



**CHAMPAIGN COUNTY BOARD  
COMMITTEE OF THE WHOLE**

*Finance/ Policy, Personnel, & Appointments/Justice & Social Services Action Plan*

County of Champaign, Urbana, Illinois

Tuesday, June 13, 2023 at 6:30 p.m.

Shields-Carter Meeting Room

Brookens Administrative Center

1776 East Washington Street, Urbana, Illinois

**Agenda Items**

**Action**

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| <b>I. <u>Call to Order</u></b>  | 6:31 p.m.   |
| <b>II. <u>Roll Call</u></b>   | 19 members present  |
| <b>III. <u>Approval of Agenda/Addenda</u></b>   | Approved  |
| <b>IV. <u>Approval of Minutes</u></b><br>A. May 9, 2023 – Regular Meeting   | Approved  |
| <b>V. <u>Public Participation</u></b>   | None  |
| <b>VI. <u>Communications</u></b>  | None  |
| <b>VII. <u>Justice and Social Services</u></b><br>A. Monthly Reports – All reports are available on each department’s webpage through the department reports page <ul style="list-style-type: none"><li>• Probation &amp; Court Services – April 2023</li><li>• Public Defender – May 2023</li><li>• Animal Control – April 2023</li><li>• Emergency Management Agency – April &amp; May 2023</li></ul>         | Received and placed on file   |
| B. Rosecrance Re-Entry Financial Report – April 2023  | Information only  |
| C. <u>Other Business</u>  | None  |
| D. <u>Chair’s Report</u>  | None  |
| E. <u>Designation of Items to be Placed on the Consent Agenda</u>   | None  |
| <b>VIII. <u>Policy, Personnel, &amp; Appointments</u></b><br>A. County Executive <ul style="list-style-type: none"><li>1. Monthly HR Report – April &amp; May 2023</li><li>2. Appointments/Reappointments (<i>italics indicates incumbent</i>)<ul style="list-style-type: none"><li>a. Resolution Appointing Stephanie Dable to the Prairieview Cemetery Association, term ending 6/30/2026</li></ul></li></ul> | Received and placed on file<br><br><b><i>*RECOMMEND COUNTY BOARD APPROVAL of a resolution appointing Stephanie Dable to the Prairieview Cemetery Association, term ending 6/30/2026</i></b> |

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| b. Resolution Appointing <i>Tom Kacich</i> to the Clements Cemetery Association, term 7/1/2023-6/30/2029  | <b><i>*RECOMMEND COUNTY BOARD APPROVAL of a resolution appointing Tom Kacich to the Clements Cemetery Association, term 7/1/2023-6/30/2029</i></b>   |
| c. Resolution Appointing <i>Lyndon Goodly</i> to the County Board of Health, term 7/1/2023-6/30/2026  | <b><i>*RECOMMEND COUNTY BOARD APPROVAL of a resolution appointing Lyndon Goodly to the County Board of Health, term 7/1/2023-6/30/2026</i></b>   |
| d. Currently vacant appointments – full list and information is available on the County’s website   | Information only   |
| e. Applications for open appointments   | Information only   |
| 3. Review and recommendation to the County Board for the Clerk, Tax Map Technician, Assistant Deputy/Appraiser and Assistant Deputy/Sales Analyst positions in the Supervisor of Assessments Office | <b><i>*RECOMMEND COUNTY BOARD APPROVAL of a resolution updating the job description for the Clerk, Tax Map Technician, Assistant Deputy/Appraiser and the Assistant Deputy/Sales Analyst positions in the Supervisor of Assessments Office</i></b> |
| 4. Recommendation to the Finance Committee for approval to amend the schedule of authorized positions in the Highway Department   | <b>Approved and forwarded to the Finance Committee</b>   |
| 5. Award of contract to Telecom Innovations Group, pursuant to RFP 2023-001   | <b><i>*RECOMMEND COUNTY BOARD APPROVAL of a resolution awarding contract to Telecom Innovations Group, pursuant to RFP 2023-001</i></b>  |
| B. County Clerk   |  |
| 1. Monthly Fees Report – May 2023   | Received and placed on file  |
| C. County Board   |  |
| 1. Establishing an Opioid Settlement Funding Task Force   | <b><i>*RECOMMEND COUNTY BOARD APPROVAL of a resolution establishing an Opioid Settlement Funding Task Force</i></b>  |
| D. <u>Other Business</u>  | None   |
| E. <u>Chair’s Report</u>  | None   |
| F. <u>Designation of Items to be Placed on the Consent Agenda</u>   | VII. A. 2a-c, 3, 5, C. 1   |

**IX. Finance**

**A. Budget Amendments/Transfers**

1. Budget Amendment BUA 2023/05/38  
Fund 1080 General Corporate / Dept 016  
Administrative Services  
Increased Appropriations: \$35,297  
Increased Revenue: \$0  
Reason: Creation and hiring of a Finance Specialist for the remainder of FY2023.  
***\*RECOMMEND COUNTY BOARD APPROVAL of a resolution approving budget amendment BUA 2023/05/38***
  
2. Budget Amendment BUA 2023/05/603  
Fund 2475 RPC Econ Development Loans / Dept 475 RPC Econ Development Loans  
Increased Appropriations: \$1,272,751  
Increased Revenue: \$0  
Reason: To ensure expenditures are not overdrawn due to the requirement by DCEO to repay the outstanding cumulated interest and principal payments associated with the Illinois' CSBG program.  
***\*RECOMMEND COUNTY BOARD APPROVAL of a resolution approving budget amendment BUA 2023/05/603***
  
3. Budget Transfer BUA 2023/05/729  
Fund 1080 General Corporate / Dept 036 Public Defender  
Amount: \$21,000  
Reason: To enter into a contract with private counsel to cover post-conviction cases for the remainder of FY2023.  
***\*RECOMMEND COUNTY BOARD APPROVAL of a resolution approving budget transfer BUA 2023/05/729***
  
4. Budget Amendment BUA 2023/06/64  
Fund 2609 Tax Indemnity Fund / Dept 026 County Treasurer  
Increased Appropriations: \$99,000  
Increased Revenue: \$0  
Reason: To pay judgment ordered in court case 2022TX89.  
***\*RECOMMEND COUNTY BOARD APPROVAL of a resolution approving budget amendment BUA 2023/06/64***

**B. Treasurer**

1. Monthly Report – April 2023 – Reports are available on the Treasurer's webpage  
Received and placed on file

**C. Auditor**

1. Monthly Report – April 2023 – Reports are available on the Auditor's webpage  
Received and placed on file
  
2. Authorizing Interfund Loans from Reserves to Other Funds  
***\*RECOMMEND COUNTY BOARD APPROVAL of a resolution authorizing interfund loans from reserves to other funds***

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| D. Circuit Clerk  |  |
| 1. Intergovernmental Agreement between Illinois Department of Healthcare and Family Services and Champaign County Circuit Clerk | <b><i>*RECOMMEND COUNTY BOARD APPROVAL of a resolution approving an intergovernmental agreement between IDHFS and Champaign County Circuit Clerk</i></b> |
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| E. County Executive   |  |
| 1. Ordinance Establishing Salary Administration Guidelines for Champaign County Departments                                     | <b><i>*RECOMMEND COUNTY BOARD APPROVAL of an ordinance establishing salary administration guidelines for Champaign County Departments</i></b>            |
| 2. Approving FY2024 Non-Bargaining Employee Salary and Budgeting for Vacancies Recommendation                                   | <b><i>*RECOMMEND COUNTY BOARD APPROVAL of a resolution approving FY2024 Non-Bargaining Employee Salary and Budgeting for Vacancies</i></b>               |
| 3. Recommendation to the County Board for approval to amend the schedule of authorized positions in the Highway Department      | <b><i>*RECOMMEND COUNTY BOARD APPROVAL of a resolution amending the schedule of authorized positions in the Highway Department</i></b>                   |
|   |  |
| F. <u>Other Business</u>  | None   |
| G. <u>Chair’s Report</u>  | None   |
| H. <u>Designation of Items to be Placed on the Consent Agenda</u>   | IX. A. 1-4, C. 1, D. 1, E. 1-3   |
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| X. <b><u>Other Business</u></b>   | None   |
| XI. <b><u>Adjournment</u></b>   | 6:53 p.m.  |

***\*Denotes Inclusion on the Consent Agenda***