

**CHAMPAIGN COUNTY BOARD
COMMITTEE OF THE WHOLE**

Finance/ Policy, Personnel, & Appointments/Justice & Social Services Agenda

County of Champaign, Urbana, Illinois

Tuesday, August 15, 2023 at 6:30 p.m.

Shields-Carter Meeting Room

Brookens Administrative Center

1776 East Washington Street, Urbana, Illinois

Agenda Items

- I. **Call to Order**
- II. **Roll Call**
- III. **Approval of Agenda/Addenda**
- IV. **Approval of Minutes**
 - A. June 13, 2023 – Regular Meeting 1-6
- V. **Public Participation**
- VI. **Communications**
- VII. **Policy, Personnel, & Appointments**
 - A. County Executive
 1. Monthly HR Report – June & July 2023 (*to be distributed*)
 2. Appointments/Reappointments (*italics indicates incumbent*)
 - a. Resolution Appointing *Steve Moser* to the Farmland Assessment Review Committee, term ending 5/31/2027 7
 - b. Resolution Appointing *James Vickers* to the Ogden-Royal Fire Protection District, term ending 4/30/2026 8
 - c. Resolution Appointing *Chris Karr* to the Scott Fire Protection District, term ending 4/30/2026 9
 - d. Resolution Appointing *Jerry Cekander* to the Craw Cemetery Association, term ending 6/30/2029 10
 - e. Resolution Appointing *Rachel Schroeder* to the Bailey Memorial Cemetery Association, term ending 6/30/2029 11
 - f. Resolution Appointing *Rod Maddock* to the Mt. Olive Cemetery Association, term ending 6/30/2029 12
 - g. Resolution Appointing *James Prather* to the Mt. Olive Cemetery Association, term ending 6/30/2029 13-14
 - h. Resolution Appointing *Robert Kettner* to the Penfield Water District, term ending 5/31/2028 15-16
 - i. Resolution Appointing Susan Fowler to the Developmental Disabilities Board, term ending 6/30/2026 17-18

Committee of the Whole Agenda
Finance; Policy, Personnel, & Appointments; Justice & Social Services
Tuesday, August 15, 2023
Page 2

- j. Resolution Appointing *Steven Hammel* to the Beaver Lake Drainage District, term 9/1/2023-8/31/2026 19
- k. Resolution Appointing *Douglas Zehr* to the Blackford Slough Drainage District, term 9/1/2023-8/31/2026 20
- l. Resolution Appointing *Robert Barker* to the Fountain Head Drainage District, term 9/1/2023-8/31/2026 21
- m. Resolution Appointing *Patrick Feeney* to the Kankakee Drainage District, term 9/1/2023-8/31/2026 22
- n. Resolution Appointing *Leon Sieberns* to the Kerr & Compromise Drainage District term 9/1/2023-8/31/2026 23,
- o. Resolution Appointing *Norman Uken* to the Longbranch Mutual Drainage District, term 9/1/2023-8/31/2026 24-25
- p. Resolution Appointing *Larry Dallas* to the Okaw Drainage District, term 9/1/2023-8/31/2026 26
- q. Resolution Appointing *Leonard Delaney* to the Owl Creek Drainage District, term 9/1/2023-8/31/2026 27
- r. Resolution Appointing *Chris Hausman* to the Pesotum Consolidated Drainage District, term 9/1/2023-8/31/2026 28
- s. Resolution Appointing *Trent Wolken* to the Prairie Creek Drainage District, term 9/1/2023-8/31/2026 29
- t. Resolution Appointing *Stephen Osterbur* to the Raup Drainage District, term 9/1/2023-8/31/2026 30
- u. Resolution Appointing *Cecil Hudson* to the Silver Creek Drainage District, term 9/1/2023-8/31/2026 31
- v. Resolution Appointing *Chris Conerty* to the Somer #1 Drainage District, term 9/1/2023-8/31/2026 32
- w. Resolution Appointing *Josh Daly* to the St. Joseph #3 Drainage District, term 9/1/2023-8/31/2026 33
- x. Resolution Appointing *Bruce Stickers* to the St. Joseph #6 Drainage District, term 9/1/2023-8/31/2026 34
- y. Resolution Appointing *Mark Douglas* to the Union Drainage District #1 of Philo & Urbana, term 9/1/2023-8/31/2026 35
- z. Resolution Appointing *Dwight Raab* to the Union Drainage District #2 of St. Joseph & Ogden, term 9/1/2023-8/31/2026 36

aa. Resolution Appointing Trent Wolken to the West Branch Drainage District, term 9/1/2023-8/31/2026	37
bb. Resolution Appointing <i>Steven Maddock</i> to the Willow Branch Drainage District, term 9/1/2023-8/31/2026	38
cc. Currently vacant appointments – full list and information is available on the County’s website at: http://www.co.champaign.il.us/CountyExecutive/appointments/CurrentVacantOpenings.pdf (<i>information only</i>)	
dd. Applications for open appointments (<i>information only</i>)	39-50
3. Review and recommendation to the County Board for an update to the GIS Technician position description in the GIS Department	51-52
B. County Clerk	
1. Monthly Fees Report – June & July 2023	53-54
2. Semi-Annual Fees Report – June 2023	55
C. Board of Review	
1. Request approval for travel reimbursement after 60 days for Chris Diana	56
D. <u>Other Business</u>	
E. <u>Chair’s Report</u>	
F. <u>Designation of Items to be Placed on the Consent Agenda</u>	

VIII. Finance

A. Budget Amendments/Transfers	
1. Budget Amendment BUA 2023/7/286 Fund 2120 Highway IDOT Rebuild Grant / Dept 060 Highway Increased Appropriations: \$585,836 Increased Revenue: \$0 Reason: The Illinois Department of Transportation has encouraged agencies to expend the Rebuild Grant as quickly as possible. The Highway Department would like to expend the remaining fund balance in FY2023.	57-59
2. Budget Amendment BUA 2023/7/310 Fund 1080 General Corporate / Dept 127 Veterans’ Assistance Commission Increased Appropriations: \$5,500 Increased Revenue: \$5,500 Reason: Receipt of donations to be used for training/travel costs and additional rental assistance for clients.	60-61

3. Budget Amendment BUA 2023/7/650 62-63
Fund 6476 Self-Funded Insurance / Dept 118 Property/Liability Insurance
Increased Appropriations: \$203,500
Increased Revenue: \$0
Reason: Current appropriation is insufficient to cover the financial liability of a settlement authority approved by the Litigation Committee.

4. Budget Amendment BUA 2023/7/660 64-65
Fund 2089 County Public Health Fund / Dept 018 C-U Public Health District
Increased Appropriations: \$16,966
Increased Revenue: \$16,966
Reason: The actual property tax levy split for C-UPHD was higher than the estimated levy split, requiring an increase in appropriations to distribute the pass-through funds.

5. Budget Amendment BUA 2023/8/68 66-68
Fund 1080 General Corporate / Dept 031 Circuit Court
Increased Appropriations: \$10,202.80
Increased Revenue: \$10,202.80
Reason: Reimbursement from the State of Illinois for certified interpreter fees paid in the last year, and request to increase the current year appropriation.

6. Budget Transfer BUA 2023/7/131 69-71
Fund 1080 General Corporate / Dept 036 Public Defender
Amount: \$ 6,000
Reason: To cover interpretation services and transcript costs for the remainder of FY2023.

7. Budget Transfer BUA 2023/7/674 72-73
Fund 1080 General Corporate / Dept 040 Sheriff, 140 Correctional Center, & 075 General County
Amount: \$622,261
Reason: Transfer from General County to the Sheriff's budgets required to cover the FOP contract negotiations.

- B. Treasurer
 1. Monthly Report – May 2023 – Reports are available on the Treasurer's webpage at: <https://www.co.champaign.il.us/treasurer/reports.php>

- C. Auditor
 1. Monthly Report – May & June 2023 – Reports are available on the Auditor's webpage at: <http://www.co.champaign.il.us/auditor/countyboardreports.php>

- D. County Clerk
 1. Resolution Authorizing an Acceptance Agreement between Champaign County and the Illinois State Board of Elections for a Voter Registration State Grant 2024 74-79

- E. Circuit Court
 1. Adoption of Resolution No. 2023-157 Authorizing Award of Contract for Case Management System Consultant, pursuant to RFQ 2023-003 *(to be distributed)* 80

F. Other Business

G. Chair's Report

H. Designation of Items to be Placed on the Consent Agenda

IX. Justice and Social Services

A. Monthly Reports – All reports are available on each department's webpage through the department reports page at: <http://www.co.champaign.il.us/CountyBoard/Reports.php>

- Probation & Court Services – May 2023, June 2023 and 2nd Quarter Statistics
- Public Defender – June & July 2023
- Animal Control – May 2023
- Emergency Management Agency – June & July 2023

B. Rosecrance Re-Entry Financial Report – May & June 2023 (*information only*)

81-82

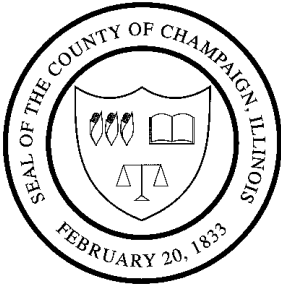
C. Other Business

D. Chair's Report

E. Designation of Items to be Placed on the Consent Agenda

X. Other Business

XI. Adjournment



**CHAMPAIGN COUNTY BOARD
COMMITTEE OF THE WHOLE**

Finance/ Policy, Personnel, & Appointments/Justice & Social Services

County of Champaign, Urbana, Illinois

Tuesday, June 13, 2023 at 6:30 p.m.

Shields-Carter Meeting Room

Brookens Administrative Center

1776 East Washington Street, Urbana, Illinois

10

11 **MINUTES – Subject to Approval**

12 **Members Present:** Samantha Carter, Lorraine Cowart, Aaron Esry, Jim Goss, Elly Hanauer-
13 Friedman, Stan Harper, Mike Ingram, Jennifer Locke, Jenny Lokshin, Kyle
14 Patterson, Brett Peugh, Emily Rodriguez, Jilmala Rogers, Tom ‘Ed’ Sexton, Chris
15 Stohr, Jennifer Straub, Leah Taylor, Eric Thorsland and Bethany
16 Vanichtheeranont

17

18 **Members Absent:** Stephanie Fortado, Diane Michaels, and Jeff Wilson

19

20 **Others Present:** Steve Summers (County Executive), Tami Ogden (Director of Finance), Michelle
21 Jett (Director of Administration), Susan McGrath (Circuit Clerk), Megan Robison
22 (Recording Secretary)

23

24 **Agenda Items**

25

26 **I. Call to Order**

27

28 Mr. Patterson called the meeting to order at 6:31 p.m.

29

30 **II. Roll Call**

31

32 Roll Call was taken, and a quorum was declared present.

33

34 **III. Approval of Agenda/Addenda**

35

36 **MOTION** by Ms. Taylor to approve the agenda; seconded by Ms. Vanichtheeranont. Upon vote, the
37 **MOTION CARRIED** unanimously.

38

39 **IV. Approval of Minutes**

40 A. May 9, 2023 – Regular Meeting

41

42 **MOTION** by Mr. Ingram to approve the minutes of May 9, 2023; seconded by Ms. Carter. Upon vote, the
43 **MOTION CARRIED** unanimously.

44

45 **V. Public Participation**

46

47 None

48

49 **VI. Communications**

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51 None

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57

58 **VII. Justice and Social Services**

59 A. Monthly Reports – All reports are available on each department’s webpage through the department
60 reports page

- 61 • Probation & Court Services – April 2023
- 62 • Public Defender – May 2023
- 63 • Animal Control – April 2023
- 64 • Emergency Management Agency – April & May 2023

65
66 Received and placed on file.

67
68 B. Rosecrance Re-Entry Financial Report – April 2023

69
70 Information only

71
72 C. Other Business

73
74 None

75
76 D. Chair’s Report

77
78 None

79
80 E. Designation of Items to be Placed on the Consent Agenda

81
82 None

83
84 **VIII. Policy, Personnel, & Appointments**

85 A. County Executive
86 1. Monthly HR Report – April & May 2023

87
88 Received and placed on file – Mr. Stohr mentioned the numerous employment vacancies.

- 89
90 2. Appointments/Reappointments (*italics indicates incumbent*)
 - 91 a. Resolution Appointing Stephanie Dable to the Prairieview Cemetery Association, term ending
 - 92 6/30/2026
 - 93 b. Resolution Appointing *Tom Kacich* to the Clements Cemetery Association, term 7/1/2023-
 - 94 6/30/2029
 - 95 c. Resolution Appointing *Lyndon Goodly* to the County Board of Health, term 7/1/2023-6/30/2026

96
97 **OMNIBUS MOTION** by Ms. Rogers to recommend County Board Approval of resolutions appointing
98 Stephanie Dable, Tom Kacich and Lyndon Goodly to their respective boards; seconded by Ms. Locke. Upon
99 vote, the **MOTION CARRIED** unanimously.

100
101 d. Currently vacant appointments – full list and information is available on the County’s website

102
103 Information only

104
105 e. Applications for open appointments

106
107 Information only

108 3. Review and recommendation to the County Board for the Clerk, Tax Map Technician, Assistant
109 Deputy/Appraiser and Assistant Deputy/Sales Analyst positions in the Supervisor of Assessments
110 Office
111

112 **MOTION** by Ms. Rogers to recommend County Board approval of a resolution to update the position
113 descriptions for the Clerk, Tax Map Technician, Assistant Deputy/Appraiser and Assistant Deputy/Sales
114 Analyst positions in the Supervisor of Assessments Office; seconded by Mr. Thorsland. Upon vote, the
115 **MOTION CARRIED** unanimously.
116

117 4. Recommendation to the Finance Committee for approval to amend the schedule of authorized
118 positions in the Highway Department
119

120 **MOTION** by Ms. Cowart to forward to the Finance Committee approval of a resolution amending the
121 schedule of authorized positions in the Highway Department; seconded by Mr. Sexton. Ms. Cowart
122 explained that the Assistant County Engineer was retiring and thanked Mr. Cooper for his dedication to
123 the department over the past 25 years. Upon vote, the **MOTION CARRIED** unanimously.
124

125 5. Award of contract to Telecom Innovations Group, pursuant to RFP 2023-001
126

127 **MOTION** by Ms. Vanichtheeranont to recommend County Board approval of a resolution awarding contract to
128 Telecom Innovations Group, pursuant to RFP 2023-001; seconded by Ms. Carter. Upon vote, the **MOTION**
129 **CARRIED** unanimously.
130

131 B. County Clerk
132 1. Monthly Fees Report – May 2023
133

134 Received and placed on file.
135

136 C. County Board
137 1. Establishing an Opioid Settlement Funding Task Force
138

139 **MOTION** by Ms. Locke to recommend County Board approval of a resolution establishing an Opioid Settlement
140 Funding Task Force; seconded by Ms. Straub. Board members discussed who would be serving on this committee
141 with the consensus being: Sexton, Straub, Esry, Locke (Chair), Michaels, Stohr, and Rodriguez. Upon vote, the
142 **MOTION CARRIED** unanimously.
143

144 D. Other Business
145

146 None
147

148 E. Chair’s Report
149

150 None
151

152 F. Designation of Items to be Placed on the Consent Agenda
153

154 VIII. A. 2. a-c, 3, 5, C. 1
155
156
157
158

159 **IX. Finance**

160 A. Budget Amendments/Transfers

161 1. Budget Amendment BUA 2023/05/38

162 Fund 1080 General Corporate / Dept 016 Administrative Services

163 Increased Appropriations: \$35,297

164 Increased Revenue: \$0

165 Reason: Creation and hiring of a Finance Specialist for the remainder of FY2023.

166

167 **MOTION** by Mr. Esry to recommend County Board approval of a resolution approving BUA 2023/05/38;

168 seconded by Ms. Straub. Upon vote, the **MOTION CARRIED** unanimously.

169

170 2. Budget Amendment BUA 2023/05/603

171 Fund 2475 RPC Econ Development Loans / Dept 475 RPC Econ Development Loans

172 Increased Appropriations: \$1,272,751

173 Increased Revenue: \$0

174 Reason: To ensure expenditures are not overdrawn due to the requirement by DCEO to repay the
175 outstanding cumulated interest and principal payments associated with the Illinois' CSBG program.

176

177 **MOTION** by Ms. Carter to recommend County Board approval of a resolution approving BUA 2023/05/603;

178 seconded by Ms. Vanichtheeranont. Upon vote, the **MOTION CARRIED** unanimously.

179

180 3. Budget Transfer BUA 2023/05/729

181 Fund 1080 General Corporate / Dept 036 Public Defender

182 Amount: \$21,000

183 Reason: To enter into a contract with private counsel to cover post-conviction cases for the remainder
184 of FY2023.

185

186 **MOTION** by Ms. Locke to recommend County Board approval of a resolution approving BUA 2023/05/729;

187 seconded by Mr. Thorsland. Ms. Locke shared with the Board why this service is so important. Upon vote,
188 the **MOTION CARRIED** unanimously.

189

190 4. Budget Amendment BUA 2023/06/64

191 Fund 2609 Tax Indemnity Fund / Dept 026 County Treasurer

192 Increased Appropriations: \$99,000

193 Increased Revenue: \$0

194 Reason: To pay judgment ordered in court case 2022TX89.

195

196 **MOTION** by Ms. Taylor to recommend County Board approval of a resolution approving BUA 2023/06/64;

197 seconded by Ms. Straub. Upon vote, the **MOTION CARRIED** unanimously.

198

199 B. Treasurer

200 1. Monthly Report – April 2023 – Reports are available on the Treasurer's webpage

201

202 Received and placed on file

203

204 C. Auditor

205 1. Monthly Report – April 2023 – Reports are available on the Auditor's webpage

206

207 Received and placed on file

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2. Authorizing Interfund Loans from Reserves to Other Funds

MOTION by Ms. Vanichtheeranont to recommend County Board approval of a resolution authorizing interfund loans from reserves to other funds; seconded by Mr. Thorsland. Upon vote, the **MOTION CARRIED** unanimously.

D. Circuit Clerk

1. Intergovernmental Agreement between Illinois Department of Healthcare and Family Services and Champaign County Circuit Clerk

MOTION by Ms. Carter to recommend County Board approval of a resolution approving an intergovernmental agreement between Illinois Department of Healthcare and Family Services and Champaign County Circuit Clerk; seconded by Ms. Taylor. Upon vote, the **MOTION CARRIED** unanimously.

E. County Executive

1. Ordinance Establishing Salary Administration Guidelines for Champaign County Departments

MOTION by Ms. Lokshin to recommend County Board approval of an ordinance establishing salary administration guidelines for Champaign County departments; seconded by Mr. Ingram. Upon vote, the **MOTION CARRIED** unanimously.

2. Approving FY2024 Non-Bargaining Employee Salary and Budgeting for Vacancies Recommendation

MOTION by Ms. Cowart to recommend County Board approval of a resolution approving FY2024 Non-Bargaining Employee Salary and Budgeting for Vacancies; seconded by Ms. Rogers. Upon vote, the **MOTION CARRIED** unanimously.

3. Recommendation to the County Board for approval to amend the schedule of authorized positions in the Highway Department

MOTION by Ms. Cowart to recommend County Board approval of a resolution amending the schedule of authorized positions in the Highway Department; seconded by Ms. Carter. Upon vote, the **MOTION CARRIED** unanimously.

F. Other Business

None

G. Chair's Report

None

H. Designation of Items to be Placed on the Consent Agenda

IX. A. 1-4, C. 2, D. 1, E. 1-3

X. Other Business

None

261 **XI. Adjournment**

262

263 Chair Patterson adjourned the meeting at 6:53 p.m.



CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM
Fire, Cemetery, Water, & Farmland Assessment

PLEASE TYPE OR PRINT IN BLACK INK

NAME: William Stephen Moser

ADDRESS: 1960 C.K. 1400N Urbana IL 61802
Street City State Zip Code

EMAIL: No Email PHONE: 217-369-7565

Check Box to Have Email Address Redacted on Public Documents

NAME OF APPOINTMENT BODY OR BOARD: Farm Land Assessment Com.

BEGINNING DATE OF TERM: June 1st ENDING DATE: 5/30/2026

The Champaign County Board appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Board in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, CANDIDATE MUST COMPLETE AND SIGN THIS APPLICATION.

1. What experience and background do you have which you believe qualifies you for this appointment?

I have farmed in this comm for 23 year
I am retired Broker for years dealing with
farmland. I served on the county
board for 20 year from 1992-2012

2. What is your knowledge of the appointed body's operations, property holdings, staff, taxes, and fees?

I have served on this board for 12 year
I am a farm manager since 1973
with 20 year with Champaign County Bank

3. Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the appointed body for which you are applying? (This question is not meant to disqualify you; it is only intended to provide information.) Yes No If yes, please explain:

Wm A. Moser
Signature

4/13/23
Date

Status

Name James Vickers

Application Date 6/13/2023

Expiration Date 6/13/2122

Board Member [James Vickers](#)

Status Validated

Board	Vacancies	Status
Ogden-Royal Fire Protection District	1	Pending

Basic Information

Name
James Vickers

What experience and background do you have which you believe qualifies you for this appointment?
CURRENTLY SERVE AS BOARD PRESIDENT

What is your knowledge of the appointed body's operations, property holding's staff, taxes, and fees?
15 YEARS EXPERIENCE

Please list any boards, commissions, or public positions to which you have been appointed or elected and are currently serving.
OGDEN ROYAL FIRE BOARD

Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the appointed body for which you are applying? If yes, please explain.
NO

Would you be available to regularly attend the scheduled meeting of the appointed body? If no, please explain.
YES

Contact Information

Address
103 ELVIN DRIVE
OGDEN, IL 61859

Phone
[2172025135](tel:2172025135)

Email
VICKERS11985@YAHOO.COM

Occupation

Ethnicity

What is your ethnicity?
White

Additional Information

Notes

Status

Name Chris Karr
Application Date 6/20/2023
Expiration Date 6/20/2122
Board Member [Chris Karr](#)
Status Validated

Board	Vacancies	Status
Scott Fire Protection District	1	Pending

Basic Information

Name
Chris Karr

What experience and background do you have which you believe qualifies you for this appointment?
15 years on current board

What is your knowledge of the appointed body's operations, property holding's staff, taxes, and fees?
We prepare tentative and final budget. After current taxes are collected disperse to Bondville and Seymour Fire Departments. We are a Paper District.

Please list any boards, commissions, or public positions to which you have been appointed or elected and are currently serving.
Camp creek and No 1 of the town of Scott Drainage districts.

Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the appointed body for which you are applying? If yes, please explain.
No

Would you be available to regularly attend the scheduled meeting of the appointed body? If no, please explain.
Yes

Contact Information

Address
1411 County Road 300 E, Apt, suite, floo
Apt, suite, floor, etc.
Seymour, IL 61875

Phone
[12176872602](tel:12176872602)

Cell Phone
[12173698751](tel:12173698751)

Email
karrfarm49@prairieinet.net

Occupation

Professional Licenses
Farmer

Gender

What is your gender?
Male

Ethnicity

What is your ethnicity?
White

Additional Information

Notes

Status

Name Jerry Paul Cekander
Application Date 6/18/2023
Expiration Date 6/18/2122
Board Member [Jerry P. Cekander](#)
Status Validated

Board	Vacancies	Status
Craw Cemetery	0	Pending

Basic Information

Name
 Jerry Paul Cekander

What experience and background do you have which you believe qualifies you for this appointment?
 Family members in this Cemetery. Would like to be part of the decision made in the Cemetery.

What is your knowledge of the appointed body's operations, property holding's staff, taxes, and fees?
 Not sure at this time since I'm not on the board yet.

Please list any boards, commissions, or public positions to which you have been appointed or elected and are currently serving.
 None

Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the appointed body for which you are applying? If yes, please explain.
 No

Would you be available to regularly attend the scheduled meeting of the appointed body? If no, please explain.
 Yes

Contact Information

Address
 205 Clayton Dr.
 Mahomet, IL 61853

Phone
[2174933069](tel:2174933069)

Cell Phone
[2174933069](tel:2174933069)

Email
JerryCekan@gmail.com

Occupation

Ethnicity

What is your ethnicity?
 White

Additional Information

Notes

Status

Name Rachel Jane Schroeder
Application Date 6/19/2023
Expiration Date 6/19/2122
Board Member [Rachel J. Schroeder](#)
Status Validated

Board	Vacancies	Status
Bailey Memorial Cemetery	1	Pending

Basic Information

Name
 Rachel Jane Schroeder

What experience and background do you have which you believe qualifies you for this appointment?
 Seeking reappointment. Family (Woodworth and Leslie) are buried at Bailey Cemetery.

What is your knowledge of the appointed body's operations, property holding's staff, taxes, and fees?
 Have served on Board since January 2014. Grew up on farm northwest of Tolono.

Please list any boards, commissions, or public positions to which you have been appointed or elected and are currently serving.
 Bailey Cemetery Board

Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the appointed body for which you are applying? If yes, please explain.
 No

Would you be available to regularly attend the scheduled meeting of the appointed body? If no, please explain.
 Yes

Contact Information

Address
 2528 Windward Blvd.
 Champaign, IL 61821-6960

Phone
[217-493-2810](tel:217-493-2810)

Email
rjwschroeder2@comcast.net

Occupation

Professional Licenses
 Retired September 1, 2000, from Parkland College after 34 years, Active Volunteer at Carle Foundation Hospital since January 2001

Gender

What is your gender?
 Female

Additional Information

Notes

Ethnicity

What is your ethnicity?
 White

Status

Name Rod Lee Maddock
Application Date 6/21/2023
Expiration Date 6/21/2122
Board Member [Rod L. Maddock](#)
Status Validated

Board	Vacancies	Status
Mt. Olive Cemetery	1	Pending

Basic Information

Name
 Rod Lee Maddock

What experience and background do you have which you believe qualifies you for this appointment?
 I am a farmer I've run my own business for 50 years.

What is your knowledge of the appointed body's operations, property holding's staff, taxes, and fees?
 I have been on this board many years. I know what our income is and what are expenses are.

Please list any boards, commissions, or public positions to which you have been appointed or elected and are currently serving.
 None

Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the appointed body for which you are applying? If yes, please explain.
 No

Would you be available to regularly attend the scheduled meeting of the appointed body? If no, please explain.
 Yes

Contact Information

Address
 2071e co. Rd.1700n
 St.joseph, IL 61873

Phone
[2174697220](tel:2174697220)

Cell Phone
[2172026817](tel:2172026817)

Email
rmroadrunner70@icloud.com

Occupation

Ethnicity

What is your ethnicity?
 White

Additional Information

Notes

CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM
Cemetery Association/Board

NAME: James PRATHER

ADDRESS: 3706 E Windsor Rd URBANA IL 61802
Street City State Zip Code

EMAIL: [REDACTED] PHONE: 217 202 6089

Check Box to Have Email Address Redacted on Public Documents

CEMETERY ASSOCIATION/BOARD: Mt Olive

BEGINNING DATE OF TERM: July 1 2023 ENDING DATE: June 30 2029

The Champaign County Executive appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Executive in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. **IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, CANDIDATE MUST COMPLETE THIS APPLICATION AND AN INTERVIEW WITH THE COUNTY EXECUTIVE.**

1. Are you a resident of the State of Illinois? Yes No
2. Do you live within 15 miles of the cemetery or have a family interest? Yes No
3. What experience and background do you have which you believe qualifies you for this appointment?

Been of Board For 6 yrs

Lots of Family Buried There

4. What is your knowledge of the appointed body's operations, property holdings, staff, taxes, and fees?

As a board member we go over these at our meeting

5. Please list any boards, commissions, or public positions to which you have been appointed or elected and are currently serving.

Past Highway Commissioner ✓ cemetery Board only now.

6. Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the body for which you are applying? (This question is not meant to disqualify you; it is only intended to provide information.) Yes No If yes, please explain:

7. Would you be available to regularly attend the scheduled meeting of the appointed body? Yes No If no, please explain:

The facts set forth in my application for appointment are true and complete. I understand this application is a document of public record that will be on file in the Office of the County Executive.


Signature _____
Date: 6/22/23 _____

CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM
Water Public District

NAME: Robert E Kettner

ADDRESS: 327 EAST ST Pentfield IL 61862
Street City State Zip Code

EMAIL: bkettner@combe.com PHONE: 217-202-1893

Check Box to Have Email Address Redacted on Public Documents

PUBLIC WATER DISTRICT: Pentfield WATER BOARD

BEGINNING DATE OF TERM: _____ ENDING DATE: _____

The Champaign County Executive appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Executive in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. **IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, CANDIDATE MUST COMPLETE THIS APPLICATION AND AN INTERVIEW WITH THE COUNTY EXECUTIVE.**

1. Are you a resident of Champaign County? Yes No
2. Do you live within the water district? Yes No
3. What experience and background do you have which you believe qualifies you for this appointment?

I HAVE BEEN IN MAINT FOR OVER 40 YRS
CURRENTLY HEAD OF MAINT FOR COMBE LABS

4. What is your knowledge of the appointed body's operations, property holdings, staff, taxes, and fees?

None

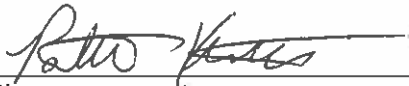
5. Please list any boards, commissions, or public positions to which you have been appointed or elected and are currently serving.

none

- 6. Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the body for which you are applying? (This question is not meant to disqualify you; it is only intended to provide information.) Yes No If yes, please explain:

- 7. Would you be available to regularly attend the scheduled meeting of the appointed body? Yes No If no, please explain:

The facts set forth in my application for appointment are true and complete. I understand this application is a document of public record that will be on file in the Office of the County Executive.



 Signature

Date: 6/25/23

Status

Name Ms Susan Ann Fowler, PhD
Application Date 6/14/2023
Expiration Date 6/14/2122
Board Member [Susan Fowler, PhD](#)
Status Validated

Board	Vacancies	Status
Developmental Disabilities Board (377 Board)	0	Pending

Basic Information

Name
Ms Susan Ann Fowler, PhD

What experience and background do you have which you believe qualifies you for this appointment?

I have served 8 years on the MHB and attended many DDB meetings in the prior decade to ensure that I understood the relationships between the two boards and shared programming and finances. I have served on committees or boards at Community Choices, DSC and understand their services somewhat. I am the parent and guardian of a young man with DD who receives funding through HBWS program of Illinois, use the ACCESS system, receive CCHA funds for my son's apartment, serve as designated payee and recipient on SSDI payments for son as well as serve as an information resource to other families regarding ABLE accounts (went through the training), SSDI (went through an online training) and am familiar with most service groups in the county that support, fund or provide services to families with individuals with DD or directly to individuals with DD.

What is your knowledge of the appointed body's operations, property holding's staff, taxes, and fees?

I have a good understanding of the board's operations from my 8 years on the CCMHB, reading monthly minutes of the board, while serving, seeing financial reports regarding funding of both MHB and DDB and working with staff who are affiliated with the MHB and DDB.

Please list any boards, commissions, or public positions to which you have been appointed or elected and are currently serving.

none in Champaign County; I am on several committees for the National Council for Exceptional Children which is the leading special education professional association and once served as President

Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the appointed body for which you are applying? If yes, please explain.

no

Would you be available to regularly attend the scheduled meeting of the appointed body? If no, please explain.

yes--familiar with the schedule and time commitment

Other Questions

Question #2

What do you believe is the role of a trustee/commissioner/board member and how do you envision carrying out the responsibilities of that role?

Contact Information

Address
2101 Doubletree Lane
Champaign, IL 61822

Phone
[2173518529](tel:2173518529)

Cell Phone
[2173698529](tel:2173698529)

Email
safowler@illinois.edu

Occupation

Professional Licenses
doctorate in developmental and child psychology University of Kansas 1979

Registrations/Certifications
none

Additional Information

Notes

to provide vision for the delivery and access to services in Champaign County for individuals with developmental disability and their families and guardians; to be very familiar with the current array of services and how they are funded (state, local, federal, private) and the ways and extent to which they serve the eligible population; to identify gaps in services that affect the welfare and quality of life for those with DD; to be fiscally responsible for the funds administered by the DDB and to understand the relationships between the DDB and MHB as well as relationships and connections, collaborations among existing agencies receiving such funds; to plan for the future while being vigilant about present services, access, and needs.

Gender

What is your gender?

Female

Ethnicity

What is your ethnicity?

White

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Status

Name Steven J. Hammel
Application Date 6/21/2023
Expiration Date 6/21/2122
Board Member [Steve J. Hammel](#)
Status Validated

Board	Vacancies	Status
Beaver Lake Drainage District	0	Pending

Basic Information

Name
Steven J. Hammel

What experience and background do you have which you believe qualifies you for this appointment?
I have gained experience over the last six years serving as a Beaver Lake Drainage District Commissioner. I have had experience repairing and replacing tiles and maintaining drainage ditches.

What is your knowledge of the appointed body's operations, property holding's staff, taxes, and fees?
In my six years of previous service in this position, I have been involved in meetings regarding the drainage district's operations. Also in the payment of contractors that have been hired to perform maintenance and other repairs for the district.

Please list any boards, commissions, or public positions to which you have been appointed or elected and are currently serving.
Beaver Lake Drainage District Commissioner. Former Somer Township Trustee, serving 17 years before moving out of Somer Township, thus making me ineligible.

Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the appointed body for which you are applying? If yes, please explain.
No

Would you be available to regularly attend the scheduled meeting of the appointed body? If no, please explain.
Yes

Contact Information

Address
2101 BELMONT PARK LN
CHAMPAIGN, IL 61822

Phone
[12176216432](tel:12176216432)

Cell Phone
[12176216432](tel:12176216432)

Email
sckkhammel4@volomail.net

Occupation

Professional Licenses
Farmer and landowner

Registrations/Certifications
Private applicator license

Gender

What is your gender?
Male

Ethnicity

What is your ethnicity?
White

Additional Information

Notes

Status

Name Mr. Douglas LaVern Zehr
Application Date 7/11/2023
Expiration Date 7/11/2122
Board Member [Douglas L. Zehr](#)
Status Validated

Board	Vacancies	Status
Blackford Slough Drainage District	0	Pending

Basic Information

Name
Mr. Douglas LaVern Zehr

What experience and background do you have which you believe qualifies you for this appointment?
I have farmed and worked as a service manager in a manufacturing company. I have managed budgets and projects.

What is your knowledge of the appointed body's operations, property holding's staff, taxes, and fees?
My father and grandfather both served as commissioners. I have a general understanding of their responsibility to maintain the slough.

Please list any boards, commissions, or public positions to which you have been appointed or elected and are currently serving.
I served four years on the Ford Co. SWCD board.

Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the appointed body for which you are applying? If yes, please explain.
No

Would you be available to regularly attend the scheduled meeting of the appointed body? If no, please explain.
Yes

Contact Information

Address
3514 County Road 700 E
Foosland, IL 61845

Email
dlzehr10@gmail.com

Phone
3307499508

Occupation

Professional Licenses
Farmer/Consultant

Gender

What is your gender?
Male

Additional Information

Notes

Ethnicity

What is your ethnicity?
White

Robert W Barker

Champaign County IL | Generated 7/13/2023 @ 1:17 pm by OnBoard2 - Powered by ClerkBase

Status

Name Robert W Barker
Application Date 7/7/2023
Expiration Date 7/7/2122
Board Member [Robert Barker](#)
Status Validated

Board	Vacancies	Status
Fountain Head Drainage District	0	Pending

Basic Information

Name
Robert W Barker

What experience and background do you have which you believe qualifies you for this appointment?
Been on the district for over 20 years

What is your knowledge of the appointed body's operations, property holding's staff, taxes, and fees?
Know where all of the facilities are located

Please list any boards, commissions, or public positions to which you have been appointed or elected and are currently serving.
Farm Bureau and Champaign County fair

Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the appointed body for which you are applying? If yes, please explain.
No

Would you be available to regularly attend the scheduled meeting of the appointed body? If no, please explain.
Yes

Contact Information

Address
5512 W Windsor Rd
Champaign, IL 61822

Email
farmn4@aol.com

Phone
2172022020

Cell Phone
2172022020

Occupation

Professional Licenses
Farmer

Gender

What is your gender?
Male

Additional Information

Notes

Ethnicity

What is your ethnicity?
White

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Status

Name Patrick J Feeney
Application Date 6/21/2023
Expiration Date 6/21/2122
Board Member [Patrick J. Feeney](#)
Status Validated

Board	Vacancies	Status
Kankakee Drainage District	0	Pending

Basic Information

Name
Patrick J Feeney

What experience and background do you have which you believe qualifies you for this appointment?
I have held this Director position for approximately 25 years

What is your knowledge of the appointed body's operations, property holding's staff, taxes, and fees?
Extensive

Please list any boards, commissions, or public positions to which you have been appointed or elected and are currently serving.
Director Premier Cooperative

Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the appointed body for which you are applying? If yes, please explain.
No

Would you be available to regularly attend the scheduled meeting of the appointed body? If no, please explain.
Yed

Contact Information

Address
1474E 1500North
Monticello, IL 61857

Email
feeneyfarms1@gmail.com

Phone
2176213938

Occupation

Ethnicity

What is your ethnicity?
White

Additional Information

Notes

Status

Name Leon Sieberns
Application Date 6/11/2023
Expiration Date 6/11/2122
Board Member [Leon Sieberns](#)
Status Validated

Board	Vacancies	Status
Kerr & Compromise Drainage District	0	Pending

Basic Information

Name
Leon Sieberns

What experience and background do you have which you believe qualifies you for this appointment?

The drainage district tile runs through my property which I have owned for 32 years. I attend the annual meeting and training provided by the Illinois Association of Drainage Districts. I have completed the Open Meeting Act Training. I have farmed and maintained the drainage on my farming operation since 1981.

What is your knowledge of the appointed body's operations, property holding's staff, taxes, and fees?

The current operations of the district are inadequate and have violated the Illinois drainage district laws. Without obtaining proper court approval, the district commissioners have authorized an illegal connection to the main by the Village of Gifford to run its stormwater into the District's drainage tile thus causing additional flow into that tile in excess of 140% of the capacity of the main. Many landowners have attempted to resolve this illegal connection with the existing commissioners without success. The current commissioners solution was to attempt to dissolve the District until landowners protested. This action caused substantial legal fees to be incurred by the District. The current assessment by the District is less than \$3.00 per acre which is inadequate to maintain the tile.

Please list any boards, commissions, or public positions to which you have been appointed or elected and are currently serving.

None

Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the appointed body for which you are applying? If yes, please explain.

No

Would you be available to regularly attend the scheduled meeting of the appointed body? If no, please explain.

Yes

Gender

What is your gender?
Male

Ethnicity

What is your ethnicity?
White

Contact Information

Address
2513 County Road 3000 North
Penfield, IL 61862

Email
sebsnoelw@aol.com

Phone
2177146179

Cell Phone
2177146179

Occupation

Professional Licenses
Farmer
Construction Contractor

Additional Information

Notes

CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM
Drainage District Commissioner

NAME: Norman Uken

ADDRESS: 2419 CR 1800 E Urbana IL 61802
Street City State Zip Code

EMAIL: _____ PHONE: 217 621 6676

Check Box to Have Email Address Redacted on Public Documents

NAME OF DRAINAGE DISTRICT: Longbrunck Matfield Drainage District

BEGINNING DATE OF TERM: 9/1/23 ENDING DATE: 8/31/26

The Champaign County Executive appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Executive in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. **IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, CANDIDATE MUST COMPLETE THIS APPLICATION AND AN INTERVIEW WITH THE COUNTY EXECUTIVE.**

1. Are you a resident of the State of Illinois? Yes No
2. Do you own land within the drainage district? Yes No
3. What experience and background do you have which you believe qualifies you for this appointment?

I have been a commissioner in this drainage district for many years

4. What is your knowledge of the appointed body's operations, property holdings, staff, taxes, and fees?

All property owners draining into this drainage district pay a tax to the district for maintaining the drainage ditch including all inlet and outlet tile. It is up to the commissioner to see that the maintenance work is done

5. Please list any boards, commissions, or public positions to which you have been appointed or elected and are currently serving.

None

6. Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the body for which you are applying? (This question is not meant to disqualify you; it is only intended to provide information.) Yes No If yes, please explain:

7. Would you be available to regularly attend the scheduled meeting of the appointed body? Yes No If no, please explain:

The facts set forth in my application for appointment are true and complete. I understand this application is a document of public record that will be on file in the Office of the County Executive.

Norman Uken
Signature

Date: *6/26/2022*

Status

Name Mr Larry William Dallas
Application Date 6/24/2023
Expiration Date 6/24/2122
Board Member [Larry W. Dallas](#)
Status Validated

Board	Vacancies	Status
Okaw Drainage District	0	Pending

Basic Information

Name
Mr Larry William Dallas

What experience and background do you have which you believe qualifies you for this appointment?
I have served on this board for over 20 years and have very good knowledge of the tile and the outlets in the district

What is your knowledge of the appointed body's operations, property holding's staff, taxes, and fees?
I have participated in setting the tax levies for every year of my tenure on this district. I help maintain the maps the commissioners use

Please list any boards, commissions, or public positions to which you have been appointed or elected and are currently serving.
Union 20 Drainage District of Douglas County, represent District 12 on the Illinois Farm Bureau Board

Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the appointed body for which you are applying? If yes, please explain.
No

Would you be available to regularly attend the scheduled meeting of the appointed body? If no, please explain.
Yes. I have never missed one during my tenure

Contact Information

Address
650 E County Road 1450 N
Tuscola, IL 61953

Email
Lwdallas53@gmail.com

Phone
2178404297

Cell Phone
2178404297

Occupation

Gender

What is your gender?
Male

Ethnicity

What is your ethnicity?
White

Additional Information

Notes

Status

Name Leonard Delaney
Application Date 6/27/2023
Expiration Date 6/27/2122
Board Member [Leonard Delaney](#)
Status Validated

Board	Vacancies	Status
Owl Creek Drainage District	0	Pending

Basic Information

Name
Leonard Delaney

What experience and background do you have which you believe qualifies you for this appointment?
Current Owl Creek Drainage District Commissioner. Landowner and farmer within the taxing body.

What is your knowledge of the appointed body's operations, property holding's staff, taxes, and fees?
I am a current Owl Creek Drainage District commissioner with knowledge of all the above listed items.

Please list any boards, commissions, or public positions to which you have been appointed or elected and are currently serving.
Past Fisher Unit School District #1 board member (16 years, President 6 years). If I recall correctly I am in my second Drainage District term.

Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the appointed body for which you are applying? If yes, please explain.
No.

Would you be available to regularly attend the scheduled meeting of the appointed body? If no, please explain.
Yes.

Contact Information

Address
58 County Road 3000N
Fisher, IL 61843

Email
lcdfarms1@gmail.com

Phone
2174171748

Occupation

Gender

What is your gender?
Male

Ethnicity

What is your ethnicity?
White

Additional Information

Notes

Status

Name Chris Hausman
Application Date 6/21/2023
Expiration Date 6/21/2122
Board Member [Chris Hausman](#)
Status Validated

Board	Vacancies	Status
Pesotum Consolidated Drainage District	0	Pending

Basic Information

Name
Chris Hausman

What experience and background do you have which you believe qualifies you for this appointment?
I have been directly involved in agriculture my entire life. I understand the importance of proper drainage and the impact it has on farming but also on the people living in our communities.

What is your knowledge of the appointed body's operations, property holding's staff, taxes, and fees?
I have been working directly on setting our levies and making sure we maintain our district tile outlets and maintaining our drainage ditch which allows us the ability to drain into.

Please list any boards, commissions, or public positions to which you have been appointed or elected and are currently serving.
Pesotum Twp Supervisor, Pesotum Fire District, St. Joseph Cemetary Trustee. Illini FS Operating Board. Longview Bank Board and Longview Capital Corp.

Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the appointed body for which you are applying? If yes, please explain.
No

Would you be available to regularly attend the scheduled meeting of the appointed body? If no, please explain.
Yes

Contact Information

Address
948 County Road 100 N
Pesotum, IL 61863

Phone
[217-417-3619](tel:217-417-3619)

Email
cb.hausman@gmail.com

Occupation

Professional Licenses
BS in Agriculture Education

Gender

What is your gender?
Male

Additional Information

Notes

Ethnicity

What is your ethnicity?
White

Status

Name Trent Stanley Wolken
Application Date 7/14/2023
Expiration Date 7/14/2122
Board Member [Trent Stanley Wolken](#)
Status Validated

Board (Rank)	Vacancies	Status
Prairie Creek Drainage District (1)	0	Pending
West Branch Drainage District (2)	1	Pending

Basic Information

Name
Trent Stanley Wolken

What experience and background do you have which you believe qualifies you for this appointment?
I have been farming along side my dad who is a commissioner for the past 15 years. In that time have been involed with alot of the things that would need to be done for the drainage district. Also have worked with and for other drainage districts that needed work done so I know what to look for if there is an issue.

What is your knowledge of the appointed body's operations, property holding's staff, taxes, and fees?
Budget to cover the fees and the maintenance of the ditch and submain.

Please list any boards, commissions, or public positions to which you have been appointed or elected and are currently serving.
Serving on the Champaign County Farm Bureau Board, and I'm serving on a Fondation Board at my church. Also was on the zoning committee for Thomasboro IL when I was living there.

Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the appointed body for which you are applying? If yes, please explain.
No

Would you be available to regularly attend the scheduled meeting of the appointed body? If no, please explain.
Yes

Contact Information

Address
2222 CR 3200 N
Gifford, IL 61847

Email
Twolken2007@hotmail.com

Phone
217-841-1358

Occupation

Professional Licenses
Farmer

Gender

What is your gender?
Male

Ethnicity

What is your ethnicity?
White

Additional Information

Notes

Status

Name Stephen Martin Osterbur
Application Date 6/30/2023
Expiration Date 6/30/2122
Board Member [Stephen Osterbur](#)
Status Validated

Board	Vacancies	Status
Raup Drainage District	0	Pending

Basic Information

Name
Stephen Martin Osterbur

What experience and background do you have which you believe qualifies you for this appointment?
farmer

What is your knowledge of the appointed body's operations, property holding's staff, taxes, and fees?
extensive

Please list any boards, commissions, or public positions to which you have been appointed or elected and are currently serving.
none

Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the appointed body for which you are applying? If yes, please explain.
no

Would you be available to regularly attend the scheduled meeting of the appointed body? If no, please explain.
yes

Contact Information

Address
1767 County Road 2400 North
Thomasboro, IL 61878

Email
smosterb@gmail.com

Phone
[217 979 3455](tel:2179793455)

Cell Phone
[217 979 3455](tel:2179793455)

Occupation

Gender

What is your gender?
Male

Ethnicity

What is your ethnicity?
White

Additional Information

Notes

Status

Name Comissioner Cecil Lee Hudson, Mr
Application Date 6/21/2023
Expiration Date 6/21/2122
Board Member [Cecil L. Hudson](#)
Status Validated

Board	Vacancies	Status
Silver Creek Drainage District	0	Pending

Basic Information

Name
Comissioner Cecil Lee Hudson, Mr

What experience and background do you have which you believe qualifies you for this appointment?
I've served on this Districk for over 30 years

What is your knowledge of the appointed body's operations, property holding's staff, taxes, and fees?
?

Please list any boards, commissions, or public positions to which you have been appointed or elected and are currently serving.
This drainage district

Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the appointed body for which you are applying? If yes, please explain.
No

Would you be available to regularly attend the scheduled meeting of the appointed body? If no, please explain.
I always have

Contact Information

Address
1341 County Road
1800 East
Urbana, IL 61802

Phone
[2178412370](tel:2178412370)

Cell Phone
[2178412370](tel:2178412370)

Email
chudson@illinois.edu

Occupation

Professional Licenses
Farmer

Gender

What is your gender?
Male

Additional Information

Notes

Ethnicity

What is your ethnicity?
White

Status

Name CHRIS J CONERTY
Application Date 6/28/2023
Expiration Date 6/28/2122
Board Member [Chris Conerty](#)
Status Validated

Board	Vacancies	Status
Somerset #1 Drainage District	1	Pending

Basic Information

Name
CHRIS J CONERTY

What experience and background do you have which you believe qualifies you for this appointment?
35 YEARS OF FARM OPERATING IN THE DISTRICT.

What is your knowledge of the appointed body's operations, property holding's staff, taxes, and fees?
CURRENTLY A COMMISSIONER

Please list any boards, commissions, or public positions to which you have been appointed or elected and are currently serving.
NONE

Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the appointed body for which you are applying? If yes, please explain.
NONE

Would you be available to regularly attend the scheduled meeting of the appointed body? If no, please explain.
YES

Contact Information

Address
1916 CR 1800E
URBANA, IL 61802

Email
illinicon@aol.com

Phone
[217-202-9514](tel:217-202-9514)

Cell Phone
[217-202-9514](tel:217-202-9514)

Occupation

Professional Licenses
IL REAL ESTATE MANAGING BROKER,
CERTIFIED RESIDENTIAL APPRAISER

Gender

What is your gender?
Male

Additional Information

Notes

Ethnicity

What is your ethnicity?
White

Status

Name Josh Francis Daly
Application Date 6/21/2023
Expiration Date 6/21/2122
Board Member [Josh Daly](#)
Status Validated

Board	Vacancies	Status
St. Joseph #3 Drainage District	0	Pending

Basic Information

Name
 Josh Francis Daly

What experience and background do you have which you believe qualifies you for this appointment?
 I have lived and help maintain the drainage district even before I served last year it is very critical to the land

What is your knowledge of the appointed body's operations, property holding's staff, taxes, and fees?
 I farm south east of Urbana and the drainage district is key to our operation and all other land owners around us.

Please list any boards, commissions, or public positions to which you have been appointed or elected and are currently serving.
 Urbana township trustee

Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the appointed body for which you are applying? If yes, please explain.
 No

Would you be available to regularly attend the scheduled meeting of the appointed body? If no, please explain.
 Yes

Contact Information

Address
 1731 County Rd. 1400 North
 Urbana, IL 61802

Phone
[12178406294](tel:12178406294)

Cell Phone
[12178406294](tel:12178406294)

Email
josh_daly88@yahoo.com

Occupation

Gender

What is your gender?
 Male

Ethnicity

What is your ethnicity?
 White

Additional Information

Notes

Status

Name Bruce Stickers
Application Date 7/4/2023
Expiration Date 7/4/2122
Board Member [Bruce Stickers](#)
Status Validated

Board	Vacancies	Status
St. Joseph #6 Drainage District	1	Pending

Basic Information

Name
Bruce Stickers

What experience and background do you have which you believe qualifies you for this appointment?
I am currently a member of this board. I am retired, but have over 45 years of experience in Champaign County agriculture and was the Resource Conservationist for the Champaign County Soil and Water Conservation District for 15 years. In that position I worked with drainage districts all over the county.

What is your knowledge of the appointed body's operations, property holding's staff, taxes, and fees?
I am currently a member of the board and therefore familiar with the workings of it.

Please list any boards, commissions, or public positions to which you have been appointed or elected and are currently serving.
Champaign County Pheasants Forever Habitat Chairman, Champaign County Extension Education Foundation treasurer, Champaign County Design Conservation Foundation member and Lincoln Heritage RC&D chairman.

Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the appointed body for which you are applying? If yes, please explain.
None

Would you be available to regularly attend the scheduled meeting of the appointed body? If no, please explain.
Yes

Contact Information

Address
East Evergreen Drive
St. Joseph, IL 61873

Email
bjstickers@sbcglobal.net

Phone
2174692793

Cell Phone
7607935825

Occupation

Gender

What is your gender?
Male

Ethnicity

What is your ethnicity?
White

Additional Information

Notes

Status

Name Mark Stephen Douglas
Application Date 6/23/2023
Expiration Date 6/23/2122
Board Member [Mark S. Douglas](#)
Status Validated

Board	Vacancies	Status
Union Drainage District #1 of Philo & Urbana	1	Pending

Basic Information

Name
Mark Stephen Douglas

What experience and background do you have which you believe qualifies you for this appointment?
We have a family farm that is in the area, and I serve on another Drainage district also.

What is your knowledge of the appointed body's operations, property holding's staff, taxes, and fees?
I fully understand the operations at hand, and how the schedules of taxes and fees apply.

Please list any boards, commissions, or public positions to which you have been appointed or elected and are currently serving.
Urbana Township Trustee

Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the appointed body for which you are applying? If yes, please explain.
no

Would you be available to regularly attend the scheduled meeting of the appointed body? If no, please explain.
yes

Contact Information

Address
4612 S. Philo Rd
Urbana, IL 61802

Email
mark.douglas7@yahoo.com

Phone
2178410785

Occupation

Ethnicity

What is your ethnicity?
White

Additional Information

Notes

Status

Name Dwight David Raab
Application Date 6/22/2023
Expiration Date 6/22/2122
Board Member [Dwight D. Raab](#)
Status Validated

Board	Vacancies	Status
Union Drainage District #2 of St. Joseph & Ogden	1	Pending

Basic Information

Name
Dwight David Raab

What experience and background do you have which you believe qualifies you for this appointment?
Experience working with drainage issues and working with farmers and the general public

What is your knowledge of the appointed body's operations, property holding's staff, taxes, and fees?
I've been a commissioner for several years and keep the books for the drainage district

Please list any boards, commissions, or public positions to which you have been appointed or elected and are currently serving.
Champaign County Humane Society - Director, Gifford State Bank-Director

Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the appointed body for which you are applying? If yes, please explain.
No

Would you be available to regularly attend the scheduled meeting of the appointed body? If no, please explain.
Yes

Gender

What is your gender?
Male

Ethnicity

What is your ethnicity?
White

Generated 6/22/2023, 11:12:12 AM

Contact Information

Address
1502 County Road 2350 E
Saint Joseph, IL 61873

Phone
[2178401699](tel:2178401699)

Cell Phone
[2178401699](tel:2178401699)

Email
dwight.raab@gmail.com

Occupation

Additional Information

Notes

Status

Name Trent Stanley Wolken
Application Date 7/14/2023
Expiration Date 7/14/2122
Board Member [Trent Stanley Wolken](#)
Status Validated

Board (Rank)	Vacancies	Status
Prairie Creek Drainage District (1)	0	Pending
West Branch Drainage District (2)	1	Pending

Basic Information

Name
Trent Stanley Wolken

What experience and background do you have which you believe qualifies you for this appointment?
I have been farming along side my dad who is a commissioner for the past 15 years. In that time have been involed with alot of the things that would need to be done for the drainage district. Also have worked with and for other drainage districts that needed work done so I know what to look for if there is an issue.

What is your knowledge of the appointed body's operations, property holding's staff, taxes, and fees?
Budget to cover the fees and the maintenance of the ditch and submain.

Please list any boards, commissions, or public positions to which you have been appointed or elected and are currently serving.
Serving on the Champaign County Farm Bureau Board, and I'm serving on a Fondation Board at my church. Also was on the zoning committee for Thomasboro IL when I was living there.

Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the appointed body for which you are applying? If yes, please explain.
No

Would you be available to regularly attend the scheduled meeting of the appointed body? If no, please explain.
Yes

Contact Information

Address
2222 CR 3200 N
Gifford, IL 61847

Email
Twolken2007@hotmail.com

Phone
217-841-1358

Occupation

Professional Licenses
Farmer

Gender

What is your gender?
Male

Ethnicity

What is your ethnicity?
White

Additional Information

Notes

Status

Name Steven M Maddock
Application Date 6/21/2023
Expiration Date 6/21/2122
Board Member [Steven M. Maddock](#)
Status Validated

Board	Vacancies	Status
Willow Branch Drainage District	1	Pending

Basic Information

Name
Steven M Maddock

What experience and background do you have which you believe qualifies you for this appointment?
Farmer

What is your knowledge of the appointed body's operations, property holding's staff, taxes, and fees?
Have served on this district for the past 9 plus years

Please list any boards, commissions, or public positions to which you have been appointed or elected and are currently serving.
Stanton Special Drainage District

Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the appointed body for which you are applying? If yes, please explain.
None

Would you be available to regularly attend the scheduled meeting of the appointed body? If no, please explain.
Yes

Contact Information

Address
1945 COUNTY ROAD 2200 E
SAINT JOSEPH, IL 61873

Phone
[2178410209](tel:2178410209)

Cell Phone
[2178410209](tel:2178410209)

Email
smaddock@illinois.edu

Occupation

Professional Licenses
None

Ethnicity

What is your ethnicity?
White

Additional Information

Notes



OFFICE OF THE CHAMPAIGN COUNTY EXECUTIVE

1776 East Washington Street, Urbana, Illinois 61802-4581

Steve Summers, County Executive

MEMORANDUM

TO: County Board Members
FROM: Steve Summers, County Executive
DATE: August 8, 2023
RE: Recommended Board/Committee Appointments

Executive appointments for expiring terms of other community boards and committees are staggered throughout the year. In advance of term expirations, the Executive's Office advertises upcoming vacancies to notify interested applicants and to offer the Board the opportunity to recruit applicants or provide input to the Executive regarding any concerns or recommendations. Methods used to publicize upcoming vacancies include:

- Post on the county's website on the County Executive's page
- Post on the "vacancies" bulletin board located in Administrative Services
- E-mail notice to County Board Members and the news media
- Notice in the County Board's Committee of the Whole agenda under the Policy, Personnel and Appointments area of responsibility
- Word-of-mouth and inquiries from interested members of the public

Applications are reviewed and applicants interviewed. Considerations for making appointments include:

- Qualifications required by the board/commission statute or by-laws, including residence in the district, specific professional representation, required partisan balance, certifications and bonding requirements
- Constituent representation for demographic characteristics, including gender, race, age
- Constituent representation for geography of the district, including rural/urban or areas of the county
- Representation of consumers of the board's activities
- Difficulties or gaps in skills the board is experiencing
- Balance of experienced and newer members
- Balance of resources, interests and skills appointees can contribute to the board
- Input from County Board members; County officials; board members; staff and partners of the board with the vacancy, and interested members of the public

Prior to appointments being named, Board Members have an opportunity to see all applications (*italics indicates incumbent*) received in the August Committee of the Whole agenda packet. I have attached here the applications for appointments for open positions (*incumbents are noted in italics*) and will forward my recommendations to fill these openings at the September Committee of the Whole meeting.

St. Joseph-Stanton Fire Protection District – 1 position – term ending 4/30/2024

- Brian Buss

Penfield Water District – 1 position – term ending 5/31/2028

- *Randall Zindars*

Drainage District #10 Town of Ogden – 1 position – term ending 8/31/2026

- *John Ehmen*

Nelson-Moore-Fairfield Drainage District – 1 position – term ending 8/31/2026

- *Lucas Rogers*

Sangamon & Drummer Drainage District – 1 position – term ending 8/31/2026

- *John Leonard*

St. Joseph #4 Drainage District – 1 position – term ending 8/31/2026

- *Travis Fruhling*

Union Drainage District #2 of St. Joseph & Stanton – 2 positions – terms ending 8/31/2025 & 2026

- *Travis Fruhling*

Union Drainage District #3 of South Homer & Sidney – 2 positions – terms ending 8/31/2025 & 2026

- *Linda Lee Drozt*

Wrisk Drainage District – 1 position – term ending 8/31/2026

- *Steven Herriott*

Status

Name Brian Keith Buss
Application Date 7/24/2023
Expiration Date 7/24/2122
Board Member [Brian K Buss](#)
Status Validated

Board	Vacancies	Status
St. Joseph-Stanton Fire Protection District	0	Pending

Basic Information

Name
 Brian Keith Buss

What experience and background do you have which you believe qualifies you for this appointment?
 I am the retired Chief of the fire district with 30 years of experience on this department. I served as a fireman, lieutenant, assistant chief, and retired as acting chief.

What is your knowledge of the appointed body's operations, property holding's staff, taxes, and fees?
 For my last 6 years of service I was responsible for making the budget and levy's for the district.

Please list any boards, commissions, or public positions to which you have been appointed or elected and are currently serving.
 St. Joseph Township Highway Commissioner, St. Joseph Drainage districts #3 & #4

Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the appointed body for which you are applying? If yes, please explain.
 no

Would you be available to regularly attend the scheduled meeting of the appointed body? If no, please explain.
 Yes

Contact Information

Address
 1483 CR 1900E
 Urbana, IL 61802

Email
BKB101@outlook.com

Phone
 2173695006

Cell Phone
 2173695006

Occupation

Professional Licenses
 Self Employed Farmer,
 St. Joseph Township Road
 Commissioner,
 Retired Chief of the St. Joseph Stanton
 Fire Protection District

Gender

What is your gender?
 Male

Additional Information

Notes

Ethnicity

What is your ethnicity?
 White

CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM
Water Public District

NAME: Randall Zindars

ADDRESS: 304 Busey, P.O. Box 43, PenField IL 61862
Street City State Zip Code

EMAIL: _____ PHONE: 217-202-3733

Check Box to Have Email Address Redacted on Public Documents

PUBLIC WATER DISTRICT: PenField Water District

BEGINNING DATE OF TERM: 06-01-2023 ENDING DATE: 05-31-2028

The Champaign County Executive appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Executive in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. **IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, CANDIDATE MUST COMPLETE THIS APPLICATION AND AN INTERVIEW WITH THE COUNTY EXECUTIVE.**

1. Are you a resident of Champaign County? Yes No
2. Do you live within the water district? Yes No
3. What experience and background do you have which you believe qualifies you for this appointment?

30+ years as a Plumber
20+ years on Water Board

4. What is your knowledge of the appointed body's operations, property holdings, staff, taxes, and fees?

I have been a trustee of the Water Board for years
I have also been the Chairman of the Board for years
So I have great knowledge on all operations, property holdings
all staff, taxes + fees

5. Please list any boards, commissions, or public positions to which you have been appointed or elected and are currently serving.

Chairman of Penfield Water District

6. Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the body for which you are applying? (This question is not meant to disqualify you; it is only intended to provide information.) Yes No If yes, please explain:

7. Would you be available to regularly attend the scheduled meeting of the appointed body? Yes No If no, please explain:

The facts set forth in my application for appointment are true and complete. I understand this application is a document of public record that will be on file in the Office of the County Executive.

Randall Zindars
Signature

Date: 7-30-23

Status

Name Mr. John Kenneth Ehmen
Application Date 8/7/2023
Expiration Date 8/7/2122
Board Member [John K Ehmen](#)
Status Validated

Board	Vacancies	Status
Drainage District #10 Town of Ogden	0	Pending

Basic Information

Name
Mr. John Kenneth Ehmen

What experience and background do you have which you believe qualifies you for this appointment?
Served on the Board for 3 years; farmed on my family farm for the past 30 years (farm land is in the area)

What is your knowledge of the appointed body's operations, property holding's staff, taxes, and fees?
Served on the Board for the last 3 terms

Please list any boards, commissions, or public positions to which you have been appointed or elected and are currently serving.
Currently serving on the Board I am applying for

Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the appointed body for which you are applying? If yes, please explain.
None

Would you be available to regularly attend the scheduled meeting of the appointed body? If no, please explain.
Yes

Contact Information

Address
2646 County Road 1900 N
Ogden, IL 61859

Email
johnehmen@gmail.com

Phone
[2172028597](tel:2172028597)

Cell Phone
[2172028597](tel:2172028597)

Occupation

Gender

What is your gender?
Male

Ethnicity

What is your ethnicity?
White

Additional Information

Notes

Status

Name Lucas Caleb Rogers
Application Date 8/7/2023
Expiration Date 8/7/2122
Board Member [Lucas Caleb Rogers](#)
Status Validated

Board	Vacancies	Status
Nelson-Moore-Fairfield Drainage District	1	Pending

Basic Information

Name
 Lucas Caleb Rogers

What experience and background do you have which you believe qualifies you for this appointment?
 Farmer for 20 years and served on this board few a few years already

What is your knowledge of the appointed body's operations, property holding's staff, taxes, and fees?
 I have served as Ludlow township for many years an I've been on this board for a few years I'm always learning but I know a lot about how government work

Please list any boards, commissions, or public positions to which you have been appointed or elected and are currently serving.
 Ludlow township trustee

Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the appointed body for which you are applying? If yes, please explain.
 No

Would you be available to regularly attend the scheduled meeting of the appointed body? If no, please explain.
 Yes

Contact Information

Address
 1216 county road 3300 North
 Rantoul, IL 61866

Email
lukebg78@aol.com

Phone
 2178410842

Cell Phone
 2178410842

Occupation

Ethnicity

What is your ethnicity?
 White

Additional Information

Notes

Status

Name John P Leonard
Application Date 8/8/2023
Expiration Date 8/8/2122
Board Member [John P Leonard](#)
Status Validated

Board	Vacancies	Status
Sangamon & Drummer Drainage District	1	Pending

Basic Information

Name
John P Leonard

What experience and background do you have which you believe qualifies you for this appointment?
I have served on the Sangamon and Drummer Drainage District board for several years and I have farmed for over 50 years and understand the need for drainage and maintenance of ditches, creeks, and rivers.

What is your knowledge of the appointed body's operations, property holding's staff, taxes, and fees?
I understand our duties, the taxing situation, and the maintenance costs of the district.

Please list any boards, commissions, or public positions to which you have been appointed or elected and are currently serving.
Sangamon and Drummer Drainage District in Champaign and Ford Counties; Kumler Drainage District in McLean and DeWitt Counties

Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the appointed body for which you are applying? If yes, please explain.
no

Would you be available to regularly attend the scheduled meeting of the appointed body? If no, please explain.
Yes

Contact Information

Address
254 E 300N RD
Gibson City, IL 60936
Gibson City, IL 60936

Email
jpl61072@gmail.com

Phone
2178410401

Cell Phone
2178410401

Occupation

Ethnicity

What is your ethnicity?
White

Additional Information

Notes

Status

Name Travis William Fruhling
Application Date 8/9/2023
Expiration Date 8/9/2122
Board Member [Travis W Fruhling](#)
Status Validated

Board (Rank)	Vacancies	Status
St. Joseph #4 Drainage District (1)	0	Pending
Union Drainage District #2 of St. Joseph & Ogden (2)	1	Pending

Basic Information

Name
 Travis William Fruhling

What experience and background do you have which you believe qualifies you for this appointment?
 Currently hold both of these positions and know the issues and concerns of helping manage them

What is your knowledge of the appointed body's operations, property holding's staff, taxes, and fees?
 4 years experience

Please list any boards, commissions, or public positions to which you have been appointed or elected and are currently serving.
 just these two positions

Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the appointed body for which you are applying? If yes, please explain.
 none

Would you be available to regularly attend the scheduled meeting of the appointed body? If no, please explain.
 yes

Contact Information

Address
 1301 st rt 49 south
 Homer, IL. 61849
 Homer, IL 61849

Email
fruhlingfarms@yahoo.com

Phone
 12174931032

Occupation

Ethnicity

What is your ethnicity?
 White

Additional Information

Notes

Status

Name Linda Kay Lee Drozt
Application Date 8/9/2023
Expiration Date 8/9/2122
Board Member [Linda K Lee Drozt](#)
Status Validated

Board	Vacancies	Status
Union Drainage District #3 of South Homer & Sidney	1	Pending

Basic Information

Name
Linda Kay Lee Drozt

What experience and background do you have which you believe qualifies you for this appointment?
I have farmed in the district for over 30 years, and I have served as a commissioner in this district for two terms.

What is your knowledge of the appointed body's operations, property holding's staff, taxes, and fees?
I am familiar with the tax revenue, the treasurer's fee, our attorney's fees, and the contractor services necessary to maintain the ditch. I am understand that we are a small district and may need to consolidate with a nearby district.

Please list any boards, commissions, or public positions to which you have been appointed or elected and are currently serving.
Union Drainage District #3 of South Homer and Sidney

Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the appointed body for which you are applying? If yes, please explain.
No

Would you be available to regularly attend the scheduled meeting of the appointed body? If no, please explain.
Yes

Contact Information

Address
508 S. Lincoln St.
Philo, IL 61864

Email
linda.k.leedrozt@gmail.com

Phone
217-621-0047

Occupation

Professional Licenses
ARDC #6292419

Gender

What is your gender?
Female

Ethnicity

What is your ethnicity?
White

Additional Information

Notes

CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM
Drainage District Commissioner

NAME:



ADDRESS:

Street City State Zip Code

EMAIL: Stevenherriott@hotmail.com PHONE: 217-778-6948

Check Box to Have Email Address Redacted on Public Documents

NAME OF DRAINAGE DISTRICT: WRISK

BEGINNING DATE OF TERM: 9/1/23 ENDING DATE: 8/31/26

The Champaign County Executive appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Executive in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. **IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, CANDIDATE MUST COMPLETE THIS APPLICATION AND AN INTERVIEW WITH THE COUNTY EXECUTIVE.**

- 1. Are you a resident of the State of Illinois? Yes No
- 2. Do you own land within the drainage district? Yes No
- 3. What experience and background do you have which you believe qualifies you for this appointment?

Have been on Wrisk Drainage
for several yrs.

- 4. What is your knowledge of the appointed body's operations, property holdings, staff, taxes, and fees?

Done it for years

- 5. Please list any boards, commissions, or public positions to which you have been appointed or elected and are currently serving.

NONE

6. Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the body for which you are applying? (This question is not meant to disqualify you; it is only intended to provide information.) Yes No If yes, please explain:

7. Would you be available to regularly attend the scheduled meeting of the appointed body? Yes No If no, please explain:

The facts set forth in my application for appointment are true and complete. I understand this application is a document of public record that will be on file in the Office of the County Executive.

Steven Herriott

Signature

Date:

8/5/23



OFFICE OF THE CHAMPAIGN COUNTY EXECUTIVE

1776 East Washington Street, Urbana, Illinois 61802-4581

Steve Summers, County Executive

MEMORANDUM

**TO: Stephanie Fortado, Chair – Finance Committee of the Whole, and
Chris Stohr, Chair – Policy, Personnel & Appointments Committee of the Whole**

**FROM: Michelle Jett, Director of Administration, and
Job Content Evaluation Committee**

DATE: August 1, 2023

RE: REVIEW and RECOMMENDATION for GIS Technician

Pursuant to direction from the Policy, Personnel & Appointments Committee of the Whole on May 9, 2023, the Job Content Evaluation Committee has met to review the request of the GIS Director to review and evaluate the job description of the GIS Technician.

REPORT:

The Job Content Evaluation Committee reviewed the submitted position analysis questionnaire that had been completed and approved by Leanne Brehob-Riley, GIS Director. The Committee was also provided with an updated job description for the position.

After evaluation, it was determined the position is currently in the appropriate grade for the updated job description. The changes to the job description are appropriate for the work of the position but does not result in a pay grade change or have any new fiscal impact.

REQUESTED ACTION for POLICY, PERSONNEL & APPOINTMENTS:

Approve the updated job descriptions for the position.

REQUESTED ACTION for FINANCE:

No action needed.

Champaign County GIS Consortium Position Description

Position: Geographic Information System (GIS) Technician

Supervisor: GIS Director

Nature of Position:

Under the direction of the GIS Director, this position performs technical and analytical work with the primary responsibility of creating and maintaining GIS data and maps using GIS software. Other responsibilities include updating and developing workflows, creating scripts, and directing work of others on a project basis. This position will involve interaction and cooperation with other County departments, Consortium members and staff, clients, and the public.

It is essential for the GIS Technician to be organized, detailed oriented, and a self-starter. The incumbent will be required to make informed, rational, and independent judgements.

Specific Duties:

- Create and maintain GIS data
- Oversee assigned GIS tasks
- Direct the work of others on a project basis
- Develop and complete data quality control procedures and workflows
- Interpret and research land boundaries from legal descriptions, plat surveys, and deeds
- Create GIS maps utilizing accepted cartographic practices and design
- Review the work of others
- Provide GIS technical support to Consortium members and clients
- Fulfill data orders and general map requests
- Assist GIS Director with financial duties and tasks
- Initial point of contact for departmental inquiries
- Procure office supplies and maintain inventory
- Other tasks as required by GIS Director

Skills and Education:

- Bachelor's degree, with a concentration in Geography, GIS or a related field preferred
- At least three years' experience with interpretation and research of property legal descriptions, the Public Land Survey System, and parcel mapping in a GIS environment
- Expertise with the ArcPro Parcel Fabric and ESRI GIS edit, topology, query, and annotation tools
- Ability to construct advanced spatial and tabular database queries
- Familiarity with SQL Server and Transact SQL
- Familiarity with Python (ArcPy, SMTP and other relevant libraries)
- Familiarity with surveying and/or COGO parcel compilation methods
- General understanding of ArcGIS Enterprise
- Ability to manage time to meet deadlines
- Ability to learn independently, lead and take ownership of tasks, and manage time to meet deadlines
- Ability to work as a member of a team
- Excellent organizational, analytical, and verbal skills



AARON AMMONS
CHAMPAIGN COUNTY CLERK & RECORDER
Champaign County, Illinois

1776 East Washington Street
Urbana, IL 61802

Office/Vitals: 217-384-3720 Taxes: 217-384-3722 Elections 217-384-3724

www.champaigncountyclerk.il.gov

COUNTY CLERK MONTHLY REPORT JUNE 2023

Per 55 ILCS 5/3-2003.4

Liquor Licenses & Permits	235.00
Civil Union Licenses	70.00
Marriage License	6,650.00
Interests	10.11
Fidlar Processing Fees	577.50
Vital Clerk Fees	18,229.50
Tax Clerk Fees	2,064.00
Refunds of Overpayments	10.00
TOTAL	27,846.11
Additional Clerk Fees	1,544.00



AARON AMMONS
CHAMPAIGN COUNTY CLERK & RECORDER
Champaign County, Illinois

1776 East Washington Street

Urbana, IL 61802

Office/Vitals: 217-384-3720 Taxes: 217-384-3722 Elections 217-384-3724

www.champaigncountyclerk.il.gov

COUNTY CLERK MONTHLY REPORT JULY 2023

Per 55 ILCS 5/3-2003.4

Liquor Licenses & Permits	50.00
Civil Union Licenses	140.00
Marriage License	6,510.00
Interests	6.59
Fidlar Processing Fees	550.00
Vital Clerk Fees	22,468.50
Tax Clerk Fees	2,106.00
Refunds of Overpayments	-
TOTAL	31,831.09
Additional Clerk Fees	1,830.00



AARON AMMONS
CHAMPAIGN COUNTY CLERK & RECORDER
 Champaign County, Illinois

1776 East Washington Street
 Urbana, IL 61802

Office/Vitals: 217-384-3720 Taxes: 217-384-3722 Elections 217-384-3724

www.champaigncountyclerk.il.gov

SEMI-ANNUAL REPORT

June 2023

Per 55 ILCS 5/3-2003.4

Liquor Licenses & Permits	30,575.00
Civil Union License	280.00
Marriage License	32,480.00
Interests	62.90
Fidlar Processing Fees	3,757.50
Vital Clerk Fees	116,992.50
Tax Clerk Fees	27,451.40
Refunds of Overpayments	30.00

TOTAL

Additional Clerk Fees	9,726.00
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State of Illinois)
) SS
 Champaign County)

I, Aaron Ammons, do solemnly swear that the foregoing account is in all respects true, according to the best of my knowledge and belief, and that I have neither received nor directly or indirectly agreed to receive, or be paid for my own or another's benefit, any other money, article or consideration than therein stated, nor am I entitled to any fee or emolument for the period therein mentioned, other than those therein specified.

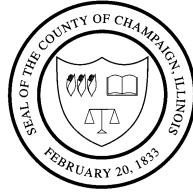
Signed this 1ST day
 of July, A.D. 2023

AARON AMMONS
 Champaign County Clerk

BOARD OF REVIEW

Champaign County
Illinois

Brookens Administrative Center
1776 E. Washington
Urbana, IL 61802



Telephone (217) 384-3758
Email: bor@co.champaign.il.us

MEMO

To: Champaign County Board – Policy Committee

From: Chris Diana
Champaign County Board of Review

Date: 08/04/2023

Re: Professional License Renewal Expense Reimbursement – Over 60 Days

Champaign County Board of Review members are required to hold and maintain either a Real Estate or an Appraiser license from the state of Illinois. In either case that effort includes renewing the actual License, preceded by completing specific Continuing Education requirements.

Real Estate licenses renew every 2 years, and in this case the renewal was for BOR Member Chris Diana as a Managing Broker (Renewed April 30th of odd numbered years), with the completion of 24 hours of CE credit (classes can be completed anytime during the 2 years since the previous renewal).

The thoughts of the Board were that it would be appropriate to treat the renewal process as a single activity and consolidate all of the CE and License expense into one report (a single CE class may be as little as \$20). That is what was done with the report in question. As a result, some of the earliest CE expense unintentionally exceeded the 60 day requirement.

I believe that the original expense report was for a total license renewal expense of \$439.50, of which \$304.50 was reimbursed (Check Run 072823A, Check Number 22326), leaving a balance of \$135.00, which was beyond the 60 day rule for submission. This is the amount being requested.

Our regrets for any inconvenience created, as our intention was to do the opposite.

CHAMPAIGN COUNTY HIGHWAY DEPARTMENT

JEFF BLUE
COUNTY ENGINEER

1605 E. MAIN STREET

(217) 384-3800
FAX (217) 328-5148

URBANA, ILLINOIS 61802

7/17/2023

Memo Regarding Budget Amendment to County Highway IDOT Rebuild Fund

The IDOT Rebuild Grant must be totally expended by July 1, 2025. The Illinois Department of Transportation has encouraged local agencies to expend the funds as quickly as possible and the Highway Department intends to expend the entire grant by the end of 2023 to get it off our books. Originally the budget showed an expenditure of \$1,910,228.00 from this fund for eligible projects in 2023. The fund balance in the Rebuild Fund for FY 2023 is \$2,496,063.31. In order to spend the entire balance in 2023 on eligible projects we need to do a budget amendment to add \$585,835.31 to the Infrastructure Capital Expenditures line 800201.

Sincerely,



Jeff Blue, P.E.
Champaign County Engineer

County Highway IDOT REBUILD Grant Special Revenue Fund (2120-060)

BUDGET HIGHLIGHTS

IDOT intends to award and disburse REBUILD Illinois grants twice each year over a period of 3 years. The exact dates of the distribution will vary depending on the timing of the bonds sales. Funds received from this grant are to be deposited into the county MFT fund but shall be separately accounted for. Expenditures must be used on transportation

projects with an average useful life greater than or equal to 13 years. Each disbursement to Champaign County is estimated to be \$962,449.78. Total bond series estimate for Champaign County is \$5,774,698.56. By the end of 2022 we will have received all 6 disbursements and by the end of 2023 we should have all the REBUILD grant money expended.

Department Summary

	2021 Actual	2022 Original	2022 Projected	2023 Budget
Revenues				
Grant Revenue	1,924,900	1,924,900	1,924,900	0
Misc Revenue	2,167	3,000	5,000	2,000
Revenues Total	1,927,067	1,927,900	1,929,900	2,000
Expenditures				
Capital	875,764	5,000,000	3,000,000	1,910,228
Expenditures Total	875,764	5,000,000	3,000,000	1,910,228

Journal Proof Report



Journal Number: 286 Year: 2023 Period: 7 Description: EXP REBLD Reference 1: Reference 2: Reference 3:

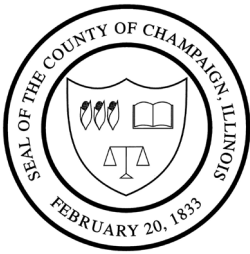
Source	Account	Account Description	Line Description	OB	Debit	Credit		
BUA	2120-00-0280t-07-060-000-000-0000-800201-	INFRASTRUCTURE	EXPEND REBUILD ACCT	N	\$585836.00			
					Journal 2023/7/286	Total	\$585836.00	\$0.00

Fund: 2120 Highway IDOT Rebuild Grant

Dept: 060 Highway

Reason: The Illinois Department of Transportation has encouraged agencies to expend the Rebuild Grant as quickly as possible. The Highway Department would like to expend the remaining fund balance in FY2023.

Fund	Account Description	Debit	Credit
2120	HWY IDOT REBUILD GRANT		
	2120-00-0146t-00-000-000-000-0000-300301- APPROPRIATIONS		\$585836.00
	2120-00-0146t-00-000-000-000-0000-300703- BUDGETARY FUND BALANCE	\$585836.00	
		Fund Total	585836
			585836



CHAMPAIGN COUNTY
VETERANS ASSISTANCE COMMISSION

1776 East Washington Street, Urbana, Illinois 61802-4581

David W. Murphy, Superintendent

MEMORANDUM

To: Stephanie Fortado, Deputy Chair – Finance; and
Jim Goss, Assistant Deputy Chair – Finance; and
Honorable Members of the Finance Committee of the Whole

From: David Murphy, Veterans Assistance Commission Superintendent

Date: July 18, 2023

Re: Budget Amendment for Travel, Training, Dues and Rent Assistance

The Veterans Assistance Commission recently received donations totaling \$5,500 to be used for the betterment of the VAC program. Due to travel, training, and dues requirements, \$1,500 is being requested for use as \$500 for Dues, License and Membership, \$500 for Conferences and Training, and \$500 for Travel Costs. The remaining \$4000 is being requested for use as Client Rent assistance.

REQUESTED ACTION

The Finance Committee recommends Budget Amendment #2023/7/310 for \$5,500 be forwarded to the County Board for approval.

Journal Proof Report



Journal Number: 310 Year: 2023 Period: 7 Description: VAC Donate Reference 1: Reference 2: Reference 3:

Source	Account	Account Description	Line Description	OB	Debit	Credit
BUA	1080-00-0236t-01-127-000-000-0000-400901-	GIFTS AND DONATIONS	Donations (2)	N		\$5500.00
BUA	1080-00-0251c-01-127-000-000-0000-502003-	TRAVEL COSTS	Travel	N	\$500.00	
BUA	1080-00-0251c-01-127-000-000-0000-502004-	CONFERENCES AND TRAINING	Training	N	\$500.00	
BUA	1080-00-0251c-01-127-000-000-0000-502021-	DUES, LICENSE & MEMBERSHIP	Dues/Membership	N	\$500.00	
BUA	1080-00-0251c-01-127-000-000-0000-502039-	CLIENT RENT/HLTHSAF/TUITION	Veterans Assistance	N	\$4000.00	
			Journal 2023/7/310	Total	\$5500.00	\$5500.00

Fund: 1080 General Corporate

Dept: 127 Veterans' Assistance Commission

Reason: Receipt of donations to be used for training/travel costs and additional rental assistance for clients.

Fund	Account Description	Debit	Credit
1080	GENERAL CORPORATE		
	1080-00-0146t-00-000-000-000-0000-300101-	\$5500.00	
	1080-00-0146t-00-000-000-000-0000-300301-		\$5500.00
Fund Total		5500	5500



OFFICE OF THE CHAMPAIGN COUNTY EXECUTIVE

1776 East Washington Street, Urbana, Illinois 61802-4581

Steve Summers, County Executive

MEMORANDUM

To: Stephanie Fortado, Deputy Chair – Finance; and
Jim Goss, Assistant Deputy Chair – Finance; and
Honorable Members of the Finance Committee of the Whole

From: Tami Ogden, Director of Finance

Date: August 1, 2023

Subject: BUA 2023/7/650 Self-Funded Insurance

The FY2023 Self-Funded Insurance budget was prepared based on an actuarial study completed for the County. However, with the anticipated settlement of multiple claims associated with a vehicle accident involving a County employee, current appropriation is insufficient to cover the County's total anticipated financial liability for said accident. Approval of this budget amendment will provide the appropriation necessary within the Self-Funded Insurance budget for payment of the settlements based on authority granted by the Litigation Committee.

REQUESTED ACTION

The Finance Committee recommends budget amendment 2023/7/650, for the Self-Funded Insurance department, be forwarded to the County Board for approval.

Journal Proof Report



Journal Number: 650 Year: 2023 Period: 7 Description: Self-Fund Reference 1: Reference 2: Reference 3:

Source	Account	Account Description	Line Description	OB	Debit	Credit
BUA	6476-00-0251a-01-118-000-000-0000-502030-	LIABILITY CLAIMS - GENERAL	Self-Funded Settlement	N	\$203500.00	
			Journal 2023/7/650	Total	\$203500.00	\$0.00

Fund: 6476 Self-Funded Insurance

Dept: 118 Property/Liability Insurance

Reason: Current appropriation is insufficient to cover the financial liability of a settlement authority approved by the Litigation Committee.

Fund	Account Description	Debit	Credit
6476	SELF-FUNDED INSURANCE		
	6476-00-0146t-00-000-000-000-0000-300301- APPROPRIATIONS		\$203500.00
	6476-00-0146t-00-000-000-000-0000-300703- BUDGETARY FUND BALANCE	\$203500.00	
	Fund Total	203500	203500



OFFICE OF THE CHAMPAIGN COUNTY EXECUTIVE

1776 East Washington Street, Urbana, Illinois 61802-4581

Steve Summers, County Executive

MEMORANDUM

To: Stephanie Fortado, Deputy Chair – Finance; and
Jim Goss, Assistant Deputy Chair – Finance; and
Honorable Members of the Finance Committee of the Whole

From: Tami Ogden, Director of Finance

Date: August 1, 2023

Subject: BUA 2023/7/660 Champaign Urbana Public Health District Levy Pass-Through

At the time the property tax levy is prepared, the levy split between the Board of Health and the Champaign-Urbana Public Health District (C-UPHD) is estimated until the County Clerk's Office provides the equalized assessed values for each entity in the subsequent year. For FY2023, the estimated versus actual levy split for Board of Health was 44.64%(E) - 44.01%(A) and for C-UPHD 55.36%(E) – 55.99%(A). Because the County acts as a pass-through for the C-UPHD levy, the increase in revenue requires a need for increased appropriation to distribute the funds.

An additional variable is related to refund recapture calculations intended to make taxing districts whole for revenue lost as the result of property tax assessment appeal refunds. The County does not levy for the amount that is added to its tax extension, and therefore it is unbudgeted.

This budget amendment increases both revenue and expenditure each by \$16,966 allowing the County to distribute funds collected on behalf of C-UPHD.

REQUESTED ACTION

The Finance Committee recommends budget amendment 2023/7/660, for the Board of Health – Property Tax Collection & Distribution Special Revenue Fund, be forwarded to the County Board for approval.

Journal Proof Report



Journal Number: 660 Year: 2023 Period: 7

Description: CUPHD

Reference 1: Reference 2: Reference 3:

Source	Account	Account Description	Line Description	OB	Debit	Credit
BUA	2089-00-0201t-03-018-000-000-0000-400101-	PROPERTY TAXES - CURRENT	Increased Property Tax	N		\$16966.00
BUA	2089-00-0256b-03-018-000-000-0000-502028-	DISTRIBUTIONS	Increased Pass-Through	N	\$16966.00	
				Journal 2023/7/660	Total	\$16966.00
						\$16966.00

Fund: 2089 County Public Health Fund

Dept: 018 C-U Public Health District

Reason: The actual property tax levy split for C-UPHD was higher than the estimated levy split, requiring an increase in appropriations to distribute the pass-through funds.

Fund	Account Description	Debit	Credit
2089	COUNTY PUBLIC HEALTH FUND		
	2089-00-0146t-00-000-000-000-0000-300101-	BUDGETED REVENUES	\$16966.00
	2089-00-0146t-00-000-000-000-0000-300301-	APPROPRIATIONS	\$16966.00
		Fund Total	16966
			16966

CHAMPAIGN COUNTY CIRCUIT COURT

101 East Main Street, Rm. 213
Urbana, Illinois 61801

Beth Smith
Executive Assistant



Telephone (217) 239-5788
Fax (217) 384-8424

MEMORANDUM

TO: Kyle Patterson, Champaign County Board Chair
Champaign County Board Members
Steve Summers, Champaign County Executive

FROM: Beth Smith, Executive Assistant to the Court Administrator

DATE: August 4, 2023

RE: Budget Amendment Request – Journal Number 68

The Circuit Court has received a reimbursement from the State of Illinois in the amount of \$10,202.80 as reimbursement for certified interpreter fees paid out in the past year. As the number of interpreters needed for court proceedings continues to rise, we would like to increase appropriation to our current Professional Services line for this amount.

A cash receipt was submitted to the Treasurer's Office on July 10th and has been deposited to the State and General Support account in the corresponding fund.

Thank you,

Beth Smith

Beth Smith
Executive Assistant

Journal Proof Report



Journal Number: 68 Year: 2023 Period: 8

Description: ADJST BDGT

Reference 1: Reference 2: Reference 3:

Source	Account	Account Description	Line Description	OB	Debit	Credit
BUA	1080-00-0215a-02-031-000-000-0000-400406	STATE - GEN SUPT (MANDATORY)	INCREASE TO MATCH EXPENSE	N		\$10202.80
BUA	1080-00-0254t-02-031-000-000-0000-502001-	PROFESSIONAL SERVICES	INCREASE TO MATCH REVENUE	N	\$10202.80	
				Journal 2023/8/68	Total	\$10202.80
						\$10202.80

Fund: 1080 General Corporate

Dept: 031 Circuit Court

Reason: Reimbursement from the State of Illinois for certified interpreter fees paid in the last year, and request to increase the current year appropriation.

Fund	Account Description	Debit	Credit
1080	GENERAL CORPORATE		
	1080-00-0146t-00-000-000-000-0000-300101-	\$10202.80	
	1080-00-0146t-00-000-000-000-0000-300301-		\$10202.80
		Fund Total	10202.8
			10202.8

AC4268930

SUSANA A. MENDOZA
 COMPTROLLER - STATE OF ILLINOIS
 325 W. Adams Street Springfield, IL 62704-1871

CHAMPAIGN COUNTY
 TREASURER
 1776 E WASHINGTON ST
 URBANA IL 61802-4516

Agency * SUPREME COURT
 Warrant Number AC4268930
 Warrant Amount \$10,202.80
 Warrant Date 06-29-2023
 Voucher Number PV201325268879

Vendor Number ***** K

Payment Description: REIMBURSEMENT TO CHAMPAIGN COUNTY FOR COURT INTERPRETER FEES

Invoice Number	Inv. Date	Customer ID	Billing Account Number	Net Amount
FLCRJUL	052623			10202.80

DO YOU NEED HELP OR HAVE QUESTIONS ABOUT THIS PAYMENT?

For questions regarding this payment, please contact the Vouchering Agency at the number listed below:

SUPREME COURT 217-782-7770

Payment of interest may be available if the State fails to comply with the Illinois Prompt Payment Act (30 ILCS 540/1).

www.illinoiscomptroller.gov/contact

134690508

AC4268930
REFER TO THIS NUMBER

DRAWN BY **SUSANA A. MENDOZA** COMPTROLLER 66-156
 ON THE TREASURER OF THE STATE OF ILLINOIS 531
 325 W. Adams Street Springfield, IL 62704-1871

PAY THIS AMOUNT: *Ten Thousand Two Hundred Two*****80/100*

\$***10202.80**

VOID AFTER TWELVE MONTHS

TO THE ORDER OF:

CHAMPAIGN COUNTY
 TREASURER
 1776 E WASHINGTON ST
 URBANA IL 61802-4516

06-29-2023 DATE ISSUED
 AC4268930
 8929



COUNTERSIGNED AND REGISTERED

Michael Frerichs
 Michael Frerichs, Treasurer, State of Illinois

This document has a colored background and contains an artificial watermark on the reverse side.

GRANTED, DRAWN AND RECORDED

Susana A. Mendoza
 Susana A. Mendoza, Comptroller, State of Illinois



OFFICE OF THE PUBLIC DEFENDER
CHAMPAIGN COUNTY, ILLINOIS

MEMO

To: Champaign County Board

From: Elisabeth Pollock
Champaign County Public Defender

Date: 07/13/2023

Re: FY23 Board Approved Budget Amendment

By this Memo, I am requesting permission to transfer unused personnel funds to the professional services line of my budget for FY23. Details of the request are below.

Professional Services

Interpreters

In preparing the FY24 budget, I found that we have already used over 80 percent of our professional services budget (FY23 original budget \$9,600). This line item is in part dedicated to paying for interpretation services. Because we live in a very diverse community, the need for interpreting services has increased significantly in the past two years: FY21 original budget \$4,900 (used 95.68%); FY22 original budget \$9,600 (used 99.89%). Specifically, we have need of interpretation services for clients who speak Mandarin Chinese, French, Spanish, Lingala, and Q'anjob'al. At our current pace, we will run out of funds for professional services within the next couple of months.

Court Reporters

In addition, the Public Defender's Office is charged for all transcripts of court proceedings, with two exceptions where the Circuit pays for them: 1) Motion To Withdraw Plea of Guilty; and 2) Motion To Reconsider Sentence. Although transcript requests are not typical in most court cases, they are necessary in other cases, including but not limited to: 1) Hung Jury/Retrials; 2) Motions For A New Trial; 3) Order of Protection proceedings when our client is also charged with domestic battery. Currently, I

am in need of transcripts in Champaign County case 22-CF-1363, \$952.00 (Motion For A New Trial) and Champaign County case 22-CF-915, \$940.00 (Retrial After Hung Jury). In both cases, only testimony was requested, and in order to cut costs, jury selections, opening statements, and closing arguments were not requested. This also comes from our professional services line, which as stated above, will be exhausted very shortly.

Proposed Payment

As of today's date, I still have three open positions that remain unfilled. I propose a transfer from the Personnel line to Professional Services in the amount of \$6,000 to cover the interpretation/transcript costs for the remainder of FY23.

Please do not hesitate to contact me if you have any questions and thank you for your consideration.

Journal Proof Report



Journal Number: 131 Year: 2023 Period: 7 Description: Reference 1: Reference 2: Reference 3:

Source	Account	Account Description	Line Description	OB	Debit	Credit
BUA	1080-00-0254t-02-036-000-000-0000-500103	REGULAR FULL-TIME EMPLOYEES	cover prof services	N		\$6000.00
BUA	1080-00-0254t-02-036-000-000-0000-502001-	PROFESSIONAL SERVICES	cover prof services	N	\$6000.00	
			Journal 2023/7/131	Total	\$6000.00	\$6000.00

Fund: 1080 General Corporate

Dept: 036 Public Defender

Reason: To cover interpretation services and transcript costs for the remainder of FY2023.



OFFICE OF THE CHAMPAIGN COUNTY EXECUTIVE

1776 East Washington Street, Urbana, Illinois 61802-4581

Steve Summers, County Executive

MEMORANDUM

To: Stephanie Fortado, Deputy Chair – Finance; and
Jim Goss, Assistant Deputy Chair – Finance; and
Honorable Members of the Finance Committee of the Whole

From: Tami Ogden, Director of Finance

Date: August 1, 2023

Subject: BUA 2023/7/674 Budget Transfer to fund Collective Bargaining Agreements

The County Board previously approved the labor contracts for the Court Security, Corrections, and Law Enforcement units. At the time of this writing, the Corrections Sergeants contract is unnegotiated. Appropriation to fund the negotiated increases, and the economic authority granted for the unnegotiated contract, is included in the FY2023 budget; however, a budget transfer from the General County budget to the Sheriff's budgets is necessary.

REQUESTED ACTION

The Finance Committee recommends budget transfer 2023/7/674, from the General County department to the Sheriff's Law Enforcement and Corrections departments, be forwarded to the County Board for approval.

Journal Proof Report



Journal Number: 674 Year: 2023 Period: 7

Description:

Reference 1: Reference 2: Reference 3:

Source	Account	Account Description	Line Description	OB	Debit	Credit	
BUA	1080-00-0252a-02-040-000-000-0000-500203	SLEP - FULL-TIME EMPLOYEE	Transfer	N	\$291037.00		
BUA	1080-00-0253t-02-140-000-000-0000-500103	REGULAR FULL-TIME EMPLOYEES	Transfer	N	\$331224.00		
BUA	1080-00-0251a-01-075-000-000-0000-502043-	CONTINGENT EXPENSE	Transfer	N		\$622261.00	
				Journal 2023/7/674	Total	\$622261.00	\$622261.00

Fund: 1080 General Corporate

Dept: 040 Sheriff, 140 Correctional Center, & 075 General County

Reason: Transfer from General County to the Sheriff's budgets required to cover the FOP contract negotiations



AARON AMMONS
CHAMPAIGN COUNTY CLERK & RECORDER

Champaign County, Illinois

1776 East Washington Street

Urbana, IL 61802

Office/Vitals: 217-384-3720 Taxes: 217-384-3722 Elections 217-384-3724 Recorder: 217-384-3774

www.champaigncountyclerk.il.gov

7/21/23

TO: Champaign County Board

FROM: Clerk and Recorder, Aaron Ammons

The Champaign County Clerk's office has been awarded an Illinois Voter Registration System (IVRS) grant through the Illinois State Board of Elections in the amount of \$184,677.00 These grant funds are used to offset costs to maintaining the voter registration system and other costs associated with running elections in Champaign County. Expenditures for this grant will be maintenance and licensing costs, postage for mailing voter registration cards, election mailings, temp staffing, etc.

Thank you for your consideration,

A handwritten signature in black ink that reads "Aaron Ammons".

Aaron Ammons
Champaign County Clerk & Recorder

RESOLUTION NO. 2023-XXX

RESOLUTION AUTHORIZING AN ACCEPTANCE AGREEMENT BETWEEN CHAMPAIGN COUNTY AND THE ILLINOIS STATE BOARD OF ELECTIONS FOR A VOTER REGISTRATION STATE GRANT 2024

WHEREAS, the Champaign County Clerk’s Office is receiving a Voter Registration State Grant and has been notified it is eligible to receive an amount of \$184,677.00 (ONE HUNDRED and EIGHTY-FOUR THOUSAND AND SIX HUNDRED AND SEVENTY-SEVEN DOLLARS) to assist in the maintenance and other associated costs involved for Champaign County’s voter registration system to communicate with the Centralized Statewide Voter Registration System; and

WHEREAS, the Illinois State Board of Elections and Champaign both has responsibilities under Help America Vote Act as to spending the grant for its intended purposed and tracking expenditures not previously covered or reimbursed by the state grant funds; and

WHEREAS, an acceptance agreement outlining the responsibilities of Champaign County has been prepared;

NOW, THEREFORE, BE IT RESOLVED that the County Board of Champaign County authorized the County Board Chair to enter into the Voter Registration State Grant Acceptance Agreement with the Illinois State Board of Elections.

PRESENTED, ADOPTED, APPROVED, AND RECORDED this 24th day of August A.D. 2023.

Kyle Patterson, Chair
Champaign County Board

Recorded
& Attest: _____
Aaron Ammons, County Clerk
and ex-officio Clerk of the
Champaign County Board
Date: _____

Approved: _____
Steve Summers, County Executive
Date: _____



IVRS GRANT FY 2024

Abby Beaty, Grants Program Manager
Desk: (217) 782-1557 | Cell: (217) 670-9755
ABeaty@elections.il.gov

Overview

These funds are specifically to be used for assisting in the maintenance and other costs associated with your voter registration system in order for it to communicate with the centralized statewide voter registration system, and some election security related expenses.

Dates & Deadlines

Grant Period	July 1, 2023 – June 30, 2024
Agreement Submission Deadline	September 22, 2023
Grant Reimbursement Deadline	June 21, 2024

Allowable expenditures may include:

- Annual registration license/maintenance fees
- Costs associated with implantation of new VR software (including training)
- Costs associated with the voter purge, such as:
 - Postage
 - Permit fees
 - Printing costs
 - Voter ID cards/MVR-26 cards
 - Temporary/part-time help
- ICN connection costs
- Election security, such as:
 - Backup of VR data (hardware & software)
 - Endpoint security on VR related workstations)
 - Firewalls
 - Website security
 - Email security
 - Network monitoring software
 - Multi-factor authentication
- Voter registration hardware (computers, monitors, scanners, etc.)

Submissions shall not include (but are not limited too):

- Redistricting/remapping costs
- Voting equipment maintenance
- Voting equipment
- Vehicles
- Same day voter registration costs (no longer included, replaced by election security costs)

All expenditures should be submitted through the eGrants site, through IVRS. See the eGrants Instruction Guide for assistance on this process. **No grants will be accepted via email or via mail unless otherwise directed by the Grants Program Manager.**



Illinois State Board of Elections
Voter Registration State Grant 2024
Acceptance Agreement



You are receiving a grant from the Illinois State Board of Elections for the purposes of election security, and assisting in the maintenance and other costs associated with your voter registration system in order for it to communicate with the Centralized Statewide Voter Registration System as required by Title III Section 303 of the Help America Vote Act of 2002. Your election jurisdiction will be distributed payment for these purposes once proper documentation has been received. *It is important to note that only documented expenditures and/or obligations to expend are eligible for reimbursement, meaning invoices and proof of payment must be provided per the approval of the Grants Program Manager to receive payment.* Your election jurisdiction, **Champaign County**, is eligible to receive an amount of **\$184,677.00**, which will be distributed in a lump sum payment. If your expenses exceed this amount and funding is available, you may be able to take advantage of a second reimbursement, which may be sent in a second payment.

The State Board of Elections and you, the Election Authority, have responsibilities both as to spending the monies for the intended purposes of this grant, and tracking expenditures not previously covered or reimbursed by the HAVA funded IVRS Grant, or other grant monies. **By accepting this money, you agree to send copies of all future documented expenditures and/or obligations to expend for audit purposes in accordance with generally accepted auditing standards. Funds may not be reimbursable otherwise.**

Purchases made from this fund shall become the responsibility and property of the Election Authority, not the State Board of Elections. All property control and custody responsibilities will be assumed by the Election Authority. Likewise, the Election Authority agrees that all future costs related to maintenance, repairs, and upgrades to equipment or property purchased with these grant funds shall be the sole responsibility of the Election Authority, not the State Board of Elections.

As a condition of receipt of this grant, the Election Authority agrees to comply with the provisions of the Business Enterprise for Minorities, Females, and Persons with Disabilities Act (30 ILCS 575/) and the equal employment practices of the Illinois Human Rights Act (775 ILCS 5/2-105).

THIS GRANT IS SUBJECT TO THE ILLINOIS GRANT FUNDS RECOVERY ACT (30 ILCS 705/1, et seq.). THEREFORE, ANY UNSPENT PORTION OF THE GRANT THAT REMAINS AFTER 30 DAYS MUST BE RETURNED WITH INTEREST TO THE STATE BOARD OF ELECTIONS IMMEDIATELY. ANY MISSPENT OR IMPROPERLY HELD GRANT FUNDS ARE SUBJECT TO RECOVERY BY THE STATE BOARD OF ELECTIONS.

Election authorities that fail to pay their vendors for qualifying expenses within the 30-day time period as specified by the terms of this Agreement and underlying federal rule shall become liable to the State Board of Elections for interest penalties for failing to meet the 30-day interval (unless the applicable grant amount, or any unused portion thereof, is returned to the State before the 30-day period has elapsed). An election authority failing to meet this 30-day requirement will be liable for interest at the rate applicable to the State's payments to its vendors under the terms of the State Prompt Payment Act (30 ILCS 540). The interest calculation for this mandatory reimbursement is based on the historical interest rates earned by the State HAVA fund and paid by the State Treasurer during the specific time periods the money was improperly held by the local jurisdiction. The election authority assessed this interest penalty must remit the penalty amount to the State Board of Elections within 30 days of receipt of notice from the SBE. Such interest payment shall be identified separately from any grant returns or other refunds.

By signing this document, you certify that you agree to use the grant funds provided for the purposes articulated above and certify that you understand and agree to the record keeping and documentation requirements set forth above. **Further, you certify that you will return to the SBE any of the unspent funds remaining within thirty days after receipt of such funds as noted above.** For purposes of this paragraph, the unspent funds shall be considered timely returned if it is actually received in either of the SBE offices (Chicago or Springfield) within 30 days of receipt or, if received beyond such 30-day period, the envelope containing the unspent funds is postmarked within such 30-day period. If the postmark on the envelope containing the unspent funds is missing or illegible, the return of the unspent funds will be considered timely if such envelope is received by the SBE no later than 5 business days following the end of such 30-day period.

Voter Registration Grant FY24

Any violations of this agreement may be reported to appropriate legal authorities for review and appropriate action.

The undersigned (*election authority or authorized agent*) has the authority to enter into this agreement or has sought approval to enter into this agreement, if applicable, and agrees to the above in its entirety.

Election Authority or Authorized Agent

DocuSigned by:
 Signature: *Aaron O. Ammons*
4D78717ABD41408...
 Printed Name: Aaron O. Ammons
 Title: Aaron O. Ammons
 Date: 7/12/2023

Illinois State Board of Elections

Signature: *Abby A. Beaty*
 Printed Name: Abby A. Beaty
 Title: Grants Program Manager
 Date: 07/10/2023

Signature: *Bernadette M. Matthews*
 Printed Name: Bernadette M. Matthews
 Title: Executive Director
 Date: 07/10/2023

Certificate Of Completion

Envelope Id: 759527D07132447B905E60D938000F2E	Status: Completed
Subject: Champaign_FY24 IVRS Acceptance Agreement	
Source Envelope:	
Document Pages: 3	Signatures: 1
Certificate Pages: 4	Initials: 0
AutoNav: Enabled	Envelope Originator:
EnvelopeId Stamping: Enabled	Abby Beaty
Time Zone: (UTC-06:00) Central Time (US & Canada)	abeaty@elections.il.gov
	IP Address: 163.191.231.3

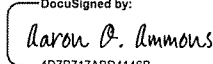
Record Tracking

Status: Original	Holder: Abby Beaty	Location: DocuSign
7/12/2023 2:28:56 PM	abeaty@elections.il.gov	
Security Appliance Status: Connected	Pool: StateLocal	
Storage Appliance Status: Connected	Pool: Illinois State Board of Elections	Location: DocuSign

Signer Events

Aaron O. Ammons
 aammons@co.champaign.il.us
 Security Level: Email, Account Authentication (None)

Signature

DocuSigned by:

 4D7B717ABD4146B...
 Signature Adoption: Pre-selected Style
 Using IP Address: 209.174.185.101

Timestamp

Sent: 7/12/2023 2:30:04 PM
 Viewed: 7/12/2023 3:17:59 PM
 Signed: 7/12/2023 3:28:28 PM

Electronic Record and Signature Disclosure:

Accepted: 9/8/2022 4:13:45 PM
 ID: cc63c326-58f8-459b-906e-78dab6e91b54

In Person Signer Events

Signature

Timestamp

Editor Delivery Events

Status

Timestamp

Agent Delivery Events

Status

Timestamp

Intermediary Delivery Events

Status

Timestamp

Certified Delivery Events

Status

Timestamp

Carbon Copy Events

Status

Timestamp

Witness Events

Signature

Timestamp

Notary Events

Signature

Timestamp

Envelope Summary Events

Status

Timestamps

Envelope Sent	Hashed/Encrypted	7/12/2023 2:30:04 PM
Certified Delivered	Security Checked	7/12/2023 3:17:59 PM
Signing Complete	Security Checked	7/12/2023 3:28:28 PM
Completed	Security Checked	7/12/2023 3:28:28 PM

Payment Events

Status

Timestamps

Electronic Record and Signature Disclosure

CHAMPAIGN COUNTY CIRCUIT COURT

101 East Main Street
Urbana, Illinois 61801

Lori K. Hansen
Court Administrator



Telephone (217) 384-0154
Fax (217) 384-8638

Sixth Judicial Circuit
Champaign County

MEMORANDUM

TO: Kyle Patterson, Chair
Honorable Members of the Champaign County Board
Steve Summers, County Executive

DATE: August 2, 2023

RE: RFQ 2023-003 Case Management System Consultant – Award of Contract to
BerryDunn

After approval by the Board at its May 18, 2023, meeting, a request for qualifications was released to solicit proposals for a consultant to conduct a needs assessment for the County's justice system departments currently using the JANO integrated justice information system. A selection committee was formed and comprised representatives from the Circuit Court, Circuit Clerk's Office, Public Defender's Office, Court Services and Probation, and County IT.

Four responses were received and reviewed by the selection committee. One submission was eliminated from further consideration because the budget for the proposed project was simply too high. Each of the three remaining vendors was invited to present their proposal during a remote interview session. Teams from the National Center for State Courts, Winbourne Consulting, and Berry, Dunn, McNeil & Parker (BerryDunn) each participated in one-hour interviews with most members of the selection committee.

After contacting vendors' references and meeting twice to discuss the merits of each submission, a majority of the selection committee chose BerryDunn to provide consulting services for this project. The predominant reason these members chose BerryDunn was the firm's experience working with county (as opposed to state and federal) governments and counties of comparable size to Champaign, along with their experience with other government units in Illinois, including the City of Urbana. Additionally, BerryDunn's team offered a broad range of relevant experiences and skills, their proposal included specific information regarding timelines and processes, and many of their specific approaches appealed to the selection committee members (e.g., bi-weekly updates, on-site observations, bringing vendors in for on-site presentations).

We respectfully request the Board's approval to award the consulting contract to BerryDunn.

Rosecrance, Inc (Formerly Community Elements)
 Champaign Co Re-Entry Grant
 For the Month Ending May 31, 2023

	Jan	Feb	Mar	Apr	May	Total YTD
1. Personnel Costs	\$24,059	\$22,938	\$25,421	\$18,937	\$23,300	\$114,655
2. Payroll Taxes/Benefits	\$5,616	\$6,697	\$7,630	\$6,611	\$5,487	\$32,041
Computer Hardware & Software	\$0	\$0	\$0	\$0	\$0	\$0
Total Equipment	\$0	\$0	\$0	\$0	\$0	\$0
Property Insurance	\$31	\$31	\$31	\$31	\$31	\$155
Building & Grounds Maintenance	\$0	\$0	\$0	\$0	\$0	\$0
Utilities	\$432	\$23	\$216	\$191	\$124	\$986
Janitorial Service	\$272	\$286	\$343	\$325	\$229	\$1,455
Equip Maintenance Agreements	\$152	\$161	\$208	\$118	\$60	\$699
Depreciation	\$582	\$570	\$562	\$569	\$559	\$2,842
Total Occupancy	\$1,469	\$1,071	\$1,360	\$1,234	\$1,003	\$6,137
Office Supplies	\$57	\$56	\$47	\$218	\$146	\$524
Contractual / Professional Fees	\$765	\$670	\$642	\$551	\$671	\$3,299
Travel / Training	\$366	\$230	\$264	\$290	\$121	\$1,271
Client Assistance	\$0	\$0	\$0	\$0	\$0	\$0
Other Rent	\$0	\$0	\$0	\$0	\$0	\$0
Telephone / Cell Phone	\$379	\$355	\$188	\$310	\$303	\$1,535
Liability / Malpractice Insurance	\$345	\$345	\$345	\$345	\$345	\$1,725
Moving & Recruiting	\$0	\$0	\$0	\$0	\$0	\$0
Total Program Expenses	\$33,056	\$32,362	\$35,897	\$28,496	\$31,376	\$161,187
ALLOCATED M&G	\$8,186	\$8,070	\$8,069	\$7,800	\$7,841	\$39,966
TOTAL EXPENSE	\$41,242	\$40,432	\$43,966	\$36,296	\$39,217	\$201,153
Re-Entry Indirect - 11.9% Max						
Max M&G Allowed	\$4,465	\$4,371	\$4,849	\$3,849	\$4,238	\$21,772
Champaign County Total	\$37,521	\$36,733	\$40,746	\$32,345	\$35,614	\$182,959
Champaign County Paid	\$8,333	\$8,333	\$8,333	\$8,333	\$8,333	\$41,667

Rosecrance, Inc (Formerly Community Elements)
 Champaign Co Re-Entry Grant
 For the Month Ending June 30, 2023

	Jan	Feb	Mar	Apr	May	June	Total YTD
1. Personnel Costs	\$24,059	\$22,938	\$25,421	\$18,937	\$23,300	\$21,736	\$136,391
2. Payroll Taxes/Benefits	\$5,616	\$6,697	\$7,630	\$6,611	\$5,487	\$5,453	\$37,494
Computer Hardware & Software	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Equipment	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Property Insurance	\$31	\$31	\$31	\$31	\$31	\$31	\$186
Building & Grounds Maintenance	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Utilities	\$432	\$23	\$216	\$191	\$124	\$821	\$1,807
Janitorial Service	\$272	\$286	\$343	\$325	\$229	\$217	\$1,672
Equip Maintenance Agreements	\$152	\$161	\$208	\$118	\$60	\$30	\$729
Depreciation	\$582	\$570	\$562	\$569	\$559	\$562	\$3,404
Total Occupancy	\$1,469	\$1,071	\$1,360	\$1,234	\$1,003	\$1,661	\$7,798
Office Supplies	\$57	\$56	\$47	\$218	\$146	\$59	\$583
Contractual / Professional Fees	\$765	\$670	\$642	\$551	\$671	\$514	\$3,813
Travel / Training	\$366	\$230	\$264	\$290	\$121	\$905	\$2,176
Client Assistance	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other Rent	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Telephone / Cell Phone	\$379	\$355	\$188	\$310	\$303	\$277	\$1,812
Liability / Malpractice Insurance	\$345	\$345	\$345	\$345	\$345	\$345	\$2,070
Moving & Recruiting	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Program Expenses	\$33,056	\$32,362	\$35,897	\$28,496	\$31,376	\$30,950	\$192,137
ALLOCATED M&G	\$8,186	\$8,070	\$8,069	\$7,800	\$7,841	\$7,687	\$47,653
TOTAL EXPENSE	\$41,242	\$40,432	\$43,966	\$36,296	\$39,217	\$38,637	\$239,790
Re-Entry Indirect - 11.9% Max							
Max M&G Allowed	\$4,465	\$4,371	\$4,849	\$3,849	\$4,238	\$4,181	\$25,953
Champaign County Total	\$37,521	\$36,733	\$40,746	\$32,345	\$35,614	\$35,131	\$218,090
Champaign County Paid	\$8,333	\$8,333	\$8,333	\$8,333	\$8,333	\$8,333	\$50,000