

**CHAMPAIGN COUNTY BOARD  
COMMITTEE OF THE WHOLE**

*Finance/ Policy, Personnel, & Appointments/Justice & Social Services Agenda*

County of Champaign, Urbana, Illinois

Tuesday, September 12, 2023 at 6:30 p.m.

Shields-Carter Meeting Room

Brookens Administrative Center

1776 East Washington Street, Urbana, Illinois

***REMINDER – BOARD PICTURES BEGIN AT 5:30PM***

<b><u>Agenda Items</u></b>	<b><u>Page #'s</u></b>
<b>I. <u>Call to Order</u></b>	
<b>II. <u>Roll Call</u></b>	
<b>III. <u>Approval of Agenda/Addenda</u></b>	
<b>IV. <u>Approval of Minutes</u></b>	
A. August 15, 2023 – Regular Meeting	1-7
<b>V. <u>Public Participation</u></b>	
<b>VI. <u>Communications</u></b>	
<b>VII. <u>Policy, Personnel, &amp; Appointments</u></b>	
A. County Executive	
1. Monthly HR Report – June, July & August 2023	8-18
2. Appointments/Reappointments ( <i>italics indicates incumbent</i> )	
a. Resolution Appointing Brian Buss to the St. Joseph-Stanton Fire Protection District, term ending 4/30/2024	19
b. Resolution Appointing <i>Randall Zindars</i> to the Penfield Water District, term ending 5/31/2028	20-21
c. Resolution Appointing <i>John Ehmen</i> to the Drainage District #10 Town of Ogden, term ending 8/31/2026	22
d. Resolution Appointing <i>Lucas Rogers</i> to the Nelson-Moore-Fairfield Drainage District, term ending 8/31/2026	23
e. Resolution Appointing <i>John Leonard</i> to the Sangamon & Drummer Drainage District, term ending 8/31/2026	24
f. Resolution Appointing <i>Travis Fruhling</i> to the St. Joseph #4 Drainage District, term ending 8/31/2026	25
g. Resolution Appointing <i>Linda Lee Drozt</i> to the Union Drainage District #3 of South Homer & Sidney, term ending 8/31/2026	26
h. Resolution Appointing <i>Steven Herriott</i> to the Wrisk Drainage District, term ending 8/3/2026	27-28

- i. Currently vacant appointments – full list and information is available on the County’s website at:  
<http://www.co.champaign.il.us/CountyExecutive/appointments/CurrentVacantOpenings.pdf> *(information only)*
- j. Applications for open appointments *(information only)* 29-38
- 3. Job Content Evaluation Committee 39-40
  - a. Approval of the Creation of the Grant Coordinator Position in the Administrative Services Department, effective September 21, 2023 41-43
  - b. Approval of the Creation of the Resource Coordinator Position in the Animal Control Department, effective September 21, 2023 44-46
  - c. Accountant, Auditor’s Office – No Recommended Changes *(information only)*
  - d. Senior Accountant, Auditor’s Office – No Recommended Changes *(information only)*
- B. County Clerk
  - 1. Monthly Fees Report – August 2023 47
- C. Other Business
  - 1. Semi-Annual Closed Session Minutes Review *(to be distributed)*
- D. Chair’s Report
- E. Designation of Items to be Placed on the Consent Agenda

**VIII. Finance**

- A. Budget Amendments/Transfers
  - 1. Budget Amendment BUA 2023/8/453 48-54  
Fund 2075 Regional Planning Commission / Dept 100 Regional Planning Commission  
Increased Appropriations: \$362,050  
Increased Revenue: \$362,050  
Reason: To receive funding for three new programs; Scattered Site Permanent Supportive Housing, Shelter Diversion and Rapid Rehousing to address homelessness in Illinois.
  - 2. Budget Amendment BUA 2023/9/19 55-56  
Fund 1080 General Corporate / Dept 041 State’s Attorney  
Increased Appropriations: \$15,015  
Increased Revenue: \$0  
Reason: Increase in appropriations required to pay for personnel expenses for departing employees in FY23.
  - 3. Budget Amendment BUA 2023/9/38 57-59  
Fund 1080 General Corporate / Dept 040 Sheriff  
Increased Appropriations: \$110,132.84  
Increased Revenue: \$110,132.84  
Reason: To appropriate grant funds received from the Illinois Law Enforcement Training and Standards Board.
- B. Treasurer
  - 1. Monthly Report – June 2023 – Reports are available on the Treasurer’s webpage at:  
<https://www.co.champaign.il.us/treasurer/reports.php>

C. Auditor

1. Monthly Report – July 2023 – Reports are available on the Auditor’s webpage at:  
<http://www.co.champaign.il.us/auditor/countyboardreports.php>

D. County Clerk

1. Approval of County Clerk Notary Fees 60

E. County Executive

1. Approving award of contract to Terrazon Group for Fiber Optic Loop Cable Replacement, pursuant to RFP 2023-008 61-72
2. Resolution approving employee health insurance and related benefit plans for FY2024 73-74
3. Veterans’ Assistance Commission funding requests (*discussion only*)
4. FY2024 Budget Decisions (*discussion only*)
5. Increased revenue options (*discussion only*)

F. Other Business

1. Semi-Annual Closed Session Minutes Review (*to be distributed*)

G. Chair’s Report

H. Designation of Items to be Placed on the Consent Agenda

**IX. Justice and Social Services**

- A. Monthly Reports – All reports are available on each department’s webpage through the department reports page at: <http://www.co.champaign.il.us/CountyBoard/Reports.php>
- Probation & Court Services – July 2023
  - Public Defender – August 2023
  - Emergency Management Agency – August 2023

- B. Rosecrance Re-Entry Financial Report – July 2023 (*information only*) 75

C. Other Business

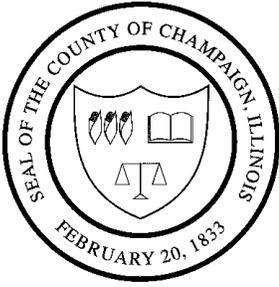
1. Semi-Annual Closed Session Minutes Review (*to be distributed*)

D. Chair’s Report

E. Designation of Items to be Placed on the Consent Agenda

**X. Other Business**

**XI. Adjournment**



**CHAMPAIGN COUNTY BOARD  
COMMITTEE OF THE WHOLE**

*Finance/ Policy, Personnel, & Appointments/Justice & Social Services*

County of Champaign, Urbana, Illinois

Tuesday, August 15, 2023 at 6:30 p.m.

Shields-Carter Meeting Room

Brookens Administrative Center

1776 East Washington Street, Urbana, Illinois

10

11 **MINUTES – Subject to Approval**

12 **Members Present:** Samantha Carter, Lorraine Cowart, Aaron Esry, Stephanie Fortado, Jim Goss, Elly  
13 Hanauer-Friedman, Jennifer Locke, Jenny Lokshin, Kyle Patterson, Emily  
14 Rodriguez, Jilmala Rogers, Tom ‘Ed’ Sexton, Chris Stohr, Jennifer Straub, Leah  
15 Taylor, Bethany Vanichtheeranont and Jeff Wilson

16

17 **Members Absent:** Mike Ingram, Diane Michaels, Brett Peugh and Eric Thorsland

18

19 **Others Present:** Steve Summers (County Executive), Tami Ogden (Director of Finance), Michelle  
20 Jett (Director of Administration), Susan McGrath (Circuit Clerk), Elisabeth Pollock  
21 (Public Defender), Shannon Siders (Probation Director), Lori Hansen (Court  
22 Administrator), Megan Robison (Recording Secretary)

23

24 **Agenda Items**

25

26 **I. Call to Order**

27

28 Mr. Patterson called the meeting to order at 6:32 p.m.

29

30 **II. Roll Call**

31

32 Roll Call was taken, and a quorum was declared present.

33

34 **III. Approval of Agenda/Addenda**

35

36 **MOTION** by Ms. Straub to approve the agenda; seconded by Ms. Locke. Upon vote, the **MOTION**  
37 **CARRIED** unanimously.

38

39 **IV. Approval of Minutes**

40 A. June 13, 2023 – Regular Meeting

41

42 **MOTION** by Ms. Carter to approve the minutes of June 13, 2023; seconded by Ms. Lokshin. Upon vote, the  
43 **MOTION CARRIED** unanimously.

44

45 **V. Public Participation**

46

47 Rohn Koester, Urbana resident, spoke to the Board about other states and municipalities making phone calls  
48 to prisoners free of charge and how vital this is to reentry to civilian life. He stated the people paying for the  
49 phone calls are the family members that have done no wrong. He believes free phone calls would benefit  
50 inmates and the community and he asked the Board to make this a priority.

51

52 Barbara Kessel, Urbana resident, stated she volunteered at the County Jail for 15 years and is very well  
53 acquainted with the population. She stated phone calls would lessen the changes of recidivism and raise the  
54 moral among the inmates. The current RFP for inmate phone system does not mention free options. She said  
55 there will be a group named Ameelio that will be responded to the RFP and they are the only non-profit in the  
56 field and they currently operate in our Juvenile Detention Center. She compared the Securitas contract with  
57 Ameelio’s fees.

58 **VI. Communications**

59

60 Ms. Taylor wished Vice-Chair Carter a Happy Birthday and thank her for spending her special day at a Board  
61 meeting.

62

63 Mr. Wilson read a letter from the Superintendent of Mahomet-Seymour School District explaining their tax  
64 distribution was received but a large amount was withheld. These withheld funds caused their financial  
65 designation from the State to be downgraded from “Recognition” to “Review”. The Treasurer’s Office  
66 assured the school district they would receive all of their funds by 6/30/2023. When they received the last  
67 payment, they were missing approximately \$1.5 million. The fiscal year is over and they can no longer post  
68 these funds in the correct fiscal year.

69

70 Mr. Goss requested the Treasurer to come speak about the tax distributions being withheld.

71

72 Mr. Patterson mentioned the Treasurer was unavailable for this meeting but would be at the County Board  
73 meeting. He also reminded the Board members about pictures on September 12<sup>th</sup>.

74

75 **VII. Policy, Personnel, & Appointments**

76 A. County Executive

77 1. Monthly HR Report – June & July 2023

78

79 The reports were not available at this time and will be provided at a future meeting.

80

81 2. Appointments/Reappointments (*italics indicates incumbent*)

82 a. Resolution Appointing *Steve Moser* to the Farmland Assessment Review Committee,  
83 term ending 5/31/2027

84

85 **MOTION** by Ms. Locke to recommend County Board approval of a resolution appointing Steve  
86 Moser to the Farmland Assessment Review Committee; seconded by Ms. Rogers. Upon vote, the  
87 **MOTION CARRIED** unanimously.

88

89 b. Resolution Appointing *James Vickers* to the Ogden-Royal Fire Protection District,  
90 term ending 4/30/2026

91 c. Resolution Appointing *Chris Karr* to the Scott Fire Protection District, term ending  
92 4/30/2026

93

94 **OMNIBUS MOTION** by Ms. Lokshin to recommend County Board approval of resolutions  
95 appointing James Vickers and Chris Karr to their respective Fire Protection District’s; seconded by  
96 Ms. Taylor. Upon vote, the **MOTION CARRIED** unanimously.

97

98 d. Resolution Appointing *Jerry Cekander* to the Craw Cemetery Association, term ending  
99 6/30/2029

100 e. Resolution Appointing *Rachel Schroeder* to the Bailey Memorial Cemetery  
101 Association, term ending 6/30/2029

102 f. Resolution Appointing *Rod Maddock* to the Mt. Olive Cemetery Association,  
103 term ending 6/30/2029

104 g. Resolution Appointing *James Prather* to the Mt. Olive Cemetery Association,  
105 term ending 6/30/2029

106

107

108 **OMNIBUS MOTION** by Mr. Esry to recommend County Board approval of resolutions appointing  
109 Jerry Cekander, Rachel Schroeder, Rod Maddock and James Prather to their respective Cemetery  
110 Association's; seconded by Ms. Carter. Upon vote, the **MOTION CARRIED** unanimously.

111  
112 h. Resolution Appointing *Robert Kettner* to the Penfield Water District, term ending  
113 5/31/2028

114  
115 **MOTION** by Ms. Straub to recommend County Board approval of a resolution appointing Robert  
116 Kettner to the Penfield Water District; seconded by Ms. Vanichtheeranont. Upon vote, the **MOTION**  
117 **CARRIED** unanimously.

118  
119 i. Resolution Appointing Susan Fowler to the Developmental Disabilities Board,  
120 term ending 6/30/2026

121  
122 **MOTION** by Mr. Sexton to recommend County Board approval of a resolution appointing Susan  
123 Fowler to the Developmental Disabilities Board; seconded by Ms. Vanichtheeranont. Upon vote, the  
124 **MOTION CARRIED** unanimously.

125  
126 j. Resolution Appointing *Steven Hammel* to the Beaver Lake Drainage District, term  
127 9/1/2023- 8/31/2026

128 k. Resolution Appointing Douglas Zehr to the Blackford Slough Drainage District, term  
129 9/1/2023- 8/31/2026

130 l. Resolution Appointing *Robert Barker* to the Fountain Head Drainage District, term  
131 9/1/2023- 8/31/2026

132 m. Resolution Appointing *Patrick Feeney* to the Kankakee Drainage District, term  
133 9/1/2023- 8/31/2026

134 n. Resolution Appointing Leon Sieberns to the Kerr & Compromise Drainage  
135 District, term 9/1/2023-8/31/2026

136 o. Resolution Appointing *Norman Uken* to the Longbranch Mutual Drainage  
137 District, term 9/1/2023-8/31/2026

138 p. Resolution Appointing *Larry Dallas* to the Okaw Drainage District, term 9/1/2023-  
139 8/31/2026

140 q. Resolution Appointing *Leonard Delaney* to the Owl Creek Drainage District, term  
141 9/1/2023- 8/31/2026

142 r. Resolution Appointing *Chris Hausman* to the Pesotum Consolidated Drainage  
143 District, term 9/1/2023-8/31/2026

144 s. Resolution Appointing Trent Wolken to the Prairie Creek Drainage District, term  
145 9/1/2023- 8/31/2026

146 t. Resolution Appointing *Stephen Osterbur* to the Raup Drainage District, term 9/1/2023-  
147 8/31/2026

148 u. Resolution Appointing *Cecil Hudson* to the Silver Creek Drainage District, term  
149 9/1/2023- 8/31/2026

150 v. Resolution Appointing *Chris Conerty* to the Somer #1 Drainage District, term  
151 9/1/2023- 8/31/2026

152 w. Resolution Appointing *Josh Daly* to the St. Joseph #3 Drainage District, term 9/1/2023-  
153 8/31/2026

154 x. Resolution Appointing *Bruce Stickers* to the St. Joseph #6 Drainage District, term  
155 9/1/2023- 8/31/2026

156 y. Resolution Appointing Mark Douglas to the Union Drainage District #1 of Philo &  
157 Urbana, term 9/1/2023-8/31/2026

158

- 159 z. Resolution Appointing *Dwight Raab* to the Union Drainage District #2 of St. Joseph  
160 & Ogden, term 9/1/2023-8/31/2026  
161 aa. Resolution Appointing Trent Wolken to the West Branch Drainage District, term  
162 9/1/2023- 8/31/2026  
163 bb. Resolution Appointing *Steven Maddock* to the Willow Branch Drainage District, term  
164 9/1/2023- 8/31/2026  
165

166 **OMNIBUS MOTION** by Mr. Esry to recommend County Board approval of resolutions appointing Steven  
167 Hammel, Douglas Zehr, Robert Barker, Patrick Feeney, Leon Sieberns, Norman Uken, Larry Dallas, Chris  
168 Hausman, Trent Wolken, Stephen Osterbur, Cecil Hudson, Chris Conerty, Josh Daly, Bruce Stickers, Mark  
169 Douglas, Dwight Raab and Steven Maddock to their respective drainage district's; seconded by Mr. Goss.  
170 Upon vote, the **MOTION CARRIED** unanimously.  
171

- 172 cc. Currently vacant appointments – full list and information is available on the County's website  
173

174 Information only  
175

- 176 dd. Applications for open appointments  
177

178 Information only  
179

- 180 3. Review and recommendation to the County Board for an update to the GIS Technician position  
181 description in the GIS Department  
182

183 **MOTION** by Ms. Cowart to recommend County Board approval of a resolution to update the position  
184 description for the GIS Technician position in the GIS Department; seconded by Ms. Fortado. Upon vote,  
185 the **MOTION CARRIED** unanimously.  
186

187 B. County Clerk

- 188 1. Monthly Fees Report – June & July 2023  
189 2. Semi-Annual Fees Report – June 2023  
190

191 Received and placed on file.  
192

193 C. Board of Review

- 194 1. Request approval for travel reimbursement after 60 days for Chris Diana  
195

196 **MOTION** by Ms. Vanichtheeranont to recommend County Board approval of a resolution approving travel  
197 reimbursement to Chris Diana; seconded by Mr. Esry. Upon vote, the **MOTION CARRIED** unanimously.  
198

199 D. Other Business  
200

201 None  
202

203 E. Chair's Report  
204

205 None  
206

207 F. Designation of Items to be Placed on the Consent Agenda  
208

209 VII. A. 2. a-bb, 3, C. 1

210VIII. **Finance**

211 A. Budget Amendments/Transfers

212 1. Budget Amendment BUA 2023/7/286

213 Fund 2120 Highway IDOT Rebuild Grant / Dept 060Highway

214 Increased Appropriations: \$585,836

215 Increased Revenue: \$0

216 Reason: The Illinois Department of Transportation has encouraged agencies to expend the Rebuild  
217 Grant as quickly as possible. The Highway Department would like to expend the remaining fund  
218 balance in FY2023

219  
220 **MOTION** by Ms. Cowart to recommend County Board approval of a resolution approving BUA  
221 2023/07/286; seconded by Ms. Carter. Upon vote, the **MOTION CARRIED** unanimously.

222  
223 2. Budget Amendment BUA 2023/7/310

224 Fund 1080 General Corporate / Dept 127 Veterans' Assistance Commission

225 Increased Appropriations: \$5,500

226 Increased Revenue: \$5,500

227 Reason: Receipt of donations to be used for training/travel costs and additional rental  
228 assistance for clients.

229  
230 **MOTION** by Ms. Vanichtheeranont to recommend County Board approval of a resolution approving BUA  
231 2023/7/310; seconded by Mr. Esry. Upon vote, the **MOTION CARRIED** unanimously.

232  
233 3. Budget Amendment BUA 2023/7/650

234 Fund 6476 Self-Funded Insurance / Dept 118 Property/Liability

235 Insurance Increased Appropriations: \$203,500

236 Increased Revenue: \$0

237 Reason: Current appropriation is insufficient to cover the financial liability of a settlement  
238 authority approved by the Litigation Committee.

239  
240 **MOTION** by Ms. Straub to recommend County Board approval of a resolution approving BUA 2023/7/650;  
241 seconded by Mr. Goss. Upon vote, the **MOTION CARRIED** unanimously.

242  
243 4. Budget Amendment BUA 2023/7/660

244 Fund 2089 County Public Health Fund / Dept 018 C-U Public Health District

245 Increased Appropriations: \$16,966

246 Increased Revenue: \$16,966

247 Reason: The actual property tax levy split for C-UPHD was higher than the estimated levy  
248 split, requiring an increase in appropriations to distribute the pass-through funds.

249  
250 **MOTION** by Ms. Lokshin to recommend County Board approval of a resolution approving BUA  
251 2023/7/660; seconded by Ms. Vanichtheeranont. Upon vote, the **MOTION CARRIED** unanimously.

252  
253 5. Budget Amendment BUA 2023/8/68

254 Fund 1080 General Corporate / Dept 031 Circuit Court

255 Increased Appropriations: \$10,202.80

256 Increased Revenue: \$10,202.80

257 Reason: Reimbursement from the State of Illinois for certified interpreter fees paid in the  
258 last year, and request to increase the current year appropriation.

259

260 **MOTION** by Ms. Carter to recommend County Board approval of a resolution approving BUA 2023/8/68;  
261 seconded by Ms. Locke. Upon vote, the **MOTION CARRIED** unanimously.

- 262  
263       6. Budget Transfer BUA 2023/7/131  
264           Fund 1080 General Corporate / Dept 036 Public  
265           Defender Amount: \$ 6,000  
266           Reason: To cover interpretation services and transcript costs for the remainder of FY2023.

267  
268 **MOTION** by Ms. Rogers to recommend County Board approval of a resolution approving BUA 2023/7/131;  
269 seconded by Ms. Carter. Upon vote, the **MOTION CARRIED** unanimously.

- 270  
271       7. Budget Transfer BUA 2023/7/674  
272           Fund 1080 General Corporate / Dept 040 Sheriff, 140 Correctional Center, & 075 General  
273           County Amount: \$622,261  
274           Reason: Transfer from General County to the Sheriff's budgets required to cover the FOP  
275           contract negotiations.

276  
277 **MOTION** by Mr. Esry to recommend County Board approval of a resolution approving BUA 2023/7/674;  
278 seconded by Ms. Hanauer-Friedman. Upon vote, the **MOTION CARRIED** unanimously.

279  
280 B. Treasurer

- 281       1. Monthly Report – May 2023 – Reports are available on the Treasurer's webpage

282  
283 Received and placed on file – Board members discussed the tax distributions and why school districts were  
284 upset with the amount of missing funds. Ms. Fortado suggested they add this item to the County Board  
285 agenda for discussion with the Treasurer.

286  
287 C. Auditor

- 288       1. Monthly Report – May & June 2023 – Reports are available on the Auditor's webpage

289  
290 Received and placed on file

291  
292 D. County Clerk

- 293       1. Resolution Authorizing an Acceptance Agreement between Champaign County and the  
294           Illinois State Board of Elections for a Voter Registration State Grant 2024

295  
296 **MOTION** by Ms. Lokshin to recommend County Board approval of a resolution approving an acceptance  
297 agreement between Champaign County and the Illinois State Board of Elections for a Voter Registration State  
298 Grant 2024; seconded by Ms. Vanichtheeranont. Upon vote, the **MOTION CARRIED** unanimously.

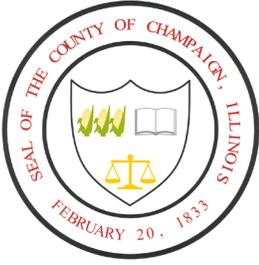
299  
300 E. Circuit Court

- 301       1. Adoption of Resolution No. 2023-157 Authorizing Award of Contract for Case Management System  
302           Consultant, pursuant to RFQ 2023-003

303  
304 **MOTION** by Ms. Locke to recommend County Board approval of a resolution authorizing award of contract  
305 to BerryDunn for Case Management System Consultant; seconded by Ms. Straub. Ms. Fortado explained that  
306 it was important to complete this assessment before they can make decisions on how the system will be  
307 purchased. Mr. Goss asked the prices of all four bids and they stated they took the mid-priced bid. Upon vote,  
308 the **MOTION CARRIED** unanimously.

309  
310

- 311 F. Other Business  
312  
313 None  
314  
315 G. Chair’s Report  
316  
317 Ms. Fortado reminded everyone of the upcoming Legislative Budget Hearings on August 28<sup>th</sup>, 29<sup>th</sup> & 30<sup>th</sup>.  
318  
319 H. Designation of Items to be Placed on the Consent Agenda  
320  
321 VIII. A. 1-7, D. 1, E. 1  
322
- 323 **IX. Justice and Social Services**  
324 A. Monthly Reports – All reports are available on each department’s webpage through the department  
325 reports page  
326 • Probation & Court Services – May 2023, June 2023 and 2<sup>nd</sup> Quarter Statistics  
327 • Public Defender – June & July 2023  
328 • Animal Control – May 2023  
329 • Emergency Management Agency – June & July 2023  
330  
331 Received and placed on file.  
332  
333 B. Rosecrance Re-Entry Financial Report – May & June 2023  
334  
335 Information only  
336  
337 C. Other Business  
338  
339 None  
340  
341 D. Chair’s Report  
342  
343 None  
344  
345 E. Designation of Items to be Placed on the Consent Agenda  
346  
347 None  
348
- 349 **X. Other Business**  
350  
351 None  
352
- 353 **XI. Adjournment**  
354  
355 Chair Patterson adjourned the meeting at 7:25 p.m.



# **OFFICE OF THE CHAMPAIGN COUNTY EXECUTIVE**

1776 East Washington Street, Urbana, Illinois 61802-4581

**Steve Summers, County Executive**

## **MONTHLY HR REPORT JUNE 2023**

### **VACANT POSITIONS LISTING**

*See August Report*

### **UNEMPLOYMENT REPORT**

Notice of Claims Received – 11

RPC Head Start – 9

Animal Control – 1

County Clerk – 1

Benefit Determination – 11

RPC Head Start – 9 Chargeable

RPC – 1 Chargeable (Result of Protest noted on May 2023 Report)

Animal Control – \*1 Protest filed

County Clerk – 1 Chargeable

\*Protest has been filed. Final determination will be included on a future report.

### **HEALTH INSURANCE/BENEFITS REPORT**

Total Number of Employees Eligible: 611

General County Union (includes AFSCME & FOP):

146 Single; 29 EE+spouse; 56 EE+child(ren); 12 Family; 86 waived

Non-bargaining employees:

128 Single; 32 EE+spouse; 41 EE+child(ren); 10 Family; 71 waived

Life Insurance Premium paid by County: \$1,524.90

Health Insurance Premium paid by County: \$417,587.03

### **WORKERS' COMPENSATION REPORT**

<u>Entire County Report</u>	<u>June 2022</u>	<u>June 2023</u>
New Claims	6	2
Closed	6	4
Open	25	33

**PAYROLL REPORT**

JUNE PAYROLL INFORMATION

	6/2/2023		6/16/2023	
	EE's		EE's	
<u>Pay Group</u>	<u>Paid</u>	<u>Total Payroll \$\$</u>	<u>Paid</u>	<u>Total Payroll \$\$</u>
General Corp	485	\$1,171,445.16	475	\$1,138,641.05
RPC/Head Start	257	\$425,672.85	258	\$417,826.95
Total	742	\$1,597,118.01	733	\$1,556,468.00

	6/30/2023	
	EE's	
<u>Pay Group</u>	<u>Paid</u>	<u>Total Payroll \$\$</u>
General Corp	492	\$1,125,679.62
RPC/Head Start	321	\$443,110.40
Total	813	\$1,568,790.02

**TURNOVER REPORT**

Turnover is the rate at which an employer gains and loses employees. To get the best picture for turnover the calculations are based on rolling year averages.

General County

June 2023: 2.43% average over the last 12 months

June 2023: 17 out of 699 Employees left Champaign County: 9 resignations, 5 retirements, 3 dismissals

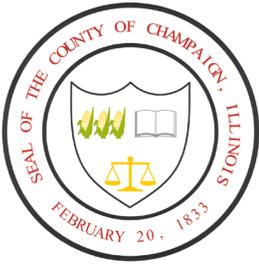
**ADMINISTRATIVE SUPPORT to COUNTY BOARD REPORT**

Agendas Posted	13	Meetings Staffed	3	Minutes Posted	8
Appointments Posted	60	Notification of Appointment	3	Contracts Posted	0
Calendars Posted	6	Resolutions Prepared	24	Ordinances Prepared	1

**EEO REPORT**

Information provided based on EEO Tracking forms submitted by Applicant. Figures are for General County only.

June 2023 Monthly EEO Report General County Only	ads closing this month:										ads with no end date:													Total		
	Court Services Officer - Adult Probation	Warden - Animal Control	PT Kennel Worker - Animal Control	Secretary - Sheriff	Master Control Officer - Full Time - Sheriff	Court Services Officer - JDC	PT Custodian - Physical Plant	Clerk - Animal Control	Assistant Director - Animal Control	Program Coordinator - Sheriff	Planning Internship - Planning and Zoning	Zoning Officer - Planning & Zoning	Assistant State's Attorney (Support Enforcement) - State's Attorney	PT Master Control Officer - Sheriff	Systems Administrator - IT (Courthouse 2 positions)	Deputy Administrator/Veterinarian (PT) - Animal Control	Assistant State's Attorney - Experienced - State's Attorney	Legal Clerk - Circuit Clerk	Senior Systems Administrator - IT	Court Services Officer - JDC	Systems Administrator - IT (Brookens)	Clerk/Kennel Worker - Animal Control	Warden - Animal Control		HR Generalist - Admin Services	Administrative Legal Secretary - State's Attorney
<b>Total Applicants</b>	4	4	4	22	8	4	3	8	6	6	2	0	2	2	5	1	1	8	2	10	4	7	3	5	1	<b>122</b>
<b>Male</b>	1	2	0	1	4	1	1	0	1	2	1	0	1	0	3	0	1	2	2	2	2	1	2	1	0	<b>31</b>
<b>Female</b>	3	2	4	20	4	3	2	8	5	4	1	0	1	2	1	1	0	6	0	8	1	6	1	4	1	<b>88</b>
<b>NonBinary</b>	0	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	<b>1</b>
<b>Undisclosed</b>	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0	0	0	0	0	1	0	0	0	0	<b>2</b>
<b>Hispanic or Latino</b>	0	0	0	1	0	0	0	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	<b>2</b>
<b>White</b>	3	3	4	16	5	1	1	7	5	3	1	0	1	1	4	0	1	3	1	5	3	0	3	4	1	<b>76</b>
<b>Black or African-American</b>	1	1	0	4	3	2	2	0	1	1	0	0	0	1	0	1	0	4	0	4	0	7	0	1	0	<b>33</b>
<b>Native Hawaiian or Other Pacific Islander</b>	0	0	0	0	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	<b>1</b>
<b>Asian</b>	0	0	0	0	0	0	0	0	0	0	1	0	0	0	0	0	0	1	1	0	0	0	0	0	0	<b>3</b>
<b>American Indian or Alaska Native</b>	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	<b>0</b>
<b>Two or more races</b>	0	0	0	1	0	1	0	1	0	0	0	0	0	0	1	0	0	0	0	1	1	0	0	0	0	<b>6</b>
<b>Undisclosed</b>	0	0	0	0	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	<b>1</b>
<b>Veteran Status</b>	0	0	0	0	1	0	0	0	0	0	0	0	0	0	2	0	0	0	1	1	0	0	0	1	0	<b>6</b>



**OFFICE OF THE CHAMPAIGN COUNTY EXECUTIVE**

1776 East Washington Street, Urbana, Illinois 61802-4581

**Steve Summers, County Executive**

**MONTHLY HR REPORT  
JULY 2023**

**VACANT POSITIONS LISTING**

*See August Report*

**UNEMPLOYMENT REPORT**

Notice of Claims Received – 5  
 RPC Head Start – 2  
 RPC - 3

Benefit Determination – 3  
 RPC Head Start - \*2 Protests filed  
 RPC – 2 Chargeable; 1 Fraud

\*Protest has been filed. Final determination will be included on a future report.

**PAYROLL REPORT**

JULY PAYROLL  
 INFORMATION

	7/14/2023		7/28/2023	
<u>Pay Group</u>	<u>EE's Paid</u>	<u>Total Payroll \$\$</u>	<u>EE's Paid</u>	<u>Total Payroll \$\$</u>
General Corp	486	\$1,271,704.89	483	\$1,084,451.98
RPC/Head Start	346	\$450,412.05	329	\$443,144.72
Total	832	\$1,722,116.94	812	\$1,527,596.70

**HEALTH INSURANCE/BENEFITS REPORT**

Total Number of Employees Eligible: 578  
General County Union (includes AFSCME & FOP):  
140 Single; 28 EE+spouse; 56 EE+child(ren); 12 Family; 82 waived  
Non-bargaining employees:  
115 Single; 30 EE+spouse; 41 EE+child(ren); 9 Family; 65 waived  
Life Insurance Premium paid by County: \$1,449.63  
Health Insurance Premium paid by County: \$394,421.43

**TURNOVER REPORT**

Turnover is the rate at which an employer gains and loses employees. To get the best picture for turnover the calculations are based on rolling year averages.

General County  
July 2023: 1.59% average over the last 12 months  
July 2023: 11 out of 690 Employees left Champaign County: 11 resignations

**WORKERS' COMPENSATION REPORT**

<u>Entire County Report</u>	<u>July 2022</u>	<u>July 2023</u>
New Claims	6	3
Closed	6	5
Open	26	31

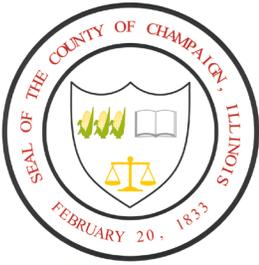
**ADMINISTRATIVE SUPPORT to COUNTY BOARD REPORT**

Agendas Posted	12	Meetings Staffed	3	Minutes Posted	7
Appointments Posted	0	Notification of Appointment	6	Contracts Posted	4
Calendars Posted	5	Resolutions Prepared	14	Ordinances Prepared	0

**EEO REPORT**

Information provided based on EEO Tracking forms submitted by Applicant. Figures are for General County only.

July 2023 Monthly EEO Report General County Only	ads closing this month:							ads with no end date:															Total	
	Clerk/Kennel Worker - Animal Control	Warden - Animal Control	HR Generalist - Admin Services	Tax Extension Specialist - County Clerk	Administrative Assistant - Admin Services	Kennel Worker - Animal Control	Court Services Officer - IDC	Planning Internship - Planning and Zoning	Zoning Officer - Planning & Zoning	Assistant State's Attorney [Support Enforcement] - State's Attorney	PT Master Control Officer - Sheriff	Systems Administrator - IT (Courthouse 2 positions)	Deputy Administrator/Veterinarian (PT) - Animal Control	Assistant State's Attorney - Experienced - State's Attorney	Legal Clerk - Circuit Clerk	Senior Systems Administrator - IT	Systems Administrator - IT (Brookens)	Attorney - Public Defender (2)	Court Clerk - Circuit Court	Deputy County Clerk - Vitals - County Clerk	Court Services Officer - IDC	Deputy Clerk - Recorder of Deeds		Administrative Legal Secretary - State's Attorney
<b>Total Applicants</b>	13	12	10	14	43	6	16	5	2	1	3	5	1	1	12	1	3	0	18	21	1	10	13	<b>211</b>
<b>Male</b>	2	6	2	3	6	2	5	2	0	1	0	4	0	1	4	1	3	0	5	1	0	2	6	<b>56</b>
<b>Female</b>	11	6	8	11	37	4	11	3	2	0	3	1	1	0	7	0	0	0	13	18	1	8	7	<b>152</b>
<b>NonBinary</b>	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0	0	0	0	1	0	0	0	<b>2</b>
<b>Undisclosed</b>	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0	0	0	<b>1</b>
<b>Hispanic or Latino</b>	0	0	0	0	2	0	0	0	0	0	1	1	0	0	0	0	0	0	1	0	0	0	1	<b>6</b>
<b>White</b>	12	10	9	8	30	4	7	2	1	1	2	3	0	1	11	1	2	0	13	14	1	7	9	<b>148</b>
<b>Black or African-American</b>	1	2	1	6	9	1	8	1	1	0	0	1	1	0	1	0	1	0	5	5	0	3	3	<b>50</b>
<b>Native Hawaiian or Other Pacific Islander</b>	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	<b>0</b>
<b>Asian</b>	0	0	0	0	0	0	0	2	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	<b>2</b>
<b>American Indian or Alaska Native</b>	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	<b>0</b>
<b>Two or more races</b>	0	0	0	0	2	1	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	<b>4</b>
<b>Undisclosed</b>	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0	0	0	0	<b>1</b>
<b>Veteran Status</b>	1	1	1	1	0	0	3	0	0	0	0	1	0	0	0	0	1	0	0	1	0	0	0	<b>10</b>



# OFFICE OF THE CHAMPAIGN COUNTY EXECUTIVE

1776 East Washington Street, Urbana, Illinois 61802-4581

Steve Summers, County Executive

## MONTHLY HR REPORT AUGUST 2023

### UNEMPLOYMENT REPORT

Notice of Claims Received – 3

Auditor – 1

Circuit Clerk – 1

Sheriff – 1

Benefit Determination – 7

Animal Control – 1 Chargeable (Result of Protest noted on June 2023 Report)

Auditor – 1 Chargeable

Circuit Clerk – 1 Chargeable

RPC Head Start – 1 Chargeable (Result of Protest noted on July 2023 Report)

RPC – 2 Chargeable (Result of claims filed on July 2023 Report)

Sheriff – 1 Chargeable

### PAYROLL REPORT

#### AUGUST PAYROLL INFORMATION

	8/11/2023		8/25/2023	
	EE's	Total Payroll \$\$	EE's	Total Payroll \$\$
Pay Group	Paid	Total Payroll \$\$	Paid	Total Payroll \$\$
General Corp	464	\$1,076,320.74	493	\$1,087,008.21
RPC/Head Start	307	\$428,698.70	231	\$409,560.93
Total	771	\$1,505,019.44	724	\$1,496,569.14

### HEALTH INSURANCE/BENEFITS REPORT

Total Number of Employees Eligible: 579

General County Union (includes AFSCME & FOP):

136 Single; 30 EE+spouse; 56 EE+child(ren); 12 Family; 80 waived

Non-bargaining employees:

116 Single; 31 EE+spouse; 43 EE+child(ren); 9 Family; 66 waived

Life Insurance Premium paid by County: \$1,454.83

Health Insurance Premium paid by County: \$396,990.75

**TURNOVER REPORT**

Turnover is the rate at which an employer gains and loses employees. To get the best picture for turnover the calculations are based on rolling year averages.

General County

August 2023: 1.58% average over the last 12 months

August 2023: 11 out of 697 Employees left Champaign County: 9 resignations, 1 retirement, 1 dismissal

**WORKERS' COMPENSATION REPORT**

<u>Entire County Report</u>	<u>August 2022</u>	<u>August 2023</u>
New Claims	3	3
Closed	1	4
Open	2	30

**EEO REPORT**

*To be Distributed*

**ADMINISTRATIVE SUPPORT to COUNTY BOARD REPORT**

Agendas Posted	18	Meetings Staffed	9	Minutes Posted	14
Appointments Posted	0	Notification of Appointment	28	Contracts Posted	6
Calendars Posted	5	Resolutions Prepared	47	Ordinances Prepared	2

## VACANT POSITIONS

As of COB 8/31/2023

Total Position Vacancies	35		10	Departments with unintended
New Vacancies This Month	10	\$ 2,620,409.50		Payroll for the current, budgeted
Vacancies from 2023	23			vacancies if they remained
Vacancies from 2022	1		94,600	Hours of all current vacancies if they
Vacancies from 2021	1			remained unfilled for 1 year
Intentionally Vacant	3			

ADMINISTRATIVE SERVICES	Date Vacated	Rate of Pay	Annual Hours	Annual Rate of Pay
None				

ANIMAL CONTROL	Date Vacated	Rate of Pay	Annual Hours	Annual Rate of Pay
Veternarian	3/24/2023	\$ 51.72	1000	\$ 51,720.00

AUDITOR'S OFFICE	Date Vacated	Rate of Pay	Annual Hours	Annual Rate of Pay
None				

BOARD OF REVIEW	Date Vacated	Rate of Pay	Annual Hours	Annual Rate of Pay
None				

CIRCUIT CLERK'S OFFICE	Date Vacated	Rate of Pay	Annual Hours	Annual Rate of Pay
Legal Clerk			1950	
Director of Operations	8/31/2021	\$ 27.14	1950	\$ 52,923.00
Senior Legal Clerk	5/4/2023	\$ 18.71	1950	\$ 36,484.50

CIRCUIT COURT	Date Vacated	Rate of Pay	Annual Hours	Annual Rate of Pay
Law Librarian			1040	

COUNTY BOARD	Date Vacated	Rate of Pay	Annual Hours	Annual Rate of Pay
County Administrator			1950	\$ 130,000.00

COUNTY CLERK'S OFFICE	Date Vacated	Rate of Pay	Annual Hours	Annual Rate of Pay
None				

CORONER	Date Vacated	Rate of Pay	Annual Hours	Annual Rate of Pay
None				

GIS CONSORTIUM	Date Vacated	Rate of Pay	Annual Hours	Annual Rate of Pay
None				

HIGHWAY	Date Vacated	Rate of Pay	Annual Hours	Annual Rate of Pay
Maintenance	3/31/2023	\$ 31.10	2080	\$ 64,688.00

INFORMATION TECHNOLOGY	Date Vacated	Rate of Pay	Annual Hours	Annual Rate of Pay
Systems Administrator (Courthouse)	New Position	\$ 35.00	1950	\$ 68,250.00
Systems Administrator (Courthouse)	7/15/2022	\$ 38.46	1950	\$ 74,997.00
Systems Adminstrator	6/12/2023	\$ 37.41	1950	\$ 72,949.50
Senior Systems Administrator	6/16/2023	\$ 42.00	1950	\$ 81,900.00

JUVENILE DETENTION CENTER	Date Vacated	Rate of Pay	Annual Hours	Annual Rate of Pay
Court Services Officer	1/15/2023	\$ 23.10	1950	\$ 45,045.00
Court Services Officer	3/7/2023	\$ 24.83	1950	\$ 48,418.50

Court Services Officer	3/8/2023	\$ 26.10	1950	\$ 50,895.00
Court Services Officer	4/10/2023	\$ 24.83	1950	\$ 48,418.50
Court Services Officer	6/30/2023	\$ 24.83	1950	\$ 48,418.50
Asst Superintendent	7/18/2023	\$ 28.50	1950	\$ 55,575.00

MENTAL HEALTH	Date Vacated	Rate of Pay	Annual Hours	Annual Rate of Pay
None				

PHYSICAL PLANT	Date Vacated	Rate of Pay	Annual Hours	Annual Rate of Pay
Custodian	8/18/2023	\$ 16.01	1040	\$ 16,650.40
Custodian/Mail Services	8/22/2023	\$ 16.01	1950	\$ 31,219.50

PLANNING & ZONING	Date Vacated	Rate of Pay	Annual Hours	Annual Rate of Pay
Planner	6/24/2022	32.06	1950	\$ 62,517.00
Zoning Tech	5/10/2023	19.8	1950	\$ 38,610.00
Zoning Officer	New Position	21.83	1950	\$ 42,568.50

PROBATION	Date Vacated	Rate of Pay	Annual Hours	Annual Rate of Pay
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PUBLIC DEFENDER	Date Vacated	Rate of Pay	Annual Hours	Annual Rate of Pay
Asst Public Defender	New Position	36.86	1950	\$ 71,877.00
Asst Public Defender	3/31/2023	30.47	1950	\$ 59,416.50
Asst Public Defender	4/21/2023	35.34	1950	\$ 68,913.00

SHERIFF'S OFFICE	Date Vacated	Rate of Pay	Annual Hours	Annual Rate of Pay
Deputy Sheriff - Investigations	5/1/2023	39.37	2080	\$ 81,889.60
Deputy Sheriff - Patrol	8/14/2023	31.28	2080	\$ 61,006.40
Deputy Sheriff - Patrol	8/25/2023	36.94	2080	\$ 65,062.40

Court Security Officer	4/30/2023	23.02	2080	\$ 47,881.60
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Sergeant - Corrections	6/26/2022	40.62	2080	\$ 84,489.60
Sergeant - Corrections	8/25/2022	40.62	2080	\$ 84,489.60
Clerk - Corrections	9/30/2022	21.27	1950	\$ 41,476.50
Master Control Officer - PT	4/4/2022	18.29	1040	\$ 19,021.60
Master Control Officer - PT	7/10/2022	18.29	1040	\$ 19,021.60
Master Control Officer - PT	8/22/2022	18.29	1040	\$ 19,021.60
Master Control Officer - PT	7/24/2023	18.73	2080	\$ 38,958.40
Corrrectional Officer	6/19/2022	28.8	2080	\$ 59,904.00
Corrrectional Officer	6/20/2022	25.86	2080	\$ 53,788.80
Corrrectional Officer	8/8/2022	24.14	2080	\$ 50,211.20
Corrrectional Officer	8/10/2022	26.28	2080	\$ 54,662.40
Corrrectional Officer	8/15/2022	26.28	2080	\$ 54,662.40
Corrrectional Officer	12/25/2022	22.61	2080	\$ 47,028.80
Corrrectional Officer	2/16/2023	21.39	2080	\$ 44,491.20
Corrrectional Officer	6/7/2023	24.19	2080	\$ 50,315.20
Corrrectional Officer	8/10/2023	25.28	2080	\$ 52,582.40
Corrrectional Officer	8/17/2023	24.19	2080	\$ 50,315.20
Corrrectional Officer	8/21/2023	24.19	2080	\$ 50,315.20
Corrrectional Officer	8/23/2023	31.28	2080	\$ 65,062.40

STATE'S ATTORNEY	Date Vacated	Rate of Pay	Annual Hours	Annual Rate of Pay
Asst State's Attorney	8/14/2023	31.28	1950	\$ 60,996.00
Administrative Legal Secretary	8/1/2023	21.18	1950	\$ 41,301.00

SUPERVISOR OF ASSESSMENTS	Date Vacated	Rate of Pay	Annual Hours	Annual Rate of Pay
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None

TREASURER	Date Vacated	Rate of Pay	Annual Hours	Annual Rate of Pay
None				

VETERAN'S ASSISTANCE COMMISSION	Date Vacated	Rate of Pay	Annual Hours	Annual Rate of Pay
None				

Status

**Name** Brian Keith Buss  
**Application Date** 7/24/2023  
**Expiration Date** 7/24/2122  
**Board Member** [Brian K Buss](#)  
**Status** Validated

Board	Vacancies	Status
<a href="#">St. Joseph-Stanton Fire Protection District</a>	0	Pending

Basic Information

**Name**  
 Brian Keith Buss

**What experience and background do you have which you believe qualifies you for this appointment?**  
 I am the retired Chief of the fire district with 30 years of experience on this department. I served as a fireman, lieutenant, assistant chief, and retired as acting chief.

**What is your knowledge of the appointed body's operations, property holding's staff, taxes, and fees?**  
 For my last 6 years of service I was responsible for making the budget and levy's for the district.

**Please list any boards, commissions, or public positions to which you have been appointed or elected and are currently serving.**  
 St. Joseph Township Highway Commissioner, St. Joseph Drainage districts #3 & #4

**Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the appointed body for which you are applying? If yes, please explain.**  
 no

**Would you be available to regularly attend the scheduled meeting of the appointed body? If no, please explain.**  
 Yes

Contact Information

**Address**  
 1483 CR 1900E  
 Urbana, IL 61802

**Email**  
[BKB101@outlook.com](mailto:BKB101@outlook.com)

**Phone**  
 2173695006

**Cell Phone**  
 2173695006

Occupation

**Professional Licenses**  
 Self Employed Farmer,  
 St. Joseph Township Road  
 Commissioner,  
 Retired Chief of the St. Joseph Stanton  
 Fire Protection District

Gender

**What is your gender?**  
 Male

Additional Information

**Notes**

Ethnicity

**What is your ethnicity?**  
 White

CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM  
Water Public District

NAME: Randall Zindars

ADDRESS: 304 Busey, P.O. Box 43, PenField IL 61862  
Street City State Zip Code

EMAIL: \_\_\_\_\_ PHONE: 217-202-3733

Check Box to Have Email Address Redacted on Public Documents

PUBLIC WATER DISTRICT: PenField Water District

BEGINNING DATE OF TERM: 06-01-2023 ENDING DATE: 05-31-2028

The Champaign County Executive appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Executive in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. **IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, CANDIDATE MUST COMPLETE THIS APPLICATION AND AN INTERVIEW WITH THE COUNTY EXECUTIVE.**

1. Are you a resident of Champaign County?  Yes  No
2. Do you live within the water district?  Yes  No
3. What experience and background do you have which you believe qualifies you for this appointment?

30+ years as a Plumber  
20+ years on Water Board

4. What is your knowledge of the appointed body's operations, property holdings, staff, taxes, and fees?

I have been a trustee of the Water Board for years  
I have also been the Chairman of the Board for years  
So I have great knowledge on all operations, property holdings  
all staff, taxes + fees

5. Please list any boards, commissions, or public positions to which you have been appointed or elected and are currently serving.

Chairman of Penfield Water District

6. Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the body for which you are applying? (This question is not meant to disqualify you; it is only intended to provide information.)  Yes  No If yes, please explain:

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7. Would you be available to regularly attend the scheduled meeting of the appointed body?  Yes  No If no, please explain:

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The facts set forth in my application for appointment are true and complete. I understand this application is a document of public record that will be on file in the Office of the County Executive.

Randall Zindars  
Signature

Date: 7-30-23

Status

**Name** Mr. John Kenneth Ehmen  
**Application Date** 8/7/2023  
**Expiration Date** 8/7/2122  
**Board Member** [John K Ehmen](#)  
**Status** Validated

Board	Vacancies	Status
<a href="#">Drainage District #10 Town of Ogden</a>	0	Pending

Basic Information

**Name**  
Mr. John Kenneth Ehmen

**What experience and background do you have which you believe qualifies you for this appointment?**  
Served on the Board for 3 years; farmed on my family farm for the past 30 years (farm land is in the area)

**What is your knowledge of the appointed body's operations, property holding's staff, taxes, and fees?**  
Served on the Board for the last 3 terms

**Please list any boards, commissions, or public positions to which you have been appointed or elected and are currently serving.**  
Currently serving on the Board I am applying for

**Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the appointed body for which you are applying? If yes, please explain.**  
None

**Would you be available to regularly attend the scheduled meeting of the appointed body? If no, please explain.**  
Yes

Contact Information

**Address**  
2646 County Road 1900 N  
Ogden, IL 61859

**Email**  
[johnehmen@gmail.com](mailto:johnehmen@gmail.com)

**Phone**  
2172028597

**Cell Phone**  
2172028597

Occupation

Gender

**What is your gender?**  
Male

Additional Information

**Notes**

Ethnicity

**What is your ethnicity?**  
White

Status

**Name** Lucas Caleb Rogers  
**Application Date** 8/7/2023  
**Expiration Date** 8/7/2122  
**Board Member** [Lucas Caleb Rogers](#)  
**Status** Validated

Board	Vacancies	Status
<a href="#">Nelson-Moore-Fairfield Drainage District</a>	1	Pending

Basic Information

**Name**  
 Lucas Caleb Rogers

**What experience and background do you have which you believe qualifies you for this appointment?**  
 Farmer for 20 years and served on this board few a few years already

**What is your knowledge of the appointed body's operations, property holding's staff, taxes, and fees?**  
 I have served as Ludlow township for many years an I've been on this board for a few years I'm always learning but I know a lot about how government work

**Please list any boards, commissions, or public positions to which you have been appointed or elected and are currently serving.**  
 Ludlow township trustee

**Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the appointed body for which you are applying? If yes, please explain.**  
 No

**Would you be available to regularly attend the scheduled meeting of the appointed body? If no, please explain.**  
 Yes

Contact Information

**Address**  
 1216 county road 3300 North  
 Rantoul, IL 61866

**Email**  
[lukebg78@aol.com](mailto:lukebg78@aol.com)

**Phone**  
 2178410842

**Cell Phone**  
 2178410842

Occupation

Ethnicity

**What is your ethnicity?**  
 White

Additional Information

**Notes**

Status

**Name** John P Leonard  
**Application Date** 8/8/2023  
**Expiration Date** 8/8/2122  
**Board Member** [John P Leonard](#)  
**Status** Validated

Board	Vacancies	Status
<a href="#">Sangamon &amp; Drummer Drainage District</a>	1	Pending

Basic Information

**Name**  
John P Leonard

**What experience and background do you have which you believe qualifies you for this appointment?**  
I have served on the Sangamon and Drummer Drainage District board for several years and I have farmed for over 50 years and understand the need for drainage and maintenance of ditches, creeks, and rivers.

**What is your knowledge of the appointed body's operations, property holding's staff, taxes, and fees?**  
I understand our duties, the taxing situation, and the maintenance costs of the district.

**Please list any boards, commissions, or public positions to which you have been appointed or elected and are currently serving.**  
Sangamon and Drummer Drainage District in Champaign and Ford Counties; Kumler Drainage District in McLean and DeWitt Counties

**Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the appointed body for which you are applying? If yes, please explain.**  
no

**Would you be available to regularly attend the scheduled meeting of the appointed body? If no, please explain.**  
Yes

Contact Information

**Address**  
254 E 300N RD  
Gibson City, IL 60936  
Gibson City, IL 60936

**Email**  
[jpl61072@gmail.com](mailto:jpl61072@gmail.com)

**Phone**  
2178410401

**Cell Phone**  
2178410401

Occupation

Ethnicity

**What is your ethnicity?**  
White

Additional Information

**Notes**

Status

**Name** Travis William Fruhling  
**Application Date** 8/9/2023  
**Expiration Date** 8/9/2122  
**Board Member** [Travis W Fruhling](#)  
**Status** Validated

Board (Rank)	Vacancies	Status
<a href="#">St. Joseph #4 Drainage District (1)</a>	0	Pending
<a href="#">Union Drainage District #2 of St. Joseph &amp; Ogden (2)</a>	1	Pending

Basic Information

**Name**  
 Travis William Fruhling

**What experience and background do you have which you believe qualifies you for this appointment?**  
 Currently hold both of these positions and know the issues and concerns of helping manage them

**What is your knowledge of the appointed body's operations, property holding's staff, taxes, and fees?**  
 4 years experience

**Please list any boards, commissions, or public positions to which you have been appointed or elected and are currently serving.**  
 just these two positions

**Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the appointed body for which you are applying? If yes, please explain.**  
 none

**Would you be available to regularly attend the scheduled meeting of the appointed body? If no, please explain.**  
 yes

Contact Information

**Address**  
 1301 st rt 49 south  
 Homer, IL. 61849  
 Homer, IL 61849

**Email**  
[fruhlingfarms@yahoo.com](mailto:fruhlingfarms@yahoo.com)

**Phone**  
 12174931032

Occupation

Ethnicity

**What is your ethnicity?**  
 White

Additional Information

**Notes**

Status

**Name** Linda Kay Lee Drozt  
**Application Date** 8/9/2023  
**Expiration Date** 8/9/2122  
**Board Member** [Linda K Lee Drozt](#)  
**Status** Validated

Board	Vacancies	Status
<a href="#">Union Drainage District #3 of South Homer &amp; Sidney</a>	1	Pending

Basic Information

**Name**  
Linda Kay Lee Drozt

**What experience and background do you have which you believe qualifies you for this appointment?**  
I have farmed in the district for over 30 years, and I have served as a commissioner in this district for two terms.

**What is your knowledge of the appointed body's operations, property holding's staff, taxes, and fees?**  
I am familiar with the tax revenue, the treasurer's fee, our attorney's fees, and the contractor services necessary to maintain the ditch. I am understand that we are a small district and may need to consolidate with a nearby district.

**Please list any boards, commissions, or public positions to which you have been appointed or elected and are currently serving.**  
Union Drainage District #3 of South Homer and Sidney

**Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the appointed body for which you are applying? If yes, please explain.**  
No

**Would you be available to regularly attend the scheduled meeting of the appointed body? If no, please explain.**  
Yes

Contact Information

**Address**  
508 S. Lincoln St.  
Philo, IL 61864

**Email**  
[linda.k.leedrozt@gmail.com](mailto:linda.k.leedrozt@gmail.com)

**Phone**  
217-621-0047

Occupation

**Professional Licenses**  
ARDC #6292419

Gender

**What is your gender?**  
Female

Ethnicity

**What is your ethnicity?**  
White

Additional Information

**Notes**

CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM  
Drainage District Commissioner

NAME:



ADDRESS:

Street City State Zip Code

EMAIL: Stevenherriott@hotmail.com PHONE: 217-778-6948

Check Box to Have Email Address Redacted on Public Documents

NAME OF DRAINAGE DISTRICT: WRISK

BEGINNING DATE OF TERM: 9/1/23 ENDING DATE: 8/31/26

The Champaign County Executive appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Executive in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. **IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, CANDIDATE MUST COMPLETE THIS APPLICATION AND AN INTERVIEW WITH THE COUNTY EXECUTIVE.**

- 1. Are you a resident of the State of Illinois?  Yes  No
- 2. Do you own land within the drainage district?  Yes  No
- 3. What experience and background do you have which you believe qualifies you for this appointment?

Have been on Wrisk Drainage  
for several yrs.

- 4. What is your knowledge of the appointed body's operations, property holdings, staff, taxes, and fees?

Done it for years

- 5. Please list any boards, commissions, or public positions to which you have been appointed or elected and are currently serving.

NONE

6. Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the body for which you are applying? (This question is not meant to disqualify you; it is only intended to provide information.)  Yes  No If yes, please explain:

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7. Would you be available to regularly attend the scheduled meeting of the appointed body?  Yes  No If no, please explain:

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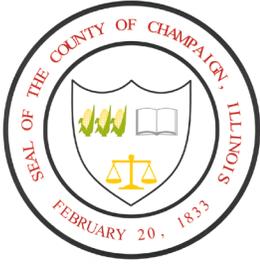
The facts set forth in my application for appointment are true and complete. I understand this application is a document of public record that will be on file in the Office of the County Executive.

*Steven Herriott*

Signature

Date:

*8/5/23*



## OFFICE OF THE CHAMPAIGN COUNTY EXECUTIVE

1776 East Washington Street, Urbana, Illinois 61802-4581

Steve Summers, County Executive

### MEMORANDUM

**TO:** County Board Members  
**FROM:** Steve Summers, County Executive  
**DATE:** September 5, 2023  
**RE:** Recommended Board/Committee Appointments

Executive appointments for expiring terms of other community boards and committees are staggered throughout the year. In advance of term expirations, the Executive's Office advertises upcoming vacancies to notify interested applicants and to offer the Board the opportunity to recruit applicants or provide input to the Executive regarding any concerns or recommendations. Methods used to publicize upcoming vacancies include:

- Post on the county's website on the County Executive's page
- Post on the "vacancies" bulletin board located in Administrative Services
- E-mail notice to County Board Members and the news media
- Notice in the County Board's Committee of the Whole agenda under the Policy, Personnel and Appointments area of responsibility
- Word-of-mouth and inquiries from interested members of the public

Applications are reviewed and applicants interviewed. Considerations for making appointments include:

- Qualifications required by the board/commission statute or by-laws, including residence in the district, specific professional representation, required partisan balance, certifications and bonding requirements
- Constituent representation for demographic characteristics, including gender, race, age
- Constituent representation for geography of the district, including rural/urban or areas of the county
- Representation of consumers of the board's activities
- Difficulties or gaps in skills the board is experiencing
- Balance of experienced and newer members
- Balance of resources, interests and skills appointees can contribute to the board
- Input from County Board members; County officials; board members; staff and partners of the board with the vacancy, and interested members of the public

Prior to appointments being named, Board Members have an opportunity to see all applications (*italics indicates incumbent*) received in the August Committee of the Whole agenda packet. I have attached here the applications for appointments for open positions (*incumbents are noted in italics*) and will forward my recommendations to fill these openings at the September Committee of the Whole meeting.

**Drainage District #2 Town of Scott – 1 position – term ending 8/31/2026**

- *Daniel Noel*

**Rural Transit Advisory Group – 1 position – term ending 12/31/2024**

- *Martha Newton*

**Salt Fork Drainage District – 1 position – term ending 8/31/2026**

- *Dennis Bergman*

**Yearsley Cemetery Association – 3 positions – terms ending 6/30/2029**

- *Mary Lakey*
- *Joseph Marriott*

CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM  
Drainage District Commissioner

NAME: DANIEL MORRISSEY NOEL

ADDRESS: P.O. Box 625 CHAMPAIGN, IL 61824  
Street City State Zip Code

EMAIL: noelfarms@sbcglobal.net PHONE: 217-352-2246  
 Check Box to Have Email Address Redacted on Public Documents

NAME OF DRAINAGE DISTRICT: DISTRICT #2 TOWN OF SCOTT

BEGINNING DATE OF TERM: Aug 16, 2023 ENDING DATE:

The Champaign County Executive appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Executive in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. **IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, CANDIDATE MUST COMPLETE THIS APPLICATION AND AN INTERVIEW WITH THE COUNTY EXECUTIVE.**

- 1. Are you a resident of the State of Illinois?  Yes  No
- 2. Do you own land within the drainage district?  Yes  No
- 3. What experience and background do you have which you believe qualifies you for this appointment?

FARM MANAGER

- 4. What is your knowledge of the appointed body's operations, property holdings, staff, taxes, and fees?

DIST #2 Commissioner for 20 yrs

- 5. Please list any boards, commissions, or public positions to which you have been appointed or elected and are currently serving.

6. Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the body for which you are applying? (This question is not meant to disqualify you; it is only intended to provide information.)  Yes  No If yes, please explain:

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7. Would you be available to regularly attend the scheduled meeting of the appointed body?  Yes  No If no, please explain:

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The facts set forth in my application for appointment are true and complete. I understand this application is a document of public record that will be on file in the Office of the County Executive.



Signature

Date:

8-16-23

CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM  
Drainage District Commissioner

NAME: Dennis Bergman

ADDRESS: 1997 CR 3000 N Rantoul IL 61866  
Street City State Zip Code

EMAIL: DTBergman@M45I.com PHONE: 217-811-4883

Check Box to Have Email Address Redacted on Public Documents

NAME OF DRAINAGE DISTRICT: Salt fork Drainage Dist

BEGINNING DATE OF TERM: 9-1-23 ENDING DATE: 8-31-26

The Champaign County Executive appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Executive in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. **IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, CANDIDATE MUST COMPLETE THIS APPLICATION AND AN INTERVIEW WITH THE COUNTY EXECUTIVE.**

1. Are you a resident of the State of Illinois?  Yes  No

2. Do you own land within the drainage district?  Yes  No

3. What experience and background do you have which you believe qualifies you for this appointment?

Checking out the banks of the ditch for erosion and washouts. Checking on field tiles that dump into the ditch. Making sure they are in good operating condition.

4. What is your knowledge of the appointed body's operations, property holdings, staff, taxes, and fees?

Understanding the tax levies on the property within the district

5. Please list any boards, commissions, or public positions to which you have been appointed or elected and are currently serving.

None at this time

- 6. Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the body for which you are applying? (This question is not meant to disqualify you; it is only intended to provide information.)  Yes  No If yes, please explain:

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- 7. Would you be available to regularly attend the scheduled meeting of the appointed body?  Yes  No If no, please explain:

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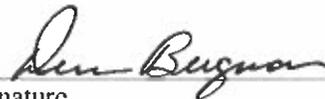


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The facts set forth in my application for appointment are true and complete. I understand this application is a document of public record that will be on file in the Office of the County Executive.

  
 \_\_\_\_\_  
 Signature

Date: 8-15-23

CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM

PLEASE TYPE OR PRINT IN BLACK INK

NAME: Martha Newton

ADDRESS: 508 N Main Str St. Joseph IL 61873  
Street City State Zip Code

EMAIL: wwc77men@gmail.com PHONE: 918-728-9582

Check Box to Have Email Address Redacted on Public Documents

NAME OF APPOINTMENT BODY OR BOARD: Rural Transit Advisory Group

BEGINNING DATE OF TERM: NOV 1 2023 ENDING DATE: NOV 1 2025

The Champaign County Board appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Board in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, A CANDIDATE MUST COMPLETE AND SIGN THIS APPLICATION.

1. What experience and background do you have which you believe qualifies you for this appointment/reappointment?

I've had 14 years case management experience working with seniors. Assisted 40 or more members yearly providing resources, equipment and managing their care.

2. What do you believe is the role of a trustee/commissioner/board member and how do you envision carrying out the responsibilities of that role?

I believe the role of rural transit advisory board is assisting provide safe and accessible transportation for its county residents. As a board member I envision taking information and resources available to assist making successful decisions providing public transportation for the people.

3. What is your knowledge of the appointed body's operations, specifically property holdings and management, staff, taxes, fees?

I understand the RTAG oversees the decisions to C-carts and budget information.

4. Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the body for which you are applying? (This question is not meant to disqualify you; it is only intended to provide information.)  Yes  No If yes, please explain:

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5. Would you be available to regularly attend the scheduled meeting of the appointed body?

Yes  No  If no, please explain:

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The facts set forth in my application for appointment are true and complete. I understand this application is a document of public record that will be on file in the County Board Office.

Martha E. Newton  
Signature

8-29-2023  
Date



# Application Form

Thanks for your interest in serving in one of our positions! Simply submit the form below and we'll contact you soon.

## Application

### Boards and Seats

**Selection(s):**

Yearsley Cemetery



### Profile

**Mary E. Lakey**



#### Address

4014 Clubhouse Drive  
Champaign, IL 61822

#### Contact

**Email:** ~~mary.lakey@busey.com~~ **Phone:** 217-365-4556

**Cell Phone:** 217-841-0343

*marylakey3@gmail.com*

### Work/Profession

**Professional Licenses:**

**Registrations/Certifications:**



### Questions



**What is your gender?**

Female

**What is your ethnicity?**

White

**Notes****What experience and background do you have which you believe qualifies you for this appointment?**

The Yearsley Cemetery was formed through a gift of land from my ancestors (Yearsley).

**What is your knowledge of the appointed body's operations, property holding's staff, taxes, and fees?**

I have a general knowledge and strong connection to the area.

**Please list any boards, commissions, or public positions to which you have been appointed or elected and are currently serving.**

N/A

**Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the appointed body for which you are applying? If yes, please explain.**

N/A

**Would you be available to regularly attend the scheduled meeting of the appointed body? If no, please explain.**

Yes

## Acknowledgements

 Yearsley Cemetery: \* Appointees must be a resident of the State of Illinois \*  
Appointees must have a family interest or live within 15 miles of the cemetery

**Status**

**Name** Joseph Marriott

**Application Date** 9/8/2023

**Expiration Date** 9/8/2122

**Status** Received

Board	Vacancies	Status
<a href="#">Yearsley Cemetery</a>	3	Pending

**Basic Information**

**Name**  
Joseph Marriott

**What experience and background do you have which you believe qualifies you for this appointment?**  
Been on this board for over twenty years

**What is your knowledge of the appointed body's operations, property holding's staff, taxes, and fees?**  
Okay

**Please list any boards, commissions, or public positions to which you have been appointed or elected and are currently serving.**  
None

**Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the appointed body for which you are applying? If yes, please explain.**  
No

**Would you be available to regularly attend the scheduled meeting of the appointed body? If no, please explain.**  
Yes

**Ethnicity**

**What is your ethnicity?**  
White

Generated 9/8/2023, 11:54:06 AM

**Contact Information**

**Address**  
506 East Sherman  
Saint Joseph, IL 61873

**Email**  
[joemarriott@yahoo.com](mailto:joemarriott@yahoo.com)

**Phone**  
2176210897

**Cell Phone**  
2176210897

**Occupation**

**Professional Licenses**  
N/A

**Registrations/Certifications**  
N/A

**Additional Information**

**Notes**



## **OFFICE OF THE CHAMPAIGN COUNTY EXECUTIVE**

1776 East Washington Street, Urbana, Illinois 61802-4581

**Steve Summers, County Executive**

### **MEMORANDUM**

**TO: Stephanie Fortado, Chair – Finance Committee of the Whole, and  
Chris Stohr, Chair – Policy, Personnel & Appointments Committee of the Whole**

**FROM: Michelle Jett, Director of Administration, and  
Job Content Evaluation Committee**

**DATE: September 7, 2023**

**RE: REVIEW and RECOMMENDATION for Multiple JEC Requests**

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The Job Content Evaluation Committee reviewed multiple positions and the recommendations are listed below.

#### **Grant Coordinator**

Date of Request for review:

Date of Review by the JEC: August 18, 2023

Department Requesting: County Executive

Recommended Title of Position: Grant Coordinator

Evaluated Job Points: 496

Recommended Classification Range: G

FY2023 Current Range Minimum: \$19.22

FY2023 Current Range Midpoint: \$24.02

FY2023 Current Range Maximum: \$28.83

Bargaining Status: Non-Bargaining

FLSA Status: Not Exempt

Funding for this position is established in the FY24 budget already.

#### **Resource Coordinator**

Date of Request for review:

Date of Review by the JEC: August 18, 2023

Department Requesting: Animal Control

Recommended Title of Position: Resource Coordinator

Evaluated Job Points: 279

Recommended Classification Range: D

FY2023 Current Range Minimum: \$16.01

FY2023 Current Range Maximum: \$25.45

Bargaining Status: Bargaining

FLSA Status: Not Exempt

A current position is being repurposed and replaced by this position. Additional funding is not required.

**Accountant, Auditor's Office** – Revaluation of existing position. No grade change recommendation at this time.

**Senior Account, Auditor's Office** - Revaluation of existing position. No grade change recommendation at this time.

Pursuant to these reviews and evaluations, the Committee recommends the actions listed below. A copy of the job descriptions and updated tables of organization are attached for your information and review.

**REQUESTED ACTION for POLICY, PERSONNEL & APPOINTMENTS:**

***The Policy, Personnel & Appointments Committee recommends the approval of the creation of the Grant Coordinator and Rescue Coordinator positions, effective September 21, 2023.***

**REQUESTED ACTION for FINANCE:**

***No requests of the Finance Committee at this time.***

Thank you for your consideration of this recommendation.

*Attachments*

- Grant Coordinator & Rescue Coordinator Job Descriptions
- Administrative Services & Animal Control Org Charts

## Champaign County Job Description

**Job Title:** Grant Writer  
**Department:** Administrative Services  
**Reports to:** Director of Administration  
**FLSA Status:** Not Exempt  
**Grade Range:** G  
**Prepared Date:** August 2023

**SUMMARY:** The Grant Coordinator shall coordinate and oversee grant applications and their management processes including identification of potential new funding sources, development of funding resources for existing and proposed programs and/or services, writing grants, collaborating on grant applications with various community organizations and government agencies, and processing, monitoring, and coordinating required report evaluations on existing grants.

**PRIMARY DUTIES AND RESPONSIBILITIES** include the following. Other duties may be assigned.

- Collects, assesses, and provides information related to external funding sources for all County departments.
- Leads the application process for grants through the County Executive's Office.
- Provides guidance on what grants to pursue after analyzing cost, overhead, and impact.
- Responsible for application, management, and reporting for all County grants initiated by the County Executive or the County Board.
- Provides administrative support on all ARPA funded projects.
- Provide regular updates to the County Executive and County Board regarding the status of grants and other external funding opportunities.
- Other duties as assigned.

### **KNOWLEDGE, SKILLS, AND ABILITIES**

Excellent verbal and written communication skills.

Excellent organizational skills and attention to detail.

Excellent time management skills with a proven ability to meet deadlines.

Strong analytical and problem-solving skills.

Ability to prioritize tasks and to delegate them when appropriate.

Ability to act with integrity, professionalism, and confidentiality.

Proficient with Microsoft Office Suite or related software.

### **EDUCATION and/or EXPERIENCE**

Bachelor's degree with a major in a field that supports grant writing skills from an accredited four-year college or university or equivalent experience that would provide the above-noted knowledge, skills, and abilities.

### **PHYSICAL DEMANDS**

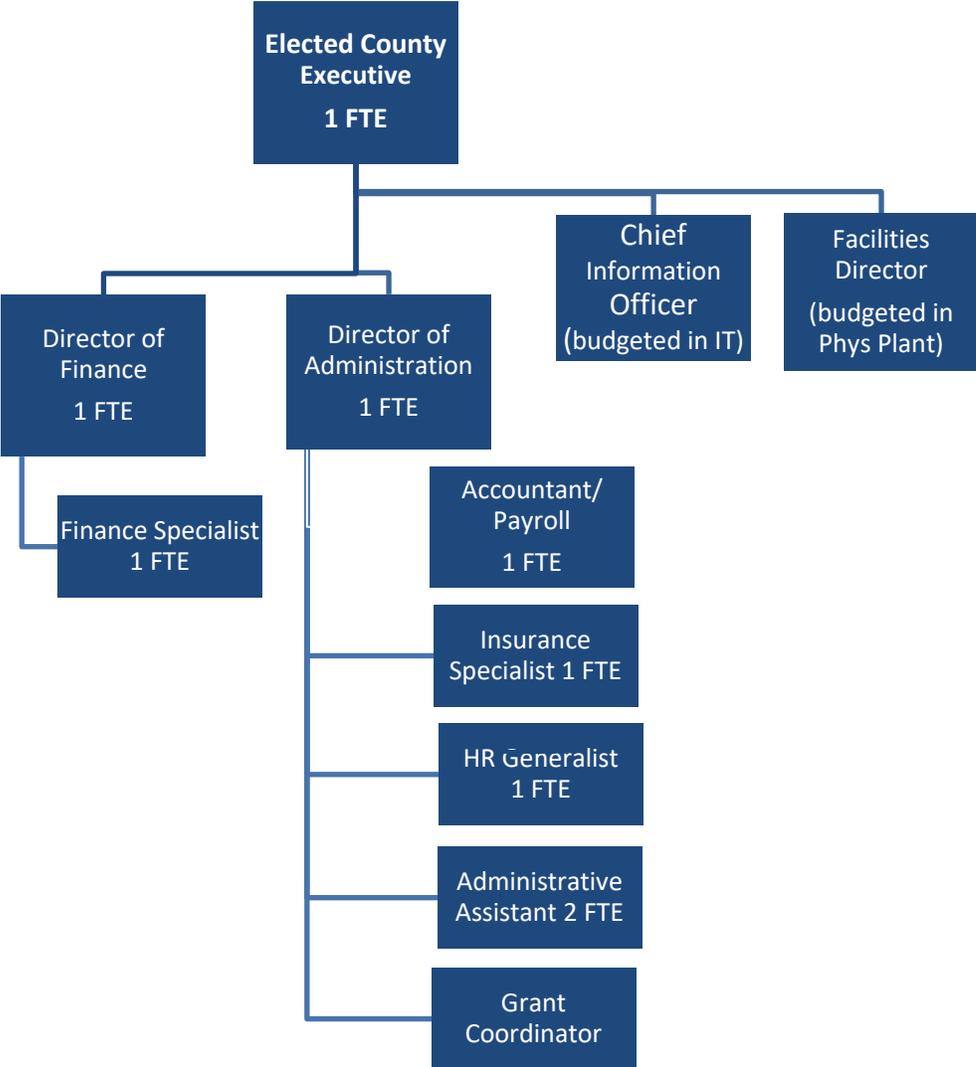
This position requires lifting no more than 20 pounds at a time with frequent lifting or carrying of objects weighing up to 10 pounds, a significant portion of the workday is sitting or standing, with sporadic walking, the sitting would require pushing and pulling of arm or leg controls.

## **Champaign County Job Description**

### **WORK ENVIRONMENT**

The work is performed primarily in an office environment and involves exposure to normal, everyday risks that require normal safety precautions typical of offices.

**ADMINISTRATIVE SERVICES**  
**General Fund 1080-016**



Administrative Services positions: 10 FTE

## Champaign County Job Description

**Job Title:** Resource Coordinator  
**Department:** Animal Control  
**Reports to:** Director  
**FLSA Status:** Not Exempt  
**Grade Range:** D  
**Prepared Date:** August 2023

**SUMMARY:** The Resource Coordinator is responsible for maintaining strong relationships with rescue groups to facilitate the quick discharge of animals to their care, provide education to the public regarding Animal Control, and promote the work and commitment of Animal Control to the community.

**PRIMARY DUTIES AND RESPONSIBILITIES** include the following. Other duties may be assigned.

- Develop and/or maintain relationships with local rescue groups to ensure quick release of stray and abandon animals.
- Research and develop relationships with additional rescue groups in the region that Animal Control is not currently working with.
- Support and foster a strong partnership with Champaign County Humane Society.
- Serve as point person for all animals being released to rescue groups, fostering, or CCHS.
- Maintain relationship and build new ones to local veterinarians for low cost spay/neuter and assistance with medical care for animals at Animal Control.
- Maintain and develop, as needed, educational materials for the public regarding common animal control issues.
- Keep the Animal Control website updated with information for the public regarding animal control services, policies, and procedures.
- Coordinate events as appropriate to facilitate adoption of animals by rescue groups.
- Manage donations to Animal Control of pet products, including an up-to-date inventory.
- Other duties as assigned.

### **KNOWLEDGE, SKILLS, AND ABILITIES**

Excellent verbal and written communication skills.

Excellent organizational skills and attention to detail.

Excellent time management skills with a proven ability to meet deadlines.

Strong analytical and problem-solving skills.

Ability to prioritize tasks and to delegate them when appropriate.

Ability to act with integrity, professionalism, and confidentiality.

Proficient with Microsoft Office Suite or related software.

### **EDUCATION and/or EXPERIENCE**

High school diploma or general education degree (GED) with one-year related experience and/or training; or equivalent combination of education and experience in office/clerical duties.

### **PHYSICAL DEMANDS**

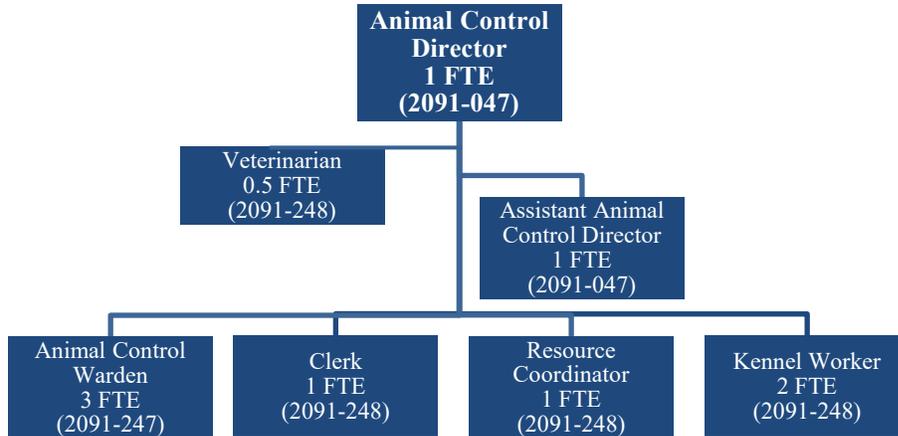
## **Champaign County Job Description**

This position requires lifting no more than 20 pounds at a time with frequent lifting or carrying of objects weighing up to 10 pounds, a significant portion of the workday is sitting or standing, with sporadic walking, the sitting would require pushing and pulling of arm or leg controls.

### **WORK ENVIRONMENT**

The work is performed primarily in an office environment and involves exposure to normal, everyday risks that require normal safety precautions typical of offices.

**Animal Control – 2091-000**



Animal Control Administration (2091-047) positions: 2 FTE

Animal Warden Services (2091-247) positions: 3 FTE

Animal Impound Services (2091-248) positions: 4.5 FTE



**AARON AMMONS**  
**CHAMPAIGN COUNTY CLERK & RECORDER**  
Champaign County, Illinois

1776 East Washington Street

Urbana, IL 61802

Office/Vitals: 217-384-3720 Taxes: 217-384-3722 Elections 217-384-3724

[www.champaigncountyclerk.il.gov](http://www.champaigncountyclerk.il.gov)

## **COUNTY CLERK MONTHLY REPORT AUGUST 2023**

Per 55 ILCS 5/3-2003.4

Liquor Licenses & Permits	2,590.00
Civil Union Licenses	0.00
Marriage License	7,070.00
Interests	4.41
Fidlar Processing Fees	685.00
Vital Clerk Fees	24,648.00
Tax Clerk Fees	1,946.00
Refunds of Overpayments	-
<b>TOTAL</b>	<b>36,943.41</b>
Additional Clerk Fees	2,038.00

Reason for Amendment –Scattered Site Permanent Supportive Housing  
Department 936

The Illinois Office to Prevent and End Homelessness has developed the “Home Illinois” plan to address homelessness in Illinois and the State’s FY24 budget included increased funding for three key new programs: Scattered Site Permanent Supportive Housing, Shelter Diversion, and Rapid Rehousing.

The Champaign County Regional Planning Commission has been awarded funding from the Illinois Department of Human Services to expand Scattered Site Permanent Supportive Housing services. RPC’s Permanent Supportive Housing Program serve single individual households as well as family households with minor children. Eligible participants are referred through the local Coordinated Entry system and deemed eligible due to homelessness in addition to having a disabling condition. Households referred are identified and referred utilizing prioritization standards set by the local CoC in line with Housing and Urban Development’s recommended prioritization for Permanent Supportive Housing. In addition to voucher subsidy, PSH participants receive intensive case management services. Housing Stabilization Case Management services are delivered using the Critical Time Intervention (CTI) model, while implementing Housing First and harm reduction principles. The Critical Time Intervention approach utilizes existing support networks to leverage trust and building of rapport for a client centered approach. Services offered range from housing navigation to tenant readiness training and ultimately ongoing linkage, referral, and skill building support. These IDHS funds will support expansion of the existing programming provided through HUD funding of PSH scattered site vouchers and supportive services. The IDHA funding will support an additional 6-8 vouchers.

Scattered Site Permanent Supportive Housing

- Provide rental assistance, case management and other services to support housing stability for individuals and/or families experiencing chronic homelessness, for those with disabilities experiencing homelessness, and for those experiencing extended periods of homelessness
- Scattered Site = private market apartments or affordable housing units without clustering
- Will be modeled after HUD CoC Program PSH
- Must follow CoC’s Coordinated Entry processes
- Must comply with CoC’s HMIS data standards, policies, and procedures for PSH programs

The Champaign County Regional Planning Commission has been awarded provided Emergency Transitional Housing (ETH) funding from the Illinois Department of Human Services to the operation of the Emergency Shelter for Families. The purpose of ESF is to keep families experiencing homeless intact as a family unit through the provision of shelter and supportive services, reducing the trauma that comes with homelessness. Separation of families who are experiencing homelessness can add additional trauma to all, especially children. The program serves homeless families in Champaign County with children under 18 years of age. The program provides families private living space in fully furnished apartment units. While in the program, families are provided intensive supportive services with the overarching goal to provide support toward the outcome of long term, stable housing, along with the achievement of progress toward self-sufficiency. To effectively address family homelessness in Champaign County, families require access to a comprehensive continuum of services provided by skillfully trained, competent staff. The ETH funding will support a portion of case management staff expenses.

## Reason for Amendment –Rapid Re-Housing

### Department 937

The Illinois Office to Prevent and End Homelessness has developed the “Home Illinois” plan to address homelessness in Illinois and the State’s FY24 budget included increased funding for three key new programs: Scattered Site Permanent Supportive Housing, Shelter Diversion, and Rapid Rehousing.

Through Illinois Department of Human Services Rapid Rehousing funds, RPC will provide beds for households moving from homelessness to housing. Homeless households transitioning to permanent housing often lack resources to purchase a bed. Resale shops and donation centers in Champaign County are no longer permitted to distribute used beds due to bed bug issues. Homeless households moving into permanent housing, who do not have means to purchase beds for the household members will be provided full or twin bed sets for household members in need of a bed. The bed sets will be delivered to the address where the household has established permanent housing. RPC has established relationships with local vendors.

Additionally, RPC will provide the opportunity to supply homeless households transitioning to permanent housing, basic provisions at initial move into housing (subsequent moves while remaining in the program are ineligible). Examples of basic provisions include basic living and storage furniture; basic kitchenware, dishes, and utensils necessary for food preparation, storage, and consumption; linens necessary for bedding and hygiene; and/or other basic supplies needed for hygiene, garbage disposal, and cleaning/disinfecting. Good faith effort will be made to cover/minimize these costs and/or acquire necessary furnishings. Assistance will be one time and capped at \$1500 total.

#### Rapid Rehousing

- Provide short-term (up to three months) and medium-term (4-24 months) tenant-based rental assistance and supportive services to households experiencing homelessness
- Will be modeled after HUD CoC Program RRH and ESG Program RRH
- Must follow CoC’s Centralized/Coordinated Assessment processes
- Must comply with CoC’s HMIS data standards, policies, and procedures for RRH programs

The Champaign County Regional Planning Commission has been awarded provided Emergency Transitional Housing (ETH) funding from the Illinois Department of Human Services to the operation of the Emergency Shelter for Families. The purpose of ESF is to keep families experiencing homeless intact as a family unit through the provision of shelter and supportive services, reducing the trauma that comes with homelessness. Separation of families who are experiencing homelessness can add additional trauma to all, especially children. The program serves homeless families in Champaign County with children under 18 years of age. The program provides families private living space in fully furnished apartment units. While in the program, families are provided intensive supportive services with the overarching goal to provide support toward the outcome of long term, stable housing, along with the achievement of progress toward self-sufficiency. To effectively address family homelessness in Champaign County, families require access to a comprehensive continuum of services provided by skillfully trained, competent staff. The ETH funding will support a portion of case management staff expenses.

## Reason for Amendment –Shelter Diversion

### Department 938

The Illinois Office to Prevent and End Homelessness has developed the “Home Illinois” plan to address homelessness in Illinois and the State’s FY24 budget included increased funding for three key new programs: Scattered Site Permanent Supportive Housing, Shelter Diversion, and Rapid Rehousing.

Shelter Diversion is a strategy that prevents homelessness at the front door of the homelessness response system by helping people identify immediate alternative housing arrangements and, if necessary, connecting them with services and financial assistance to help them remain in or return to permanent housing. Every effort should be made to divert program participants to other housing solutions at their first contact with the homelessness response system. This program’s intent is to limit the trauma of homelessness on the individual or family and keep limited shelter beds available for those most in need. Shelter diversion does not act as a barrier to shelter.

Through Illinois Department of Human Services Shelter Diversion funds, RPC will hire a case manager to attend Champaign County Eviction Court and also work closely with Champaign County Coordinated Entry System (CES) partners, to divert at-risk and homeless families from emergency shelter admission. Services will focus on preventing individuals and families from entering the homeless system through providing support such as conflict mediation, case management, and relocation resources.

#### Shelter Diversion

- Prevent individuals and families from entering the homeless system through providing support such as conflict mediation, case management, and relocation resources
- Integrated into CoC’s processes for accessing emergency shelter

Journal Proof Report



Journal Number: 453 Year: 2023 Period: 8

Description: 936-938 BA

Reference 1: Reference 2: Reference 3:

Source	Account	Account Description	Line Description	OB	Debit	Credit	
BUA	2075-00-0225f-06-100-006-936-0000-400452-	FEDERAL - HOUSING/COMM. DEVELO	936 PSH-SS Budget Amendment	N		\$132050.00	
BUA	2075-00-0251c-06-100-006-936-0000-500103-	REGULAR FULL-TIME EMPLOYEES	936 PSH-SS Budget Amendment	N	\$50000.00		
BUA	2075-00-0251c-06-100-006-936-0000-501002-	OFFICE SUPPLIES	936 PSH-SS Budget Amendment	N	\$500.00		
BUA	2075-00-0251c-06-100-006-936-0000-501019-	OPERATIONAL SUPPLIES	936 PSH-SS Budget Amendment	N	\$500.00		
BUA	2075-00-0251c-06-100-006-936-0000-501004-	POSTAGE, UPS, FEDEX	936 PSH-SS Budget Amendment	N	\$250.00		
BUA	2075-00-0251c-06-100-006-936-0000-501001-	STATIONERY AND PRINTING	936 PSH-SS Budget Amendment	N	\$200.00		
BUA	2075-00-0251c-06-100-006-936-0000-502048-	PHONE/INTERNET	936 PSH-SS Budget Amendment	N	\$600.00		
BUA	2075-00-0251c-06-100-006-936-0000-502049-	CLIENT UTIL/MAT/SUPTSVC	936 PSH-SS Budget Amendment	N	\$25000.00		
BUA	2075-00-0251c-06-100-006-936-0000-502050-	CLIENT SECDEP/LBR/OJT	936 PSH-SS Budget Amendment	N	\$25000.00		
BUA	2075-00-0251c-06-100-006-936-0000-502051-	CLIENT OTHER	936 PSH-SS Budget Amendment	N	\$30000.00		
BUA	2075-00-0225f-06-100-006-937-0000-400452-	FEDERAL - HOUSING/COMM. DEVELO	937 RRH-BN Budget Amendment	N		\$90000.00	
BUA	2075-00-0251c-06-100-006-937-0000-502049-	CLIENT UTIL/MAT/SUPTSVC	937 RRH-BN Budget Amendment	N	\$30000.00		
BUA	2075-00-0251c-06-100-006-937-0000-502050-	CLIENT SECDEP/LBR/OJT	937 RRH-BN Budget Amendment	N	\$30000.00		
BUA	2075-00-0251c-06-100-006-937-0000-502051-	CLIENT OTHER	937 RRH-BN Budget Amendment	N	\$30000.00		
BUA	2075-00-0225f-06-100-006-938-0000-400452-	FEDERAL - HOUSING/COMM. DEVELO	938 Shltr Div Budget Amendment	N		\$140000.00	
BUA	2075-00-0251c-06-100-006-938-0000-500103-	REGULAR FULL-TIME EMPLOYEES	938 Shltr Div Budget Amendment	N	\$45000.00		
BUA	2075-00-0251c-06-100-006-938-0000-502003-	TRAVEL COSTS	938 Shltr Div Budget Amendment	N	\$1500.00		
BUA	2075-00-0251c-06-100-006-938-0000-501002-	OFFICE SUPPLIES	938 Shltr Div Budget Amendment	N	\$500.00		
BUA	2075-00-0251c-06-100-006-938-0000-502002-	OUTSIDE SERVICES	938 Shltr Div Budget Amendment	N	\$1000.00		
BUA	2075-00-0251c-06-100-006-938-0000-502048-	PHONE/INTERNET	938 Shltr Div Budget Amendment	N	\$500.00		
BUA	2075-00-0251c-06-100-006-938-0000-502004-	CONFERENCES AND TRAINING	938 Shltr Div Budget Amendment	N	\$1500.00		
BUA	2075-00-0251c-06-100-006-938-0000-502049-	CLIENT UTIL/MAT/SUPTSVC	938 Shltr Div Budget Amendment	N	\$25000.00		
BUA	2075-00-0251c-06-100-006-938-0000-502050-	CLIENT SECDEP/LBR/OJT	938 Shltr Div Budget Amendment	N	\$35000.00		
BUA	2075-00-0251c-06-100-006-938-0000-502051-	CLIENT OTHER	938 Shltr Div Budget Amendment	N	\$30000.00		
<b>Journal 2023/8/453</b>					<b>Total</b>	<b>\$362050.00</b>	<b>\$362050.00</b>

# Journal Proof Report



Journal Number: 453 Year: 2023 Period: 8 Description: 936-938 BA Reference 1: Reference 2: Reference 3:

Fund: 2075 Regional Planning Commission

Dept: 100 Regional Planning Commission

Reason: To receive funding for three new programs; Scattered Site Permanent Supportive Housing, Shelter Diversion and Rapid Rehousing to address homelessness in Illinois.

Fund	Account Description	Debit	Credit
2075	REGIONAL PLANNING COMM		
	2075-00-0146t-00-000-000-0000-300101-	\$362050.00	
	2075-00-0146t-00-000-000-0000-300301-		\$362050.00
	<b>Fund Total</b>	<b>362050</b>	<b>362050</b>

**Julia R. Rietz**  
State's Attorney



Courthouse  
101 East Main Street  
Urbana, Illinois 61801  
Phone (217) 384-3733  
Fax (217) 384-3816  
email: statesatty@co.champaign.il.us

**Office of  
State's Attorney  
Champaign County, Illinois**

**MEMO**

DATE: September 6, 2023

TO: Stephanie Fortado, Chair, Finance Committee, Champaign County Board  
Jim Goss, Vice-Chair, Finance Committee, Champaign County Board

FROM: Julia Rietz, State's Attorney

RE: Budget Amendment 23-19

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This memo is in reference to Budget Amendment 23-19. A brief description of each item follows:

**Amendment 23-19**

This amendment is an increase in appropriations in Fund 1080 to pay for personnel expenses in the amount of [\$15,015.00]. Thus far in FY23 the SAO had six benefit-time payouts for departing employees which led to personnel expenses that extend beyond what was anticipated. The current practice of taking benefit-time payouts for departing personnel out of the existing FY personnel appropriations, combined with the current labor market is making the SAO unable fund its existing positions at current market salary rates.

<b>(\$1,956.09)</b>	payout 23.02.08
<b>(\$557.72)</b>	payout 23.04.24
<b>(\$3,200.85)</b>	payout 23.04.28
<b>(\$7,854.00)</b>	payout 23.07.07
<b>(\$686.29)</b>	payout 23.07.14
<b>(\$759.36)</b>	payout 23.07.21
<b>(\$15,014.31)</b>	<b>total</b>

On behalf of the Champaign County State's Attorney's Office, I respectfully request that the Committee approve these amendments and forward the recommendation to the County Board.

Julia Rietz, State's Attorney

# Journal Proof Report



Journal Number: 19 Year: 2023 Period: 9 Description: PER\$onelPO Reference 1: Reference 2: Reference 3:

Source	Account	Account Description	Line Description	OB	Debit	Credit
BUA	1080-00-0254t-02-041-000-000-0000-500103	REGULAR FULL-TIME EMPLOYEES		N	\$15015.00	
			Journal 2023/9/19	Total	\$15015.00	\$0.00

Fund: 1080 General Corporate  
 Dept: 041 State's Attorney  
 Reason: Increase in appropriations required to pay for personnel expenses for departing employees in FY23.

Fund	Account Description	Debit	Credit
1080	GENERAL CORPORATE		
	1080-00-0146t-00-000-000-000-0000-300301- APPROPRIATIONS		\$15015.00
	1080-00-0146t-00-000-000-000-0000-300703- BUDGETARY FUND BALANCE	\$15015.00	
	<b>Fund Total</b>	<b>15015</b>	<b>15015</b>



# SHERIFF DUSTIN D. HEUERMAN CHAMPAIGN COUNTY SHERIFF'S OFFICE

---

204 E. Main Street  
Urbana, Illinois 61801-2702  
(217) 384-1204

## **Dustin D. Heuerman**

*Sheriff*

ph (217) 384-1205  
fax (217) 384-3023

## **Chief Deputy**

**Shannon Barrett**

ph (217) 384-1222  
fax (217) 384-1219

## **Captain**

**Law Enforcement**

**Shane Cook**

ph (217) 384-1207  
fax (217) 384-1219

## **Captain/Jail Supt.**

**Corrections**

**Karee Voges**

ph (217) 819-3534  
fax (217) 384-1272

## **Jail Information**

ph (217) 384-1243  
fax (217) 384-1272

## **Investigations**

ph (217) 384-1213  
fax (217) 384-1219

## **Civil Process**

ph (217) 384-1204  
fax (217) 384-1219

**TO: Stephanie Fortado, Finance Committee Chairperson**

**FR: Sheriff Dustin D. Heuerman**

**DA: September 6, 2023**

**RE: Budget Amendment**

Accompanying this MEMO is a budget amendment for your consideration. In the FY23 budget, the Sheriff's Office was allocated funding for technology costs related to our body camera and in-car camera data storage. I applied for, and received, a new grant from the Illinois Law Enforcement Training and Standards Board (ILETSB) for reimbursement of \$110,132.84 in storage costs related to this. Because that reimbursement was deposited directly into the general fund, this budget amendment will allow it to be placed back into the Sheriff's Office budget.

This was an unexpected grant providing unexpected revenue. The County expected the expenditure associated with body cameras and in-car cameras, which was part of the budget, but did not expect the grant revenue, so this allows us to use this money to help advance our operations by putting it back into the Sheriff's Office budget without causing a deficiency in expected revenue. It is believed this is a one-time grant and not reoccurring year after year.

We are still finalizing the items to purchase with these funds, and for simplicity's sake, I chose to request all of the funds be deposited into the "Equipment" line item for the budget amendment and will separate them appropriately from there. There has been a lot of change in what comes from which line item (which I mentioned during the budget hearings), and what comes from one line item today might come from a different one in the future. So, it was easier just to request it be put into one line item.

This funding will allow us to compensate for some unexpected expenses in 2023, make some purchases that have not been worked into the proposed FY24 budget, get a head start on some items included in the proposed FY24 budget, and allow us to invest some money in technology to help enhance our operations.

Here are some examples of expected expenditures with these funds:

- Replacement of AEDs;
- Replacement of bulletproof vests for specialized teams (due to expire next year but not specifically budgeted for);
- Investment in officer wellness program (we've applied for a separate grant for this but have not yet heard of final approval);
- Software for better documentation & accountability with employee training (budgeted for FY24 but this will allow us to get a head start in FY23);



## SHERIFF DUSTIN D. HEUERMAN CHAMPAIGN COUNTY SHERIFF'S OFFICE

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204 E. Main Street  
Urbana, Illinois 61801-2702  
(217) 384-1204

- Help offset an unexpected increase in uniform costs that were not budgeted for this year (This increase was built into the FY24 budget, but we are currently incurring costs for it in this fiscal year for some deputies and officers who need items replaced now.);
- Replacement of Courthouse explosives detection K-9 that was retired earlier this year when his handler left the Sheriff's Office for the U of I Police Department;
- Technology and equipment to help make virtual conference calls, interviews, training and collaboration more efficient; and
- Funding to help start "Shop with a Cop" (An event held in December aimed at assisting under-served children by providing holiday gifts. We used to collaborate with Monticello PD on this but they are no longer doing it, so we are starting our own).

Additionally, if the requested new Sergeant position is approved by the Board and included in the FY24 budget, this funding could help offset some of the expected equipment costs associated with that position.

To conclude, I am not asking the County Board to find new money to allocate to these needs. I'm asking the County Board to approve the budget amendment allowing this unexpected grant revenue obtained by the Sheriff's Office to be moved from the general fund where it was deposited to the Sheriff's Office budget where we can use it this fiscal year. Regardless of if this budget amendment is approved, many of these purchases will need made at some point, and this unexpected revenue allows for an avenue to do so without requesting additional, new funding from the County's general fund.

As always, I appreciate your consideration of this budget amendment and continued support of the Sheriff's Office.

# Journal Proof Report



Journal Number: 38 Year: 2023 Period: 9

Description: ILETSB

Reference 1: Reference 2: Reference 3:

Source	Account	Account Description	Line Description	OB	Debit	Credit
BUA	1080-00-0236t-02-040-000-000-0000-400902	OTHER MISCELLANEOUS REVENUE	Misc Revenue	N		\$110132.84
BUA	1080-00-0280t-02-040-000-000-0000-800401	EQUIPMENT	Equipment	N	\$110132.84	
			Journal 2023/9/38	Total	\$110132.84	\$110132.84

Fund: 1080 General Corporate

Dept: 040 Sheriff

Reason: To appropriate grant funds received from the Illinois Law Enforcement Training and Standards Board.

Fund	Account Description	Debit	Credit
1080	GENERAL CORPORATE		
	1080-00-0146t-00-000-000-000-0000-300101-	\$110132.84	
	1080-00-0146t-00-000-000-000-0000-300301-		\$110132.84
Fund Total		110132.84	110132.84



**AARON AMMONS**  
**CHAMPAIGN COUNTY CLERK & RECORDER**

Champaign County, Illinois

---

1776 East Washington Street

Urbana, IL 61802

Office/Vitals: 217-384-3720   Taxes: 217-384-3722   Elections 217-384-3724   Recorder: 217-384-3774

[www.champaigncountyclerk.il.gov](http://www.champaigncountyclerk.il.gov)

**To: Champaign County Board**  
**From: Clerk and Recorder, Aaron Ammons**  
**RE: Notary fee**  
**Date: 8/3/23**

In 2022, the Secretary of State took over the notary commissions from local County Clerks, creating lost revenue for the County. Meaning people wanting to become a notary, County Clerks were no longer issuing their certificates. As part of that legislation, they allowed offices to charge a flat notary fee up to \$5.00 for notary services (meaning a fee to notarize documents). Due to the loss of revenue and the significant increase of notaries performed weekly, the Champaign County Clerk and Recorder's office wishes to charge a flat fee of \$3.00 for notary services the office provides.

Our goal is to begin collecting the fee beginning October 1, 2023. Revenue from the notaries would go into the General Fund. Thank you for your consideration of this proposal.

Aaron Ammons  
Champaign County Clerk & Recorder

JW Aquino, AIA  
President  
September 7, 2023

LE McGill, PE, LEED AP, BD+C  
Executive Vice President

JN Gleason, PE, LEED AP  
Vice President

KM Siuts  
Secretary-Treasurer

Senior Associates  
RA Feese  
TL Hinton, PE  
JG Meerdink  
DB White, CDT/CCCA

Associates  
GW Gaither, CET  
MS Hall, PE  
RC Van Note, PE

Mr. MC Neal  
Chief Information Officer  
Champaign County  
1776 East Washington  
Urbana, Illinois 61802

**SUBJECT: 7489 Fiber Optic Loop Cable Replacement  
Champaign County East Campus  
Recommendation**

Dear MC,

Bids were taken on August 31, 2023 for this work. A copy of the bid tabulation is attached. The apparent low bidder is Terrazon Group from Sugar Grove, Illinois as follows:

Base Bid	\$97,092.58
Alternate No. 1	\$39,439.72
Alternate No. 2	\$57,369.72
Alternate No. 3	\$44,766.74
Alternate No. 4A	\$35,632.62
Alternate No. 4B	\$72,239.51
Alternate No. 5	\$27,838.89
Alternate No. 6	\$25,338.44

GHR spoke with Jim Neutz of Terrazon Group this morning about his bid and reviewed his figures compared to other Bidders. Jim conveyed that the Terrazon Group almost exclusively performs directional boring and fiber optic cable installation - giving them the ability to be very competitive with pricing. Additionally, GHR compared the Terrazon Group's bids with GHR estimates. GHR believes our estimates didn't include enough labor for the significant number of boring set ups. See below for GHR estimates of this work.

Base Bid	\$66,000
Alternate No. 1	\$38,000
Alternate No. 2	\$24,000
Alternate No. 3	\$38,000
Alternate No. 4A	\$22,000
Alternate No. 4B	\$62,000
Alternate No. 5	\$14,000
Alternate No. 6	\$11,000

Mr. MC Neal

Page 2

September 7, 2023

GHR believes the Terrazon Group bid is responsive and complete.

GHR recommends a contract be awarded to Terrazon Group for the Base Bid and Alternate Bids No. 4A, No. 5 and No. 6 (\$185,902.53)

Very truly yours,

GHR ENGINEERS and ASSOCIATES, Inc.



Lucas E. McGill, PE

LEM/smh

Attachment:  
Bid Tabulation

2023.09.05 Letter of Recommendation.LEM.wpd



# DRAFT AIA® Document A101® - 2017

## Standard Form of Agreement Between Owner and Contractor where the basis of payment is a Stipulated Sum

**AGREEMENT** made as of the 7<sup>th</sup> day of September in the year 2023  
(In words, indicate day, month and year.)

**BETWEEN** the Owner:  
(Name, legal status, address and other information)

Champaign County  
1776 East Washington  
Urbana, Illinois 61802

and the Contractor:  
(Name, legal status, address and other information)

Terrazon Group, Inc.  
639 North Heartland Drive  
Sugar Grove, Illinois 60554

for the following Project:  
(Name, location and detailed description)

Fiber Optic Loop Cable Replacement  
Champaign County East Campus  
1776 East Washington Street  
Urbana, Illinois 61802

The Architect:  
(Name, legal status, address and other information)

GHR Engineers and Associates, Inc.  
1615 South Neil Street  
Champaign, Illinois 61820

The Owner and Contractor agree as follows.

**ADDITIONS AND DELETIONS:**  
The author of this document has added information needed for its completion. The author may also have revised the text of the original AIA standard form. An *Additions and Deletions Report* that notes added information as well as revisions to the standard form text is available from the author and should be reviewed.

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

The parties should complete A101®-2017, Exhibit A, Insurance and Bonds, contemporaneously with this Agreement. AIA Document A201®-2017, General Conditions of the Contract for Construction, is adopted in this document by reference. Do not use with other general conditions unless this document is modified.



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## TABLE OF ARTICLES

- 4 THE CONTRACT DOCUMENTS
- 2 THE WORK OF THIS CONTRACT
- 3 DATE OF COMMENCEMENT AND SUBSTANTIAL COMPLETION
- 4 CONTRACT SUM
- 5 PAYMENTS
- 6 DISPUTE RESOLUTION
- 7 TERMINATION OR SUSPENSION
- 8 MISCELLANEOUS PROVISIONS
- 9 ENUMERATION OF CONTRACT DOCUMENTS

### EXHIBIT A INSURANCE AND BONDS

#### ARTICLE 1 THE CONTRACT DOCUMENTS

The Contract Documents consist of this Agreement, Conditions of the Contract (General, Supplementary, and other Conditions), Drawings, Specifications, Addenda issued prior to execution of this Agreement, other documents listed in this Agreement, and Modifications issued after execution of this Agreement, all of which form the Contract, and are as fully a part of the Contract as if attached to this Agreement or repeated herein. The Contract represents the entire and integrated agreement between the parties hereto and supersedes prior negotiations, representations, or agreements, either written or oral. An enumeration of the Contract Documents, other than a Modification, appears in Article 9.

#### ARTICLE 2 THE WORK OF THIS CONTRACT

The Contractor shall fully execute the Work described in the Contract Documents, except as specifically indicated in the Contract Documents to be the responsibility of others.

#### ARTICLE 3 DATE OF COMMENCEMENT AND SUBSTANTIAL COMPLETION

§ 3.1 The date of commencement of the Work shall be:  
(Check one of the following boxes.)

- The date of this Agreement.
- A date set forth in a notice to proceed issued by the Owner.
- Established as follows:  
(Insert a date or a means to determine the date of commencement of the Work.)

If a date of commencement of the Work is not selected, then the date of commencement shall be the date of this Agreement.

§ 3.2 The Contract Time shall be measured from the date of commencement of the Work.

#### § 3.3 Substantial Completion

§ 3.3.1 Subject to adjustments of the Contract Time as provided in the Contract Documents, the Contractor shall achieve Substantial Completion of the entire Work:  
(Check one of the following boxes and complete the necessary information.)

[ « » ] Not later than « » ( « » ) calendar days from the date of commencement of the Work.

[ «X» ] By the following date: «December 4, 2023 »

§ 3.3.2 Subject to adjustments of the Contract Time as provided in the Contract Documents, if portions of the Work are to be completed prior to Substantial Completion of the entire Work, the Contractor shall achieve Substantial Completion of such portions by the following dates:

Portion of Work	Substantial Completion Date
The project consists of replacing Owner's existing fiber optic cable loop with new cable and alternate bids for replacement of all existing underground conduit and grade boxes.	December 4, 2023

§ 3.3.3 If the Contractor fails to achieve Substantial Completion as provided in this Section 3.3, liquidated damages, if any, shall be assessed as set forth in Section 4.5.

#### ARTICLE 4 CONTRACT SUM

§ 4.1 The Owner shall pay the Contractor the Contract Sum in current funds for the Contractor's performance of the Contract. The Contract Sum shall be «One Hundred Eighty-Five Thousand Nine Hundred Two Dollars and Fifty-Three Cents » (\$ «185,902.53 » ), subject to additions and deductions as provided in the Contract Documents.

#### § 4.2 Alternates

§ 4.2.1 Alternates, if any, included in the Contract Sum:

Item	Price
Alternate No. 4A	\$35,632.62
Alternate No. 5	\$27,838.89
Alternate No. 6	\$25,338.44

§ 4.2.2 Subject to the conditions noted below, the following alternates may be accepted by the Owner following execution of this Agreement. Upon acceptance, the Owner shall issue a Modification to this Agreement. (Insert below each alternate and the conditions that must be met for the Owner to accept the alternate.)

Item	Price	Conditions for Acceptance
N/A		

§ 4.3 Allowances, if any, included in the Contract Sum: (Identify each allowance.)

Item	Price
N/A	

§ 4.4 Unit prices, if any:

(Identify the item and state the unit price and quantity limitations, if any, to which the unit price will be applicable.)

Item	Units and Limitations	Price per Unit (\$0.00)
N/A		

§ 4.5 Liquidated damages, if any:

(Insert terms and conditions for liquidated damages, if any.)

«N/A»

§ 4.6 Other:

(Insert provisions for bonus or other incentives, if any, that might result in a change to the Contract Sum.)

«N/A»

## ARTICLE 5 PAYMENTS

### § 5.1 Progress Payments

§ 5.1.1 Based upon Applications for Payment submitted to the Architect by the Contractor and Certificates for Payment issued by the Architect, the Owner shall make progress payments on account of the Contract Sum to the Contractor as provided below and elsewhere in the Contract Documents.

§ 5.1.2 The period covered by each Application for Payment shall be one calendar month ending on the last day of the month, or as follows:

N/A

§ 5.1.3 Provided that an Application for Payment is received by the Architect not later than the «25th» day of a month, the Owner shall make payment of the amount certified to the Contractor not later than the «last» day of the «next» month. If an Application for Payment is received by the Architect after the application date fixed above, payment of the amount certified shall be made by the Owner not later than «thirty» ( «30» ) days after the Architect receives the Application for Payment.

*(Federal, state or local laws may require payment within a certain period of time.)*

§ 5.1.4 Each Application for Payment shall be based on the most recent schedule of values submitted by the Contractor in accordance with the Contract Documents. The schedule of values shall allocate the entire Contract Sum among the various portions of the Work. The schedule of values shall be prepared in such form, and supported by such data to substantiate its accuracy, as the Architect may require. This schedule of values shall be used as a basis for reviewing the Contractor's Applications for Payment.

§ 5.1.5 Applications for Payment shall show the percentage of completion of each portion of the Work as of the end of the period covered by the Application for Payment.

§ 5.1.6 In accordance with AIA Document A201™–2017, General Conditions of the Contract for Construction, and subject to other provisions of the Contract Documents, the amount of each progress payment shall be computed as follows:

§ 5.1.6.1 The amount of each progress payment shall first include:

- .1 That portion of the Contract Sum properly allocable to completed Work;
- .2 That portion of the Contract Sum properly allocable to materials and equipment delivered and suitably stored at the site for subsequent incorporation in the completed construction, or, if approved in advance by the Owner, suitably stored off the site at a location agreed upon in writing; and
- .3 That portion of Construction Change Directives that the Architect determines, in the Architect's professional judgment, to be reasonably justified.

§ 5.1.6.2 The amount of each progress payment shall then be reduced by:

- .1 The aggregate of any amounts previously paid by the Owner;
- .2 The amount, if any, for Work that remains uncorrected and for which the Architect has previously withheld a Certificate for Payment as provided in Article 9 of AIA Document A201–2017;
- .3 Any amount for which the Contractor does not intend to pay a Subcontractor or material supplier, unless the Work has been performed by others the Contractor intends to pay;
- .4 For Work performed or defects discovered since the last payment application, any amount for which the Architect may withhold payment, or nullify a Certificate of Payment in whole or in part, as provided in Article 9 of AIA Document A201–2017; and
- .5 Retainage withheld pursuant to Section 5.1.7.

### § 5.1.7 Retainage

§ 5.1.7.1 For each progress payment made prior to Substantial Completion of the Work, the Owner may withhold the following amount, as retainage, from the payment otherwise due:

*(Insert a percentage or amount to be withheld as retainage from each Application for Payment. The amount of retainage may be limited by governing law.)*

«Ten Percent (10%)»

§ 5.1.7.1.1 The following items are not subject to retainage:

*(Insert any items not subject to the withholding of retainage, such as general conditions, insurance, etc.)*

« »

§ 5.1.7.2 Reduction or limitation of retainage, if any, shall be as follows:

*(If the retainage established in Section 5.1.7.1 is to be modified prior to Substantial Completion of the entire Work, including modifications for Substantial Completion of portions of the Work as provided in Section 3.3.2, insert provisions for such modifications.)*

«At Owner's Discretion»

§ 5.1.7.3 Except as set forth in this Section 5.1.7.3, upon Substantial Completion of the Work, the Contractor may submit an Application for Payment that includes the retainage withheld from prior Applications for Payment pursuant to this Section 5.1.7. The Application for Payment submitted at Substantial Completion shall not include retainage as follows:

*(Insert any other conditions for release of retainage upon Substantial Completion.)*

« »

§ 5.1.8 If final completion of the Work is materially delayed through no fault of the Contractor, the Owner shall pay the Contractor any additional amounts in accordance with Article 9 of AIA Document A201–2017.

§ 5.1.9 Except with the Owner's prior approval, the Contractor shall not make advance payments to suppliers for materials or equipment which have not been delivered and stored at the site.

## § 5.2 Final Payment

§ 5.2.1 Final payment, constituting the entire unpaid balance of the Contract Sum, shall be made by the Owner to the Contractor when

- .1 the Contractor has fully performed the Contract except for the Contractor's responsibility to correct Work as provided in Article 12 of AIA Document A201–2017, and to satisfy other requirements, if any, which extend beyond final payment; and
- .2 a final Certificate for Payment has been issued by the Architect.

§ 5.2.2 The Owner's final payment to the Contractor shall be made no later than 30 days after the issuance of the Architect's final Certificate for Payment, or as follows:

Architect's Final Certificate for Payment

Final Waiver of Lien

Final Application of Payment

Weekly Certified Payroll Records

Certification of Complete Punchlist

Certification and Acceptance of Owner Training (if applicable)

Acceptance of Required O & M Manuals (if applicable)

Acceptance of Required Warranties (if applicable)

Acceptance of Spare Part / Attic Stock (if applicable)

## § 5.3 Interest

Payments due and unpaid under the Contract shall bear interest from the date payment is due at the rate stated below, or in the absence thereof, at the legal rate prevailing from time to time at the place where the Project is located.

*(Insert rate of interest agreed upon, if any.)*

«Zero» % «0%»

## ARTICLE 6 DISPUTE RESOLUTION

### § 6.1 Initial Decision Maker

The Architect will serve as the Initial Decision Maker pursuant to Article 15 of AIA Document A201–2017, unless the parties appoint below another individual, not a party to this Agreement, to serve as the Initial Decision Maker. *(If the parties mutually agree, insert the name, address and other contact information of the Initial Decision Maker, if other than the Architect.)*

N/A

### § 6.2 Binding Dispute Resolution

For any Claim subject to, but not resolved by, mediation pursuant to Article 15 of AIA Document A201–2017, the method of binding dispute resolution shall be as follows:  
*(Check the appropriate box.)*

Arbitration pursuant to Section 15.4 of AIA Document A201–2017

Litigation in a court of competent jurisdiction

Other *(Specify)*

« »

If the Owner and Contractor do not select a method of binding dispute resolution, or do not subsequently agree in writing to a binding dispute resolution method other than litigation, Claims will be resolved by litigation in a court of competent jurisdiction.

## ARTICLE 7 TERMINATION OR SUSPENSION

§ 7.1 The Contract may be terminated by the Owner or the Contractor as provided in Article 14 of AIA Document A201–2017.

§ 7.1.1 If the Contract is terminated for the Owner’s convenience in accordance with Article 14 of AIA Document A201–2017, then the Owner shall pay the Contractor a termination fee as follows:  
*(Insert the amount of, or method for determining, the fee, if any, payable to the Contractor following a termination for the Owner’s convenience.)*

« »

§ 7.2 The Work may be suspended by the Owner as provided in Article 14 of AIA Document A201–2017.

## ARTICLE 8 MISCELLANEOUS PROVISIONS

§ 8.1 Where reference is made in this Agreement to a provision of AIA Document A201–2017 or another Contract Document, the reference refers to that provision as amended or supplemented by other provisions of the Contract Documents.

§ 8.2 The Owner’s representative:  
*(Name, address, email address, and other information)*

Mr. MC Neal, Chief Information Officer  
Champaign County Administrative Services  
1776 East Washington  
Urbana, Illinois 61802  
217.387.3776

§ 8.3 The Contractor’s representative:  
*(Name, address, email address, and other information)*

Mr. Jim Neutz  
Terrazon Group

§ 8.4 Neither the Owner's nor the Contractor's representative shall be changed without ten days' prior notice to the other party.

**§ 8.5 Insurance and Bonds**

§ 8.5.1 The Owner and the Contractor shall purchase and maintain insurance as set forth in AIA Document A101™-2017, Standard Form of Agreement Between Owner and Contractor where the basis of payment is a Stipulated Sum, Exhibit A, Insurance and Bonds, and elsewhere in the Contract Documents.

§ 8.5.2 The Contractor shall provide bonds as set forth in AIA Document A101™-2017 Exhibit A, and elsewhere in the Contract Documents.

§ 8.6 Notice in electronic format, pursuant to Article 1 of AIA Document A201-2017, may be given in accordance with AIA Document E203™-2013, Building Information Modeling and Digital Data Exhibit, if completed, or as otherwise set forth below:

*(If other than in accordance with AIA Document E203-2013, insert requirements for delivering notice in electronic format such as name, title, and email address of the recipient and whether and how the system will be required to generate a read receipt for the transmission.)*

<< >>

§ 8.7 Other provisions:

**ARTICLE 9 ENUMERATION OF CONTRACT DOCUMENTS**

§ 9.1 This Agreement is comprised of the following documents:

- .1 AIA Document A101™-2017, Standard Form of Agreement Between Owner and Contractor
- .2 AIA Document A101™-2017, Exhibit A, Insurance and Bonds
- .3 AIA Document A201™-2017, General Conditions of the Contract for Construction as modified by Owner (attached).
- .4 Drawings

Number	Title	Date
See attached List of Drawings		

- .6 Specifications

Section	Title	Date	Pages
See attached Table of Contents			

- .7 Addenda, if any:

Number	Date	Pages
Addendum No. 1	08.15.2023	1
Addendum No. 2	08.22.2023	1-9
Addendum No. 3	08.28.2023	1-5

Portions of Addenda relating to bidding or proposal requirements are not part of the Contract Documents unless the bidding or proposal requirements are also enumerated in this Article 9.

.8 Other Exhibits:  
(Check all boxes that apply and include appropriate information identifying the exhibit where required.)

AIA Document E204™-2017, Sustainable Projects Exhibit, dated as indicated below:  
(Insert the date of the E204-2017 incorporated into this Agreement.)

The Sustainability Plan:

Title	Date	Pages

Supplementary and other Conditions of the Contract:

Document	Title	Date	Pages

.9 Other documents, if any, listed below:  
(List here any additional documents that are intended to form part of the Contract Documents. AIA Document A201™-2017 provides that the advertisement or invitation to bid, Instructions to Bidders, sample forms, the Contractor's bid or proposal, portions of Addenda relating to bidding or proposal requirements, and other information furnished by the Owner in anticipation of receiving bids or proposals, are not part of the Contract Documents unless enumerated in this Agreement. Any such documents should be listed here only if intended to be part of the Contract Documents.)

This Agreement entered into as of the day and year first written above.

\_\_\_\_\_  
**OWNER** (Signature)

« »« »

\_\_\_\_\_  
(Printed name and title)

\_\_\_\_\_  
**CONTRACTOR** (Signature)

\_\_\_\_\_  
Jim Neutz, Terrazon Group

\_\_\_\_\_  
(Printed name and title)



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## OFFICE OF THE CHAMPAIGN COUNTY EXECUTIVE

1776 East Washington Street, Urbana, Illinois 61802-4581

Steve Summers, County Executive

### MEMORANDUM

To: Stephanie Fortado, Chair of Finance; and  
Jim Goss, Deputy Chair of Finance; and  
Honorable Members of the Finance Committee of the Whole

From: Paula Bates and John Naese, Co-Chairs, and  
Members of the Labor Management Health Insurance Committee

Date: September 5, 2023

Subject: Employee Health Insurance and Related Benefit Plans for FY2024

The Champaign County Labor Management Health Insurance Committee (LMHIC) submits the following recommendations for employee health insurance and other benefit plans for FY2024:

#### Health Insurance Recommendation

##### **Blue Cross Blue Shield of Illinois BCS Plan**

The plan covers January 1 through December 31, 2024, with a premium rate of increase of 19.93%. The four tiers at the current FY2023 rate, and the proposed FY2024 rate are reflected below:

Tier	FY2023 Monthly Premium	FY2024 Monthly Premium	FY2024 Monthly Increase
Employee Only	\$1,019.52	\$1,223	\$203.48
Employee + Spouse	\$1,349.80	\$1,618	\$268.20
Employee + Children	\$1,274.40	\$1,528	\$253.60
Employee + Family	\$2,203.65	\$2,642	\$438.35

A Benefit Plan Summary is attached to this Memorandum and remains unchanged from the current plan. Employee premium contributions are based on the terms of their employment and/or their respective collective bargaining agreement.

#### Other Benefit Plans: No rate increases for FY2024

##### **Employer Paid:**

Benefit Planning Consultants (BPC) Flex Spending Account Plan Administration - 0% rate increase guarantee through 12/31/2024; \$4/month/participant

Life Insurance (Basis) – 0% rate increase guarantee through 12/31/2024; \$2.60/month/employee

**Employee Paid (Voluntary):**

Optional Term Life Insurance – 0% rate increase through 12/31/2024

Eye Med Vision – 0% rate increase (year 4 of 4-year rate)

Allstate Cancer – no rate change

Allstate Accident/Disability – no rate change

Delta Dental has yet to submit their renewal proposal, but the consultant believes the renewal will be below 3%.

**REQUESTED ACTION**

**The Finance Committee of the Whole recommends to the Champaign County Board approval of offering the Blue Cross Blue Shield of Illinois BCS group health insurance Plan for FY2024.**

**The Finance Committee of the Whole recommends to the Champaign County Board approval of offering Reliance Standard Life Insurance Company group term life and voluntary optional term life insurance coverage for FY 2024.**

**The Finance Committee of the Whole recommends to the Champaign County Board approval of offering EyeMed voluntary vision plan for FY2024.**

**The Finance Committee of the Whole recommends to the Champaign County Board approval of offering Allstate Accident/Disability and Cancer voluntary supplemental policies for FY2024.**

**The Finance Committee of the Whole recommends to the Champaign County Board approval of Benefit Planning Consultants as the administrator of the County's Flexible Spending Account Plan for FY2024.**

**The Finance Committee of the Whole recommends to the Champaign County Board approval of offering Delta Dental voluntary dental plans for FY2024 – as long as the renewal falls below a 3% increase.**

Rosecrance, Inc (Formerly Community Elements)  
 Champaign Co Re-Entry Grant  
 For the Month Ending July 31, 2023

	Jan	Feb	Mar	Apr	May	June	July	Total YTD
<b>1. Personnel Costs</b>	<b>\$24,059</b>	<b>\$22,938</b>	<b>\$25,421</b>	<b>\$18,937</b>	<b>\$23,300</b>	<b>\$21,736</b>	<b>\$17,052</b>	<b>\$153,443</b>
<b>2. Payroll Taxes/Benefits</b>	<b>\$5,616</b>	<b>\$6,697</b>	<b>\$7,630</b>	<b>\$6,611</b>	<b>\$5,487</b>	<b>\$5,453</b>	<b>\$5,271</b>	<b>\$42,765</b>
Computer Hardware & Software	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Total Equipment</b>	<b>\$0</b>							
Property Insurance	\$31	\$31	\$31	\$31	\$31	\$31	\$31	\$217
Building & Grounds Maintenance	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Utilities	\$432	\$23	\$216	\$191	\$124	\$821	\$22	\$1,829
Janitorial Service	\$272	\$286	\$343	\$325	\$229	\$217	\$232	\$1,904
Equip Maintenance Agreements	\$152	\$161	\$208	\$118	\$60	\$30	\$68	\$797
Depreciation	\$582	\$570	\$562	\$569	\$559	\$562	\$440	\$3,844
<b>Total Occupancy</b>	<b>\$1,469</b>	<b>\$1,071</b>	<b>\$1,360</b>	<b>\$1,234</b>	<b>\$1,003</b>	<b>\$1,661</b>	<b>\$793</b>	<b>\$8,591</b>
Office Supplies	\$57	\$56	\$47	\$218	\$146	\$59	\$85	\$668
Contractual / Professional Fees	\$765	\$670	\$642	\$551	\$671	\$514	\$477	\$4,290
Travel / Training	\$366	\$230	\$264	\$290	\$121	\$905	\$217	\$2,393
Client Assistance	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other Rent	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Telephone / Cell Phone	\$379	\$355	\$188	\$310	\$303	\$277	\$265	\$2,077
Liability / Malpractice Insurance	\$345	\$345	\$345	\$345	\$345	\$345	\$300	\$2,370
Moving & Recruiting	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Total Program Expenses</b>	<b>\$33,056</b>	<b>\$32,362</b>	<b>\$35,897</b>	<b>\$28,496</b>	<b>\$31,376</b>	<b>\$30,950</b>	<b>\$24,460</b>	<b>\$216,597</b>
<b>ALLOCATED M&amp;G</b>	<b>\$8,186</b>	<b>\$8,070</b>	<b>\$8,069</b>	<b>\$7,800</b>	<b>\$7,841</b>	<b>\$7,687</b>	<b>\$7,516</b>	<b>\$55,169</b>
<b>TOTAL EXPENSE</b>	<b>\$41,242</b>	<b>\$40,432</b>	<b>\$43,966</b>	<b>\$36,296</b>	<b>\$39,217</b>	<b>\$38,637</b>	<b>\$31,976</b>	<b>\$271,766</b>
<b>Re-Entry Indirect - 11.9% Max</b>								
Max M&G Allowed	\$4,465	\$4,371	\$4,849	\$3,849	\$4,238	\$4,181	\$3,304	\$29,257
<b>Champaign County Total</b>	<b>\$37,521</b>	<b>\$36,733</b>	<b>\$40,746</b>	<b>\$32,345</b>	<b>\$35,614</b>	<b>\$35,131</b>	<b>\$27,764</b>	<b>\$245,854</b>
Champaign County Paid	\$8,333	\$8,333	\$8,333	\$8,333	\$8,333	\$8,333	\$8,333	\$58,333