
County Administrator			2080	\$ 130,000.00

COUNTY CLERK'S OFFICE	Date Vacated	Rate of Pay	Annual Hours	Annual Rate of Pay
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CORONER	Date Vacated	Rate of Pay	Annual Hours	Annual Rate of Pay
None				

GIS CONSORTIUM	Date Vacated	Rate of Pay	Annual Hours	Annual Rate of Pay
None				

HIGHWAY	Date Vacated	Rate of Pay	Annual Hours	Annual Rate of Pay
HWY Projects/MFT Accountant	9/22/2023	\$ 26.33	2080	\$ 54,766.40
Maintenance	3/31/2023	\$ 31.10	2080	\$ 64,688.00

INFORMATION TECHNOLOGY	Date Vacated	Rate of Pay	Annual Hours	Annual Rate of Pay
Systems Administrator (Courthouse)	New Position	\$ 31.75	1950	\$ 61,912.50
Systems Administrator (Courthouse)	7/15/2022	\$ 31.75	1950	\$ 61,912.50
Senior Systems Administrator	6/16/2023	\$ 42.00	1950	\$ 81,900.00
Desktop Support Technician	9/6/2023	\$ 29.11	1950	\$ 56,764.50

JUVENILE DETENTION CENTER	Date Vacated	Rate of Pay	Annual Hours	Annual Rate of Pay
Court Services Officer	3/8/2023	\$ 26.10	1950	\$ 50,895.00
Court Services Officer	4/10/2023	\$ 24.83	1950	\$ 48,418.50
Court Services Officer	6/30/2023	\$ 24.83	1950	\$ 48,418.50
Court Services Officer	9/12/2023	\$ 25.20	1950	\$ 49,140.00

MENTAL HEALTH	Date Vacated	Rate of Pay	Annual Hours	Annual Rate of Pay
None				

PHYSICAL PLANT	Date Vacated	Rate of Pay	Annual Hours	Annual Rate of Pay
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None

PLANNING & ZONING	Date Vacated	Rate of Pay	Annual Hours	Annual Rate of Pay
Planner	6/24/2022	32.06	1950	\$ 62,517.00
Zoning Tech	5/10/2023	19.8	1950	\$ 38,610.00
Zoning Officer	New Position	21.83	1950	\$ 42,568.50

PROBATION	Date Vacated	Rate of Pay	Annual Hours	Annual Rate of Pay
Court Services Officer -Supervision	9/20/2023	\$ 34.36	1950	\$ 67,002.00

PUBLIC DEFENDER	Date Vacated	Rate of Pay	Annual Hours	Annual Rate of Pay
Asst Public Defender	New Position	36.83	1950	\$ 71,818.50
Asst Public Defender	4/21/2023	35.34	1950	\$ 68,913.00

SHERIFF'S OFFICE	Date Vacated	Rate of Pay	Annual Hours	Annual Rate of Pay
Deputy Sheriff - Investigations	5/1/2023	39.37	2080	\$ 81,889.60
Deputy Sheriff - Patrol	8/14/2023	31.28	2080	\$ 65,062.40
Deputy Sheriff - Patrol	8/25/2023	36.94	2080	\$ 76,835.20
Deputy Sheriff - Patrol	8/30/2023	29.33	2080	\$ 61,006.40

Clerk - Corrections	9/30/2022	21.27	1950	\$ 41,476.50
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Master Control Officer	9/18/2023	18.19	2080	\$ 37,835.20
Master Control Officer - PT	8/22/2022	18.29	1040	\$ 19,021.60
Master Control Officer - PT	7/24/2023	18.73	2080	\$ 38,958.40

Sergeant - Corrections	6/26/2022	40.62	2080	\$ 84,489.60
Sergeant - Corrections	8/25/2022	40.62	2080	\$ 84,489.60

Correctional Officer	6/20/2022	25.86	2080	\$ 53,788.80
Correctional Officer	8/8/2022	24.14	2080	\$ 50,211.20
Correctional Officer	8/10/2022	26.28	2080	\$ 54,662.40
Correctional Officer	8/15/2022	26.28	2080	\$ 54,662.40
Correctional Officer	12/25/2022	22.61	2080	\$ 47,028.80
Correctional Officer	2/16/2023	21.39	2080	\$ 44,491.20
Correctional Officer	6/7/2023	24.19	2080	\$ 50,315.20
Correctional Officer	8/10/2023	25.28	2080	\$ 52,582.40
Correctional Officer	8/17/2023	24.19	2080	\$ 50,315.20
Correctional Officer	8/21/2023	24.19	2080	\$ 50,315.20
Correctional Officer	8/23/2023	31.28	2080	\$ 65,062.40
Correctional Officer	10/27/2023	34.79	2080	\$ 72,363.20

STATE'S ATTORNEY	Date Vacated	Rate of Pay	Annual Hours	Annual Rate of Pay
Asst State's Attorney	8/14/2023	31.28	1950	\$ 60,996.00
Assistant State's Attorney	9/15/2023	38.74	1680	\$ 65,083.20

SUPERVISOR OF ASSESSMENTS	Date Vacated	Rate of Pay	Annual Hours	Annual Rate of Pay
None				

TREASURER	Date Vacated	Rate of Pay	Annual Hours	Annual Rate of Pay
None				

VETERAN'S ASSISTANCE COMMISSION	Date Vacated	Rate of Pay	Annual Hours	Annual Rate of Pay
None				

EEO REPORT

Information provided based on EEO Tracking forms submitted by Applicant. Figures are for General County only.

September 2023 Monthly EEO Report General County Only		ads closing this month:																ads with no end date:																
		Custodian - Brookens - Physical Plant	Highway Maintenance Worker - Highway	Court Services Officer - JDC	Warden - Animal Control	Attorney - Public Defender (2)	Kennel Worker - Animal Control	Master Control Officer	Victim Witness Advocate - PT	Grant Coordinator	Support Services Officer/Corrections	Planning Internship - Planning and Zoning	Zoning Officer - Planning & Zoning	Assistant State's Attorney (Support Enforcement) - State's Attorney	PT Master Control Officer - Sheriff	Systems Administrator - IT (Courthouse 2 positions)	Deputy Administrator/Veterinarian (PT) - Animal Control	Assistant State's Attorney - Experienced - State's Attorney	Senior Systems Administrator - IT	Court Services Officer - JDC	Assistant State's Attorney - Civil Div. - State's Attorney	Support Services Officer/Corrections												
Total Applicants	2	4	0	5	0	4	2	6	2	4	2	3	0	2	2	7	1	0	2	11	2	0	59											
Male	2	4	0	3	0	1	1	1	2	2	2	2	1	2	4	4	1	0	2	4	1	0	32											
Female				2	0	3	1	4	0	2	0	0	1	0	2	2	0	0	0	6	1	0	24											
Nonbinary																							0											
Undisclosed								1							1					1			3											
Hispanic or Latino	0	0	0	1	0	0	0	2	0	0	0	0	0	0	0	0	0	0	0	0	0	0	6											
White	2	4	0	4	0	3	1	2	0	3	1	2	0	2	4	0	0	0	1	9	0	0	38											
Black or African-American	0	0	0	0	0	0	0	0	0	0	0	0	1	0	0	0	0	0	0	1	0	0	3											
Native Hawaiian or Other Pacific Islander	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0											
Asian	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0	0	0	0	0	0	0	1											
American Indian or Alaska Native	0	0	0	0	0	0	0	0	0	0	1	0	0	0	1	0	0	0	1	0	1	0	5											
Two or more races	0	0	0	0	0	1	0	2	0	2	0	0	0	0	0	1	0	0	0	0	0	0	6											
Undisclosed	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0											
Veteran Status	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0											

CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM
Drainage District Commissioner

NAME: DANIEL MORRISSEY NOEL

ADDRESS: P.O. Box 625 CHAMPAIGN, IL 61824
Street City State Zip Code

EMAIL: noelfarms@sbcglobal.net PHONE: 217-352-2246
 Check Box to Have Email Address Redacted on Public Documents

NAME OF DRAINAGE DISTRICT: DISTRICT #2 TOWN OF SCOTT

BEGINNING DATE OF TERM: Aug 16, 2023 ENDING DATE:

The Champaign County Executive appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Executive in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. **IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, CANDIDATE MUST COMPLETE THIS APPLICATION AND AN INTERVIEW WITH THE COUNTY EXECUTIVE.**

- 1. Are you a resident of the State of Illinois? Yes No
- 2. Do you own land within the drainage district? Yes No
- 3. What experience and background do you have which you believe qualifies you for this appointment?

FARM MANAGER

- 4. What is your knowledge of the appointed body's operations, property holdings, staff, taxes, and fees?

DIST #2 Commissioner for 20 yrs

- 5. Please list any boards, commissions, or public positions to which you have been appointed or elected and are currently serving.

6. Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the body for which you are applying? (This question is not meant to disqualify you; it is only intended to provide information.) Yes No If yes, please explain:

7. Would you be available to regularly attend the scheduled meeting of the appointed body? Yes No If no, please explain:

The facts set forth in my application for appointment are true and complete. I understand this application is a document of public record that will be on file in the Office of the County Executive.



Signature

Date:

8-16-23

CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM
Drainage District Commissioner

NAME: Dennis Bergman

ADDRESS: 1997 CR 3000 N Rantoul IL 61866
Street City State Zip Code

EMAIL: DTBergman@M45I.com PHONE: 217-811-4883

Check Box to Have Email Address Redacted on Public Documents

NAME OF DRAINAGE DISTRICT: Salt fork Drainage Dist

BEGINNING DATE OF TERM: 9-1-23 ENDING DATE: 8-31-26

The Champaign County Executive appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Executive in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. **IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, CANDIDATE MUST COMPLETE THIS APPLICATION AND AN INTERVIEW WITH THE COUNTY EXECUTIVE.**

1. Are you a resident of the State of Illinois? Yes No

2. Do you own land within the drainage district? Yes No

3. What experience and background do you have which you believe qualifies you for this appointment?

Checking out the banks of the ditch for erosion and washouts. Checking on field tiles that dump into the ditch. Making sure they are in good operating condition.

4. What is your knowledge of the appointed body's operations, property holdings, staff, taxes, and fees?

Understanding the tax levies on the property within the district

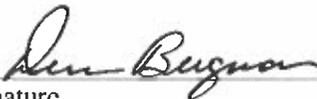
5. Please list any boards, commissions, or public positions to which you have been appointed or elected and are currently serving.

None at this time

6. Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the body for which you are applying? (This question is not meant to disqualify you; it is only intended to provide information.) Yes No If yes, please explain:

7. Would you be available to regularly attend the scheduled meeting of the appointed body? Yes No If no, please explain:

The facts set forth in my application for appointment are true and complete. I understand this application is a document of public record that will be on file in the Office of the County Executive.


Signature

Date: 8-15-23

CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM

PLEASE TYPE OR PRINT IN BLACK INK

NAME: Martha Newton

ADDRESS: 508 N Main Str St. Joseph IL 61873
Street City State Zip Code

[REDACTED] PHONE: 918-728-9582

Check Box to Have Email Address Redacted on Public Documents

NAME OF APPOINTMENT BODY OR BOARD: Rural Transit Advisory Group

BEGINNING DATE OF TERM: NOV 1 2023 ENDING DATE: NOV 1 2025

The Champaign County Board appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Board in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, A CANDIDATE MUST COMPLETE AND SIGN THIS APPLICATION.

1. What experience and background do you have which you believe qualifies you for this appointment/reappointment?

I've had 14 years case management experience working with seniors. Assisted 40 or more members yearly providing resources, equipment and managing their care.

2. What do you believe is the role of a trustee/commissioner/board member and how do you envision carrying out the responsibilities of that role?

I believe the role of rural transit advisory board is assisting provide safe and accessible transportation for its county residents. As a board member I envision taking information and resources available to assist making successful decisions providing public transportation for the people.

3. What is your knowledge of the appointed body's operations, specifically property holdings and management, staff, taxes, fees?

I understand the RTAG oversees the decisions to C-carts and budget information.

4. Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the body for which you are applying? (This question is not meant to disqualify you; it is only intended to provide information.) Yes No If yes, please explain:

5. Would you be available to regularly attend the scheduled meeting of the appointed body?

Yes No If no, please explain:

The facts set forth in my application for appointment are true and complete. I understand this application is a document of public record that will be on file in the County Board Office.

Martha E. Newton
Signature

8-29-2023
Date



Application Form

Thanks for your interest in serving in one of our positions! Simply submit the form below and we'll contact you soon.

Application

Boards and Seats

Selection(s):

Yearsley Cemetery



Profile

Mary E. Lakey



Address

4014 Clubhouse Drive
Champaign, IL 61822

Contact

Email: ~~mary.lakey@busey.com~~ **Phone:** 2173654556

Cell Phone: 217-841-0343

marylakey3@gmail.com

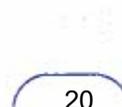
Work/Profession



Professional Licenses:

Registrations/Certifications:

Questions



What is your gender?

Female

What is your ethnicity?

White

Notes**What experience and background do you have which you believe qualifies you for this appointment?**

The Yearsley Cemetery was formed through a gift of land from my ancestors (Yearsley).

What is your knowledge of the appointed body's operations, property holding's staff, taxes, and fees?

I have a general knowledge and strong connection to the area.

Please list any boards, commissions, or public positions to which you have been appointed or elected and are currently serving.

N/A

Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the appointed body for which you are applying? If yes, please explain.

N/A

Would you be available to regularly attend the scheduled meeting of the appointed body? If no, please explain.

Yes

Acknowledgements

 Yearsley Cemetery: * Appointees must be a resident of the State of Illinois *
Appointees must have a family interest or live within 15 miles of the cemetery

Status

Name Joseph Marriott
Application Date 9/8/2023
Expiration Date 9/8/2122
Status Received

Board	Vacancies	Status
Yearsley Cemetery	3	Pending

Basic Information

Name
Joseph Marriott

What experience and background do you have which you believe qualifies you for this appointment?
Been on this board for over twenty years

What is your knowledge of the appointed body's operations, property holding's staff, taxes, and fees?
Okay

Please list any boards, commissions, or public positions to which you have been appointed or elected and are currently serving.
None

Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the appointed body for which you are applying? If yes, please explain.
No

Would you be available to regularly attend the scheduled meeting of the appointed body? If no, please explain.
Yes

Contact Information

Address
506 East Sherman
Saint Joseph, IL 61873

Email
joemarriott@yahoo.com

Phone
2176210897

Cell Phone
2176210897

Occupation

Professional Licenses
N/A

Registrations/Certifications
N/A

Ethnicity

What is your ethnicity?
White

Additional Information

Notes



OFFICE OF THE CHAMPAIGN COUNTY EXECUTIVE

1776 East Washington Street, Urbana, Illinois 61802-4581

Steve Summers, County Executive

MEMORANDUM

TO: County Board Members
FROM: Steve Summers, County Executive
DATE: October 3, 2023
RE: Recommended Board/Committee Appointments

Executive appointments for expiring terms of other community boards and committees are staggered throughout the year. In advance of term expirations, the Executive's Office advertises upcoming vacancies to notify interested applicants and to offer the Board the opportunity to recruit applicants or provide input to the Executive regarding any concerns or recommendations. Methods used to publicize upcoming vacancies include:

- Post on the county's website on the County Executive's page
- Post on the "vacancies" bulletin board located in Administrative Services
- E-mail notice to County Board Members and the news media
- Notice in the County Board's Committee of the Whole agenda under the Policy, Personnel and Appointments area of responsibility
- Word-of-mouth and inquiries from interested members of the public

Applications are reviewed and applicants interviewed. Considerations for making appointments include:

- Qualifications required by the board/commission statute or by-laws, including residence in the district, specific professional representation, required partisan balance, certifications and bonding requirements
- Constituent representation for demographic characteristics, including gender, race, age
- Constituent representation for geography of the district, including rural/urban or areas of the county
- Representation of consumers of the board's activities
- Difficulties or gaps in skills the board is experiencing
- Balance of experienced and newer members
- Balance of resources, interests and skills appointees can contribute to the board
- Input from County Board members; County officials; board members; staff and partners of the board with the vacancy, and interested members of the public

Prior to appointments being named, Board Members have an opportunity to see all applications (*italics indicates incumbent*) received in the October Committee of the Whole agenda packet. I have attached here the applications for appointments for open positions (*incumbents are noted in italics*) and will forward my recommendations to fill these openings at the November Committee of the Whole meeting.

Deputy Sheriff Merit Commission – 1 position – term ending 11/30/2029

- *Oliver Clark*

Public Aid Appeals – 3 positions – term ending 11/30/2025

- *Danielle Chynoweth*
- *Norman Davis*

Zoning Board of Appeals – 3 positions – term ending 11/30/2028

- *Nolan Herbert*
- *Lawrence Wood*

Status

Name Oliver J Clark
Application Date 9/28/2023
Expiration Date 9/28/2122
Board Member [Oliver J. Clark](#)
Status Validated

Board	Vacancies	Status
Deputy Sheriff Merit Commission	0	Pending

Basic Information

Name
Oliver J Clark

What experience and background do you have which you believe qualifies you for this appointment?
Police Chief and Executive Director of Public Safety at U of I

What is your knowledge of the appointed body's operations, property holding's staff, taxes, and fees?
o

Please list any boards, commissions, or public positions to which you have been appointed or elected and are currently serving.
None at present

Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the appointed body for which you are applying? If yes, please explain.
No

Would you be available to regularly attend the scheduled meeting of the appointed body? If no, please explain.
Yes

Contact Information

Address
2910 Greystone Pl
Champaign, IL 61822

Email
oliver.clark@sbcglobal.net

Phone
12178400234

Occupation

Other Questions

Question #2

What do you believe is the role of a trustee/commissioner/board member and how do you envision carrying out the responsibilities of that role?
Help carry out the mission of the county Sheriff

Additional Information

Notes

Gender

What is your gender?
Male

Ethnicity

What is your ethnicity?
Black or African American

Status

Name Ms. Danielle Chynoweth
Application Date 9/20/2023
Expiration Date 9/20/2122
Board Member [Danielle Chynoweth](#)
Status Validated

Board	Vacancies	Status
Public Aid Appeals	0	Pending

Basic Information

Name
Ms. Danielle Chynoweth

What experience and background do you have which you believe qualifies you for this appointment?
This would be my 3rd term on the committee. I am very aware of the state code and local policies and procedures.

What is your knowledge of the appointed body's operations, property holding's staff, taxes, and fees?
Significant knowledge.

Please list any boards, commissions, or public positions to which you have been appointed or elected and are currently serving.
Current: Cunningham Township Supervisor, UI School of Social Work Field Instructor, Board member at CU Public Health, Executive Committee member of Continuum of Service Providers for the Homeless, Independent Media Center. Past: Housing Authority Board, Urbana City Council, Economic Development Corporation Board, Cable and Telecommunications Commission, Public Arts Task Force Chair.

Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the appointed body for which you are applying? If yes, please explain.
If the PAC has an appeal from a Cunningham Township participant I would recuse myself from the PAC.

Would you be available to regularly attend the scheduled meeting of the appointed body? If no, please explain.
Yes

Contact Information

Address
205 W. Green St.
Urbana, IL 61801

Email
danielle@ctso.org

Phone
[2173844144](tel:2173844144)

Cell Phone
[2177217223](tel:2177217223)

Occupation

Professional Licenses
Cunningham Township Supervisor, MA in Political Science, Board member at CU Public Health

Other Questions

Question #1

What is your political party affiliation?
Democrat

Question #2

What do you believe is the role of a trustee/commissioner/board member and how do you envision carrying out the responsibilities of that role?
Committee members should fairly hear appeals of public aid in Champaign County. I would like the committee to follow up on appeals that address lack of responsiveness from Townships regarding GA applications as I consider these a kind of denial.

Additional Information

Notes

Gender

What is your gender?
Female

Ethnicity

What is your ethnicity?

White

Generated 10/3/2023, 9:55:01 AM

Status

Name Norman E. Davis
Application Date 9/20/2023
Expiration Date 9/20/2122
Board Member [Norman E. Davis](#)
Status Validated

Board	Vacancies	Status
Public Aid Appeals	0	Pending

Basic Information

Name
Norman E. Davis

What experience and background do you have which you believe qualifies you for this appointment?
As township supervisor, I have taken a number of classes with the General Assistance Training Institute and know their guidelines.

What is your knowledge of the appointed body's operations, property holding's staff, taxes, and fees?
I have served on this board for two years, and am familiar with the appeals process.

Please list any boards, commissions, or public positions to which you have been appointed or elected and are currently serving.
Champaign Township Supervisor

Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the appointed body for which you are applying? If yes, please explain.
no

Would you be available to regularly attend the scheduled meeting of the appointed body? If no, please explain.
Yes. My schedule is reasonably flexible

Contact Information

Address
3900 Kearns Rd.
PO Box 3428
Champaign, IL 61826-3428

Email
supervisor@champaigntownship.com

Phone
1217352943

Occupation

Registrations/Certifications
Notary Public

Other Questions

Question #1

What is your political party affiliation?
Republican

Question #2

What do you believe is the role of a trustee/commissioner/board member and how do you envision carrying out the responsibilities of that role?
By having experience in the public aid process, reviewing the appeals made to this committee should help me to resolve conflicts

Ethnicity

What is your ethnicity?
White

Additional Information

Notes

Status

Name Nolan Tyler Herbert
Application Date 10/4/2023
Expiration Date 10/4/2122
Board Member [Nolan T. Herbert](#)
Status Validated

Board	Vacancies	Status
Zoning Board of Appeals	0	Pending

Basic Information

Name
Nolan Tyler Herbert

What experience and background do you have which you believe qualifies you for this appointment?
I am and always have been a rural Champaign County resident and I am a farmer by trade. I work with the land and deeply care about our rural community. I believe this qualifies me to help make the best informed decisions when it comes to issues presented to the ZBA.

What is your knowledge of the appointed body's operations, property holding's staff, taxes, and fees?
I am currently a sitting member of the Champaign County ZBA. Therefore, I have first hand knowledge of ZBA operations.

Please list any boards, commissions, or public positions to which you have been appointed or elected and are currently serving.
Current Member of Champaign Co. ZBA

Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the appointed body for which you are applying? If yes, please explain.
No.

Would you be available to regularly attend the scheduled meeting of the appointed body? If no, please explain.
Yes.

Contact Information

Address
632 County Rd 1600 E
Philo, IL 61864

Email
nherbert9349@gmail.com

Phone
[217-841-9349](tel:217-841-9349)

Cell Phone
[217-841-9349](tel:217-841-9349)

Occupation

Professional Licenses
Farmer

Other Questions

Question #2

What do you believe is the role of a trustee/commissioner/board member and how do you envision carrying out the responsibilities of that role?
In my opinion, the role of a zoning board member is to help uphold local zoning regulations within our rural community. I carry out this role by being a rural Champaign County resident, actively sitting on the ZBA, and keeping myself knowledgeable and up to date on state zoning legislation to help serve my community.

Additional Information

Notes

Gender

What is your gender?
Male

Ethnicity

What is your ethnicity?
White

Status

Name Lawrence Wood

Application Date 9/20/2023

Expiration Date 9/20/2122

Board Member [Lawrence Wood](#)

Status Validated

Board	Vacancies	Status
Zoning Board of Appeals	0	Pending

Basic Information

Name
Lawrence Wood

What experience and background do you have which you believe qualifies you for this appointment?
5 years on the zba

What is your knowledge of the appointed body's operations, property holding's staff, taxes, and fees?
Fairly comprehensive

Please list any boards, commissions, or public positions to which you have been appointed or elected and are currently serving.
Zba

Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the appointed body for which you are applying? If yes, please explain.
No

Would you be available to regularly attend the scheduled meeting of the appointed body? If no, please explain.
Yes

Contact Information

Address
2655 CR 550 E
Mahomet, IL 61853

Email
theologman@gmail.com

Phone
[2175526736](tel:2175526736)

Cell Phone
[2175526736](tel:2175526736)

Occupation

Professional Licenses
Na

Registrations/Certifications
Na

Other Questions

Question #2

What do you believe is the role of a trustee/commissioner/board member and how do you envision carrying out the responsibilities of that role?
To adhere to the zoning regulations of champaign county

Additional Information

Notes

Ethnicity

What is your ethnicity?
White



OFFICE OF THE CHAMPAIGN COUNTY EXECUTIVE

1776 East Washington Street, Urbana, Illinois 61802-4581

Steve Summers, County Executive

MEMORANDUM

TO: Chris Stohr, Chair – Policy, Personnel & Appointments Committee of the Whole

FROM: Michelle Jett, Director of Administration, and
Job Content Evaluation Committee

DATE: October 5, 2023

RE: **REVIEW and RECOMMENDATION for Multiple JEC Requests**

The Job Content Evaluation Committee reviewed multiple positions and the recommendations are listed below.

SENIOR EXECUTIVE SECRETARY – CIRCUIT CLERK

Date of Review by the JEC: September 20, 2023
Department Requesting: Circuit Clerk
Recommended Title of Position: Senior Executive Secretary
Evaluated Job Points: 684
Recommended Classification Range: I
FY2023 Current Range Minimum: \$24.69
FY2023 Current Range Midpoint: \$30.87
FY2023 Current Range Maximum: \$37.04
Bargaining Status: Non-Bargaining
FLSA Status: Exempt

This is a new position but is replacing the currently existing and budgeted position of Director of Operations in the Clerk's Office. There is no additional funding needed for this position.

CASE MANAGER – CIRCUIT COURT

Date of Review by the JEC: August 29, 2023
Department Requesting: Circuit Court
Recommended Title of Position: Case Manager
Evaluated Job Points: 418
Recommended Classification Range: G
FY2023 Current Range Minimum: \$19.22
FY2023 Current Range Midpoint: \$24.02
FY2023 Current Range Maximum: \$28.83
Bargaining Status: Non-Bargaining

FLSA Status: Exempt

This is a new position that is entirely grant funded and contingent on the grant funding to exist. The grant has already been awarded to the County and is anticipated to be renewed.

Pursuant to these reviews and evaluations, the Committee recommends the actions listed below. A copy of each job description is attached for your information and review.

REQUESTED ACTION for POLICY, PERSONNEL & APPOINTMENTS:

The Policy, Personnel & Appointments Committee recommends the approval of the creation of the Senior Executive Secretary and Case Manager positions, effective October 19, 2023.

REQUESTED ACTION for FINANCE:

No requests of the Finance Committee at this time.

Thank you for your consideration of this recommendation.

Attachments

- Senior Executive Secretary and Case Manager Job Descriptions

Champaign County Job Description

Job Title: Senior Executive Secretary
Department: Circuit Clerk
Reports To: Circuit Clerk
FLSA Status: Exempt
Employment Range: I
Prepared Date: July 2023

SUMMARY Performs responsible and confidential administrative and secretarial duties for a County Department Head and Chief Deputy.

PRIMARY DUTIES AND RESPONSIBILITIES include the following. Other duties may be assigned.

Assists and acts in a confidential capacity to the Department Head involving department operations including matters regarding the formulation, determination and effectuation of the management policies of the department regarding labor relations. This position is excluded from the bargaining units.

Performs administrative duties including typing and/or word-processing all correspondence, reports and memoranda emanating from the Department Head. Receives and screens visitors, telephone calls and correspondence directed to the Department Head. Attends meetings as the departmental representative and takes/transcribes notes on proceedings. May make travel arrangements for the Department Head.

Assists in departmental budget preparation by gathering data required for budget projections, performing routine mathematical calculations such as percentages and types budget document. Maintains records of subsequent budgetary expenditures.

Performs purchasing tasks for the department by contacting vendors, preparing and typing requisitions, approving invoices for payment and maintaining records of purchases.

Performs personnel tasks for the department such as maintaining personnel files, maintaining payroll records and timesheets, preparing advertising copy for recruitment of new staff, scheduling and interviewing candidates for certain positions and contacting representatives of employment and temporary service agencies.

May schedule and attend confidential performance appraisal meetings and take minutes.

May perform accounts payable duties for the department including preparation of vouchers and application of expenditures to appropriate account.

Prepares special and recurring reports for County and/or State by gathering data from various

sources and typing information in appropriate reporting format.

Answers general inquiries from the public and other County staff regarding departmental policies, practice and procedures.

May review, record and deposit checks and other payments received by the department.

Maintains a variety of logs and files related to budgets, accounts payable, purchasing and payroll for department.

Assists in the procurement of grants and monitors grant awards.

May exercise administrative supervision over staff by coordinating work assignments. Schedules use of conference room space for use by County staff, vendors, and union meetings.

May assist with the configuration and maintenance of staff PCs and scanning stations.

May monitor security camera footage and export footage for use in investigation by law enforcement, the State's Attorney's Office, or the Public Defender's Office.

May prepare quarterly reports to the Administrative Office of the Illinois Courts

My prepare reports required for awarded grants, and audits receipt and expenditure of grant or contract funds.

Works independently on continuing assignments or projects.

SUPERVISORY RESPONSIBILITIES May direct one to five clerical employees by coordinating work assignments, but has limited supervisory responsibilities.

QUALIFICATIONS to perform this job successfully, an individual must be able to perform each primary duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required.

EDUCATION and/or EXPERIENCE Graduation from a 2-year program with some word processing and personal computer training supplemented with five years of responsible secretarial experience; or an acceptable equivalent combination and experience. Requires good knowledge of County government operations and specifically of the assigned department. Should type error-free approximately 70 wpm. Requires skill in transcribing or taking notes of minutes of meetings.

LANGUAGE SKILLS Ability to read and interpret documents such as governmental regulations, legal documents, operating instructions, and procedure manuals. Ability to write routine reports and correspondence. Ability to speak effectively with the public and employees of the organization. Requires good knowledge of the English language and spelling.

MATHEMATICAL SKILLS Ability to add, subtract, multiply, and divide in all units of measure, using whole numbers, common fractions, and decimals. Ability to compute rate, ratio, and percent and to draw and interpret bar graphs.

REASONING ABILITY Ability to apply common sense understanding to carry out instructions furnished in written, oral, or diagram form. Ability to deal with problems involving several concrete variables in standardized situations.

CERTIFICATES, LICENSES, REGISTRATIONS as required.

PHYSICAL DEMANDS The physical demands described here are representative of those that must be met by an employee to successfully perform the primary functions of this job. While performing the duties of this job, the employee is frequently required to sit; use hands to finger, handle, or feel; and talk; or hear. The employee is occasionally required to stand and walk. The employee must occasionally lift and/or move up to 25 pounds. Specific vision abilities required by this job include close vision and distance vision.

WORK ENVIRONMENT The work environment characteristics described here are representative of those an employee encounters while performing the functions of this job. Normal office conditions. The noise level in the work environment is usually quiet to moderate.

Champaign County Job Description

Job Title: Problem-Solving Courts Case Manager

Department: Circuit Court

Reports To: Court Administrator

FLSA Status: Exempt

Employment Status: Non-Bargaining

Prepared Date: July 2023

SUMMARY Under general supervision, the Problem-Solving Court Case Manager is assigned responsibilities involving the identification and provision of services, and the tracking and monitoring of program participants to ensure compliance with their service plans and terms of release.

ESSENTIAL DUTIES AND RESPONSIBILITIES include the following. Other duties may be assigned.

Works closely with the Problem-Solving Courts Coordinator in the enhancement and expansion of the Champaign County Problem-Solving Courts.

Works with the Problem-Solving Courts Coordinator to identify and address participant needs using the Administrative Office of the Illinois Courts (AOIC)-approved assessment tools.

Responsible for working closely with partner agencies to ensure program participants are engaged in and supported by services that may include employment-readiness training, education, housing, treatment, and other services.

Implement evidence-based practices designed to reduce recidivism among program participants.

Attends staff meetings and hearings in a non-adversarial manner to advocate for incentives, sanctions, and therapeutic adjustments for program participants.

Maintain regular trainings to ensure compliance with AOIC policy.

Maintain a commitment to the Problem-Solving Court team for a minimum of one year.

SUPERVISORY RESPONSIBILITIES This job does not exercise supervisory responsibilities.

QUALIFICATIONS To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required.

EDUCATION and/or EXPERIENCE Bachelor's degree in any combination of psychology,

sociology, social work, criminology, education, criminal justice administration, penology or police science; preferred certified in drug and alcohol services or equivalent experience.

OR

The equivalent to four years of full-time work experience working or providing services in behavioral health care, health care services, social services, correctional facility or vocational program.

OR

Any combination of the two that equate to the relevant knowledge and experience necessary to perform job functions.

LANGUAGE SKILLS Ability to read, analyze, and interpret data, to extract information, to understand professional journals, technical procedures, or governmental regulations. Ability to write reports. Ability to effectively present information and respond to questions from court personnel, clients, and the general public.

MATHEMATICAL SKILLS Ability to add, subtract, multiply, and divide in all units of measure using whole numbers, common fractions, and decimals.

REASONING ABILITY Ability to solve practical problems and deal with a variety of concrete variables in situations where standardization doesn't always exist. Ability to interpret a variety of instructions furnished in written, oral, or schedule form.

CERTIFICATES, LICENSES, REGISTRATIONS as required.

PHYSICAL DEMANDS The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. While performing the duties of this job, the employee is frequently required to stand, walk, and talk or hear. The employee is occasionally required to sit, use hands to handle or feel, and reach with hands and arms. The employee must occasionally lift and/or move more than 100 pounds. Specific vision abilities required by this job include close vision, distance vision, and depth perception. This position requires travel by car.

WORK ENVIRONMENT The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Potential problems may exist with clients who have not met the standards of their probation and are subject to detention or further sanctions as may be imposed. While performing the duties of this job, the employee is frequently exposed to outside weather conditions. The noise level in the work environment is usually moderate.

Note: This job description contains wording of a general class of positions within the Champaign County salary administration program. The description contains examples

of duties and responsibilities which may or may not be considered to be "essential functions" to a particular job or position within this job class. "Essential functions" are to be determined at the position or job level within each department.

Note: This job position is GRANT FUNDED.



AARON AMMONS
CHAMPAIGN COUNTY CLERK & RECORDER
 Champaign County, Illinois

1776 East Washington Street
 Urbana, IL 61802

Office/Vitals: 217-384-3720 Taxes: 217-384-3722 Elections 217-384-3724

www.champaigncountyclerk.il.gov

COUNTY CLERK
MONTHLY REPORT
SEPTEMBER
2023

Per 55 ILCS 5/3-2003.4

Liquor Licenses & Permits	1,475.00
Marriage License	7,490.00
Civil Union Licenses	0.00
Interests	4.62
Fidlar Processing Fees	702.50
Vital Clerk Fees	18,908.00
Tax Clerk Fees	1,382.00
Refunds of Overpayments	-
TOTAL	29,962.12
Additional Clerk Fees	1,574.00



OFFICE OF THE PUBLIC DEFENDER
CHAMPAIGN COUNTY, ILLINOIS

MEMO

To: Champaign County Board
Committee of the Whole – Finance

From: Elisabeth Pollock
Champaign County Public Defender

Date: 10/2/23

Re: BUA - AOIC Public Defender Grant Fund Deposit

I write to request an amendment to the Public Defender budget such that the \$132,422.41 we received on 9/27/23 may be deposited into the Special Revenue Fund that was created to receive the AOIC Public Defender Grant. As the Board is aware, the Public Defender's Office was in line to receive a grant from AOIC to supplement the existing PD budget. The check has been received. As soon as the PD Budget is amended to account for these funds, we should be able to begin utilizing them in support of the PD's Office. The term of the grant is from present day to June 30, 2023. The AOIC has requested that the money be spent by that date, the end of the State's fiscal year.

By this Memo, I am requesting that this action be taken, and that the funds be appropriated as follows, with a portion of the funds to be used in FY23 and the remainder reserved for use in FY24:

For immediate expenditure, to be appropriated for use in FY23:

\$40,000 to personnel for performance-based bonuses
\$1,000 to conferences and training
\$500 for operational supplies
\$500 to maintenance supplies
\$2000 to equipment less than \$5000
Total: \$44,000.00

The remaining balance of the grant (\$88,422.41) can be deferred for expenditure to FY24, to be appropriated for use as follows:

\$50,000 to personnel for the salary of the mitigation specialist
\$38,422.41 to equipment less than \$5000

It should be noted that I have not solidified plans for how to use the balance of the grant in FY24 apart from the salary portion. I am requesting that it be placed in equipment less than \$5000 but reserve the right to request that it be moved to another commodities line-item as needs arise.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Elisabeth Pollock". The signature is fluid and cursive, written in a professional style.

ELISABETH R. POLLOCK
Public Defender

Journal Proof Report



Journal Number: 490 Year: 2023 Period: 9 Description: AOIC Grant Reference 1: Reference 2: Reference 3:

Source	Account	Account Description	Line Description	OB	Debit	Credit
BUA	2634-00-0215j-02-036-000-111-0000-400411-	STATE - OTHER (NON-MAND) AOIC	AOIC PD Grant ending 06/2024	N		\$132422.41
BUA	2634-00-0254t-02-036-000-111-0000-500113-	EMPLOYEE BONUS	AOIC PD Grant ending 06/2024	N	\$85000.00	
BUA	2634-00-0254t-02-036-000-111-0000-502004-	CONFERENCES AND TRAINING	AOIC PD Grant ending 06/2024	N	\$47422.41	
				Journal 2023/9/490	Total	\$132422.41 \$132422.41

Fund: 2634 Public Defender Grant Fund
 Dept: 036 Public Defender
 Reason: Received a grant from AOIC to supplement the existing Public Defender's budget.

Fund	Account Description	Debit	Credit
2634	PUBLIC DEFENDER GRANT FUND		
	2634-00-0146t-00-000-000-000-0000-300101- BUDGETED REVENUES	\$132422.41	
	2634-00-0146t-00-000-000-000-0000-300301- APPROPRIATIONS		\$132422.41
		Fund Total	132422.41 132422.41

Randall B Rosenbaum

Circuit Judge
Courtroom B
Courthouse
101 E. Main St.
Urbana, Illinois 61801

Sixth Judicial Circuit
Champaign County

Telephone (217) 384-3866
Fax (217) 384-8424

TO: Stephanie Fortado, Champaign County Board Finance Chair
Kyle Patterson, Champaign County Board Chair
Champaign County Board Members
Steve Summers, Champaign County Executive
Michelle Jett, Champaign County Director of Administration

FROM: Randall B Rosenbaum, Presiding Judge *RBR*

DATE: September 29, 2023

RE: Budget Amendment Request – Journal 457 –
Wage Adjustments for AFSCME staff and Retired Employee Payout

There are two amendment requests. First, we have disparate treatment of several court clerks and are requesting a budget amendment of \$2,684.00. The majority of our current court clerks worked in other county offices before joining the court staff. Pre-pandemic, new court clerks started at the minimum for their position's pay grade. As many other departments have noted, we have seen a decline in the number of qualified applicants for vacant positions in the last couple of years. The best candidates for vacant court clerk positions are so qualified because they have worked in other county offices before applying with us.

As a consequence of their years with the county, these employees may have received wage increases over that received by current court clerks. In order to place the most qualified applicants in the courtroom, we cannot offer a wage below what an applicant is earning in their current position; and they have actually said they would not accept the position if we did. Unfortunately, the consequence is that a new court clerk may earn a wage above that of a more experienced court clerk.

Second, in September 2023, an experienced court clerk retired after 25 years of service to the county. This employee was paid out for unused personal and vacation time causing a shortage of \$11,405.00 which we are unable to fully cover in our personnel lines.

Together, the above two items total \$14,089.00. I hope you will consider the modest increase to clerk wages in addition to the needed increase in appropriations for Full Time Employees required for the remaining portion of the FY2023 budget.

Thank you,



Randall B Rosenbaum
Presiding Judge

Journal Proof Report



Journal Number: 457 Year: 2023 Period: 9

Description: ADJUST BDGT

Reference 1: Reference 2: Reference 3:

Source	Account	Account Description	Line Description	OB	Debit	Credit
BUA	1080-00-0254t-02-031-000-000-0000-500103	REGULAR FULL-TIME EMPLOYEES	INCREASE FTE- AFSCME	N	\$2684.00	
BUA	1080-00-0254t-02-031-000-000-0000-500103	REGULAR FULL-TIME EMPLOYEES	ADJUSTMENT INCREASE FTE- EMPLOYEE PAYOUT	N	\$11405.00	
				Journal 2023/9/457	Total	\$14089.00
						\$0.00

Fund 1080 General Corporate

Dept: 031 Circuit Court

Reason: Wage adjustments for several court clerks for the remainder of FY2023 and a payout to a retiring employee.

Fund	Account Description	Debit	Credit
1080	GENERAL CORPORATE		
	1080-00-0146t-00-000-000-000-0000-300301- APPROPRIATIONS		\$14089.00
	1080-00-0146t-00-000-000-000-0000-300703- BUDGETARY FUND BALANCE	\$14089.00	
		Fund Total	14089
			14089

RESOLUTION



WHEREAS, pursuant to the authority of 35 ILCS 516/35 the County of Champaign, as Trustee for the Taxing Districts therein, has undertaken a program to collect delinquent mobile home taxes;

WHEREAS, Pursuant to this program, the County of Champaign, as Trustee for the Taxing Districts therein, has acquired an interest in the following described mobile home:

VIN: 50FDR2965
1964 COLF 470 SqFt

PERMANENT PARCEL NUMBER: 04-006-0143

As described in certificate(s): 2020-9034 sold on November 25, 2020

Commonly known as: 37 LINDEN DR

and it appearing to the Budget & Finance Committee that it is in the best interest of the County to accept full payment of the delinquent taxes, penalties, interest, and costs from the owner of an interest in said property.

WHEREAS, Guadalupe De Jesus Amigon, has paid \$1,225.04 for the full amount of taxes involved and a request for surrender of the tax sale certificate has been presented to the Budget & Finance Committee and at the same time it having been determined that the County shall receive \$691.93 as a return for its Certificate(s) of Purchase. The County Clerk shall receive \$51.00 for cancellation of Certificate(s) and to reimburse the revolving account the charges advanced from this account. Guadalupe De Jesus Amigon shall receive \$4.96 for overpayment. The Agent under his contract for services shall receive \$482.11.

WHEREAS, your Budget & Finance Committee recommends the adoption of the following resolution:

BE IT RESOLVED BY THE COUNTY BOARD OF CHAMPAIGN COUNTY, ILLINOIS, that the Chairman of the Board of Champaign County, Illinois, hereby authorizes the cancellation of the appropriate Certificate(s) of Purchase on the above described mobile home for the sum of \$691.93 to be paid to the Treasurer of Champaign County, Illinois, to be disbursed according to law. This resolution to be effective for sixty (60) days from this date and any transaction between the above parties not occurring within this period shall be null and void.

ADOPTED by roll call vote this _____ day of _____, _____

ATTEST:

CLERK

COUNTY EXECUTIVE

SURRENDER

09-23-001

RESOLUTION



WHEREAS, pursuant to the authority of 35 ILCS 516/35 the County of Champaign, as Trustee for the Taxing Districts therein, has undertaken a program to collect delinquent mobile home taxes;

WHEREAS, Pursuant to this program, the County of Champaign, as Trustee for the Taxing Districts therein, has acquired an interest in the following described mobile home:

VIN: 3114242016
1971 672 SqFt

PERMANENT PARCEL NUMBER: 04-006-0236

As described in certificate(s): 2020-9044 sold on November 25, 2020

Commonly known as: 5 SANDALWOOD DR

and it appearing to the Budget & Finance Committee that it is in the best interest of the County to accept full payment of the delinquent taxes, penalties, interest, and costs from the owner of an interest in said property.

WHEREAS, Rosa Zapata, has paid \$1,056.98 for the full amount of taxes involved and a request for surrender of the tax sale certificate has been presented to the Budget & Finance Committee and at the same time it having been determined that the County shall receive \$545.93 as a return for its Certificate(s) of Purchase. The County Clerk shall receive \$51.00 for cancellation of Certificate(s) and to reimburse the revolving account the charges advanced from this account. The Agent under his contract for services shall receive \$460.05.

WHEREAS, your Budget & Finance Committee recommends the adoption of the following resolution:

BE IT RESOLVED BY THE COUNTY BOARD OF CHAMPAIGN COUNTY, ILLINOIS, that the Chairman of the Board of Champaign County, Illinois, hereby authorizes the cancellation of the appropriate Certificate(s) of Purchase on the above described mobile home for the sum of \$545.93 to be paid to the Treasurer of Champaign County, Illinois, to be disbursed according to law. This resolution to be effective for sixty (60) days from this date and any transaction between the above parties not occurring within this period shall be null and void.

ADOPTED by roll call vote this _____ day of _____, _____

ATTEST:

CLERK

COUNTY EXECUTIVE

SURRENDER

09-23-002

RESOLUTION



WHEREAS, pursuant to the authority of 35 ILCS 516/35 the County of Champaign, as Trustee for the Taxing Districts therein, has undertaken a program to collect delinquent mobile home taxes;

WHEREAS, Pursuant to this program, the County of Champaign, as Trustee for the Taxing Districts therein, has acquired an interest in the following described mobile home:

VIN: 35421340U
1985 CARROLLTON 840 SqFt

PERMANENT PARCEL NUMBER: 04-006-0307

As described in certificate(s): 2020-9052 sold on November 25, 2020

Commonly known as: 27 BLUE SPRUCE DR

and it appearing to the Budget & Finance Committee that it is in the best interest of the County to accept full payment of the delinquent taxes, penalties, interest, and costs from the owner of an interest in said property.

WHEREAS, Ana Simon, For Gerardo Lopez, has paid \$1,363.13 for the full amount of taxes involved and a request for surrender of the tax sale certificate has been presented to the Budget & Finance Committee and at the same time it having been determined that the County shall receive \$786.73 as a return for its Certificate(s) of Purchase. The County Clerk shall receive \$51.00 for cancellation of Certificate(s) and to reimburse the revolving account the charges advanced from this account. The Agent under his contract for services shall receive \$525.40.

WHEREAS, your Budget & Finance Committee recommends the adoption of the following resolution:

BE IT RESOLVED BY THE COUNTY BOARD OF CHAMPAIGN COUNTY, ILLINOIS, that the Chairman of the Board of Champaign County, Illinois, hereby authorizes the cancellation of the appropriate Certificate(s) of Purchase on the above described mobile home for the sum of \$786.73 to be paid to the Treasurer of Champaign County, Illinois, to be disbursed according to law. This resolution to be effective for sixty (60) days from this date and any transaction between the above parties not occurring within this period shall be null and void.

ADOPTED by roll call vote this _____ day of _____, _____

ATTEST:

CLERK

COUNTY EXECUTIVE

SURRENDER

09-23-003

RESOLUTION



WHEREAS, pursuant to the authority of 35 ILCS 516/35 the County of Champaign, as Trustee for the Taxing Districts therein, has undertaken a program to collect delinquent mobile home taxes;

WHEREAS, Pursuant to this program, the County of Champaign, as Trustee for the Taxing Districts therein, has acquired an interest in the following described mobile home:

VIN: 6016829
1973 HOLLYPARK 842 SqFt

PERMANENT PARCEL NUMBER: 29-050-0077

As described in certificate(s): 2020-9190 sold on November 25, 2020

Commonly known as: 77 THE OAKS

and it appearing to the Budget & Finance Committee that it is in the best interest of the County to accept full payment of the delinquent taxes, penalties, interest, and costs from the owner of an interest in said property.

WHEREAS, Kimberly Griffin, Mike Street, has paid \$1,314.00 for the full amount of taxes involved and a request for surrender of the tax sale certificate has been presented to the Budget & Finance Committee and at the same time it having been determined that the County shall receive \$787.36 as a return for its Certificate(s) of Purchase. The County Clerk shall receive \$51.00 for cancellation of Certificate(s) and to reimburse the revolving account the charges advanced from this account. The Agent under his contract for services shall receive \$475.64.

WHEREAS, your Budget & Finance Committee recommends the adoption of the following resolution:

BE IT RESOLVED BY THE COUNTY BOARD OF CHAMPAIGN COUNTY, ILLINOIS, that the Chairman of the Board of Champaign County, Illinois, hereby authorizes the cancellation of the appropriate Certificate(s) of Purchase on the above described mobile home for the sum of \$787.36 to be paid to the Treasurer of Champaign County, Illinois, to be disbursed according to law. This resolution to be effective for sixty (60) days from this date and any transaction between the above parties not occurring within this period shall be null and void.

ADOPTED by roll call vote this _____ day of _____, _____

ATTEST:

CLERK

COUNTY EXECUTIVE

SURRENDER

09-23-004

RESOLUTION



WHEREAS, pursuant to the authority of 35 ILCS 516/35 the County of Champaign, as Trustee for the Taxing Districts therein, has undertaken a program to collect delinquent mobile home taxes;

WHEREAS, Pursuant to this program, the County of Champaign, as Trustee for the Taxing Districts therein, has acquired an interest in the following described mobile home:

VIN: INFLL76AO1167AU
1991 FLEETWOOD 980 SqFt

PERMANENT PARCEL NUMBER: 30-058-0260

As described in certificate(s): 2020-9249 sold on November 25, 2020

Commonly known as: 67 RICHARD DR

and it appearing to the Budget & Finance Committee that it is in the best interest of the County to accept full payment of the delinquent taxes, penalties, interest, and costs from the owner of an interest in said property.

WHEREAS, Jackie Campbell, has paid \$1,421.51 for the full amount of taxes involved and a request for surrender of the tax sale certificate has been presented to the Budget & Finance Committee and at the same time it having been determined that the County shall receive \$828.73 as a return for its Certificate(s) of Purchase. The County Clerk shall receive \$51.00 for cancellation of Certificate(s) and to reimburse the revolving account the charges advanced from this account. The Agent under his contract for services shall receive \$541.78.

WHEREAS, your Budget & Finance Committee recommends the adoption of the following resolution:

BE IT RESOLVED BY THE COUNTY BOARD OF CHAMPAIGN COUNTY, ILLINOIS, that the Chairman of the Board of Champaign County, Illinois, hereby authorizes the cancellation of the appropriate Certificate(s) of Purchase on the above described mobile home for the sum of \$828.73 to be paid to the Treasurer of Champaign County, Illinois, to be disbursed according to law. This resolution to be effective for sixty (60) days from this date and any transaction between the above parties not occurring within this period shall be null and void.

ADOPTED by roll call vote this _____ day of _____, _____

ATTEST:

CLERK

COUNTY EXECUTIVE

SURRENDER

09-23-005



CHAMPAIGN COUNTY
REGIONAL PLANNING
COMMISSION

Memorandum

Date: September 14, 2023

To: Stephanie Fortado, Deputy Chair – Finance; and
Honorable Members of the County of the Whole

From: Orion Smith, Finance Director

RE: FY24 Budget Adjustment of Fund 2109 - Indoor Climate Research and Training (ICRT)

Fund 2109 - Indoor Climate Research and Training (ICRT)

During the budget hearing held on August 29, 2023, it was disclosed that the FY2024 budget for ICRT encompassed an allocation of \$5 million designated for the leasing and refurbishment of a new indoor training facility. The primary source of financial support for this facility's development and ongoing maintenance is expected to be derived from the Illinois Department of Commerce and Economic Opportunity (DCEO).

Subsequently, on September 7, 2023, during a routine weekly meeting between the RPC and DCEO, the RPC was apprised of an increased funding commitment from DCEO, which now stands at \$9 million, with the anticipation of an additional \$3 million in supplemental funding. As a result, the RPC has undertaken a revision of its proposed budget to incorporate an additional \$7 million in funding and corresponding expenditures. Because of the significant increase, it was determined this information should be disclosed to the Finance Committee prior to its consideration of the FY2024 Budget.

Champaign County Regional Planning Commission

1776 E. Washington St. Urbana, IL 61802

P 217.328.3313 F 217.328.2426

TTY 217.384.3862 CCRPC.ORG